



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **20 September 2013**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Friday the 18th October. This meeting is to be held at the Pia Wadjarri Remote Community School.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Item 22.1 – Consideration of a matter affecting an employee LGA s.5.23 (2) (a).

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees;

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 16th August 2013

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 16th August 2013 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Urbis will be attending the shire meeting to do a workshop on the Local Planning Scheme and Local Planning Strategy development.

11. ACTION LIST

No	Item	Action	Action
1.	CEO Residence	Decorative front fence – need input from new CEO	Ongoing – Design pending
2.	Improve shade house south of Road House	CAG meeting held 31 st August – item today suggests removal of shade house to allow for a larger diesel tank for the roadhouse.	See Item today
3.	Classification of Pindar Beringarra Road	Pindar – Beringarra ongoing.	Programme of works to be established
4.	Community Centre Kitchen	Install Lockable Storage Area	Area installed – just requires painting & final touches.
5.	Dust Suppression and ongoing road agreement issues	Spoke with James Abbot re proposed 13/14 programme of works. Full details of costings sent 3/9/2013.	Awaiting response to proposed works. Will follow up if no reply by 30/9
6.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Letter received from Ken Diehm 12th September proposing meeting. CEO has replied suggesting that we meet at the border so that they can actually see the road and what we are talking about.	Awaiting confirmation of date for meeting
7.	Establishment of Working Group for Accident Prevention	Following annual Electors Meeting – community wish to set up accident prevention group to help work towards road safety and reduced RTA's.	Email regarding establishing group sent to the community on 29 th August. So far only 1 person has responded.
8.	Litter initiatives	Following annual Electors meeting' – community push to improve litter situation. Set up initiative with Pia to coincide with council visit.	October Council Meeting to be held out at Pia – discussed with Liz – suggest we announce competition when there – anti litter posters – best to be turned into local signs.
9.	Pindar Progress Association	CEO wrote a letter of support to PPA and asked to be informed of the next meeting date.	PPA have replied with thanks and will advise when the next meeting date is known.
10.	Beringarra-Cue Road Train Permit Termination	Nigel from Greenfields did the road inspection on the 20 th August.	Awaiting findings of report to progress the matter with Crosslands.
11.	Wild Dog Working Group	Initial meeting being arranged. Most probably during the week 23-27 th September	Report back to October meeting.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

Cr Foulkes-Taylor declare an interest in Item 18.1
 Cr Foulkes-Taylor declare an interest in Item 18.2
 The CEO declares an interest in Item 22.1

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

August	Year	Rego	1 July '13	Hours				YTD	
				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '13	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	10185	10333	148	337	2507.33	6244.87
Cat Grader 12M P.03	2008	MU 51	5844	6025	6201	176	357	2504.25	6993.39
Volvo Loader P.27	2006	MU 65	5420	5534	5621	87	201	283.26	3344.10
Komatsu Dozer P.11	1997		8208	8288	8372	84	164	7486.55	5142.48
Cat Vibe Roller P.16	2005	MU 177	1509	1591	1660	69	151	422.50	3233.85
JD Grader P.01	2011	MU 121	3040	3235	3375	140	335	776.03	9338.49
Bomag Roller P.43	2012	1DVH736	1097	1140	1175	35	78	688.30	1453.94
Cat 938G Loader P.41	2004	MU 193	4078	4135	4167	32	89	3523.84	1809.40
Kenworth P/Mover P.61	2004	MU 000	7174	9724	11350	1626	4176	2362.98	5179.16
Iveco P/Mover P.09	2003	1AGW988	267205	269746	270618	872	3413	0	2726.32
Nissan UD P.07	2009	000 MU	141649	144006	148238	4232	6589	3758.08	5851.01
Iveco Tipper Conv P.10	2004	MU 00	157865	157865	not working		0	603.12	4404.67
Generator 1-110kva	2011		7315	7593	8288.6	695.6	973.6	610.40	11505.72
Generator 2-110kva	2011		6897	7366	7368.9	2.9	471.9		
Maintenance Gen P.33	2013		658	1255	1487	232	829	597.71	732.00
Construction Gen			11770	12368	12897	529	1127	0	
Kubota 6kva Gen	2012		1844	2089	2199	110	355		
Mitsubishi Canter P.06	2011	01 MU	82788	85918	90500	4582	7712	366.24	2416.44
Mitsubishi Canter P.25	2009	MU 140	160154	163509	164889	1380	4735	2538.69	1291.51
Toyota Prado	2012	MU 0	9557	9601	12423	2822	2866	0	368.81
Great Wall P.57	2012	MU 167	11257	12494	13681	1187	2424	217.00	482.29
Isuzu Dmax P.28	2009	MU 300	154278	156777	158040	1263	3762	2086.03	1046.54
Toyota Hilux P.40	2011	MU 1018	93250	96745	99000	2255	5750	747.28	1832.57
Isuzu T/Top P.54	2005	MU 1002	116400	118553	120500	1947	4100	3260.36	1648.84
Mercedes Patient/Trf	2004	MU 1009	97283	97496	97603	107	320	49.00	0
Side Tipper P.18	2001	MU 2010	25303	28341	29968	1627	4665	122.08	n/a
Side Tip-Evertran P.17	2009	MU 662	66102	68243	70308	2065	4206	217.44	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	4233	6561	2328	2792	424.96	n/a
45ft Flat Top	1978	1THH060	25	25	115	90	90	0	n/a
No. 2 Float	2001	MU 2004	26835	29290	31509	2219	4674	180.80	n/a

30000L W/Tanker P.24	2005	MU 2024	26524	27675	28762	1087	2238	0	n/a
Dog Fuel Trailer P.48	1993	MU 658					n/a		n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	122.08	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	26627	25101	-1526	534	122.08	n/a
Dolly 2-Black P.08	2000	MU 2009	562	562	2350	1788	1788	183.12	n/a
New/H Ford Tractor	2006	MU 380	1596	1614	1624.5	10.5	28.5	0	367.96
Forklift P.37			11847	11861	11878.2	17.2	31.2	244.16	119.37
Caravans							n/a	732.48	n/a
JD Ride on mower			293	299.6	308.4	8.8	15.4		n/a
Generator H/Maint	2013	New	0						
Heavy Maint Trailer P.62		MU446						2914.88	n/a

13.2 Works Report – Works Supervisor

CONSTRUCTION CREW

The construction team is making good progress on the Beringarra-Byro road and works are almost completed with only 3 bunds and some contour banks to finish. This will be done soon but I have had works move onto the Carnarvon-Mullewa section to keep all crew working as gravel will need to be carted for the bunds and contour banks. The Carnarvon-Mullewa section of road works is 2.5km of form up and gravel sheeting north from Beringarra-Byro intersection. As of 12th September this section has been formed and 1.5km of gravel carted.

The 300m culvert and end wall will go in place 80m north of this intersection on the Carnarvon Mullewa road. We have had to put a culvert in to allow water to flow through so there is no floodway on the corner.

The 11km section south from this intersection is underway with form up of sub-grade (pulling in from side to form road) in readiness of base course gravel.

With the completion of Beringarra-Byro road and once we have our dozer operational, gravel pits and turn arounds will be rehabbed and guide posts and signage will be erected.

A 600m culvert pipe has been dropped off in readiness for heavy maintenance to put in place on their run through.

MAINTENANCE CREW

Since my last report for council, John & Glen have completed a patch grade on Carnarvon-Mullewa road heading north as far as Beringarra-Byro road then a quick patch grade of creek crossings back to Beringarra. From there they returned to their maintenance grading program.

John had a well earned 5 day break with his wife Dianne from 25th to 31st August. Trevor Barndon filled in for these days.

As of 12th September crew moved camp up to Erong road intersection and will do a full grade of Erong, Yunda and Innouendy homestead road.

GRIDS

The approaches to the new grid 5km north of Boolardy homestead turnoff have now been completed. Nookawarra Station have sent a letter to the shire authorizing the removal of 5 grids on Nookawarra, 4 on the Beringarra-Pindar road and one on the Nookawarra-Mileura road. This will save costings on replacement with 24ft grids and also on maintenance and repairs. Thanks to Nookawarra.

HEAVY MAINTENANCE

Sandy and Paul (Squires Resources) are moving up the Beringarra-Pindar road and are now about 21km south of Nookawarra homestead. 2 grids have been removed from Nookawarra and gravel has been carted on a bad bend in readiness for spreading. They will have to get the vibe roller from the construction crew which will be on site for the 2 gravel sheeting programs on this road. One just south of Boolardy-Nookawarra boundary grid and the second 21km south of Nookawarra homestead. At the completion of these jobs the crew will move up to Nookawarra repairing 3 bunds on the Nookawarra-Mileura Road. They will then work from Nookawarra up to Beringarra-Mt Gould road doing 7km of repairs running through to the river section. This will include repairs to bunds, stone in creek crossings and gravel sheeting low areas.

STAFF

Trevor Barndon	16/08/2013 – 17/08/2013	1.3 days sick leave
John Daniels	25/08/2013 – 31/08/2013	5 days annual leave

John Daniels	03/09/2013 – 05/09/2013	3 days sick leave
Trevor Hipper	09/09/2013 – 14/09/2013	5 days annual leave

PLANT REPAIRS

- New roof mounted air conditioner \$6,800
- 1 new hydraulic hose for Volvo loader
- Repairs to Construction 4WD Canter
- Dozer mirror repairs, gear lever

GENERAL

- New Construction Canter (Isuzu) delivered to settlement Friday 13th September.
- Ordered semi side tipper \$96,490.00
- Ordered pad foot roller \$165,000.00
 Less trade Cat CS563E Roller \$ 45,000.00
 Total changeover GST incl \$132,000.00

ROADS GRADED 13/08/2013 – 14/09/2013

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km	35km	Bunds, contour banks, gravel sheeting/spreading	Nookawarra to Beringarra
Erong	63.12km			
Beringarra/Byro	90.89km	37km		Beringarra to Erong Rd
Twin-Peaks/Wooleen	47.65km			
Booldardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M ^c Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km	24km		No grading through river section heavy maint program
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Booldardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Wooleen	25.22km			
Mt Wittenoom	37.55km			
Wooleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km	7km		
Booldardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	55km south 35km north		South full grade North full/patch grade
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded		Mt Narryer		

Total this month graded 193km (contractor helping on south section Carnarvon-Mullewa Road)

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

15.1 LEMC Meeting

There was a meeting of the LEMC (Local Emergency Management Committee) on the 4th September. Minutes of the meeting are attached.

It was resolved by the committee that the next meeting would be a combined meeting with the LEMC and the BFB. This will be held in late October/early November, prior to the start of the bushfire season and will hopefully include a practical exercise. It is a good idea to have a joint meeting as if there were any major emergencies within the shire it is highly likely that the BFB volunteers would be involved. There is currently a Doodle Poll being conducted to try and establish a date that suits the majority of people so that we get as many to attend as possible. So far 2:00pm Wednesday the 30th October seems to be the most popular.

Recommendation:

That the Minutes of the LEMC meeting be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16. FINANCE

16.1 Financial Activity Statements to 31st August 2013

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 September 2013
Attachments:	Financial Activity Statements for 1 month to 31 July 2013 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

Matter for Consideration:

Council to consider adopting the monthly financial statements for July 2013.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

Summary of Financial Results July 2013

The Current Position at 31 July 2013 is a surplus of \$1,692,171 against a YTD Budget of \$1,833,872 so down \$141,701:

Opening Funding Surplus variance	0
Add Operating Revenues up	31,632
Add Operating Expenditure down	33,976
Less Funding Balance Adjustment	-45,308
Capital Revenue	0
Less Capital Expenditure up	-162,001
Rate Revenue	0
	-141,701

Please refer to Agenda Item 16.2 Financial Activity Statements August 2013, for an explanation of variances.

Note that the Opening Funding Surplus position may require adjustment once the Annual Financial Statements for 2012-13 are complete. These are being prepared now and we will have the final Opening Position for the September Financial Activity Statements.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 31 July 2013, as attached

Capital Expenditure that impacted the Balance Sheet in July and August was:

Lock up area near cool room – progress made, still to be painted and lighting installed;
 Sound-proof Wall for Generator – employee wages and overheads;
 UHF Radio Communications Upgrade;
 Pool Cover CEO House;
 Vast TV Service for Construction Crew
 Caravan x 1 – 2nd to be invoiced in September, with delivery scheduled for mid-October;
 Kubota 6kva Generator for Heavy Maintenance;
 Small Plant – 4” Transfer Pump for Heavy Maintenance
 Construct 6 new grids – one completed, 5 tendered;
 Construction – Agreed Program – work as per Works Supervisors report

Rates have not yet been run, but are scheduled for September. So far this year, we have collected 40% or \$24.5 k of the rates arrears brought forward from previous years, thanks to our work with CS Legal and their debt recovery team.

Please note that the Opening Funding Surplus position may require adjustment once the Annual Financial Statements for 2012-13 are complete. These are being prepared now and we will have the final Opening Position for the September Financial Statement.

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 31 August 2013, as attached

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 September 2013
Attachments:	EFT & Cheque Details for August 2013

Matter for Consideration:

Authorisation of accounts paid during the month of August 2013.

Background:

Accounts paid are required to be submitted each month.

Comment:

Payments made during the month of August as per attached schedule

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council’s Municipal Account and Trust Accounts.

Consultation:

None

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$505,242.63 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Shire of Murchison Preparation of Local Planning Scheme & Local Planning Strategy

File:	10.3
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th September 2013
Attachments:	LPS Timeline

Matter for Consideration:

The Department of Planning has announced that the Shire of Murchison's funding application under the Royalties for Regions Local Government Assistance Program for the preparation of a Local Planning Strategy and Local Planning Scheme has been successful. This report recommends that Council resolve to formally commence the preparation of a Local Planning Strategy and Local Planning Scheme.

Background:

The Shire of Murchison is required to prepare a Local Planning Scheme under the statutory requirements of the Planning and Development Act 2005 (the Act) which requires all local governments to establish and review Schemes every five years. The Shire currently has no local planning scheme and therefore, in accordance with the Act, this report has been prepared to initiate a Local Planning Scheme for the Shire of Murchison.

In parallel with the Scheme is the preparation of a Local Planning Strategy, which is required under the Town Planning Regulations 1967 to:

- Set out long-term planning directions for the Shire of Murchison
- Apply State and regional planning policies ; and
- Provide the rationale for zones and other provisions of the Scheme.

It is important that such documents be prepared to reflect relevant Western Australian Planning Commission (WAPC) strategies and policies, the Shires strategic planning documents and on-ground developments including appropriate planning responses to the Murchison Radio-Astronomy Observatory (MRA) and Murchison Widefield Array (MWA) projects.

The preparation of the Scheme will be undertaken parallel with the preparation of the Strategy. It is anticipated that both documents will go through the necessary statutory processes simultaneously to allow for comment on both documents and for both documents to be modified consistently and as per the following stages:

- Stage 1: Background investigations & analysis
- Stage 2: Site immersion and community engagement for draft Strategy & Scheme
- Stage 3: Preparation of draft Strategy and Scheme and presentation to Council
- Stage 4: Referral of draft Scheme to EPA and draft Strategy and Scheme to WAPC
- Advertising of draft Strategy & Scheme
- Review of submissions, modifications as required, presentation to Council
- Lodgement with WAPC for final endorsement

Attachment 1 provides an expanded breakdown of this process and a likely timeframe that will enable the Shire to meet the three key milestones at which it must submit progress reports to the Department of Planning for the purposes of grant acquittal.

Comments:

The preparation of a Local Planning Strategy and Local Planning Scheme will need to account for matters, including the following:

- The Shire's relevant strategic plans and framework including the vision and objectives of the Shire's Strategic Community Plan 2012/13 – 2022/23
- Relevant WAPC strategic documents including Draft Mid West Regional Planning and Infrastructure Framework (2012)
- Relevant WAPC policy documents including Draft State Planning Policy 2.5 Land Use Planning in Rural Areas and draft Development Control Policy 3.4 Subdivision of Rural Land
- Desired physical form, setting, character and scale of development
- Provisions of nature based tourism nodes and serviced tourism nodes

- Provision of recreational, community and education facilities
- Provision of health and child services
- Economic diversification and establishment of new industries
- Sustainable tourism industry
- Existing utility infrastructure servicing and requirements for infrastructure upgrading
- Protection and management of places of heritage significance
- Desired traffic movement patterns and road upgrades
- SKA interface treatment, setbacks and buffer land use response
- Retention of remnant vegetation deemed significant
- The setting aside of land for public purposes
- Such other matters as Council sees relevant

Statutory Environment:

Section 88 of the *Planning and Development Act 2005* ('the Act') requires Local Governments to review their planning scheme every five years. The Shire of Murchison currently has no Local Planning Scheme. Schemes are prepared and adopted under Part 5 of the Act and in compliance with the *Town Planning Regulations 1967* ('the Regulations'). In accordance with the Shire's statutory requirements under the Act, the review of the Scheme needs to be informed by a Local Planning Strategy.

The intent of the Strategy is to provide the planning direction for the sustainable growth and development of the Shire for the next 10-20 years. The Strategy will apply state and regional planning policies, contain an analysis of the investigations and surveys made during the preparation of the Scheme, and provide the rationale for the zones and other provisions of the Scheme. Strategies are prepared under Regulations 12A and 12B of the Regulations.

The Attachment provides a diagram that illustrates the statutory approvals and consultation process required to grant a new Scheme.

To formally begin the process of preparing a new Scheme it is necessary for Council to pass a resolution worded in accordance with the legal requirements of the Regulations. The WAPC will require a copy of Council's resolution to initiate the Scheme, a Scheme Map, a statement outlining the objectives and intentions of the proposed Scheme and the additional information as required by Regulation 4(3) of the Regulations.

The new Scheme will be advertised for public and agency comment and will be subject to review by the WAPC and Minister for Planning. Modifications are likely to be made to the draft Scheme throughout this process, therefore it is considered inappropriate to establish final specific objectives and intentions at this early stage. The objectives and intentions listed as below, and in the officer recommendation, should only be considered preliminary and subject to change:

- set out the Local Government's planning aims and intentions for the Scheme area;
- set aside land as reserves for public purposes;
- zone land within the Scheme area for the purposes defined in the Scheme;
- control and guide land use and development;
- provide for orderly and proper planning;
- set out procedures for the assessment and determination of planning applications;
- make provision for the administration and enforcement of the Scheme;
- facilitate implementation of the Shire's Local Planning Strategy; and
- address other matters set out in the Act.

Strategic Implications:

The statutory framework contained within a new Scheme will provide a statutory framework for land use planning.

The Strategy and Scheme will ensure appropriate zoning is in place for land to ensure land is utilised and developed in an appropriate manner. This has become critical with the opening of the SKA project and as the Shire becomes more exposed to visitors seeking recreational and lifestyle opportunities.

The Strategy and Scheme will enable the planning framework for Murchison to better address the emerging economies of tourism, renewable energy, carbon capture and mining in addition to the more traditional strengths of pastoralism.

State government agencies have prepared numerous policies, bulletins and legislation in recent years to guide planning and development within regional areas. The review of these documents will enable the Local Government to prepare a planning framework that is contemporary and responds to the localised issues and trends to ensure the assessment of development is undertaken by means of a robust mechanism capable of weathering challenge.

Policy Implications:

The Model Scheme Text as inserted into the Regulations in 1999 will be the basis for the new Scheme format and Part 2 of this text maintains the ability of Local Government to prepare Local Planning Policies. The Shire's existing Strategic Community Plan will inform both the Strategy and Scheme.

Financial Implications:

The scope of works has been included in the 2013/2014 annual budget.

Public Consultation:

The Strategy and Scheme Review will draw on community consultation, preceding strategies and investigations, and consultation with all relevant government agencies to deliver a planning framework that addresses the services demanded within the Shire including infrastructure, community, health, recreational, educational, communications, transport and tourism.

Should Council adopt the officer recommendations and resolve to prepare a Scheme, the Shire will arrange for the resolution and relevant information to be forwarded to the WAPC. Once notification is received from the WAPC, a notice of Council's decision to prepare a new Scheme will be made in newspaper/s and newsletters which circulate in the Shire. Relevant government agencies will also be written to, seeking initial input to be considered during the preparatory stages. A draft of the new Scheme will subsequently be presented to Council for consideration.

In the event that Council and the WAPC are satisfied with the draft Strategy and Scheme (in the case of the Scheme it must also be submitted to the Environmental Protection Authority) then the documents would be advertised as per Section 84 of the *Planning and Development Act 2005* and Section 14 of the *Town Planning Regulations 1967* for a period of 3 months, and the advertising would include the following actions:

- display of the Scheme and Strategy at the Shire offices;
- display of the Scheme and Strategy at the WAPC office;
- display of the Scheme and Strategy on the Shire website;
- notice to be published in the Government Gazette;
- notices to be published in a newspaper circulating in the district;
- notice being sent to all relevant government agencies.

Voting Requirement:

Simple Majority required.

Officer Recommendation:

That Council:

1. Prepare Shire of Murchison Local Planning Scheme No.1 in accordance with Part 5 of the Planning and Development Act 2005 and the Town Planning Regulations 1967 encompassing all land contained within the Shire boundaries.
2. Adopt the following as the preliminary objectives and intentions of the Scheme for the purposes of compliance with Regulation 4(3)(c)(i) of the Town Planning Regulations 1967:
 - a) Set out the Local Government's planning aims and intentions for the Scheme area;
 - b) Set aside land as reserves for public purposes;
 - c) Zone land within the Scheme area for the purposes defined in the Scheme;
 - d) Control and guide land use and development;
 - e) Provide for orderly and proper planning;
 - f) Set out procedures for the assessment and determination of planning applications;
 - g) Make provision for the administration and enforcement of the Scheme;
 - h) Facilitate implementation of the Shire's Local Planning Strategy; and
 - i) Address other matters set out in the Planning and Development Act 2005.

3. Forward to the Western Australian Planning Commission the following, pursuant to Section 72 of the Planning and Development Act 2005 and Regulation 4(3) of the Town Planning Regulations 1967:
 - a) A copy of Councils resolution deciding to prepare a new Local Planning Scheme, certified by the Chief Executive Officer;
 - b) A map marked "Scheme Area Map", signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Scheme; and
 - c) A statement setting forth the objectives and intentions of the Scheme and the anticipated format of the Scheme.

4. Undertake the following actions, subject to the Shire receiving notification from the Western Australian Planning Commission:
 - a) Publish a notice within the Government Gazette, a newspaper circulating in the Shire and broader district, and upon the Shire website of the passing of the resolution deciding to prepare a Local Planning Scheme, pursuant to Regulation 5(1) of the Town Planning Regulations 1967; and
 - b) Forward a copy of the notice to the Local Government of every adjoining district, and every public authority likely to be affected by the Scheme, requesting details of matters that should be considered during the preparation of the Scheme, pursuant to Regulation 5(2).

5. Prepare a Shire of Murchison Local Planning Strategy in accordance with Regulation 12A of the Town Planning Amendment Regulations 1999.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18. ADMINISTRATION

18.1 Tender for Grids

File:	12.10
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Cr Foulkes-Taylor has declared an interest in this item
Date:	20 th September 2013
Attachments:	Nil

Matter for Consideration:

Tenders have been called for the replacement of five grids on the Beringarra-Pindar Road.

Background:

An allocation was made in the Capital section of the budget to improve 5 grids on the Beringarra-Pindar Road. The allocation allowed for a contractor to do the replacement of the grids and the shire to complete the approaches to the grids.

Comment:

As we were unsure what the costs would be for the work to be carried out a tender was called. The tender closed on the 27th August 2013 and the results are now presented to Council for decision.

Qualitative Criteria					
Company					TOTAL SCORE
	Skills and experience of key personnel (eg demonstrated ability, accreditation etc)	Workplace Safety Management Procedures (eg compliance with Shire's Contractor Safety Requirements, Induction Process etc)	The contractor's commitment to provision of traffic management	Demonstrated capacity and flexibility to satisfactorily service shire's needs	
Yuin Pastoral	3	2	2	3	10
Yamatji Mining & Civil	2	3	3	2	10
Red Dust Holdings	3	2	2	2	9
THEM Earth moving	2	2	2	2	8

Assessment of Tenders Received						
Company						TOTAL SCORE
	Tendered price inclusive of GST	Tendered price 60%	Tender Compliance 10%	Workplace Safety/ Procedures incl TMP 20%	Past experience/ Capacity/Flexibility 10%	
Yuin Pastoral	\$52,800.00	54	10	10	10	84
Yamatji Mining & Civil	\$79,477.20	36	10	15	5	66
Red Dust Holdings	\$108,310.60	26	10	12	5	53
THEM Earth moving	\$49,500.00	58	10	10	6	84

Four tenders have been received and they have been assessed against the qualitative criteria and assessment weighting as detailed in the tender document.

As the cost is under \$100,000 (on three of the tenders submitted) the shire did not have to actually call a tender, however as it has been done the tender process should be completed.

Two tenders have achieved a score of 84 based on the above process:
Yuin Pastoral and THEM Earth Moving.

On cost alone THEM Earthmoving is the cheapest but in view of previous work undertaken and a proven record of capability to carry out grid replacements to the shires satisfaction I would recommend that the First Preference Supplier is Yuin Pastoral and the Second Preference Supplier – in the event that the First Preference Supplier is not available to undertake the work within the Principal’s nominated timeframe is THEM Earth Moving.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

This is within the allocation made in the 2013/2014 budget

Consultation:

Nil

Recommendation:

That Council awards Tender 3.2013 - Grid Replacement x 5 Beringarra-Pindar Road to Yuin Pastoral for a tendered price of \$52,800 inclusive of GST as the First Preference Supplier.

In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe then the Second Preference Supplier would be THEM Earth Moving.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.2 Request for Donation - ICPA

File:	8.3
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	Cr Foulkes-Taylor declares an interest.
Date:	20 th September 2013
Attachments:	ICPA Letter

Matter for Consideration:

Letter from Emma Foulkes-Taylors, ICPA WA Conference Convenor 2014, seeking a donation towards the sponsorship of the Annual State Conference.

Background:

The shire has previously supported the ICPA and previous donations for 2010, 2011 and 2012 have been made of \$1,000.

Comment:

The letter received is provided in the attachment. Mrs Foulkes-Taylor has invited the Murchison shire to be a general sponsor or if preferred, to fund a specific area of the conference. E.g. conference satchels/bags, name tags, 'shells' for invitations, airfares/accommodation for Conference guest speaker, pads/pens/gifts/samples (with our logo/name on) etc.

The ICPA WA is a voluntary, non-profit, apolitical parent body dedicated to ensuring that all rural and remote students have equity of access to a continuing and appropriate education. It encompasses the education of children from early childhood through to tertiary. Children may be educated in small rural schools, by distance education, attend boarding schools or school term hostels and sometimes have access to early childhood services and has an integral part to play in the Murchison district.

Statutory Environment:

Assistance to education via ICPA is well within Councils' legislative boundaries.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

The Shire has budgeted \$4,000 for donations within this financial year. So far nothing has been expended so this request is within budgeted parameters.

Consultation:

Nil

Recommendation:

That Council makes a donation of \$1,000 towards the sponsorship of the ICPA Annual State Conference to be held in Perth in March 2014.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.3 Hire of Equipment and Venue

File:	11.2
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th September 2013
Attachments:	Nil

Matter for Consideration:

The introduction of a fee for the hire of shire owned equipment such as tables and chairs and for the hire of the sports club venue.

Background:

Woolleen Station recently used some of the shires chairs and tables for an event that they were hosting at Woolleen and it brought up the issue of whether we should be charging a hire fee, as other shires do. We currently do not have anything in our schedule of fees and charges.

Comment:

There has been some discussion on the idea of introducing fees for chair and table hire and also for hiring the sports club. The issue was raised at the recent Community Advisory Group Meeting:-

It was felt that it was a good idea to introduce a hire charge for the sports club (commercial use) and tables and chairs (commercial use). There should also be a bond for all venue and equipment hire (private and commercial). The CEO is currently researching surrounding shires fees and charges and this will be an item at the September meeting. If we are going to hire the sports club then we will need to equip it with basic crockery and cutlery for the hirer's use.

I have gathered some information from surrounding shires:

Sandstone: 0.55c per chair and \$5.50 per table. Hall Hire \$132.00 Bond \$250 (commercial) \$100 (local)
 Meekatharra: Tables \$5.00 (market day) chairs and table use included with hire of hall – not hired out – or used outside of hall. Hire of hall \$179.05 (alcohol) \$115.50 (no alcohol) Bond \$105.00 (With alcohol \$787.50).

Mt Magnet: Tables \$12.00 per day – Chairs \$1.00 each per day – everyone is charged regardless of what the use is for. Hall hire \$165 (no alcohol) \$270 (alcohol) – bond \$1,000

Yalgoo – Does not hire it out unless by special Council approval.

Cue – Tables \$11.00, Chairs \$1.10 – Bond \$100.00 – Hall Hire with alcohol \$400, without alcohol \$150. Hall hire bond \$800 (alcohol) \$500 (no alcohol).

Geraldton Party Hire – Tables \$10.00, Chairs \$2.00

In all the other shires I have worked in around this area, (Mt Magnet, Sandstone, Cue) there has always been a fee imposed for the hire of chairs and tables or the use of the community centre/hall. I do not know of any shire that does not charge. There is a very limited opportunity for shires such as ours to raise any revenue and it also works as a bit of a deterrent to those people that might use them and not take care of them and aids towards the replacement costs we incur when new ones are required. Previously there might not have been much call for the sports club to be used for other than community events but there is a chance that CSIRO might want to use it in the future to provide offsite education and information meetings and it would be wise to have a fee already established for the hire of the venue.

If we are going to introduce a fee I think it should be \$1.00 per chair and \$5.00 per table with a bond of \$200. The sports club venue should be \$150 per day with a bond of \$250. The hire fees would not apply to community events or parties but the bond would. If the sports club is going to be available for hire it will need to be equipped with some basic crockery and cutlery and cooking tools – tongs, knives etc.

If Council does wish to introduce a fee as the budget has already been adopted then under the Local Government Act:

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and

(b) the date from which it is proposed the fees or charges will be imposed.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

No income has been budgeted but it is likely to be minimal. There is sufficient budget for sports club maintenance to allow \$300-\$500 for basic stocking with cutlery, crockery and kitchen implements.

Consultation:

Nil

Recommendation:

That Council advertises its intention to introduce the following fees and charges:-

Table hire -\$5.00 per table

Chair hire - \$1.00 per chair

To apply to any commercial or business hirer

Bond of \$200 to apply to any chair or table use outside of the settlement.

Hire of sports club venue - \$150 per day – commercial or business hirer.

Bond for use of sports club venue \$250

The proposed fees and charges to be imposed with effect from the 11th October 2013.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.4 Restricted Burning Times

File:	5.1
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th September 2012
Attachments:	Nil

Matter for Consideration:

Setting of dates for restricted and prohibited burning within the shire of Murchison.

Background:

Every year council can set the dates for restricted and/or prohibited burning times within the shire, and this then has to be gazetted. Once the dates have been gazetted this does not have to be done every year unless the dates are changed.

Comment:

Last September the shire set a restricted and prohibited burning period and this was gazetted as required. If council set the same restrictions this year it does not need to be gazetted again, if the dates are altered then it will need to be re-gazetted.

There is still a fairly high fuel load within the shire following the high vegetation growth over the past couple of years and there could be a serious bush fire risk again this year. It is therefore recommended that the shire impose the same dates as last year - a restricted burning period from the 1st October to the 31st October and a prohibited burning period from the 1st November to the 31st March.

Statutory Environment:

Bush Fires Act – 1954 s.18 (5) (a) (i) and (ii) provides council with authority to proclaim a Restricted Burning period if it considers that there is a serious danger of bush fires due to adverse conditions.

Strategic Implications:

Community Safety is a strategic priority.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That council impose a restricted burning period from the 1st October to the 31st October and a prohibited burning period from the 1st November to the 31st March.

Voting Requirements:

Simple Majority

Council Decision:		
Moved:	Seconded:	
Carried/Lost:	For:	Against:

18.5 Community Advisory Group

File:	11.16
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose.
Date:	20 th September 2013
Attachments:	Minutes from the CAG meeting of 2 nd September

Matter for Consideration:

Issues raised at the Community Advisory Group Meeting held on the 2nd September 2013.

Background:

The Minutes of the CAG meeting are attached.

Comment:

There were several items discussed that need to be brought to council.

Shearing quarters relocation.

There was discussion on the old shearing quarters, the relocation of which was first discussed in July 2010 as part of the proposed “Heritage Precinct”. At the time CSIRO had offered \$5,000 to assist with the relocation. It was proposed to use the RLCIP Round 2 grant to assist with this. A quote was obtained but due to changes in CEO and various other issues the project had never proceeded and in the end the grant monies were returned as they had not been expended in time. The CEO had been talking with Cr Mark Halleen recently and he advised that if we still wanted to re-locate the quarters we would need to let CSIRO know as they are doing a tidy up of all the older buildings and it may be demolished as part of the works. Obviously we would need to secure funding if the project is to go ahead. The general consensus was that we would still like to relocate the building and fit it out as a type of budget accommodation, backpackers’ rooms. There were various suggestions of possible funding avenues and the CEO will investigate these further.

Hire of sports club facility.

Most surrounding shires hire out their community centres/halls – what is the view on introducing fees for the hire of our facilities, basic equipment required etc. CSIRO may be wanting to hire the venue for information sessions rather than doing them out at site.

There was discussion on this topic and it was felt that it was a good idea to introduce a hire charge for the sports club (commercial use) and tables and chairs (commercial use). There should also be a bond for all venue and equipment hire (private and commercial). The CEO is currently researching surrounding shires fees and charges and this will be an item at the September meeting. If we are going to hire the sports club then we will need to equip it with basic crockery and cutlery for the hirer’s use.

Erabiddy Outcamp

Erabiddy bluff and Outcamp is one of the main tourist attractions here. Are there any plans to preserve the chimney or restore any of the camp for tourist use?

The chimney is in a poor state of repair and will soon fall over if nothing is done. This could also be a liability issue should it collapse on anyone or anything (vehicle etc). Urgent repairs are required but we need to work out how this can be done. There was suggestion of using angle iron to support it and prop it up. Further development to reconstruct the cottage and building that had been there was widely supported by the group but have not been included in this year’s budget so will have to be included in future programmes.

Letter from roadhouse operators

A letter was presented to council at the July meeting regarding some proposed changes to the roadhouse and motel units.

Council discussed the proposed changes and resolved:-

Council Decision:		
Moved: Councillor Squires	Seconded: Councillor Seaman	
To refer the request to the next meeting of the Community Advisory Group for their investigation, consideration and recommendation to Council.		
Carried	For: 5	Against: 0

1. Mrs Broad and Mrs Squires have both gone through the proposal for the alfresco area with Sam and Deb. It is only to fill in the small flower border on the southern side of the roadhouse – not to extend onto the lawned area. It is a good idea and will allow a couple of tables and chairs to be placed there

which people can use when it is too hot to sit on the paved area at the front of the roadhouse which faces west and attracts the afternoon sun.

Consensus was that Sam and Deb should be allowed to turn the flower border on the southern side of the roadhouse into a small paved alfresco area. If they require the shire to carry out the work then we will need to prepare a costing to see if funds are available, if they are happy to do the work themselves then permission should be given

2. There was general agreement that the current lawn and rocks in front of the existing motel units would be improved by building a retaining wall, removing the rocks and cutting back the lawn. As there will be works undertaken to extend water, power and septic connections when the new accommodation units are installed it would be a good opportunity to do this at the same time as machinery and workers will be on site

Note: It is unlikely that the alfresco area will go ahead at the present time following the resignation of the operators.

It was also noted that there needs to be an outdoor tap run to the existing motel units. Currently there is no water available near them - even to fill a kettle and people staying there have to walk to the ablution block or gazebo to access water. This tap to be installed the next time a plumber is available or at the latest when the new works are being undertaken.

Shade House:

There was discussion on the shade house at the southern end of the roadhouse. Brian Wundenberg said that it is really beyond repair and that the last couple of weeks have shown that the diesel tank at the roadhouse is not really big enough. It also should be bunded. He proposed that the shade house be removed and all decent artefacts relocated to other areas of the roadhouse or museum. The area could then be cleared and a larger, self bunded tank, similar to the ones the shire has just bought, be located in that area. It would also improve the line of sight for people leaving the road house at the intersection with Mulga Crescent. The general consensus was that this was a good idea and it should be recommended to council.

Footpath:

There has been previous discussion on putting a path around the settlement and this is still one of the projects the group would like to see completed. The idea is to put a footpath from the airstrip to the office and from the roadhouse to the museum and then one around the settlement so that people walking in the mornings, as many of the staff do, are not on the roads, which can be dangerous on dark mornings. It would also encourage tourists to walk around whilst staying at the caravan park by giving them a safe path to walk on. There was discussion on whether it should be gravel or red bitumen.

Roadhouse and Signage:

It was suggested that there be improved signage around the settlement, including a map of the area and tourists attractions – e.g. based by the roadhouse, showing the shire office, museum, sports club, toilets and Erabiddy Bluff. The signage needs to be good quality and with shelters to protect from fading and sun damage. It could also incorporate the new tourism mascot of Billy Bungarra, adopted by council in March 2013.

Old grader:

Trevor Hipper asked whether he could move the old grader from outside the shire office into the median strip. There is also another old grader currently at the works depot which could be located making a feature in the median strip. This was considered a good idea as the median strip is currently being replanted and would allow for the plants to be placed around the graders.

Cemetery:

As there is no longer a cemetery committee the matter was raised at this meeting. Mrs Broad said that the additional work originally proposed for the cemetery was to erect an information board showing plot numbers and names as at most cemeteries. The registration board to be a design similar to the council honours board so that names (brass name plates) could be added as the plots were used. There had also been plans to install some bench seating and actually develop more of the lung shaped plot areas so that people can get a better idea of the cemetery layout. It would be good to see this work progressed. It was also hoped that the memorial walk located in the settlement could be extended.

Land for Lease:

There was discussion on the availability of land. The CEO advised that there was currently no land available for lease. All of the land in the settlement is actually crown land vested in the shire under various

management orders. For land to be made available to people to sub- lease the shire would have to make an application to the department of land, provide infrastructure such as power, water and roads and work out the conditions of the sub- leasing. When the strategic community plan had been developed earlier in the year, land had been included but it had not been one of the main priorities to be addressed this year. The development will need to be addressed properly and it could be one of the projects for the proposed project officer to develop when they are on board. The shire is also currently developing a local planning scheme and strategy. Urbis, the company responsible for the plans, is coming to the settlement on the 17th-21st September and it is something which they will need to include in the plans and discuss with the community.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

CAG members

Recommendation:

That council note the issues raised by the CAG and include them in future development plans for the shire, those not already included in this year's budget to be progressed when suitable funding can be sourced.

Voting Requirements:

Simple Majority

Council Decision:	
Moved: Councillor	Seconded: Councillor
Carried/Lost	

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
13 th August	Spoke with Steve Douglas re MWIP funding for Ballinyoo bridge following announcement that R4R regional funding round for 2013/21014 would not be happening. MWIP \$3million is still available.
13 th August	Final Astrofest meeting prior to the event.
15 th August	Dealt with a matter involving unsafe work practices that led to the termination of a member of staff.
16 th August	Interviewed by Glen Barndon, ABC Midwest and Wheatbelt as part of their live from the settlement broadcast.
17 th August	Attended the Astrofest Event
19 th August	Attended work shop tool box meeting to go over the unsafe work practice that had caused a problem and re-enforce the shires OS&H policy.

20 th August	Along with Dianne, DCEO and Sharon, Admin Officer I attended a teleconference with Ana Marsic of Market Creations regarding upgrading our website design
20 th August	Astrofest Debrief Meeting
22 nd August	Visit (7.30am) from Ted Price the new area sales manager for BP Reliance petroleum
22 nd August	Had a meeting with Deb and Sam, roadhouse operators. Cr's Seaman and Whitmarsh also came in for the meeting.
23 rd August	Geraldton – car in for service. Whilst there tested out a RAV4 for use as the DCEO/Pool vehicle. Good deal so car has been purchased. DCEO very happy with it's performance so far.
2 nd September	Spoke with Peter Raykos, DFES, re appeal against decision to decline grant to provide a 1.4 rural tanker to the Shire. Appeal is being progressed.
2 nd September	CAG (Community Advisory Group) meeting
3 rd September	Local Grants Commission visit. Presented submission for special projects – bridges funding towards cost of Ballinyoo Bridge.
4 th September	LEMC (Local Emergency Management Committee)
5 th September	Nominations for council opened.
11 th September	Meeting with Sam and Deb following their resignation. Prepared new advert and job description to try and find replacements.
11 th September	Visit from Marg Lundy, Sandstone TIC manager. She was very impressed with the settlement, gardens, museum and botanic walk.
12 th September	Nominations for council closed. Dealt with preparation of election for Ballinyoo Ward and results for Darlot Ward

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Motion to close the meeting to the Public

Recommendation:

That the meeting move behind closed doors

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

The meeting was closed to the public at.....

Motion to Open the meeting to the Public

Recommendation:

That the meeting move out from behind closed doors

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

Motions carried behind closed doors are recorded below:

22.1 Annual Review of Performance of the Chief Executive Officer

Confidential information not available to the public was supplied to councillors under separate cover.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against

23. MEETING CLOSURE