

	ANNOUNCEMENT OF VISITORS .....	2
	DEPUTATIONS/LEAVE OF ABSENCE .....	2
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	2
4.	PUBLIC QUESTION TIME .....	2
5.	NEXT MEETING .....	3
6.	APPLICATIONS FOR LEAVE OF ABSENCE .....	3
7.	NOTICE OF ITEMS TO BE DISCUSSED IN CAMERA .....	3
8.	Confirmation Flying Minutes .....	3
9.	CONFIRMATION OF MINUTES .....	3
9.1	ORDINARY COUNCIL MEETING . 19 February 2010 .....	3
10.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION .....	3
11.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	3
12.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED .....	3
12.1	PRESIDENT .....	3
12.2	COUNCILLORS .....	3
13.	DISCLOSURE OF INTERESTS.....	3
14.	REPORTS OF COMMITTEES .....	3
15.	REPORTS OF OFFICERS .....	4
15.1	WORKS .....	4
15.1.1	Monthly Plant & Works Progress Report .....	4
16.	FINANCE .....	7
16.1.1	Financial Activity Statements February 2010 .....	7
17.	DEVELOPMENT .....	10
17.1	Oakajee Port & Rail Information Sharing.....	10
17.2	ASKAP & SKA Information Sharing.....	10
17.3	JACK HILLS . Expansion Project . Crosslands Resources Ltd.....	12
18.	ADMINISTRATION.....	12
18.1	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	12
	Notice of Motion.....	12
18.1.1	Library Update .....	12
19.	CEO ACTIVITY REPORT .....	14
19.1.1	CEO Activity Report February 2010 .....	14
20.	URGENT BUSINESS .....	15
21.	ITEMS TO BE DISCUSSED IN CAMERA.....	15
22.	MEETING CLOSURE .....	15

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Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday 19 March 2010, commencing at 9.30 am.

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

---

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

---

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

---

**4. PUBLIC QUESTION TIME**

---

Stand Down Local Law Standing Orders

---

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

---

**7. NOTICE OF ITEMS TO BE DISCUSSED IN CAMERA**

---

**8. CONFIRMATION FLYING MINUTES**

---

NIL

**9. CONFIRMATION OF MINUTES**

---

**9.1 ORDINARY COUNCIL MEETING –19 February 2010**

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of 19 February 2010 be confirmed.

---

**10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

---

**11. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

---

**12. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

---

**12.1 PRESIDENT**

**12.2 COUNCILLORS**

---

**13. DISCLOSURE OF INTERESTS**

---

**14. REPORTS OF COMMITTEES**

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**Report – By Acting Supervisor Neil Combe**

File:  
Author: Grace French, Acting Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 15 March 2010  
Attachments: Nil

**MATTER FOR CONSIDERATION**

To view the plant operation for the month of February/March 2010 and an update on works carried out  
Monthly Plant usage and status Report

<b>HEAVY PLANT</b>			<b>Start</b>	<b>End</b>		<b>MTD</b>	<b>Total</b>
<b>Plant Item</b>	<b>Year</b>	<b>REGO</b>	<b>Hours</b>	<b>Hours</b>	<b>Total</b>	<b>Service</b>	<b>Ownership</b>
Cat Grader 12H	2005	MU 141	5393	5471	78		33086
Cat Grader 12H	2003	MU 121	10538	10842	304		87000
Cat Grader 12M	2008	MU 51	1414	1657	243		5639
Volvo L110 Loader	2006	MU 65	1953	2006	53		14431
Komatsu Dozer	1997		6710	6800	90		179907
Cat Vibrating Roller	2005	MU 177	2797	2824	27		18665
<b>TRUCKS</b>							
Iveco Prime Mover	2003	MU 000	177732	181824	4092		47343
Nissan UD	2009	000 MU	35476	46284	10808		2612
Iveco Tipper	2004	MU 00	107162	111126	3964		56593
<b>GENERATORS</b>							
Generator 2-100KVA	2005		15329	16073	744		
Generator 1-83KVA	2005		39063	39118	55		
Generator 13KVA (Const)	2005		11226	18109	6883		
<b>LIGHT VEHICLES</b>							
Toyota Land Cruiser	2005	01 MU	103673	111215	7542		11722
Mitsubishi Canter	2004	MU 140	26586	36419	9833		3843
Toyota Prado	2009	MU 0	16196	21522	5326		3954
Holden Rodeo	2008	MU 167	95723	103062	7339		6311
Isuzu DMAX	2009	MU 300	7359	18399	11040		3073
Toyota PTV	1986	MU 1017	19822	19826	4		2544
<b>TRAILERS &amp; TANKERS</b>							
Side Tipper	2001	MU 2010	158255	160229	1974		16304
Side Tipper- Evertran	2009	MU 662	8203	9581	1378		4860
Tri Axle Low Loader	2008	MU 663	12017	16348	4331		8544
Tri Axle Low Loader	2001	MU 2004		0	0		52886
30K Water Tank	2005	MU 2024	50715	52335	1620		9812
Dog Fuel Trailer	1993	MU 658		0	0		1775
Dog Fuel Trailer	1972	MU 2005		0	0		535
Dolly 1	2001	MU 2003		0	0		6240
Dolly 2	2000	MU 2009		0	0		10558
<b>Tractors</b>							
New Holland	2006	MU 380	852	909	57		2653
Forklift			11316	11355	39		
Caravans				0	0		6821
Various Small Plant				0	0		6349



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Vehicles and Equipment

Caravans- Repairs & Maintenance carried - all vans have had air-conditioners fitted  
Construction Fuel Trailer- new generator has been installed

### Construction Report

**McNabbs-Twin Peaks Road-** Completed

**Murgoo Access Road-** Completed 700m of sheeting

**Mt Gould Road-** completing of bunding works

### Maintenance Report

Berringara - Pindar Road: - Grading completed to Nookawarra

Mileura Mt Hale Road- Grading completed

Mileura Nookawarra Road- Grading completed

Berringara to Milly Milly - Completed

Erong Road- Started

Byro-Berringara Road . To start after Erong Road

Carnarvon - Mullewa Road - Due to start and complete up to Gascoyne Boundary

Butchers Track . Meeting Held with McDowell . Inspection of road performed on 12/03/10. Work due to start. Completion estimated for 25/05/10.

### **Staffing**

Neil Coombe- Acting Supervisor  
Paul Smart  
Stuart Broad  
Neville Hobbs  
Jason Hodder  
Glenn Pinnegar

### **Force Equipment**

The presiding member of the Plant Committee has requested some explanations to several invoices issued by Force.

I have contacted Force with the details of invoices and requested an explanation. Report with these issues will be presented next April Council Meeting.

### **STATUTORY ENVIRONMENT**

Nil



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POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That council:

Note the Status Report of the Shire owned Plant and receive the Works Supervisor's status report.

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## February 2010

File:  
Author: Grace French, Acting Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 28 February 2010  
Attachments: Financial Activity Statements for February 2010  
Cheque Payment Detail February 2010

### MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for February 2010.

### BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

### STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4. Specifies that a local government is to prepare such other financial reports as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

### STRATEGIC IMPLICATIONS

None

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

### CONSULTATION

None



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Simple majority

#### COUNCIL DECISION

1. That Council adopt the financial statements for the period ending February 2010, as attached.

#### **16.1.2 Accounts Paid during the period January-February 2010**

File:  
Author: Grace French, Acting Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 12 March 2010  
Attachments: EFT & Cheque Detail for January-February 2010

#### MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month of January-February 2010, authorisation of account to be paid up to February 2010.

#### BACKGROUND

Accounts paid are required to be submitted each month.

#### STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996  
Reg 13(1). Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

#### STRATEGIC IMPLICATIONS

None

#### POLICY IMPLICATIONS

None

#### FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account

#### CONSULTATION

None

#### COMMENT

Payments made during the month of October November 2009 as per attached schedule.

#### VOTING REQUIREMENTS

Simple majority



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Accounts payable and receivable for the Month of February 2010.

1. Accounts Paid between 18<sup>th</sup> February to 5<sup>th</sup> March 2010:

<b>TYPE</b>	<b>Voucher</b>	<b>PAYMENT</b>	<b>STATUS</b>	<b>AMOUNT</b>
EFT	EFT 1-51, 54-56	Creditor	Paid	\$444,013.13
Cheque	8958- 8960	Creditor	Paid	\$ 1,355.17
EFT	51-53	Payroll	Paid	\$ 2,376.82
Cheque	8954 - 8957	Payroll	Paid	\$ 11,691.54

2. Salaries and Wages paid between February & March 2010 - \$30,012.39 is received

3. Accounts to be Paid . March . Estimated

<b>TYPE</b>	<b>Voucher</b>	<b>PAYMENT</b>	<b>STATUS</b>	<b>AMOUNT</b>
EFT	Various	Creditor	Unpaid	\$152,158.33
EFT	Wages (16 & 30/03/09)	Payroll	Unpaid	\$ 28,296.00

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### **17.1 Oakajee Port & Rail Information Sharing**

File:  
Author: Grace French, Acting Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 3 March 2010  
Attachments: Nil

#### MATTER FOR CONSIDERATION

Discussion of various developments involving Oakajee Port & Rail

### **17.2 ASKAP & SKA Information Sharing**

File:  
Author: Grace French, Acting Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 3 March 2010  
Attachments: Nil

#### MATTER FOR CONSIDERATION

Discussion of various developments involving ASKAP and SKA

### **17.3 JACK HILLS – Expansion Project – Crosslands Resources Ltd**

File:  
Author: Trevor Brandy  
Interest Declared: Nil  
Date: 09 March 2010  
Attachments: Folder

#### MATTER FOR CONSIDERATION

Discussion on development and approvals required by legislation

#### BACKGROUND

Correspondence has been received from Crosslands Resources Ltd.

The intent of the letter is to verify if any approvals are required by the Shire of Murchison under existing legislation.

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visions) Act 1960 section 373 applies to each district within the  
quired; however, 373(2) and (3) exempt orders made by the  
r the Crown are exempt from providing building plan to the Local

Government, neither of which applies to this situation.

Reference is made to Building Regulations 1989 specifically schedule 2 which exempt:

- Any class 10 building (sheds, patios and alike) as mentioned in column 2
- Any Swimming Pool as mentioned in column 3
- Rest of Regulation as mentioned in column 4
- Unfortunately all these exemptions under the Regulations apply to the Shire of Murchison.

However, the Health Act Requirements do come into play with requirements for effluent disposal and inspections under the new Food Act 2008 being mandatory.

There are also Planning Fees set by the Western Australian planning Commission under Planning and /Development Regulations 2009 (part 7) - Local Government Planning Charges/  
Planning Bulletin 93/2009 - that does apply but not considered by Crossland Resources Ltd.

Council has two options to consider

- 1 To apply to the minister to change the regulations to include the whole of the Shire of Murchison to be included in Schedule 2 of the Building Regulations.
- 2 To wait for the new Building Act to be proclaimed (sometime in January 2011), which will require building applications to be submitted to the Local Authority and binds the Crown.

#### CONSULTATION

Nil

#### STATUTORY IMPLICATIONS:

Possible changes to the Building Regulations 1989

#### POLICY IMPLICATIONS:

Nil

#### BUDGET IMPLICATIONS:

Nil

#### VOTING REQUIREMENTS:

Simple majority

#### OFFICER'S RECOMMENDATION:

That:

advised that Council agrees with its interpretation of the Local (Provisions) Act 1960; Health Act 1911 regarding effluent disposal and the Food Act do

set by the WA Planning Commission under the Planning and Development Regulations 2009 (part 7 Local Government planning charges) planning bulletin 93/2009;

- 4 Due to the extra loading on the Shires Road network a contribution be made to the Shire of Murchison for Road maintenance and upgrade;
- 5 With the proclamation of the new Building Act all building works applicable to Building Code of Australia will require a building licence.

## **ADMINISTRATION**

### **18.1 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

---

#### **Notice of Motion**

---

Notice for a question on Notice about the Library

#### **18.1.1 Library Update**

File:  
Author: Ron Adams, Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 13 March 2010  
Attachments: Folder

#### **MATTER FOR CONSIDERATION**

#### **BACKGROUND**

The following records for the Shire's Library for 2009.

There were nine exchanges in the 2009 calendar year. On average the Shire receives approximately thirty five books per exchange.

The three categories in these exchanges are:

Adult fiction (this includes DVD's, CDs and novels)  
Adult Non-fiction (this includes DVD's, Biography's, CD's and Books)  
Junior (this includes DVD's, CD's, Junior & young adult fiction, Junior Non Fiction and infants)

On average the exchanges are made on about twelve books per category, therefore as an example in the junior section only 108 items are cycled in a calendar year.

Boxes are sent to Murchison via courier. The process is to check books into the AMLIB system that is loaded on the computer near the library.

It has been identified that the scanner for checking the books in and out is faulty and a new one has been ordered to speed the process up.

Mrs Leanda Adams came up to the Settlement in February and did some staff training on the use of the AMLIB and the process of completing these duties. While here she processed the exchange of books that had not been put on the shelves.



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None

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council:

Note that staff has been trained in the library service and that the library is up to date

File:  
Author: Ron Adams, Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 3 March 2010  
Attachments: Nil

#### MATTER FOR CONSIDERATION

CEO's activity report

#### BACKGROUND

CEO Report

Prior to CEO's leave the following items has been addressed:

#### **Works Supervisors Position**

The position for Works Supervisor has been advertised in the West Australian, Geraldton Guardian, Murchison Monologue and the Shire website. It was noted that the information on current website is inaccurate. The administration will rectify the problem.

Applications for this position close on the **31 March 2010 at 4:00pm.**

#### **Annual Report**

The Annual Report 2008/2009 is now available at the office and has been advertised in Geraldton Guardian, Murchison Monologue and on Shire of Murchison Website.

#### **Freight Service**

Drafted EOI, and has been advertised in Geraldton Guardian, Murchison Monologue and is on Council Website.

#### **CBD - Update**

- Gyprocking commenced
- Gazebo has arrived and commence to install
- Electricity and Plumbing completed - except for final termination
- Roofing completed
- Tiles for Kitchens & Bathrooms ordered
- Windows ordered
- Cabinets measured and ordered
- Rammed walls . Paint ordered and is due to commence 12/03/10

#### OFFICER RECOMMENDATION

That Council:

Note the CEO Activity Report.



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**21. ITEMS TO BE DISCUSSED IN CAMERA**

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**22. MEETING CLOSURE**

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