



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **17th May 2013**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Leave of absence granted to Cr Mark Halleen

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried/Lost	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Friday 21st June 2013.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 19th April 2013

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 19th April 2013 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Action
1.	CEO Residence	Decorative front fence – need input from new CEO	Ongoing – Design pending
2.	Improve shade house south of Road House	Per MSDC meeting and September Council meeting. Changed per November 2012 meeting	RLCIP funding changed – further input required re shade house
3.	Concrete front of motel units	Budgeted item	Not yet actioned
4.	Provision for open fires at Caravan Park	Investigate – get quotes	Not yet actioned
5.	Replacement Patient Transport Vehicle	Tenders called for disposal of old vehicle.	See item today's meeting
6.	Bitumen and Sealing works Carnarvon-Mullewa Road	Work commenced 3 rd April. 17.5kms of new seal completed. Re-seal and repairs completed	Completed
7.	Stripping of Road south of settlement	Repair work carried out at time of seal.	Completed
8.	Classification of Pindar Beringarra Road	Pindar – Beringarra ongoing.	Further letter sent.
9.	Nookawarra Airstrip	Meeting with the Tomkins held 11 th March	Legal advice received. Letter sent to Tomkins with proposal
10.	Advisory Committee – SKA site access road	Reply received from Minister's office. Discussion with Dept. of Commerce. Awaiting decision as to which portfolio it will be under in new government.	SOM to be included in DG's group. Separate committee not needed
11.	Community Centre Kitchen	Install Lockable Storage Area	Materials ordered, contractor required
12.	Rates on Boolardy Station now that it is owned by CSIRO	Response received from PLB.	Letter sent to CSIRO regarding ex-gratia payment. Awaiting reply
13.	Review of the committees of council	Establish terms of reference and roles of councils committees.	CEO working on details for presentation to council as soon as completed
14.	Dust Suppression	Costing prepared – submitted to CSIRO	Awaiting CSIRO response
15.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Letter sent to Neil Arbutnot, Director Community Infrastructure. He has acknowledged letter	Awaiting response – followed up.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

Plant Item	Year	Rego	HOURS					Operating Costs	
			1 July 2012	Start Hours km	End Hours km	Month	YTD	Plant	Fuel
Cat Grader 12H	2005	MU 141	8405	9599	9706	107	1031	28781.64	20532.04
Cat Grader 12M	2008	MU 51	4488	5522	5588	66	1100	33361.82	17497.57
Volvo Loader	2006	MU 65	4276	5183.8	5274.3	90.5	998.3	25833.20	18141.87
Komatsu Dozer	1997		7820	8034	8075	41	255	34252.24	5613.82
Cat Vibe Roller	2005	MU 177	564	1248	1320	72	756	17011.35	12233.43
JD Grader	2011	MU 121	1390.5	2590	2740.9	150.9	1350.4	11207.66	31030.37
Bomag Roller	2012		324	859.6	1045	185.4	721	5676.98	5353.94
Cat 938G Loader	2004	MU 193	3196	3928	3937	9	741	8246.77	9341.64
Kenworth Prime Mover	2004	MU 000	New	550	2545	1995	2545		1971.87
Iveco P/Mover	2003	1AGW988	248103	265646	266544	898	18441	13654.53	16685.76
Nissan UD	2009	000 MU	113179	136377	138231	1854	25052	29659.59	17080.54
Iveco Tipper	2004	MU 00	157625	157796	157806	10	181	20767.16	8170.96

Generator 2-110kva	2011		2328.8	6366.8	6372	5.2	4043.2	1011.70	120008
Generator 1-110kva	2011		3096.1	5680.0	6371	691	3274.9		
Maintenance Gen			New	83	250	167	250	1503.08	**
Construction Gen			6351.1	9529	10450	921	4098.9	1026.39	**
Kubota 6kva Gen	2012		New	1320.2	1548	227.8	1548		**

Mitsubishi Canter	2011	01 MU	50905	72400	75379	2979	24474	3079.34	7604.21
Mitsubishi Canter	2004	MU 140	131890	151797	154948	3151	23058	5141.77	5696.30
Toyota Prado	2012	MU 0	New	3552	4429	877	4429	632.73	352.87
Great Wall	2012	MU167	New	6831	9407	2576	9407	568.20	1075.48
Isuzu DMAX	2009	MU 300	124013	142408	146190	3782	22177	3747.80	3993.98
Toyota Hilux	2011	MU 1018	49735	83037	84974	1937	35239	5328.96	5353.23
Isuzu T/Top	2005	MU1002	94910	105997	110548	4551	15638	8631.67	4047.62
Toyota Patient trf	1986	MU 1017	21100	21188	21188	88	88	1275.60	72
Side Tipper	2001	MU 2010	New mtr	21471	22258	787	22258	3020.31	-
Side Tipper – Evertran	2009	MU 662	46913	63311	63682	371	16769	9490.27	-
Tri-Axle Low Loader	2008	MU 663	New mtr	1074	3203	2129	3203	28336.83	-
No. 2 float	2001	MU 2004	15227	-	24582		9355	2384.37	-
30000lt Water Tank	2005	MU 2024	12582	23981	26029	2048	13447	3749.52	
Dog Fuel Trailer	1993	MU 658		No meter				2176.29	-
Dog Fuel Trailer	1972	MU 2005		No meter					-
Dolly 1-Red	2001	MU 2003	12511	23700	24567	867	12056	1478.19	-
Dolly 2-Black	2000	MU 2009		New meter				1721.73	-
New Holland Ford Tractor	2006	MU 380	1452	1571.8	1581	9.2	129	511.77	453.13
Forklift			11700.1	11803.5	11810	6.5	109.9	183.12	256.87
Caravans								7463.74	-
Various small plant									4942.29
JD Ride on Mower			136	264.6	280	15.4	144		**
Mercedes Patient Transfer	2004		95805	96459	96461	2	656	20.00	

** Fuel costings to various small plant total.

13.2 Works Report – Works Supervisor

Sharon and I had a great time in Tasmania and it is good to return home to the settlement and back to work refreshed after our holiday.

Construction Crew

While on holidays in April the construction crew with the assistance of the maintenance crew worked on the prime seal/resealing on the Carnarvon/Mullewa road.

To save on some costing we (the shire crew) ran the traffic control and traffic management. RNR hired from the shire (with shire operators) 2 loaders, a rubber tyre roller and prime mover. The two sealing jobs were completed on the 18th April 2013. Our crew then finished off the drains and tidied up with guide posts and signs.

Construction crew then went back onto the Meeberrie/Wooleen road gravel sheeting. With the hold up of the clearing permit I have stopped work on this section and they are now moving on up to the next job on the works program – Beringarra/Pindar road, realignment and gravel sheeting. We will be starting at the boundary grid of Beringarra-Nookawarra and heading north for 3km this will straighten up approaches to the grid from the north plus the approach to the small creek crossing.

The Crew will camp at the work site. Water for road works is located 5km north of work area at Sharp's Mill where a new bore was put in by Rossco on the 17th April 2013.

I would like to thank Simon Broad for giving me a hand on Wednesday 8th May pegging and realigning this section for road works (it helps a lot to have local knowledge).

On the 13th May the crew will move plant and camp up to work site (Beringarra) and then return back home to Settlement for Work Force Planning meeting on the 14th.

The Work Force Planning meeting will be from 10am to 12 noon and then crew will travel up to Beringarra where they will be camping. I will be going up for 3 days to get the job started with clearing of new alignment and road works, pits and water source.

Maintenance crew

With the sealing program on John and Glen gave a hand with traffic management and road works.

Once the sealing of the Carnarvon/Mullewa road finished the crew moved onto the Beringarra-Pindar road.

With the changeover of fuel tanks the crew started maintenance grading from Cockney Bill and headed south travelling home (back to the Settlement) at night and filling up fuel from depot for the day's work (no fuel to run gen set or plant as old tank taken off and new tank yet to be put on trailer).

13th May with new tanks on John and Glen are off down to Yuin to set up camp and will start from south boundary and head north to meet up where they finished then head up and camp at Boolardy. From here they will continue with a full grade of the Beringarra/Pindar road.

Fuel tanks

The new fuel tanks arrived at the depot on Friday 1st May.

The 62,000ltr tank is set up next to Depot shed on the west side and only required a 3 pin power cord to operate pump. At a later date we will set up a water tap to wash hands (this is so we can keep the fuel sheets a bit cleaner when filling out for the girls in the office).

The new 9,000ltr tank for maintenance crew had to be put on the construction crew old trailer as it was too big for 1 trailer with all their gear (Genset, water tank, spare tyres, oils, blades etc). See attachment.

New 12,000ltr construction tank is on the 45ft semi-trailer. This trailer will carry all of their equipment – 13kva gen set, oils, blades, sub, 6kva gen set, spare tyres. I have ordered a 6,800ltr water tank for water supply to camp. This will go on the front of the trailer. See attachment.

Contractor

A contract maintenance grader and operator supplied by THEM (Transport-Haulage-Earthworks-Mechanical) has been put onto the Carnarvon/Mullewa road from the Settlement heading north. This is to catch up on road maintenance as our maintenance team were held up assisting with sealing and the lost time with changing of the fuel tanker plus we have a bit of wet ground around.

Power House

The earthworks around the power house to help reduce the noise has now been completed and only remains now for Trevor and Leanne to plant a few shrubs etc.

ROADS GRADED 8th APRIL – 13th MAY 2013

Name	Length of Road	SLK Graded this month	Heavy-Road Maintenance Repairs Loader--truck	Comments
Beringarra /Pindar	319.80km	65km		From Cockney Bill south
Erong	63.12km			
Beringarra/Byro	90.89km	1km		Patch grade
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/ Yallalong	36.18km			
M ^c Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km	2km		Patch grade
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km	3km		
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	53km	Gravel sheeting 1km	Drains, Batters
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total roads graded this month – 124km

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
That the Work’s Supervisor’s report be accepted.		
Carried/Lost	For:	Against:

13.3 EHO Report – Environmental Health Officer

Shire of Murchison

ACTION SHEET

Council’s Environmental Health Officer – Philip Swain

Date: 29 April – 1 May 2013

Next visit proposed 17-19 September 2013

Date	Subject	Action Taken
29/4/2013	Building Compliance issues	<p>Reviewed existing delegations and previous Act Report submitted to Council. The Building Act 2011 and Regulations contain references in the schedules relating to permits with mean that permits for construction and demolition are not required in the Shire. I have queried this with the Building Commission and they have confirmed the same. I recommend that consideration be given to amendment of the existing delegations to reflect this. There are other matters under the Building legislation that may require Shire intervention and some delegations for these are relevant</p> <p>Action : EHO to provide further information on appropriate delegations to CEO</p>
29/4/2013	Site Visit Proposed Refuse Site	<p>Discussed on site with Jenny & Brian the proposal to relocate the settlement refuse site on Reserve 34206 to the north east corner of the reserve. I am of the view that a new reserve should be surveyed and created for this purpose as the reserve purposes do not identify “waste disposal” or “municipal purposes” as approved land uses. The historical site should also be surveyed and identified within the existing Reserve 34206 as there are likely to be long term implications for this land such as potential contamination. The site can be licensed in accordance with EP Regulations but I have been unable to confirm all the application requirements at this stage.</p> <p>Action: Brian to map existing and proposed sites and forward to EHO to commence application process with DEC for site approval.</p>
29/4/2013	RV Dump Point Proposal	<p>I have queried the disposal requirements with the Department of Health and these units can not be approved on septic installation due to the chemical additives in the sullage. The point will need to be installed with a holding tank and alarm system to enable pump out and disposal at the landfill site.</p> <p>Action: EHO to confirm installation requirements and</p>

Shire of Murchison

		application procedure for dump point.
29/4/2013	Settlement Swimming Pool	I have clarified that by definition the pool is not a public pool and therefore does not require full compliance with the Health (Aquatic Facilities) Regulations 2007. That said the fences must be compliant and with various families using the pool I would recommend that Council consider the installation of a continuous monitoring and chlorination system such as a Chemigem or similar.
30/4/2013	Sportsmans Club Inspection	I have inspected this facility and have provided an attached report with maintenance and other items for your information. Action: CEO to determine maintenance and alterations as appropriate.
30/4/2013	Caravan Park Inspection	I have inspected this facility and have provided an attached report with maintenance and other items for your information. The fire hose reel issue should be given priority pending the start of the tourism season. I also recommend the installation of another fire extinguisher at the far end of the Park and possibly moving the existing units to the houses, as discussed, and installing larger dry chemical units at the Park. The far end of the park (last 4 bays) exceed the distance requirement to shower/toilets of 90m however I don't think this is a major issue, as many new vans have individual ablutions. The other key noncompliance is the laundry facility, which Council is in the process of resolving. Please note that a slop-hopper should be available as part of the existing ablutions and if not present included in the laundry project. I have attached the laundry requirements to this report for your information. Action: CEO to determine maintenance and alterations as appropriate. EHO to arrange issue of Caravan Park Licence
30/4/2013	Water Supply	I have examined the results of the water sample taken in November 2012. I believe it is appropriate that signage be posted in locations around the settlement recommending that the water not be used for baby formula etc due to nitrates. Action: EHO to draft appropriate signage wording, CEO to arrange signage & information for residents and travellers.
30/4/2013 & 1/5/2013	Food Business Inspection -	I have asked the proprietors to submit their notification under the Food Act, the document for which, I have supplied and they have completed. I have inspected this facility and

Shire of Murchison

	Roadhouse	<p>have provided an attached report with maintenance and other items for your information. The operation is generally good with a few minor matters needing attention. I have issued a Food Business Registration to Debra Stewart for the business.</p> <p>The main items of structural noncompliance are the broken tiling and brickwork chasing behind the deep fryers and under both hand basins. These require filling and retiling. There is no full height tiling in the kitchen, which should have been a requirement when the plans were approved. I don't believe a failure to remediate this jeopardises food safety but if there is an opportunity to continue the tiling up to the ceiling in the kitchen at anytime in the future it should be done.</p> <p>Other matters need to be addressed by the proprietors and responsibility for the pest control of the food areas needs to be clarified.</p>
30/4/2013 & 1/5/2013	Mosquito breeding within Settlement	<p>As discussed the main source of mosquito breeding I believe are the septic systems throughout the community. I have inspected the tanks and drains and vent pipes at several houses and there are a number with exposed inspection openings and there are vent pipes on a number of buildings with no flywire in the vent. As discussed, plugging the inspection openings and replacing mosquito proof cowls on vent pipes through out the community would go some way to reducing local breeding and adult mosquito numbers. If any other breeding sites are identified it would always be best to treat these at the larval stage. If you find these please contact me and I will liaise with Brian to purchase some suitable larvicide for treating stagnant water areas etc</p> <p>Action: Brian to reseal tanks and drains where exposed and ensure vent pipe cowls throughout the community are mosquito proof.</p>
1/5/2013	DoCEP Reporting	<p>I have advised DoCEP that there should be no requirement for the Shire to report permit activity monthly and will advise in relation to any feedback</p> <p>Action – Nil at this stage</p>

Recommendation:

That the Environmental Health Officer's report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements 30 April 2013

File:	
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 May 2013
Attachments:	Financial Activity Statements for 10 months to 30 April 2013 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

Matter for Consideration:

Council to consider adopting the monthly financial statements for the period ending 30 April 2013.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

Summary of Financial Results to April 30 2013:

The Current Position at 30 April 2013 is a surplus of \$1,771,054 which is up on YTD Budget by \$394,500 as summarised below:

Opening Funding Surplus	0
Less Operating Revenues down	-60,710
Add Operating Expenditure down	398,454
Add Funding Balance Adjustment	36,659
Less Capital Revenue down	-1,322,726
Add Capital Expenditure down	1,274,598
Add Rate Revenue up	68,225

As mentioned in March, the 2012-13 Budget Review adopted at the March 2013 Council Meeting is included in the April financials.

Refer to Notes 9, 12 and 14 in the Financial Report for comments and explanations on variances.

Referring to the graphs at Note 2 (pages 9 and 10/42), Operating Expenditure and Revenue are both slightly under budget, with Capital Expenditure well under budget as final costs for the seal program were being reviewed to ensure their accuracy. The final costs will appear in the May Financial Statement with the cost over-run sitting at \$175,620, plus the Engineer's fee. The prediction in March was that the cost over-run would sit at around 5%, but it will be between 8-10% due to operational decisions taken during sealing, such as increasing the application rate of the bitumen, widening the flood ways and lengthening tapers. Once we receive the final invoice relating to this project, we will be able to recommend several areas in which we can cut costs for this financial year to maintain the balanced budget.

Capital Revenue is well down as the CLGF 12-13 Individual Funding has been varied from Caravan Park Laundry/Dump Point/Mini Interpretive Centre/Ballynoo Bridge Scale Model to Caravan Park Laundry/Dump Point/Extra Park Accommodation/Bowling Green Rinks and the Business Case for the CLGF 12-13 Regional funding for the replacement of the Ballynoo Bridge is still being reviewed.

Rates collection is sitting at 79% collected as against 72% at 30 June 2013, so a reasonable improvement with still two months to go to improve the arrears situation even further. Several Debt Management Services have been contacted to establish cost of service and historical success rates and a decision will be made regarding which company to use once all the information is on hand.

Plant & Equipment Assets purchased in April were materials for the lock-up store in the Community Centre kitchen, a tool box for the Mechanic's Isuzu and the three fuel storage tanks, details of which have been highlighted by the Works Supervisor in his report. The three 'seaside shelters' purchased in March have been erected and final concreting of posts will be undertaken this week.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare "such other financial reports" as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 30 April 2013, as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14th April 2013
Attachments:	EFT & Cheque Details for April 2013

Matter for Consideration:

Authorisation of accounts paid during the month of April 2013.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of April as per attached schedule.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council's Municipal Account

Consultation:

None

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$1,006,659.12 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Differential Rates

File:	2.4 Budget
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	09/05/2013
Attachments:	N/A

Matter for Consideration:

Council to consider the imposition of differential rates for the 2013-14 Budget.

Background:

Historically, the Shire of Murchison has imposed differential rates on the basis of whether the land is used for pastoral purposes, mineral exploration or mining and a minimum rate is set separately on each differential rating category. Council believes that this is more equitable than a flat general rate, drawing more revenue from those enterprises that may cause de-generation of infrastructure through higher usage.

Comment:

In the preparation of the 2013-14 Budget, we have seen no cause to move away from differential rating, as it returns a reasonable financial contribution to Council on an equitable basis. We consider that it is reasonable to increase the rate in the dollar for each category and the minimum rate based on the 6401.0 Consumer Price Index increase of 2.5% for the year from March Quarter 2012 to March Quarter 2013.

If Council decides to rate on a differential basis in 2013-14, local public notice is required to be given of its intention to do so, giving details of each rate or minimum payment and inviting submissions within 21 days of the notice.

Any submissions received will be considered at the June 2013 Ordinary Council Meeting, before making the final decision regarding the imposition of the rate or minimum payment, with or without modification.

This year, as last year, the differential rate for mining will be more than twice the lowest differential rate and Ministerial approval will be required before the rates can be imposed.

Statutory Environment:

Section 6.33 of the Local Government Act 1995 allows a local government to impose differential general rates according to the purpose for which the land is zoned, the purpose for which the land is held or used, whether or not the land is vacant or any other characteristic as prescribed by the Regulations.

In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential rate which is more than twice the lowest differential rate imposed by it.

Section 6.35 (6) of the Local Government Act allows a local government to impose a minimum rate separately to each differential rating category where a differential general rate is imposed.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Differential rating allows council to improve the rate base and offers all rate payers the opportunity to make an equitable contribution to the maintenance of infrastructure assets.

Consultation:

Chief Executive Officer

Recommendation:

That Council introduces differential rates and sets minimum rates in the 2013-14 year as per the following table:

RATE TYPE	RATE IN \$ 2012-13	Increase \$ (2.5%)	Rate in \$ 2013-14	No of Props	Budget Rate Revenue \$
Differential Rate UV					
Pastoral	0.024802	0.000620	0.025422	28	54,500
Mining	0.265600	0.006640	0.272240	5	139,487
Exploration/Prospecting	0.089481	0.002237	0.091718	91	92,966
Minimum Rates					
Pastoral	243	6	249	5	1,245
Mining	366	9	375	0	0
Exploration/Prospecting	366	9	375	33	12,380
Totals					300,577

(The Total is based on information at hand when preparing the report and the number of properties and their values may vary slightly if a new schedule is received from Landgate prior to preparing the Budget.)

Payment of rates charges may be made in a single payment or by four instalments at dates to be set once the budget has been adopted.

An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.

The ESL Levy and interest will be charged in accordance with instructions from DFES.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Tender for disposal of Surplus Equipment – Old Patient Transfer Vehicle

File:	4.53
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 th May 2013
Attachments:	

Matter for Consideration:

Tenders received in connection with disposal of surplus equipment – old patient transfer vehicle.

Background:

Following the acquisition of a new patient transfer vehicle in March council decided to call for tenders to dispose of the previous vehicle.

Comment:

The tender was advertised on 5th April 2013 in the Geraldton Guardian and locally around the community. Tenders closed on 3rd May 2013. During the tender period several people travelled to inspect and test drive the vehicle.

At the close of advertising seven tenders had been received, details are as follows:-

Name	Amount
Elissa Baillie	\$4,200
Gregory Stubbs	\$2,371
Daryl Baillie	\$5,555
Dai Thomas	\$2,000
Keith Evans	\$4,250
Trevor Barndon	\$1,800
Jeffrey Ahern	\$2,000

Statutory Environment:

S3.58 Local Government Act 1995

Strategic Implications:

Nil.

Policy Implications:

Nil

Financial Implications:

Income from disposal of the old vehicle was part of councils' consideration when budgeting for the replacement.

Consultation:

Nil

Recommendation:

That the tender from Daryl Baillie for an amount of \$5,555 be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.2 Request to Demolish old Asbestos Buildings at Boolardy

File:	14.11
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 th May 2013
Attachments:	Property Details

Matter for Consideration:

Request for shire support of application to demolish two old asbestos houses on Boolardy.

Background:

Boolardy Station and outbuildings are Heritage listed and included in the State Heritage Register.

Comment:

CSIRO have contacted the shire regarding their intention to demolish two old asbestos cottages at Boolardy:-

We are in the preliminary planning stages of removing two asbestos buildings at Boolardy Station. They are the Roo Shooters Cottage and the Cooks House.

Both buildings are heritage listed and to assist in the request to the WA State Heritage Office for their safe demolition, CSIRO is seeking a memo of support from the Shire of Murchison.

Both buildings are considered to have significant amounts of medium and low risk asbestos throughout and the Cooks House is considered structurally unsafe. Attached are copies of the CSIRO Asbestos Registers for these buildings highlighting the extent of the asbestos affected areas.

Please let me know if you would like me to present this information in an Agenda Item format for the next council meeting or if you require any further information.

Many thanks,
Jeff Arbon

Both of the houses appear to be in a very poor state of repair and whilst old, are not part of the original stone buildings of the station homestead.

Statutory Environment:

Nil

Strategic Implications:

Nil.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That council issues a letter to CSIRO saying that it has no objection to the application to demolish the old Roo Shooters Cottage and Cook’s Cottage at Boolardy.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.3 Request to Build a Patio – 12A Kurara Way

File:	9.1
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 th May 2013
Attachments:	Patio

Matter for Consideration:

Addition of a patio to 12A Kurara Way.

Background:

The verandah at 12A Kurara Way is very small and there is not much undercover area for entertaining.

Comment:

The current tenants of 12A Kurara Way, Barry & Peta Panting, have approached the shire to ask if they can build a patio next to the existing car port. There are sufficient second hand and offcuts of colorbond at the shire depot to provide the materials and they are happy to build the patio themselves if the application is approved. The colorbond would be painted to ensure it looks new and doesn't detract from the overall appearance of the property.

Statutory Environment:

Nil

Strategic Implications:

Nil.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the shire approves the application for a patio to be built at 12A Kurara Way.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.4 Consideration of the Strategic Community Plan

File:	9.1
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 th May 2013
Attachments:	Strategic Community Plan Draft 2

Matter for Consideration:

Consideration of the Strategic Community Plan for adoption by Council.

Background:

As part of the Integrated Planning Process council engaged RSM Bird Cameron to prepare our Strategic Community Plan and other required reports. Community consultation was carried out by way of a survey and a community consultation day. Following from this council held a workshop with Travis Bate to collate the responses and develop the basis of the Strategic Community Plan.

Comment:

The Draft Strategic Community Plan has been developed and is now presented for council's comments and/or adoption. The plan is being developed in conjunction with the Asset Management Plan, Long Term Financial Plan, Workforce Plan and Corporate Business Plan and forms part of the required Integrated Planning and Reporting Framework introduced by the Department of Local Government.

This framework has to be developed by 30th June 2013 as budget preparations and annual reports have to reflect the new criteria with effect from 1st July 2013.

The Plan has been developed over the four main categories of Economic, Environmental, Social and Civic Leadership and forms the basis of our long term vision for the shire.

Statutory Environment:

Integrated Planning and Reporting Standards as set by the Department of Local Government.

Strategic Implications:

The Strategic Community Plan is an integral part of the Integrated Planning Process which has to be developed by all local governments within WA.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the shire adopts the Strategic Community Plan.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18. ADMINISTRATION

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
16 th April	Meeting with Nigel Goode, Greenfields. Conducted road inspection of new seal and repair works with him to discuss results. Watched Geofabric Seal to south of settlement
17 th April	Spent morning at conclusion of seal works – approx 4kms north of Ballinyoo Bridge. Checked patching work on low level crossing.
25 th April	Attended ANZAC day service at settlement
29 th April	Visit from Tanya Henkel – Regional Heritage Advisory Service. Went over Murchison Heritage issues, including Municipal Inventory of Heritage Places. As of July this service is being discontinued and will up to shire to engage heritage advisors as required.
29 th April	First visit from Phil Swain, EHO. Discussed outstanding issue at Murchison including new tip, mosquito control, installation of Ezy Dump etc. EHO report included in Agenda
30 th April	Teleconference regarding Town Planning Scheme and Strategy presented by Geraldton Independent Planners and advice received from Department of Planning
1 st May	New fuel tanks arrived at 11:30am.
7 th May	Attended Roman II mentoring session with Michael Keene and Maurice Sheehan of Greenfields along with Dianne Daniels and Brian Wundenberg. Worked through place of Roman II in integrated asset management plan and reviewed data in Roman I for upload to new system
8 th May	Attended LEMC meeting held at Shire of Murchison

9 th May	Teleconference with Civic Legal re roadhouse sublease.
13-14 th May	Worked with Carpe Diem on Workforce Planning Development

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE