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Western Australia

Unconfirmed Minutes for the Ordinary Meeting of the Murchison Shire Council,

Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday 19 June 2009, commencing at 9.47 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President opened the meeting at 9.47am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr S A Broad, Shire President Cr M W Halleen, Deputy Shire President Cr P M Walsh Cr R E Foulkes-Taylor Cr D J Pollock Cr P R Squires
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STAFF	Mr R J Adams, Chief Executive Officer
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LEAVE OF ABSENCE	Cr W McL Mitchell
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3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

Stand Down Local Law Standing Orders

OC090601 Standing Orders

Moved Cr P M Walsh, Seconded Cr R E Foulkes-Taylor

That the Local Law-Standing Orders 2001 be stood down

Motion put and carried 6/0

5. NEXT MEETING

The scheduled date for the next ordinary meeting is 17 July 2009

6. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

7. NOTICE OF ITEMS TO BE DISCUSSED IN CAMERA

8. Confirmation Flying Minutes

8.1 Bridge 837 Replacement (Flying Minute)

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 3 June 2009
Attachments:

MATTER FOR CONSIDERATION

Council to select alignment and appoint geo tech contractor

BACKGROUND

At the last Ordinary Council Meeting Item 14.3 Ballinyoo Bridge council resolved;

COUNCIL DECISION/OFFICER RECOMMENDATION

Moved Cr W McL Mitchell, Seconded Cr M W Halleen

That Council

- 1. Recognise that due to the time constraints of the R2R grant and for this reason is the reason provided for Regulation 11(f) Local Government (Functions & General) 1996.**
- 2. Golder is engaged to complete geotechnical survey for the price of \$129,000.**
- 3. The alignment for the new bridge be set on the 70 meter downstream option**

Motion put and LOST 0/6

Part of the debate suggested that an alignment on the existing corridor be investigated; the following correspondence has been received in this investigation;

Edrick,

The shire of Murchison is now looking at constructing the new bridge along the same alignment as the existing.

I have spoken with BGE about this and additional survey is required as highlighted below.

Please advise your availability and indicative cost to undertake this additional work ASAP.

Regards

Michael Keane

Greenfield Technical Services

1-81 Forrest St,

Geraldton, WA 6530.

ph 0427 928 877

From: Peter Coughlan [mailto:peter.coughlan@bgeeng.com]

Sent: Tuesday, 19 May 2009 7:26 AM

To: Michael Keane

Subject: FW: Ballinyoo bridge, next move

Michael

Additional survey is required on the current existing alignment – please see requirements below for the road design survey.

For the bridge guide banks, some additional ground levels around the existing bridge abutments, extending approximately 50m on the upstream side would be useful for the design of the new guide banks.

For the culvert location (ie current low level floodway on southern end of bridge) we would require a long section of the natural surface just on the upstream side of the road, say 20-30m offset from the centreline. This will be used for an AFFLUX hydraulic analysis to size the culvert structure.

I trust this is sufficient for the surveyors to pick up the additional data. Let me know if you need any additional information.

Regards,

Peter

From: Peter Kirk

Sent: Monday, 18 May 2009 5:10 PM

To: Peter Coughlan

Subject: RE: Ballinyoo bridge, next move

Peter,

Danny has checked the level of survey captured over the existing alignment and advises that this is relatively sparse and additional survey should be carried out.

Additional survey required:

- Top and toe of batter along existing alignment between the previously proposed upstream and downstream alignment tie-in points which have already been surveyed.
- Centre line of existing road, extents as above.
- River bed through alignment (this has been undertaken by GHD, but won't take long to repeat and will eliminate any errors in transferring data).
- Existing abutments.

To size the culvert requirements and extent of guide banks, additional survey may be required which Nick Dugan may be able to give input into.

Peter

With these adjustments to the alignment issue council can now resolve where the new alignment will be.

Heritage Issues

The Heritage Council has been advised that it is Councils intention to demolish the old bridge and build a new bridge on the same alignment. Some of the reasons for this are as follows;

- There will be a large cost on the future residents of Murchison to keep the old bridge in a condition suitable for tourism.
- The low number of rate payer base.
- Insurance issues
- Heritage and indigenous issue if a new alignment was created
- The extreme cost to extend the bridges useful life compared to a replacement.

The Heritage Council has ordered an urgent review of the structure and has already called for tenders for this work to be completed; however they are not confident that anybody will tender to complete the review.

I have sent the Heritage Council the BG &E Report for their records. The Heritage Council has been made aware of our time constraints with our funding and that the Shire will be making sure that an excellent record of what the bridge looks like is performed.

To progress the bridge, the requirement to select a supplier to carry out geo tech requirements is required. The geo tech can perform the required drilling etc by closing the bridge to do this, as it can drill through the existing bridge to get the require survey completed. The shire will need to construct a temporary bypass, which will be required anyway.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

1.1 Plan the provision and maintenance of a safe and efficient road network

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The cost of the geotech and building a bypass will be part of the R4R funding as disclosed in the 2008-09 budgets

CONSULTATION

Michael Keene, Greenfields technical Services
Peter Coglan, BG & E Contractors
Peter Cartwright, Main Roads WA
Allan Chisholm, Roads to Recovery
Stan Marks, Roads to Recovery
Councillors, Shire of Murchison

COMMENT

None

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council;

1. The new Ballinyoo Bridge be built on the existing alignment
2. The CEO to source and appoint a photographer to complete a record of old Bridge 837
3. The Shire to preserve any significant pieces of the bridge that could be utilized for Museum.
4. Golder be engaged to complete geotechnical survey up to the price of \$140,000;
5. Shire of Murchison builds the temporary bypass around the bridge.

Councillor Response from five councillors 5/0

OC090602 Confirmation of Flying Minute 030609

Moved Cr R E Foulkes-Taylor, Seconded Cr M W Halleen

**That Council;
Formally adopt the flying minute of 3 June2009.**

Motion put and carried 6/0

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING –15 May 2009

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of 15 May 2009 be confirmed.

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090603 Confirmation of Minutes for 15 May 2009

Moved Cr P M Walsh, Seconded Cr R E Foulkes-Taylor

That the Minutes of the Ordinary Council Meeting of 15 May 2009

Motion put and carried 6/0

10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

11. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

12. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

12.1 PRESIDENT

- Driven both roads in the last few weeks, in good condition
- Berringara Cue road still average but ok given the product available
- Colin doing a good job on Berringara Pindar Road
- Midwest Development Commission Meeting in Murchison next week.

12.2 COUNCILLORS

Cr M W Halleen

- Big rock on Kalli road to be moved when fixing the road
- Kalli alignment needs work
- Signage on Woodleigh Byro road and good maintenance grade
- AGM for NRM on 14 December 2009, all positions vacant

Cr R E Foulkes-Taylor

- Grader doing a good job on Berringara Pindar Road
- Signs- please record where they are required
- Recent grid run- Nookawarra grid is unserviceable
- Local Government Week- Notice of Motion-requiring members to report on the week.

Cr P M Walsh

- Beautification of Port Headland, lots of work being done there

Cr P R Squires

- Northern Access road at Woolgorong
- Completed bund layout of McNabbs Twin Peaks Road with Rossco Foulkes-Taylor and Tom Milo

Cr D J Pollock

- Increase in tourist activity
- Airstrip at Wooleen has been graded and looks good
- Can the shire look at grading the old main roads

11.01 Tom Milo entered the meeting
11.01 Cr P M Walsh left the meeting
11.02 Cr P M Walsh entered the meeting

13. DISCLOSURE OF INTERESTS

NIL

14. REPORTS OF COMMITTEES

NIL

15. REPORTS OF OFFICERS

15.1 WORKS

15.1.1 Monthly Plant & Works Progress Report

File:
 Author: Tom Milo., Works Forman
 Interest Declared: No interest to disclose
 Date: 12 May 2009
 Attachments:

MATTER FOR CONSIDERATION

To view the plant operation for the month of May-June 2009 and an update on works carried out

BACKGROUND

Monthly Plant useage and status Report

HEAVY PLANT			Start	End	Total	MTD	Total
Plant Item	Year	Rego	Hours	Hours		Service	Ownership
Cat Grader 12H	2005	MU 141	4850	5038		1174	30831
Cat Grader 12H	2003	MU 121	9742	14737		1959	85261
Cat Grader 12M	2008	MU 51	718	812		237	3033
Volvo L110 Loader	2006	MU 65	1566	1683		998	13045
Komatsu Dozer	1997		6359	6381		2416	163204
Cat Vibrating Roller	2005	MU 177	2675	2703		1345	16153
TRUCKS							
Iveco Prime Mover	2003	MU 000	159672	163432		1576	46914
Nissan UD	2009		5604	10682		1176	1770
Iveco Tipper	2004	MU 00	93644	98034		6015	55862
GENERATORS							
Generator 2-100KVA	2005		14107				
Generator 1-83KVA	2005		35838				
Generator 13KVA (Const)	2005			10102			
LIGHT VEHICLES							
Toyota Landcruiser	2005	01 MU				382	11123
Mitsubishi Canter	2004	MU 140	3928	5999			
Toyota Prado	2005	MU 0	34356	39997	5641	1812	1981
Holden Rodeo	2008	MU 167	72000	70783		141	1783
Mazda Bravo	2006	MU 300	55080			375	3073
Toyota PTV	1986	MU 1017	17802				2478
TRAILERS & TANKERS							
Side Tipper	2001	MU 2010	149425	153422		573	16304
Side Tipper-Evertran	1993	1TKB837	0	3059		2880	4860
Tri Axle Low Loader	2008	ITJH801	4146			4526	8406
Tri Axle Low Loader	2001	MU2004				368	47384
30K Water Tank	2005	MU 2024		46877		475	9312
Dog Fuel Trailer	1993	MU 658					1775
Dog Fuel Trailer	1972	MU2005				535	535
Dolly 1	2001	MU 2003					6240
Dolly 2	2000	MU 2009				5512	10558
Dolly 3	1983	MU 2031					
Tractors							
New Holland	2006	MU 380	501	635	0	134	270
							2383

15.1.2 Works Supervisors Report

Construction Report

Erong-Mt Gould: The shires construction crew will be mobilised to complete works as soon as the airstrip has been completed.

Airstrip- the earthworks for the landing and taxiway area was completed on 11 June. The Mixing team was mobilised on 15 June and completion of mixing is expected to be complete by 29 June.

Bridge 837- the development of a bypass for the bridge is taking shape, all materials have been ordered and commencement of construction to begin on 22 June.

McNabbs-Twin Peaks Road- Tom, Paul Squires and Rossco Foulkes-Taylor have marked out bunding requirements and repairs of old bunds. The dozer is expected to commence 5 July 2009.

Maintenance Report

Carnarvon - Mullewa road:-

Berringara - Pindar road: - Contractor engaged to start at Pindar end through to Mc nabs Road

Erong Road- North of Innouendy has a full seven cut grade through to shire boundary, the rest of the road was touched up and sand removed.

Byro-Berringara Road- touch up of rough sections has been completed.

Carnarvon Mullewa Road- touch up of north of settlement to Butchers Track, due to truck movements from airstrip. Full grade to be completed after polocrosse. Graders to head south to boundary prior to polocrosse.

Maintenance Grids

Tom has completed a full grid audit. From this audit a replacement and maintenance program is being developed.

The grid at slk 40 repairs is due to commence 17 June

Vehicles and Equipment

MU167 Rodeo- has been returned from panel shop

MU0 Hit kangaroo and Emu –due to go to panel shop July 2009

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090604 Works Foreman Report

Moved Cr P R Squires, Seconded Cr M W Halleen

Note the Status Report of the Shire owned Plant and receive the Works Foreman's status report

Motion put and carried 6/0

- | | |
|-------|---|
| 11.06 | Cr S A Broad, left the meeting |
| 11.06 | Cr M W Halleen, assumed the chair |
| 11.12 | Cr S A Broad, entered the meeting and assumed the chair |
| 11.13 | Cr D J Pollock, left the meeting |
| 11.14 | Cr P R Squires, left the meeting |
| 11.14 | Cr D J Pollock, entered the meeting |
| 11.14 | John Phillips, Workplace Solutions entered the meeting |
| 11.15 | Cr P R Squires, entered the meeting |
| 11.25 | The president adjourned the meeting for preliminary CEO Performance review. |
| 12.25 | The Council met with John Phillips, Workplace Solutions, to conduct CEO appraisal |
| 1.47 | Lunch Adjournment |
| 2.13 | Continuation of CEO Performance Review |
| 2.45 | Completion of CEO Performance Review |

COUNCIL DECISION

OC090605 CEO Performance Review

Moved Cr R E Foulkes-Taylor, Seconded Cr P R Squires

That Council;

- 1. Accept the 2009 Annual Performance Review Report**
- 2. A review of the performance criteria and Performance Indicators for the 2009/2010 review, to be completed by 17 July 2009 Ordinary Meeting of Council.**
- 3. Schedule a further performance appraisal to occur no later than 30 November 2009.**

Motion put and carried 6/0

2.55 President resumed the ordinary meeting with Cr's Broad, Halleen, Walsh, Squires, Pollock and CEO present

15.2 Flood Damage-Cyclone Dominic

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 12 May 2009
Attachments:

MATTER FOR CONSIDERATION

To consider engaging a contract team to complete flood damage works

BACKGROUND

Cyclone Dominic occurred in January 2009 with a rainfall of approximately 175mm in the north eastern part of the Shire.

Expressions of Interest were called for regarding the proposed flood damage repairs. An advertisement was placed in the Geraldton Guardian and West Australian Newspapers.

There were twenty three (23) expressions received. There was an extreme amount of interest via the telephone. Due to the economic climate, there seems to be a lot of machinery around doing very little.

Three companies have been selected to tender on the scope of works. These companies are;

- Northcoast Contractors
- C.Harvey & Co
- Squires Resources

All other expressions have been notified of the result.

The three companies have been asked to formalise their expression, this may not be available for the Ordinary Meeting on Friday 19 June.

STATUTORY ENVIRONMENT

Local Government Act 1995

s 3.57(1)(2)) Provision for tendering for goods and services and reference to regulations about tendering.

Functions & General Regulations 1996

r 11(1) Provides for the procedures in tendering for goods and services.

r 11(2)(f) if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

The costs for the repair work to be covered by flood damage

CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OC090606 Flood Damage-Cyclone Dominic

Moved Cr M W Halleen, Seconded Cr P M Walsh

1. **The CEO arrange a “Flying Minute” to approve the successful tenderer**

Motion put and carried 5/0

2.58 Cr R E Foulkes-Taylor entered the meeting.

2.58 Declaration of Interest: Cr P R Squires Declared a Financial Interest being he was one of the selected EOI to complete a tender. He vacated the chamber and took no further part in Item 15.2

3.05 Cr P R Squires entered the meeting

16. FINANCE

16.1.1 Financial Activity Statements May 2009

File:

Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 2 June 2009
Attachments: Financial Activity Statements for May 2009
Balance Sheet
Income Statement Detail
Income Statement by Nature & Type
Income Statement Summary

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for May 2009

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

CONSULTATION

None

COMMENT

None

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090607 Financial Activity Statements

Moved Cr P M Walsh, Seconded Cr M W Halleen

That Council;

- 1. That Council adopt the financial statements for the period ending May 2009, as attached.**

Motion put and carried 6/0

16.1.2 Accounts Paid during the period May-June 2009

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 12 May 2009
 Attachments: EFT & Cheque Detail for May June 2009

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month of May June 2009, authorisation of account to be paid up to February 2009

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Payment from Council’s Municipal Account

CONSULTATION

None

COMMENT

Payments made during the month of April May 2009 as per attached schedule.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090608 Accounts paid and to be paid

1. Accounts Paid between 19 May 2009 – 19 June 2009;

TYPE	Voucher	PAYMENT	STATUS	AMOUNT
EFT	1-30, 35-40	Creditor	Paid	\$285,271.83
Cheque	8757-8763, 8772-8777	Payroll	Paid	\$2241.55
EFT	31-34	Payroll	Paid	\$3530.50
Cheque	8779	Creditor	Paid	\$110.07

2. Accounts to be Paid on 22 June 2009;

TYPE	Voucher	PAYMENT	STATUS	AMOUNT
EFT	41-50	Creditor	Pending	\$ 37,806.10
Cheque	8767-8771	Creditor	Pending	\$1953.55

3. Salaries and Wages paid between May-June of \$48,226.22; is received

Moved Cr P M Walsh, Seconded Cr M W Halleen

Motion put and carried 6/0

16.2 Budget-Community Consultation

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 3 June 2009
 Attachments:

MATTER FOR CONSIDERATION

Council to consider community requests for the budget

BACKGROUND

As part of the budget process the community were asked to provide requests for consideration by council for the 2009-10 budgets. The 'Budget Request' were emailed and faxed to the community and also placed in the Murchison Monologue. The following requests were received;

Sandy McTaggart

- **Grade Tailor-Mt Narryer Road-** required for transport of goats and cattle (produce) to market.
- **Access Route to Envirofund Project**
- **Access Route to Narryer Heritage Area**

Merv Tompkins

- **All weather road Berringara-Pindar Road-** It's no good having a town with fancy infrastructure if we can't get there.

Jano Foulkes-Taylor

- **Additional room/shed near the Murchison Sports Complex-**The Murchison Arts Council continues to be involved in projects which involveItems etc, which cannot be housed in the present building except by utilizing rooms required for other purposes, eg: sleeping quarters. A lot of gear, sports equipment, gymkhana gear etc is far too big to take up other room at the complex. Plans to be made with full consultation with the community groups Arts Council, Sports Club, polocrosse,etc

Patrick Walsh

- Road Drainage, cross flow Cue Berringara road-no attempt to reinstate bunds or drains since building bitumen upgrade by Crosslands/Murchison Metals.

Emma Foulkes-Taylor

- **Wife for the settlement-** someone who can oversee the maintenance, cleaning and repairs of buildings, gardens and surrounding areas. If there is a function coming up, they can prepare the sports club and surrounds, also the cleaning up afterwards.

Michael Foulkes-Taylor

- **5km passing lanes on Mullewa-Carnarvon and Pindar North Roads-** the next allocation of sealed road should not be another long section, but should be several passing stretched at strategic places, on our important roads.
- **Revamp of road signs, grids, directional & safety**

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

1.1 Plan the provision and maintenance of a safe and efficient road network

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

None

VOTING REQUIREMENTS

Simple majority.

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090609 Budget-Community Consultation

Moved Cr R E Foulkes-Taylor, Seconded Cr P R Squires

Council discussed all items presented to council, some items to be discussed at community consultation day, and some items noted for inclusion in up coming works programs

Motion put and carried 6/0

3.45 Cr P M Walsh left the meeting

3.46 Cr P M Walsh left the meeting

16.2 Budget-Staff Positions Review

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 12 June 2009
Attachments:

MATTER FOR CONSIDERATION

Council to consider staff positions review

BACKGROUND

A review of the current status of staff positions is required;

Chief Executive Officer- Required as per Local Government Act 1995

Administration

Current Staffing: 1 x Full Time Employee
1 x Casual as required

Previously the Shire has had a Deputy CEO Position and administration officer. With ever increasing administrative workload, a more senior position needs to be reinstated. This will be required to take on a senior role, in administration. The requirement for a part time (three days a week) would be utilised for library and research along with assisting the Deputy/Senior Administration person.

The deputy CEO/ Senior Administrator need not be a designated Senior Employee, but could be working towards that level.

Requested Staffing Position: 1 x FT Deputy CEO/Senior Administrator
1 x Part Time 3 days a week employee

Out Side Staff

Manager Works & Services- This is currently a designated senior employee

Parks & Gardens- currently one full time employee

Maintenance Crew- currently two full time employees'

Construction Crew- currently four full time employees

Cleaner- currently casual as required

STATUTORY ENVIRONMENT

Local Government Act 1995

s5.36 A local government is to employ- a person to be the CEO and; such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed

STRATEGIC IMPLICATIONS

4.1 Human Resources

POLICY IMPLICATIONS

8.1.3 New Positions

No new staff positions or major restructure of existing positions shall be carried out or created without prior approval of Council.

FINANCIAL IMPLICATIONS

Allowance to be made in the Draft Budget for 2009-10

CONSULTATION

Nil

COMMENT

None

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090610 Budget-Staff Positions Review

Moved Cr D J Pollock, Seconded Cr R E Foulkes-Taylor

Include the cost of a Senior Administration in the 2009-10 Budget

Motion put and carried 6/0

17. DEVELOPMENT

17.1 CBD DEVELOPMENT

17.1.1 Freight Depot Shed

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 12 June 2009
 Attachments:

MATTER FOR CONSIDERATION
 Council to consider purchase of freight depot Shed

BACKGROUND

The Federal Government recently approved funding to the Murchison Shire for the building of a freight depot shed.

This funding was part of the RCLIP funding, of which Murchison Shire received \$100,000 , made up of \$60,000 for the fuel supply and \$40,000 for the freight service.

An eight meter long x six meter wide and three meters high shed with insulation to the rear bay and a roller door was requested to be quoted.

Four quotes were requested and three responses received.

BLS Constructions	Aussie Sheds	Westeel Sheds	Highline Shed
\$46,000	\$18,750	\$28,830	Did not quote

Once the shed has been constructed, power and the fridges will need to be installed.

STATUTORY ENVIRONMENT
 Nil

STRATEGIC IMPLICATIONS

- 1.2 Continue to enhance and develop community facilities according to community needs

POLICY IMPLICATIONS
 Nil.

FINANCIAL IMPLICATIONS

RCLIP grant has been included in the 2008-09 budgets. This funding will carry forward to 2009-10

CONSULTATION

To be arranged on the positioning of the shed

COMMENT

None

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090611 Freight Depot Shed

Moved Cr P R Squires, Seconded Cr M W Halleen

That Council;

- 1. Purchase the shed from Aussie Sheds up to \$25000**
- 2. Color to be same as toilet block**
- 3. Positioning of shed to be determined at later date**

Motion put and carried 6/0

17.1.2 Development Day-Community Consultation

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 12 June 2009
Attachments:

MATTER FOR CONSIDERATION

Council to consider a community consultation day

BACKGROUND

Council as three items that require community consultation. These items being;

- CBD Development
- Structural Reform
- Ballinyoo Bridge

A day needs to be arranged to cover these three issues.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

- 1.2 Continue to enhance and develop community facilities according to community needs

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

An amount of \$2000 will be placed in the 2009-10 budgets for this purpose

CONSULTATION

COMMENT

None

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC090612 Development Day-Community Consultation

Moved Cr R E Foulkes-Taylor, Seconded Cr D J Pollock

That Council;

- 1. Have a community consultation day on 6 July 2009**
- 2. Authorise the CEO to arrange catering and resources to the value of \$2000**
- 3. The CEO to develop questions and circulate to councillors for approval**

Motion put and carried 6/0

18. ADMINISTRATION

18.1 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18.1.1 IT-Electronic Correspondence

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 12 June 2009
Attachments:

MATTER FOR CONSIDERATION

That the Shire of Murchison sends all electronic correspondence in .pdf (portable document format) and includes this directive in the Council's Policy Manual"

BACKGROUND

Cr Foulkes Taylor has requested that electronic correspondence be sent in PDF format.

This would allow you to avoid the issue with regards differing versions of office when sending out files in 2007 format. As the document states PDF viewing only requires a Reader that is free to download. All the new machines you now have are capable of creating this by downloading and running the free add in. When then producing a document that needs to go out to people outside the office click on Save As in you document properties and select PDF. Let me know if you require any further assistance.
Regards

Paolo Franzoni
IT Consultant

As the Shire has updated its computers and software, many people in the Murchison Community have been unable to open some documents, as their systems are dated. Microsoft Word is the most common document that is used; Shire staff has been instructed to save word documents in the older version Word 2003, as this will solve all of the opening up problems.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Paolo Franzoni, IT Consultant

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICERS RECOMMENDATION

OC090613 IT-Electronic Correspondence

Moved Cr R E Foulkes-Taylor, Seconded Cr P M Walsh

Documents sent to the community be in PDF Format

Motion put and carried 6/0

17.1.2 CEO Activity Report

File:

Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 12 June 2008
Attachments: Nil

MATTER FOR CONSIDERATION

CEO's activity report

BACKGROUND

CEO Report for Period 16 May 2009 to 15 June 2009

GOVERNANCE

ADMINISTRATION

- Insurance Declaration completed with LGIS

LAW and ORDER

- Introduction to Fire Fighting was well attended by shire staff and the community. 14 participant and all passed.

HOUSING

COMMUNITY AMENITIES

RECREATION & CULTURE

- Watering of polocrosse fields

TRANSPORT

- Ballinyoo Bridge- ordered the concrete sections from Rocla, estimated time of arrival is eight weeks. The geo tech has been ordered
- Airstrip- earth works completed, mixing started on 16 June 2009

ECONOMIC SERVICES

- Spraying of ants in the roadhouse

TOURISM

PRIVATE WORKS

Meetings Attended

5 June

- Meeting in Cue with Susan Madgwick, Regional Career Industry Advisor and Mark Canny, Midwest Development Commission- Possible Traineeships and building road at Pia Wadjarri

6 June

- Crosslands in Cue- Peter George and Claire Blatchford, general road update and flood damage issues.

10 June

- Regional Roads Group- Teleconference about various issues to the RRG
- Shire of Morawa requested changing Morawa-Carnamah Road from category 2 to Category 1. The group has decided that if the Shire of Morawa can produce the required traffic counts it would reconsider its view. The Southern RRG has rejected this request as well.
- Shire of Mt Magnet requested changing the \$100k funding from the Mt Farmer Road to other roads. I objected to this as it is part of the link to Mt Wittnoom-Meeberie Road. Tim Gleinister explained to Mt Magnet that under the rules of the RRG that if the work has or will not be completed by June 30 then

the money is to be returned to the pool and be reallocated to the next project on the list. The next project is the Carnarvon Mullewa Road. Mt Magnet assured the Group that it will expand the money on the Mt Farmer road by 30 June.

12 June

- At Midwest Development Commission on road from Pia Wadjarri to Settlement-See agenda item

COUNCIL DECISION/OFFICERS RECOMMENDATION

OC090614 CEO Report

Moved Cr R E Foulkes-Taylor, Seconded Cr P M Walsh

That Council;

Note the CEO Activity Report

Motion put and carried 6/0

18. URGENT BUSINESS

COUNCIL DECISION

OC090615 Admission of Urgent Business

Moved Cr R E Foulkes-Taylor, Seconded Cr P M Walsh

Admit three items of Urgent Business

Motion put and carried 6/0

18.1 Draft Roads Budget

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 18 June 2009
Attachments: Draft Works Budget

MATTER FOR CONSIDERATION

To discuss and make changes if necessary to draft works budget

BACKGROUND

The draft works budget as presented is a template of works that have been discussed at road inspections, flood damage, and other items that have previously been discussed at Ordinary Council meeting.

The draft budget document does not present the works section in this format.

STATUTORY ENVIRONMENT

Local Government Act 1995

s 6.2 requires that each year a local government prepare and adopt an annual budget

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

COUCNILDECISION/OFFICR RECOMMENDATION

OC090616 Draft Roads Budget

Moved Cr P R Squires, Seconded Cr D J Pollock

That Council;

Adopt the Draft Roads Budget for 2009/10 for inclusion in the Draft Annual Budget

Motion put and carried 6/0

18.2 Climate Change Study

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 18 June 2009
Attachments: Adaption Report & Plan

MATTER FOR CONSIDERATION

To endorse the climate change study adaption report and plan

BACKGROUND

The Climate Change Study project has previously been completed. The community and shire were involved in two workshops looking into climate change.

The previously circulated Adaption Report and Plan requires an endorsement by council.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

As disclosed in the 2008-09 budget

CONSULTATION

Coastal Zone Management

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

COUCNILDECISION/OFFICR RECOMMENDATION

OC090617 Climate Change Study

Moved Cr R E Foulkes-Taylor, Seconded Cr P M Walsh

That Council;

- 1. Endorse the Climate Change Study Report**
- 2. Endorse the Adaption Report and Plan**

Motion put and carried 6/0

18.3 Employment Opportunity-Pia Wadjarri

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 18 June 2009
Attachments:

MATTER FOR CONSIDERATION

To discuss educational opportunities in Murchison

BACKGROUND

The Federal Government has released a funding opportunity for educational need.

The strategy for the Murchison would be to “seal” the road from Pia Wadjarri to the Settlement.

The shires stake in this project would be to supply the road and take over the asset management of the completed road.

The concept revolves around employing people from Pia Wadjarri and the Murchison Community to train in road and rail construction.

The challenge with training is that you can have all the training in the world but if you have no experience then it ends up at a dead end. This process would be to train people and then have job experience on the machines, therefore making them employable in the region.

At a meeting at the Midwest Development Commission on 12 June, the initial people interested in pursuing this project were in attendance;

- Midwest Development Commission
- Central West TAFE
- Northcoast Group
- Crosslands Resources
- CSRIO-ASKAP
- Shire of Murchison

STATUTORY ENVIRONMENT

Nil at this stage

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

Copy of Unconfirmed Minutes

COUCNILDECISION/OFFICR RECOMMENDATION

OC090618 Employment Opportunity-Pia Wadjarri

Moved Cr M W Halleen, Seconded Cr P R Squires

That Council;

- 1. Endorse the sealing of the Pia to Settlement road as a project should funding be arranged;**
- 2. Engage with other stakeholder to make the submission to the Federal Government**

Motion put and carried 6/0

19. ITEMS TO BE DISCUSSED IN CAMERA

20. MEETING CLOSURE
