



Western Australia

Unconfirmed Minutes for the Ordinary Meeting of the Murchison Shire
Council,

Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **16 September 2011**, commencing at 11.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President welcomed everyone and opened the meeting at 11.00am. It was acknowledged that Kobus Potgieter and Peter George from Crosslands had made a presentation at the Forum prior to the meeting.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Elected Members:

Councillor S A Broad, Shire President
Councillor M W Halleen, Deputy Shire President
Councillor B M Seaman
Councillor R E Foulkes-Taylor
Councillor D A McTaggart

Staff:

Mr M C Sully, Chief Executive Officer
Mrs J Sully, Admin Officer (Minutes)

Apologies:

Councillor P R Squires

Moved: Councillor Halleen

Seconded: Councillor Foulkes-Taylor

That Councillor Squires be granted leave of absence for the 16 September 2011 Ordinary Council meeting.

CARRIED 5/0

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

OC Standing Orders

Moved: Councillor Halleen

Seconded: Councillor Foulkes-Taylor

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

CARRIED 5/0

5. NEXT MEETING

The scheduled date for the next ordinary meeting is 25 October 2011.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Seaman

That Councillor McTaggart be granted leave of absence for the 25 October 2011 Ordinary Council meeting.

CARRIED 5/0

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

President Broad advised of an item of a confidential nature.

The Chief Executive Officer advised his intention to update Council regarding a confidential matter.

8. CONFIRMATION OF FLYING MINUTES

Nil.

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting – 25 August 2011

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER’S RECOMMENDATION:

Moved: Councillor McTaggart

Seconded: Councillor Foulkes-Taylor

That the Minutes of the Ordinary Council meeting of 25 August 2011 be confirmed as an accurate record of proceedings.

CARRIED 5/0

9.2 Matters Arising from Minutes of the OC Meeting – 25 August 2011

9.2.1 Flying Minute 27.07.2011 Works Supervisor – New Vehicle

File:

Author: Mike Sully, Chief Executive Officer

Interest Declared: Nil.

Date: 27 July 2011

Attachments:

Matter for Consideration:

This report recommends that a new vehicle be purchased for use by the Works Supervisor.

Background:

In February 2011 Council traded in a 2005 Toyota Landcruiser utility and purchased a 3 tonne truck for the maintenance crew. The Landcruiser was also frequently used as a pool vehicle by employees.

Since the sale of the Landcruiser employees who do not have a designated vehicle are experiencing difficulty in accessing a vehicle and valuable time is being lost while a vehicle is being sought.

Additionally, Ross Collins has been employed to carry out repairs and maintenance to Council’s plant and equipment and frequently requires a vehicle to get to where the plant or equipment is located and carry an extensive array of tools and spare parts to undertake any necessary work.

A solution that has saved time and funds is to allow Ross to use the vehicle currently designated to the Works Supervisor. This vehicle was chosen as it is set up as a mobile workshop. However, the Works Supervisor is also required to travel to external worksites to assess works progress, supervise staff and

contractors, undertake road inspections and plan works programmes. To enable the Works Supervisor to carry out these duties it was necessary to hire a suitable vehicle.

Comment:

The vehicle hired for the Works Supervisor is costing \$1,100 each week. Since January 2011 the Works Supervisor has mainly been involved with supervising the road repairs undertaken since the Severe Rainstorm events of December 2010 and February 2011 which have attracted \$7.4 million in flood damage funding to the Shire.

As the Works Supervisor will remain involved in working on and supervising the road repairs for at least the next four to five months it would be advantageous to purchase an additional vehicle through flood repair funding instead of continuing to hire one.

The Works Supervisor has already been able to save Council approximately \$102,000 of unnecessary expenditure on flood damage repair funding by monitoring the selection and use of plant and equipment by contractors. He has requested that Council consider purchasing a Toyota Landcruiser Tray Back vehicle as the most reliable vehicle for the terrain that he regularly travels within and is suitable for towing fuel trailers and accommodation caravans.

Consultation:

Brian Wundenberg Works Supervisor
Geraldton Toyota

Statutory Environment:

The conditions for use of Flood damage funding includes the purchase of capital equipment that is used to carry out necessary flood damage repair work.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Geraldton Toyota has provided quotes for the supply of suitable vehicles with the capacity to tow equipment trailers and accommodation trailers and include the necessary Occupational Safety and Health and communications accessories. The quotes are:

2011 4 WD Toyota Landcruiser single cab, tray back, V8 diesel motor	\$55,000
2011 4 WD Toyota Hilux single cab, tray back, 4 cylinder diesel motor	\$40,741 ex GST

Voting Requirements:

Absolute majority.

OFFICER’S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council accepts a quote from Geraldton Toyota for the supply of one 2011 4WD Single cab Toyota Landcruiser V8, including OSH and communication accessories, for a cost of \$55,000.

LOST 5/0

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council accepts a quote from Geraldton Toyota for the supply of one 2011 4WD Toyota Hilux single cab, tray back, 4 cylinder diesel motor, for a cost of \$40,741 (ex GST, and on road costs)

CARRIED BY ABSOLUTE MAJORITY 5/0

Note: Council's decision differed from the Officer's Recommendation as they agreed that both are quality vehicles, but there are significant savings to be made on the purchase of a Toyota Hilux.

Moved: Councillor McTaggart

Seconded: Councillor Foulkes-Taylor

That Council discuss revocation of its decision at the August meeting 'That Council accepts a quote from Geraldton Toyota for the supply of one 2011 4WD Toyota Hilux single cab, tray back, 4 cylinder diesel motor, for a cost of \$40,741 (ex GST, and on road costs)

CARRIED 5/0

Note: Council agreed to accept a motion to revoke the above item on a vote of 5/0

COUNCIL DECISION:

Moved: Councillor McTaggart

Seconded: Councillor Seaman

That Council revoke its decision 'That Council accepts a quote from Geraldton Toyota for the supply of one 2011 4WD Toyota Hilux single cab, tray back, 4 cylinder diesel motor, for a cost of \$40,741 (ex GST, and on road costs).

CARRIED BY ABSOLUTE MAJORITY 5/0

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council accepts a quote from Busselton Toyota for the supply of one 2011 4WD Toyota king cab, tray back, 4 cylinder diesel motor, with all extras and on road costs, for a cost of \$43,594 (ex GST)

CARRIED BY ABSOLUTE MAJORITY 5/0

Note: Council's decision of 25 August 2011 was revoked and changed owing to the vehicle not being available from Geraldton Toyota until February 2012. In addition Main Roads has also advised that it is not acceptable for the Shire to purchase a vehicle from flood funding. \$50,000 has been budgeted in the Municipal account for the Works Supervisor's vehicle.

10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

Moved: Councillor McTaggart

Seconded: Councillor Halleen

That the item Action List 2011 be permanently moved to item 11. In the Agenda and all following items be moved down.

CARRIED 5/0

11. ACTION LIST 2011

Item No	Originator	Action	Officer/Councillor	Schedule	Status
1	MSC June 2011 Council meeting	Finalise CBD Development Committee meeting	CEO	ASAP	To arrange c/tee meeting
2	MSC	Contact Shire of Shark Bay to make Butchers track a joint road of Regional significance	CEO	July 2011	Meeting held with CEO Shire bay Council Monday 12 September 2011. Follow up letter to be sent.
3	MSC Nov 2010 Council meeting	Prepare report on implications of changing road hierarchy from Mt Wittenoorn/Meka Rd to Boolardy - Kalli Rd	CEO	Feb 2011	In Progress. Will be followed up as part of Butchers Track development
4	MSC June 2011	Review Emergency M/ment plan	CEO	ASAP	In Progress with FESA. 9/6/11
5	MSC December 2010	Finalise negotiations for roadhouse lease and present to Council for approval	CEO	ASAP	Draft lease with Roadhouse lessees.
6	MSC May 2011	Bush Fire Brigade – all units to be serviced and operational	CEO/MEMBERS	ASAP	Meeting held 3/9/11 BFB Officers appointed. Fire vehicles allocated
7	MSC May 2011	Relocate stables and stock ramp from near community centre	CEO/ELECTED MEMBERS	ASAP	In Progress
8	MSC August 2011	Prepare Tender for Contract for Grader Operator	CEO	ASAP	In Progress
9.	MSC September 2011	Review Policies and Procedures and update Policy Manual	CEO/ELECTED MEMBERS	ASAP	
10.	MSC September 2011	Research parameters for conducting alcohol/drug testing for employees.	CEO	ASAP	
11.	MSC	Engage a locksmith to rekey all Shire premises.	CEO	ASAP	

Item 1. Email community for expressions of interest to join a new Settlement Development Committee.

Moved: Councillor Seaman

Seconded: Councillor Foulkes-Taylor

That the CBD Development Committee be disbanded and expressions of interest be called to form a new Settlement Development Committee.

CARRIED 5/0

Item 2. Prepare and send request letter.

Item 3. Find out what the road hierarchy standing is.

Item 4. Include CSIRO and Pia Wadjari Management Plans (get copies)

Item 5. Two Councillors to be nominated to negotiate Terms of the Lease with Lessees and CEO.

Item 7. Defer this action until May 2012.

Item 8. Tender to be finalised and advertised.

12. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

13. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

13.1 President

My report for the Local Government Convention 2011 – Titled “ Localism, leading the way”

I would like to report on what I believe to have been one of the better Local Government Conventions that I have attended. As usual Ricky Burges and the WALGA team managed this extremely large event with professionalism and aplomb. The speakers on the first day were nothing short of outstanding, and I believe Sir Ranulph Fiennes account of his expeditions in the North and the South Poles was the type of story that movies and best sellers are made of. Another incredibly inspiring speaker was Mayor Tim Shadbolt from the NZ city of Invercargill where his humour, absolute passion, and love of Local Government and the city was very evident when he gave a full account of the struggle to keep people in Invercargill and in fact increase the population. This was achieved through the council throwing every available resource in its direction. There were some failures of course and he was happy to share these failures as well as the successes. Even though the Shire of Murchison is on a much smaller scale than places like Invercargill, I think so many comparisons and similarities can be drawn from listening to people like Mayor Shadbolt. When you listen to people like him who has the passion and the intestinal fortitude to have a go then you realize that anything is achievable.

The AGM was well attended with some 210 delegates (approx). All motions were passed excepting item 3.7 Local Government Award Coverage which was lost 130 to 68. There was one late item. Item 4.1 Live Animal Export which survived a motion to be “Not Heard” and then the President decided the motion would be split into 4 parts and voted on accordingly –

- This Conference expresses its concern to the State and Federal Government about the detrimental impact the ban on live cattle exports to Indonesia has had and continues to have on rural and remote communities - Passed 187 -10
- Furthermore that WALGA express its’ support for the continuation of all live animal exports linked to OIE Animal Welfare Standards – passed 162 -27
- WALGA adopts a policy to advocating support for the live animal export trade – passed 154 – 41
- WALGA lobbies the State Government to provide an alternative port to the Port of Fremantle for the long term shipping of livestock from the South West – passed 161 – 34

On behalf of Natalie and I, I would like to take this opportunity to thank Council for allowing us to participate in this year's conference. Natalie enjoyed the partners programme and I think this year was especially significant given that it was the first year, we have been able to get every councillor to attend.

My Report For The MWDC – Meeting Held In Three Springs August 26TH 2011

- MWDC office relocation – layout design has been completed .
- Detailed design work and preparation of documentation to call for tenders to complete the fit out and install furniture is currently being undertaken.
- November remains the scheduled relocation time.
- Regional centres development Plan – (Super Towns)
- The Super Towns initiative encourages southern regional communities to prepare for an expected doubling of WA's population over the next 40 years.
- 80 million dollars allocated in 2011-12 Budget for transformational projects with an additional 5.5 million to help Local Governments update their strategic planning frameworks if needed.
- RDC's nominated towns based on economic potential population, Local Governance and capability and net benefit to state and region.
- MWDC identified 6 mid west towns with Morawa ranking highest.
- Morawa was announced as part of the RCDP programme alongside Esperance, Katanning, Boddington, Collie, Margaret River, Northam, Manjimup and Jurien Bay.
- Morawa was nominated on the basis that it 'is a major sub regional service centre within the North Midlands and is strategically located to benefit from the development of major mines in its vicinity. Major rail extensions and upgrades are either occurring or are planned on the back of mining developments. The Shire has a reputation for innovation with its community achievements and economic developments. The local community is pro active and positive. Land is available for industrial and residential development. The town will benefit from the implementation of the 220 million dollars Mid West Investment Plan. The local Government has limited planning capability but is generally well functioning and keen to engage.'
- The Launch was on the 14th of September in Morawa which I was unfortunately unable to attend.
- ASKAP AND SKA – The MWDC CEO along with the member for Geraldton, executive Director of Communities, the City of Greater Geraldton, and three Wajarri people attended the international SKJA forum held in Banff Canada.
- Submissions on the SKA site selection are due by the 15th of September 2011 with a decision expected in February 2012.
- Whilst Australia appears to retain an edge in scientific, technical and stability criteria, the provision of infrastructure, particularly all weather road access and power remain challenging.
- MWDC will continue to work with key stake holders including the Murchison Shire, Dept of Commerce (State), The Department of Innovation, Industry, Science and research (Federal) and CSIRO to ensure Australia's bid is robust.
- REVIEW OF REGIONAL DEVELOPMENT COMMISSIONS – The key outcome is due to overwhelming support, the Commissions will remain as statutory authorities, all be it a further review into our future roles and responsibilities will be undertaken. This will impact directly on the skill set required for CEO's
- Most other recommendations were supported by Government.

- This review is likely to take 3-4 months, after which changes to legislation will be considered, and if necessary made. This process is unlikely to be completed until mid 2012, providing further uncertainty for staff and the commission itself which is already fully stretched and under resourced.

13.2 Councillors

Councillor Halleen

- Nothing to report.

Councillor Foulkes-Taylor

- Attended the Northern Barrier Fence Committee Meeting. There appears to be apathy as there is no emu plague. Dogs are an issue. Within the next year or so the Department of Corrective Services may direct prisoners on release to erect barrier fencing. They may request a grader to assist with this work.

Councillor McTaggart

Local Government Convention 2011

A new experience for me. A chance to meet people with different backgrounds and knowledge with similar aims and communities with whom we mostly have very little in common at local level other than the constraints of the Local Government Act.

Sir Ranulph Fiennes is a very tough hombre with a very interesting background. A man to be admired for singleminded determination to complete at any cost the physical challenges he undertakes (Tim Macrtney-Snape had a similar approach to Mt Everest). His circumnavigation of the globe following the Greenwich meridian covering both poles over a two year period left us feeling very humble and weak.

Bidios talked about leadership and the influence that you can have if you talk, look and think, and act like a leader and the effects you can have if you are ready in the right place at the right time. His story of returning to his ethnic roots was very poignant and reminded us of where we should be as people. He emphasised that the thought creates the person and if you “think you can, think you can’t” then you’re probably right!!

Bob Abbot from the Sunshine coast Council (large amalgamated body) told us that “a wonderful place to live is a wonderful place to live” and should be maintained by planning bold steps forward. He also said that growth for the sake of it is not always necessary or good for happy, balanced communities. Tim Fischer made the point using Narranderra as an example of a town that has not gone forward, that councils can be a force for progress and development by creating the right business environment.

Karen Treasure talked about Morawa as a town growing on mining and support from the “Super towns” programme, which status she emphasised they had not applied for. Corrigin on the other hand has a population of 800, 3,000 sq km, 1173 km roads, 2 grocers, a butcher (with abattoir), a hospital, 2 banks and a seniors village, feeling overlooked, and they are wondering does the government want survival of small communities? Ken Hooper from Merredin thinks that FIFO workers are a possibility for business creation when they have reached their financial targets and burn out stage (5 years). He reminded us that country towns are good at exporting kids.

I attended the risk management session and heard a bit about FESA, State Risk Assessment working Group (SRAWG), funding and community resilience, all of which was a bit hard to follow in the post prandial period (1-2pm). However, I found James Sheridan explaining how risk was the effect of uncertainty on objectives, and risk management is co-ordinated activities to do what is reasonably expected of you within an acceptable level of risk, which is a tolerance level that has to be set, possibly by AS 31000 Risk Process Standard. I think that we could apply this process to our Road Closure policy in the context of Risk Tolerance Levels. This was for me the most useful outcome of the Conference.

Wild Swans author Jung Chan was a great lady with a very interesting story and I took a lot of notes when she was speaking, in particular her commentary on Mao Tse Tung and the effect of his economic programme on the Chinese people (40m died).

I visited the Desal Plant at Cockburn which produces 45g/year at \$1/kl, 3 skips of salt/day, and 45gl waste water back into Cockburn Sound.

I was grateful for the opportunity to visit the Courts which I have not previously had the chance to do.

Councillor Seaman

- Nothing to report.

14. DISCLOSURE OF INTERESTS

Nil.

15. REPORTS OF COMMITTEES

Nil.

17. FINANCE

17.1 Financial Activity Statements – August 2011.

File:

Author: Mike Sully, Chief Executive Officer

Interest Declared: No interest to disclose

Date:

Attachments: Financial Activity Statements for August 2011
 Balance Sheet
 Income Statement Detail
 Income Statement by Nature & Type
 Income Statement Summary

Matter for Consideration

Council to consider adopting the monthly financial statements for August 2011.

Background

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

Statutory Environment

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare such other financial reports as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation

UHY Haines Norton

Comment

Nil.

Voting Requirements

Simple majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor McTaggart

That Council adopt the financial statements for the period ending 31 August 2011, as attached.

CARRIED 5/0

Note: President Broad left the Chambers at 12.24pm and Deputy President Halleen took the Chair.

Note: President Broad returned to the Chambers at 12.27pm and resumed the Chair.

17.2 Accounts Paid during the period – August 2011.

File:
Author: Mike Sully, Chief Executive Officer
Interest Declared: No interest to disclose
Date:
Attachments: EFT & Cheque Detail for August 2011

Matter for Consideration:

Authorisation of accounts paid during the month of August 2010.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council's Municipal Account

Consultation:

None

Comment:

Payments made during the month of August 2011 as per attached schedule.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Halleen

Seconded: Councillor Foulkes-Taylor

That the attached Schedule of paid accounts be passed by Council.

CARRIED 5/0

18. DEVELOPMENT

Councillor Seaman presented a book 'Trains Unlimited in the 21st Century' by Tim Fischer for inclusion in the Shire Library.

19. ADMINISTRATION

19.1.270911 Kitchen Equipment – Murchison Sports Club

File:
Author: Mike Sully, Chief Executive Officer
Interest Declared: Nil.
Date: 7 September 2011
Attachments: Nil.

Matter for Consideration:

This report recommends that Council reimburse the Murchison Arts Council an amount of \$4,707.15 for purchases made to restock the Murchison Sports' Club kitchen with equipment.

Background:

Membership of the Murchison Arts Council is comprised of women from the Shire and they provide catering services for most of the community/sports functions held in the Murchison Sports' Club.

Although the catering equipment is secured in lockable kitchen cupboards the location of numerous cupboard keys are unknown. Consequently, over a number of years most of the catering equipment has disappeared, been lost or stolen. The Murchison Arts Council has recently replaced the missing equipment and now requests that Council reimburse the cost from the Crosslands Community Fund.

Comment:

The Murchison Arts Council's request for reimbursement is supported on the grounds that their catering services are provided on a regular basis for the benefit of the general community. It is also recommended that Council install a secure walk-in pantry within the kitchen to hold the catering equipment within a lockable environment, with a limited number of keys being made available.

The existing kitchen cupboards could then be used to store a limited range of generic kitchen equipment and supplies for use at functions where there are only minor catering requirements, usually using commercially made food and disposable products.

Consultation:

Mrs Emma Foulkes-Taylor President, Murchison Arts Council

Statutory Environment:

Nil.

Strategic Implications:

The Shire of Murchison's Strategic Plan 2009 -2014 Objective for Community Enrichment is:

Enrich social and cultural activities

Policy Implications:

The funding request meets a number of the Murchison Community Funding eligibility criteria and aim being:

Murchison Community Funding

Funding and Eligibility Criteria

Aim

The Murchison Community funding program is an initiative of Crosslands Resources to develop innovative ideas and positive projects within the Murchison community.

The Community funding provides the opportunity for local community individuals, groups, and organisations to receive funding to support projects that will be of benefit to the local community.

FUNDING CRITERIA

- *Eligibility is limited to community members, groups and organisations which have limited opportunities to source alternative funds.*
- *The application should address a community need and reflect a clear community benefit.*
- *Projects that provide opportunities for community members to participate in activities that celebrate the arts and cultural diversity.*
- *Projects that attract visitors to or within the area and add value to the Murchison shire.*
- *Projects that provide sporting, recreational or community participation opportunities with the aim of improving health, fitness and/or quality of life*
- *Funds may be allocated for equipment purchase where there is evidence that such equipment is vital to the ongoing viability or the quality of the service/program offered.*
- *Education or training that is innovative and responds to community needs while Promoting skills and independence.*
- *Can show credible, tangible, transparent and practical results.*

WHAT/WHO WILL NOT BE FUNDED

- *Projects and activities that are the responsibility of the State or Commonwealth Governments.*
- *Projects or activities already gaining substantial community support from Council.*
- *Events that only benefit members of an organisation.*

Financial Implications:

There are sufficient funds in the Murchison Community Fund to reimburse the Murchison Arts Council.

If approved, the cost of constructing a new lockable pantry could be up to \$1,500. This amount could be accessed from the \$25,000 listed in the 2011/2012 budget for Sports Pavilion Maintenance.

Voting Requirements:

~~Recommendation 1 Absolute Majority.~~

Recommendation 2 Absolute Majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

That Council:

- ~~1. Reimburse the Murchison Arts Council an amount of \$4,707.15, from the Murchison Community Fund, for purchases made to restock the Murchison Sports' Club. To be referred to the Murchison Community Fund Committee.~~

Moved: Councillor Seaman

Seconded: Councillor McTaggart

That Council:

- 2. Approve expenditure up to \$1,500 for the construction of a lockable walk-in pantry in the Murchison Sports' Club kitchen with funding from Municipal funds, A/c No. E113050 - Sports Pavilion Maintenance.

CARRIED BY ABSOLUTE MAJORITY 5/0

19.1.280911 Telephone System Upgrade

File:
 Author: Mike Sully, Chief Executive Officer
 Interest Declared: Nil.
 Date: 13 September 2011
 Attachments:

Matter for Consideration:

This report recommends that Council approve an upgrade to the Shire telephone system.

Background:

Council has a legal agreement with the State Government Department of Transport (DOT) for the provision of licensing services.

DOT has advised that all DOT licensing outlets in Western Australia currently remaining on the manual system will be upgraded to an electronic, on-line system no matter how large or small the service provider is.

DOT has already provided two computer systems in preparation for Murchison to go on-line. However, currently there are only two dedicated phone lines into the Shire Office which requires the provision of at least two additional phone lines for the DOT computers. Fortunately, DOT has advised that it will fund the installation cost for the additional lines.

Comment:

Currently the Shire office phone system is analogue based and as the DOT system will be digital, it would be cost effective to upgrade the whole Shire system to digital and have the wiring upgrade cost paid by DOT. DOT has agreed to fund any rewiring cost as part of the overall upgrade.

It would also be beneficial to Council operations to add an additional phone line. This line could be made available for the Shire Works Supervisor so that he can have a dedicated phone number which would allow members of the public and business operators to phone the Council Works Depot direct. This would enable phone calls to be made directly to the Depot and not through the Shire Office.

The Works Supervisor commences work at 6.00 am each working day and the Shire Office phone is staffed from 8.00 am each working day. A direct phone line to the Depot would enable people to phone the depot during the times when the Shire Office is unattended. The upgraded digital system would also allow for phone calls made to the Shire Office to be transferred to the Depot if required, and vice versa.

The existing telephones will also need to be upgraded as they are analogue based and will not work on the new digital cabling. It is recommended that Council agree to lease the phones rather than purchase them. An advantage of leasing the phones is that if a phone ceases to work for any reason it would be replaced at no cost to Council. Leasing also spreads the capital cost of the equipment over the term of the lease.

Consultation:

Telstra Business Systems

Statutory Environment:

Council is bound by a legal agreement to provide licensing services on behalf of the Department of Transport.

Strategic Implications:

The provision of licensing services is a benefit to the Murchison community.

Policy Implications:

Nil.

Financial Implications:

Telstra Business Services has prepared a lease document for the cost of providing the necessary digital equipment, which includes an equipment maintenance provision. The monthly fee to Council is \$248.69 per month (Ex GST) for a 48 month period. This equates to \$2,984.28 per year and \$11,937.12 for a four year period.

There is funding in the 2011/2012 budget for telephone costs. A budget adjustment could be required later in the financial year if the lease fees exceed the current budgeted amount.

Voting Requirements:

Absolute Majority.

OFFICER'S RECOMMENDATION:

That Council approve an upgrade of the Shire telephone system to digital and enter into a lease agreement with Telstra Business Systems for the supply and maintenance of necessary digital phone equipment.

COUNCIL DECISION:**Moved: Councillor McTaggart****Seconded: Councillor Halleen**

That Council approve an upgrade of the Shire telephone system to digital and enter into a lease agreement with Telstra Business Systems for the supply and maintenance of necessary digital phone equipment *subject to the CEO being advised of the ability to connect the digital system.*

CARRIED BY ABSOLUTE MAJORITY 5/0

Note: The Shire President asked the Mover and Seconder if they agreed that the words in italics be added to the motion. The Mover and Seconder gave their agreement.

Note: The meeting broke for lunch at 1.10pm

Note: The meeting resumed at 2,10pm with all previously listed attendees present.

Note: Works Supervisor, Brian Wundenberg joined the meeting at 2.10pm to present his report.

16. REPORTS OF OFFICERS

16.1 WORKS

16.1.1 Monthly Plant & Works Report

File:
 Author: Brian Wundenberg, Works Supervisor
 Interest Declared: No interest to disclose
 Date: 13 September 2011
 Attachments:

Matter for Consideration:

To view the plant operation for the month of August and an update on works carried out.

Background:

HEAVY PLANT			Start	End		MTD	Total
Plant Item	Year	REGO	Hours	Hours	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	7103.7	7244	140.30		
Cat Grader 12M	2008	MU 51	3221.7	3357	135.30		
Volvo L110 Loader	2006	MU 65	3545	3631	86		
Komatsu Dozer	1997		7244	7299	55		
Cat Vibrating Roller	2005	MU 177	137.3	181.5	44.20		
John Deere Grader	2011	MU 121	287	413	126		

TRUCKS

Iveco Prime Mover	2003	MU000	223854k	227068	3214		
Nissan UD	2009	000 MU	91814	In town			
Iveco Tipper	2004	MU 00		144054			

GENERATORS

Generator 2-100KVA	2005				xxxxxxxxxx		
Generator 1-83KVA	2005		40608				
Generator 13KVA (Const)	2005		4149				
Maintenance Genset			15338.7	15700	361.30		
Construction Genset			4274	4274	0		

LIGHT VEHICLES

Mitsubishi Canter	2011	01 MU	16615k	18664	2049		
Mitsubishi Canter	2004	MU 140	101679k	103717	2038		
Toyota Prado	2010	MU0	23748k	26029	2281		
Holden Rodeo	2008	MU 167	138412k	140713	2301		
Isuzu DMAX	2009	MU 300	101893k	103553	1660		
Toyota Hilux	2011	MU 1018	1836				
Toyota PTV	1986	MU 1017					

TRAILERS & TIPPERS

Side Tipper	2001	MU 2010	187858k	188298	440		
Side Tipper – Evertran	2009	MU 662	33272	No update			
Tri-Axle Low Loader	2008	MU 663					
30lt Water Tank	2005	MU 2024	3510k	4668	1158		
Dog Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU 2005					
Dolly 1-Red	2001	MU 2003					
Dolly 2-Black	2000	MU 2009					

TRACTORS & VARIOUS SMALL PLANT

New Holland	2006	MU 380					
Forklift			1155.6	1156.3	.70		
Caravans							
Various small plant							

Cobra Multi Tyre Roller			Not used				
Ford Tractor			1261	1279	18		
Ride on Mower			4476	Metre	broken		
Patient Transfer Vehicle			20939	Not used	0		

Construction Crew

Construction crew have tidied up the roads around the settlement and in front of the shire yard which is a great improvement.

They have continued working 4km north of the settlement but due to staff availability (Colleen & Will away for a week) have temporarily moved to Meeberie Wooleen - Wooleen Mt Wittenoom roads doing bunds, carting gravel to grid approaches and building up low lying flood affected areas. Once this is finished they will return north of the settlement to complete.

A considerable amount of limestone has also been pushed up in readiness for the next project to commence.

I still have the “Wreath Flower” construction job in mind but waiting until staff return from booked leave in Sept/Oct. (will be less sub moisture but unavoidable)

Maintenance Crew

Maintenance crew (Paul Smart & John Daniels) are camped at the Wooleen wool shed and are doing a full maintenance grade on the Meeberie Wooleen and Twin Peaks Wooleen roads.

Trevor is now on two weeks leave and Mick is filling in as gardener in his absence.

Grid Tender

Grid repair/maintenance is going well.

Works commenced from Beringarra on the Beringarra Cue road. One complete new grid has been installed on Beringarra Cue road approx 1 km south east of Beringarra homestead. All the rest of the grids on this road have been cleaned, edges painted yellow and wings tapered.

From there works proceeded to Cockney Bill and then on to Boolardy

Wooleen road (only one grid on this road which has had a rail replaced).

Works then proceeded to Wooleen Mt Wittenoom road. Two new grids were put in at Wooleen. One just east of the shearing shed and the other on the intersection of Meeberie Wooleen and Wooleen Twin Peaks.

Cleaning, painting and tapering of grids also completed on Meeberie Wooleen road.

As of last Friday 9th Sept they are on break and will return on the 19th. Once they return they will commence on the Beringarra Pindar road to the southern boundary. There is quite a bit of work to be done cleaning out of grids on this road.

Once Beringarra Pindar is completed they will then go onto Butchers track as far as Meeberie Muggon boundary. From there depending on what funds are left they can go to Byro Woodleigh. This will then be the end of grid maintenance for the year.

Flood Damage Crew

Contractors are camped at Beringarra enjoying the hospitality of Natalie and Simon Broad. They have finished work on the Beringarra Cue and Beringarra Pindar roads and are now on the Erong Road which will take quite a bit of gravel sheeting.

The third flood damage submission for Beringarra Mt Gould, Errabiddy Bluff and the low level crossing has been approved.

This totals \$270,691.19 which is allocated as follows:

- \$ 168,538.19 Beringarra Mt Gould Rd
- \$ 87,130.50 Low level crossing (Ballinyoo bridge)

\$ 15,022.50 Errabiddy Bluff Road

I have contacted Nigel Goode from Greenfield Technical Services and spoken to him about the first bypass at Curbur which can now be opened. We are now looking at assessing this for a flood damage submission.

Plant

I have contacted Hitachi, CJD and Westrac for quotes on a second hand loader with low hours and with all the fruit. (flashing lights, signage, two way, licence and delivery to Shire yard)

I have also contacted BT Equipment and Conplant for similar quotes on a roller.

I expect to have quotes by Friday in time for meeting.

Staff

After several years working for the Shire, Stuart has decided it is time for a change and is seeking employment elsewhere. He is looking at leaving on the Landor weekend in October. (week after Ross’s wedding/weekend I return)

Trevor is on two weeks leave at the moment and returns 26th September.

Ross is getting married in South Australia on the long weekend in October and will be taking leave from 27th September, returning on 17th October.

Sharon and myself will be on leave from 26th September, returning on the 10th October.

William and Colleen will be taking leave to fly to South Africa from 10th October for one to two weeks depending on visa’s.

As you can see, late September early October is a busy time for leave and as soon as we have all staff back on deck we will be looking at commencing works on the Wreath Flower construction job as previously noted.

COUNCIL DECISION/OFFICER’S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor Seconded: Councillor Seaman
That the Work’s Supervisor Report be accepted.

CARRIED 5/0

Note: works Supervisor, Brian Wundenberg left the meeting at 3.18pm.

19.1.290911 Murchison Country Zone WALGA Meeting - Delegates

File:
Author: Mike Sully, Chief Executive Officer
Interest Declared: Nil.
Date: 13 September 2011
Attachments:

Matter for Consideration:

That the Shire President and Councillor Seaman be appointed as Shire of Murchison delegates to the WALGA Murchison Zone Meeting to be held in Cue on Friday 11 November 2011.

Background:

Each year the WALGA Murchison Zone Meeting (Cue Parliament) is held in Cue. The meeting discusses and agrees on direction and strategies that can be used to provide advantages to the whole Murchison region.

Generally each Local Government provides two voting delegates and may approve the attendance of a number of observers.

Comment:

The meeting agenda is not yet prepared and will be emailed to each attendee when completed. Any items in the agenda that require decisions by the Shire of Murchison will be presented at the October 2011 Council meeting.

Consultation:

Murray Brown, Executive Officer, Murchison Country Zone of WALGA.

Statutory Environment:

Nil.

Strategic Implications:

Attendance at, and involvement in, zone level issues will assist Council with understanding the strategic direction of the Murchison district..

Policy Implications:

Nil.

Financial Implications:

There are funds in the 2011/2012 budget to allow for attendance at regional meetings

Voting Requirements:

Simple Majority.

COUNCIL DECISION/OFFICER’S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor McTaggart

That Shire President Broad and Councillor Seaman be appointed as Shire of Murchison delegates to the WALGA Murchison Zone Meeting to be held in Cue on Friday 11 November 2011, and the following Elected Members and Council staff be approved to attend as visitors – Councillor Halleen and the Chief Executive Officer.

CARRIED 5/0

19.1.300911 CLGF Regional Funding 2011/2012

File:
 Author: Mike Sully, Chief Executive Officer
 Interest Declared: Nil.
 Date: 13 September 2011
 Attachments: Nil.

Matter for Consideration:

This report recommends that Council agree in principle that its 2011/2012 Country Local Government Fund (CLGF) Regional funds be provided to the Shire of Upper Gascoyne. Final approval to be considered when the Shire of Upper Gascoyne advises Council of the proposed project that the funding will be spent on.

Background:

The Shire of Murchison and the Shire of Upper Gascoyne have formed a Regional Collaborative Group with the intention of encouraging regional cooperation and resource sharing. One of the agreed strategies of the RCG for resource sharing is the combining of the regional funding component of the annual CLGF to agreed projects within the two Shires.

Additionally, in March 2011 the Shire of Murchison and the Shire of Upper Gascoyne agreed to allow the Shire of Meekatharra to join the two Shires in the combining of their CLGF regional funds.

Comment:

The Shire of Upper Gascoyne has now requested that the three CLGF Regional funding allocations for 2011/2012 be provided to the Shire of Upper Gascoyne to allow for a revitalisation of the Gascoyne Junction townsite following the devastation of the townsite caused by the December 2010 floods..

Consultation:

Roy McClymont, CEO, Shire of Meekatharra
 Dirk Sellenger, CEO, Shire of Upper Gascoyne

Statutory Environment:

The Department of Regional Development and Lands (RDL) sets the guidelines and conditions that must be met by regional Local Governments to access regional CLGF funds. The guidelines for the 2011/2012 funds have not been determined as yet. However indications of the draft guidelines were given to attendees at a Midwest Development Commission (MWDC) meeting held on 1 September 2001 they are:
 Projects to be funded must be:

- A strategic regional project
- Endorsed by all member Councils of the Murchison Sub-Region
- Construction ready
- Able to obtain MWDC support
- For Capital works only

Strategic Implications:

All approved projects must have a regional strategic value.

Policy Implications:

Nil.

Financial Implications:

The Shire of Murchison will have access to \$505,851 from its CLGF regional funding for 2011/2012.

Voting Requirements:

Absolute Majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council agree, in principle that its 2011/2012 Country Local Government Fund (CLGF) Regional funds be provided to the Shire of Upper Gascoyne. Council to consider final approval when the Shire of Upper Gascoyne advises Council of the proposed project that the regional CLGF funding for 2011/2012 will be spent on.

CARRIED 5/0

Note: The meeting took a five minute break from 4.35pm to 4.40pm.

20. NOTICE OF MOTION

The CEO advised of a late item to be presented in Urgent Business.

21. CEO ACTIVITY REPORT

- 26.09.11 Met with John Crothers – Aboriginal Services
- 26.09.11 Met with Travis Bate of RSM Bird Cameron in Geraldton to receive report.
- 29/30.09.11 Yalgoo with Shire President – Simon Broad
- 01.09.11 Nominations for Election opened
- 01.09.11 Attended MWDC Meeting in Cue
- 03.09.11 Bush Fire Brigade Meeting
- 08.09.11 Nominations for Election closed – three sitting members nominated unopposed.
- 12.09.11 Met with Paul Anderson – CEO Shark Bay

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor
That the CEO’s Activity Report be accepted.

Seconded: Councillor Halleen

CARRIED 5/0

22. URGENT BUSINESS

22.1 LGMA Conference 2011 - CEO Attendance

File:
 Author: Mike Sully, Chief Executive Officer
 Interest Declared: The author is the CEO.
 Date: 2011
 Attachments: Nil.

Matter for Consideration:

This report requests that Council approve the attendance of the Chief Executive Officer at the 2011 LGMA Annual Conference. To be held in Fremantle WA, on 2 - 4 November 2011

Background:

The Chief Executive Officer (CEO) has been a member of the Local Government Managers Australia (LGMA) since September 2005 and has attended past LGMA annual conferences to continue accessing professional and personal development.

The Shire of Murchison has recognised the need for its executive staff to access ongoing training and development by the inclusion of an amount of \$3,500 in the CEO’s Employment Contract - Remuneration Package for professional development and subscriptions (Item 6.2.7).

Comment:

This year’s LGMA conference will include information and discussions on innovative ways to assist Local Governments and the community they serve to adapt to change. Also included in the themes for the conference are presentations on the role of the recently formed Local Government Review Panel, the Carbon Tax and NBN.

Consultation:

Nil.

Statutory Environment:

Nil.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

There is an amount of \$4,000 in Administration - Conference Expenses in the 2011/2012 budget.

Early bird Conference registration for members, before Friday 7 October 2011, is \$970.00 and full registration for members is \$1065.00. Accommodation cost for the conference is \$836.00

Voting Requirements:

Simple Majority.

COUNCIL DECISION/OFFICER’S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council approve the attendance of the Chief Executive Officer at the 2011 LGMA Annual Conference to be held in Fremantle WA, on 2 - 4 November 2011 with the registration and accommodation costs being charged to Administration – Conference expenses. A/c No. E422190

CARRIED 5/0

22.2 Roadhouse Lease

COUNCIL DECISION:

Moved: Councillor Halleen

Seconded: Councillor Seaman

That Councillor Foulkes-Taylor and Councillor McTaggart conduct negotiations for the Draft Roadhouse Lease with the Lessees and liaise with the CEO before the item is brought to Council for a decision.

CARRIED 5/0

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That the meeting move behind closed doors to discuss items of a confidential nature.

CARRIED 5/0

23. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Items of a confidential nature.

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That the meeting move from behind closed doors.

CARRIED 5/0

24. MEETING CLOSURE

The meeting closed at 5.16pm.