



Western Australia

Unconfirmed Minutes for the Ordinary Meeting of the Murchison Shire
Council,

To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **25 March 2011**, commencing at 11.25 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President welcomed everyone and opened the meeting at 11.25am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Elected Members:

Councillor S A Broad, Shire President
Councillor M W Halleen, Deputy Shire President
Councillor B M Seaman
Councillor R E Foulkes-Taylor
Councillor D A McTaggart
Councillor P R Squires

Staff:

Mr M C Sully, Chief Executive Officer
Mrs J Sully, Administration Officer (Minutes)

Apologies:

Nil.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

Note: Councillor McTaggart left Chambers at 11.30am.

4. PUBLIC QUESTION TIME

OC 0311 Standing Orders

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That the following Local Law-Standing Orders 2001 be stood down:

- 7.1 Use of official titles
- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

CARRIED 5/0

Note: Councillor McTaggart returned to Chambers at 11.32am.

Note: Item 15.1 was brought forward to allow the Works Supervisor to return to his duties.

15. REPORTS OF OFFICERS

15.1 WORKS

15.1 WORKS SUPERVISOR REPORT FEBRUARY/MARCH 2011

Owing to the fine weather in the past 2-3 weeks the flood damage repair to roads is now back on track.

Northcoast crew and Craig Harvey are utilising 3 graders, 3 water carts and 2 rubber tyred rollers on the Carnarvon Mullewa Road north of the Settlement.

The plan at this stage is to carry out a quick, but safe grade to get the roads open to all traffic.

The work has been prioritised and the roads that will be concentrated on initially are Carnarvon Mullewa Road from Byro/Beringarra intersection, north to the Gascoyne Junction boundary. Once completed the crew will then continue to the Byro Beringarra Road, followed by Beringarra Cue Road up to the bitumen. Then down to the Pindar Beringarra Road to Mt Wittenoom Woolen Road from where they will head to Twin Peaks.

The second round will entail a full road works to reform/reshape full construction of badly washed out areas. Resheeting of washed away road surfaces, rebuilding of bunds and cleaning out of drains (sand) will take place.

Butchers Track

A two kilometre detour has temporarily been put in place around two major bog holes. 600ml of fill has been carted in and with the help of Craig Harvey and the Shire crew the bog holes are almost repaired.

Construction Crew

The construction crew are back working on the road south of the Settlement. Owing to a water cart and vibe roller breaking down the construction crew assisted the crew at Butchers track for a few days. The construction crew are camping south of Billabalong homestead. This saves an hour and a half of travel time and maximises work hours on construction.

Maintenance Crew

Maintenance crew, Paul Smart, has been working on Parkers Hill with the help of Paul Squire's grader and operator Steve Mahoney. This job is now completed with a few extra drains to be put in place at a later date.

Many thanks to Rossco Foulkes-Taylor and Paul Squires for helping with the work at Parker's Hill.

Thanks to Rossco and Emma for accommodating the work crew at Yuin Station and Rossco for the mechanical work to the water pump along with odd jobs he has carried out. Thanks must also go to Rossco's son Tom for helping out with the roller, loader and water truck when rivers were down and Northcoast work crew were stuck in town, and for support of the Shire's maintenance grader operator, Paul Smart.

The maintenance crew, Paul and Steve will head north from Parkers Hill on Pindar Beringarra Road to catch up with the flood damage crew (Northcoast Holdings). On the way through they will carry out a quick grade on Wooleen Mt Wittenoom Road, then the Boolardy Kalli Road, Manfred Road and Mileura Nookawarra.

Breakdowns, repairs and other information

- Vive roller driver motor on the drum
 - Volvo loader 3,000 hour service ((Pemco)
 - Dozer repairs required owing to fire (Pemco)
 - UD Nissan 80,000km service (in house)
-
- The new tool box and the key are the responsibility of Neil Coombe leading hand of the construction crew.
-
- The Shire has taken delivery of the new 3.5tonne Canter maintenance truck, which replaces Toyota Landcruiser 01 MU.

Note: During discussion regarding a Shire Contractor Councillor Squires asked to be excused from participation as he is also a Contractor and did not believe that his presence would be appropriate. Councillor Squires left Chambers at 12.15pm and returned at 12.28pm.

Note: Councillor McTaggart left Chambers at 12.27pm and returned at 12.29pm.

5. NEXT MEETING

The scheduled date for the next ordinary meeting is 15 April 2011.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Councillor McTaggart be granted leave of absence for the April Ordinary Council meeting.

CARRIED 5/0

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Item 21 – Matter of a confidential nature

8. CONFIRMATION OF FLYING MINUTES

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING – 11 FEBRUARY 2011

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Seaman

Seconded: Councillor Foulkes-Taylor

That the Minutes of the Ordinary Council meeting of 11 February 2011 be confirmed as an accurate record of proceedings.

CARRIED 6/0

10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

11. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

12. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

12.1 PRESIDENT

- Shire President Broad paid compliment to the new chairs in Chambers.
- Advised of an email from Steve Douglas CEO of the Mid West Development Commission, Committee Member of WARAG, concerning the serious illness of Tony Brooker. Flowers and a card will be sent to him.
- 25.02.11 Midwest Development Commission meeting. The sealing of the Mullewa Carnarvon Road through to the Twin Peaks turn off and the upgrade of the road from there to the MRO site, plus the raising of the Murchison River crossing at Twin Peaks has made it through to the Flagship status with the MidWest Investment Plans Project funding Summary for the Murchison, subject to Australia winning the bid for the S.K.A. project. The Ballinyoo Bridge is also a Flagship project with no strings attached. The funding arrangements would be along these lines: Bridge \$5M (RFR); Road upgrade and crossing \$7M (RFR); \$3M SOM and CSIRO – total project \$15M. There is a strong belief that project ready projects will be funded in the first round. CEO to gather all available information on the Ballinyoo Bridge.
- A Major Project Summary by the MWDC has identified around 80 major projects currently under construction, proposed or planned across the region, with a combined construction value of more than \$18 Billion.
- The current MWDC Board to stay as is until December while the review into the Development Commissions takes place. All persons who applied to be on the Board are to be notified of this.
- 17/18.02.11 Attended Regional State Council Meeting in Esperance. After a 1 hour debate a recision motion was passed in regard to the Country Local Government Fund – Individual Local Government Allocation. At the December meeting an amendment changed WALGA's recommendation from – key words – A Minimum of 50% to a Maximum of 50% which would have made it almost impossible for smaller LGs to access the other 50% of money through the CLGF which would have to be for Regional Projects. Remember the Minimum of 50% is something that the Murchison Zone pushed very strongly for. Happy to say the Recision motion read 'A Minimum of 50% and was passed unanimously.'
- Thanks to everyone for the love and support shown to Natalie through recent tragic times on the sudden loss of her father Robert.

12.2 COUNCILLORS

Councillor Seaman

- 14.02.11 Together with CEO attended WARAG meeting in Geraldton.
- 22.03.11 Attended Astrofest meeting at Shire office. Discussed the issues of concern with a budgeted item for Welcome to Country.
- Expressed concern regarding a meeting at Murgoo with an Elector trying to get local support for CSIRO to buy Stations and lease back. The Elector had information which he has disclosed to the head of ANSKA – Mr Brian Boyle. Cr Seaman questions where this information came from as it was in the confidential report given to Council.

Councillor McTaggart

- 23.03.11 Attended Astrofest meeting at Shire office. Believes the budget of \$19,000 will meet the requirements.

Note: The meeting broke for lunch at 1.09pm and reconvened at 2.00pm with all previously listed attendees present.

Councillor Squires

- Nil.

Councillor Foulkes-Taylor

- Nil.

Councillor Halleen

- Expressed condolence at the passing of Natalie Broad's father, Robert Power.

13. DISCLOSURE OF INTERESTS

Nil.

14. REPORTS OF COMMITTEES

Nil.

16. FINANCE

16.1 Financial Activity Statements February 2011.

Note: The Financial Activity Statements were discussed after Item 21 Items to be discussed behind closed doors, but a motion was not put owing to the need to commence the AGM of Electors.

16.2 Accounts Paid during the month of February 2011.

File:
Author: Mike Sully, Chief Executive Officer
Interest Declared: No interest to disclose
Date:
Attachments: EFT & Cheque Detail for

Matter for Consideration:

Authorisation of accounts paid during the month of February 2011.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council's Municipal Account

Consultation:

None

Comment:

Payments made during the month of February 2011 as per attached schedule.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Squires

Seconded: Councillor McTaggart

That the following payment of accounts schedule be passed by Council.

CARRIED 6/0

17. DEVELOPMENT

Nil.

Statutory Environment:

There is no provision in the Shire's 2010/11 budget for funding the employment of a consultant. If Council agrees to appoint a consultant any payment would require an Absolute Majority vote in favour.

Strategic Implications:

Establishing a funding agreement with CSIRO for a regular financial contribution towards the maintenance of access roads to the ASKAP/MWA Boolardy site would reduce the financial burden on Council for roads maintenance,

Policy Implications:

Nil.

Financial Implications:

Lobbying is not an exact science and it is difficult for the Shire and the consultant to know exactly what the cost would be. It would seem reasonable to consider employing a consultant with current knowledge of the broader Shire issues and a firm understanding of Council's direction. This would reduce the amount of time and cost that the Consultant would require to come up to speed.

An amount of up to \$15,000 should be made available if Council decides to appoint a Consultant.

Voting Requirements:

Absolute Majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Squires

Seconded: Councillor Foulkes-Taylor

1. That Council employ a Consultant to mediate with representatives from the relevant Federal and State Government agencies involved with the ASKA/MWA Projects for establishment of a Road Agreement for the provision of regular funding towards the upgrade, maintenance and repair of Shire controlled roads that provide access to the MRO site; and
2. An amount of up to \$15,000 be made available in the 2010/2011 budget for the employment of a Consultant.
3. Mr Bill Mitchell be offered the position of Consultant.

CARRIED BY ABSOLUTE MAJORITY 6/0

18.1.20311 CARBON SEQUESTRATION STUDY

File:
Author: Mike Sully, Chief Executive Officer
Interest Declared: Nil.
Date: 18 March 2011
Attachments: Proposed study

Matter for Consideration:

This report recommends that Council reserve \$25,000 in the 2011/2012 budget to provide financial support to Rangelands NRM Carbon for a carbon sequestration study.

Background:

During 2009/2010 Rangelands NRM provided funding for a project to assess the opportunities for sequestering carbon (C) in different rangelands soils, and the impact on C storage due to different management strategies. The project was a properly designed scientific study carried out by the Department of Agriculture and Food WA. Sampling of soils and vegetation was undertaken at three sites located in the Pilbara and West Kimberley. Results of the study are available on the Dept. Of Agriculture web site:

www.agric.wa.gov.au/objtwr/imported_assets/content/lwe/rpm/landup/carbonreport2010.pdf

In summary the study shows that there are very significant opportunities across each of the regions to sequester C and in a functioning economy provide an income to the land managers if they have the rights to the sequestered C.

Under current pastoral lease arrangements there may be some issues regarding rights as the State Government apparently has the rights to stored C. This issue is being reviewed by the State Government and it is foreseeable that the situation could change as the C economy develops.

Although the results of the study undertaken in the northern rangelands are available it is not feasible to consider that that the results would be similar for a study undertaken in the southern rangelands. Recent discussions within Rangelands NRM and with its external stakeholders have focused on trying to establish a small program in the southern rangelands area to measure C sequestered under different soil and management conditions. Rangelands NRM are now attempting to find additional funds to undertake the study. (A copy of the proposed study is attached)

The aim is to repeat the sampling and analysis program at a site within the Shire of Murchison to be able to assess whether the data from the northern rangelands is valid for the southern rangelands. Rangelands NRM is requesting that the Shire of Murchison provide \$25,000 to part fund the project, which is expected to cost about \$150,000.

Comment:

Results from the study could support the development of carbon sequestration and associated industries within the Shire of Murchison and improve the sustainable management of WA's rangelands.

Consultation:

Mr Bill Mitchell Chair of Rangelands NRM

Statutory Environment:

Nil.

Strategic Implications:

The Shire of Murchison's Strategic Plan 2009-2014 Item 6. Creating Opportunities lists the following objective:

Aggressively pursue economic development opportunities

Policy Implications:

Nil.

Financial Implications:

If the recommendation is supported, \$25,000 would be reserved in the 2011/2012 budget for the carbon sequestration study.

Voting Requirements:

Absolute majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor McTaggart

Seconded: Councillor Halleen

That Council agree to reserve \$25,000 in the 2011/2012 budget to provide financial support to Rangelands NRM Carbon for a carbon sequestration study to be undertaken within the Shire of Murchison, on condition that Council is provided with the study results as soon as they are available and Council to retain confidentiality of the data.

CARRIED BY ABSOLUTE MAJORITY 5/1

Note: Councillor Seaman voted against the resolution as she believes that the Shire would be contributing \$25,000 to the project they should be able to determine who can be provided with the subsequent data.

18.1.30311 ELECTRICAL GENERATOR SET - REPLACEMENT

File:

Author: Mike Sully, Chief Executive Officer

Interest Declared: Nil.

Date: 14 March 2011

Attachments:

Matter for Consideration:

This report recommends that Council accept the quote for \$210,256 from JMG Air Conditioning & Electrical Services Pty. Ltd. for replacement of the Settlement's electrical generator set.

Background:

The Shire of Murchison is solely responsible for the production of electrical power to the Murchison Settlement. The electricity is produced by a 100KVA electricity generator and the electricity is used to power staff household requirements, the Roadhouse, the caravan park and other tourist facilities, security lighting, communications systems, water supply and fuel supplies.

The 100 KVA electrical generator ceased working on 21 December 2010 and due to extensive flooding in December 2010 which prevented the evacuation of the Settlement, the 70 KVA back-up generator was used to supply electricity. However, as daytime temperatures were steadily around 42 degrees, the back-up generator continually went into fault mode and shut down for many hours each day. A 100 KVA hire generator was brought in as a temporary replacement on 10 January 2011. The Shire's 100 KVA generator was assessed by an electrical repair contractor who advised that due to the cost of repairs that needed to be carried out it would be cheaper to purchase a new generator.

During January/February 2011 quotes for replacement of the generator set were obtained and at the February 2011 Council meeting the following resolution was passed by Council:

That Council approve that an amount of up to \$300,000 be made available from the Plant Reserve for the provision of electricity supply for the Murchison Settlement, subject to no works to be undertaken or agreements entered into without prior approval from Council for the proposed works or agreements.

CARRIED by Absolute Majority 5/0

Comment:

A standard set of requirements was sent to all the suppliers that had originally submitted quotes for the replacement generator set, the requirements are:

MURCHISON SETTLEMENT'S ELECTRICITY GENERATION REQUIREMENTS

Please provide a quote for the cost of the following equipment and installation

- *Two (2) enclosed generator sets, each capable of delivering 100 – 110 KVA output*

Each generator set to include as a minimum:

- *On board bunded diesel storage tank*
- *Digital control panel (e.g. Power Wizard 1.0 Series)*
- *Emergency stop button*
- *Lockable, sound attenuated to approx. 68 dBa@7mtrs on full load, weatherproof enclosure.*

- *One (1) 50kW to 100kW load bank*

- *One (1) Remote synchronising panel capable of:*
 - *Interfacing with existing distribution board*
 - *Duty cycling of the generator sets to promote even run times*
 - *Provide start up/run down facility for lag generator*
 - *Provision for future expansion*

- *Two (2) diesel fuel pumps to be automatically controlled by float switches within each generator set.*

- *Labour and incidental costs*

Note:

The Shire of Murchison will transport the equipment to Murchison Settlement

Unfortunately there are variations in the quotes that subsequently have been received. The following chart shows the suppliers, their quoted price and an adjusted price showing the estimated cost of supplying all of the Shire's requirements.

Supplier	Quoted Cost	Adjusted Cost	Reason for Adjustment
Aussie Solar	\$208,500	\$228,100	plus installation, fuel pumps
CAPS Australia	\$122,677	\$191,583	plus load banks, site works
JMG Air Con & Electrical	\$215,136	\$210,256	less freight

JMG Air Conditioning & Electrical Services is the preferred quote as its staff travelled to Murchison Settlement to assess what work is required and was able to provide the most accurate quote.

Two additional suppliers, Allight and PR Power, provided quotes for supply of generator sets only and have not been included.

Consultation:

Aussie Solar
CAPS Australia
JMG Air Conditioning and Electrical Services

PR Power
Allight Generators

Statutory Environment:

Tender regulations require the Shire to call for tenders for the supply of goods and services over \$100,000. However, as the flooding in December 2010 and February 2011 have been declared disasters the Shire President may use the emergency provisions of the Local Government Act 1996 – Section 6.8 (1) (c), and the Emergency Provisions - Regulation 11 (2) (a) of the Local Government (Functions & General) Regulations 1996 to authorise the Chief Executive Officer to make immediate arrangements to replace the Settlement's electrical supply system and engage the necessary suppliers and installation workforce to undertake the replacement and installation of an electrical system without the requirement to tender any works costing over \$100,000.

Strategic Implications:

The ability to supply sufficient electricity for the Settlement's anticipated future needs is crucial to ensure the ongoing development of facilities and services.

Policy Implications:

Nil.

Financial Implications:

Funding for the replacement of the Settlement's electrical generator system are available from the Plant Reserve

Voting Requirements:

Simple Majority

OFFICER'S RECOMMENDATION:

That Council accept the quote from JMG Air Conditioning & Electrical Services Pty Ltd for up to \$210,256 to provide and install the following equipment:

- Two (2) **enclosed** generator sets, each capable of delivering 100 – 110 KVA output

Each generator set to include as a minimum:

- On board bunded diesel storage tank
 - Digital control panel (e.g. Power Wizard 1.0 Series)
 - Emergency stop button
 - ~~Lockable, sound attenuated to approx. 68 dBa@7mtrs on full load, weatherproof enclosure~~
- One (1) 50kW to 100kW load bank (Size as required)
 - One (1) Remote synchronising panel capable of:
 - Interfacing with existing distribution board
 - Duty cycling of the generator sets to promote even run times
 - Provide start up/run down facility for lag generator
 - Provision for future expansion
 - Two (2) diesel fuel pumps to be automatically controlled by float switches within each generator set.
 - Labour and incidental costs

COUNCIL DECISION:

Moved: Councillor Halleen

Seconded: Councillor McTaggart

That Council accept the quote from JMG Air Conditioning & Electrical Services Pty Ltd for up to \$210,256 to provide and install the following equipment:

- Two (2) **un-enclosed** generator sets, each capable of delivering 100 – 110 KVA output

Each generator set to include as a minimum:

- On board bunded diesel storage tank
 - Digital control panel (e.g. Power Wizard 1.0 Series)
 - Emergency stop button
- One (1) 50kW to 100kW load bank (Size as required)
 - One (1) Remote synchronising panel capable of:
 - Interfacing with existing distribution board
 - Duty cycling of the generator sets to promote even run times
 - Provide start up/run down facility for lag generator
 - Provision for future expansion
 - Two (2) diesel fuel pumps to be automatically controlled by float switches within each

generator set.

- *Labour and incidental costs*

CARRIED 6/0

Note: Council decision differed from the Officer's Recommendation as Councillors are concerned that to enclose the generators may lead to overheating and failure during summer.

19. NOTICE OF MOTION

Nil.

20. CEO ACTIVITY REPORT

20.1 MEETINGS ATTENDED

- 14.02.11 Attended WARAG meeting in Geraldton.
- 16.02.11 Met with representatives of WALGA in Perth for advice of a confidential nature.
- 17.02.11 Attended the offices of Haines Norton to gain better understanding of Council's financial program.
- 18.02.11 Met with Lotterywest representative in Perth to discuss potential grant options.
- 22.02.11 Inspected Shire roads with FESA by helicopter.
- 28.02.11 Meeting with RSM Bird Cameron re financial issue.
- 10.03.11 Inspected Cue Beringarra Road with Peter George, Crosslands Resources, Nigel Goode, Greenfields and Tim Lee, Main Roads.
- 17.03.11 Met with Jim McNamara, FESA re establishment of a Bush Fire Brigade.
- 23.03.11 Attended Astrofest Meeting.

Moved: Councillor Squires

That the CEO Activity Report be accepted.

Seconded: Councillor McTaggart

CARRIED 6/0

20. URGENT BUSINESS

20.1.0311 LATE AGENDA ITEM – COMPLIANCE AUDIT RETURN FOR 2010

File:
Author: Mike Sully, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 23 March 2011
Attachments: Compliance Audit Return 2010

Matter for Consideration:

That Council endorse the 2010 Compliance Audit Return.

Background:

The Chief Executive Officer is required to complete a Compliance Audit Return and submit it for comment and endorsement prior to submitting it to the Department of Local Government.

The Compliance Audit Return is a checklist of compliance of statutory obligations relating to the provision of, and management of, a local government.

Statutory Environment:

Local Government Act 1995

- S7.13 Provides for a local government to complete the audit return.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Nil.

Consultation:

Nil.

Comment:

Nil.

Voting Requirements:

Absolute majority.

OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council endorse the Compliance Audit Return for 2010.

CARRIED BY ABSOLUTE MAJORITY 6/0

21. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

21.1 FINANCIAL MATTER FOR COUNCIL CONSIDERATION

Report only. No Council decision required.

22. MEETING CLOSURE

The Shire President closed the meeting at 4.07pm.

ACTION LIST MARCH 2011

Item No	Originator	Action	Officer/Councillor	Schedule	Status
1	MSC/CSIRO	CEO liaise with Dr. Brian Boyle re: funding for roads used by Askar	CEO	ASAP	In Progress
2	MSC/CSIRO	Standard letter to contractors re preferred road route	CEO	ASAP	In Progress
3	MSC Nov 10 Council meeting	Finalise costing on CBD development and hold CBD meeting	CEO	ASAP	Costing finalised Meeting to be arranged
4	MSC Dec 2010	Building maintenance work to be carried out	CEO	Feb/Mar 2011	Work underway
5	MSC Nov 2010 Council meeting	Prepare report on implications of changing road hierarchy from Mt Wittenoom/Meka rd to Kallir rd	CEO	Feb 2011	In Progress
6	MSC Nov 2010	Review Emergency M/ment plan	CEO	ASAP	In Progress Met with FESA.
7	MSC Nov 2010	Consultant to seek funding from CSIRO for maintenance and upgrade of local roads	CEO	ASAP	Report to Council March meeting
8	MSC Feb 2011	Obtain quotes for Electric Gen Set	CEO	March 2011	Report to Council March meeting
9	MSC Feb 2011	Purchase electronic recording unit	CEO	March 2011	Purchased
10	MSC March 2011	Gather information re Ballinyoo Bridge	CEO	ASAP	