



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday **15 October 2010**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. PUBLIC QUESTION TIME**

Stand Down Local Law Standing Orders

**5. NEXT MEETING**

The scheduled date for the next ordinary meeting is 19 November 2010.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**8. CONFIRMATION OF FLYING MINUTES**

**9. CONFIRMATION OF MINUTES**

**9.1 ORDINARY COUNCIL MEETING –24 September 2010**

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting of 24 September 2010 be confirmed.

**10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**11. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**12. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**12.1 PRESIDENT**

**12.2 COUNCILLORS**

**13. DISCLOSURE OF INTERESTS**

**14. REPORTS OF COMMITTEES**

**15. REPORTS OF OFFICERS**

**15.1 WORKS**

**15.1.1 Monthly Plant & Works Progress Report**

File:  
 Author: Brian Wundenberg, Works Supervisor  
 Interest Declared: No interest to disclose  
 Date: 13 October 2010  
 Attachments:

**MATTER FOR CONSIDERATION**

To view the plant operation for the month of July August 2010 and an update on works carried out.

**BACKGROUND**

<b>HEAVY PLANT</b>			<b>Start</b>	<b>End</b>	<b>MTD</b>		<b>Total</b>
<b>Plant Item</b>	<b>Year</b>	<b>REGO</b>	<b>Hours</b>	<b>Hours</b>	<b>Total</b>	<b>Service</b>	<b>Ownership</b>
Cat Grader 12H	2005	MU 141	5867	6074	207		35429
Cat Grader 12H	2003	MU 121	11247				88214
Cat Grader 12M	2008	MU 51	2000				6422
Volvo L110 Loader	2006	MU 65	2354	2573	219		16546
Komatsu Dozer	1997		6929	6976	47		227762
Cat Vibrating Roller	2005	MU 177	2999	3090	91		20041
<b>TRUCKS</b>							
Iveco Prime Mover	2003	MU 000	193561	198784	5223		52414
Nissan UD	2009	000 MU	57959	64393	6434		3891
Iveco Tipper	2004	MU 00	120409	125591	5182		60013
<b>GENERATORS</b>							
Generator 2-100KVA	2005		20953	22295	1342		1561
Generator 1-83KVA	2005		40061	40065	4		
Generator 13KVA (Const)	2005						
<b>LIGHT VEHICLES</b>							
Toyota Land Cruiser	2005	01 MU	122659				12082
Mitsubishi Canter	2004	MU 140	56709	65420	8711		5856
Toyota Prado	2009	MU 0	76000	80095	4095		6992
Holden Rodeo	2008	MU 167	110718	114112	3394		7499
Isuzu DMAX	2009	MU 300		48577			6019
Toyota PTV	1986	MU 1017	19892	20580	688		3669
<b>TRAILERS &amp; TANKERS</b>							
Side Tipper	2001	MU 2010	166386	170231	3845		16304
Side Tipper- Evertran	2009	MU 662	14355	18572	4217		5028
Tri Axle Low Loader	2008	MU 663	17122				8544
Tri Axle Low Loader	2001	MU 2004					53606
30K Water Tank	2005	MU 2024	58913	61345	2432		10172
Dog Fuel Trailer	1993	MU 658	161464				3785
Dog Fuel Trailer	1972	MU 2005	10146				535
Dolly 1-Red	2001	MU 2003	16455				6240
Dolly 2-Black	2000	MU 2009					11776
<b>Tractors</b>							

New Holland	2006	MU 380	1044	1081	37		3103
Forklift			11416	11445	29		270
Caravans			0				6821
Various Small Plant			0				7249
Cobra Multi Tyre Roller				141			90

**Training**

MC & HR & HC licenses for all staff that required them.

Community Training

Some community members took the opportunity to complete training utilising shire equipment.

## **15.2 Works Report**

### **Construction Progress Report**

Shire of Murchison Construction Progress Report- Carnarvon Mullewa Road Seal

17-Aug-10

	SLK 9.0-	SLK 10.-	SLK 11.-	SLK 12.-	SLK 13.-14	SLK 14.-	SLK 15.-	SLK 16.-	SLK 17.-	SLK 18.-	SLK 19.-	SLK 20
Road Cleaning	10	11	12	13	13.-14	15	16	17	18	19	20	
SLK Marked	[Redacted]					[Yellow]						
Material Pushed Up	[Redacted]					[Redacted]						
Sub grade shaped & compacted	[Redacted]					[Yellow]						
Pegging of road inc floodway's	[Redacted]					[Yellow]						
Base coarse carted	[Redacted]					[Redacted]						
Water binding base coarse	[Redacted]					[Redacted]						
Spread out Base coarse	[Redacted]					[Redacted]						
Drain Clean Out												
Sand Pad												
Sand Carted	[Redacted]											
Sand Screened	[Redacted]											
Final Trim	[Yellow]					[Redacted]						
Road Seal												
Road & Floodway Cleanup												
Road Furniture												
Inspection and Finish												

