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Agenda for the Ordinary Meeting of the Murchison Shire Council,
to be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday 20 March 2009, commencing at 10.00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Crossland Resources will be in attendance

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Leave of Absence Cr W.McL Mitchell

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. NEXT MEETING

The scheduled date for the next ordinary meeting is 17 April 2009

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED IN CAMERA

8. CONFIRMATION OF MINUTES

8.1 ORDINARY COUNCIL MEETING –20 February 2008

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of 20February 2009 be confirmed.

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

11.1 PRESIDENT

11.2 COUNCILLORS

12. DISCLOSURE OF INTERESTS

13. REPORTS OF COMMITTEES

14. REPORTS OF OFFICERS

14.1 WORKS

14.1.1 Monthly Plant & Works Progress Report

File:
 Author: Tom Milo., Works Forman
 Interest Declared: No interest to disclose
 Date: 17 March 2009
 Attachments:

MATTER FOR CONSIDERATION

To view the plant operation for the month of January-February 2009 and an update on works carried out

BACKGROUND

Monthly Plant usage and status Report

HEAVY PLANT			Start	End	Total	MTD	Total
Plant Item	Year	Rego	Hours	Hours		Service	Ownership
Cat Grader 12H	2005	MU 141	4583	4678	95		27513
Cat Grader 12H	2003	MU 121	9422	9580	158		81267
Cat Grader 12M	2008	MU 51	463	576	113		1361
Volvo L110 Loader	2006	MU 65	1477	1490	13		12047
Komatsu Dozer	1997		6291	6311	20		160788
Cat Vibrating Roller	2005	MU 177	2594	2596	2		14808
TRUCKS							
Iveco Prime Mover	2003	MU 000		156435			43239
					0		
Iveco Tipper	2004	MU 00	86672	89788	3116		48052
GENERATORS							
Generator 2-100KVA	2005		12171	12171	0		
Generator 1-83KVA	2005		35500	35500	0		
Generator 13KVA (Const)	2005		9226	9226	0		
LIGHT VEHICLES							
Toyota Landcruiser	2005	01 MU	80532	80532	0		10651
Mitsubishi Canter	2004	MU 140	141193	141193	0		9878
Toyota Prado	2005	MU 0	18667	18667	0		169.27
Holden Rodeo	2008	MU 167	51891	59149	7258		
Mazda Bravo	2006	MU 300	51215	51215	0		2698
Toyota PTV	1986	MU 1017	17802	17802	0		2478
TRAILERS & TANKERS							
Side Tipper	2001	MU 2010	145378	146898	1520		15461
Side Tipper	1993	MU 2032					1980
Side Tipper	1989	MU 2033					1855
Tri Axle Low Loader	2008	ITJH801	1067	3230	2163		3880
Tri Axle Low Loader	2001	MU2004					44518
30K Water Tank	2005	MU 2024	44300	44453	153		8576
Pig Fuel Trailer	1993	MU 658			0		
Dog Fuel Trailer	1972	MU2005	1150	1150	0		
Dolly 1	2001	MU 2003			0		6240
Dolly 2	2000	MU 2009			0		5046
Dolly 3	1983	MU 2031			0		
Tractors							
New Holland	2006	MU 380	501	501	0		1518

Murchison Works Report. 17-03-2009.

As the council is aware we have had major storm damage across the northern and north eastern section of the shire . this has destroyed much of our road infrastructure in these areas.

The shire has engaged in opening up roads that have been badly scoured and been impassable to general traffic . most roads are now open . although some are still in various stages of repair. We have had the advantage of using contractors to assist us in fast tracking the areas worst affected.

Construction report.

Wooramel river crossing:-

This area had been totally destroyed, leaving the concrete areas intact (see photos). Fortunately the crossing itself was not badly damaged. The shire engaged a contractor to assist with the clearing and opening up so that access to the north can be gained. The Carnarvon . Mullewa road is now open to general traffic.

Innuoendy road:-

This road has been completely denuded of sheeting and has been scoured to such an extent that access was almost impossible. The shire engaged a contractor to assist in the opening up phase of the process, which helped tremendously. The shire works crew is engaged in pushing up materials, carting and water binding to complete the opening up phase.

Berringara Byro road:-

This road was passable to four wheel drives only (and then with extreme caution). Most creek crossings were destroyed and have had a lot of work and materials put into them just to make them trafficable. The shire engaged a contractor to assist in %opening up+.

Berringara Pindar road:-

This road is badly scoured and washed out along most of its length down to the Boolardy turnoff. At present we are engaged in carting materials to the bunds and levees to ensure that traffic can safely access this road. The road is open but caution should be used in creek crossings and scours.

Boolardy – Kalli road:-

This road is open but caution should be taken until we can get our crews to it. It is badly scoured and silted up in places but an opening up grade has been done...

Nookawarra – Miluera road:-

This road has had an opening up grade done and is open to general traffic.

Byro Woodleigh road:-

This road has had an opening up grade done and is now accessible although care should be taken at flood damaged areas.

Butchers track:-

This had been scoured out at one of the floodways but has since been repaired and is open to general traffic.

Mt Gould Erong road:-

We have started construction work on the bunds, drains and sheeting as per our construction schedule. The dozer is at present pushing calcrete at the Milly Milly pit.

Airstrip (town):-

We will be pushing up gravel in the south western gravel pit (approx 10000 cub. Meters) to ensure that we have sufficient materials for the project.

Maintenance report.**Carnarvon Mullewa road:-**

The crew has graded the road south of the settlement to the Tallering Peak access road and it is now in good condition.

Berringara Pindar road:-

This road has been graded south of Murgoo to our boundary. The road is now in good condition and we have now moved on north past the Boolardy and Kalli turnoff, with our camp now at the Manfred turnoff.

We have had our three graders working together to catch up to our duties , and now that we are in a much more favourable position the M series has been taken back up to the works at the northern end.

Bush fires:-

We have not had any since my last report.

Vehicles and Equipment.

1. Cat M series Grader (MU51). Good condition . has had minor warranty replacement parts fitted by Westrac.
2. Cat H series Grader (MU141) Good condition.
3. Cat H series Grader (Mu121) Good condition but operating hours are rising.
4. Volvo L110 Loader (MU65).Good condition.
5. Komatsu Dozer (P11).Good condition. - the problem with the transmission seems to have cured itself.
6. Iveco Prime Mover (MU000) Good condition (just serviced 150000klms).
7. Iveco Tipper(MU00) Good condition(electrical problems with the power convertor)
8. Mitsubishi Canter (MU140) Has been traded.
9. Cat Vibe Roller(P16) Works well
10. Side Tipper (MU2010) has been repaired and back in service.
11. Dolly for side tipper- Trunion bushes need replacement (have utilized another and modified it to suit . Hydraulics)
12. Tri Axel Low Loader (P14) Good condition.
13. Tri Axel Low Loader (ITJH801) new- good condition.
14. Dog Trailer . Fuel. Maintenance. (This has been repaired and modified to suit our requirements).Back in service.
15. Pig trailer . Fuel. This is down at Force Equipment
16. 30000 Litre Water Cart (P24) good condition . waiting quote for hydraulic pump drive.
17. Holden Rodeo Twin Cab (MU167) goes well. needed new tyres.
18. Toyota Land cruiser (P23) goes well . back in service.
19. Caravans- Field . We may need to have a shade cloth tarpaulin made to shelter these during the heat of the 40-46 degree days as the A/Cs does not cope.
20. Multi tyre roller (hired) This is an excellent machine and does a good job.

Servicing and repairs.

Force equipment has been performing very well and work together with us in servicing and repairs. The filter kits and SOS kits are working well and are being renewed as they are used. Information as to oil samples etc are being evaluated and acted upon.

Items requiring attention.

1. Build up stores stock (i.e. PVC fittings, Poly, workshop items) so that we are able to repair and replace items ourselves. This has been acted upon and we are gradually building up stores stocks etc.
2. Lubricants . we are waiting for our stocks to be replenished-Force equipment to replace the items that they used.
3. Fuel - we have installed the new 27000 litter fuel tank in the yard and re-used the old bowsers. It has been working well.

Training and OH&S.

We are investigating the Local Government induction requirements that all contractors are supposed to attend before doing any work for the shire. This is normally performed by the Shire in the form of a video and local Shire requirements and a card is issued to the contractor to confirm that this has been done.

Occurrences.

Increase of construction staff . gradually bringing the team back to operating weight.
Staff get together (great for moral)

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That council:

Note the Status Report of the Shire owned Plant and receive the Works Foreman's status report.

14.2 Ballinyoo Bridge- Maintenance

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 16 March 2008
Attachments: MRWA Roles and Responsibilities

MATTER FOR CONSIDERATION

To have a scope of repairs for existing Bridge 837 repairs completed.

BACKGROUND

The Ballinyoo Bridge's maintenance requirements have several different stages that make up the total program for bridge management.

Main Roads are required to inspect all bridges in the state, currently a concrete structure bridge is to be inspected every seven years. The last inspection by Main Roads was completed by its contractor BG & E on 1 November 2006. The next programmed inspection for this bridge is in 2013.

The Shire is to annually visually inspect the bridge to identify any problems that may occur in between detailed inspection cycles.

The maintenance is made up of the following areas;

- Routine Maintenance
- Preventative Maintenance
- Specific Maintenance
- Emergency Repairs

All of these items are to be funded by the Shire.

The Grants Commission on the recommendation of Main Roads are able to assist on a 2/3 Contribution from Grants Commission and a 1/3 Main Roads to Specific Maintenance and Emergency Repairs subject to the Shire being able to demonstrate that they have an ongoing programme of Routine and Preventative Maintenance for their bridge.

Note that in the past twelve years that the Shire has always been unsuccessful in obtaining any extra assistance for the maintenance program for Bridge 837.

The Grants Commission provides for some funding required to undertake these maintenance programs, the MRWD formula is \$9.70 per square meter. Therefore an amount of \$3458 via the Road Asset Preservation is the commission's calculations. Unfortunately the amount given by the Federal Government is only 15% of this allowance.

Based on MRWD policies the Shire should be spending \$3458 on the basic maintenance for the Ballinyoo Bridge.

This could be confused, as MRWA did a Bridges Information Workshop around 1997-1998. The then council moved the following motion, Refer Minute 9.43 on 5 October 1998

Moved Cr Mitchell, seconded Cr HR Foulkes Taylor that the Minister for Transport be advised that it is the opinion of Council that maintenance of the Ballinyoo bridge rests with the Department of Main Roads, and that this Council cannot accept the legal responsibility for its maintenance.

I cannot find any records of the said letter or a response received from the Minister for Transport.

In Councils budget we should therefore define the Ballinyoo Bridge as particular items to address the costing of an annual inspection by an appropriate person, and any maintenance that is required to be performed and costed as part of the Transport Area of the budget. This will be required for a new bridge as well.

The last inspection carried out on Bridge 837 was 1 November 2006. The report's conclusions and recommendations were;

The existing condition of Bridge 837 is very poor, although the bridge remains structurally intact and capable of carrying current loading without failure for the short term.

However, the bridge is suffering accelerated condition-based deterioration and what appears to be cracking related to the structural actions. The ability of the structure to continue to safely carry current load levels is now of some concern, and further detailed investigation of the apparent structural cracking is strongly recommended.

It is recommended that the detailed investigation of the cracking of the main beams be carried out to confirm the cause of the cracks. This will require close examination by suitably experienced structural engineers. Access for inspection may be required using Main Roads bridge inspection unit, although access via extension ladders or all-terrain cherry picker or scissor-lift equipment may be acceptable alternatives.

A theoretical load rating assessment of the bridge should be carried out, taking into account the deteriorated condition of the bridge (in particular the loss of stiffness of the tie-beams at the ends of the span units) and the cracking at the ends of the beams.

Based on the outcomes of the detailed investigation of the beam cracking and the extent and rate of the condition-based deterioration, the bridge's use by heavy vehicles may need to be re-considered within the next 1 to 2 years with a view to imposing load restrictions.

The bridge is considered to have reached the end of its useful life and its load capacity will need to be regularly reviewed and reduced as the deterioration continues. Planning for strategies for this crossing should now need to incorporate the de-commissioning of the bridge within 5-10 years, with ongoing reduction of load capacity restricting its use between now and de-commissioning.

Main Roads and several of its contractors have done load rating and various assessments since this report.

Whatever council decides to do in regards to either building a low level crossing or a new bridge, the timing of a new build does have an impact on what our requirements are to the old bridge. The old bridge will require some work to make it serviceable at its current rating, at very least the bridge will require to be preserved for another two years before a de-commissioning strategy can be formulated.

As the last inspection was carried out in 2006 and the deterioration rate is high, then Council need to have a new scope of works created and costed.

The cost of this scoping would be between \$3000-\$5000. The cost of repairs to the bridge to bring it to a safe operating level will need to be financed by the council.

STATUTORY ENVIRONMENT

None at this stage as will be carried to next financial year

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

The cost to scope the works and to carry out the necessary maintenance to Bridge 837 will need to be financed by the Shire.

CONSULTATION

None

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council;

1. Engage BG&E Engineering to scope the works required to complete bridge repairs to extend Bridge 837 at its current load rating for two years.
2. Engage Main Roads to cost and select preferred contractor to complete works and to recommend to council the outcome of this process.

14.3 Proposed Road Dedication

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 17 March 2009
Attachments: Map and Letter DPI

MATTER FOR CONSIDERATION

To approve the road dedication between Lot 10713 and Reserve 17940

BACKGROUND

The State Lands, Department of Planning and Infrastructure propose to dedicate a road between the western boundary of Lot 10713 and the eastern boundary of Reserve 17940.

This is being undertaken to rectify a long standing anomaly and the illegal obstruction of the existing access.

STATUTORY ENVIRONMENT

Land Administration Act 1997

56. Dedication of roads

(1) If in the district of a local government -

(a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;

(b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government -

(i) the holder of the freehold in that land applies to the local government, requesting it to do so; or

(ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;

or

(c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years,

and that land is described in a plan of survey, sketch plan or document; the local government may request the Minister to dedicate that land as a road.

(2) If a local government resolves to make a request under subsection (1), it must -

(a) in accordance with the regulations prepare and deliver the request to the Minister; and

(b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.

(3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then -

(a) subject to subsection (5), by order grant the request;

(b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or

(c) refuse the request.

(4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in

respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

(5)To be dedicated under subsection (3) (a), land must immediately before the time of dedication be .

(a)unallocated Crown land or, in the case of a private road, alienated land; and

(b)designated in the relevant plan of survey, sketch plan or document as having the purpose of a road.

(6)If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.

[Section 56 amended by No. 59 of 2000 s. 16.]

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council

Accept the proposal from State Land Services for the road dedication between lot 10713 and Reserve 17940 and grand indemnification under section 56 Land Administration Act 1997

16. FINANCE

16.1.1 Financial Activity Statements December 2008 and January 2009

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 16 March 2009

Attachments: Financial Activity Statements for December 2008 & January 2009

Balance Sheet

Income Statement Detail

Income Statement by Nature & Type

Income Statement Summary

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for December 2008

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4. Specifies that a local government is to prepare such other financial reports as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d) for that month in the following detail:

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);

(b) Budget estimates to the end of month to which the statement relates;

(c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);

(e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

CONSULTATION

None

COMMENT

None

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

1. That Council adopt the financial statements for the period ending December 2008, as attached.
2. That Council adopt the financial statements for the period ending January 2009, as attached.

16.1.2 Accounts Paid during the period February 2009 to March 2009

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 2 October 2008

Attachments: EFT & Cheque Detail for February 2009-March 2009

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month of February 2009-March 2009 authorisation of account to be paid up to February 2009-March 2009

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Rag 13(1). Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account

CONSULTATION

None

COMMENT

Payments made during the month of December 2008-January 2009 as per attached schedule.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That:

1. The Payment Detail of payments covering Electronic Funds Transfer EFT 1 to 28, totalling \$86537.60 paid during month of 20 February to 20 March 2009 is received;
2. The Payment Detail of payments, Payroll Liabilities, covering Electronic Funds Transfer EFT 29-30 totalling \$1833.70 paid during month of 20 February to 20 March 2009 is received;
3. The Payment Detail of payments, Payroll Liabilities, covering Cheques 8713-8721 totalling \$1037.14 paid during month of 20 February to 20 March 2009 is received;
4. The Payment Detail of payments covering Cheques 8689-8713, totalling \$8763.32 paid during month of 20 February to 20 March 2009 is received;
5. Wages and Salaries paid from 20 February to 20 March 2009 totalling \$ 20193.04 is received.

17 ADMINISTRATION

17.1 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17.1.1 The purpose of Committee's

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 17 February 2009
Attachments: Nil

MATTER FOR CONSIDERATION

To discuss the use of committees by council

BACKGROUND

Cr Mitchell has requested that council review the purpose of the committee structure for the Shire.

Council is not required by legislation to have any committees other than an audit committee.

Council has two other committees, Plant and Housing. Both of these committees have no delegated authority to perform any of council functions.

In larger councils, committees are delegated to perform some of council's functions, as controlled by various regulations.

In small councils such as Murchison the administrative requirements of running a committee often create more work, such as producing agendas, minutes and advertising etc.

The purpose of the two committees is basically an inspection+function for council. This could be arranged similar to the Road Inspection+when interested members inspect the Plant or Housing. The executive officer can prepare a report for council to discuss and make decisions at full council meetings.

This will significantly reduce the administrative burden of using a committee.

Committee members are entitled to a sitting fee and regulations set out the guidelines for these payments. Although, not having a committee is not going to represent any significant savings in governance.

STATUTORY ENVIRONMENT

Local Government Act 1995

S 5 Sets out various conditions on the running of committees

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

CONSULTATION

None

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council;

Disband the Plant and Housing Committee in favour of an inspection+forum

17.2 CEO Activity Report

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 17 February 2008
 Attachments: Nil

MATTER FOR CONSIDERATION

CEO's activity report

BACKGROUND

CEO Report for 20 February to 20 March 2009

GOVERNANCE

ADMINISTRATION

Tax	Fuel tax audit is now completed GST Audit now completed
Insurance	Toyota Land cruiser is back in service Holden Rodeo still to be repaired Various claims outstanding on buildings
Computers	New server and PC arrived have installed, still having internet problems
Policy Manual	First draft in progress
Audit	Interim audit completed, results in the next month
Standing Orders	Next stage can now be completed
Budget review	Sent to DLGRD

LAW & ORDER

Animal Control Ranger visit to Pie, 14 dogs & 2 cats destroyed, 7 more to be picked up

HOUSING

COMMUNITY AMMENITIES

REC & CULTURE

TRANSPORT

Plant	New Fuso Canter to be picked up 21 March New UD to arrive 23 March
Roads	Preparation of Flood Damage Claim in progress
Airstrip	Greenfields site visit, and sample taken of airstrip and gravel pit 5 March Survey completed on 16 March
Bridge 837	Maintenance required- see agenda item Survey of road realignments carried out on 17 March 2009
Roads to Recovery	Quarterly reports completed and payment received
Staff	Engaged Ki m Mitchell as plant operator to commence duties on 24 March Engaged Stuart Broad as plant operator to commence duties in April-May (Currently training before arrival)

ECONOMIC SERVICES

Oasis Roadhouse	McLeod\$ preparing lease documentation Sublease of Lot 3001 to be approved by Minister
CBD Development	Fuel Site- the OPT unit and new bowsers have been installed and are Functional. Still on manual until Local cards arrive. Freight Service- functioning well RCIP Grant- approved projects Fuel Site \$60k and Freight Depot \$40k
Climate Change	Workshop to be completed on 20 March 2009

Meetings Attended

March 6	CSIRO- Meeting with Pricilla Clayton and phone hook up with David DeBoer on updating issues about ASKAP. <ul style="list-style-type: none">• What role do you want the shire to do?• What are you up to?• The sign on Berringara Pindar being moved to the Settlement• \$5 million being sought for bitumen road from Settlement to MRO through Meeberrie
March 6	Midwest Development Commission, worked through grant process for Royalties for Regions, and the CBD development for the Murchison.
March 11	MEG- meeting in Cue
March 12	UHYHN- computers and equipment and accounting issues
March 13	Paul Breman, Asset and financial planning for amalgamation worksheet.

OFFICER RECOMMENDATION

That Council;

Note the CEO Activity Report

17.3 Country Local Government Fund-MEG

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 16 March 2008
 Attachments: Proposal Upper Gascoyne

MATTER FOR CONSIDERATION
 To discuss the CLGF and ROC

BACKGROUND

The Murchison Executive Group met on 11 March 2009.

The Country Local Government Fund was discussed at length and each of the Murchison shires discussing what projects each council has discussed and may wish to collaborate on as for regional benefit.

In years two to four monies from each shire is to be directed to a regional grouping of councils and is to be spent on regional projects.

As the Murchison does not have an established ROC (Regional Organisation of Council), the Shire of Meekatharra has offered to be custodian of CLGF funds until the region can put in place a ROC. Discussions were held on the possibility of the Murchison Zone of WALGA and the MRVC being this custodian. The CEOs all supported the use of Shire of Meekatharra to manage this function.

There were many discussions on each council's likelihood of regional projects. Each local government for year two will be supporting new road infrastructure as the regions strategic approach.

The CEOs all agreed that, The Royalties for Regions, Country Local Government Fund, Regional Group Funding Allocations for Year 2 (09/10) be allocated to the member shires for the purpose of improving strategic regional infrastructure and the indicative figure of;

Cue	\$232,171
Meekatharra	\$337,873
Mt Magnet	\$257,745
Murchison	\$327,685
Sandstone	\$276,246
Yalgoo	\$273,058

The Shire of Upper Gascoyne (see attachment) have and would like to discuss this issue through a working group arrangement.

STATUTORY ENVIRONMENT

None at this stage as will be carried to next financial year

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Regional funding available for strategic infrastructure will be included as income in the 2009-10 Budget.

CONSULTATION

None

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council;

1. Endorse that a Murchison ROC be pursued and developed
2. Shire of Meekatharra be appointed custodian of CLGF funds
3. Support other Murchison council in year two for strategic regional infrastructure.

17.4 Amalgamation –Reform Submission to the Minister

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 16 March 2008
Attachments: Submission form

MATTER FOR CONSIDERATION

Discuss an action plan for response to Minister

BACKGROUND

The Minister for Local Government John Castrilli has announced some reform measure for local government.

In response to the Ministers announcement a steering committee has been formed to assist in making reforms in the local government sector.

The steering committee includes people from WALGA, LGMA, DLGRD, and the Ministers office. Cr Mitchell in his role with WALGA has been appointed to this committee.

I met with Paul Breman from UHYHN on 13 March and discussed this reform submission. Paul has worked on WALGA's SSS Report and has many years experience in local government finance and planning.

The Shire of Murchison needs to prepare a long term financial management plan amongst other items that are required to be answered in the submission. Paul has supplied an indicative amount to complete this service. There is also some funding available to assist in councils preparing this document.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.8-provides for a local government not to incur expenditure from its municipal fund for an additional purpose unless it is authorised in advance by resolution

STRATEGIC IMPLICATIONS

None at this stage but will assist in developing the strategic plan

POLICY IMPLICATIONS

- 6.1.3 Budget Adherence-allows for items exceeding budget or considered that are outside budget allocations be approved by full council

FINANCIAL IMPLICATIONS

As this is out of budget expenditure, as was the Ministers announcement, savings will be achieved in councils operation, this expenditure is not expected to have a detrimental effect on councils overall position.

CONSULTATION

Cr Mitchell, WALGA
Paul Breman, UHYHN
MEG- Murchison Executive Group

COMMENT

This is an opportunity for the Shire to implement good financial practices and asset management and to use the appropriate tools for good governance.

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION

That Council;

1. Engage UHYHN to prepare long term financial plans for the period 2010-2020 utilising WALGA's SSS and Reform Submission paper.
2. Present to council prior to despatch councils completed Reform Submission

19. URGENT BUSINESS

20. ITEMS TO BE DISCUSSED IN CAMERA

21. MEETING CLOSURE

Attachments

Accounts Payable 20 February to 20 March 2009

Num	Date	Name	Account	Paid Amount
EFT 1	24/02/2009	Abrolhos Reef Lodge	A1001 · Bank - Municipal	
	18/02/2009	Freight Run	E42180 · Travel & Accommodation	-100.00
		Australian Tax Office	2200 · Tax Payable	<u>-10.00</u>
				-110.00
EFT 2	24/02/2009	Anderson Munro & Wyllie	A1001 · Bank - Municipal	
	18/02/2009	Roads To Recovery	E42200 · Audit Fees	-420.00
		Australian Tax Office	2200 · Tax Payable	-42.00
	18/02/2009	Annual Audit 2007-08	E42200 · Audit Fees	-850.00
		Australian Tax Office	2200 · Tax Payable	<u>-85.00</u>
				-1,397.00
EFT 3	24/02/2009	Australia Post	A1001 · Bank - Municipal	
	18/02/2009		E42090 · Postage & Freight	-6.38
		Australian Tax Office	2200 · Tax Payable	-0.64
	18/02/2009		E42090 · Postage & Freight	-0.98
		Australian Tax Office	2200 · Tax Payable	-0.10
	18/02/2009		E42090 · Postage & Freight	-42.47
		Australian Tax Office	2200 · Tax Payable	<u>-4.25</u>
				-54.82
EFT 4	24/02/2009	Bunning's Pty Ltd	A1001 · Bank - Municipal	
	18/02/2009	COUNCIL HOUSING:CEO's House	E91020 · Building Maintenance	-90.34
		COUNCIL HOUSING:12B Kurara Way	E91020 · Building Maintenance	-54.84
		COUNCIL HOUSING:12B Kurara Way	E91020 · Building Maintenance	-302.09
			E113050 · Sports Pavilion Mtce	-45.78
		Australian Tax Office	2200 · Tax Payable	<u>-4.58</u>
				-497.63
EFT 5	24/02/2009	City of Geraldton-Greenough	A1001 · Bank - Municipal	
	18/02/2009		E71010 · Employee Costs - Salaries	-1,226.07
		Australian Tax Office	2200 · Tax Payable	<u>-122.61</u>
				-1,348.68

EFT 6	24/02/2009	Coastal Zone Management	A1001 · Bank - Municipal	
	18/02/2009	First Payment	E131291 · Climate Change Study - Grant	-10,000.00
		Australian Tax Office	2200 · Tax Payable	<u>-1,000.00</u>
				-11,000.00
EFT 7	24/02/2009	Coates Hire	A1001 · Bank - Municipal	
	18/02/2009	Trenching for Electricity	E169004 · Cement Pad, Bunding & Electr.	-182.25
		Australian Tax Office	2200 · Tax Payable	<u>-18.23</u>
				-200.48
EFT 8	24/02/2009	Corporate Express	A1001 · Bank - Municipal	
	18/02/2009	Service to Photocopier in August 08	E42110 · Office Equipment Mtce	-1,250.00
		Australian Tax Office	2200 · Tax Payable	-125.00
	18/02/2009		E42160 · Sundry Office Expenses	-132.47
		Australian Tax Office	2200 · Tax Payable	-13.25
	18/02/2009	Part of Computer Network Upgrade	E169001 · 3 x Office Computers	-1,836.20
		Australian Tax Office	2200 · Tax Payable	-183.62
	18/02/2009	White Board-Office	E42110 · Office Equipment Mtce	-316.35
		Australian Tax Office	E143175 · PWO Staff Training/Meetings	-316.35
			2200 · Tax Payable	-63.27
	18/02/2009		E41110 · Refreshments	-228.98
		Australian Tax Office	2200 · Tax Payable	-22.90
	18/02/2009		E42070 · Printing & Stationery	-16.91
		Australian Tax Office	2200 · Tax Payable	<u>-1.69</u>
				-4,506.99
EFT 9	24/02/2009	Force Equipment	A1001 · Bank - Municipal	
	18/02/2009	COUNCIL PLANT:Various Small Plant Items	E144030 · POC Parts & Repairs	-5,389.29
		Australian Tax Office	2200 · Tax Payable	-538.93
	18/02/2009	COUNCIL PLANT:Various Small Plant Items	E144030 · POC Parts & Repairs	-10,172.25
		Australian Tax Office	2200 · Tax Payable	-1,017.23
	18/02/2009	COUNCIL PLANT:Iveco Tipper 2004 MU00	E144030 · POC Parts & Repairs	-2,197.12
		Australian Tax Office	2200 · Tax Payable	-219.71
	18/02/2009	COUNCIL PLANT:Various Small Plant Items	E144030 · POC Parts & Repairs	-300.73
		Australian Tax Office	2200 · Tax Payable	-30.07
	18/02/2009	COUNCIL PLANT:Low Loaders:Tri Axle Trailer	E144030 · POC Parts & Repairs	-17,844.87
		Australian Tax Office	2200 · Tax Payable	-1,784.49
	18/02/2009	COUNCIL PLANT:Cat Grader MU 121	E144030 · POC Parts & Repairs	-1,350.00

		Australian Tax Office	2200 · Tax Payable	-135.00
18/02/2009			E144030 · POC Parts & Repairs	-540.00
		Australian Tax Office	2200 · Tax Payable	-54.00
18/02/2009		COUNCIL PLANT:Komatsu D85A Bulldozer	E144030 · POC Parts & Repairs	-230.00
		Australian Tax Office	2200 · Tax Payable	-23.00
18/02/2009		COUNCIL PLANT:Cat Grader MU 51	E144030 · POC Parts & Repairs	-1,290.00
		Australian Tax Office	2200 · Tax Payable	-129.00
18/02/2009		COUNCIL PLANT:Iveco Tipper 2004 MU00	E144030 · POC Parts & Repairs	-930.00
		Australian Tax Office	2200 · Tax Payable	-93.00
				<u>-44,268.69</u>
EFT 10	24/02/2009	Geraldton Freight Lines	A1001 · Bank - Municipal	
	18/02/2009		E42090 · Postage & Freight	-20.60
		Australian Tax Office	2200 · Tax Payable	<u>-2.06</u>
				-22.66
EFT 11	24/02/2009	Geraldton Industrial Supplies	A1001 · Bank - Municipal	
	18/02/2009	Drill, Shovels,	E144061 · POC Loose Tools	-815.89
		Australian Tax Office	2200 · Tax Payable	<u>-81.59</u>
				-897.48
EFT 12	24/02/2009	Geraldton Second Hand Tyres	A1001 · Bank - Municipal	
	21/01/2009	Puncture Repair	E144020 · POC Tyres & Batteries	-25.00
		Australian Tax Office	2200 · Tax Payable	-2.50
	18/02/2009	Staff-Niel Coombe	E42280 · Misc Expenses	<u>-2,415.00</u>
				-2,442.50
EFT 13	24/02/2009	Geraldton Toyota	A1001 · Bank - Municipal	
	12/01/2009	COUNCIL PLANT:Toyota Prado MU 0	E42043 · Admin Vehicle Operations	-153.88
		Australian Tax Office	2200 · Tax Payable	<u>-15.39</u>
				-169.27
EFT 14	24/02/2009	Greenfield Technical Services	A1001 · Bank - Municipal	
	18/02/2009	Bridge, R2R, Crosslands	E143170 · PWO Engineering Consultant	-1,875.00
		Australian Tax Office	2200 · Tax Payable	<u>-187.50</u>
				-2,062.50

EFT					
15	24/02/2009	Haines Norton (WA) Pty Ltd	A1001 · Bank - Municipal		
	18/02/2009	Australian Tax Office	E42211 · Remote Accounting Charges	-5,700.00	
			2200 · Tax Payable	<u>-570.00</u>	
				-6,270.00	
EFT					
16	24/02/2009	Hoppys Parts R Us	A1001 · Bank - Municipal		
	18/02/2009	Puncture Repair Kit	E42043 · Admin Vehicle Operations	-66.38	
		Sundry Items for W/shop	E144030 · POC Parts & Repairs	-192.83	
		Australian Tax Office	2200 · Tax Payable	<u>-25.92</u>	
				-285.13	
EFT					
17	24/02/2009	Kimberley Pty Ltd	A1001 · Bank - Municipal		
	18/02/2009	Council Lunche Dec 08	E41110 · Refreshments	-225.00	
		Australian Tax Office	2200 · Tax Payable	<u>-22.50</u>	
				-247.50	
EFT					
18	24/02/2009	Landgate	A1001 · Bank - Municipal		
	18/02/2009	Australian Tax Office	E42220 · Rate Valuations	-49.09	
			2200 · Tax Payable	<u>-4.91</u>	
				-54.00	
EFT					
19	24/02/2009	Midwest Fire Protection Service	A1001 · Bank - Municipal		
	18/02/2009	Service to Extinguishers	E144030 · POC Parts & Repairs	-2,411.00	
		Australian Tax Office	2200 · Tax Payable	<u>-241.10</u>	
				-2,652.10	
EFT					
20	24/02/2009	Mitchell & Brown	A1001 · Bank - Municipal		
	18/02/2009	COUNCIL HOUSING:10A Kurara Way	Replacement Stove	-615.00	
		COUNCIL HOUSING:10B Kurara Way	Replacement Stove	-615.00	
		COUNCIL HOUSING:12A Kurara Way	Replacement Stove	-615.00	
		COUNCIL HOUSING:12B Kurara Way	Replacement Stove	-615.00	
		COUNCIL HOUSING:8 Kurara Way	Replacement Stove	-615.00	
	18/02/2009	COUNCIL HOUSING:6 Kurara Way	Replacement Stove	-615.00	

			Fridge for caravan	-635.45
		Australian Tax Office	2200 · Tax Payable	<u>-63.55</u>
				-4,389.00
EFT				
21	24/02/2009	Mullewa Farm Supplies	A1001 · Bank - Municipal	
	18/02/2009	GAS Bottles	E113070 · Support - Recreation PoloX	-643.64
		Australian Tax Office	2200 · Tax Payable	-64.36
	18/02/2009		E91020 · Building Maintenance	-396.36
		Australian Tax Office	2200 · Tax Payable	<u>-39.64</u>
				-1,144.00
EFT				
22	24/02/2009	Purely Filtration	A1001 · Bank - Municipal	
	18/02/2009	Filters	E136040 · Water Supply	-140.00
		Australian Tax Office	2200 · Tax Payable	<u>-14.00</u>
				-154.00
EFT				
23	24/02/2009	Reece Pty Ltd	A1001 · Bank - Municipal	
	18/02/2009	COUNCIL HOUSING:4B Kurara Way	Plumbing parts	<u>-292.06</u>
				-292.06
EFT				
24	24/02/2009	Reliance Petroleum	A1001 · Bank - Municipal	
	18/02/2009		E42043 · Admin Vehicle Operations	-513.01
		Australian Tax Office	2200 · Tax Payable	<u>-51.30</u>
				-564.31
EFT				
25	24/02/2009	Statewide Bearings	A1001 · Bank - Municipal	
	18/02/2009	COUNCIL PLANT:Various Small Plant Items	E144030 · POC Parts & Repairs	-184.16
		Australian Tax Office	2200 · Tax Payable	<u>-18.42</u>
				-202.58
EFT				
26	24/02/2009	Sun City Print and Design	A1001 · Bank - Municipal	
	18/02/2009		E42070 · Printing & Stationery	-98.18
		Australian Tax Office	2200 · Tax Payable	<u>-9.82</u>
				-108.00

EFT 27	24/02/2009	Thurkles Mullewa	A1001 · Bank - Municipal	
	18/02/2009		E42160 · Sundry Office Expenses	-69.18
		Australian Tax Office	2200 · Tax Payable	<u>-6.92</u>
				-76.10
EFT 28	24/02/2009	WALGA	A1001 · Bank - Municipal	
	18/02/2009		E42100 · Advertising	-28.80
		Australian Tax Office	2200 · Tax Payable	-2.88
	18/02/2009		E42100 · Advertising	-989.52
		Australian Tax Office	2200 · Tax Payable	<u>-98.95</u>
				-1,120.15
EFT 29	24/02/2009	Child Support Agency	A1001 · Bank - Municipal	
			L2140 · Child Support	<u>-268.50</u>
				-268.50
EFT 30	24/02/2009	SG Fleet Australia Pty Ltd	A1001 · Bank - Municipal	
			L2211 · Fleet Car Lease	-483.68
			L2211 · Fleet Car Lease	<u>-1,081.52</u>
				-1,565.20
8689	24/02/2009	AusLec	A1001 · Bank - Municipal	
	18/02/2009		E169004 · Cement Pad, Bunding & Electr.	-167.80
		Australian Tax Office	2200 · Tax Payable	-16.78
	18/02/2009		E169004 · Cement Pad, Bunding & Electr.	-1,514.21
		Australian Tax Office	2200 · Tax Payable	-151.42
	18/02/2009		E169004 · Cement Pad, Bunding & Electr.	-55.43
		Australian Tax Office	2200 · Tax Payable	-5.54
	18/02/2009		E169004 · Cement Pad, Bunding & Electr.	-39.52
		Australian Tax Office	2200 · Tax Payable	<u>-3.95</u>
				-1,954.65
8690	24/02/2009	Australian Communications Authority	A1001 · Bank - Municipal	
	18/02/2009	Radio Licenses	E42280 · Misc Expenses	-127.27

		Australian Tax Office	2200 · Tax Payable	-12.73
				<u>-140.00</u>
8707	24/02/2009	Beaurepaire	A1001 · Bank - Municipal	
	18/02/2009	Tyre Repairs	E51060 · Fire Control - Other Expenses	-940.00
		COUNCIL PLANT:Dolly MU 2009	E144020 · POC Tyres & Batteries	-1,337.27
		Australian Tax Office	2200 · Tax Payable	-227.73
				<u>-2,505.00</u>
8708	24/02/2009	Commissioner of Police	A1001 · Bank - Municipal	
	18/02/2009	Ammunition Licenses	E42280 · Misc Expenses	-80.91
		Australian Tax Office	2200 · Tax Payable	-8.09
				<u>-89.00</u>
8709	24/02/2009	Coventry	A1001 · Bank - Municipal	
	18/02/2009		E144030 · POC Parts & Repairs	-245.40
		Australian Tax Office	2200 · Tax Payable	-24.54
				<u>-269.94</u>
8710	24/02/2009	Mitchell, W	A1001 · Bank - Municipal	
	29/01/2009		E41080 · Member's Attendance Allowance	-360.00
			E41040 · Members Communication	-250.00
				<u>-610.00</u>
8711	24/02/2009	Pollock, David	A1001 · Bank - Municipal	
	29/01/2009		E41080 · Member's Attendance Allowance	-720.00
			E41020 · Travel Expense	-530.40
			E41040 · Members Communication	-250.00
				<u>-1,500.40</u>
8712	24/02/2009	Telstra	A1001 · Bank - Municipal	
	18/02/2009		E42080 · Telephone & Facsimile	-1,231.78
		Australian Tax Office	2200 · Tax Payable	-123.18
	18/02/2009		E42080 · Telephone & Facsimile	-218.65
		Australian Tax Office	2200 · Tax Payable	-21.87

	18/02/2009		E116100 · Museum Maintenance	-98.85
				<u>-1,694.33</u>
8713	24/02/2009	AMP	A1001 · Bank - Municipal	
	18/02/2009		L2200 · Superannuation Liability	172.80
			E42020 · Superannuation	294.26
			E42020 · Superannuation	<u>163.48</u>
				630.54
8714	24/02/2009	WALGS Plan	A1001 · Bank - Municipal	
	18/02/2009		E143040 · PWO Superannuation on Works	77.49
	18/02/2009		E143040 · PWO Superannuation on Works	113.75
			L2200 · Superannuation Liability	113.75
	18/02/2009		E42020 · Superannuation	164.16
	18/02/2009		E143040 · PWO Superannuation on Works	204.75
	18/02/2009		E143040 · PWO Superannuation on Works	136.51
	18/02/2009		E143040 · PWO Superannuation on Works	77.49
	18/02/2009		E143040 · PWO Superannuation on Works	235.36
	18/02/2009		E143040 · PWO Superannuation on Works	189.00
	18/02/2009		E143040 · PWO Superannuation on Works	<u>204.75</u>
				1,517.01
8716	24/02/2009	Telstra Super	A1001 · Bank - Municipal	
	18/02/2009		E42020 · Superannuation	<u>105.22</u>
				105.22
8717	24/02/2009	Murchison Shire Social Club	A1001 · Bank - Municipal	
			2100 · Payroll Liabilities - PAYG	<u>-80.00</u>
				-80.00
8718	24/02/2009	Murchison Shire - Trust Account	A1001 · Bank - Municipal	
			L1625 · Housing Bonds	<u>-100.00</u>
				-100.00
8719	24/02/2009	Murchison Shire - Municipal Fund	A1001 · Bank - Municipal	

			L2130 · Sundry Debtors	<u>-300.00</u>
				-300.00
8720	24/02/2009	Murchison Oasis Roadhouse	A1001 · Bank - Municipal	
		Council Lunches February 08	L2110 · Roadhouse	<u>-273.40</u>
				-273.40
8721	24/02/2009	Centrelink	A1001 · Bank - Municipal	
			2100 · Payroll Liabilities - PAYG	<u>-462.23</u>
				-462.23

