



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **20th July 2012**, commencing at 10.00 am.

Note; Council Forum at 9.30 am

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Ms Kaz Collins has accepted an invitation to join Council for lunch and address Council on land care issues and conservation, opportunities for land care related projects, her future etc.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

No members of the public expected at time of agenda preparation.

4.1 Standing Orders

Moved: Councillor

Seconded: Councillor

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

CARRIED

5. NEXT MEETING

This is scheduled for Friday 17th August, 2012.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting –15th June, 2012

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor

Seconded: Councillor

That the Minutes of the Ordinary Council meeting of 15th June, 2012 be confirmed as an accurate record of proceedings.

CARRIED

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. ACTION LIST

No.	Item	Action	Status
1.	Emergency Management Plan	All info requested by Tex McPherson of FESA provided	Progressing well
2.	CEO Residence	Decorative front fence	Leave until input from CEO
3.	Schedule of fees and charges	To be considered with 2012/12 budget	Incomplete
4.	Purchase Small Truck	Delivery taken Friday 6 th July	Completed
5.	Kalli Road roadworks Aboriginal Heritage Act	Letter sent to Aboriginal Corporation	Progressing well
6.	Improve shade house south Of Road House	Council staff to do	Incomplete
7.	Low level wall Sports Club	Brick wall erected. Uprights in place Approval for funding Crosslands	Incomplete
8.	Concrete front of motel units	Council staff to do	Incomplete
9.	Policy Capital items purchases	Develop policy	For this meeting
10.	Retail fuel prices ex Road House	Develop methodology	For August meeting
11.	2011/12 Differential Rates	Follow complicated administrative procedure	Progressing
12.	Shire 'slogan/tagline'	Develop blurb and competition for next Monologue.	Progressing
13.	Two-way Radio Communications	Conduct 'phone discussion with Laurie Maddren, Councilor's McTaggart and Squires and the CEO	Discussion on 21 st June. Quotes for this meeting.

Plus resolve disputed JMG generators attention 24th Jan'12 bill of \$6492. Council paid \$2664 travel costs only to/from Murchison. JMG advised they would no longer honour the balance of the 12 month warranty/guarantee as from 1st July '12. I contacted the Consumer Protection Section of the Department of Commerce. They asked for the full story which was provided to them. The Director sent one of his Officers around to JMG's HQ and interviewed Mr Gribble. As a result our warranty/guarantee is still in place. A reasonable outcome.

OFFICER'S RECOMMENDATION:

That the Action List be accepted.

11. DISCLOSURE OF INTERESTS**12. REPORTS OF OFFICERS**

12.1 Monthly Plant Report for June 2012

HEAVY PLANT			Start	End	Total		
Plant Item	Year	REGO	Hours	Hours	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	8255	8405	150		
Cat Grader 12M	2008	MU 51	4338	4488	100		
Volvo L110 Loader	2006	MU 65	4194	4276	82		
Komatsu Dozer	1997		7758	7820	62		
Cat Vibrating Roller	2005	MU 177	483	564	81		
John Deere Grader	2011	MU 121	1286	1390.5	104.5		
Bomag M/Tyre Roller			233	324	91		
Cat 938G Loader			3123.4	3196	72.6		
Iveco Prime Mover	2003	MU000	246858	248103	1245		
Nissan UD	2009	000 MU	109910	113179	3269		
Iveco Tipper	2004	MU 00	157625	157625	Not used		
Generator 2-110kva	2011		1993.6	2328.8	335.2		
Generator 1-110kva	2011		2730.4	3096.1	365.7		
Maintenance Genset			17420	17545	125		
Construction Genset			6025.8	6351.1	325.3		
Mitsubishi Canter	2011	01 MU	47984	50905	2921		
Mitsubishi Canter	2004	MU 140	128646	131890	3244		
Toyota Prado	2010	MU0	49421	51138	1717		
Holden Rodeo	2008	MU 167	152880	153505	625		
Isuzu DMAX	2009	MU 300	122889	124013	1124		
Toyota Hilux	2011	MU 1018	46889	49735	2846		
Toyota P/T Vehicle	1986	MU 1017	21080	21100	20		
Side Tipper	2001	MU 2010	191799	2517	1676	New metre	
Side Tipper – Evertran	2009	MU 662	44709	46913	2204		
Tri-Axle Low Loader	2008	MU 663	37441.3	38224.2	782		
No. 2 float	2001	MU2004	15227	15227	Not used		
30000lt Water Tank	2005	MU 2024	12014	12582	568		
Dog Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU 2005					
Dolly 1-Red	2001	MU 2003	12511	12511	Not used		
Dolly 2-Black	2000	MU 2009					
New Holland Ford Tractor	2006	MU 380	1439.6	1452			
Forklift			11690.9	11700.1	9.2		
Caravans							
Various small plant							
Ride on Mower - JD			127	136	9		

12.2 Works Report – Works Supervisor**CONSTRUCTION CREW**

Works began on 7km of construction on the Carnarvon-Mullewa road on the 17th of June with the setting up of caravans for camping and all plant was moved down to site on the 18th June.

A TMP (Traffic Management Plan) was received from QTM and all signs were put in place. We were originally going to direct traffic onto side road, but due to rain have had to put a sign plan in place. We are only doing small sections at a time but still working to the TMP.

We have moved up to the 2.600km mark and started to remove the calcrete which is then used for top up (sub grade) of the section from SLK 3.600 to 7.000.

About 1,000m³ of calcrete was already pushed up and this saved us some time for the dozer. The dozer is now in the gravel pit pushing up. We have located a new pit about 300-400 metres south of the old gravel pit with very good gravel and plenty of it.

03/07/2012 - All calcrete had been carted onto road and will be spread and rolled by 10/7/2012. Greydon Mead with his side tippers commenced work on site. With two road trains on the go works are progressing well. (keeping two graders and two water trucks and 3 rollers at a good pace). A third road-train will be in place on the 17th July, this will get the gravel on the road quicker as this is the slow part of the job. The third road-train will cart for 2-3 days and then as required (Peter Jeffries).

04/07/2012 - Road trains are on the go with gravel carting on SLK 2.600 to 3.640 (this section in report had all old calcrete ripped up and replaced with gravel to depth of 150mm and full strength Polycom used.(1kg Polycom to 25m³ of gravel used in this section of road as road goes under in big floods) .

10/7/2012 - Rain today stopped work at 2.30pm. Sandy, Colleen and William stayed at Billabalong and Jeremy, Paul and Peta came back to the settlement. Greydon stopped carting gravel at 2pm and returned home.

11/7/2012 - Crew back on job (18mm at Twin-Peaks).

12-13/07/2012 - Jeremy away due to death in family. Brian replaced Jeremy on Grader 12th July.

MAINTENANCE CREW

The crew moved from New Forrest Road (due to too much rain and getting bogged) back to the settlement and commenced work grading north for 2 days, then went on their break.

After break John and Glen will head up to Byro and grade from north boundary back to settlement, grading Carnarvon-Mullewa Road first (for Polocrosse) then doing the remaining roads (Byro-Woodleigh, Muggon, Mt Narryer, Butchers Track and Butchers-Muggon).

Glen has been on his own grading for 4 days (returning home to settlement at night) as John has been helping with the building of the stone wall at the sport club (laying the stone blocks).

GRIDS

Three grids for replacement scheduled for mid October.

No 1 - Beringarra just before homestead on the Beringarra-Byro Road (old grid was removed and road filled in temporarily on Sunday 08/07/2012 until replacement in October)

No 2 - Boolardy-Kalli boundary on the Boolardy-Kalli Road.

No 3 - 20km North of Yuin Station on the Pindar-Beringarra Road.

FLOOD DAMAGE

Wadjers have finished all the flood repairs on the East side of Wooleen .

Paul Squires crew will finish Butcher Track. (carting gravel)

STAFF

What a month every man and woman in the crew has had the flu (Jocks also down for 4 days).

New roster system for the Shire employees of Murchison.

A new roster system has been put in place where the crew works six days on and one day off. (Sunday off) and then four days on, three days off (Friday, Saturday and Sunday).

The cost for this new roster system will be the use of the canters for the crew to travel in on Saturday evenings and to return to work on Monday morning.

The crew work extra time during the fortnight to make up the time travelling home for the Sunday off.

ROADS GRADED JUNE/JULY 2012 -13/7/2012

ROAD NAME	Length of Road		√ SLK's Graded this month	× ROAD MAINTENANCE REPAIRS Loader-Truck	COMMENTS
Beringarra /Pindar	319.80km				
Erong	63.12km				
Beringarra/Byro	90.89km				
Twin-Peaks/Wooleen	47.65km				
Boolardy/Kalli	57.30km				
Byro/Woodleigh	71.00km				
New Forrest/Yallalong	16.36km	√	0.00-16.72		Full maintenance grade
M ^o Nabb/Twin-Peaks	49.75km				
Yallalong-West	16.72km	√x	0.00-13.72	2 loads gravel in bog hole 3km from West boundary	Stopped grading 3km short of boundary as too wet.
Mileura/Nookawarra	49.08km				
Muggon	38.75km				
Manfred	34.55km				
Beringarra/Mt Gould	34.80km				
Tardie/Yuin	13.20km				
Innouendy	9.30km				
Boolardy Homestead	2.00km				
Yunda Homestead	32.80km				
Meeberrie Woolleen	25.22km				
Mt Wittenoom	37.55km				
Woolleen/Mt Wittenoom	33.85km				
Beringarra Cue	109.82km				
Boolardy Wooleen	19.08km				
Kalli Cue East	21.87km				
Coodardy Noondie	19.92km				
Butchers Track	64.54km				
Butchers Muggon	23.80				
Murchison Settlement	2.00km				
Pinegrove Yallalong	-----				
Carnarvon-Mullewa	278.63km	√	*154-142 ●0.00-73.00		* Patch Grade ● North Boundary
Woolgorong-South	15.00km				
Errabiddy Bluff					
Air strip Graded					

- * Maintenance Crew graded on Carnarvon-Mullewa for two days from settlement then moved up to North boundary after break.
- * Patch graded for polocrosse from South boundary to Twin-Peaks
4 days none grading this month due to rain and work required at sport club (stone wall)

OFFICER'S RECOMMENDATION:

That the Work's Supervisor's report be accepted

12.3 Road Inspection Dates

Background:

The dates for this selected at the June meeting are proving difficult. Dates selected 23rd - 24th July. One of these dates is the poisons handling renewal of certification dates in Murchison Settlement. As it turns out this is also the week the Deputy CEO and the Acting CEO see as the week they can make 'big in-roads' into the budget. This must be given priority by the staff. This task should not be left until after Local Government Week.

13. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None expected

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

Minutes of the Murchison Management Advisory Committee Meeting held 12th June, 2012.

The work towards a Local Emergency Management Plan, with the assistance of Tex McPherson of Geraldton FESA is progressing well. All of the information Council was required to provide has been provided.

16. FINANCE

16.1 Financial Activity Statements 30th June, 2012

File:

Author: Dianne Daniels – Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 17th July, 2012

Attachments: Financial Activity Statements for 12 months to 30th June 2012

Balance Sheet

Income Statement Detail

Income Statement by Nature & Type

Income Statement Summary

Matter for Consideration:

Council to consider adopting the monthly financial statements for 12 months to 30th June 2012.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

(b) Budget estimates to the end of month to which the statement relates;

(c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) Material variances between the comparable amounts referred to in paragraphs (b) and

(e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Comment:**Summary of Financial Results June 2012**

The Current Position at 30 June 2012 is a surplus of \$2,975,464 which is essentially made up of an advance on the 2012-2013 Financial Assistance Grant from the Grants Commission of \$1,424,615 and \$1,399,069 of Grant Funds restricted for use on the programs listed below:

R4R 2010-2011 Individual Component Funding of \$575,452 (earmarked for the new seal SLK 199-206), of which \$79,492 has been spent to date, leaving a balance of \$495,960;

R4R 2010-2011 Regional Component Funding of \$309,859 (earmarked for the new seal SLK 199-206);

R2R 2011-2012 Funding of \$118,000 (earmarked for new seal SLK 199-206), of which \$30,601 has been spent to date, leaving a balance of \$87,399; and

R4R 2011-2012 Individual Component Funding of \$505,851, (earmarked for future sealing after completion of SLK 199-206).

This month, due to auditors on site at report time, I have been unable to analyse budget variances as in prior months, but sound control on spending in June has seen no major blow-outs and in some cases an improvement against Budget as the final month of the Budget takes effect.

The Management Report from Haines for June has noted only three matters to be brought to the attention of management, against 12 in the February Report, indicating that the team are slowly working towards accountability in administration.

Please note that the Financial Statements for June 30 2012 were produced with data as at July 13 2012 and are unlikely to include all the end of year transactions.

Rates

Many rate payers responded well to our request for payment of rates prior to the end of the Financial Year and we thank them for that. We still have approximately \$40K outstanding from years prior to 2011-2012 and will follow up on that over the course of the next few weeks.

CSIRO

CSIRO have agreed to pay Claim 6, which was raised in February and has been in dispute since then. Payment should be forthcoming this week and we thank Barry Turner for his patience and good will during the negotiations.

Voting Requirements:

Simple majority.

OFFICER'S RECOMMENDATION:

That Council adopt the financial statements for the period ending 30th June 2012, as attached.

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:
 Author: Dianne Daniels Deputy Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 17th July 2012
 Attachments: EFT & Cheque Details for June 2012

Matter for Consideration:

Authorisation of accounts paid during the month of June 2012.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council's Municipal Account

Consultation:

None

Comment:

Payments made during the month of June, 2012 as per attached schedule.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor**

That the accounts as per the attached Schedule presented to this meeting totalling \$2,903,385.43 be passed by Council.

Seconded: Councillor

CARRIED

16.3 Differential rates 2012/13 financial Year**Background:**

Council has indicated it desires to maintain differential rates as part of the rates determination for the 2012/13 financial year. These differential rates would mean that Exploration/Prospecting and mining rates would be higher than Pastoral rates. A preliminary requisite to the introduction of differential rates (Section 6.36 of the Local Government Act) is that the intention to levy differential rates must be advertised with an invitation to electors or ratepayers to make a submission to Council on this proposal. The required advertisement has been published in the Geraldton Guardian with a closing date for submissions 29th June, 2012. No submissions were received.

The opportunity now exists for council to confirm its intention to impose differential rates in the 2012/13 financial year and to seek Ministerial Approval to do so.

Interest Declared:

None

Statutory Environment:

Sections 6.36, 6.33 and 6.35 of the Local Government Act refer to the procedure for a Council to adopt differential rates.

Financial Implications:

The cost to implement differential rates in only advertising costs plus administrative time. The additional revenue differential rates returns is many thousands of dollars.

Voting Requirements:

Simple majority

OFFICER'S RECOMMENDATION:

That Council note that the proposal to impose a differential rate as part of the 2012/13 rates determination has been advertised as required by Section 6.36 of the Act and as at the close of the period for the receipt of submissions none were received and that Council now make application for Ministerial Approval pursuant to Section 6.33 (3) of the Act to levy a mining rate in excess of 50% higher than the proposed pastoral rate for the 2012/13 financial year, the proposed level of rates for that year being –

<u>Category</u>	<u>Rate in \$</u>	<u>Minimum</u>
Pastoral	0.024802	\$243
Exploration/Prospecting	0.026560	\$366
Mining	0.089481	\$366

16.4 W.A. Local Government Grants Commission**Background:**

Each year the W.A. Local Government Grants Commission makes a determination as to the level of grants commission money each Council will receive. This is Commonwealth money distributed by the State Government via the L G Grants Commission. For 2012/13 the Grants Commission has, for Murchison shire, allocated \$2,966,226. This is paid to Council progressively over the financial year, \$1.4 M has already been received.

Interest Declared:

None

Statutory Environment:

All Grants Commission activities are regulated by both Commonwealth and State Government legislation.

Financial Implications:

A very worthwhile injection into Council's budget.

This information to be

RECEIVED

17. DEVELOPMENT**17.1 Improvement/Overhaul of Council's Radio Communication System****Background:**

This matter was considered briefly at the June meeting of council and on 22nd June, Councillors McTaggart and Squires and the acting CEO and Mr Laurie Maddren Communications Consultant of Mount Barker had a telephone discussion on the matter. A resume' of this discussion has been circulated to Councillors and also is included in the attached documents. As mentioned in the discussion resume' Mr Maddren has now forwarded a quote for each part of the project. The detailed quote is included in the documents attached to the agenda. Council is now in a position to consider the extent of the upgrade of the radio system it wishes to upgrade.

Summary of quotes provided by Mr Maddren (all prices are including GST.)

Channel 1 (Yuin?)	\$18919
Channel 6	\$ 9353
Channel 7	\$ 9353
Channel 8 (Twin Peaks	\$13621
Travel- one visit	\$ 5775
TOTAL	\$57021

Interest Declared:

None known to the Acting CEO

Statutory Environment:

Provision of radio communications is well within council's legislative powers.

Financial Implications:

It is necessary for Council to make a decision on this matter as it is necessary to have a figure for the 2012/13 budget. It will not be possible to Council to proceed with a project in 2012/13 greater than the figure decided at this meeting.

Voting Requirements:

Simple majority

OFFICER'S RECOMMENDATION:

The Acting CEO has not made a recommendation. Councillors who know the existing system and its deficiencies are far better placed to explain the need for improvements or modifications.

17.2 CEO's Residence – Request for a Shed

Background:

The incoming CEO Jenny Goodbourn writes-

Further to my telephone call last week I am attaching a request regarding a garage/workshop. Would be grateful if you could discuss this with Council as part of the 2012/13 budget. If they need any further details please let me know. If they have any other ideas or know of any available sheds we could use then I'm open to suggestions. Steve has been a general contractor in Mt Magnet, Sandstone and Cue. He officially retired in March but would be happy to do the work on this or any other jobs as a casual employee, although if the Shire already has someone they use for things like this we don't want to step on anyone's toes or get anyone off side.

See further particulars in attachments to the agenda.

Interest declared:

None

Statutory Environment:

Staff housing improvements are well within the legislative boundaries of a Council

Financial implications:

A new shed of the preferred size etc could cost in the vicinity of \$10,000.

Voting Requirements:

Simple majority

OFFICER'S RECOMMENDATION:

That the sum of \$11,000 be included in the 2012/13 budget to provide for the provision of an all metal garage/workshop at the CEO's residence, Office Road Murchison.

18. ADMINISTRATION

18.1 Murchison Freight Service

Background:

The contract for the Murchison Freight Service expires on 31st August, 2012. Tenders were recently called to provide the weekly freight service for a two year period 1st September, 2012 to 31st August, 2014. Councillors were circulated with the tender information,

Tenders closed Friday 6th July, 2012. Two tenders were received as under-

Highway Auto Barn	Geraldton	\$2,000 plus GST per weekly delivery
KL & HS Keynes	Geraldton	\$1,720 plus GST per weekly delivery

Interest Declared:

None

Statutory Environment:

Providing a freight service is well within Council's legislative boundaries.

Financial Implications:

The cost of providing this service will be included in the current budget.

Voting Requirements:

Simple majority

OFFICER'S RECOMMENDATION:

That the tenders for the provision of the weekly freight service to Murchison for a two year period commencing 1st September, 2012 be received and the tender submitted by KL & HS Keynes of \$1,720 plus GST per weekly delivery be accepted and a contract in the form of an exchange of letters detailing the service and other particulars be prepared and signed as soon as practicable.

18.2 Audit Service to the Shire of Murchison

Background:

The contract with Council's current Auditors expire on 30th June, 2012 which means that Anderson, Munro and Wyllie are the auditors for all transactions and records to that date regardless of when the actual audit takes place.

Tender were recently called closing Friday 6th July, 2012 for a three year period ending 30th June, 2015. As a result four tenders were received as under –

1. *Macleod Corporation Pty Ltd of Albany*

They have previously had experience in the Local Government Audit field but do not seem to have any LG clients.

Total fee including travel and accommodation & GST	End 2013	\$9460
	End 2014	\$9900
	End 2015	\$10395

2. *Anderson, Munro @ Wyllie of Osborne Park*

Currently Council's auditors, are auditors for 13 Councils

Fee excluding GST and ex travel and accommodation	End 2013	\$9500
	End 2014	\$10,000
	End 2015	\$10,500

3. *Grant Thornton West Perth*

Currently auditor for 7 councils, WALGA and 2 Regional Councils

Fee excluding GST and ex
travel and accommodation
and extra for grant acquittals

End 2013	\$24000
End 2014	\$25500
End 2015	\$27000

4. *RSM Bird Cameron Local Branch in Geraldton*

The Geraldton Branch of RSM B C has had extensive involvement with 8 Mid West Councils either as auditor or consultant or both.

Fee including GST but excluding
travel and accommodation
and extra for government grant
acquittal's

End 2013	\$17314
End 2014	\$18173
End 2015	\$19073

Interest Declared:

None

Statutory Environment:

The Local Government Act, Part 7 deals with the audit of Councils. Section 7.3 requires Councils to appoint an auditor and requires the Audit Committee to make a recommendation to Council on who the auditor or auditors should be. The Audit Committee can also make recommendations to Council as to the terms of the appointment of the auditor (s).

Council could, if it wished to, delegate the task of the appointment of an auditor(s) for the three year period to 30th June 2015 to the Audit Committee.

Financial Implications:

The cost of which ever tender is accepted will be reflected in the 2012/13 budget and the next two budgets following. Council need to be mindful of accepting the best value for money principle in this consideration.

Voting Requirement:

Simple majority

OFFICER'S RECOMMENDATION:

That the tenders received for appointment of Audit(s) for the three year period to 30th June 2015 be referred to Council's Audit Committee for consideration.

18.3 Chairperson of the Local Emergency Management Committee

Background:

The Local Emergency Management Plan is progressing well. The next meeting to consider the plan so far is Tuesday 7th August, 2012 in the Council Chambers, Murchison.

For the LEMC Committee to function properly it is necessary to have a Chairperson. This position is reserved for the Shire President should the President wish to assume that role. Should the President not wish to be Chairman of the Committee Council should appoint a Chairman who is prepared to assume that role.

Interest Declared:

None

Statutory Environment:

The preparation of an Emergency Management Plan is a requirement of State Government legislation

Financial Implications:

Whoever is Chairman there will be some minor additional costs.

Voting requirements:

Simple majority

OFFICER’S RECOMMENDATION:

Thatbe appointed Chairperson of the Murchison Emergency Management Committee for an initial period of two years.

18.4 Policy Relating to the Purchase of Capital Items

Background:

At the June meeting Council asked that a policy be developed for consideration in relation to the purchase of Capital Items.

Interest declared:

None

Statutory Environment:

No legislative requirement. It is normal for council to have such policies.

Financial Implications:

The purpose of the policy is aimed at adhering to the budget and to increase control over the purchase of capital items. This will result in improved financial management.

Simple majority

OFFICER’S RECOMMENDATION:

That council add the following policy to its Policy Manual -

That the purchase of capital items be those items for which provision is made for in the current budget unless prior approval, passed by an absolute majority of Council, has been given.

A capital item is a separate item for which the value exceeds \$

Where items are expected to exceed \$100,000 in value tenders must be called in accordance with the Local Government Tender Regulations. Where considered prudent, for instance where a range of options or suppliers may be available tenders should also be called although the expected value is less than \$100,000.

Where quotes are obtained (tenders not required or deemed unnecessary) the process already detailed in the Purchase Policy should be strictly adhered to.

Council Orders issued for purchases should be consistent with the tender or quote accepted to confirm the price for the purchase about to be made.

18.5 Letter from City of Greater Geraldton - Square Kilometre Array

Reply from His Worship the Mayor of the City of Greater Geraldton. Copy of the letter contained in the attachments to the agenda.

Letter to be

RECEIVED

19. NOTICE OF MOTION

19.1 Councillor Halleen has advised that it is his intention to move the following motions at this meeting.

Background to both:

The staff understand the intention is simply to get these two items, which result from two recent incidents ‘on the table’ while the need to consider them further is not forgotten or overlooked.

1. Provision of fires in certain times of the year at the Caravan Park.

“That the Shire investigate installing concrete firepits, similar to those at Bilung Pool and the restored stockwell north of Bilabalong, throughout the Settlement Caravan Park (rear of the Road House)”

Information: Everyone loves to have an open fire in winter and being able to light one when you are camping at the Settlement is a real attraction, but fires tend to kill the lawn.

2. Provision of an Upgraded Patient Transfer Vehicle

“That the Shire investigate purchasing a new emergency people transfer vehicle (this is the ex ambulance in the Settlement with Patient Transfer Vehicle signage).”

Information: The current vehicle is very old and the internal equipment is old and outdated. The vehicle itself can't always be relied on at short notice. It can no longer provide a reliable emergency service. It was pretty 'border line' bringing in the two injured people from the road accident 22 kms north of the Settlement about three weeks ago.

Acting CEO comment: Should Council pass these two motions it will act as a trigger to have some kind of investigation/report on these two matters.

20. CEO ACTIVITY REPORT

Date	Activity
18 th June	Meet Dave Shelton and Cathy Bird of Horizon Power in Council Chambers who wished to introduce themselves as a preliminary to H P building the \$13 million power house at the MRO. They are based in Carnarvon.
25 th June	Councillor Halleen and the Acting CEO held a discussion with Rex Hook at the Road House about arrangements involving the road house over the polocrosse weekend 14 th - 15 th July. These discussions resulted in a very good outcome.
26 th June	Discussion in Council Chambers with Jim McNamara and Deputy CEO about Council's bill for fighting fires 2011/12 summer. Our bill required adjustment. FESA doesn't pay for wages, our plant charges had the potential to be adjusted upwards.
27 th June	Visit to Murchison of the Tidy Towns Assessment Group. A very successful visit. The Settlement was presented in a very neat and tidy state. The staff concerned has been thanked for this.
27 th June	With the Deputy CEO and Works Supervisor met Mr Ken Fogarty of CSIRO in connection with proposed new CSIRO/Council Beringarra-Pindar road Agreement. I think there's some way to go to get this fully established.
28 th June	Telephone conference Acting CEO, Deputy CEO and Barry Turner about outstanding CSIRO Beringarra-Pindar road maintenance account. Good discussion.
5 th July	Further telephone conference (same people) to continue that held on 28 th June. A greater understanding between the parties about the bill achieved.
13 th July	Further 'phone talk with Barry Turner – same as above - about the final bills for Beringarra-Pindar Road maintenance work.

OFFICER'S RECOMMENDATION:

That the CEO's Activity Report be accepted.

21. URGENT BUSINESS

21.1 Amounts to be Written Off – Financial year ended 30th June, 2012.

The Deputy CEO has worked closely with Haines Norton to establish a list of amount to be written off as at 30th June, 2012. This is necessary to further correct the accounts and 'tidy up the books' at the end of the financial year. This was not quite completed as at the time of agenda completion but a late item of urgent business will be able to be distributed at the commencement of the Council meeting of 20th July, 2012.

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE