



Western Australia

Minutes for the Ordinary Meeting of the Murchison Shire Council,
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **20th July 2012**, commencing at 10.02 am.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4.	PUBLIC QUESTION TIME	3
4.1	Standing Orders	3
5.	NEXT MEETING.....	3
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	4
7.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	4
8.	CONFIRMATION OF MINUTES	4
8.1	Ordinary Council Meeting – 15 th June, 2012.....	4
9.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4
10.	ACTION LIST	4
11.	DISCLOSURE OF INTERESTS	5
12.	REPORTS OF OFFICERS.....	5
12.1	Monthly Plant Report for June 2012.....	5
12.2	Works Report – Works Supervisor	6
12.3	Road Inspection Dates	8
13.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	9
14.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	9
14.1	Shire President.....	9
14.2	Councillors.....	9
15.	REPORTS OF COMMITTEES	11
16.	FINANCE.....	11
16.1	Financial Activity Statements 30 th June, 2012	11
16.2	Accounts Paid during the period since the last list was adopted/endorsed by Council	13
16.3	Differential rates 2012/13 financial Year	13
17.	DEVELOPMENT	14
17.1	Improvement/Overhaul of Council’s Radio Communication System	14
17.2	CEO’s Residence – Request for a Shed	15
18.	ADMINISTRATION.....	16
18.2	Audit Service to the Shire of Murchison	17
18.3	Chairperson of the Local Emergency Management Committee	18
18.4	Policy Relating to the Purchase of Capital Items	18
18.5	Letter from City of Greater Geraldton - Square Kilometre Array.....	19
19.	NOTICE OF MOTIONS	19
19.1	Councillor Halleen has advised that it is his intention to move the following motions at this meeting. 19	
20.	CEO ACTIVITY REPORT	20
21.	URGENT BUSINESS	21
21.1	Amounts to be Written Off – Financial year ended 30 th June, 2012.	21
22.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	23
23.	MEETING CLOSURE.....	23

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President welcomed all present and declared the meeting open at 10.02 am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Elected Members:

Councillor S A Broad, Shire President
Councillor R E Foulkes-Taylor, Deputy Shire President
Councillor M W Halleen,
Councillor B M Seaman
Councillor D A McTaggart
Councillor P R Squires

Staff:

Mr JN (Neil) Warne, Acting Chief Executive Officer
Ms Dianne Daniels, Deputy Chief Executive Officer attended from 2.08 pm.

Apologies:

Mr Brian Wundenberg – Works Supervisor.

Statement by the Shire President

The Shire president made the following statement-

I would like to express my and the Council's profound sorrow at the accident south of the Settlement last Tuesday evening (17th July) in which Karen Collins lost her life. This tragic event has had an affect on the whole Murchison community and beyond. Kaz had been a member of the Gascoyne community for about 10 years prior to coming to Murchison last year. Her important work in the Southern Rangelands had made her very well known. She was a great asset to this community and will be sadly missed. Our sympathy goes out to Ross, the Collins, Johnson and Wundenberg families.

I would now request all present to observe a period of silent prayer and a minutes silence in her memory.

The President thanked all present.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

No members of the public were in attendance.

4.1 Standing Orders

Moved: Councillor Squires

Seconded: Councillor Halleen

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

CARRIED 5-1

5. NEXT MEETING

This is scheduled for Friday 17th August, 2012. The budget is expected to be adopted at this meeting.

6. APPLICATIONS FOR LEAVE OF ABSENCE

None

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

An indication was received that there was a matter to be discussed behind closed doors.

8. CONFIRMATION OF MINUTES**8.1 Ordinary Council Meeting – 15th June, 2012****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor Halleen****Seconded: Councillor Foulkes-Taylor**

That the Minutes of the Ordinary Council meeting of 15th June, 2012 be confirmed as an accurate record of proceedings subject to an additional notation being included in the minutes prior to the moving of the two motions resulting from item 16.4 reading-

'Council expressed disappointment that some of the items on the list (which were not provided for on the budget) were purchased without Council approval having first been obtained'

CARRIED**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

The Shire president made the following announcements-

A lot has occurred during the past five weeks which is the period since the last meeting of Council. Most of this is mentioned in various places within the agenda.

I would just like to mention a couple of matters not on the agenda.

Firstly the very successful Polocrosse Weekend held last Saturday and Sunday 14th and 15th July. As you know this was the 30th Anniversary of the Polocrosse Carnival here. I would like to thank and congratulate Mark (Halleen) and his sometimes pretty small band of workers who coordinated the event. To Council staff who assisted with the preparation of the grounds and facilities and those who gave of their time willingly over the weekend to assist in various ways I say thanks. It all added to an excellent weekend.

Last Monday and Tuesday the auditors were in the office commencing the 2010/11 audit with some work towards the 2011/12 audit. They only stayed two days which surprised the staff and said they could be back to complete at least the 2010/11 audit in about a month. They have left a long list of invoices and other documents for the staff to get together for them to look at at their next visit.

10. ACTION LIST

No.	Item	Action	Status
1.	Emergency Management Plan	All info requested by Tex McPherson of FESA provided	Progressing well
2.	CEO Residence	Decorative front fence	Leave until input from CEO

3.	Schedule of fees and charges	To be considered with 2012/12 budget	Incomplete
4.	Purchase Small Truck	Delivery taken Friday 6 th July	Completed
5.	Kalli Road roadworks Aboriginal Heritage Act	Letter sent to Aboriginal Corporation	Progressing well
6.	Improve shade house south of Road House	Council staff to do	Incomplete
7.	Low level wall Sports Club	Brick wall erected. Uprights in place Approval for funding Crosslands	Incomplete
8.	Concrete front of motel units	Council staff to do	Incomplete
9.	Policy Capital items purchases	Develop policy	For this meeting
10.	Retail fuel prices ex Road House	Develop methodology	For August meeting
11.	2011/12 Differential Rates	Follow complicated administrative procedure	Progressing
12.	Shire 'slogan/tagline'	Develop blurb and competition for next Monologue.	Progressing
13.	Two-way Radio Communications	Conduct 'phone discussion with Laurie Maddren, Councillor's McTaggart and Squires and the CEO	Discussion on 21 st June. Quotes for this meeting.

Plus resolve disputed JMG generators attention 24th Jan'12 bill of \$6492. Council paid \$2664 travel costs only to/from Murchison. JMG advised they would no longer honour the balance of the 12 month warranty/guarantee as from 1st July '12. I contacted the Consumer Protection Section of the Department of Commerce. They asked for the full story which was provided to them. The Director sent one of his Officers around to JMG's HQ and interviewed Mr Gribble. As a result our warranty/guarantee is still in place. A reasonable outcome.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Squires

That the Action List be accepted.

Seconded: Councillor Halleen

CARRIED 6-0

11. DISCLOSURE OF INTERESTS

None

12. REPORTS OF OFFICERS

The Works Supervisor was absent with the approval of Council.

12.1 Monthly Plant Report for June 2012

HEAVY PLANT			Start	End	Total		
Plant Item	Year	REGO	Hours	Hours	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	8255	8405	150		
Cat Grader 12M	2008	MU 51	4338	4488	100		
Volvo L110 Loader	2006	MU 65	4194	4276	82		
Komatsu Dozer	1997		7758	7820	62		
Cat Vibrating Roller	2005	MU 177	483	564	81		
John Deere Grader	2011	MU 121	1286	1390.5	104.5		
Bomag M/Tyre Roller			233	324	91		

Cat 938G Loader			3123.4	3196	72.6		
Iveco Prime Mover	2003	MU000	246858	248103	1245		
Nissan UD	2009	000 MU	109910	113179	3269		
Iveco Tipper	2004	MU 00	157625	157625	Not used		
Generator 2-110kva	2011		1993.6	2328.8	335.2		
Generator 1-110kva	2011		2730.4	3096.1	365.7		
Maintenance Genset			17420	17545	125		
Construction Genset			6025.8	6351.1	325.3		
Mitsubishi Canter	2011	01 MU	47984	50905	2921		
Mitsubishi Canter	2004	MU 140	128646	131890	3244		
Toyota Prado	2010	MU0	49421	51138	1717		
Holden Rodeo	2008	MU 167	152880	153505	625		
Isuzu DMAX	2009	MU 300	122889	124013	1124		
Toyota Hilux	2011	MU 1018	46889	49735	2846		
Toyota P/T Vehicle	1986	MU 1017	21080	21100	20		
Side Tipper	2001	MU 2010	191799	2517	1676	New metre	
Side Tipper – Evertran	2009	MU 662	44709	46913	2204		
Tri-Axle Low Loader	2008	MU 663	37441.3	38224.2	782		
No. 2 float	2001	MU2004	15227	15227	Not used		
30000lt Water Tank	2005	MU 2024	12014	12582	568		
Dog Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU 2005					
Dolly 1-Red	2001	MU 2003	12511	12511	Not used		
Dolly 2-Black	2000	MU 2009					
New Holland Ford Tractor	2006	MU 380	1439.6	1452			
Forklift			11690.9	11700.1	9.2		
Caravans							
Various small plant							
Ride on Mower - JD			127	136	9		

12.2 Works Report – Works Supervisor

CONSTRUCTION CREW

Works began on 7km of construction on the Carnarvon-Mullewa road on the 17th of June with the setting up of caravans for camping and all plant was moved down to site on the 18th June.

A TMP (Traffic Management Plan) was received from QTM and all signs were put in place. We were originally going to direct traffic onto side road, but due to rain have had to put a sign plan in place. We are only doing small sections at a time but still working to the TMP.

We have moved up to the 2.600km mark and started to remove the calcrete which is then used for top up (sub grade) of the section from SLK 3.600 to 7.000.

About 1,000m³ of calcrete was already pushed up and this saved us some time for the dozer. The dozer is now in the gravel pit pushing up. We have located a new pit about 300-400 metres south of the old gravel pit with very good gravel and plenty of it.

03/07/2012 - All calcrete had been carted onto road and will be spread and rolled by 10/7/2012. Greydon Mead with his side tippers commenced work on site. With two road trains on the go works are progressing well. (keeping two graders and two water trucks and 3 rollers at a good pace). A third road-train will be in place on the 17th July, this will get the gravel on the road quicker as this is the slow part of the job. The third road-train will cart for 2-3 days and then as required (Peter Jeffries).

04/07/2012 - Road trains are on the go with gravel carting on SLK 2.600 to 3.640 (this section in report had all old calcrete ripped up and replaced with gravel to depth of 150mm and full strength Polycom used.(1kg Polycom to 25m³ of gravel used in this section of road as road goes under in big floods) .

10/7/2012 - Rain today stopped work at 2.30pm. Sandy, Colleen and William stayed at Billabalong and Jeremy, Paul and Peta came back to the settlement. Greydon stopped carting gravel at 2pm and returned home.

11/7/2012 - Crew back on job (18mm at Twin-Peaks).

12-13/07/2012 - Jeremy away due to death in family. Brian replaced Jeremy on Grader 12th July.

MAINTENANCE CREW

The crew moved from New Forrest Road (due to too much rain and getting bogged) back to the settlement and commenced work grading north for 2 days, then went on their break.

After break John and Glen will head up to Byro and grade from north boundary back to settlement, grading Carnarvon-Mullewa Road first (for Polocrosse) then doing the remaining roads (Byro-Woodleigh, Muggon, Mt Narryer, Butchers Track and Butchers-Muggon).

Glen has been on his own grading for 4 days (returning home to settlement at night) as John has been helping with the building of the stone wall at the sport club (laying the stone blocks).

GRIDS

Three grids for replacement scheduled for mid October.

No 1 - Beringarra just before homestead on the Beringarra-Byro Road (old grid was removed and road filled in temporarily on Sunday 08/07/2012 until replacement in October)

No 2 - Boolardy-Kalli boundary on the Boolardy-Kalli Road.

No 3 - 20km North of Yuin Station on the Pindar-Beringarra Road.

FLOOD DAMAGE

Wadjers have finished all the flood repairs on the East side of Wooleen .

Paul Squire's crew will finish Butcher Track. (carting gravel)

STAFF

What a month every man and woman in the crew has had the flu (Jocks also down for 4 days).

New roster system for the Shire employees of Murchison.

A new roster system has been put in place where the crew works six days on and one day off. (Sunday off) and then four days on, three days off (Friday, Saturday and Sunday).

The cost for this new roster system will be the use of the canters for the crew to travel in on Saturday evenings and to return to work on Monday morning.

The crew work extra time during the fortnight to make up the time travelling home for the Sunday off.

ROADS GRADED JUNE/JULY 2012 -13/7/2012

ROAD NAME	Length of Road		√ SLK's Graded this month	× ROAD MAINTENANCE REPAIRS Loader-Truck	COMMENTS
Beringarra /Pindar	319.80km				
Erong	63.12km				
Beringarra/Byro	90.89km				
Twin-Peaks/Wooleen	47.65km				
Boolardy/Kalli	57.30km				
Byro/Woodleigh	71.00km				
New Forrest/Yallalong	16.36km	√	0.00-16.72		Full maintenance grade
M ^o Nabb/Twin-Peaks	49.75km				

Yallalong-West	16.72km	√x	0.00-13.72	2 loads gravel in bog hole 3km from West boundary	Stopped grading 3km short of boundary as too wet.
Mileura/Nookawarra	49.08km				
Muggon	38.75km				
Manfred	34.55km				
Beringarra/Mt Gould	34.80km				
Tardie/Yuin	13.20km				
Innouendy	9.30km				
Boolardy Homestead	2.00km				
Yunda Homestead	32.80km				
Meeberrie Woolleen	25.22km				
Mt Wittenoom	37.55km				
Woolleen/Mt Wittenoom	33.85km				
Beringarra Cue	109.82km				
Boolardy Wooleen	19.08km				
Kalli Cue East	21.87km				
Coodardy Noondie	19.92km				
Butchers Track	64.54km				
Butchers Muggon	23.80				
Murchison Settlement	2.00km				
Pinegrove Yallalong	-----				
Carnarvon-Mullewa	278.63km	√	*154-142 ●0.00-73.00		* Patch Grade ● North Boundary
Woolgorong-South	15.00km				
Errabiddy Bluff					
Air strip Graded					

- * Maintenance Crew graded on Carnarvon-Mullewa for two days from settlement then moved up to North boundary after break.
- * Patch graded for polocrosse from South boundary to Twin-Peaks
4 days none grading this month due to rain and work required at sport club (stone wall)

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Halleen

That the Work's Supervisor's report be accepted.

Seconded: Councillor Squires

CARRIED 6-0

Councillors commented that the additional report of where the maintenance graders had been working since the last report was very helpful.

Morning Tea

Council adjourned for morning tea 10.38 am

During the morning tea adjournment the Shire President representing Council and Councillor Seaman representing Murchison Arts Council visited Ross Collins and family with flowers from each organisation.

Council resumed at 11.08 am

The Shire President reported on the visit.

12.3 Road Inspection Dates**Background:**

The dates for this selected at the June meeting are proving difficult. Dates selected 23rd - 24th July. One of these dates is the poisons handling renewal of certification dates in Murchison Settlement. As it turns out this is also the week the Deputy CEO and the Acting CEO see as the week they can make 'big in-roads' into the budget. This must be given priority by the staff. This task should not be left until after Local Government Week.

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor**Seconded: Councillor Squires**

That Councillors submit areas of concern in their local roads areas for consideration by the Works Supervisor to select suitable/priority jobs for inclusion in the 2012/13 budget and that the jobs list be finalised at the proposed meeting to be held prior to the 17th August meeting of Council.

CARRIED 6-0

13. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**14.1 Shire President**

The Shire President reported on his attendance at the WALGA State Council meeting held 4th July 2012.

The President drew Council's attention to a couple of matters which council would be interested in as under-

The metropolitan Local Government review seems to come up with a conclusion, supported by most Councils. That some kind of rationalisation is necessary. – metropolitan area Councils are looking closely at this.

A recent decision from a WALGA panel set up to look at the election of metropolitan mayors/presidents did not favour the election (of mayors or presidents) 'by the people' as against by the Council.

The President had also attended the meeting of the Mid West Development Commission in Meekatharra on 22nd May.

The President said the invitation for Council to join the Murchison Arts Council for lunch on 17th August had been accepted and that the Acting CEO Neil Warne and Elsie and the incoming CEO Jenny Goodbourn and Steve had been invited to join Council at this luncheon.

Council decided that in the evening of 17th August a 'community barbecue' would be held at the Sports Club provided by the Shire. There was the possibility of a bonfire afterwards. This event will provide an opportunity for the community to say farewell to Neil and Elsie and a welcome to Jenny and Steve.

14.2 Councillors

Councillor McTaggart reported on the radio communications telephone meeting held 22nd June, 2012.

Councillor Seaman reported having on 26th August attended a WARAG (Western Australian regional stakeholder Advisory group) meeting at the ICRAR (International Centre for radio Astronomy research) Boardroom.

Councillor Seaman said-

Prior to the meeting, members visited Pawsey Centre Construction site within Technology Park and ICRAR facilities at Curtin University.

Following this tour and during lunch, a telescope was presented by Professor Steven Tingay (Deputy Director Science and Operations ICRAR) to the Shire of Murchison Community. This telescope was promised to the Community by ICRAR during the 2011 Astrofest, but unfortunately the telescope was not purchased in time for the event. As the Chair of the Murchison Astrofest, I was happy to accept this telescope, to be presented to the community on an appropriate date. It also gave me a great opportunity to plug the 'Murchison' as being the "home of the SKA"

David Luchetti (General Manager, Astronomy and Research Agencies) DIISTRE (Department of Innovation Industry, Science and Research) gave a full SKA update. Australia/New Zealand v South Africa and the

consequences of the Win Win approach. Planning is now underway for the hosting agreements and these arrangements should be provided by the end of the year.

Julie de Jong (Executive Director Industry, Science and Innovation) Department of Commerce invited members to suggest ways to improve flows. The Chair expressed support for the states and Commonwealth's on going communications. The chair also expressed support for an overall project management office, which Ms de Jong suggested would probably be established at a commonwealth level.

I indicated that Murchison Shire, in the absence of ongoing road figures from CSIRO, had allocated \$350,000 to divert traffic around the wreath flowers and the construction of the Greenough River realignment. The obvious increase in traffic was due to both projects, and I questioned MWA's contribution to road use. Steven Tingay clarified that MWA traffic figures are included in the overall estimates provided by CSIRO.

Karen Godfrey, Manager Economic Development & Innovation, City of Greater Geraldton noted the need for future road use estimates as both Councils are required to provide indicative figures for the region's capital works program.

Councillor Squires was also part of the radio communications telephone meeting held 22nd June. He also mentioned the need for a new CSIRO road agreement in view of the proposed power house at the MRO, the construction of which could commence within 12 months.

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Seaman

That letters be forwarded as soon as possible to CSIRO personnel in relation to the urgent need for a fresh road agreement to be put in place in relation to the Beringarra-Pindar Road especially as council believes that as the ASKAP project becomes fully operational and the power station project at the MRO gains momentum traffic will steadily increase from the said to be 'quiet time' in relation to current traffic on the road.

CARRIED 6-0

Councillor's Reports continued -

Councillor Foulkes-Taylor said he enjoyed attending a day at the Polocrosse Carnival.

Councillor Foulkes-Taylor reported having attended a meeting of the Emu/Barrier Fence Committee. Considerable funds had been promised to upgrade the fence to make it dog proof. As a result of other bodies assuming interest and control of the fence and adequate funding on the horizon the decision was taken at the meeting to wind up the committee,

Councillor Halleen in his capacity as President of the Murchison Polocrosse Club thanked Council for the support given prior to, during and after the polocrosse carnival. He said this extends to works staff, administration and Council itself. The assistance and support was very much appreciated.

Disused Shearing Quarters on Stations

The availability of disused shearer's quarters on stations was briefly discussed. The possibility of their use within the Settlement was raised.

Councillor McTaggart suggested that this matter could be included on the agenda for the next meeting of the Settlement Development Committee.

Luncheon Adjournment

Council adjourned for lunch 1.05 pm

Council resumed 2.06 pm

15. REPORTS OF COMMITTEES

Minutes of the Murchison Emergency Management Advisory Committee Meeting (LEMC) held 12th June, 2012.

The work towards a Local Emergency Management Plan, with the assistance of Tex McPherson of Geraldton FESA is progressing well. All of the information Council was required to provide has been provided.

COUNCIL DECISION:

Moved: Councillor Seaman

Seconded: Councillor Halleen

That the minutes of the Local Emergency Management Committee meeting held 12th June, 2012 be received.

CARRIED 6-0

The Deputy CEO Dianne Daniels attended the meeting 2.08 pm

16. FINANCE

16.1 Financial Activity Statements 30th June, 2012

Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 th July, 2012
Attachments:	Financial Activity Statements for 12 months to 30 th June 2012 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

Matter for Consideration:

Council to consider adopting the monthly financial statements for 12 months to 30th June 2012.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Comment:**Summary of Financial Results June 2012**

The Current Position at 30 June 2012 is a surplus of \$2,975,464 which is essentially made up of an advance on the 2012-2013 Financial Assistance Grant from the Grants Commission of \$1,424,615 and \$1,399,069 of Grant Funds restricted for use on the programs listed below:

R4R 2010-2011 Individual Component Funding of \$575,452 (earmarked for the new seal SLK 199-206), of which \$79,492 has been spent to date, leaving a balance of \$495,960;

R4R 2010-2011 Regional Component Funding of \$309,859 (earmarked for the new seal SLK 199-206);

R2R 2011-2012 Funding of \$118,000 (earmarked for new seal SLK 199-206), of which \$30,601 has been spent to date, leaving a balance of \$87,399; and

R4R 2011-2012 Individual Component Funding of \$505,851, (earmarked for future sealing after completion of SLK 199-206).

This month, due to auditors on site at report time, I have been unable to analyse budget variances as in prior months, but sound control on spending in June has seen no major blow-outs and in some cases an improvement against Budget as the final month of the Budget takes effect.

The Management Report from Haines for June has noted only three matters to be brought to the attention of management, against 12 in the February Report, indicating that the team are slowly working towards accountability in administration.

Please note that the Financial Statements for June 30 2012 were produced with data as at July 13 2012 and are unlikely to include all the end of year transactions.

Rates

Many rate payers responded well to our request for payment of rates prior to the end of the Financial Year and we thank them for that. We still have approximately \$40K outstanding from years prior to 2011-2012 and will follow up on that over the course of the next few weeks.

CSIRO

CSIRO have agreed to pay Claim 6, which was raised in February and has been in dispute since then. Payment should be forthcoming this week and we thank Barry Turner for his patience and good will during the negotiations.

Voting Requirements:

Simple majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council adopt the financial statements for the period ending 30th June 2012, as attached.

CARRIED 6-0

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:
 Author: Dianne Daniels Deputy Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 17th July 2012
 Attachments: EFT & Cheque Details for June 2012

Matter for Consideration:

Authorisation of accounts paid during the month of June 2012.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council's Municipal Account

Consultation:

None

Comment:

Payments made during the month of June, 2012 as per attached schedule.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Halleen**

That the accounts as per the attached Schedule presented to this meeting being transfers between funds \$1,474,615.00 and ordinary expenditure and payments to contractors \$1,428,770.43 totalling \$2,903,385.43 be passed by Council.

CARRIED 6-0

16.3 Differential rates 2012/13 financial Year**Background:**

Council has indicated it desires to maintain differential rates as part of the rates determination for the 2012/13 financial year. These differential rates would mean that Exploration/Prospecting and mining rates would be higher than Pastoral rates. A preliminary requisite to the introduction of differential rates (Section 6.36 of the Local Government Act) is that the intention to levy differential rates must be advertised with an invitation to electors or ratepayers to make a submission to Council on this proposal. The required advertisement has been published in the Geraldton Guardian with a closing date for submissions 29th June, 2012. No submissions were received.

The opportunity now exists for council to confirm its intention to impose differential rates in the 2012/13 financial year and to seek Ministerial Approval to do so.

Interest Declared:

None

Statutory Environment:

Sections 6.36, 6.33 and 6.35 of the Local Government Act refer to the procedure for a Council to adopt differential rates.

Financial Implications:

The cost to implement differential rates in only advertising costs plus administrative time. The additional revenue differential rates returns is many thousands of dollars.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Squires**Seconded: Councillor Seaman**

That Council note that the proposal to impose a differential rate as part of the 2012/13 rates determination has been advertised as required by Section 6.36 of the Act and as at the close of the period for the receipt of submissions none were received and that Council now make application for Ministerial Approval pursuant to Section 6.33 (3) of the Act to levy a mining rate in excess of 50% higher than the proposed pastoral rate for the 2012/13 financial year, the proposed level of rates for that year being –

<u>Category</u>	<u>Rate in \$</u>	<u>Minimum</u>
Pastoral	0.024802	\$243
Exploration/Prospecting	0.026560	\$366
Mining	0.089481	\$366

CARRIED 6-0

16.4 W.A. Local Government Grants Commission**Background:**

Each year the W.A. Local Government Grants Commission makes a determination as to the level of grants commission money each Council will receive. This is Commonwealth money distributed by the State Government via the L G Grants Commission. For 2012/13 the Grants Commission has, for Murchison shire, allocated \$2,966,226. This is paid to Council progressively over the financial year, \$1.4 M has already been received.

Interest Declared:

None

Statutory Environment:

All Grants Commission activities are regulated by both Commonwealth and State Government legislation.

Financial Implications:

A very worthwhile injection into Council's budget.

This information to be

RECEIVED

Note:

A letter received by Council subsequent to this meeting of Council from the WA Local Government Grants Commission advised that a reduction of Grants Commission funding ex Canberra has resulted in all WA Councils having the previous advice of the level of grants reduced. In Murchison's case the reduction is \$120,377 to \$2,845,849.

17. DEVELOPMENT**17.1 Improvement/Overhaul of Council's Radio Communication System****Background:**

This matter was considered briefly at the June meeting of council and on 22nd June, Councillors McTaggart and Squires and the acting CEO and Mr Laurie Maddren Communications Consultant of Mount Barker had a

telephone discussion on the matter. A resume' of this discussion has been circulated to Councillors and also is included in the attached documents. As mentioned in the discussion resume' Mr Maddren has now forwarded a quote for each part of the project. The detailed quote is included in the documents attached to the agenda. Council is now in a position to consider the extent of the upgrade of the radio system it wishes to upgrade.

Summary of quotes provided by Mr Maddren (all prices are including GST.)

Channel 1	\$18919
Channel 6	\$ 9353
Channel 7	\$ 9353
Channel 8 (Twin Peaks)	\$13621
Travel- one visit	\$ 5775
TOTAL	\$57021

Interest Declared:

None known to the Acting CEO

Statutory Environment:

Provision of radio communications is well within Council's legislative powers.

Financial Implications:

It is necessary for Council to make a decision on this matter as it is necessary to have a figure for the 2012/13 budget. It will not be possible to Council to proceed with a project in 2012/13 greater than the figure decided at this meeting.

Voting Requirements:

Simple majority

COUNCIL DECISION:

Moved: Councillor Halleen

Seconded: Councillor Foulkes-Taylor

That Council approve of the upgrade of Council's radio communication system, subject to the following amounts being included in the adopted 2012/13 budget, and that the quotes for this work submitted by Mt Barker Communications be accepted subject to inclusion of funds in the adopted 2012/13 budget, as under –

Channel 1 \$18,919	less Diplex \$4,816	less GST \$1,719	Nett \$12,384
Channel 6 \$ 9,353		less GST 850	Nett \$ 8,503
Channel 7 \$ 9,353		less GST 850	Nett \$ 8,503
Travel \$ 5,775		less GST 525	Nett \$ 5,250
Total			\$34,640

For budget purposes **\$36,000**

and the staff be directed to include this amount in the draft budget and Mt Barker Communications be requested to provide CSIRO approval for this work prior to any work commencing (following budget inclusion and final approval to proceed with project) as it is assumed this project will have some impact on the MRO Site Quiet Zone.

CARRIED 5-1

Councillor Seaman asked that it be recorded in the minutes that she voted against the motion,

17.2 CEO's Residence – Request for a Shed

Background:

The incoming CEO Jenny Goodbourn writes-

Further to my telephone call last week I am attaching a request regarding a garage/workshop. Would be grateful if you could discuss this with Council as part of the 2012/13 budget. If they need any further details please let me know. If they have any other ideas or know of any available sheds we could use then I'm open to suggestions. Steve has been a general contractor in Mt Magnet, Sandstone and Cue. He officially retired

in March but would be happy to do the work on this or any other jobs as a casual employee, although if the Shire already has someone they use for things like this we don't want to step on anyone's toes or get anyone off side.

See further particulars in attachments to the agenda.

Interest declared:

None

Statutory Environment:

Staff housing improvements are well within the legislative boundaries of a Council

Financial implications:

A new shed of the preferred size etc could cost in the vicinity of \$10,000.

Voting Requirements:

Simple majority

OFFICER'S RECOMMENDATION:

That the sum of \$11,000 be included in the 2012/13 budget to provide for the provision of an all metal garage/workshop at the CEO's residence, Office Road Murchison.

The Officer's recommendation was not adopted by Council as an alternative effective and less expensive proposal was promoted.

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor McTaggart

That Council allocate one bay within the gardener's shed at the rear of the CEO's residence for use by the CEO/her husband as a workshop/hobby area and that this bay be refurbished to suit with a budget of \$3,000 for this purpose.

CARRIED 6-0

18. ADMINISTRATION

18.1 Murchison Freight Service

Background:

The contract for the Murchison Freight Service expires on 31st August, 2012. Tenders were recently called to provide the weekly freight service for a two year period 1st September, 2012 to 31st August, 2014. Councillors were circulated with the tender information,

Tenders closed Friday 6th July, 2012. Two tenders were received as under-

Highway Auto Barn	Geraldton	\$2,000 plus GST per weekly delivery
KL & HS Keynes	Geraldton	\$1,720 plus GST per weekly delivery

Interest Declared:

None

Statutory Environment:

Providing a freight service is well within Council's legislative boundaries.

Financial Implications:

The cost of providing this service will be included in the current budget.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved Councillor McTaggart**

That the tenders for the provision of the weekly freight service to Murchison for a two year period commencing 1st September, 2012 be received and the tender submitted by KL & HS Keynes of \$1,720 plus GST per weekly delivery be accepted and a contract in the form of an exchange of letters detailing the service and other particulars be prepared and signed as soon as practicable.

Seconded Councillor Seaman**CARRIED 6-0****18.2 Audit Service to the Shire of Murchison****Background:**

The contract with Council's current Auditors expire on 30th June, 2012 which means that Anderson, Munro and Wyllie are the auditors for all transactions and records to that date regardless of when the actual audit takes place.

Tender were recently called closing Friday 6th July, 2012 for a three year period ending 30th June, 2015. As a result four tenders were received as under –

1. *Macleod Corporation Pty Ltd of Albany*

They have previously had experience in the Local Government Audit field but do not seem to have any LG clients.

Total fee including travel and accommodation & GST

End 2013	\$9460
End 2014	\$9900
End 2015	\$10395

2. *Anderson, Munro @ Wyllie of Osborne Park*

Currently Council's auditors, are auditors for 13 Councils

Fee excluding GST and ex travel and accommodation

End 2013	\$9500
End 2014	\$10,000
End 2015	\$10,500

3. *Grant Thornton West Perth*

Currently auditor for 7 councils, WALGA and 2 Regional Councils

Fee excluding GST and ex travel and accommodation and extra for grant acquittals

End 2013	\$24000
End 2014	\$25500
End 2015	\$27000

4. *RSM Bird Cameron Local Branch in Geraldton*

The Geraldton Branch of RSM B C has had extensive involvement with 8 Mid West Councils either as auditor or consultant or both.

Fee including GST but excluding travel and accommodation and extra for government grant acquittal's

End 2013	\$17314
End 2014	\$18173
End 2015	\$19073

Interest Declared:

None

Statutory Environment:

The Local Government Act, Part 7 deals with the audit of Councils. Section 7.3 requires Councils to appoint an auditor and requires the Audit Committee to make a recommendation to Council on who the auditor or auditors should be. The Audit Committee can also make recommendations to Council as to the terms of the appointment of the auditor (s).

Council could, if it wished to, delegate the task of the appointment of an auditor(s) for the three year period to 30th June 2015 to the Audit Committee.

Financial Implications:

The cost of which ever tender is accepted will be reflected in the 2012/13 budget and the next two budgets following. Council need to be mindful of accepting the best value for money principle in this consideration.

Voting Requirement:

Absolute majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Seaman

That the tenders received for appointment of Audit(s) for the three year period to 30th June 2015 be referred to Council's Audit Committee for consideration.

CARRIED BY ABSOLUTE MAJORITY 6-0

18.3 Chairperson of the Local Emergency Management Committee**Background:**

The Local Emergency Management Plan is progressing well. The next meeting to consider the plan so far is Tuesday 7th August, 2012 in the Council Chambers, Murchison.

For the LEMC Committee to function properly it is necessary to have a Chairperson. This position is reserved for the Shire President should the President wish to assume that role. Should the President not wish to be Chairman of the Committee Council should appoint a Chairman who is prepared to assume that role.

Interest Declared:

None

Statutory Environment:

The preparation of an Emergency Management Plan is a requirement of State Government legislation

Financial Implications:

Whoever is Chairman there will be some minor additional costs.

Voting requirements:

Simple majority

Councillor Halleen nominated the Shire President as Chairman of the Murchison LEMC

The Shire President declined the nomination.

Councillor Foulkes-Taylor nominated Councillor Seaman.

Councillor Seaman accepted the nomination.

No other nominations were forthcoming.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Councillor Seaman be appointed Chairperson of the Murchison Emergency Management Committee for an initial period of two years.

CARRIED 6-0

18.4 Policy Relating to the Purchase of Capital Items

Background:

At the June meeting Council asked that a policy be developed for consideration in relation to the purchase of Capital Items.

Interest declared:

None

Statutory Environment:

No legislative requirement. It is normal for council to have such policies.

Financial Implications:

The purpose of the policy is aimed at adhering to the budget and to increase control over the purchase of capital items. This will result in improved financial management.

Voting requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor McTaggart

That council add the following policy to its Policy Manual -

Seconded: Councillor Halleen

That the purchase of capital items be those items for which provision is made for in the current budget unless prior approval passed by an absolute majority of Council, has been given.

A capital item is a separate item for which the value exceeds \$2000.

Where items are expected to exceed \$100,000 in value tenders must be called in accordance with the Local Government Tender Regulations. Where considered prudent, for instance where a range of options or suppliers may be available tenders should also be called although the expected value is less than \$100,000.

Where quotes are obtained (tenders not required or deemed unnecessary) the process already detailed in the Purchase Policy should be strictly adhered to.

Council Orders issued for purchases should be consistent with the tender or quote accepted to confirm the price for the purchase about to be made.

CARRIED 6-0

18.5 Letter from City of Greater Geraldton - Square Kilometre Array

Reply from His Worship the Mayor of the City of Greater Geraldton. Copy of the letter contained in the attachments to the agenda.

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

That the letter from his worship the Mayor of the City of Greater Geraldton in relation to that city's statements about the location of the SKA facility be received.

Seconded: Councillor Seaman

CARRIED 6-0

19. NOTICE OF MOTIONS**19.1 Councillor Halleen has advised that it is his intention to move the following motions at this meeting.****Background to both:**

The staff understand the intention is simply to get these two items, which result from two recent incidents 'on the table' while the need to consider them further is not forgotten or overlooked.

1. Provision of fires in certain times of the year at the Caravan Park.

“That the Shire investigate installing concrete firepits, similar to those at Bilung Pool and the restored Stockwell north of Billabalong, throughout the Settlement Caravan Park (rear of the Road House)”

Information:

Everyone loves to have an open fire in winter and being able to light one when you are camping at the Settlement is a real attraction, but fires tend to kill the lawn.

COUNCIL DECISION:

Moved: Councillor Halleen

Seconded: Councillor Seaman

That the Shire investigate installing concrete firepits – including above ground fire facilities - at suitable locations throughout the Settlement Caravan park at the rear of the Road House.

CARRIED 6-0

2. Provision of an Upgraded Patient Transfer Vehicle

“That the Shire investigate purchasing a new emergency people transfer vehicle (this is the ex ambulance in the Settlement with Patient Transfer Vehicle signage).”

Information:

The current vehicle is very old and the internal equipment is old and outdated. The vehicle itself can't always be relied on at short notice. It can no longer provide a reliable emergency service.

COUNCIL DECISION:

Moved: Councillor Halleen

Seconded: Councillor Squires

That the Shire investigate purchasing a new emergency patient transport vehicle (this is the ex ambulance in the Settlement with Patient Transfer Vehicle signage)

CARRIED 6-0

20. CEO ACTIVITY REPORT

Date	Activity
18 th June	Meet Dave Shelton and Cathy Bird of Horizon Power in Council Chambers who wished to introduce themselves as a preliminary to H P building the \$13 million power house at the MRO. They are based in Carnarvon.
25 th June	Councillor Halleen and the Acting CEO held a discussion with Rex Hook at the Road House about arrangements involving the road house over the polocrosse weekend 14 th - 15 th July. These discussions resulted in a very good outcome.
26 th June	Discussion in Council Chambers with Jim McNamara and Deputy CEO about Council's bill for fighting fires 2011/12 summer. Our bill required adjustment. FESA doesn't pay for wages, our plant charges had the potential to be adjusted upwards.
27 th June	Visit to Murchison of the Tidy Towns Assessment Group. A very successful visit. The Settlement was presented in a very neat and tidy state. The staff concerned has been thanked for this.
27 th June	With the Deputy CEO and Works Supervisor met Mr Ken Fogarty of CSIRO in connection with proposed new CSIRO/Council Beringarra-Pindar Road Agreement. I think there's some way to go to get this fully established.
28 th June	Telephone conference Acting CEO, Deputy CEO and Barry Turner about outstanding CSIRO Beringarra-Pindar road maintenance account. Good discussion.
5 th July	Further telephone conference (same people) to continue that held on 28 th June. A greater understanding between the parties about the bill achieved.
13 th July	Further 'phone talk with Barry Turner – same as above - about the final bills for Beringarra-Pindar Road maintenance work.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved Councillor Squires**

That the CEO's Activity Report be accepted.

Seconded Councillor Foulkes-Taylor

CARRIED 6-0

21. URGENT BUSINESS**21.1 Amounts to be Written Off – Financial year ended 30th June, 2012.****Background:**

There have been several matters in relation to Trust and Credit Card reconciliations that have required attention throughout the year and in fact since June 30 2008. The most judicious manner to clear them and move forward with a clean slate is to write them off. The advice from UHY Haines Norton was to journal unreconciled amounts to a Banking Correction Account, which appears on the Detailed Income Statement for June as account number E147280.

This is effectively a write off account and the auditor at his recent visit concurred that a Council decision would be required to finalise this.

The table below gives a summary of the transactions that make up the Banking Correction:

Account	Description	Debit	Credit	
Municipal			\$1,503.00	Approved for write off June 2012
Cash Float			\$100.00	Approved for write off June 2012
Credit Card	Adjust Balance – missing expenditure transactions		\$8,125.94	
Municipal	Transfer to Trust		\$155.42	
Undeposited Funds	Funds received not deposited		\$23.90	
Trust - Licensing	Transfer to Trust	\$525.05		
Housing Bonds	Transfer to Trust	\$50.00		
Banking Correction	Reconcile to Trust and Credit Card	\$9,283.21		
Municipal	Reverse unpaid cheque 17/09/2010	\$50.00		
		\$9,908.26	\$9,908.26	

Statutory Environment:

The Act allows Council to write off funds.

Financial Implications:

A loss of \$9,283.21 of which \$1,603.00 was approved for write off in June 2012, so a further \$7,680.21.

Voting:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor Seaman**

That Council approve of the further amount of \$7,680.21 being written off to the E47280 Banking Correction Account in order to reconcile Municipal Account records to the Trust Fund and to reconcile the Credit Card Accounts to Statements.

Seconded: Councillor Foulkes-Taylor

CARRIED 6-0

21.2 Unsealed Section of Carnarvon-Mullewa Road within the City of Greater Geraldton.**Moved: Councillor Halleen**

That a letter be forwarded to the City of Greater Geraldton commenting on the grading of their 28 kms

Seconded: Councillor McTaggart

section of unsealed Carnarvon-Mullewa road immediately before the 14th-15th July Murchison Polocrosse Carnival and offering to provide maintenance grading services to the City of GG on an as required/requested basis – arrangements to be negotiated/determined.

CARRIED 6-0

21.3 Special Leave and Assistance to Staff

Council discussed with the Acting CEO the special leave and assistance to be made available to staff as a result of the event of 17th July including the offer of counsellor services at Council expense. Council indicated that all possible assistance and special leave be made available.

21.4 Finance Committee Meeting to Consider the Draft 2012/13 Budget

Resolved that a meeting of the Finance Committee (all Councillors) be held on Wednesday 15th August, 2012 commencing at 10.00 am to consider the 2012/13 draft budget.

COUNCIL ADJOURNED TO ALLOW A MEETING OF COUNCIL'S AUDIT COMMITTEE TO BE HELD

SHIRE OF MURCHISON AUDIT COMMITTEE

The Committee met at 4.56 pm

The Shire President occupied the Chair.

All Councillors present as per attendance list Council meeting 20th July, 2012

The Acting CEO and the Deputy CEO were in attendance.

The committee considered the four audit tender received as listed as Item 18.2 Pages 17 and 18 this document.

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That it be recommended to Council that the tender submitted by RSM Bird Cameron Geraldton Office for audit services 1st July 2012 to 30th June 2015

For a fee of

End 2013	\$17,314
End 2014	\$18,173
End 2015	\$19,073

all of which include GST

Plus additional charges for Government Grant Acquittals (Acting CEO to be satisfied with the expected level of these charges based on existing grants currently being received by Council)

Plus travel and accommodation expenses.

be accepted

CARRIED 6-0

The Chairman closed the Audit Committee of Council at 5.10 pm.

COUNCIL RESUMED AT 5.11 pm

Councillor Squires left the meeting 5.12 pm

Report of the Audit Committee.

The Shire President asked the Acting CEO to read the report of the Audit Committee.

COUNCIL DECISION:

Moved: Councillor Seaman

Seconded: Councillor Foulkes-Taylor

That the recommendation of the Audit Committee to accept the tender for audit services submitted by RSM Bird Cameron Geraldton Office as detailed above, be adopted and the Acting CEO be authorised to sign the necessary formal contract document with RSM Bird Cameron.

CARRIED 5-0

Councillor Squires returned to the meeting 5.13 pm

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Seaman

That Council move behind closed doors 5.13 pm

Council discussion behind closed doors.

The Acting CEO was asked to leave the meeting for a few minutes 5.23 pm.

The Acting CEO returned to the meeting at 5.28 pm

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Halleen

That Council move from behind closed doors 5.50 pm.

CARRIED 6-0

23. MEETING CLOSURE

The Shire President closed the meeting at 5.51 pm

These Minutes were confirmed at the Council meeting held on.....2012
Signed.....Presiding Officer.