#### Carnarvon Mullewa Road

Re commenced on SLK 20-40 project

Beringarra Byro Road- fixed road damage from March in between Milly and Beringarra

Booldardy Top Shed – completed T section

Booldardy-Beringarra Pindar Road- repaired fence at grid

### **Maintenance Grading**

#### **Carnarvon Mullewa Road**

#### **Parks & Gardens**

##### Museum

- Establish garden at entrance

##### Caravan park

- Aerate lawn area

##### Septics

- Drain out leaches at staff housing

##### Sports Club

- General Cleaning



**Staffing**

Brian Wundenberg-Works Supervisor

Neil Coombe- Leading Hand

Paul Smart

Stuart Broad

Glenn Pinnegar

Danny Hewton

Trevor Hipper- PG

**STATUTORY ENVIRONMENT**

Nil

**STRATEGIC IMPLICATIONS**

None at this stage

**POLICY IMPLICATIONS**

None at this stage

**FINANCIAL IMPLICATIONS**

**CONSULTATION**

**COMMENT**

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION**

Note the Status Report of the Shire owned Plant and receive the Works Supervisors status report.

**16. FINANCE**

**16.1 Financial Activity Statements September 2010**

File:  
Author: Ron Adams, Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 10 June 2010  
Attachments: Nil

Not available for this meeting due to the first Friday being the 1 October 2010

**16.2 Accounts Paid during the period September October 2010**

File:  
 Author: Ron Adams, Chief Executive Officer  
 Interest Declared: No interest to disclose  
 Date: 14 October 2010  
 Attachments: EFT & Cheque Detail for September October

**MATTER FOR CONSIDERATION**

Authorisation of accounts paid during the month of September October 2010.

**BACKGROUND**

Accounts paid are required to be submitted each month.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996  
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**STRATEGIC IMPLICATIONS**

None

**POLICY IMPLICATIONS**

None

**FINANCIAL IMPLICATIONS**

Payment from Council’s Municipal Account

**CONSULTATION**

None

**COMMENT**

Payments made during the month of September October 2010 as per attached schedule.

**VOTING REQUIREMENTS**

Simple majority

**OFFICER RECOMMENDATION**

1. Accounts Paid between September October 2010:

TYPE	Voucher	PAYMENT	STATUS	AMOUNT
EFT	1-4, 13-16	PL	Paid	\$ 6868.42
EFT	5-13	Creditor	Paid	\$ 94742.20
Cheque	400001-400018	PL	Paid	\$ 9761.45

2. Accounts to be Paid

TYPE	Voucher	PAYMENT	STATUS	AMOUNT

3. Salaries and Wages paid between March and April of \$ 63988.02 is received.

**17. DEVELOPMENT**

Nil

**18. ADMINISTRATION**

**18.1 Structural Reform- Elected Member Reduction**

File:  
 Author: Ron Adams, Chief Executive Officer  
 Interest Declared: No interest to disclose  
 Date: 13 October 2010  
 Attachments: Letter from Minister Castrilli

**MATTER FOR CONSIDERATION**

Reduction of Elected Members for the 2011 Ordinary Election

**BACKGROUND**

As part of the State Governments structural reform process, reduction of elected members to between 6 and 9 has on the Department of Local Governments agenda.

During the first phase of structural reform the Shire of Murchison was required to complete a checklist of the local government. The Shire of Murchison had listed to reduce the number of elected members from 7 to 6.

The shire of Murchison runs a two ward system, the Darlot Ward and the Ballinyoo Ward. The elected member make of this is

<b>WARD</b>	<b>Member</b>	<b>Expiry of Term</b>
<b>Darlot</b>	Elected	2011
	Elected	2011
	Elected	2013
	Elected-Vacant	2013
<b>Ballinyoo</b>	Elected	2011
	Elected	2013
	Elected	2013

As required by the Local Government Act 1995 the shire is required to conduct a review of wards and representation every eight years. The last review was conducted in 2008.

Minister Castrilli has sent a letter to Council for their consideration of making this reduction for the 2011 elections in October 2011.

There are three options for council to consider here;

Option One: Do nothing

Option Two: Complete a review of wards and representation and submit the Local Government Advisory Board.

Option 3: Reduce elected members to six, and utilise the reduction being one of the seats in the Darlot ward that expires on October 2011. This is achieved by council considering the change to be minor in nature.

## STATUTORY ENVIRONMENT

The following framework applies for changes to representation under the Local Government Act 1995 –

### Members of council

Section 2.17(2) - If the method of filling the office of mayor or president is election by the council, the council is to consist of not less than 6 or more than 15 councillors.

### Changing the number of councillors

Section 2.18(3) - The Governor, on the recommendation of the Minister may make an order to change the number of councillors as changing the councillors for a ward or a combination of these.

Section 2.18(4) - The Minister can only make a recommendation if the Local Government Advisory Board (LGAB) has made a recommendation under Schedule 2.2.

*(Clause 8(b) of Schedule 2.2 applies in this instance).*

### Local government may propose ward changes or make minor proposals

Schedule 2.2(5) - A local government, whether or not it has received a submission may –

- a) Carry out a review of whether or not an order under section 2.2, 2.3(3) or 2.18(3) should; in the council's opinion be made;
- b) Propose \* to the LGAB, the making of an order under Section 2.2(1), 2.3(3) or 2.18(3) if in the opinion of council the proposal is –
  - i) One of a minor nature; and
  - ii) Not one about which public submissions need be invited;

Or

- iii) Propose \* to the Minister the making of an order changing the nature of the district or a ward.

*\*Absolute majority required*

### Reviews

Schedule 2.2(7) – Before carrying out a review, a local government has to give local public notice advising –

- a) That the review is to be carried out; and
- b) That submissions can be made on not less than 6 weeks after notice is given (date to be fixed). The local government is to consider the submissions made.

### Recommendation by Advisory Board

Schedule 2.2(10)(1) - Where under clause 5(b) a local government proposes to the LGAB the making of an order under section 2.2(1), 2.3(3) or 2.18(3), and the LGAB is of the opinion that the proposal is –

- (a) One of a minor nature; and
- (b) Not one about which public submissions need be invited, the LGAB in a written report to the Minister, is to recommend the making of the order but otherwise is to inform the local government accordingly and the local government is to carry out a review.

## STRATEGIC IMPLICATIONS

### 1.1 OBJECTIVE

To continually develop service delivery through regional co-operation and structural reform options.

## POLICY IMPLICATIONS

None

## FINANCIAL IMPLICATIONS

## CONSULTATION

None

## COMMENT

At this point in time, the Minister is encouraging every local government to change and accept reform measures. This letter can only be assessed as a recommendation from the Minister. There is no compulsion from council to conform.

## VOTING REQUIREMENTS

Absolute majority

## OFFICER RECOMMENDATION

That Council:

1. Reduce Elected Members from seven to six with the reduction coming from the Darlot Ward at the October 2011 elections.
2. That Council propose to the Local Government Advisory Board the making of an order under section 2.18(3) of the Local Government Act 1995 to reduce the number of offices of councillor from seven (7) to six (6), with immediate effect, and in so doing determine it is the opinion of Council the proposal is –
  - One of a minor nature; and
  - Not one about which public submissions need be invited.

**18.2 Extra Ordinary Election Darlot Ward**

File:  
 Author: Ron Adams, Chief Executive Officer  
 Interest Declared: No interest to disclose  
 Date: 13 October 2010  
 Attachments: Letter from Minister Castrilli

**MATTER FOR CONSIDERATION**

Extra Ordinary Election for Darlot Ward

**BACKGROUND**

Cr Walsh has given written notice of his resignation

Council would also be aware of the Minister’s intention as part of the structural reform program announced, regarding Councillor Representation. In addition to the push for amalgamations, the Minister’s stated intention is that there should be only 6 to 9 elected members.

This matter requires immediate decision, as there are several options open to Council, each of which has its own timeframes and deadlines –

1. retain seven elected members – In which case a decision needs to be made as to either –
  - an extraordinary election, within 4 months of effective date of resignation, that is, by 21 September 2010, or
2. reduce to six elected member

Extraordinary election

Under the Local Government Act s.4.9 (1) a date for an extraordinary election is to be set by either the President or Council within one month of notice of resignation being received, unless –

- application is made for the vacancy to remain unfilled until the next local government elections date, subject to conditions and requirements
- the number of elected members is reduced

Vacancy to remain unfilled

s.4.17 (3) stipulates that the vacancy can remain unfilled, only if 80% of positions are occupied. As 80% of 7 councillors are 5.6, it is possible that 80% would be considered to be 6 elected members.

Should Council decide not to seek to reduce the number of elected members from seven to six, there will need to be an extraordinary election held, either as per the LG Act timetable (within 4 months of the vacancy occurring, i.e. by 21 September 2010),



STATUTORY ENVIRONMENT

Local Government Act 1995

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Advertising and officer costs

CONSULTATION

None

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council;

1. An Extraordinary election be held for the Darlot Ward with the expiry of the term being October 2013 be held on Saturday

### **18.3 Road- Lake Nerrammyne to Carnarvon Mullewa Road**

File:  
Author: Ron Adams, Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 13 October 2010  
Attachments: Nil

#### MATTER FOR CONSIDERATION

Road extension from Lake Nerrammyne to Carnarvon Mullewa Road

#### BACKGROUND

On 23 September 2010, the following email was received;

Greetings Ron

The Chapman Valley Shire is interested in meeting with representatives from your Council to discuss the possibility of extending the Dartmoor – Lake Nerrammyne road to connect to the Mullewa Carnarvon Road.

Council believes that this new road link would provide significant benefits to both Shires.

Please advice of your Council's thoughts.

Cheers

#### **Murray Brown**

Acting Chief Executive Officer

**Shire of Chapman Valley**

PO Box 1

NABAWA WA 6532

I had requested some more information from the ACEO;

Greetings Ron

At present the Dartmoor – Lake Nerrammyne Road is a road of Regional Significance as is the Mullewa Carnarvon road.

With the increased traffic volumes that would follow, funding through the RRG/Grants Commission would be increased giving both Shires the ability of continuing the 4M seal north of Yuna and eventually meeting the Mullewa Carnarvon Road 4KM to the North of Bullardoo Station Homestead.

This would coincide with the Murchison Shires plan to continue their sealing program to the South from the Murchison settlement to Mullewa.

This road would provide inter regional road access between the Midwest/Murchison and the Murchison/Gascoyne regions, as well as easier access to the SKA project, Geraldton and Northampton.

This would also be a popular road link with tourists as it would provide a shorter route for traffic from the Northern Midwest to towns in the Murchison Region.

Please contact me if you require further information.

Cheers

#### **Murray Brown**

Acting Chief Executive Officer

**Shire of Chapman Valley**

The Works Supervisor and I drove the intended road.



The Rabbit Proof fence goes for 19.8km until it comes to an intersection where a new fence runs in a North West direction. The old fence is still visible and runs through to the Lake Nerrammyne Road. From this point the road continues past Mallee Station until it hits the Dartmoor road.

If a road is built from the lake through to Carnarvon Mullewa Road, then it would in water course.

A road could be built across from the old rabbit fence to Pinegrove; this option would most certainly attract heritage surveys etc.

I met with ACEO Murray Brown and Works Supervisor Robbie Foulkes-Taylor at the Chapman Valley Office, to discuss this road.

The Chapman Valley Shire would like to progress the road as a collaborative arrangement.

#### STATUTORY ENVIRONMENT

Nil

#### STRATEGIC IMPLICATIONS

None

#### POLICY IMPLICATIONS

None

#### FINANCIAL IMPLICATIONS

Advertising and officer costs

#### CONSULTATION

Brian Wundenberg, Works Supervisor, Shire of Murchison  
Murray Brown, ACEO, Chapman Valley Shire  
Robbie Foulkes-Taylor, Works Supervisor, Chapman Valley Shire

#### COMMENT

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION

That Council;

1. Advise Shire of Chapman Valley of in principle support for the road
2. Explore funding opportunities and timeline with the Shire of Chapman Valley

## **18.4 Emergency Management Plan-Update**

File:  
Author: Ron Adams, Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 13 October 2010  
Attachments:

### **MATTER FOR CONSIDERATION**

Update on Emergency management Plan

### **BACKGROUND**

The Shire of Murchison has been working towards completing its requirements for the Emergency Management Plan. Council has engaged WALGA to assist with this program.

The Shire of Murchison has established a Regional Collaborative Group with the Shire of Upper Gascoyne.

The Shire of Upper Gascoyne is at a similar stage in its development of an Emergency Management Plan.

The requirement for both shires to joint or establish a Local Emergency Management Committee (LEMC) is the first part of the process in developing the Emergency Management Plan.

### **STATUTORY ENVIRONMENT**

Nil

### **STRATEGIC IMPLICATIONS**

### **POLICY IMPLICATIONS**

None

### **FINANCIAL IMPLICATIONS**

### **CONSULTATION**

John Lane, WALGA  
Paul Rawlings, CEO Shire of Upper Gascoyne

### **COMMENT**

### **VOTING REQUIREMENTS**

Simple majority

### **OFFICER RECOMMENDATION**

That Council:

1. The Regional Collaborative Group be instructed to apply for funding to complete the Emergency Management Plans for the Shires of Murchison and Upper Gascoyne
2. The Regional Collaborative Group be instructed to form a Local Emergency Management Committee

**18.5 Roads- Employment Opportunity**

File:  
 Author: Ron Adams, Chief Executive Officer  
 Interest Declared: No interest to disclose  
 Date: 13 October 2010  
 Attachments:

**MATTER FOR CONSIDERATION**

Local employment opportunity

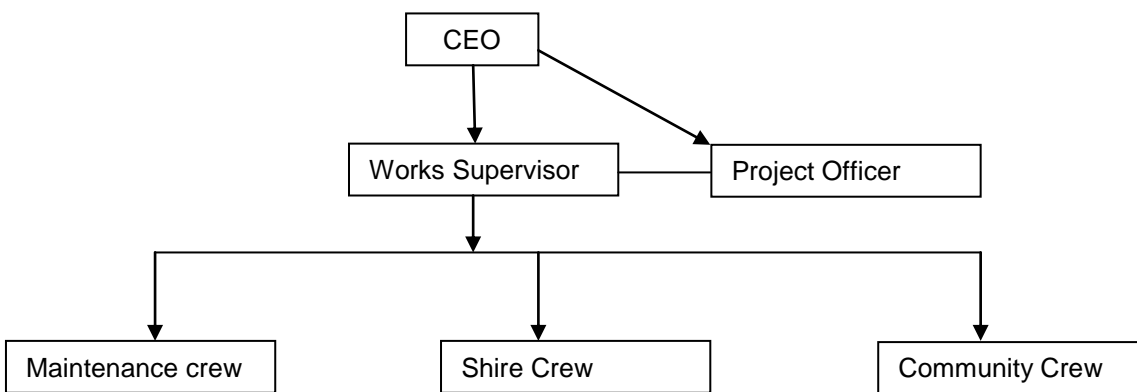
**BACKGROUND**

At the last Ordinary Council meeting an opportunity for local people to be engaged as employees or contractors to join the construction team was discussed. Council requested the CEO to ask the community if there was any interest in such a proposition.

Via a community email, expressions were sought and response received from the three contractors in Murchison and a number of pastoralists were expressed.

The plan for this project would be to construct between 10-20 km of road ready for sealing on the Carnarvon Mullewa Road.

The basic structure would be



The Works Supervisor would control two teams working on the road simultaneously. A Project Officer would be engaged to maintain all office type functions, such as work place safety, payroll, training etc. The Officer would liaise with the CEO and the Works Supervisor.

The community team will be offered work on a roster as required and the “Big House” will be utilised as the accommodation.

This project is being developed to assist community members through the drought by offering employment opportunity.

**STATUTORY ENVIRONMENT**

Nil

**STRATEGIC IMPLICATIONS**

**POLICY IMPLICATIONS**

None

#### FINANCIAL IMPLICATIONS

As utilised in annual budget for road works on Carnarvon Mullewa Road.

#### CONSULTATION

#### COMMENT

#### VOTING REQUIREMENTS

Simple majority

#### OFFICER RECOMMENDATION

That Council:

1. Endorse the road works project utilising local employment and contractors.

**19.1 NOTICE OF MOTION**

**20. CEO ACTIVITY REPORT**

**20.1 CEO Activity Report**

File:  
Author: Ron Adams, Chief Executive Officer  
Interest Declared: No interest to disclose  
Date: 13 August 2010  
Attachments: Nil

**MATTER FOR CONSIDERATION**

CEO's activity report

October

Inspection of Kalli works with Ross Ariti and Works Supervisor

Inspection Lake Nerrymeyn- Dartmoor Road with Works Supervisor

Grant Acquittals-

RADS-2008-09  
Auslink- 2009-10  
RGS-09-10

**Regional Collaborative Group**

All documents signed and returned to Shire. Have had discussions to set up initial meeting, and the proposed agenda has been worked on

**Emergency Management Plan**

See Agenda Item

**20. URGENT BUSINESS**

**21. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**22. MEETING CLOSURE**



