



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **21st September 2012**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried/Lost	For:	Against:

5. NEXT MEETING

This is scheduled for Friday 19th October 2012.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 17th August 2012

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the Minutes of the Ordinary Council meeting of 17th August, 2012 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Minutes of the Ordinary Council meeting of 17 th August 2012 be confirmed as an accurate record of proceedings.		
Carried/Lost	For:	Against:

8.2 Special Council Meeting – 24th August 2012

Background:

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the Minutes of the Special Council meeting of 24th August, 2012 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Minutes of the Special Council meeting of 24 th August, 2012 be confirmed as an accurate record of proceedings.		
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**10. ACTION LIST**

No.	No.	Action	Action
1.	Emergency Management Plan	All info requested by Tex McPherson of FESA provided. Emergency Management Document in its final stage	Draft LEMC for adoption this meeting
2.	CEO Residence	Decorative front fence – need input from new CEO	Ongoing
3.	Schedule of fees and charges	To be considered with 2012/13 budget	Completed
4.	Kalli Road roadworks Aboriginal Heritage Act	Letter sent to Aboriginal Corporation	Still awaiting reply
5.	Improve shade house south Of Road House	Council staff to do – discussions at MSDC meeting.	Incomplete
6.	Low level wall Sports Club	Brick wall erected. Uprights in place Approval for funding Crosslands	Nearly completed
7.	Concrete front of motel units	Council staff to do	Incomplete
8.	Retail fuel prices ex Road House	Develop methodology	Completed
9.	2011/12 Differential Rates	Follow complicated administrative procedure	Completed
10.	Shire 'slogan/tagline'	Develop blurb and competition for next Monologue	Closed 14 th Sept results for consideration at this meeting
11.	Two way Radio communications	Budget provision of \$36,000. On-going discussion with CSIRO re possible relocation of Channel & Mt Murchison	Further discussion at this meeting
12.	Beringarra-Pindar Road New Road Agreement	Meeting with James Abbott & Jeff Arbon 21 st August	For 21 st September meeting
13.	Application for Differential Rates 12/13	Ministerial Approval obtained	Completed

14.	CEO Elect Request for Shed	Space agreed and being cleared with minimal disruption/cost.	Progressing well
15.	Provision for open fires at Caravan Park	Investigate	Incomplete
16.	Investigate Replacement Patient Transport Vehicle	Letter sent to Tony Ahern, CEO St John Ambulance	Awaiting reply
17.	28 kms unsealed Carnarvon-Mullewa Rd	Letter written to CGG	Acknowledged – full reply to follow.

From August Meeting of Council

No.	No.	Action	Action
18.	Sponsorship of TV Programme 'Tracks of Ernie Dingo'	Letter written advising \$1,000 available subject to confirmation of productions and reasonable coverage for Murchison	Awaiting reply/confirmation of programme
19.	CSIRO Tender process	Letter sent Requesting CSIRO participation in the notification	Awaiting response
20.	Murchison Freight Service	Pick up points decided and advised and accepted by Keros. Trying to establish a drop off point within Geraldton	Drop-off point to be established

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Action List be accepted.		
Carried/Lost	For:	Against:

11. DISCLOSURE OF INTERESTS

CEO – Financial Interest item 16.3

Councillor Squires – Financial Interest item 18.4

12. REPORTS OF OFFICERS

12.1 Monthly Plant Report - Works Supervisor

HEAVY PLANT			Start	End	Total		
Plant Item	Year	REGO	Hours	Hours/km	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	8423	8594	171		
Cat Grader 12M	2008	MU 51	4530	4644	114.00		
Volvo L110 Loader	2006	MU 65	4364	4429	65		
Komatsu Dozer	1997		7860	7924	64		
Cat Vibrating Roller	2005	MU 177	661.1	791	129.9		
John Deere Grader	2011	MU 121	1486	1667	181		
Bomag M/Tyre Roller			371.6	472	100.4		
Cat 938G Loader	2004			3369.7	-		
Iveco Prime Mover	2003	MU 000	250528	252984	2456		

Nissan UD	2009	000 MU	116746	118722	1976		
Iveco Tipper	2004	MU 00		157633	-		
Generator 2-110kva	2011		2797.0	3306.5	509.5		
Generator 1-110kva	2011		3349.0	3587.5	238.5		
Maintenance Genset			17626	17626.8	.8		
Construction Genset			6733.4	7290.3	556.9		
Mitsubishi Canter	2011	01 MU	52048	55211	3163		
Mitsubishi Canter	2004	MU 140		135344			
Toyota Prado	2010	MU 0	54100	55430	1330		
Holden Rodeo	2008	MU 167	154999	155914	915		
Isuzu DMAX	2009	MU 300	125925	128747	2822		
Toyota Hilux	2011	MU 1018	51070	55621	4551		
Isuzu T/Top	2005	MU1002	94910	97168	2258		
Toyota P/T Vehicle	1986	MU 1017	21152	21152	-		
Side Tipper	2001	MU 2010	5157	6921	1764		
Side Tipper – Evertran	2009	MU 662	50343	51575	1232		
Tri-Axle Low Loader	2008	MU 663	38664	38664	-		
No. 2 float	2001	MU 2004	15299	16197	898		
30000lt Water Tank	2005	MU 2024	13244	14713	1469		
Dog Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU 2005					
Dolly 1-Red	2001	MU 2003					
Dolly 2-Black	2000	MU 2009					
New Holland Ford Tractor	2006	MU 380	1463.8	1485	21.20		
Forklift			11709.4	11728	18.6		
Caravans							
Various small plant							
Ride on Mower - JD			137.1	150	12.9		

12.2 Works Report – Works Supervisor

Construction Crew

Crew are still working on the first 7 km construction/sealing job on the Carnarvon Mullewa road and are progressing well.

All gravel has been carted, spread out and remixed with Polycom and then rolled back down. Today (18/09/2012) we will mix gravel and cement in gravel pit for floodway's (3% cement per metre³). This will be carted in Thursday 20/09/2012. We will use 3 road trains to cart floodway material out once it has been wet and will spread out to level (1% fall to river). Material will then be rolled with both Pad Foot and Smooth Drum Roller's all in the one day. We will do 1 floodway per day.

Once road trains finish carting floodway gravel that day, they will begin carting gravel for stage 2 of 10km section (7 – 10km). This takes us up to Billabalong turn off (500m south of Billabalong). All calcrete has been carted on this section, spread out and rolled in. All floodway's have also been marked out with the help of Peter Jeffries.

Dozer has moved to next gravel pit, 3km south of Murchison River.

On the next 10.5 km section which takes us to bitumen section at the river, not much calcrete is required as half of this section is formed up and we can get 70% of material from side of road. We will just add Polycom to the side material for sub grade. About 2 km of Calcrete will be required in this 10km section.

1 x 1.2m culvert pipe is required to widen pipe on corner and 1 full 10m box culvert is required in this 10km section.

A small truck bay will be put in on the east side, just before New Forrest turn off, opposite truck bay on the west side.

Maintenance Crew

John and Glen are going along fine as can be seen by the Roads Graded report. They have finished Woodleigh-Byro – Butchers Track north of the settlement. From here they will commence grading south of the boundary over to Pindar-Beringarra road south to Boolardy homestead. Once completed they will work back to the settlement and finish off roads in this area. They will complete a full run around this time (light grade with some drains where required).

Plant/Repairs

Bob Fabling will be on board this later this month to help out with repairs and services to plant.

All crew have been doing their own maintenance on plant over the last two months and this is holding us back a bit, so it will be good to have Bob on board. Bob will try and do the maintenance crew plant when they are on break (same as Jox). His rate is \$80 per hour + \$1 travel per km, he will camp in the first house (4A Kurara Way) and we will pay for his meals at the Roadhouse.

Staff

Ross remains on leave at this stage.
Colleen and William are away until the 27th September.

Road Stripping – South of Settlement Carnarvon Mullewa Road

Sealing works carried out in May 2012 are showing problem areas of stripping. Photo's and correspondence with Greenfield Technical Services and Fletcher Barr Bitumen Surfacing are included as an attachment to the Agenda for discussion.

ROADS GRADED AUG/SEPT 2012

NAME	Length of Road	√ SLK Graded this month	× ROAD MAINTENCE REPAIRS Loader--truck	COMMENTS
Beringarra /Pindar	319.80km			
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Boolardy/kalli	57.30km			
Byro/Woodleigh	71.00km	40.00-71.0 = 31km		
New Forrest/Yallalong	16.36km			
M ⁿ Nabb/Twin-peaks	49.75km			
Yallalong-West	16.72km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Hsd	2.00km			
Yunda Hsd	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoorn	37.55km			
Woolleen/Mt wittenoorn	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			

Butchers Track	64.54km		0.00-64.54 =64.54km		
Butchers Muggon	23.80				
Murchison Settlement	2.00km				
Pinegrove Yallalong	-----				
Carnarvon-Mullewa	278.63km		0.00-35.0 =35km 65.0-85.0 =20km		Settlement North Settlement South from Billabalong Station.
Woolgorong-South	15.00km				
Ebabiddy-Bluffy					
Air strip Graded					

Total this month-----115km at full grade (drains and batters)

Recommendation:

That the Work’s Supervisor’s report be accepted

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Works Supervisor’s report be accepted.		
Carried/Lost	For:	Against:

13. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

15.1 Murchison Settlement Development Committee held on 12th September 2012

Minutes have been emailed to councillors.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the minutes of the Murchison Settlement Development Committee meeting of 12 th September, 2012 be received and Council note the items for Council decision as follows:-		
<p>1) That the MSDC recommend to Council not to proceed with the upgrade with the proposed shade to the front of the Oasis Roadhouse project and suggest that the upgrade of the Southern shade rest area and installation of roller shutters to the west facing windows of the road house be presented as alternative projects for the \$30,000 RLCIP grant funds.</p> <p>2) That specifications for the laundry facility should be done and tenders called to get the project underway.</p> <p>3) A notice to be issued to everyone advising they need to use only the gazetted roads and have licensed drivers and vehicles and that failure to take notice may result in us having to take further action and ask the Mullewa police to attend.</p>		
Carried/Lost	For:	Against:

16. FINANCE

16.1 Financial Activity Statements 31 August, 2012

File:	
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18th September 2012
Attachments:	Financial Activity Statements for two months to 31 st August 2012 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

Matter for Consideration

Council to consider adopting the monthly financial statements for two months to 31st August, 2012.

Background

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Statutory Environment

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications

Nil.

Policy Implications

Nil.

Financial Implications

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation

UHY Haines Norton

Comment

Summary of Financial Results August 2012

The Current Position at 31 August 2012 is a surplus of \$2,336,403, so down on expectation as Grants Commission first quarter funding has not yet been received.

The only Capital expenditure for August is the continuation of formwork in preparation for the new seal of SLK 199-206.

The Adopted 2012-2013 Budget has been entered into the Monthly Financial Report and major variances from Budget ie 10% and over have been explained at Note 13.

Recommendations:

That Council adopt the financial statements for the period ending 31st August, 2012, as attached.

Voting Requirements

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That Council adopt the financial statements for the period ending 31 st August 2012, as attached.		
Carried/Lost	For:	Against:

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 th September 2012
Attachments:	EFT & Cheque Details for August 2012

Matter for Consideration:

Authorisation of accounts paid during the month of August 2012.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council’s Municipal Account

Consultation:

None

Comment:

Payments made during the month of August, 2012 as per attached schedule.

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$618,497.74 be passed for payment/endorsed by Council

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor****Seconded: Councillor**

That the accounts as per the attached Schedule presented to this meeting totalling \$618,497.74 be passed for payment/endorsed by Council.

Carried/Lost**For:****Against:****16.3 Reimbursement of Removals Cost – Chief Executive Officer**

File:	Personnel
Author:	Jenny Goodbourn Chief Executive Officer
Interest Declared:	The CEO has a direct financial interest in this item
Date:	10th September, 2012
Attachments:	Removals Costs

Matter for Consideration:

The reimbursement of 100% of the removal costs incurred by Jenny Goodbourn in her re-location from Cue to Murchison Settlement.

Background:

Under section 6.6.3 of the CEO's Employment contract it states: *That the Reimbursement of relocation/removal expenses and travel costs will be to a total maximum value of \$5,000 with 50% of the reimbursement to be made on commencement and 50% paid after successful completion of six months service.*

Comment:

Under the terms of the contract the incoming CEO obtained quotes from several removal companies. Keys Brothers quoted \$6,926.00, Grace Removals \$5,126.88 and Wridgways advised it would also be around this figure. The quotes seemed to be excessive in view of the fact that Cue is only 260kms from Murchison and the new CEO did not feel there was any way these amounts could be justified, or should be incurred by council if it could be avoided. Therefore things were done on a 'do it yourself' basis with the hire of a 3 ton removals truck from Thrifty and a couple of trips with their own vehicle and trailer.

Total costs incurred were \$2,365.32 – as detailed in the attachment. In view of the costs being kept to a minimum this is a request to council to see if they will agree to reimburse the total costs incurred now rather than 50% now and 50% in six months time. The CEO is happy to give an undertaking that should she not complete six months successfully that an amount of \$1,182.66 (being 50% of the costs) would be repaid to council.

Statutory Environment:

Local Government Act 1995 - s5.39 contracts for CEO's and senior employees;
Local Government (Administration) Regulations 1996 - Regulation 18B Contracts of CEO's and senior employees, content of.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That Council approve the payment of \$2,365.32 to Jenny Goodbourn being full reimbursement of her removals/relocation cost.

That Mrs Goodbourn give an undertaking that should she not complete six months satisfactory service (20th February 2013) at the Shire of Murchison she will repay council \$1,182.66.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

That Council approve the payment of \$2,365.32 to Jenny Goodbourn being full reimbursement of her removals/relocation cost.

That Mrs Goodbourn give an undertaking that should she not complete six months satisfactory service (20th February 2013) at the Shire of Murchison she will repay council \$1,182.66.

Carried/Lost

For:

Against

16.4 Murchison Arts Council – Request for Donation

File:	11.4
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose.
Date:	14 th September 2012
Attachments:	Nil

Matter for Consideration:

Request for a donation to be made to the Cancer Council on behalf of the Murchison Arts Council.

Background:

On the 17th August the Murchison Arts Council catered a beautiful three course luncheon for the Councillors and also as a way to say thank you to the Acting Chief Executive Officer Neil Warne and his wife Elsie and to say hello and welcome to the new Chief Executive Officer Jenny Goodbourn and her husband Steve. At the time there was some discussion and it was suggested by members of the Murchison Arts Council that a donation could be made to the Cancer Council for a sum of \$200 rather than actually paying for the catering.

Comment:

An email has been received from Lynne Whitmarsh – Secretary/Treasurer of the Murchison Arts Council:-

*Murchison Shire Council
Murchison, 6630*

To whom it may concern,

The Murchison Arts Council would like to ask that the proceeds of the catering for the previous council meeting be donated to the Cancer Council on the behalf the Murchison Arts Council as verbally agreed to by the previous CEO, Neil Warne.

I believe this has to be approved by the councillors at meeting, for the total amount of \$200.00.

Dianne Daniels has been contacted previously to this correspondence regarding the options available, either to pay MAC directly or donate on MAC's behalf.

Thank you all for your time,

*Lynne Whitmarsh
Secretary/treasurer
Murchison Arts Council*

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

The \$200 donation is within the donations budget allocation of \$4,000 for the 2012/2013 financial year

Recommendation:

That Council makes a donation of \$200 to the Cancer Council on behalf of the Murchison Arts Council in recognition of the meal provided at the meeting on the 17th August 2012.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That Council makes a donation of \$200 to the Cancer Council on behalf of the Murchison Arts Council in recognition of the meal provided at the meeting on the 17 th August 2012		
Carried/Lost	For:	Against:

17. DEVELOPMENT

18. ADMINISTRATION

18.1 Tender for supply of bitumen works for 2012/2013

File:	12.9
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 th September 2012
Attachments:	Nil

Matter for Consideration:

That tenders be called for the supply of bitumen and aggregate as required for the sealing work on the three sections of the Carnarvon-Mullewa Road planned in this financial year.

Background:

In March of this year Council decided to adjust the future works programme and do the road construction (earth works) on SLK 199-209 of the Carnarvon-Mullewa road using its’ own direct labour and machinery rather than accepting any of the tenders submitted. Once the construction was complete tenders were to be called for the bitumen and aggregate to seal the section. The job is progressing well and within budget and will soon be completed.

The outside crew will then move onto the next section of the road SLK 209-220 and carry out the road construction earth works on that section.

Comment:

There are a total of three sections of seal in this year’s budgeted works and it would make sense to call a tender for the provision of the sealing works for all three sections, with a time line explaining the works are to be carried out in three stages, rather than having to call three separate tenders as each stage becomes ready.

Details of the sealing works required are as follows:-

SLK on roads to be sealed this year:

10km re- seal section from settlement south.

- 4m section ----- 4m wide x 7.180km long.
- 7.1m section-----7.1m wide x 1.920km long.
- Floodway’s ----8m wide x . 680km long.
- Plus intersection ---41m at join x35m long x 7m wide.
- Plus this 10km section of road is to have Geofabric cloth .

Matter for Consideration:

Adoption of the Local Emergency Management Arrangements document.

Background:

In the meetings of the LEMC held on 12th June 2012 and 6th August 2012 the Committee worked through the document, Local Emergency Management Arrangements. Since the last meeting some final work as discussed has been carried out by Tex McPherson to enable the final draft of the LEMA document to be considered by Council at this meeting.

Comment:

Per the minutes from the last meeting of the LEMC on the 6th August, which were then received by Council at its' ordinary meeting on the 17th August, the next step forward is for Council to adopt the LEMA. Once the document has been adopted and signed off then we will be able to send a copy to Tex McPherson for registering with FESA and forward copies to all those parties as per the distribution list contained in the document.

A practical exercise is planned for the next LEMC meeting to be held on the 28th September to test the practical efficiency of the plan. It should be noted that the document process is evolving and will continue to develop and undergo change as and when considered necessary by the LEMC or SEMC.

Statutory Environment:

Emergency Management Act 2005 - s. 41(1)

Strategic Implications:

With adoption of the LEMA the Shire is compliant with the State Emergency Management Act.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

LEMC; Tex McPherson; FESA

Recommendation:

That Council adopts the Local Emergency Management Arrangements as attached.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That Council adopts the Local Emergency Management Arrangements as attached.		
Carried/Lost	For:	Against:

18.3 Bush Fire Brigade

File:	5.2
Author:	Jenny Goodbourn, Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11 th September 2012
Attachments:	Nil

Matter for Consideration:

Formalisation of the Murchison Bush Fire Brigades.

Background:

Back in July 2010 Ron Adams, CEO, wrote to FESA advising that the Shire of Murchison would like to register a Bush Fire Brigade.

There was a further letter from Mike Sully, CEO, in May 2011 advising the brigade was operating but should be divided into two sections with the Murchison Settlement Bush Fire Brigade to remain and with a sub-branch to be established on the east side of the river.

Then on the 3rd September 2011 a meeting was held to progress the process, unfortunately the minutes relating to this meeting no longer seem to be available and the last correspondence I can find is a report 'Murchison Fire Preparedness 20/10/11' circulated by Councillor McTaggart following a meeting on the 16th September 2011.

Former Acting CEO Neil Warne continued to liaise with FESA and has been in contact with Russell Hayes, the Regional Director and Jim McNamara.

Comment:

The latest recommendation is that the Shire of Murchison sets up two Brigades as requested:-

- Murchison Bush Fire Brigade with Deputy CBFCO to be Councillor S McTaggart
- Murchison East Bush Fire Brigade with Deputy CBFCO to be Mr R Seaman
- CBFCO to be the Shire CEO, Jenny Goodbourn.

I have spoken to both Councillor McTaggart and Mr Seaman regarding this and they are agreeable to being appointed to these roles, which they have been doing previously anyway.

Once Council gives its approval for the Brigades to be formed then a meeting of the Bush Fire Brigades can be called and in conjunction with Jim McNamara a review of who, what and where we are at can be undertaken and this will allow us to access grants for replacement/additional equipment via FESA.

Statutory Environment:

Bush Fires Act 1954. s.36 (d) A local government may, notwithstanding anything to the contrary contained in any other Act establish and maintain bush fire brigades as a part of its organisation for the prevention, control, and extinguishment of bush fires;

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Jim McNamara
Tex McPherson

Recommendation:

That Council approve the establishment of the Murchison Bush Fire Brigades as proposed:-

- Murchison Bush Fire Brigade with Deputy CBFCO to be Cr S McTaggart
- Murchison East Bush Fire Brigade with Deputy CBFCO to be Mr R Seaman
- CBFCO to be the Shire CEO, Jenny Goodbourn.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That Council approve the establishment of the Murchison Bush Fire Brigades as proposed:-		
1) Murchison Bush Fire Brigade with Deputy CBFCO to be Councillor S McTaggart		
2) Murchison East Bush Fire Brigade with Deputy CBFCO to be Mr R Seaman		
3) CBFCO to be the Shire CEO, Jenny Goodbourn		
Carried/Lost	For:	Against:

18.4 Draft Road Funding Agreement – CSIRO – Pindar – Beringarra Road

File:	14.11
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	Councillor Squires
Date:	14 th September 2012
Attachments:	Nil

Matter for Consideration:

Road agreement with CSIRO for ongoing maintenance of the Pindar-Beringarra Road

Background:

The initial road agreement with CSIRO was for the construction phase of the ASKAP and it has now expired. A new agreement needs to be put in place for ongoing additional maintenance and a draft was sent to the Shire by CSIRO for consideration. However the new document has some major differences and unworkable sections.

Comment:

A meeting was held on the 21st August with James Abbott and Geoff Arbon from CSIRO and representatives of Council. An overview of this meeting prepared by Councillor Squires has previously been circulated to councillors. There were several items of concern at this meeting including advice from CSIRO that any damage caused by Horizon Power whilst constructing their power plant would need to be covered by a separate agreement with Horizon Power. We advised this would not be acceptable to Council and that there would need to be one agreement with CSIRO. If CSIRO then want an arrangement with Horizon Power to recoup some of the costs incurred from them that is a matter for them to organise with Horizon Power.

At a subsequent meeting held on 24th August with Claude Morris and Keith Kirby of Horizon Power they agreed that they would not want an agreement with the Shire but would expect CSIRO to have something in their agreement with them regarding the road.

At the conclusion of the meeting with CSIRO it was decided that we need to go through the agreement and highlight changes required and forward an amended draft back to CSIRO for their response. We need to get this done as soon as possible so that we have an agreement in place, although we may have to look at an interim agreement to allow time for the other issues to be resolved.

Prior to the meeting Dianne and I will go through the draft agreement and highlight areas that need to be changed so that we can advise Council and discuss the matter fully at the meeting.

Statutory Environment:

Nil

Strategic Implications:

Obtaining funds for the on-going maintenance of Council’s roads is in accord with Council’s Strategic Plan

Policy Implications:

Nil

Financial Implications:

Council should be able to recoup the additional costs of maintenance and repairs due to increased usage of the road by CSIRO and traffic to the ASKAP site without using additional Council monies.

Recommendation:

TBA

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.5 Road Works 2012/2013

File:	
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11 th September 2012
Attachments:	Road Works Schedule 2012/2013

Matter for Consideration:

Proposed schedule of construction works for 2012/2013 presented to Council for their consideration.

Background:

In setting the budget for 2012/2013 there was a sum of \$400,000 included under the heading ‘Sundry Road Construction Jobs.’

The jobs to be included in this programme were to be researched and decided upon as soon as further information was available.

Comment:

The Works Supervisor has now prepared a list of works that could be undertaken this year. The list is presented in a workable format – i.e. with a flow on effect from one job to the next to prevent excessive mobilisation and de-mobilisation of the Construction Crew.

Council should now consider the programme of works and any others which they may wish to include.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Brian Wundenberg – Works Supervisor

Recommendation:

That Council adopt the programme of works as presented.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That Council adopt the programme of works as presented.		
Carried/Lost	For:	Against:

18.6 RRG – Murchison Sub Group Representative

File:	
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	11 th September 2012
Attachments:	Nil

Matter for Consideration:

Appointment of a representative for the Murchison Regional Road Group Sub Group.

Background:

The Murchison RRG is a sub group of the Main Roads Regional Road Group. It holds quarterly meetings - usually just prior to the Regional Road Group meetings and discusses projects and allocations of funding to road projects including direct grants, RRG Grants and Black Spot Funding. The Murchison RRG comprises representative from the Shires of Mt Magnet, Meekatharra, Cue, Murchison, Sandstone and Yalgoo.

Comment:

The next Murchison RRG meeting has been called for 26th September at 2:30pm via teleconference. On checking with Council it appears there is no one appointed as a delegate for the Shire of Murchison and that the CEO has been the only representative in recent times. There needs to be a Councillor(s) appointed as a delegate to the committee.

Therefore nominations are called for the Main Roads WA – Regional Roads Group and Council also needs to appoint the CEO as the Deputy to this committee.

Statutory Environment:

Local Government Act 1995 s5.10 Committee members, appointment of

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Recommendation:

Thatis appointed as a delegate to the Main Roads WA – Regional Roads Group

That Jenny Goodbourn, the CEO, is appointed as the Deputy to this committee.

Voting Requirements:

Absolute Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

Thatis appointed as a delegate to the Main Roads WA – Regional Roads Group

That Jenny Goodbourn, the CEO, is appointed as the Deputy to this committee.

Carried/Lost

For:

Against:

18.7 R4R – CLGF – Regional Component 2012/13 and 2013/14

File:	3.8
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	11 th September 2012
Attachments:	Minutes from meeting 29 th August 2012

Matter for Consideration:

Approval of the 2012-2013 CLGS regional groupings projects nominated.

Background:

At the May Ordinary Meeting Council resolved:-

That the communication from the Shire of Meekatharra in connection with distribution the three Councils distribution (MK, GU and MU) of the Regional Component Royalties for Regions funding 2011/12 – 2013/14 be received and that Council, recognising the gesture in favour of the Shire of Upper Gascoyne in the

2011/12 financial year and the possible unknowns in R for R funding in future years Council favour a 50:50 split, Meekatharra and Murchison of the 2012/13 and 2013/14 Regional Component R for R funds of the three Shires Meekatharra, Upper Gascoyne and Murchison.

Comment:

A regional meeting was held via teleconference on the 29th August with Anne Finlay (MWDC), Roy McClymont (Meekatharra), Dirk Sellenger (Upper Gascoyne) and myself. The regional funding for 2012/2013 was discussed and agreement confirmed that the funding for 12/13 and 13/14 is to be split 50/50 between Meekatharra and Murchison. The project put forward by Murchison is to use the \$771,875 towards the Ballinyoo Bridge Upgrade and Meekatharra want to use their \$771,875 towards an upgrade of the Carnarvon-Meekatharra Road.

To enable the application to be progressed Council need to consider and approve the projects nominated. The project fits the keys issues identified by the Upper Gascoyne partnership – which included transport infrastructure (roads, bridges).

Main Roads have been discussing the Ballinyoo bridge project and are organising a meeting with BG&E shortly in Geraldton to review preliminary plans, scope of the work and whether any changes need to made to the plan to secure funding.

Once Council have approved the projects for the regional component of the CLGF funding I will advise the MWDC and forward the updated business case supporting the project.

Statutory Environment:

Nil

Strategic Implications:

Upgrade of the Ballinyoo Bridge will have strategic benefits to the whole of the region, with improved access and all weather viability.

Policy Implications:

Nil

Financial Implications:

Nil – Grant monies being used as part of a larger project subject to additional funding being secured.

Consultation:

Main Roads

Recommendation:

That the Shire of Murchison agrees to allocate it’s 2012/2013 CLGF Regional Grant of \$771,875 to the Ballinyoo Bridge upgrade and supports the Shire of Meekatharra in their allocation of \$771,875 to the Carnarvon-Meekatharra Road upgrade via the funding pool with the Shires of Meekatharra and Upper Gascoyne.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

That the Shire of Murchison agrees to allocate it’s 2012/2013 CLGF Regional Grant of \$771,875 to the Ballinyoo Bridge upgrade and supports the Shire of Meekatharra in their allocation of \$771,875 to the Carnarvon-Meekatharra Road upgrade via the funding pool with the Shires of Meekatharra and Upper Gascoyne.

Carried/Lost

For:

Against:

18.8 Application to Clear Native Vegetation

File:	
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 th September 2012
Attachments:	Application to Clear Native Vegetation under the EPA Act 1986

Matter for Consideration:

Application to clear 120 hectares of native vegetation within various Crown leases, road reserves and unallocated Crown land in the City of Greater Geraldton and the Shires of Yalgoo, Cue, Murchison and Meekatharra.

Background:

That clearing is a part of the approval process for the Oakajee Port and Rail Project.

Comment:

A notice has been received from the Department of Environment and Conservation in reference to clearing land, a portion of which is in the Shire of Murchison, for the purpose of geotechnical investigations for a proposed rail development.

There is limited time to make submissions – the original date being the 12th September but I have requested an extension of this deadline to allow Council to review the request.

The DEC has control of this process and accordingly it is believed that Shire advertising is not necessary.

Accordingly it is recommended that the Shire does not make a submission but is prepared to consider support for any application from affected land owners.

Statutory Environment:

Nil

Strategic Implications:

The OPR project has enormous benefits for the state of Western Australia and is likely to have benefits for the Shire of Murchison.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the Shire declines to make a submission in reference to the clearing of 120 hectares of land for the Oakajee Port and Rail Project reference with the Department of Environment and Conservation CPS 5182/1 but is prepared to consider support for any application from affected land owners.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

That the Shire declines to make a submission in reference to the clearing of 120 hectares of land for the Oakajee Port and Rail Project reference with the Department of Environment and Conservation CPS 5182/1 but is prepared to consider support for any application from affected land owners.

Carried/Lost

For:

Against:

18.9 Radio Communications Upgrade

File:	14.11
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 th September 2012
Attachments:	Email from Dr Storey

Matter for Consideration:

Further consideration of the Radio Communications Project

Background:

Following the decision at the July meeting of council to proceed with the upgrade works on the radio communication system and discussions with Dr Storey at the August Council meeting there are several issues that are complicating the proposed works, especially in connection with the upgrade of the Channel 7 mast.

CSIRO have advised that this mast is a problem and presents a significant risk of damaging interference to the SKA, not only at the MRO but over a large area surrounding the MRO which might be developed in the future stages of the project. They have asked that we look at the possibility of moving the transmitter at least 400 or 500 metres down the hill. Another option would be to locate it to an entirely different location but Laurie Maddren has advised that we should stay at the Mt Murchison site because of its strategic location.

Comment:

Dr Storey has now forwarded an email requesting further details of exact locations and asking some further questions in order for them to assist with solving the problem. Dr Storey is currently on leave, although she has offered to attend a meeting via telephone whilst she is away if that is required.

Councillor McTaggart has provided answers to a lot of the questions raised but we need some further discussion and decision as to how best to proceed with the project so that we can work with CSIRO to mutually resolve the issue, especially if it involves the costs of relocating transmitters or having to provide additional ones to cover the areas currently under the channel 7 transmitter that would no longer be covered if it is relocated.

Statutory Environment:

Nil

Strategic Implications:

Nil.

Policy Implications:

Provision of radio coverage across the Shire works with our Bush Fire and LEMC policies.

Financial Implications:

Nil

Consultation:

Laurie Maddren – Mount Barker Communications

Recommendation:

TBA

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.10 Crosslands Resources – Initial Exploration Underground Power

File:	4.62
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 th September 2012
Attachments:	Fact Sheet, Map and Agreement

Matter for Consideration:

Crosslands request to carry out exploratory testing as part of the feasibility study into the suitability of laying underground power cables from Three Springs to the Jack Hills mine site.

Background:

Matt Kinder and Colin Stonehouse attended a meeting with the CEO, DCEO and Works Supervisor on the 5th September (Notes on this meeting have been circulated to councillors). Crosslands are considering the options for power supply to the mine at Jack Hills. Initially they had been looking at a gas pipeline but now they are considering running underground power cables. At the moment this is just at an initial table top discussion stage.

Comment:

The next thing that Crosslands need to do is carry out some exploratory testing. They want to test at 12 sites within the road reserve of the Pindar-Beringarra Road – see email from Matt Kinder:-

As promised, please find attached;

- *Amended draft access agreement;*
- *Copy of fact sheet, and*
- *Map of proposed geotech locations within the Shire of Murchison.*

The purpose of the feasibility access agreement is to undertake geotechnical test pits to ascertain the ground conditions and test the thermal characteristics which will provide a clearer understanding of the quality of insulation required for the underground cable.

The test pits will be bucket width in diameter and dug to the depth of the proposed cable trench, approximately 1.5 metres.

Crosslands requires the authorisation of the Shire to undertake these feasibility works through the attached access agreement.

The feasibility works have been tentatively scheduled for the first week of October.

If you require any further information please do not hesitate to contact me.

Kind Regards,

Matt

Matt Kinder- Indigenous & Community Relations Advisor

The initial agreement which they had with them at the meeting was not acceptable as it had a term of three years. This has now been amended to: - From the Date of the Agreement to 31 December 2012 (or such earlier date upon completion of the Activities). All other terms and conditions appear quite straightforward and the agreement is limited to just this initial exploratory testing.

Statutory Environment:

Nil

Strategic Implications:

The Jack Hills Mine could have a large impact on the mid west region and is likely to have benefits for the Shire of Murchison especially if the expansion goes ahead in connection with the Oakajee Port and Rail project.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Brian Wundenberg – Works Supervisor

Recommendation:

That the Shire grants approval to Crosslands Resources to undertake the geotechnical test pits at the sites stipulated in the agreement and indicated on the attached map and that the CEO be authorised to sign the Access Agreement.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

That the shire grants approval to Crosslands Resources to undertake the geotechnical test pits at the sites stipulated in the agreement and indicated on the attached map and that the CEO be authorised to sign the Access Agreement.

Carried/Lost

For:

Against:

18.11 The Shire with no Town – Slogan Competition

File:	13.10
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 th September 2012
Attachments:	Nil

Matter for Consideration:

Whether it’s time for a new tagline for the Shire of Murchison to replace the existing ‘the shire without a town’.

Background:

At the June meeting of Council it was decided that the Shire should run a competition to encourage all members of the community to get involved and submit ideas for a new ‘tagline’. Following this an entry form was done up and has been circulated to community members and included in the latest edition of the Murchison Monologue.

Comment:

Entries closed at 5 pm on Friday the 14th September. Twenty entries have been received and details of taglines suggested are as follows:-

Murchison - Slogan/ Tagline Competition	
	Suggestions
	MURCHISON -
1	Isolation to Innovation
2	Ancient Land, Animals and Astronomy
3	Gateway to the Stars

4	Sky, Stars and the SKA
5	Gateway to the Galaxy
6	Listening from the Heart
7	Light Years Ahead
8	Looking Forwards, Looking Back
9	Where our present and future custodians live
10	Welcome to our country
11	Astronomical
12	Centre of the Universe
13	The home of the Outback and the SkA
14	Observer of the Sky and beyond
15	Observer of the Sky
16	Observer to the Stars and beyond
17	Observer to the Stars
18	Red Dirt and Radio Quiet
19	Portal to the Universe

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Minor costs involved with re-branding of promotional material

Consultation:

Community

Recommendation:

TBA

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
20 th August	Commenced at Murchison and had the great benefit of a week's hand over from the Acting CEO, Neil Warne, who gave me the history and current status on many projects.
21 st August	Met with James Abbot and Jeff Arbon, CSIRO in the company of Dianne, DCEO, Brian, Works Supervisor and Councillor Squires. Discussed new road agreement for the Pindar-Beringarra Road and way forward for next stage of the project.
22 nd August	Meeting with Kyle Waters – LGIS and Dianne, DCEO and Brian, Works Supervisor to go over the safety audit carried out earlier in the year and assess current position and action plan to progress the Shire. 7.30 pm – teleconference with Dianne, DCEO and Councillor's Broad, Foulkes-Taylor, Halleen and Seaman to discuss and determine list of collection points for Keros.
24 th August	Special meeting of Council to adopt the 2012/2013 budget. Meeting with Vince Catania MLA Meeting with Claude Morris and Keith Kirby of Horizon Power and Dianne, DCEO and Brian, Works Supervisor regarding the new power station being built to supply the SKA Pathfinder Project.
28 th August	Caught up with Bernie Miller of Main Roads to discuss Ballinyoo Bridge – meeting to be held in Geraldton in a couple of week's time to discuss further. 10.00 AM attended the Murchison Museum Committee meeting regarding development of the Botanical Walk following the successful grant application.
29 th August	Teleconference with Dirk Sellinger and Anne Finlay to discuss regional component of CLGF funding for 2012/2013. Included in this meeting for Council approval.
30 th August	Had a meeting in Geraldton with Christine Smith, Relationship Manager of Westpac bank and arranged identification to allow signatories on Shire accounts to be updated. Attended staff social club BBQ in the evening to say thank you and goodbye to Darryl Grey as it was his last freight trip.
4 th September	Teleconference with Dianne, DCEO, and Kim Boulton regarding records management and his trip up to Murchison which is planned for 15 th – 24 th October
5 th September	Meeting with Matt Kinder and Colin Stonehouse of Crosslands, and Dianne, DCEO, and Brian, Works Supervisor, re possible project to lay underground power cable from Three Springs to the Jack Hills mine site
6 th September	Discussion with Mike Jack, St John's Geraldton in response to Neil's letter re assistance with patient transport vehicle. Discussed possibility of setting up Murchison as a sub branch of Mullewa St John's Centre. Will forward further info for consideration.
7 th September	Teleconference with Travis Bate of Bird Cameron re Integrated Planning Process and getting things underway following non continuance of Regional Collaborative Group. Sent sample of community survey to Travis for approval to get community consultation underway.
12 th September	Meeting of the Murchison Settlement Development Committee
13 th September	Attended Neighbours BBQ and Visit to MRO and ASKAP – marvellous opportunity with very interesting and informative tour of the facility.

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
That the CEO's Activity Report be accepted.		
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE