



Western Australia

Minutes for the Ordinary Meeting of the Murchison Shire Council,  
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday 21<sup>st</sup> September 2012, commencing at 10.02 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The President welcomed everyone and opened the meeting at 10.02 am.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE****Elected Members:**

Councillor S A Broad, Shire President  
 Councillor R E Foulkes-Taylor, Deputy Shire President  
 Councillor M W Halleen,  
 Councillor B M Seaman  
 Councillor D A McTaggart  
 Councillor P R Squires

**Staff:**

Mrs Jenny Goodbourn, Chief Executive Officer  
 Dianne Daniels, Deputy Chief Executive Officer from 2.26 pm – 2.50 pm  
 Brian Wundenberg, Works Supervisor 10:02 am – 1:02 pm

**Gallery:**

Mrs Natalie Broad

**Apologies:**

Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME****4.1 Standing Orders*****Council Decision:***

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Halleen**

**That the following Local Law-Standing Orders 2001 be stood down:**

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

**Carried**

**For: 5**

**Against: 1**

**5. NEXT MEETING**

This is scheduled for Friday 19<sup>th</sup> October, 2012.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Councillor McTaggart requested a leave of absence for the October Ordinary Meeting of Council.

***Council Decision:***

**Moved: Councillor Halleen**

**Seconded: Councillor Squires**

That Councillor McTaggart be granted a leave of absence for the October Ordinary Meeting of Council.

**Carried**

**For: 6**

**Against: 0**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

The President indicated that there would be some matters to discuss behind closed doors at an appropriate time later in the meeting.

**8. CONFIRMATION OF MINUTES****8.1 Ordinary Council Meeting – 17<sup>th</sup> August 2012****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the Minutes of the Ordinary Council Meeting of 17<sup>th</sup> August, 2012 be confirmed as an accurate record of proceedings.

**Voting Requirements:**

Simple majority

***Council Decision:***

**Moved: Councillor Seaman**

**Seconded: Councillor Foulkes-Taylor**

That the Minutes of the Ordinary Council Meeting of 17<sup>th</sup> August 2012, as amended with the addition of a further sentence to Councillor Squires report under item 14.2, be confirmed as an accurate record of proceedings.

**Carried**

**For: 6**

**Against: 0**

**8.2 Special Council Meeting – 24th August 2012****Background:**

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the Minutes of the Special Council Meeting of 24<sup>th</sup> August, 2012 be confirmed as an accurate record of proceedings.

**Voting Requirements:**

Simple majority

***Council Decision:***

**Moved: Councillor Halleen**

**Seconded: Councillor McTaggart**

That the Minutes of the Special Council Meeting of 24<sup>th</sup> August, 2012 be confirmed as an accurate record of proceedings.

**Carried**

**For: 6**

**Against: 0**

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

The President welcomed Jenny Goodbourn as new CEO and to her 1<sup>st</sup> Council Meeting and hoped it would be the start of a long and enthusiastic working relationship.

**10. ACTION LIST**

| No. | No.   | Action   | Action                               |
|-----|---|--|--------------------------------------|
| 1.  | Emergency Management Plan                       | All info requested by Tex McPherson of FESA provided. Emergency Management Document in its final stage | Draft LEMC for adoption this meeting |
| 2.  | CEO Residence                                   | Decorative front fence – need input from new CEO   | Ongoing                              |
| 3.  | Schedule of fees and charges                    | To be considered with 2012/13 budget   | Completed                            |
| 4.  | Kalli Road roadworks<br>Aboriginal Heritage Act | Letter sent to Aboriginal Corporation  | Still awaiting reply                 |

|     |   |   |  |
|-----|---|---|--|
| 5.  | Improve shade house south Of Road House           | Council staff to do – discussions at MSDC meeting.  | Incomplete   |
| 6.  | Low level wall Sports Club                        | Brick wall erected. Uprights in place<br>Approval for funding Crosslands                                      | Nearly completed   |
| 7.  | Concrete front of motel units                     | Council staff to do   | Incomplete   |
| 8.  | Retail fuel prices ex Road House                  | Develop methodology   | Completed  |
| 9.  | 2011/12 Differential Rates                        | Follow complicated administrative procedure   | Completed  |
| 10. | Shire 'slogan/tagline'                            | Develop blurb and competition for next Monologue  | Closed 14 <sup>th</sup> Sept results for consideration at this meeting |
| 11. | Two way Radio communications                      | Budget provision of \$36,000. On-going discussion with CSIRO re possible relocation of Channel & Mt Murchison | Further discussion at this meeting                                     |
| 12. | Beringarra-Pindar Road New Road Agreement         | Meeting with James Abbott & Jeff Arbon 21 <sup>st</sup> August  | For 21 <sup>st</sup> September meeting                                 |
| 13. | Application for Differential Rates 12/13          | Ministerial Approval obtained   | Completed  |
| 14. | CEO Elect Request for Shed                        | Space agreed and being cleared with minimal disruption/cost.  | Progressing well   |
| 15. | Provision for open fires at Caravan Park          | Investigate   | Incomplete   |
| 16. | Investigate Replacement Patient Transport Vehicle | Letter sent to Tony Ahern, CEO St John Ambulance  | Awaiting reply   |
| 17. | 28 kms unsealed Carnarvon-Mullewa Rd              | Letter written to CGG   | Acknowledged – full reply to follow.                                   |

#### From August Meeting of Council

| No. | No.   | Action   | Action                                   |
|-----|---|--|--|
| 18. | Sponsorship of TV Programme 'Tracks of Ernie Dingo' | Letter written advising \$1,000 available subject to confirmation of productions and reasonable coverage for Murchison | Awaiting reply/confirmation of programme |
| 19. | CSIRO Tender process                                | Letter sent Requesting CSIRO participation in the notification   | Awaiting response                        |
| 20. | Murchison Freight Service                           | Pick up points decided and advised and accepted by Keros. Trying to establish a drop off point within Geraldton        | Drop-off point to be established         |

#### Comments on the list by Council:

It was asked why the Kalli Road being classed as a road of regional significance was no longer on the list as this is still outstanding. Will follow up at the MRRG meeting on 26<sup>th</sup> September.

#### Recommendation:

That the Action List be accepted.

#### Voting Requirements:

Simple majority

#### Council Decision:

Moved: **Councillor McTaggart**  
That the Action List be accepted.

Seconded: **Councillor Foulkes-Taylor**

**Carried**

**For: 6**

**Against: 0**

**11. DISCLOSURE OF INTEREST**

CEO – Financial Interest item 16.3

Councillor Squires – Financial Interest item 18.4 and Item 18.8

Councillor Seaman – Financial Interest item 18.3 &amp; Proximity &amp; Financial Interest item 18.8

Councillor Foulkes-Taylor – Financial Interest in item 18.8 &amp; item 18.10

**12. REPORTS OF OFFICERS****12.1 Monthly Plant Report – Works Supervisor**

| HEAVY PLANT              |      |         | Start   | End      | Total  |         |           |
|--------------------------|------|---------|---------|----------|--------|---------|-----------|
| Plant Item               | Year | REGO    | Hours   | Hours/km | Total  | Service | Ownership |
| Cat Grader 12H           | 2005 | MU 141  | 8423    | 8594     | 171    |         |           |
| Cat Grader 12M           | 2008 | MU 51   | 4530    | 4644     | 114.00 |         |           |
| Volvo L110 Loader        | 2006 | MU 65   | 4364    | 4429     | 65     |         |           |
| Komatsu Dozer            | 1997 |         | 7860    | 7924     | 64     |         |           |
| Cat Vibrating Roller     | 2005 | MU 177  | 661.1   | 791      | 129.9  |         |           |
| John Deere Grader        | 2011 | MU 121  | 1486    | 1667     | 181    |         |           |
| Bomag M/Tyre Roller      |      |         | 371.6   | 472      | 100.4  |         |           |
| Cat 938G Loader          | 2004 |         |         | 3369.7   | -      |         |           |
| Iveco Prime Mover        | 2003 | MU 000  | 250528  | 252984   | 2456   |         |           |
| Nissan UD                | 2009 | 000 MU  | 116746  | 118722   | 1976   |         |           |
| Iveco Tipper             | 2004 | MU 00   |         | 157633   | -      |         |           |
| Generator 2-110kva       | 2011 |         | 2797.0  | 3306.5   | 509.5  |         |           |
| Generator 1-110kva       | 2011 |         | 3349.0  | 3587.5   | 238.5  |         |           |
| Maintenance Genset       |      |         | 17626   | 17626.8  | .8     |         |           |
| Construction Genset      |      |         | 6733.4  | 7290.3   | 556.9  |         |           |
| Mitsubishi Canter        | 2011 | 01 MU   | 52048   | 55211    | 3163   |         |           |
| Mitsubishi Canter        | 2004 | MU 140  |         | 135344   |        |         |           |
| Toyota Prado             | 2010 | MU 0    | 54100   | 55430    | 1330   |         |           |
| Holden Rodeo             | 2008 | MU 167  | 154999  | 155914   | 915    |         |           |
| Isuzu DMAX               | 2009 | MU 300  | 125925  | 128747   | 2822   |         |           |
| Toyota Hilux             | 2011 | MU 1018 | 51070   | 55621    | 4551   |         |           |
| Isuzu T/Top              | 2005 | MU1002  | 94910   | 97168    | 2258   |         |           |
| Toyota P/T Vehicle       | 1986 | MU 1017 | 21152   | 21152    | -      |         |           |
| Side Tipper              | 2001 | MU 2010 | 5157    | 6921     | 1764   |         |           |
| Side Tipper – Evertran   | 2009 | MU 662  | 50343   | 51575    | 1232   |         |           |
| Tri-Axle Low Loader      | 2008 | MU 663  | 38664   | 38664    | -      |         |           |
| No. 2 float              | 2001 | MU 2004 | 15299   | 16197    | 898    |         |           |
| 30000lt Water Tank       | 2005 | MU 2024 | 13244   | 14713    | 1469   |         |           |
| Dog Fuel Trailer         | 1993 | MU 658  |         |          |        |         |           |
| Dog Fuel Trailer         | 1972 | MU 2005 |         |          |        |         |           |
| Dolly 1-Red              | 2001 | MU 2003 |         |          |        |         |           |
| Dolly 2-Black            | 2000 | MU 2009 |         |          |        |         |           |
| New Holland Ford Tractor | 2006 | MU 380  | 1463.8  | 1485     | 21.20  |         |           |
| Forklift                 |      |         | 11709.4 | 11728    | 18.6   |         |           |
| Caravans                 |      |         |         |          |        |         |           |
| Various small plant      |      |         |         |          |        |         |           |
| Ride on Mower - JD       |      |         | 137.1   | 150      | 12.9   |         |           |

***This item will be re-visited later to discuss in detail the stripping of the seal South of Settlement on the Carnarvon-Mullewa Road – See Page 14.***

**12.2 Works Report – Works Supervisor**

**Construction Crew**

Crew are still working on the first 7 km construction/sealing job on the Carnarvon Mullewa road and are progressing well.

All gravel has been carted, spread out and remixed with Polycom and then rolled back down. Today (18/09/2012) we will mix gravel and cement in gravel pit for floodway's (3% cement per metre<sup>3</sup>). This will be carted in Thursday 20/09/2012. We will use 3 road trains to cart floodway material out once it has been wet and will spread out to level (1% fall to river). Material will then be rolled with both Pad Foot and Smooth Drum Roller's all in the one day. We will do 1 floodway per day.

Once road trains finish carting floodway gravel that day, they will begin carting gravel for stage 2 of 10km section (7 – 10km). This takes us up to Bilabalong turn off (500m south of Bilabalong). All calcrete has been carted on this section, spread out and rolled in. All floodway's have also been marked out with the help of Peter Jeffries.

Dozer has moved to next gravel pit, 3km south of Murchison River.

On the next 10.5 km section which takes us to bitumen section at the river, not much calcrete is required as half of this section is formed up and we can get 70% of material from side of road. We will just add Polycom to the side material for sub grade. About 2 km of Calcrete will be required in this 10km section.

1 x 1.2m culvert pipe is required to widen pipe on corner and 1 full 10m box culvert is required in this 10km section.

A small truck bay will be put in on the east side, just before New Forrest turn off, opposite truck bay on the west side.

**Maintenance Crew**

John and Glen are going along fine as can be seen by the Roads Graded report. They have finished Woodleigh-Byro – Butchers Track north of the settlement. From here they will commence grading south of the boundary over to Pindar-Beringarra road south to Boolardy homestead. Once completed they will work back to the settlement and finish off roads in this area. They will complete a full run around this time (light grade with some drains where required).

**Plant/Repairs**

Bob Fabling will be on board this later this month to help out with repairs and services to plant.

All crew have been doing their own maintenance on plant over the last two months and this is holding us back a bit, so it will be good to have Bob on board. Bob will try and do the maintenance crew plant when they are on break (same as Jox). His rate is \$80 per hour + \$1 travel per km, he will camp in the first house (4A Kurara Way) and we will pay for his meals at the Roadhouse.

**Staff**

Ross remains on leave at this stage.  
Colleen and William are away until the 27<sup>th</sup> September.

**Road Stripping – South of Settlement Carnarvon Mullewa Road**

Sealing works carried out in May 2012 are showing problem areas of stripping. Photo's and correspondence with Greenfield Technical Services and Fletcher Barr Bitumen Surfacing are included as an attachment to the Agenda for discussion.

**ROADS GRADED AUG/SEPT 2012**

| NAME               | Length of Road | √ SLK Graded this month | × ROAD MAINTENANCE REPAIRS Loader--truck | COMMENTS |
|--------------------|----------------|-------------------------|--|----------|
| Beringarra /Pindar | 319.80km       |                         |  |          |
| Erong              | 63.12km        |                         |  |          |

|                                |          |                                    |  |  |
|--------------------------------|----------|------------------------------------|--|--|
| Beringarra/Byro                | 90.89km  |                                    |  |  |
| Twin-Peaks/Wooleen             | 47.65km  |                                    |  |  |
| Boolarly/kalli                 | 57.30km  |                                    |  |  |
| Byro/Woodleigh                 | 71.00km  | 40.00-71.0 = 31km                  |  |  |
| New Forrest/Yallalong          | 16.36km  |                                    |  |  |
| M <sup>o</sup> Nabb/Twin-Peaks | 49.75km  |                                    |  |  |
| Yallalong-West                 | 16.72km  |                                    |  |  |
| Mileura/Nookawarra             | 49.08km  |                                    |  |  |
| Muggon                         | 38.75km  |                                    |  |  |
| Manfred                        | 34.55km  |                                    |  |  |
| Beringarra/Mt Gould            | 34.80km  |                                    |  |  |
| Tardie/Yuin                    | 13.20km  |                                    |  |  |
| Innouendy                      | 9.30km   |                                    |  |  |
| Boolarly Hsd                   | 2.00km   |                                    |  |  |
| Yunda Hsd                      | 32.80km  |                                    |  |  |
| Meeberrie Wooleen              | 25.22km  |                                    |  |  |
| Mt Wittenoorn                  | 37.55km  |                                    |  |  |
| Wooleen/Mt Wittenoorn          | 33.85km  |                                    |  |  |
| Beringarra Cue                 | 109.82km |                                    |  |  |
| Boolarly Wooleen               | 19.08km  |                                    |  |  |
| Kalli Cue East                 | 21.87km  |                                    |  |  |
| Coodardy Noondie               | 19.92km  |                                    |  |  |
| Butchers Track                 | 64.54km  | 0.00-64.54=64.54km                 |  |  |
| Butchers Muggon                | 23.80km  |                                    |  |  |
| Murchison Settlement           | 2.00km   |                                    |  |  |
| Pinegrove Yallalong            | -----    |                                    |  |  |
| Carnarvon-Mullewa              | 278.63km | 0.00-35.0 =35km<br>65.0-85.0 =20km |  | Settlement North<br>Settlement South from<br>Bilabalong Station. |
| Woolgerong-South               | 15.00km  |                                    |  |  |
| Errabiddy-Bluff                |          |                                    |  |  |
| Air strip Graded               |          |                                    |  |  |

Total this month-----150.54km at full grade (drains and batters)

**Comments on the reports by Council:**

Works Supervisor advised that the repairs to the grader fuel pump will cost \$16,500.

The Speedo in the Iveco has broken.

Bob Fabling will be here Saturday to start some plant maintenance.

Discussion on suggestions to Plant Committee to alter some of the budgeted plant expenditure. Meeting of Plant Committee to be held prior to next Ordinary Meeting of Council so formal approval can be given.

Request for further follow up with City Greater Geraldton re final section of Carnarvon-Mullewa Road. (A call was made to Mullewa but there was no one available to respond at the time).

Arteries to Landor being graded before races.

Byro-Woodleigh Road was discussed following visit by Works Supervisor. Increased traffic from Ballythunna homestead in connection with the temporary camp. Crosslands are working with the Shire to ensure the Byro-Woodleigh road is maintained to an appropriate condition.

Fire truck currently in Geraldton being repaired – all costs being covered by FESA when this one is ready the Fast Attack unit will be taken in for repairs, the unit needs new tyres, repairs to the drain plug on the tank, a new battery and repairs to the brass centre on the hose reel. Councillor Squires reminded about the need for people operating the appliances to be aware of a filter than can stop the unit pumping and Councillor Seaman suggested ‘an operations sheet’ to be in the vehicles.

Training on fire equipment will be an integral part of the Bush Fire Brigade and incorporated into the meetings to ensure operators know ‘how to’ in the event of an emergency.

**Recommendation:**

That the Work’s Supervisor’s report be accepted



**Voting Requirements:**

Simple majority

**Council Decision:****Moved: Councillor Halleen****Seconded: Councillor Foulkes-Taylor**

That the Works Supervisor's report be accepted.

**Carried****For: 6****Against: 0**

***At this point it was decided to change the order of business and address items 18.1, 18.4 and 18.8 to enable the Works Supervisor to be available for consultation.***

**18.1 Tender for Supply of Bitumen Works for 2012/2013**

|                    |   |
|--------------------|---|
| File:              | 12.9                                      |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 10 <sup>th</sup> September 2012           |
| Attachments:       | Nil                                       |

**Matter for Consideration:**

That tenders be called for the supply of bitumen and aggregate as required for the sealing work on the three sections of the Carnarvon-Mullewa Road planned in this financial year.

**Background:**

In March of this year Council decided to adjust the future works programme and do the road construction (earth works) on SLK 199-209 of the Carnarvon-Mullewa road using its' own direct labour and machinery rather than accepting any of the tenders submitted. Once the construction was complete tenders were to be called for the bitumen and aggregate to seal the section. The job is progressing well and within budget and will soon be completed.

The outside crew will then move onto the next section of the road SLK 209-220 and carry out the road construction earth works on that section.

**Comment:**

There are a total of three sections of seal in this year's budgeted works and it would make sense to call a tender for the provision of the sealing works for all three sections, with a time line explaining the works are to be carried out in three stages, rather than having to call three separate tenders as each stage becomes ready.

Details of the sealing works required are as follows:-

SLK on roads to be sealed this year:

*10km re- seal section from settlement south.*

- 4m section ---- 4m wide x 7.180km long.
- 7.1m section-----7.1m wide x 1.920km long.
- Floodway's ----8m wide x. 680km long.
- Plus intersection ---41m at join x35m long x 7m wide.
- Plus this 10km section of road is to have Geofabric cloth.

*SLK 199—209.460-----=10.460km*

- 4m section----4m wide x 4.690km long.
- 7m section----7m wide x 4.230km long.
- Floodway's ---8m wide x 1.550km long (floodway's to have two coat seal 7mm aggregate over 14mm aggregate )
- Plus 2 intersections --- (1) 50m at join x 80m long x 7m wide.  
(1) 40m at join x 40m long x 7m wide.

*SLK 209.460—220.035*

- 4m section----4m wide x 7.710km long
- 7m section----7m wide x 1.400km long

- Floodway's----8m wide x 1.630km long (floodway's to have two coat seal 7mm aggregate over 14mm aggregate)
- Plus (1) intersection 40m at join x 50m long x 7m wide.

This last 10.575km will join up with bitumen at Murchison River (Ballinyoo Bridge).

### Statutory Environment:

Local Government Act 1995 (as amended) (Section 3.57) and the Local Government (Functions and General) Regulations 1996 - Part 4 Tenders for providing goods and services

### Strategic Implications:

Nil

### Policy Implications:

Nil

### Financial Implications:

The scheduled works have been included in the transport section of the adopted budget.

### Consultation:

Brian Wundenberg – Works Supervisor  
Nigel Goode – Greenfields Technical Services

### Recommendation:

That the Shire engages Greenfield Technical Services to call tenders for the supply of bitumen and sealing works on the Carnarvon-Mullewa road as required over the coming financial year.

### Voting Requirements:

Simple Majority

#### **Council Decision:**

**Moved: Councillor McTaggart**

**Seconded: Councillor Seaman**

That the Shire engages Greenfield Technical Services to call tenders for the supply of bitumen and sealing works on the Carnarvon-Mullewa road as required over the coming financial year.

**Lost**

**For: 0**

**Against: 6**

***Council did not adopt the officer's recommendation as it felt disillusioned with Greenfield's services following the recent problems with bitumen stripping on the Carnarvon-Mullewa Road.***

#### **Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Halleen**

That the Shire of Murchison administration call tenders for the supply of bitumen and sealing works on the Carnarvon-Mullewa road as required over the coming financial year.

**Carried**

**For: 6**

**Against: 0**

### **18.4 Draft Road Funding Agreement – CSIRO – Pindar – Beringarra Road**

|                    |   |
|--------------------|---|
| File:              | 14.11   |
| Author:            | Jenny Goodbourn – Chief Executive Officer                                       |
| Interest Declared: | <i>Councillor Squires declared an interest and left the meeting at 10:55 am</i> |
| Date:              | 14 <sup>th</sup> September 2012   |
| Attachments:       | Nil   |

### **Matter for Consideration:**

Road agreement with CSIRO for ongoing maintenance of the Pindar-Beringarra Road

### **Background:**

The initial road agreement with CSIRO was for the construction phase of the ASKAP and it has now expired. A new agreement needs to be put in place for ongoing additional maintenance and a draft was sent to the

Shire by CSIRO for consideration. However the new document has some major differences and unworkable sections.

**Comment:**

A meeting was held on the 21<sup>st</sup> August with James Abbott and Geoff Arbon from CSIRO and representatives of Council. An overview of this meeting prepared by Councillor Squires has previously been circulated to councillors. There were several items of concern at this meeting including advice from CSIRO that any damage caused by Horizon Power whilst constructing their power plant would need to be covered by a separate agreement with Horizon Power. We advised this would not be acceptable to Council and that there would need to be one agreement with CSIRO. If CSIRO then want an arrangement with Horizon Power to recoup some of the costs incurred from them that is a matter for them to organise with Horizon Power.

At a subsequent meeting held on 24<sup>th</sup> August with Claude Morris and Keith Kirby of Horizon Power they agreed that they would not want an agreement with the Shire but would expect CSIRO to have something in their agreement with them regarding the road.

At the conclusion of the meeting with CSIRO it was decided that we need to go through the agreement and highlight changes required and forward an amended draft back to CSIRO for their response. We need to get this done as soon as possible so that we have an agreement in place, although we may have to look at an interim agreement to allow time for the other issues to be resolved.

Prior to the meeting Dianne and I will go through the draft agreement and highlight areas that need to be changed so that we can advise Council and discuss the matter fully at the meeting.

**Statutory Environment:**

Nil

**Strategic Implications:**

Obtaining funds for the on-going maintenance of Council's roads is in accord with Council's Strategic Plan

**Policy Implications:**

Nil

**Financial Implications:**

Council should be able to recoup the additional costs of maintenance and repairs due to increased usage of the road by CSIRO and traffic to the ASKAP site without using additional Council monies.

**Recommendation:**

TBA

**Voting Requirements:**

Simple majority

**Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Halleen**

That Council accept the draft deed of agreement and review it to provide feedback to the Chief Executive Officer before presentation to CSIRO for their comment.

**Carried**

**For: 6**

**Against: 0**

*Councillor Squires returned to the meeting at 11:25 am*

*Councillor Seaman left the meeting at 11:27 am*

*Councillor Seaman returned to the meeting at 11:29 am*

***Council felt the need for further discussion on the Beringarra-Pindar Road and asked for an urgent item to be introduced to enable a motion to be tabled. The item was introduced now to enable the works supervisor to be available for consultation***

**Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor McTaggart**

That Council introduce an urgent item – Item 21.5 to discuss the Beringarra- Pindar Road

**Carried**

**For: 6**

**Against: 0**

**21.5 Discussion on the Pindar – Beringarra Road**

|                    |   |
|--------------------|---|
| File:              | 14.11                                     |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 21 <sup>st</sup> September 2012           |
| Attachments:       | Nil                                       |

**Matter for Consideration:**

Current status of the Pindar-Beringarra Road with the ongoing use by CSIRO for access to the ASKAP site.

**Background:**

The Shire had an agreement with CSIRO for the construction phase of the ASKAP site. A new agreement is being negotiated but there has been some time since the ending of the original agreement and the formulation of the new one. The road has not been left in the same condition as it was prior to works commencing and a final inspection was carried out on the 5<sup>th</sup> September by Brian Wundenberg, the Works Supervisor, and Barry Turner, Site Manager CSIRO, however we are still waiting to hear back from CSIRO regarding remediation works and a sign off of the construction phase. In the meantime the road condition has deteriorated and is now in a critical condition. With the new 'operating' phase of the site we had discussions with James Abbott and Jeff Arbon of CSIRO but will need to negotiate on the new contract and have been advised that there will only be limited funds available for the ongoing maintenance.

**Comment:**

When the project was in initial discussion it was suggested that the roads would not be a problem as they would be sealed and taken care of by CSIRO, however following the recent WARAG meeting it would seem that the roads are no longer a priority. With the successful bid we also have the SKA expansion to consider. Whilst this is not scheduled to commence until 2015 the Shire does not want to be in a position as it was with this first phase and would rather be pro-active and on the front foot and get the facts regarding the roads sorted out prior to any new construction. We also have the next 3-4 years of increased activity to contend with.

The road is the responsibility of the Shire and if it is not fit for purpose then the Shire may have no alternative but to close the road until it is brought back into a safe and useable condition.

We need to establish what is being provided by both parties. Prior to the ASKAP the road had fairly low use and was kept in a fit condition with two maintenance grades a year, subject to weather events as with all roads in the Shire. With the amount of traffic now using the road the entire road probably needs to be gravel sheeted and grading needs to include water binding so that we bring the condition of the road up to 'fit for purpose' taking into account the upgraded purpose it is now being used for. The 27km section from the Boolardy Homestead to the MRO turn off is causing particular concern as it has on average of 20 cars a day on it. This is because every day an average of 10 cars leave the accommodation facility and return plus local traffic and other vehicles.

We also need to establish what the plans for the Carnarvon-Mullewa Road are. Currently all access to the site is via the Beringarra-Pindar Road but this may change with the SKA development. The Shire has been progressing well with the extension of the bitumen south of the settlement with another 20kms included in this year's capital works but there is currently 90 km's unsealed. What is the long term plan for this road?

As previously discussed the safety of the road is the Shire's main concern and it should be a major OH&S consideration for CSIRO. There have recently been 4 accidents on the road, luckily none of them too serious but the Shire cannot ignore this or allow the road to deteriorate any further.

In view of this it was felt that a formal approach should be made to CSIRO, federal and state politicians and interested parties and departments to request clarification and discussion on the matter. The Shire wishes to continue its amicable working arrangement with CSIRO but also needs to assert that the access to the site is through Shire road infrastructure and the development of the project should not be at a cost to the Shire of Murchison or its' residents.

**Statutory Environment:**

Nil

**Strategic Implications:**

Maintaining the integrity of the Shire's road infrastructure is a major function of the Shire and has ongoing strategic implications in the integrated planning and asset management planning.

**Policy Implications:**

Nil

**Financial Implications:**

The Shire budgets for road maintenance and upgrade every year but has a limited amount of funds to allocate across the Shire. Additional maintenance works would have a negative impact on the Shire's financial position.

**Consultation:**

Works Supervisor  
CSIRO

**Recommendation:**

That Council draft a letter to CSIRO, federal and state politicians and interested parties and departments to request clarification and discussion on the matter.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor McTaggart**

**Seconded: Councillor Cr Foulkes-Taylor**

That Council draft a letter to CSIRO, federal and state politicians and interested parties and departments to request clarification and discussion on the matter and the letter be followed up with action as required.

**Carried**

**For: 6**

**Against: 0**

*Brian Wundenberg left the meeting at 12:10 pm*

*Brian Wundenberg returned to the meeting at 12:12 pm*

*Councillor McTaggart left the meeting at 12:12 pm*

*Councillor McTaggart returned to the meeting at 12:14 pm*

**18.5 Road Works 2012/2013**

File:

Author: Jenny Goodbourn – Chief Executive Officer

Interest Declared: No interest to disclose

Date: 11<sup>th</sup> September 2012

Attachments: Road Works Schedule 2012/2013

**Matter for Consideration:**

Proposed schedule of construction works for 2012/2013 presented to Council for their consideration.

**Background:**

In setting the budget for 2012/2013 there was a sum of \$400,000 included under the heading 'Sundry Road Construction Jobs.'

The jobs to be included in this programme were to be researched and decided upon as soon as further information was available.

**Comment:**

The Works Supervisor has now prepared a list of works that could be undertaken this year. The list is presented in a workable format – i.e. with a flow on effect from one job to the next to prevent excessive mobilisation and de-mobilisation of the Construction Crew.

Council should now consider the programme of works and any others which they may wish to include.

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Brian Wundenberg – Works Supervisor

**Recommendation:**

That Council adopt the programme of works as presented.

**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor Squires****Seconded: Councillor Foulkes-Taylor**

That Council adopt the programme of works as presented.

**Carried****For: 6****Against: 0**

Council congratulated the Works Supervisor on the professional presentation of the works programme. Councillor McTaggart requested that an item on the Nookawarra airstrip and its' intersection with the Pindar-Beringarra road be included in the October Meeting of Council.

***Council now decided to revisit item 12.2 – Road Stripping – South of Settlement on Carnarvon to Mullewa Road as they needed further information and to resolve an action to deal with the situation.***

Following a discussion on the current situation between the Shire, Greenfield's Technical Services and Bitumen Surfacing relating to the stripping of the seal, Council decided on the following course of action.

**Recommendation:**

That Council arrange for an independent report to be carried out to ascertain the cause of the problems. Once this has been done get the repairs carried out by Bitumen Surfacing to rectify the problems as soon as possible and allocate \$10,000 from the heavy maintenance budget to cover this unbudgeted expenditure.

**Voting Requirements:**

Absolute Majority

**Council Decision:****Moved: Councillor Squires****Seconded: Councillor Foulkes-Taylor**

That Council arrange for an independent report to be carried out to ascertain the cause of the problems. Once this has been done get the repairs carried out by Bitumen Surfacing to rectify the problems as soon as possible and allocate \$10,000 from the heavy maintenance budget to cover this unbudgeted expenditure.

**Carried by Absolute Majority****For: 6****Against: 0****13. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED****14.1 Shire President**

The Shire President reported on attending the MWDC Board meeting on 31<sup>st</sup> August. A new CEO has been appointed. The internal audit has been carried out and achieved a 4 star rating. The Commission has a very good administration and financial staff. The Commission is concerned they are not being represented on the board of ASKAP/SKA. There are further delays with the OPR project. The Shire President wanted to note

how good Steve Douglas is and what a dedicated and experienced person he is who commits so much of his time to so many varied projects within our region. We are very lucky to have someone of his calibre working with us.

The latest ABS stats show that Murchison no longer has the smallest population in the state. Coming in at 123 we now go ahead of Sandstone with their population of 113.

The MWIP approved projects include Stage 2 of the Geraldton University and the Silver Chain project, along with the Wubin-Mullewa road and the Goldfields Highway (Meekatharra-Wiluna) which has funding of \$20m. The Shire President then reported on the WALGA State Council Meeting which he attended in Perth on the 5<sup>th</sup> September.

ROMAN II was discussed at the meeting – WALGA are supporting the programme but there are some problems with it which they are working to resolve and there will be a paper at the December meeting.

The new WALGA Head Office Building – known as 170- is underway. The building will be having a series of gardens and will approach some rural shires to see if they would like to supply some native plants for display and recognition. Might be a nice opportunity for SOM to see if Trevor and Leanne have something they would like to offer to the collection.

The Shire President relayed some statistics on WALGA training courses which have seen a massive rise in numbers of courses and number of councillors and officers attending.

The Shire President reported that he had recently spoken to Jox and that it had been a positive discussion and he is hopefully looking forward to coming back to work soon, although this will obviously be very hard for him.

The Shire President also advised that he had recently been at a gathering where Julie-anne (Jox's sister) was and she wanted to convey her thanks to Council for the support that has been given to Jox and for how much this has meant to the family.

The Shire President advised that the next MWDC meeting is scheduled for the 26<sup>th</sup> October to be held in Sandstone and the next MWIP meeting is being held on Friday 28<sup>th</sup> September.

The Shire President urged anyone that was thinking of nominating to go on the MWDC Board to do so. The President has been on the board since 2003 and it has given the Shire of Murchison an invaluable insight into the development of the region and is a great opportunity for anyone who wants to be involved. The Shire President said that the MWDC is responsible for the administration of \$220m over 6 years and it has been an honour and a privilege to be involved.

The Shire President also wanted to congratulate all involved in the recent Tidy Towns Award and he asked that the CEO formally congratulate Trevor and Leanne for their effort on behalf of Council.

#### **14.2 Councillors**

Councillor Squires reported that he attended the meeting with James Abbott and Jeff Arbon from CSIRO held at the Shire office on the 21<sup>st</sup> August. His report on this meeting has already been circulated to members of Council.

Councillor Squires also welcomed the new CEO and her decision to take up the position with the Shire of Murchison.

Councillor McTaggart reported that he had attended the Murchison Settlement Development Committee meeting on the 12<sup>th</sup> September 2012. Minutes of this meeting have already been circulated to members of Council and members of the committee.

Councillor Seaman reported on attending the latest WARAG meeting held on the 28<sup>th</sup> August. Minutes of the meeting have already been circulated to members of Council. Councillor Seaman wished to re-iterate the President's remarks on Steve Douglas and his hard work. Councillor Seaman also thanked Councillor Squires for his response to the WARAG topics. No decision on the future of WARAG has yet been made and it may be that it has reached the end of its' useful life. Recent meetings have had less attendees and more phone hook-ups and it may be that we need to look at an alternative way to get representation for the Shire of Murchison.

Councillor Seaman also wanted to say how well the neighbours BBQ had gone and what a great opportunity it was for all those that attended. A letter of thanks had been sent by Councillor Seaman on behalf of WARAG and the CEO advised that a letter of thanks on behalf of the Shire and Admin staff had also been sent.

*Council adjourned for luncheon at 1:02 pm.*

*Council resumed at 2:10 pm.*

*Brian Wundenberg, Works Supervisor, did not rejoin the meeting after lunch.*

### **15. REPORTS OF COMMITTEES**

**15.1 Murchison Settlement Development Committee held on 12<sup>th</sup> September 2012**

Minutes have been emailed to Councillors.

After a brief discussion regarding the Dump-Ezy waste point and the garden in front of the roadhouse Council moved the following resolution.

**Council Decision:****Moved: Councillor McTaggart****Seconded: Councillor Foulkes-Taylor**

That the minutes of the Murchison Settlement Development Committee meeting of 12<sup>th</sup> September, 2012 be received and Council note the items for Council decision as follows:-

- 1) That the MSDC recommend to Council not to proceed with the upgrade with the proposed shade to the front of the Oasis Roadhouse project and suggest that the upgrade of the Southern shade rest area and installation of roller shutters to the west facing windows of the road house be presented as alternative projects for the \$30,000 RLCIP grant funds.
- 2) That specifications for the laundry facility should be done and tenders called to get the project underway.
- 3) A notice to be issued to everyone advising they need to use only the gazetted roads and have licensed drivers and vehicles and that failure to take notice may result in us having to take further action and ask the Mullewa police to attend.

**Carried****For: 6****Against: 0****16. FINANCE**

*Deputy CEO, Dianne Daniels entered the meeting at 2:26 pm*

**16.1 Financial Activity Statements 31 August, 2012**

File:

Author: Dianne Daniels – Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 18th September 2012

Attachments: Financial Activity Statements for two months to 31<sup>st</sup> August 2012  
 Balance Sheet  
 Income Statement Detail  
 Income Statement by Nature & Type  
 Income Statement Summary

**Matter for Consideration**

Council to consider adopting the monthly financial statements for two months to 31<sup>st</sup> August, 2012.

**Background**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Statutory Environment**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;



- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

### Consultation

UHY Haines Norton

### Comment

#### Summary of Financial Results August 2012

The Current Position at 31 August 2012 is a surplus of \$2,336,403, so down on expectation as Grants Commission first quarter funding has not yet been received.

The only Capital expenditure for August is the continuation of formwork in preparation for the new seal of SLK 199-206.

The Adopted 2012-2013 Budget has been entered into the Monthly Financial Report and major variances from Budget i.e. 10% and over have been explained at Note 13.

### Recommendations:

That Council adopt the financial statements for the period ending 31<sup>st</sup> August, 2012, as attached.

### Voting Requirements

Simple majority.

#### **Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Squires**

That Council adopt the financial statements for the period ending 31<sup>st</sup> August 2012, as attached.

**Carried**

**For: 6**

**Against: 0**

### **16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:

Author: Dianne Daniels Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 18<sup>th</sup> September 2012

Attachments: EFT & Cheque Details for August 2012

### **Matter for Consideration:**

Authorisation of accounts paid during the month of August 2012.

### **Background:**

Accounts paid are required to be submitted each month.

### **Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

### **Strategic Implications:**

None

**Policy Implications:**

None

**Financial Implications:**

Payment from Council's Municipal Account

**Consultation:**

None

**Comment:**

Payments made during the month of August, 2012 as per attached schedule.

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$618,497.74 be passed for payment/endorsed by Council

**Voting Requirements:**

Simple majority

**Council Decision:****Moved: Councillor Foulkes-Taylor****Seconded: Councillor Seaman**

That the accounts as per the attached Schedule presented to this meeting totalling \$618,497.74 be passed for payment/endorsed by Council.

**Carried****For: 6****Against: 0****16.3 Reimbursement of Removals Cost – Chief Executive Officer**

|                    |   |
|--------------------|---|
| File:              | Personnel   |
| Author:            | Jenny Goodbourn Chief Executive Officer   |
| Interest Declared: | <i>The CEO has a direct financial interest in this item and left the meeting at 2:47 pm</i> |
| Date:              | 10th September, 2012  |
| Attachments:       | Removals Costs  |

**Matter for Consideration:**

The reimbursement of 100% of the removal costs incurred by Jenny Goodbourn in her re-location from Cue to Murchison Settlement.

**Background:**

Under section 6.6.3 of the CEO's Employment contract it states: *That the Reimbursement of relocation/removal expenses and travel costs will be to a total maximum value of \$5,000 with 50% of the reimbursement to be made on commencement and 50% paid after successful completion of six months service.*

**Comment:**

Under the terms of the contract the incoming CEO obtained quotes from several removal companies. Keys Brothers quoted \$6,926.00, Grace Removals \$5,126.88 and Wridgways advised it would also be around this figure. The quotes seemed to be excessive in view of the fact that Cue is only 260kms from Murchison and the new CEO did not feel there was any way these amounts could be justified, or should be incurred by Council if it could be avoided. Therefore things were done on a 'do it yourself' basis with the hire of a 3 ton removals truck from Thrifty and a couple of trips with their own vehicle and trailer.

Total costs incurred were \$2,365.32 – as detailed in the attachment. In view of the costs being kept to a minimum this is a request to Council to see if they will agree to reimburse the total costs incurred now rather than 50% now and 50% in six months time. The CEO is happy to give an undertaking that should she not complete six months successfully that an amount of \$1,182.66 (being 50% of the costs) would be repaid to Council.

**Statutory Environment:**

Local Government Act 1995 - s5.39 contracts for CEO's and senior employees;

Local Government (Administration) Regulations 1996 - Regulation 18B Contracts of CEO's and senior employees, content of.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

That Council approve the payment of \$2,365.32 to Jenny Goodbourn being full reimbursement of her removals/relocation cost.

That Mrs Goodbourn give an undertaking that should she not complete six months satisfactory service (20<sup>th</sup> February 2013) at the Shire of Murchison she will repay council \$1,182.66.

**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor Foulkes-Taylor****Seconded: Councillor McTaggart**

That Council approve the payment of \$2,365.32 to Jenny Goodbourn being full reimbursement of her removals/relocation cost.

That Mrs Goodbourn give an undertaking that should she not complete six months satisfactory service (20<sup>th</sup> February 2013) at the Shire of Murchison she will repay council \$1,182.66.

**Carried****For: 6****Against: 0**

*Jenny Goodbourn, CEO, returned to the meeting at 2:50 pm*

*Dianne Daniels, DCEO, left the meeting at 2:50 pm*

**16.4 Murchison Arts Council – Request for Donation**

|                    |   |
|--------------------|---|
| File:              | 11.4                                      |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose.                  |
| Date:              | 14 <sup>th</sup> September 2012           |
| Attachments:       | Nil                                       |

**Matter for Consideration:**

Request for a donation to be made to the Cancer Council on behalf of the Murchison Arts Council.

**Background:**

On the 17<sup>th</sup> August the Murchison Arts Council catered a beautiful three course luncheon for the Councillors and also as a way to say thank you to the Acting Chief Executive Officer Neil Warne and his wife Elsie and to say hello and welcome to the new Chief Executive Officer Jenny Goodbourn and her husband Steve.

At the time there was some discussion and it was suggested by members of the Murchison Arts Council that a donation could be made to the Cancer Council for a sum of \$200 rather than actually paying for the catering.

**Comment:**

An email has been received from Lynne Whitmarsh – Secretary/Treasurer of the Murchison Arts Council:-

*Murchison Shire Council  
Murchison, 6630*

*To whom it may concern,*

*The Murchison Arts Council would like to ask that the proceeds of the catering for the previous council meeting be donated to the Cancer Council on the behalf the Murchison Arts Council as verbally agreed to by the previous CEO, Neil Warne.*

*I believe this has to be approved by the councillors at meeting, for the total amount of \$200.00. Dianne Daniels has been contacted previously to this correspondence regarding the options available, either to pay MAC directly or donate on MAC's behalf.*

*Thank you all for your time,*

Lynne Whitmarsh  
Secretary/treasurer  
Murchison Arts Council

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The \$200 donation is within the donations budget allocation of \$4,000 for the 2012/2013 financial year

**Recommendation:**

That Council makes a donation of \$200 to the Cancer Council on behalf of the Murchison Arts Council in recognition of the meal provided at the meeting on the 17<sup>th</sup> August 2012.

**Voting Requirements:**

Simple majority

**Council Decision:**

**Moved: Councillor McTaggart**

**Seconded: Councillor Halleen**

That Council makes a donation of \$200 to the Cancer Council on behalf of the Murchison Arts Council in recognition of the meal provided at the meeting on the 17<sup>th</sup> August 2012

**Carried:**

**For: 5**

**Against: 1**

**17. DEVELOPMENT**

Nil

**18. ADMINISTRATION**

*Item 18.1 has been dealt with previously refer page 9*

**18.2 Adoption of Local Emergency Management Arrangements**

|                    |   |
|--------------------|---|
| File:              | 5.6                                       |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 10 <sup>th</sup> September 2012           |
| Attachments:       | LEMA Draft Document                       |

**Matter for Consideration:**

Adoption of the Local Emergency Management Arrangements document.

**Background:**

In the meetings of the LEMC held on 12<sup>th</sup> June 2012 and 6<sup>th</sup> August 2012 the Committee worked through the document, Local Emergency Management Arrangements. Since the last meeting some final work as

discussed has been carried out by Tex McPherson to enable the final draft of the LEMA document to be considered by Council at this meeting.

**Comment:**

Per the minutes from the last meeting of the LEMC on the 6<sup>th</sup> August, which were then received by Council at its' ordinary meeting on the 17<sup>th</sup> August, the next step forward is for Council to adopt the LEMA. Once the document has been adopted and signed off then we will be able to send a copy to Tex McPherson for registering with FESA and forward copies to all those parties as per the distribution list contained in the document.

A practical exercise is planned for the next LEMC meeting to be held on the 28<sup>th</sup> September to test the practical efficiency of the plan. It should be noted that the document process is evolving and will continue to develop and undergo change as and when considered necessary by the LEMC or SEMC.

**Statutory Environment:**

Emergency Management Act 2005 - s. 41(1)

**Strategic Implications:**

With adoption of the LEMA the Shire is compliant with the State Emergency Management Act.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

LEMC; Tex McPherson; FESA

**Recommendation:**

That Council adopts the Local Emergency Management Arrangements as attached.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor McTaggart**

That Council adopts the Local Emergency Management Arrangements as attached.

**Carried**

**For: 6**

**Against: 0**

**18.3 Bush Fire Brigade**

|                    |   |
|--------------------|---|
| File:              | 5.2   |
| Author:            | Jenny Goodbourn, Chief Executive Officer                                      |
| Interest Declared: | <i>Councillor Seaman declared an Interest and left the meeting at 3:02 pm</i> |
| Date:              | 11 <sup>th</sup> September 2012   |
| Attachments:       | Nil   |

**Matter for Consideration:**

Formalisation of the Murchison Bush Fire Brigades.

**Background:**

Back in July 2010 Ron Adams, CEO, wrote to FESA advising that the Shire of Murchison would like to register a Bush Fire Brigade.

There was a further letter from Mike Sully, CEO, in may 2011 advising the brigade was operating but should be divided into two sections with the Murchison Settlement Bush Fire Brigade to remain and with a sub-branch to be established on the east side of the river.

Then on the 3<sup>rd</sup> September 2011 a meeting was held to progress the process, unfortunately the minutes relating to this meeting no longer seem to be available and the last correspondence I can find is a report

'Murchison Fire Preparedness 20/10/11' circulated by Councillor McTaggart following a meeting on the 16<sup>th</sup> September 2011.

Former Acting CEO Neil Warne continued to liaise with FESA and has been in contact with Russell Hayes, the Regional Director and Jim McNamara.

### **Comment:**

The latest recommendation is that the Shire of Murchison sets up two Brigades as requested:-

- Murchison Bush Fire Brigade with Deputy CBFCO to be Councillor S McTaggart
- Murchison East Bush Fire Brigade with Deputy CBFCO to be Mr R Seaman
- CBFCO to be the Shire CEO, Jenny Goodbourn.

I have spoken to both Councillor McTaggart and Mr Seaman regarding this and they are agreeable to being appointed to these roles, which they have been doing previously anyway.

Once Council gives its' approval for the Brigades to be formed then a meeting of the Bush Fire Brigades can be called and in conjunction with Jim McNamara a review of who, what and where we are at can be undertaken and this will allow us to access grants for replacement/additional equipment via FESA.

### **Statutory Environment:**

Bush Fires Act 1954. s.36 (d) A local government may, notwithstanding anything to the contrary contained in any other Act establish and maintain bush fire brigades as a part of its organisation for the prevention, control, and extinguishment of bush fires;

### **Strategic Implications:**

Nil

### **Policy Implications:**

Nil

### **Financial Implications:**

Nil

### **Consultation:**

Jim McNamara  
Tex McPherson

### **Recommendation:**

That Council approve the establishment of the Murchison Bush Fire Brigades as proposed:-

- Murchison Bush Fire Brigade with Deputy CBFCO to be Councillor S McTaggart
- Murchison East Bush Fire Brigade with Deputy CBFCO to be Mr R Seaman
- CBFCO to be the Shire CEO, Jenny Goodbourn.

### **Voting Requirements:**

Simple Majority

### **Council Decision:**

**Moved: Councillor Squires**

**Seconded: Councillor Halleen**

That Council approve the establishment of the Murchison Bush Fire Brigades as proposed:-

- 1) Murchison Bush Fire Brigade with Deputy CBFCO to be Councillor S McTaggart
- 2) Murchison East Bush Fire Brigade with Deputy CBFCO to be Mr R Seaman
- 3) CBFCO to be the Shire CEO, Jenny Goodbourn

**Carried**

**For: 5**

**Against: 0**

*Councillor Seaman returned to the meeting at 3:05 pm*

***Item 18.4 has been dealt with previously refer page 11***

***Item 18.5 has been dealt with previously refer page 13***

**18.6 RRG – Murchison Sub Group Representative**

|                    |                                 |
|--------------------|---------------------------------|
| File:              |                                 |
| Author:            | Jenny Goodbourn                 |
| Interest Declared: | No interest to disclose         |
| Date:              | 11 <sup>th</sup> September 2012 |
| Attachments:       | Nil                             |

**Matter for Consideration:**

Appointment of a representative for the Murchison Regional Road Group Sub Group.

**Background:**

The Murchison RRG is a sub group of the Main Roads Regional Road Group. It holds quarterly meetings - usually just prior to the Regional Road Group meetings and discusses projects and allocations of funding to road projects including direct grants, RRG Grants and Black Spot Funding. The Murchison RRG comprises representative from the Shires of Mt Magnet, Meekatharra, Cue, Murchison, Sandstone and Yalgoo.

**Comment:**

The next Murchison RRG meeting has been called for 26<sup>th</sup> September at 2:30pm via teleconference. On checking with Council it appears there is no one appointed as a delegate for the Shire of Murchison and that the CEO has been the only representative in recent times. There needs to be a Councillor(s) appointed as a delegate to the committee. Therefore nominations are called for the Main Roads WA – Regional Roads Group and Council also needs to appoint the CEO as the Deputy to this committee.

**Statutory Environment:**

Local Government Act 1995 s5.10 Committee members, appointment of

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Recommendation:**

That Councillor Mark Halleen is appointed as a delegate to the Main Roads WA – Regional Roads Group  
That Jenny Goodbourn, the CEO, is appointed as the Deputy to this Committee.

**Voting Requirements:**

Absolute Majority

**Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor McTaggart**

That Councillor Mark Halleen is appointed as a delegate to the Main Roads WA – Regional Roads Group  
That Jenny Goodbourn, the CEO, is appointed as the Deputy to this committee.

**Carried**

**For: 6**

**Against: 0**

**18.7 R4R – CLGF – Regional Component 2012/13 and 2013/14**

|                    |   |
|--------------------|---|
| File:              | 3.8   |
| Author:            | Jenny Goodbourn                                   |
| Interest Declared: | No interest to disclose                           |
| Date:              | 11 <sup>th</sup> September 2012                   |
| Attachments:       | Minutes from meeting 29 <sup>th</sup> August 2012 |

**Matter for Consideration:**

Approval of the 2012-2013 CLGS regional groupings projects nominated.

**Background:**

At the May Ordinary Meeting Council resolved:-

That the communication from the Shire of Meekatharra in connection with distribution the three Councils distribution (MK, GU and MU) of the Regional Component Royalties for Regions funding 2011/12 – 2013/14 be received and that Council, recognising the gesture in favour of the Shire of Upper Gascoyne in the 2011/12 financial year and the possible unknowns in R for R funding in future years Council favour a 50:50 split, Meekatharra and Murchison of the 2012/13 and 2013/14 Regional Component R for R funds of the three Shires Meekatharra, Upper Gascoyne and Murchison.

**Comment:**

A regional meeting was held via teleconference on the 29<sup>th</sup> August with Anne Finlay (MWDC), Roy McClymont (Meekatharra), Dirk Sellenger (Upper Gascoyne) and myself. The regional funding for 2012/2013 was discussed and agreement confirmed that the funding for 12/13 and 13/14 is to be split 50/50 between Meekatharra and Murchison. The project put forward by Murchison is to use the \$771,875 towards the Ballinyoo Bridge Upgrade and Meekatharra want to use their \$771,875 towards an upgrade of the Carnarvon-Meekatharra Road.

To enable the application to be progressed Council need to consider and approve the projects nominated. The project fits the keys issues identified by the Upper Gascoyne partnership – which included transport infrastructure (roads, bridges).

Main Roads have been discussing the Ballinyoo bridge project and are organising a meeting with BG&E shortly in Geraldton to review preliminary plans, scope of the work and whether any changes need to made to the plan to secure funding.

Once Council have approved the projects for the regional component of the CLGF funding I will advise the MWDC and forward the updated business case supporting the project.

**Statutory Environment:**

Nil

**Strategic Implications:**

Upgrade of the Ballinyoo Bridge will have strategic benefits to the whole of the region, with improved access and all weather viability.

**Policy Implications:**

Nil

**Financial Implications:**

Nil – Grant monies being used as part of a larger project subject to additional funding being secured.

**Consultation:**

Main Roads

**Recommendation:**

That the Shire of Murchison agrees to allocate it's 2012/2013 CLGF Regional Grant of \$771,875 to the Ballinyoo Bridge upgrade and supports the Shire of Meekatharra in their allocation of \$771,875 to the Carnarvon-Meekatharra Road upgrade via the funding pool with the Shires of Meekatharra and Upper Gascoyne.

**Voting Requirements:**

Simple Majority



**Council Decision:****Moved: Councillor McTaggart****Seconded: Councillor Halleen**

That the Shire of Murchison agrees to allocate it's 2012/2013 CLGF Regional Grant of \$771,875 to the Ballinyoo Bridge upgrade and supports the Shire of Meekatharra in their allocation of \$771,875 to the Carnarvon-Meekatharra Road upgrade via the funding pool with the Shires of Meekatharra and Upper Gascoyne.

**Carried****For: 6****Against: 0****18.8 Application to Clear Native Vegetation**

File:

Author:

Jenny Goodbourn – Chief Executive Officer

Interest Declared:

*Councillor Seaman declared an interest in this item and left the meeting at 3:10 pm*  
*Councillor Foulkes-Taylor declared an interest in this item and left the meeting at 3:10 pm.*

*Councillor Squires declared an interest in this item and left the meeting at 3:10 pm*

Date:

10<sup>th</sup> September 2012

Attachments:

Application to Clear Native Vegetation under the EPA Act 1986

**Matter for Consideration:**

Application to clear 120 hectares of native vegetation within various Crown leases, road reserves and unallocated Crown land in the City of Greater Geraldton and the Shires of Yalgoo, Cue, Murchison and Meekatharra.

**Background:**

That clearing is a part of the approval process for the Oakajee Port and Rail Project.

**Comment:**

A notice has been received from the Department of Environment and Conservation in reference to clearing land, a portion of which is in the Shire of Murchison, for the purpose of geotechnical investigations for a proposed rail development.

There is limited time to make submissions – the original date being the 12<sup>th</sup> September but I have requested an extension of this deadline to allow Council to review the request.

The DEC has control of this process and accordingly it is believed that Shire advertising is not necessary.

Accordingly it is recommended that the Shire does not make a submission but is prepared to consider support for any application from affected land owners.

**Statutory Environment:**

Nil

**Strategic Implications:**

The OPR project has enormous benefits for the state of Western Australia and is likely to have benefits for the Shire of Murchison.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

That the Shire declines to make a submission in reference to the clearing of 120 hectares of land for the Oakajee Port and Rail Project reference with the Department of Environment and Conservation CPS 5182/1 but is prepared to consider support for any application from affected land owners.

**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor****Seconded: Councillor**

That the Shire declines to make a submission in reference to the clearing of 120 hectares of land for the Oakajee Port and Rail Project reference with the Department of Environment and Conservation CPS 5182/1 but is prepared to consider support for any application from affected land owners.

**Carried/Lost****For:****Against:*****The motion lapsed for want of a quorum.****Councillor Seaman returned to the meeting at 3:15 pm**Councillor Foulkes-Taylor returned to the meeting at 3:15 pm**Councillor Squires returned to the meeting at 3:15 pm***18.9 Radio Communications Upgrade**

|                    |   |
|--------------------|---|
| File:              | 14.11                                     |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 14 <sup>th</sup> September 2012           |
| Attachments:       | Email from Dr Storey                      |

**Matter for Consideration:**

Further consideration of the Radio Communications Project

**Background:**

Following the decision at the July meeting of Council to proceed with the upgrade works on the radio communication system and discussions with Dr Storey at the August Council meeting there are several issues that are complicating the proposed works, especially in connection with the upgrade of the Channel 7 mast.

CSIRO have advised that this mast is a problem and presents a significant risk of damaging interference to the SKA, not only at the MRO but over a large area surrounding the MRO which might be developed in the future stages of the project. They have asked that we look at the possibility of moving the transmitter at least 400 or 500 metres down the hill. Another option would be to locate it to an entirely different location but Laurie Maddren has advised that we should stay at the Mt Murchison site because of its strategic location.

**Comment:**

Dr Storey has now forwarded an email requesting further details of exact locations and asking some further questions in order for them to assist with solving the problem. Dr Storey is currently on leave, although she has offered to attend a meeting via telephone whilst she is away if that is required.

Councillor McTaggart has provided answers to a lot of the questions raised but we need some further discussion and decision as to how best to proceed with the project so that we can work with CSIRO to mutually resolve the issue, especially if it involves the costs of relocating transmitters or having to provide additional ones to cover the areas currently under the channel 7 transmitter that would no longer be covered if it is relocated.

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil.

**Policy Implications:**

Provision of radio coverage across the Shire works with our Bush Fire and LEMC policies.

**Financial Implications:**

Nil

**Consultation:**

Laurie Maddren – Mount Barker Communications

**Recommendation:**

TBA

**Voting Requirements:**

Simple majority

**Council Decision:****Moved: Councillor Squires****Seconded: Councillor Foulkes-Taylor**

1) That the CEO sends a letter to CSIRO advising that the Shire will not relocate the Channel 7 transmitter unless CSIRO give an undertaking that all costs will be covered including the provision of extra masts as required to maintain existing coverage.

2) That GPS co-ordinates of the existing transmitter positions be obtained to allow further calculations to be undertaken.

**Carried****For: 6****Against: 0**

*Councillor Foulkes-Taylor left the meeting at 3:33 pm*

*Councillor Foulkes-Taylor returned to the meeting at 3:35 pm*

**18.10 Crosslands Resources – Initial Exploration Underground Power**

|                    |   |
|--------------------|---|
| File:              | 4.62  |
| Author:            | Jenny Goodbourn – Chief Executive Officer   |
| Interest Declared: | <i>Councillor Foulkes-Taylor declared an interest and left the meeting at 3:40 pm</i> |
| Date:              | 12 <sup>th</sup> September 2012   |
| Attachments:       | Fact Sheet, Map and Agreement   |

**Matter for Consideration:**

Crosslands request to carry out exploratory testing as part of the feasibility study into the suitability of laying underground power cables from Three Springs to the Jack Hills mine site.

**Background:**

Matt Kinder and Colin Stonehouse attended a meeting with the CEO, DCEO and Works Supervisor on the 5<sup>th</sup> September (Notes on this meeting have been circulated to councillors). Crosslands are considering the options for power supply to the mine at Jack Hills. Initially they had been looking at a gas pipeline but now they are considering running underground power cables. At the moment this is just at an initial table top discussion stage.

**Comment:**

The next thing that Crosslands need to do is carry out some exploratory testing. They want to test at 12 sites within the road reserve of the Pindar-Beringarra Road – see email from Matt Kinder:-

*As promised, please find attached;*

- *Amended draft access agreement;*
- *Copy of fact sheet, and*
- *Map of proposed geotech locations within the Shire of Murchison.*

*The purpose of the feasibility access agreement is to undertake geotechnical test pits to ascertain the ground conditions and test the thermal characteristics which will provide a clearer understanding of the quality of insulation required for the underground cable.*

*The test pits will be bucket width in diameter and dug to the depth of the proposed cable trench, approximately 1.5 metres.*

*Crosslands requires the authorisation of the Shire to undertake these feasibility works through the attached access agreement.*

*The feasibility works have been tentatively scheduled for the first week of October. If you require any further information please do not hesitate to contact me.*

*Kind Regards,  
Matt  
Matt Kinder- Indigenous & Community Relations Advisor*

The initial agreement which they had with them at the meeting was not acceptable as it had a term of three years. This has now been amended to: - From the Date of the Agreement to 31 December 2012 (or such earlier date upon completion of the Activities). All other terms and conditions appear quite straightforward and the agreement is limited to just this initial exploratory testing.

**Statutory Environment:**

Nil

**Strategic Implications:**

The Jack Hills Mine could have a large impact on the mid west region and is likely to have benefits for the Shire of Murchison especially if the expansion goes ahead in connection with the Oakajee Port and Rail project.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Brian Wundenberg – Works Supervisor

**Recommendation:**

That the Shire grants approval to Crosslands Resources to undertake the geotechnical test pits at the sites stipulated in the agreement and indicated on the attached map and that the CEO be authorised to sign the Access Agreement.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor McTaggart**

**Seconded: Councillor Halleen**

That the Shire grants approval to Crosslands Resources to undertake the geotechnical test pits at the sites stipulated in the agreement and indicated on the attached map and that the CEO be authorised to sign the Access Agreement.

**Carried**

**For: 5**

**Against: 0**

*Councillor Foulkes-Taylor returned to the meeting at 3:42 pm*

*Councillor Squires left the meeting at 3:42 pm*

*Councillor Squires returned to the meeting at 3:44 pm*

**18.11 The Shire with no Town – Slogan Competition**

|                    |   |
|--------------------|---|
| File:              | 13.10                                     |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 12 <sup>th</sup> September 2012           |
| Attachments:       | Nil                                       |

**Matter for Consideration:**

Whether it's time for a new tagline for the Shire of Murchison to replace the existing 'the Shire with no Town'.

**Background:**

At the June meeting of Council it was decided that the Shire should run a competition to encourage all members of the community to get involved and submit ideas for a new 'tagline'.

Following this an entry form was done up and has been circulated to community members and included in the latest edition of the Murchison Monologue.

**Comment:**

Entries closed at 5 pm on Friday the 14<sup>th</sup> September. Twenty entries have been received and details of taglines suggested are as follows:-

| <b>Murchison - Slogan/ Tagline Competition</b> |  |
|--|--|
|  | Suggestions                                  |
|  | MURCHISON -                                  |
| 1  | Isolation to Innovation                      |
| 2  | Ancient Land, Animals and Astronomy          |
| 3  | Gateway to the Stars                         |
| 4  | Sky, Stars and the SKA                       |
| 5  | Gateway to the Galaxy                        |
| 6  | Listening from the Heart                     |
| 7  | Light Years Ahead                            |
| 8  | Looking Forwards, Looking Back               |
| 9  | Where our present and future custodians live |
| 10   | Welcome to our country                       |
| 11   | Astronomical                                 |
| 12   | Centre of the Universe                       |
| 13   | The home of the Outback and the SKA          |
| 14   | Observer of the Sky and beyond               |
| 15   | Observer of the Sky                          |
| 16   | Observer to the Stars and beyond             |
| 17   | Observer to the Stars                        |
| 18   | Red Dirt and Radio Quiet                     |
| 19   | Portal to the Universe                       |

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Minor costs involved with re-branding of promotional material

**Consultation:**

Community

**Recommendation:**

TBA

**Voting Requirements:**

Simple majority

Council established the method of judging the competition entries and carried out the judging.

**Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor Squires**

That Council goes back to the community with the two winning slogans which were: - 'Murchison - Isolation to Innovation' and 'Murchison - Red Dirt and Radio Quiet' and give the community a chance to choose whether they would like to change to one of the new slogans or remain with the existing one 'Murchison – the Shire with no Town'.

**Carried**

**For: 6**

**Against: 0**

**19. NOTICE OF MOTION**

Nil

**20. CEO ACTIVITY REPORT**

| <b>Date</b>                | <b>Activity</b>  |
|----------------------------|--|
| 20 <sup>th</sup> August    | Commenced at Murchison and had the great benefit of a week's hand over from the Acting CEO, Neil Warne, who gave me the history and current status on many projects.   |
| 21 <sup>st</sup> August    | Met with James Abbot and Jeff Arbon, CSIRO in the company of Dianne, DCEO, Brian, Works Supervisor and Councillor Squires. Discussed new road agreement for the Pindar-Beringarra Road and way forward for next stage of the project.  |
| 22 <sup>nd</sup> August    | Meeting with Kyle Waters – LGIS and Dianne, DCEO and Brian, Works Supervisor to go over the safety audit carried out earlier in the year and assess current position and action plan to progress the Shire.<br>7.30 pm – teleconference with Dianne, DCEO and Councillor's Broad, Foulkes-Taylor, Halleen and Seaman to discuss and determine list of collection points for Keros. |
| 24 <sup>th</sup> August    | Special meeting of Council to adopt the 2012/2013 budget.<br>Meeting with Vince Catania MLA<br>Meeting with Claude Morris and Keith Kirby of Horizon Power and Dianne, DCEO and Brian, Works Supervisor regarding the new power station being built to supply the SKA Pathfinder Project.  |
| 28 <sup>th</sup> August    | Caught up with Bernie Miller of Main Roads to discuss Ballinyoo Bridge – meeting to be held in Geraldton in a couple of week's time to discuss further.<br>10.00 AM attended the Murchison Museum Committee meeting regarding development of the Botanical Walk following the successful grant application.  |
| 29 <sup>th</sup> August    | Teleconference with Dirk Sellenger and Anne Finlay to discuss regional component of CLGF funding for 2012/2013. Included in this meeting for Council approval.   |
| 30 <sup>th</sup> August    | Had a meeting in Geraldton with Christine Smith, Relationship Manager of Westpac bank and arranged identification to allow signatories on Shire accounts to be updated.<br>Attended staff social club BBQ in the evening to say thank you and goodbye to Darryl Grey as it was his last freight trip.  |
| 4 <sup>th</sup> September  | Teleconference with Dianne, DCEO, and Kim Boulton regarding records management and his trip up to Murchison which is planned for 15 <sup>th</sup> – 24 <sup>th</sup> October   |
| 5 <sup>th</sup> September  | Meeting with Matt Kinder and Colin Stonehouse of Crosslands, and Dianne, DCEO, and Brian, Works Supervisor, re possible project to lay underground power cable from Three Springs to the Jack Hills mine site  |
| 6 <sup>th</sup> September  | Discussion with Mike Jack, St John's Geraldton in response to Neil's letter re assistance with patient transport vehicle. Discussed possibility of setting up Murchison as a sub branch of Mullewa St John's Centre. Will forward further info for consideration.  |
| 7 <sup>th</sup> September  | Teleconference with Travis Bate of Bird Cameron re Integrated Planning Process and getting things underway following non continuance of Regional Collaborative Group.<br>Sent sample of community survey to Travis for approval to get community consultation underway.  |
| 12 <sup>th</sup> September | Meeting of the Murchison Settlement Development Committee  |
| 13 <sup>th</sup> September | Attended Neighbours BBQ and Visit to MRO and ASKAP – marvellous opportunity with very interesting and informative tour of the facility.  |

**Recommendation:**

That the CEO's Activity Report be accepted.

**Voting Requirements:**

Simple majority

|   |                                     |                   |
|---|-------------------------------------|-------------------|
| <b>Council Decision:</b>                    |                                     |                   |
| <b>Moved: Councillor Seaman</b>             | <b>Seconded: Councillor Squires</b> |                   |
| That the CEO's Activity Report be accepted. |                                     |                   |
| <b>Carried</b>                              | <b>For: 6</b>                       | <b>Against: 0</b> |

**21. URGENT BUSINESS**

|   |                                     |                   |
|---|-------------------------------------|-------------------|
| <b>Council Decision:</b>                        |                                     |                   |
| <b>Moved: Councillor McTaggart</b>              | <b>Seconded: Councillor Squires</b> |                   |
| That Council deal with urgent items 21.1 – 21.6 |                                     |                   |
| <b>Carried</b>                                  | <b>For: 6</b>                       | <b>Against: 0</b> |

**21.1 Housing Rentals - Staff**

|                    |                                 |
|--------------------|---------------------------------|
| Urgent Business    | Item 21.1 – Housing Rentals     |
| File:              | 4.40                            |
| Author:            | Dianne Daniels                  |
| Interest Declared: | No interest to disclose         |
| Date:              | 19 <sup>th</sup> September 2012 |
| Attachments:       | N/A                             |

**Matter for Consideration:**

Amend Policy 7.2 Staff Housing to standardise rental charges for staff housing.

**Background:**

Prior to July 1, 2002, the Shire of Murchison paid rent to Homeswest for the eight units of housing built at the Settlement in the late 1980's and early 1990's. Based on a request to the Department of Housing in May 2002, the decision was made that as of 1 July, 2002 the Shire of Murchison would no longer be required to make any further rental payments to Homeswest.

A Joint Venture Agreement was signed between the Department and the Shire of Murchison for a term of 25 years. The terms of the Joint Venture require the Shire to accept full responsibility for the ongoing maintenance and upgrade of properties, all necessary insurance and the payment of all outgoing expenses. The Joint Venture also included a ninth unit of housing, the six bedroom property being constructed on Mulga Avenue at the time.

**Comment:**

Policy 7.2.7 *Rental Charges* reads 'charges for rental for Council properties will be as per the adopted schedule of fees and charges for that financial year.'

Over the last two years, rental charges for Council housing have been charged (or not) on an arbitrary basis rather than according to the above-referenced Policy, which has led to a situation where some employees are paying rent and others not.

**Statutory Environment:**

Nil

**Strategic Implications:**

Employee retention is one of the primary measures of the healthy and smooth functioning of an organisation and losing well-trained staff members can prove to be critical. An understanding of the fundamental motivators of employees is a crucial part of employee retention and there is no denying the fact that monetary aspects are big players in driving and retaining the employees, although money alone will not reduce the staff turnover ratio.

**Policy Implications:**

Amend Policy 7.2 Staff Housing

**Financial Implications:**

Removing rental charges will cost Council \$12,000 per annum, but may contribute to a reduction in staff turnover, which will reduce recruitment and training costs and add to the efficiency of the organisation.

**Consultation:**

CEO

**Recommendation:**

Amend Policy 7.2.7 *Rental Charges* to read ‘Council will provide housing to employees free of rental charge.

**Voting Requirements:**

Simple Majority

|  |                                     |                   |
|--|-------------------------------------|-------------------|
| <b>Council Decision:</b>   |                                     |                   |
| <b>Moved: Councillor McTaggart</b>   | <b>Seconded: Councillor Halleen</b> |                   |
| Amend Policy 7.2.7 <i>Rental Charges</i> to read ‘Council will provide housing to employees free of rental charge. |                                     |                   |
| <b>Carried:</b>  | <b>For: 6</b>                       | <b>Against: 0</b> |

**21.2 Nomination for Board of the MWDC**

|                    |   |
|--------------------|---|
| Urgent business    | Item 21.2 – MWDC Nomination for Board     |
| File:              | 4.48                                      |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 19 <sup>th</sup> September 2012           |
| Attachments:       | Nomination Form – MWDC                    |

**Matter for Consideration:**

Vacancies- Local Government Representatives on the Mid West Development Commission Board

**Background:**

Councillor Simon Broad, the Shire President, is currently a representative on the above board. His term is due to expire shortly as is that of Pauline Forrester and two positions will be available. Councillor Broad has been a representative since 2003 and is not able to nominate again having served the maximum term allowable.

**Comment:**

Having a Shire of Murchison representative on the Board has been very useful, especially in view of the ASKAP development and other major developments within the region including the Oakajee Port and Rail and Jack Hills and Sinosteel mines. It has enabled the Shire to participate in meetings that affect the whole of the region and be able to promote our opinions and concerns.

The MWDC board is now inviting nominations from the Local Governments within the mid West Development Commission Catchment area to fill these vacancies. Nominations need to be submitted by 5pm Friday 26<sup>th</sup> October 2012.

**Statutory Environment:**

Local Government Act 1995 s5.10 Committee members, appointment of

**Strategic Implications:**

To have representation on the MWDC board helps inform the Shire and allow participation in the strategic development of the Mid West Region which is an integral part of the strategic development of the Shire of Murchison.



**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Kylie Paine, MWDC

**Recommendation:**

TBA

**Voting Requirements:**

Simple Majority

*Councillor McTaggart nominated Councillor Foulkes-Taylor**Councillor Foulkes-Taylor accepted the Nomination**Councillor Seaman nominated herself**Councillor Halleen nominated himself**No other nominations were forthcoming***Council Decision:****Moved: Councillor Squires****Seconded: Councillor Halleen**

That Council encourage and support Councillor Foulkes-Taylor, Councillor Seaman and Councillor Halleen in their nominations as Local Government Representatives on the Mid West Development Commission Board.

**Carried****For: 6****Against: 0****21.3 Patient Transport Vehicle**

|                    |   |
|--------------------|---|
| Urgent Business    | Item 21.3 – Patient Transport Vehicle     |
| File:              |   |
| Author:            | Jenny Goodbourn – Chief Executive Officer |
| Interest Declared: | No interest to disclose                   |
| Date:              | 19 <sup>th</sup> September 2012           |
| Attachments:       | Ambulance Service Sub Branch              |

**Matter for Consideration:**

Response from St John Ambulance regarding Patient Transport Vehicle request.

**Background:**

The former Acting CEO, Mr Neil Warne, sent a letter to the St John Ambulance to see if they would be able to assist us with a replacement vehicle as our current one is very old and past its' best.

**Comment:**

Michael Jack from the Geraldton branch called me on the 6<sup>th</sup> September and discussed the options available. He was very keen that we looked at forming as a sub branch of the Mullewa St John Ambulance. In that way Mullewa could source a third ambulance that would be garaged here in the settlement. This would mean that we would come under the full St John Ambulance umbrella and the ambulance would be re-stocked via Mullewa and all volunteers and patients would be covered by their insurance. However this would require a minimum of 2 people who would be willing to train as ambulance officers and 2 as drivers. The training to qualify as an officer is 4 weekends and for a driver is 1 weekend, however if we got 6 or more volunteers they would most probably be able to come to the settlement and carry out the training here. A detailed email from Michael is attached to this item.

Alternatively ambulances no longer being used by St John Ambulance, fairly late model Mercedes, are auctioned at Perth when they are decommissioned. The Shire could apply for one of these and Mike was fairly confident that he could get one of these donated to the Shire. The only cost would be around \$2,000 to pay for all the branding to be removed and the cost of getting it to the settlement.

The 'ex ambulance' then would of course fall totally under the Shire's budget to maintain/stock and repair as with the current vehicle.

**Statutory Environment:**

Nil

**Strategic Implications:**

Provision of initial emergency response falls under the responsibility of the Shire and the remoteness means that the availability of a reliable vehicle in such circumstances can make a big difference to the outcome of an incident.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

TBA

**Voting Requirements:**

Simple Majority

Council discussed the matter and felt that whilst a sub branch of the Mullewa St John's would be ideal, the ongoing commitment required from members of staff and the community to undertake the training and be available as ambulance officers and drivers might make the situation unworkable.

**Council Decision:****Moved: Councillor Halleen****Seconded: Councillor Squires**

- 1) That Council follow up on the option to secure a decommissioned ambulance and turn this into a patient transport vehicle to replace the existing vehicle.
- 2) That the CEO investigate availability and cost of First Aid training courses for Shire employees with the view to training being held in the settlement if possible so that other community members that wish to can undertake the training at the same time.

**Carried****For: 6****Against: 0****21.4 Restricted Burning Period**

*Councillor Halleen left the meeting at 4:26 pm*

File:

Author: Jenny Goodbourn – Chief Executive Officer

Interest Declared: No interest to disclose

Date: 20<sup>th</sup> September 2012

Attachments: Nil

**Matter for Consideration:**

Setting of dates for restricted and prohibited burning within the Shire of Murchison.

**Background:**

Every year Council can set the dates for restricted and/or prohibited burning times within the shire, and this then has to be gazetted. Once the dates have been gazetted this does not have to be done every year unless the dates are changed.

**Comment:**

There is still a high fuel load within the Shire following the high vegetation growth over the past couple of years and there is a serious bush fire risk again this year. It is therefore recommended that the Shire impose

a restricted burning period from the 1<sup>st</sup> October to the 31<sup>st</sup> October and a prohibited burning period from the 1<sup>st</sup> November to the 31<sup>st</sup> March.

**Statutory Environment:**

Bush Fires Act – 1954 s.18 (5) (a) (i) and (ii) provides council with authority to proclaim a Restricted Burning period if it considers that there is a serious danger of bush fires due to adverse conditions.

**Strategic Implications:**

Community Safety is a strategic priority.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Jim McNamara - FESA

**Recommendation:**

That Council impose a restricted burning period from the 1<sup>st</sup> October to the 31<sup>st</sup> October and a prohibited burning period from the 1<sup>st</sup> November to the 31<sup>st</sup> March.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Squires**

**Seconded: Councillor Seaman**

That Council impose a restricted burning period from the 1<sup>st</sup> October to the 31<sup>st</sup> October and a prohibited burning period from the 1<sup>st</sup> November to the 31<sup>st</sup> March.

**Carried**

**For: 5**

**Against: 0**

*Councillor Halleen returned to the meeting at 4:28 pm*

**Item 21.5 has been dealt with previously refer page 12**

**21.6 Ballinyoo Bridge**

Council discussed whether there had been any further contact from Main Roads regarding the business case proposal that they had said they would prepare for us in connection with the funding from the MWIP and CLGF Royalties for Regions programs. The business case was supposed to have been available by the end of May.

The CEO advised that nothing had actually been received and that there had been a teleconference planned for the afternoon of September 20<sup>th</sup> which unfortunately had to be cancelled due to circumstances beyond their control.

This business case is now becoming urgent to enable grant funding applications to be completed.

**Voting Requirements:**

Simple Majority.

**Council Decision:**

**Moved: Councillor Squires**

**Seconded: Councillor Seaman**

That Council send a letter to Main Roads saying that we need the business case as promised so that the grant funding applications can be completed and to ensure that we don't lose any of the grant monies promised to the project.

**Carried**

**For: 6**

**Against: 0**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

|   |                                     |                   |
|---|-------------------------------------|-------------------|
| <b>Council Decision:</b>                          |                                     |                   |
| <b>Moved: Councillor Seaman</b>                   | <b>Seconded: Councillor Halleen</b> |                   |
| That Council move behind closed doors at 4:41 pm. |                                     |                   |
| <b>Carried</b>                                    | <b>For: 6</b>                       | <b>Against: 0</b> |

*Council discussion behind closed doors.*

|  |                                     |                   |
|--|-------------------------------------|-------------------|
| <b>Council Decision:</b>                                   |                                     |                   |
| <b>Moved: Councillor Foulkes-Taylor</b>                    | <b>Seconded: Councillor Halleen</b> |                   |
| That Council move out from behind closed doors at 5:01 pm. |                                     |                   |
| <b>Carried</b>   | <b>For: 6</b>                       | <b>Against: 0</b> |

**23. MEETING CLOSURE**

There being no further business the Shire President declared the meeting closed at 5:02pm.

These Minutes were confirmed at the Council meeting held on 19<sup>th</sup> October 2012.

Signed.....Presiding Officer