



Western Australia

Minutes of Ordinary Meeting of the Murchison Shire Council,  
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday **20 September 2013**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 10.21am

*The opening of the meeting was later than advertised as Council had carried out the CEO's appraisal meeting at 9:30am so that ratification of the appraisal could be included later in the meeting,*

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE****Elected Members:**

Councillor S A Broad, Shire President  
 Councillor R E Foulkes-Taylor, Deputy Shire President  
 Councillor M Halleen  
 Councillor P Squires  
 Councillor B M Seaman  
 Councillor A Whitmarsh

**Staff:**

Jenny Goodbourn – Chief Executive Officer  
 Dianne Daniels - Deputy Chief Executive Officer  
 Brian Wundenberg - Works Supervisor

**Visitors:**

Simon Wilkes – Urbis  
 Shannon O'Loughlin - Urbis

**Apologies:**

Nil

**Leave of Absence:**

Nil

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME****4.1 Standing Orders*****Council Decision:***

**Moved: Councillor Halleen**

**Seconded: Councillor Squires**

**That the following Local Law-Standing Orders 2001 be stood down:**

8.2 Limitation on the number of speeches

8.3 Duration of speeches

**Carried**

**For: 5**

**Against: 1**

**5. NEXT MEETING**

The next meeting is scheduled for Friday the 18<sup>th</sup> October. This meeting is to be held at the Pia Wadjarri Remote Community School.

**6. APPLICATIONS FOR LEAVE OF ABSENCE*****Council Decision:***

**Moved: Councillor Halleen**

**Seconded: Councillor Squires**

That Councillor Whitmarsh be granted leave of absence for the October meeting

**Carried**

**For: 6**

**Against: 0**

## **7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Item 22.1 – Consideration of a matter affecting an employee LGA s.5.23 (2) (a).

*(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*

*(a) a matter affecting an employee or employees.*

## **8. CONFIRMATION OF MINUTES**

### **8.1 Ordinary Council Meeting – 16<sup>th</sup> August 2013**

#### **Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

#### **Recommendation:**

That the minutes of the Ordinary Council meeting held on 16<sup>th</sup> August 2013 be confirmed as an accurate record of proceedings

#### **Voting Requirements:**

Simple majority

#### ***Council Decision:***

**Moved: Councillor Whitmarsh**

**Seconded: Councillor Halleen**

That the minutes of the Ordinary Council meeting held on 16<sup>th</sup> August 2013, with the amendment on page 15, be confirmed as an accurate record of proceedings.

**Carried**

**For: 6**

**Against: 0**

## **9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

## **10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

*The Shire President formally welcomed Simon Wilkes and Shannon O'Loughlin from Urbis.*

Urbis conducted a local planning strategy and scheme workshop with council.

The **key objectives** of this workshop exercise were as follows:

- a) To discuss the processes and steps involved in progressing and delivering the Strategy and Scheme
- b) To present back the findings from initial government agency engagement
- c) To identify key opportunities and challenges over the next 10-20 years
- d) Understanding of community vision for the Shire of Murchison
- e) To develop an initial set of objectives for the Strategy and Scheme documents
- f) To discuss what matters should be considered as part of the Strategy & Scheme
- g) To discuss next steps involved in the stakeholder engagement

Urbis went over all the above objectives and gave a very informative presentation to Council. They explained what a planning scheme and strategy are and what they are not and gave council an opportunity to ask any questions that they had.

*Cr Seaman left the meeting at 12.00 noon*

*Cr Seaman returned to the meeting at 12.02pm*  
*Brian Wundenberg left the meeting at 12.02pm*  
*Brian Wundenberg returned to the meeting at 12.04pm*

At the end of the workshop urbis advised that they will now take back all the information they have gathered this week and analyse it. They will provide an update by the end of September.

## **11. ACTION LIST**

No	Item	Action	Action
1.	CEO Residence	Decorative front fence – need input from new CEO	Ongoing – Design pending
2.	Improve shade house south of Road House	CAG meeting held 31 <sup>st</sup> August – item today suggests removal of shade house to allow for a larger diesel tank for the roadhouse.	See Item today
3.	Classification of Pindar Beringarra Road	Pindar – Beringarra ongoing.	Programme of works to be established
4.	Community Centre Kitchen	Install Lockable Storage Area	Area installed – just requires painting & final touches.
5.	Dust Suppression and ongoing road agreement issues	Spoke with James Abbot re proposed 13/14 programme of works. Full details of costings sent 3/9/2013.	Awaiting response to proposed works. Will follow up if no reply by 30/9
6.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Letter received from Ken Diehm 12th September proposing meeting. CEO has replied suggesting that we meet at the border so that they can actually see the road and what we are talking about.	Awaiting confirmation of date for meeting
7.	Establishment of Working Group for Accident Prevention	Following annual Electors Meeting – community wish to set up accident prevention group to help work towards road safety and reduced RTA's.	Email regarding establishing group sent to the community on 29 <sup>th</sup> August. So far only 1 person has responded.
8.	Litter initiatives	Following annual Electors meeting' – community push to improve litter situation. Set up initiative with Pia to coincide with council visit.	October Council Meeting to be held out at Pia – discussed with Liz – suggest we announce competition when there – anti litter posters – best to be turned into local signs.
9.	Pindar Progress Association	CEO wrote a letter of support to PPA and asked to be informed of the next meeting date.	PPA have replied with thanks and will advise when the next meeting date is known.
10.	Beringarra-Cue Road Train Permit Termination	Nigel from Greenfields did the road inspection on the 20 <sup>th</sup> August.	Awaiting findings of report to progress the matter with Crosslands.
11.	Wild Dog Working Group	Initial meeting being arranged. Most probably during the week 23-27 <sup>th</sup> September	Report back to October meeting.

The CEO took questions on the action list.

CR Seaman had asked about the new AWARE (All West Australians Reducing Emergencies) grant round and whether it could be used for # 7, to help establish the group, however it is aimed at building local and district emergency management capacity so might not be applicable. The CEO will go through the guidelines and see if there is anything we could apply for funding for.

### **Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Seaman</b>	
That the Action List be accepted.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**12. DISCLOSURE OF INTERESTS**

Cr Foulkes-Taylor declare an interest in Item 18.1

Cr Foulkes-Taylor declare an interest in Item 18.2

The CEO declares an interest in Item 22.1

**13. REPORTS OF OFFICERS***The shire President officially welcomed Works Supervisor, Brian Wundenberg, to the meeting***13.1 Monthly Plant Report – Works Supervisor**

August			Hours					YTD	
				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '13	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	10185	10333	148	337	2507.33	6244.87
Cat Grader 12M P.03	2008	MU 51	5844	6025	6201	176	357	2504.25	6993.39
Volvo Loader P.27	2006	MU 65	5420	5534	5621	87	201	283.26	3344.10
Komatsu Dozer P.11	1997		8208	8288	8372	84	164	7486.55	5142.48
Cat Vibe Roller P.16	2005	MU 177	1509	1591	1660	69	151	422.50	3233.85
JD Grader P.01	2011	MU 121	3040	3235	3375	140	335	776.03	9338.49
Bomag Roller P.43	2012	1DVH736	1097	1140	1175	35	78	688.30	1453.94
Cat 938G Loader P.41	2004	MU 193	4078	4135	4167	32	89	3523.84	1809.40
Kenworth P/Mover P.61	2004	MU 000	7174	9724	11350	1626	4176	2362.98	5179.16
Iveco P/Mover P.09	2003	1AGW988	267205	269746	270618	872	3413	0	2726.32
Nissan UD P.07	2009	000 MU	141649	144006	148238	4232	6589	3758.08	5851.01
Iveco Tipper Conv P.10	2004	MU 00	157865	157865	not	working	0	603.12	4404.67
Generator 1-110kva	2011		7315	7593	8288.6	695.6	973.6	610.40	11505.72
Generator 2-110kva	2011		6897	7366	7368.9	2.9	471.9		
Maintenance Gen P.33	2013		658	1255	1487	232	829	597.71	732.00
Construction Gen			11770	12368	12897	529	1127	0	
Kubota 6kva Gen	2012		1844	2089	2199	110	355		
Mitsubishi Canter P.06	2011	01 MU	82788	85918	90500	4582	7712	366.24	2416.44
Mitsubishi Canter P.25	2009	MU 140	160154	163509	164889	1380	4735	2538.69	1291.51
Toyota Prado	2012	MU 0	9557	9601	12423	2822	2866	0	368.81
Great Wall P.57	2012	MU 167	11257	12494	13681	1187	2424	217.00	482.29
Isuzu Dmax P.28	2009	MU 300	154278	156777	158040	1263	3762	2086.03	1046.54
Toyota Hilux P.40	2011	MU 1018	93250	96745	99000	2255	5750	747.28	1832.57
Isuzu T/Top P.54	2005	MU 1002	116400	118553	120500	1947	4100	3260.36	1648.84
Mercedes Patient/Trf	2004	MU 1009	97283	97496	97603	107	320	49.00	0
Side Tipper P.18	2001	MU 2010	25303	28341	29968	1627	4665	122.08	n/a

<b>Side Tip-Evertran P.17</b>	2009	MU 662	66102	68243	70308	2065	4206	217.44	n/a
<b>Tri-Axle L/L Float P.13</b>	2008	MU 663	3769	4233	6561	2328	2792	424.96	n/a
<b>45ft Flat Top</b>	1978	1THH060	25	25	115	90	90	0	n/a
<b>No. 2 Float</b>	2001	MU 2004	26835	29290	31509	2219	4674	180.80	n/a
<b>30000L W/Tanker P.24</b>	2005	MU 2024	26524	27675	28762	1087	2238	0	n/a
<b>Dog Fuel Trailer P.48</b>	1993	MU 658					n/a		n/a
<b>Dog Fuel Trailer P. 49</b>	1972	MU 2005					n/a	122.08	n/a
<b>Dolly 1-Red P.05</b>	2001	MU 2003	24567	26627	25101	-1526	534	122.08	n/a
<b>Dolly 2-Black P.08</b>	2000	MU 2009	562	562	2350	1788	1788	183.12	n/a
<b>New/H Ford Tractor</b>	2006	MU 380	1596	1614	1624.5	10.5	28.5	0	367.96
<b>Forklift P.37</b>			11847	11861	11878.2	17.2	31.2	244.16	119.37
<b>Caravans</b>							n/a	732.48	n/a
<b>JD Ride on mower</b>			293	299.6	308.4	8.8	15.4		n/a
<b>Generator H/Maint</b>	2013	New	0						
<b>Heavy Maint Trailer P.62</b>		MU446						2914.88	n/a

The Works Supervisor ran council through the plant report.

Cr Halleen queried that the generators for the bore holes are high revving, low revving might have been better. The Works Supervisor advised that the low revving gensets could not handle two submersible pumps. Cr Broad asked for clarification/confirmation of the hours on the UD-P.07 and Canter – P.06 as he felt that the Km's were excessive. The works supervisor said he will check the figures.

Cr Seaman requested that the outcome of the check be included in next month's report.

There was also discussion on where the hired side-tipper was being used and if it was the best configuration. The shire can only operate road-trains within the designated road work area so this is why it is being used as it is.

### **13.2 Works Report – Works Supervisor**

#### **CONSTRUCTION CREW**

The construction team is making good progress on the Beringarra-Byro road and works are almost completed with only 3 bunds and some contour banks to finish. This will be done soon but I have had works move onto the Carnarvon-Mullewa section to keep all crew working as gravel will need to be carted for the bunds and contour banks. The Carnarvon-Mullewa section of road works is 2.5km of form up and gravel sheeting north from Beringarra-Byro intersection. As of 12<sup>th</sup> September this section has been formed and 1.5km of gravel carted.

The 300m culvert and end wall will go in place 80m north of this intersection on the Carnarvon Mullewa road. We have had to put a culvert in to allow water to flow through so there is no floodway on the corner.

The 11km section south from this intersection is underway with form up of sub-grade (pulling in from side to form road) in readiness of base course gravel.

With the completion of Beringarra-Byro road and once we have our dozer operational, gravel pits and turn arounds will be rehabbed and guide posts and signage will be erected.

A 600m culvert pipe has been dropped off in readiness for heavy maintenance to put in place on their run through.

#### **MAINTENANCE CREW**

Since my last report for council, John & Glen have completed a patch grade on Carnarvon-Mullewa road heading north as far as Beringarra-Byro road then a quick patch grade of creek crossings back to Beringarra. From there they returned to their maintenance grading program.

John had a well earned 5 day break with his wife Dianne from 25<sup>th</sup> to 31<sup>st</sup> August. Trevor Barndon filled in for these days.

As of 12<sup>th</sup> September crew moved camp up to Erong road intersection and will do a full grade of Erong, Yunda and Innouendy homestead road.

#### **GRIDS**

The approaches to the new grid 5km north of Boolardy homestead turnoff have now been completed.

Nookawarra Station have sent a letter to the shire authorizing the removal of 5 grids on Nookawarra, 4 on

the Beringarra-Pindar road and one on the Nookawarra-Mileura road. This will save costings on replacement with 24ft grids and also on maintenance and repairs. Thanks to Nookawarra.

### HEAVY MAINTENANCE

Sandy and Paul (Squires Resources) are moving up the Beringarra-Pindar road and are now about 21km south of Nookawarra homestead. 2 grids have been removed from Nookawarra and gravel has been carted on a bad bend in readiness for spreading. They will have to get the vibre roller from the construction crew which will be on site for the 2 gravel sheeting programs on this road. One just south of Boolardy-Nookawarra boundary grid and the second 21km south of Nookawarra homestead. At the completion of these jobs the crew will move up to Nookawarra repairing 3 bunds on the Nookawarra-Mileura Road. They will then work from Nookawarra up to Beringarra-Mt Gould road doing 7km of repairs running through to the river section. This will include repairs to bunds, stone in creek crossings and gravel sheeting low areas.

### STAFF

Trevor Barndon	16/08/2013 – 17/08/2013	1.3 days sick leave
John Daniels	25/08/2013 – 31/08/2013	5 days annual leave
John Daniels	03/09/2013 – 05/09/2013	3 days sick leave
Trevor Hipper	09/09/2013 – 14/09/2013	5 days annual leave

### PLANT REPAIRS

- New roof mounted air conditioner \$5,800
- 1 new hydraulic hose for Volvo loader
- Repairs to Construction 4WD Canter
- Dozer minor repairs, gear lever

### GENERAL

- New Construction Canter (Isuzu) delivered to settlement Friday 13<sup>th</sup> September.
- Ordered semi side tipper \$96,490.00
- Ordered pad foot roller \$165,000.00  
Less trade Cat CS563E Roller \$ 45,000.00  
Total changeover GST incl \$132,000.00

### ROADS GRADED 13/08/2013 – 14/09/2013

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km	35km	Bunds, contour banks, gravel sheeting/spreading	Nookawarra to Beringarra
Erong	63.12km			
Beringarra/Byro	90.89km	37km		Beringarra to Erong Rd
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M <sup>c</sup> Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km	24km		No grading through river section heavy maint program
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoorn	37.55km			
Woolleen/Mt Wittenoorn	33.85km			
Beringarra Cue	109.82km	7km		
Boolardy Wooleen	19.08km			



Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	55km south 35km north		South full grade North full/patch grade
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded		Mt Narryer		

Total this month graded 193km (contractor helping on south section Carnarvon-Mullewa Road)

The works supervisor ran through his report.

There was discussion on the response from Greenfields regarding some of the seal stripping again. This time they are saying it is because the weather was too cold. Greenfields were supervising the job so it raises the question why didn't they advise the shire that it was too cold to carry out the work and what might happen.

Works supervisor will obtain spray sheets to see if temperature checks were being carried out and the CEO will respond to Greenfields.

There was discussion on provision of engineering services to the shire and the problems that have been encountered. Greenfields are currently part way through updating our road inventory for conversion to ROMAN II and we need to get this completed. We will review the situation in six months.

The Works Supervisor wanted to thank Nookawarra for allowing us to remove some grids that were no longer being used. Parts of these can be used by the shire in other locations.

Cr Seaman asked whether a road counter could be put on the Wooleen-Meeberrie Road as there is an increased volume of traffic there lately. Cr Squires suggested another one should be put on the Wooleen-Twin Peaks Road as that is also seeing a lot more use. The works supervisor will arrange for this to be done once the current count on the Carnarvon-Mullewa Road is completed.

There was discussion on the upcoming Landor races and whether traffic used the Carnarvon-Mullewa Road or the Beringarra-Pindar road. It was felt that it was probably about 50/50.

Cr Halleen reported that there is a problem with flooding on the southern end of the Beringarra-Pindar Road, by Tallering station. The water is coming out of a paddock and the drains are not coping – bunding is required to divert the water away from the road.

There was discussion on the condition of the 27kms of gravel road on the Carnarvon-Mullewa Road that is within the City of Greater Geraldton. There have been lots of complaints and it is not kept up to an acceptable standard. The CEO is in negotiations with Ken Diem, CEO of City of Greater Geraldton, and a meeting is being arranged to inspect the road and formalise a plan. The shire of Murchison grades the road before all major events:- Landor Races, Polocrosse, Astrofest, Christmas etc and we need an agreement with Geraldton that they will at least match this. However there are underlying problems with the road that need to be fixed first as simple maintenance grading is not working.

Cr Halleen asked why we were carting dirt into bunds rather than pushing up what is there. There was a feeling that pushing up dirt eroded the land behind and caused water to collect which in turn drew more livestock and wildlife to the area making it more dangerous to road users. The works supervisor will prepare a cost comparison for council.

**Recommendation:**

That the Work's Supervisor's report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor Whitmarsh</b>	<b>Seconded: Councillor Squires</b>	
That the Work's Supervisor's report be accepted		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

*Council broke for lunch at 1.07pm  
Council resumed after lunch at 2.00pm*

## **14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

### **14.1 Shire President**

The Shire President had attended a state council meeting on the 4<sup>th</sup> September. He reported that new 170 building fit out is all on track with a move to the new premises expected early next year. It has all gone well and it is a fantastic building.

WALGA will be holding a new Councillor seminar on the 6<sup>th</sup> December as they do in every election year. The CEO of WALGA, Ricky Burgess has been appointed CEO for a further 5 years, she had been three years through a five year contract but has been performing at such an incredibly high level that WALGA wished to extend the contract to give some confidence in the midst of the amalgamation issues and instability concerns.

The Shire President went over the WALGA agenda item regarding Poll Provisions. Originally WALGA had been going to vote to oppose the proposal to remove in perpetuity poll provisions. But then as it is the government's intention to remove the poll provisions from being applicable to the metropolitan area, it was decided that it was better to have the poll provisions amended rather than removed completely. State Council then further resolved to:

*Adopt a position to support an amendment to the metropolitan poll provisions, where any poll petitioned will be of the entire districts involved in the amalgamation proposal with the following conditions:*

- a) For a poll to be held a petition will be required from 25 percent of electors of one Local Government;*
- b) For an amalgamation to be rejected by the Minister, 50 percent of electors of all Local Governments proposed to be merged are required to vote, for it to be a valid poll;*
- c) A majority of votes at the poll against will defeat the amalgamation proposal.*

This would make it more difficult for small groups of people to derail amalgamations, such as was the case with the Town of Narrogin and their partners and Morawa, Three Springs, Perenjori and Mingenew. However this has caused a big backlash from some of the metropolitan reviews and the Shire President advised that there has been a special meeting called for next Wednesday morning to rescind the decision. He will update us further next month.

The Shire President also wanted to note that the saga of Ron Adams has eventually come to an end. He pled guilty to 139 corruption and stealing offences and has received a jail sentence of 16 months with a non parole period of 8 months. He has also been ordered to pay back \$41,689 to the Shire. This prosecution has taken over 2½ years and after such a long time it is good to at last have a final resolution.

### **14.2 Councillors**

#### **Cr Halleen:**

Carnarvon RBG meeting 19<sup>th</sup> September.

Cr Halleen went over the RBG meeting and AGM. The AGM was to be held first but due to a constitutional issue it did not go ahead. The meeting started but due to one of the members leaving there wasn't a quorum so the meeting couldn't continue. After this there was discussion as to how to proceed and how to tackle the problems which have been causing these sorts of issues over the past few years. Dirk Sellenger had attended the meeting and has called a community meeting in about 4 week's time to see whether Upper Gascoyne wants to stay within the Carnarvon RBG. There has been a call for the shire of Upper Gascoyne to take over the administration but they do not have staff available. It was decided that the Minutes of the meetings will be circulated to all Councils for distribution to the community and a link from the Ag Departments website is being put back up. The Ag Department have supplied a person for six weeks to sort out the office and there is a need for an ongoing project person of approximately 3 days a week. They really need three more members and Andrew has been doing a great job sorting out the books, and managed to secure some Royalties for Regions funding that was due but had not been properly applied for. This is a subject close to the hearts of the councillors as they invest money and time in the baiting programme and there was some robust discussion on the issues. There are some changes starting to occur with better co-ordinators, new doggers, and Ag Department support and we need to build on this.

#### **Cr Foulkes-Taylor:**

No meetings attended

**Cr Squires:**

Community Advisory Group on 2<sup>nd</sup> September 2013. Item covers this meeting later in the meeting

**Cr Whitmarsh:**

Community Advisory Group on 2<sup>nd</sup> September 2013. Item covers this meeting later in the meeting  
Carnarvon RBG meeting 19<sup>th</sup> September 2013 – see Cr Halleen's report

**Cr Seaman:**

LEMC meeting 4th September 2013.

Cr Seaman asked Cr Squires why he had left the CAG meeting and not returned. There was some discussion and Cr Seaman asked whether Cr Squires would be rejoining the group after the upcoming election.

The Shire President reminded Council that after an election all positions become vacant and are filled at the first meeting held (November).

The CEO also advised that one of the reasons council had changed from Committees of Council to Working Groups was so that more informal meetings could be held, including via teleconference, without a need for rigid agendas and minutes to be completed.

Cr Seaman wanted it noted that she was not happy with the explanations.

Cr Seaman then reported on the LEMC meeting. There had been a good representation of people and it had been a good meeting – open and honest with lots of information sharing. Whilst we had not been able to do an actual practical exercise there had been discussion on Brendan's accident and things we had learnt. There was also discussion on the fact that not all satellite service carriers allow access to the RFDS 1800 number. New stickers have been brought out which reflect the 08 9417 6389 land line number as well but there isn't actually anything being highlighted about the possible problem with satellite phones and it was felt this should be formally brought up with the RFDS as it could be a matter of life or death in a remote area such as Murchison.

Cr Halleen suggested the matter should be raised at the next WALGA Zone meeting in November and there was a general consensus that this was a good idea.

**Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor Halleen**

That the Shire of Murchison write formally to the RFDS to ask them to upgrade information packs to reflect that the 1800 # doesn't always work with satellite phones and to ensure both #'s are provided.

**Carried**

**For: 6**

**Against: 0**

**15. REPORTS OF COMMITTEES****15.1 LEMC Meeting**

There was a meeting of the LEMC (Local Emergency Management Committee) on the 4<sup>th</sup> September. Minutes of the meeting are attached.

It was resolved by the committee that the next meeting would be a combined meeting with the LEMC and the BFB. This will be held in late October/early November, prior to the start of the bushfire season and will hopefully include a practical exercise. It is a good idea to have a joint meeting as if there were any major emergencies within the shire it is highly likely that the BFB volunteers would be involved. There is currently a Doodle Poll being conducted to try and establish a date that suits the majority of people so that we get as many to attend as possible. So far 2:00pm Wednesday the 30<sup>th</sup> October seems to be the most popular.

**Recommendation:**

That the Minutes of the LEMC meeting be accepted.

**Voting Requirements:**

Simple majority

**Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor Halleen**

That the Minutes of the LEMC meeting be accepted.

**Carried**

**For: 6**

**Against: 0**

*The Shire President officially welcomed Deputy CEO, Dianne Daniels to the meeting.*

**16. FINANCE**

*As there were two months of financial reports presented Council decided to deal with both months reports as one item.*

**16.1 Financial Activity Statements to 31<sup>st</sup> August 2013**

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 September 2013
Attachments:	Financial Activity Statements for 1 month to 31 July 2013 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

**Matter for Consideration:**

Council to consider adopting the monthly financial statements for July 2013.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

Summary of Financial Results July 2013

The Current Position at 31 July 2013 is a surplus of \$1,692,171 against a YTD Budget of \$1,833,872 so down \$141,701:

Opening Funding Surplus variance	0
Add Operating Revenues up	31,632
Add Operating Expenditure down	33,976
Less Funding Balance Adjustment	-45,308
Capital Revenue	0
Less Capital Expenditure up	-162,001
Rate Revenue	0
	<hr/>
	-141,701

Please refer to Agenda Item 16.2 Financial Activity Statements August 2013, for an explanation of variances.

Note that the Opening Funding Surplus position may require adjustment once the Annual Financial Statements for 2012-13 are complete. These are being prepared now and we will have the final Opening Position for the September Financial Activity Statements.

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Consultation:**

UHY Haines Norton

**Recommendation:**

That Council adopt the financial statements for the period ending 31 July 2013, as attached

**Voting Requirements:**

Simple majority.

**Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Seaman**

That Council adopt the financial statements for the period ending 31 July 2013, as attached.

**Carried**

**For: 6**

**Against: 0**

**16.2 Financial Activity Statements to 31<sup>st</sup> August 2013**

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 September 2013
Attachments:	Financial Activity Statements for 2 months to 31 August 2013 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

**Matter for Consideration:**

Council to consider adopting the monthly financial statements for August 2013.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

Summary of Financial Results August 2013

The Current Position at 31 August 2013 is a surplus of \$1,592,309 against a YTD Budget of \$1,447,621 so up \$144,688:

Opening Funding Surplus variance	0
Add Operating Revenues up	169,091
Add Operating Expenditure down	155,349
Less Funding Balance Adjustment	-56,785
Add Capital Revenue up	60,000
Less Capital Expenditure up	-182,967
Rate Revenue	0
	<u>144,688</u>

Operating Revenues up are mainly a timing issue, with the Main Roads Regional Roads – Direct Grant of \$144.1 k coming in earlier than budgeted. Also, fuel sales through the Roadhouse were higher than predicted, bringing in an extra \$31.2 k for the July-August period.

Operating Expenditure down is due mainly to Governance down \$34.6 k, which is a timing issue rather than a savings and Transport down \$119.2 k. Under Transport, Road Maintenance was up \$24.9 k as it included our sub-contract Plant Operator in July, an invoice from THEM and 3 pay periods in July, 8 days of which is yet to be accrued back into 2012-13, but Heavy Maintenance was well down with Contractor invoices for July and August not received. Admin and Depreciation Allocations were well under budget, so that overall Transport was down.

Capital Revenue up \$60 k is a timing issue, with \$55 k from the Department of Planning for the Town Planning Strategy and Scheme and \$5 k from Tourism WA for Astrofest coming in early.

Capital Expenditure up \$182.9 k is due to timing with one of the Caravans, the 6 kva generator and one of the new grids purchased earlier than predicted. The balance of the variance is due to Construction – Agreed Program being \$91.9 k over budget. Some of this is due to 3 pay periods in July, of which 8 days is yet to be accrued back into 2012-13 and Plant Operating Costs are higher than predicted due to a timing issue with Plant Insurance, which will even out in September.

Capital Expenditure that impacted the Balance Sheet in July and August was:

- Lock up area near cool room – progress made, still to be painted and lighting installed;
- Sound-proof Wall for Generator – employee wages and overheads;
- UHF Radio Communications Upgrade;
- Pool Cover CEO House;
- Vast TV Service for Construction Crew
- Caravan x 1 – 2<sup>nd</sup> to be invoiced in September, with delivery scheduled for mid-October;
- Kubota 6kva Generator for Heavy Maintenance;
- Small Plant – 4" Transfer Pump for Heavy Maintenance
- Construct 6 new grids – one completed, 5 tendered;
- Construction – Agreed Program – work as per Works Supervisors report

Rates have not yet been run, but are scheduled for September. So far this year, we have collected 40% or \$24.5 k of the rates arrears brought forward from previous years, thanks to our work with CS Legal and their debt recovery team.

Please note that the Opening Funding Surplus position may require adjustment once the Annual Financial Statements for 2012-13 are complete. These are being prepared now and we will have the final Opening Position for the September Financial Statement.

Dianne Daniels, Deputy CEO, ran through the monthly reports.

Cr Halleen queried the items of plant up for disposal – truck, pig trailer and axles. A tender has been called for disposal of surplus items. This closes on the 27<sup>th</sup> September.

Cr Foulkes-Taylor queried the income from fuel sales. This is not the profit on sales but the actual amount sold and needs to be compared to the expense of fuel purchased for the roadhouse which is also higher than budgeted. There has been a greater amount of fuel sold but the profit is still only a percentage of the turnover.

Cr Seaman asked for a break-up of the Astrofest costs. This is still being finalised with the last few bills coming though from CSIRO and grant acquittals being completed. A full breakup of income and expenditure will be presented to council once it is available.

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Consultation:**

UHY Haines Norton

**Recommendation:**

That Council adopt the financial statements for the period ending 31 August 2013, as attached

**Voting Requirements:**

Simple majority.

**Council Decision:****Moved: Councillor Halleen****Seconded: Councillor Seaman**

That Council adopt the financial statements for the period ending 31 August 2013, as attached

**Carried****For: 6****Against: 0****16.3 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:

Author: Dianne Daniels Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 17 September 2013

Attachments: EFT &amp; Cheque Details for August 2013

**Matter for Consideration:**

Authorisation of accounts paid during the month of August 2013.

**Background:**

Accounts paid are required to be submitted each month.

**Comment:**

Payments made during the month of August as per attached schedule

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**Strategic Implications:**

None

**Policy Implications:**

None

**Financial Implications:**

Payment from Council's Municipal Account and Trust Accounts.

**Consultation:**

None

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$505,242.63 be passed for payment/endorsed by Council.

**Voting Requirements:**

Simple majority

**Council Decision:**

**Moved: Councillor Whitmarsh**

**Seconded: Councillor Foulkes-Taylor**

That the accounts as per the attached Schedule presented to this meeting totalling \$505,242.63 be passed for payment/endorsed by Council

**Carried**

**For: 6**

**Against: 0**

**17. DEVELOPMENT****17.1 Shire of Murchison Preparation of Local Planning Scheme & Local Planning Strategy**

File:	10.3
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> September 2013
Attachments:	LPS Timeline

**Matter for Consideration:**

The Department of Planning has announced that the Shire of Murchison's funding application under the Royalties for Regions Local Government Assistance Program for the preparation of a Local Planning Strategy and Local Planning Scheme has been successful. This report recommends that Council resolve to formally commence the preparation of a Local Planning Strategy and Local Planning Scheme.

**Background:**

The Shire of Murchison is required to prepare a Local Planning Scheme under the statutory requirements of the Planning and Development Act 2005 (the Act) which requires all local governments to establish and review Schemes every five years. The Shire currently has no local planning scheme and therefore, in accordance with the Act, this report has been prepared to initiate a Local Planning Scheme for the Shire of Murchison.

In parallel with the Scheme is the preparation of a Local Planning Strategy, which is required under the Town Planning Regulations 1967 to:



- Set out long-term planning directions for the Shire of Murchison
- Apply State and regional planning policies ; and
- Provide the rationale for zones and other provisions of the Scheme.

It is important that such documents be prepared to reflect relevant Western Australian Planning Commission (WAPC) strategies and policies, the Shires strategic planning documents and on-ground developments including appropriate planning responses to the Murchison Radio-Astronomy Observatory (MRA) and Murchison Widefield Array (MWA) projects.

The preparation of the Scheme will be undertaken parallel with the preparation of the Strategy. It is anticipated that both documents will go through the necessary statutory processes simultaneously to allow for comment on both documents and for both documents to be modified consistently and as per the following stages:

- Stage 1: Background investigations & analysis
- Stage 2: Site immersion and community engagement for draft Strategy & Scheme
- Stage 3: Preparation of draft Strategy and Scheme and presentation to Council
- Stage 4: Referral of draft Scheme to EPA and draft Strategy and Scheme to WAPC
- Advertising of draft Strategy & Scheme
- Review of submissions, modifications as required, presentation to Council
- Lodgement with WAPC for final endorsement

Attachment 1 provides an expanded breakdown of this process and a likely timeframe that will enable the Shire to meet the three key milestones at which it must submit progress reports to the Department of Planning for the purposes of grant acquittal.

### Comments:

The preparation of a Local Planning Strategy and Local Planning Scheme will need to account for matters, including the following:

- The Shire's relevant strategic plans and framework including the vision and objectives of the Shire's Strategic Community Plan 2012/13 – 2022/23
- Relevant WAPC strategic documents including Draft Mid West Regional Planning and Infrastructure Framework (2012)
- Relevant WAPC policy documents including Draft State Planning Policy 2.5 Land Use Planning in Rural Areas and draft Development Control Policy 3.4 Subdivision of Rural Land
- Desired physical form, setting, character and scale of development
- Provisions of nature based tourism nodes and serviced tourism nodes
- Provision of recreational, community and education facilities
- Provision of health and child services
- Economic diversification and establishment of new industries
- Sustainable tourism industry
- Existing utility infrastructure servicing and requirements for infrastructure upgrading
- Protection and management of places of heritage significance
- Desired traffic movement patterns and road upgrades
- SKA interface treatment, setbacks and buffer land use response
- Retention of remnant vegetation deemed significant
- The setting aside of land for public purposes
- Such other matters as Council sees relevant

### Statutory Environment:

Section 88 of the *Planning and Development Act 2005* ('the Act') requires Local Governments to review their planning scheme every five years. The Shire of Murchison currently has no Local Planning Scheme. Schemes are prepared and adopted under Part 5 of the Act and in compliance with the *Town Planning Regulations 1967* ('the Regulations'). In accordance with the Shire's statutory requirements under the Act, the review of the Scheme needs to be informed by a Local Planning Strategy.

The intent of the Strategy is to provide the planning direction for the sustainable growth and development of the Shire for the next 10-20 years. The Strategy will apply state and regional planning policies, contain an analysis of the investigations and surveys made during the preparation of the Scheme, and provide the rationale for the zones and other provisions of the Scheme. Strategies are prepared under Regulations 12A and 12B of the Regulations.

**The Attachment** provides a diagram that illustrates the statutory approvals and consultation process required to grant a new Scheme.

To formally begin the process of preparing a new Scheme it is necessary for Council to pass a resolution worded in accordance with the legal requirements of the Regulations. The WAPC will require a copy of Council's resolution to initiate the Scheme, a Scheme Map, a statement outlining the objectives and intentions of the proposed Scheme and the additional information as required by Regulation 4(3) of the Regulations.

The new Scheme will be advertised for public and agency comment and will be subject to review by the WAPC and Minister for Planning. Modifications are likely to be made to the draft Scheme throughout this process, therefore it is considered inappropriate to establish final specific objectives and intentions at this early stage. The objectives and intentions listed as below, and in the officer recommendation, should only be considered preliminary and subject to change:

- set out the Local Government's planning aims and intentions for the Scheme area;
- set aside land as reserves for public purposes;
- zone land within the Scheme area for the purposes defined in the Scheme;
- control and guide land use and development;
- provide for orderly and proper planning;
- set out procedures for the assessment and determination of planning applications;
- make provision for the administration and enforcement of the Scheme;
- facilitate implementation of the Shire's Local Planning Strategy; and
- address other matters set out in the Act.

### **Strategic Implications:**

The statutory framework contained within a new Scheme will provide a statutory framework for land use planning.

The Strategy and Scheme will ensure appropriate zoning is in place for land to ensure land is utilised and developed in an appropriate manner. This has become critical with the opening of the SKA project and as the Shire becomes more exposed to visitors seeking recreational and lifestyle opportunities.

The Strategy and Scheme will enable the planning framework for Murchison to better address the emerging economies of tourism, renewable energy, carbon capture and mining in addition to the more traditional strengths of pastoralism.

State government agencies have prepared numerous policies, bulletins and legislation in recent years to guide planning and development within regional areas. The review of these documents will enable the Local Government to prepare a planning framework that is contemporary and responds to the localised issues and trends to ensure the assessment of development is undertaken by means of a robust mechanism capable of weathering challenge.

### **Policy Implications:**

The Model Scheme Text as inserted into the Regulations in 1999 will be the basis for the new Scheme format and Part 2 of this text maintains the ability of Local Government to prepare Local Planning Policies. The Shire's existing Strategic Community Plan will inform both the Strategy and Scheme.

### **Financial Implications:**

The scope of works has been included in the 2013/2014 annual budget.

### **Public Consultation:**

The Strategy and Scheme Review will draw on community consultation, preceding strategies and investigations, and consultation with all relevant government agencies to deliver a planning framework that addresses the services demanded within the Shire including infrastructure, community, health, recreational, educational, communications, transport and tourism.

Should Council adopt the officer recommendations and resolve to prepare a Scheme, the Shire will arrange for the resolution and relevant information to be forwarded to the WAPC. Once notification is received from the WAPC, a notice of Council's decision to prepare a new Scheme will be made in newspaper/s and newsletters which circulate in the Shire. Relevant government agencies will also be written to, seeking initial

input to be considered during the preparatory stages. A draft of the new Scheme will subsequently be presented to Council for consideration.

In the event that Council and the WAPC are satisfied with the draft Strategy and Scheme (in the case of the Scheme it must also be submitted to the Environmental Protection Authority) then the documents would be advertised as per Section 84 of the *Planning and Development Act 2005* and Section 14 of the *Town Planning Regulations 1967* for a period of 3 months, and the advertising would include the following actions:

- display of the Scheme and Strategy at the Shire offices;
- display of the Scheme and Strategy at the WAPC office;
- display of the Scheme and Strategy on the Shire website;
- notice to be published in the Government Gazette;
- notices to be published in a newspaper circulating in the district;
- notice being sent to all relevant government agencies.

### **Voting Requirement:**

Simple Majority required.

### **Officer Recommendation:**

That Council:

1. Prepare Shire of Murchison Local Planning Scheme No.1 in accordance with Part 5 of the Planning and Development Act 2005 and the Town Planning Regulations 1967 encompassing all land contained within the Shire boundaries.
2. Adopt the following as the preliminary objectives and intentions of the Scheme for the purposes of compliance with Regulation 4(3)(c)(i) of the Town Planning Regulations 1967:
  - a) Set out the Local Government's planning aims and intentions for the Scheme area;
  - b) Set aside land as reserves for public purposes;
  - c) Zone land within the Scheme area for the purposes defined in the Scheme;
  - d) Control and guide land use and development;
  - e) Provide for orderly and proper planning;
  - f) Set out procedures for the assessment and determination of planning applications;
  - g) Make provision for the administration and enforcement of the Scheme;
  - h) Facilitate implementation of the Shire's Local Planning Strategy; and
  - i) Address other matters set out in the Planning and Development Act 2005.
3. Forward to the Western Australian Planning Commission the following, pursuant to Section 72 of the Planning and Development Act 2005 and Regulation 4(3) of the Town Planning Regulations 1967:
  - a) A copy of Council's resolution deciding to prepare a new Local Planning Scheme, certified by the Chief Executive Officer;
  - b) A map marked "Scheme Area Map", signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Scheme; and
  - c) A statement setting forth the objectives and intentions of the Scheme and the anticipated format of the Scheme.
4. Undertake the following actions, subject to the Shire receiving notification from the Western Australian Planning Commission:
  - a) Publish a notice within the Government Gazette, a newspaper circulating in the Shire and broader district, and upon the Shire website of the passing of the resolution deciding to prepare a Local Planning Scheme, pursuant to Regulation 5(1) of the Town Planning Regulations 1967; and
  - b) Forward a copy of the notice to the Local Government of every adjoining district, and every public authority likely to be affected by the Scheme, requesting details of matters that should be considered during the preparation of the Scheme, pursuant to Regulation 5(2).
5. Prepare a Shire of Murchison Local Planning Strategy in accordance with Regulation 12A of the Town Planning Amendment Regulations 1999.

**Council Decision:****Moved: Councillor Seaman****Seconded: Councillor Halleen**

That Council:

1. Prepare Shire of Murchison Local Planning Scheme No.1 in accordance with Part 5 of the Planning and Development Act 2005 and the Town Planning Regulations 1967 encompassing all land contained within the Shire boundaries.
2. Adopt the following as the preliminary objectives and intentions of the Scheme for the purposes of compliance with Regulation 4(3)(c)(i) of the Town Planning Regulations 1967:
  - a) Set out the Local Government's planning aims and intentions for the Scheme area;
  - b) Set aside land as reserves for public purposes;
  - c) Zone land within the Scheme area for the purposes defined in the Scheme;
  - d) Control and guide land use and development;
  - e) Provide for orderly and proper planning;
  - f) Set out procedures for the assessment and determination of planning applications;
  - g) Make provision for the administration and enforcement of the Scheme;
  - h) Facilitate implementation of the Shire's Local Planning Strategy; and
  - i) Address other matters set out in the Planning and Development Act 2005.
3. Forward to the Western Australian Planning Commission the following, pursuant to Section 72 of the Planning and Development Act 2005 and Regulation 4(3) of the Town Planning Regulations 1967:
  - a) A copy of Councils resolution deciding to prepare a new Local Planning Scheme, certified by the Chief Executive Officer;
  - b) A map marked "Scheme Area Map", signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Scheme; and
  - c) A statement setting forth the objectives and intentions of the Scheme and the anticipated format of the Scheme.
4. Undertake the following actions, subject to the Shire receiving notification from the Western Australian Planning Commission:
  - a) Publish a notice within the Government Gazette, a newspaper circulating in the Shire and broader district, and upon the Shire website of the passing of the resolution deciding to prepare a Local Planning Scheme, pursuant to Regulation 5(1) of the Town Planning Regulations 1967; and
  - b) Forward a copy of the notice to the Local Government of every adjoining district, and every public authority likely to be affected by the Scheme, requesting details of matters that should be considered during the preparation of the Scheme, pursuant to Regulation 5(2).
5. Prepare a Shire of Murchison Local Planning Strategy in accordance with Regulation 12A of the Town Planning Amendment Regulations 1999.

**Carried****For: 6****Against: 0****18. ADMINISTRATION**

*Cr Foulkes-Taylor has declared an interest in items 18.1 and 18.2, however he has requested to remain in the meeting for 18.2. Council discussed this and as it was only an impartiality interest and Cr Foulkes-Taylor had fully disclosed his interest Council resolved that he could remain for item 18.2*

*Cr Foulkes-Taylor left the meeting at 3.15pm  
Dianne Daniels, Deputy CEO, left the meeting at 3.15pm*

**18.1 Tender for Grids**

File:	12.10
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Cr Foulkes-Taylor has declared an interest in this item
Date:	20 <sup>th</sup> September 2013
Attachments:	Nil

**Matter for Consideration:**

Tenders have been called for the replacement of five grids on the Beringarra-Pindar Road.

**Background:**

An allocation was made in the Capital section of the budget to improve 5 grids on the Beringarra-Pindar Road. The allocation allowed for a contractor to do the replacement of the grids and the shire to complete the approaches to the grids.

**Comment:**

As we were unsure what the costs would be for the work to be carried out a tender was called. The tender closed on the 27<sup>th</sup> August 2013 and the results are now presented to Council for decision.

Qualitative Criteria					
Company					TOTAL SCORE
	Skills and experience of key personnel (eg demonstrated ability, accreditation etc)	Workplace Safety Management Procedures (eg compliance with Shire's Contractor Safety Requirements, Induction Process etc)	The contractor's commitment to provision of traffic management	Demonstrated capacity and flexibility to satisfactorily service shire's needs	
Yuin Pastoral	3	2	2	3	10
Yamatji Mining & Civil	2	3	3	2	10
Red Dust Holdings	3	2	2	2	9
THEM Earth moving	2	2	2	2	8

**Assessment of Tenders Received**

Company						TOTAL SCORE
	Tendered price inclusive of GST	Tendered price 60%	Tender Compliance 10%	Workplace Safety/ Procedures incl TMP 20%	Past experience/C apacity/Flexibility 10%	
Yuin Pastoral	\$52,800.00	54	10	10	10	84
Yamatji Mining & Civil	\$79,477.20	36	10	15	5	66
Red Dust Holdings	\$108,310.60	26	10	12	5	53
THEM Earth moving	\$49,500.00	58	10	10	6	84

Four tenders have been received and they have been assessed against the qualitative criteria and assessment weighting as detailed in the tender document.

As the cost is under \$100,000 (on three of the tenders submitted) the shire did not have to actually call a tender, however as it has been done the tender process should be completed.

Two tenders have achieved a score of 84 based on the above process:  
Yuin Pastoral and THEM Earth Moving.

On cost alone THEM Earthmoving is the cheapest but in view of previous work undertaken and a proven record of capability to carry out grid replacements to the shires satisfaction I would recommend that the First Preference Supplier is Yuin Pastoral and the Second Preference Supplier – in the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe is THEM Earth Moving.

There was discussion on the tenders received. Cr Seaman queried where Red Dust Holdings were located. The CEO was unsure and was to check. They are based in Narngulu. Cr Halleen asked for further information on the Qualitative Criteria and the CEO explained that it related back to areas of the tender specifications. Cr Halleen asked whether we had seen any of the work by THEM. The CEO advised that they were the company that recently did some maintenance grading for the shire on the Carnarvon-Mullewa Road but we hadn't seen any grid works undertaken by them which was reflected in the scoring.

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

This is within the allocation made in the 2013/2014 budget

**Consultation:**

Nil

**Recommendation:**

That Council awards Tender 3.2013 - Grid Replacement x 5 Beringarra-Pindar Road to Yuin Pastoral for a tendered price of \$52,800 inclusive of GST as the First Preference Supplier.  
In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe then the Second Preference Supplier would be THEM Earth Moving.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Seaman**

That Council awards Tender 3.2013 - Grid Replacement x 5 Beringarra-Pindar Road to Yuin Pastoral for a tendered price of \$52,800 inclusive of GST as the First Preference Supplier.  
In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe then the Second Preference Supplier would be THEM Earth Moving

**Carried**

**For: 6**

**Against: 0**

*Cr Foulkes-Taylor returned to the meeting at 3.20pm*

**18.2 Request for Donation – ICPA**

File:	8.3
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	Cr Foulkes-Taylor declares an interest.
Date:	20 <sup>th</sup> September 2013
Attachments:	ICPA Letter

**Matter for Consideration:**

Letter from Emma Foulkes-Taylor, ICPA WA Conference Convenor 2014, seeking a donation towards the sponsorship of the Annual State Conference.

**Background:**

The shire has previously supported the ICPA and previous donations for 2010, 2011 and 2012 have been made of \$1,000.

**Comment:**

The letter received is provided in the attachment. Mrs Foulkes-Taylor has invited the Murchison shire to be a general sponsor or if preferred, to fund a specific area of the conference. E.g. conference satchels/bags, name tags, 'shells' for invitations, airfares/accommodation for Conference guest speaker, pads/pens/gifts/samples (with our logo/name on) etc.

The ICPA WA is a voluntary, non-profit, apolitical parent body dedicated to ensuring that all rural and remote students have equity of access to a continuing and appropriate education. It encompasses the education of children from early childhood through to tertiary. Children may be educated in small rural schools, by distance education, attend boarding schools or school term hostels and sometimes have access to early childhood services and has an integral part to play in the Murchison district.

**Statutory Environment:**

Assistance to education via ICPA is well within Councils' legislative boundaries.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The Shire has budgeted \$4,000 for donations within this financial year. So far nothing has been expended so this request is within budgeted parameters.

**Consultation:**

Nil

**Recommendation:**

That Council makes a donation of \$1,000 towards the sponsorship of the ICPA Annual State Conference to be held in Perth in March 2014.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Squires**

That Council makes a donation of \$1,000 towards the sponsorship of the ICPA Annual State Conference to be held in Perth in March 2014.

**Carried**

**For: 6**

**Against: 0**

*Dianne Daniels, Deputy CEO, rejoined the meeting at 3.23pm*

**18.3 Hire of Equipment and Venue**

File:	11.2
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> September 2013
Attachments:	Nil

**Matter for Consideration:**

The introduction of a fee for the hire of shire owned equipment such as tables and chairs and for the hire of the sports club venue.

**Background:**

Woolleen Station recently used some of the shires chairs and tables for an event that they were hosting at Woolleen and it brought up the issue of whether we should be charging a hire fee, as other shires do. We currently do not have anything in our schedule of fees and charges.

**Comment:**

There has been some discussion on the idea of introducing fees for chair and table hire and also for hiring the sports club. The issue was raised at the recent Community Advisory Group Meeting:-

*It was felt that it was a good idea to introduce a hire charge for the sports club (commercial use) and tables and chairs (commercial use). There should also be a bond for all venue and equipment hire (private and commercial). The CEO is currently researching surrounding shires fees and charges and this will be an item at the September meeting. If we are going to hire the sports club then we will need to equip it with basic crockery and cutlery for the hirer's use.*

I have gathered some information from surrounding shires:

Sandstone: 0.55c per chair and \$5.50 per table. Hall Hire \$132.00 Bond \$250 (commercial) \$100 (local)  
 Meekatharra: Tables \$5.00 (market day) chairs and table use included with hire of hall – not hired out – or used outside of hall. Hire of hall \$179.05 (alcohol) \$115.50 (no alcohol) Bond \$105.00 (With alcohol \$787.50).

Mt Magnet: Tables \$12.00 per day – Chairs \$1.00 each per day – everyone is charged regardless of what the use is for. Hall hire \$165 (no alcohol) \$270 (alcohol) – bond \$1,000

Yalgoo – Does not hire it out unless by special Council approval.

Cue – Tables \$11.00, Chairs \$1.10 – Bond \$100.00 – Hall Hire with alcohol \$400, without alcohol \$150. Hall hire bond \$800 (alcohol) \$500 (no alcohol).

Geraldton Party Hire – Tables \$10.00, Chairs \$2.00

In all the other shires I have worked in around this area, (Mt Magnet, Sandstone, Cue) there has always been a fee imposed for the hire of chairs and tables or the use of the community centre/hall. I do not know of any shire that does not charge. There is a very limited opportunity for shires such as ours to raise any revenue and it also works as a bit of a deterrent to those people that might use them and not take care of them and aids towards the replacement costs we incur when new ones are required. Previously there might not have been much call for the sports club to be used for other than community events but there is a chance that CSIRO might want to use it in the future to provide offsite education and information meetings and it would be wise to have a fee already established for the hire of the venue.

If we are going to introduce a fee I think it should be \$1.00 per chair and \$5.00 per table with a bond of \$200. The sports club venue should be \$150 per day with a bond of \$250.

The hire fees would not apply to community events or parties but the bond would.

If the sports club is going to be available for hire it will need to be equipped with some basic crockery and cutlery and cooking tools – tongs, knives etc.

If Council does wish to introduce a fee as the budget has already been adopted then under the Local Government Act:

*6.19. Local government to give notice of fees and charges*

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —*



- (a) its intention to do so; and  
 (b) the date from which it is proposed the fees or charges will be imposed.

Cr Broad requested some clarification around the recommendation:- table and chair hire was for commercial or business hire and a bond to be paid by anyone using them outside of the settlement. Hire of sports club venue was for commercial or business hire but the bond to be paid by everyone. The CEO confirmed this is the correct interpretation but is up to Council to discuss as this may penalise local community groups. There was discussion on whether clubs such as MAC or the Sports Club just paid a bond that was retained by the shire or whether they should be exempt.

It was also clarified that hire of the hall would at no time include hire of the sports club bar which is only for use of the Murchison Sports Club.

The consensus was that local groups should be exempt from paying bonds. These are:- The Museum Committee, MAC, Shire Social Club, Murchison Sports Club, BFB, LEMC, PGA, RBG, ICPA and LCDC

### **Statutory Environment:**

Nil

### **Strategic Implications:**

Nil

### **Policy Implications:**

Nil

### **Financial Implications:**

No income has been budgeted but it is likely to be minimal. There is sufficient budget for sports club maintenance to allow \$300-\$500 for basic stocking with cutlery, crockery and kitchen implements.

### **Consultation:**

Nil

### **Recommendation:**

That Council advertises its intention to introduce the following fees and charges:-

Table hire -\$5.00 per table

Chair hire - \$1.00 per chair

To apply to any commercial or business hirer

Bond of \$200 to apply to any chair or table use outside of the settlement.

Hire of sports club venue - \$150 per day – commercial or business hirer.

Bond for use of sports club venue \$250

The proposed fees and charges to be imposed with effect from the 11<sup>th</sup> October 2013.

### **Voting Requirements:**

Absolute Majority

### **Council Decision:**

**Moved: Councillor Whitmarsh**

**Seconded: Councillor Foulkes-Taylor**

That Council advertises its intention to introduce the following fees and charges:-

Table hire -\$5.00 per table

Chair hire - \$1.00 per chair

To apply to any commercial or business hirer

Bond of \$200 to apply to any chair or table use outside of the settlement.

Hire of sports club venue - \$150 per day – commercial or business hirer.

Bond for use of sports club venue \$250 except for the exemptions. Exempt organisations are:- The Museum Committee, MAC, Shire Social Club, Murchison Sports Club, BFB, LEMC, PGA, RBG, ICPA and LCDC

The proposed fees and charges to be imposed with effect from the 11<sup>th</sup> October 2013.

**Carried**

**For: 6**

**Against: 0**

*The motion was changed from the officer's recommendation to allow for details of the local clubs exempt from paying the bond to be included.*

*Cr Seaman left the meeting at 3.30pm*

#### **18.4 Restricted Burning Times**

File:	5.1
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> September 2012
Attachments:	Nil

#### **Matter for Consideration:**

Setting of dates for restricted and prohibited burning within the shire of Murchison.

#### **Background:**

Every year council can set the dates for restricted and/or prohibited burning times within the shire, and this then has to be gazetted. Once the dates have been gazetted this does not have to be done every year unless the dates are changed.

#### **Comment:**

Last September the shire set a restricted and prohibited burning period and this was gazetted as required. If council set the same restrictions this year it does not need to be gazetted again, if the dates are altered then it will need to be re-gazetted.

There is still a fairly high fuel load within the shire following the high vegetation growth over the past couple of years and there could be a serious bush fire risk again this year. It is therefore recommended that the shire impose the same dates as last year - a restricted burning period from the 1<sup>st</sup> October to the 31<sup>st</sup> October and a prohibited burning period from the 1<sup>st</sup> November to the 31<sup>st</sup> March.

#### **Statutory Environment:**

Bush Fires Act – 1954 s.18 (5) (a) (i) and (ii) provides council with authority to proclaim a Restricted Burning period if it considers that there is a serious danger of bush fires due to adverse conditions.

#### **Strategic Implications:**

Community Safety is a strategic priority.

#### **Policy Implications:**

Nil

#### **Financial Implications:**

Nil

#### **Consultation:**

Nil

#### **Recommendation:**

That council impose a restricted burning period from the 1<sup>st</sup> October to the 31<sup>st</sup> October and a prohibited burning period from the 1<sup>st</sup> November to the 31<sup>st</sup> March.

#### **Voting Requirements:**

Simple Majority

#### **Council Decision:**

**Moved: Councillor Whitmarsh**

**Seconded: Councillor Squires**

That council impose a restricted burning period from the 1<sup>st</sup> October to the 31<sup>st</sup> October and a prohibited burning period from the 1<sup>st</sup> November to the 31<sup>st</sup> March.

**Carried**

**For: 5**

**Against: 0**

*Cr Seaman rejoined the meeting at 3.32pm*

## **18.5 Community Advisory Group**

File:	11.16
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose.
Date:	20 <sup>th</sup> September 2013
Attachments:	Minutes from the CAG meeting of 2 <sup>nd</sup> September

### **Matter for Consideration:**

Issues raised at the Community Advisory Group Meeting held on the 2<sup>nd</sup> September 2013.

### **Background:**

The Minutes of the CAG meeting are attached.

### **Comment:**

There were several items discussed that need to be brought to council.

### **Shearing quarters relocation.**

There was discussion on the old shearing quarters, the relocation of which was first discussed in July 2010 as part of the proposed “Heritage Precinct”. At the time CSIRO had offered \$5,000 to assist with the relocation. It was proposed to use the RLCIP Round 2 grant to assist with this. A quote was obtained but due to changes in CEO and various other issues the project had never proceeded and in the end the grant monies were returned as they had not been expended in time. The CEO had been talking with Cr Mark Halleen recently and he advised that if we still wanted to re-locate the quarters we would need to let CSIRO know as they are doing a tidy up of all the older buildings and it may be demolished as part of the works. Obviously we would need to secure funding if the project is to go ahead. The general consensus was that we would still like to relocate the building and fit it out as a type of budget accommodation, backpackers’ rooms. There were various suggestions of possible funding avenues and the CEO will investigate these further.

### **Hire of sports club facility.**

Most surrounding shires hire out their community centres/halls – what is the view on introducing fees for the hire of our facilities, basic equipment required etc. CSIRO may be wanting to hire the venue for information sessions rather than doing them out at site.

There was discussion on this topic and it was felt that it was a good idea to introduce a hire charge for the sports club (commercial use) and tables and chairs (commercial use). There should also be a bond for all venue and equipment hire (private and commercial). The CEO is currently researching surrounding shires fees and charges and this will be an item at the September meeting. If we are going to hire the sports club then we will need to equip it with basic crockery and cutlery for the hirer’s use.

### **Erabiddy Outcamp**

Erabiddy bluff and Outcamp is one of the main tourist attractions here. Are there any plans to preserve the chimney or restore any of the camp for tourist use?

The chimney is in a poor state of repair and will soon fall over if nothing is done. This could also be a liability issue should it collapse on anyone or anything (vehicle etc). Urgent repairs are required but we need to work out how this can be done. There was suggestion of using angle iron to support it and prop it up. Further development to reconstruct the cottage and building that had been there was widely supported by the group but have not been included in this year’s budget so will have to be included in future programmes.

### **Letter from roadhouse operators**

A letter was presented to council at the July meeting regarding some proposed changes to the roadhouse and motel units.

Council discussed the proposed changes and resolved:-

**Council Decision:****Moved: Councillor Squires****Seconded: Councillor Seaman**

To refer the request to the next meeting of the Community Advisory Group for their investigation, consideration and recommendation to Council.

**Carried****For: 5****Against: 0**

1. Mrs Broad and Mrs Squires have both gone through the proposal for the alfresco area with Sam and Deb. It is only to fill in the small flower border on the southern side of the roadhouse – not to extend onto the lawned area. It is a good idea and will allow a couple of tables and chairs to be placed there which people can use when it is too hot to sit on the paved area at the front of the roadhouse which faces west and attracts the afternoon sun.  
Consensus was that Sam and Deb should be allowed to turn the flower border on the southern side of the roadhouse into a small paved alfresco area. If they require the shire to carry out the work then we will need to prepare a costing to see if funds are available, if they are happy to do the work themselves then permission should be given
2. There was general agreement that the current lawn and rocks in front of the existing motel units would be improved by building a retaining wall, removing the rocks and cutting back the lawn. As there will be works undertaken to extend water, power and septic connections when the new accommodation units are installed it would be a good opportunity to do this at the same time as machinery and workers will be on site

*Note: It is unlikely that the alfresco area will go ahead at the present time following the resignation of the operators.*

It was also noted that there needs to be an outdoor tap run to the existing motel units. Currently there is no water available near them - even to fill a kettle and people staying there have to walk to the ablution block or gazebo to access water. This tap to be installed the next time a plumber is available or at the latest when the new works are being undertaken.

**Shade House:**

There was discussion on the shade house at the southern end of the roadhouse. Brian Wundenberg said that it is really beyond repair and that the last couple of weeks have shown that the diesel tank at the roadhouse is not really big enough. It also should be banded. He proposed that the shade house be removed and all decent artefacts relocated to other areas of the roadhouse or museum. The area could then be cleared and a larger, self banded tank, similar to the ones the shire has just bought, be located in that area. It would also improve the line of sight for people leaving the road house at the intersection with Mulga Crescent. The general consensus was that this was a good idea and it should be recommended to council.

**Footpath:**

There has been previous discussion on putting a path around the settlement and this is still one of the projects the group would like to see completed. The idea is to put a footpath from the airstrip to the office and from the roadhouse to the museum and then one around the settlement so that people walking in the mornings, as many of the staff do, are not on the roads, which can be dangerous on dark mornings. It would also encourage tourists to walk around whilst staying at the caravan park by giving them a safe path to walk on. There was discussion on whether it should be gravel or red bitumen.

**Roadhouse and Signage:**

It was suggested that there be improved signage around the settlement, including a map of the area and tourists attractions – e.g. based by the roadhouse, showing the shire office, museum, sports club, toilets and Erabiddy Bluff. The signage needs to be good quality and with shelters to protect from fading and sun damage. It could also incorporate the new tourism mascot of Billy Bungarra, adopted by council in March 2013.

**Old grader:**

Trevor Hipper asked whether he could move the old grader from outside the shire office into the median strip. There is also another old grader currently at the works depot which could be located making a feature in the median strip. This was considered a good idea as the median strip is currently being replanted and would allow for the plants to be placed around the graders.

**Cemetery:**

As there is no longer a cemetery committee the matter was raised at this meeting. Mrs Broad said that the additional work originally proposed for the cemetery was to erect an information board showing plot numbers and names as at most cemeteries. The registration board to be a design similar to the council honours board so that names (brass name plates) could be added as the plots were used. There had also been plans to install some bench seating and actually develop more of the lung shaped plot areas so that people can get a better idea of the cemetery layout. It would be good to see this work progressed. It was also hoped that the memorial walk located in the settlement could be extended.

**Land for Lease:**

There was discussion on the availability of land. The CEO advised that there was currently no land available for lease. All of the land in the settlement is actually crown land vested in the shire under various management orders. For land to be made available to people to sub- lease the shire would have to make an application to the department of land, provide infrastructure such as power, water and roads and work out the conditions of the sub- leasing. When the strategic community plan had been developed earlier in the year, land had been included but it had not been one of the main priorities to be addressed this year. The development will need to be addressed properly and it could be one of the projects for the proposed project officer to develop when they are on board. The shire is also currently developing a local planning scheme and strategy. Urbis, the company responsible for the plans, is coming to the settlement on the 17<sup>th</sup>-21<sup>st</sup> September and it is something which they will need to include in the plans and discuss with the community.

Cr Halleen advised that CSIRO have said that if the shire is still interested in relocating the shearing quarters they will work around them and try to leave them there for as long as possible to give the shire time to sort something out. There was further discussion as it is some time since the project was first proposed and it may have been left too long. Various topics such as transporting and volunteers to help with fit-out were discussed. The CEO will follow up and approach CSIRO to see if the builders out at Boolardy might be able to do a costing of the work required to bring the quarters up to a basic standard. The CEO will report back to shire once further details are available.

Cr Whitmarsh said not to forget that there is also the wool classers quarters from Byro that could be brought into the settlement which had been discussed at the same time as the larger shearers quarters.

Cr Foulkes-Taylor said that the road out to the Erabiddy Outcamp needs some work doing on it as there are some bad areas and it is used by tourists. There was discussion on ownership of the land where Erabiddy Outcamp is located and responsibility for the chimney. The land is held by DPaW, and the CEO will follow up with them regarding preservation.

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

CAG members

**Recommendation:**

That council note the issues raised by the CAG and include them in future development plans for the shire, those not already included in this year's budget to be progressed when suitable funding can be sourced.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Halleen</b>	
That council note the issues raised by the CAG and include them in future development plans for the shire, to be progressed when suitable funding can be sourced.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

*The motion was amended slightly to better reflect the views of Council.*

## **19. NOTICE OF MOTION**

Nil

## **20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
13 <sup>th</sup> August	Spoke with Steve Douglas re MWIP funding for Ballinyoo bridge following announcement that R4R regional funding round for 2013/21014 would not be happening. MWIP \$3million is still available.
13 <sup>th</sup> August	Final Astrofest meeting prior to the event.
15 <sup>th</sup> August	Dealt with a matter involving unsafe work practices that led to the termination of a member of staff.
16 <sup>th</sup> August	Interviewed by Glen Barndon, ABC Midwest and Wheatbelt as part of their live from the settlement broadcast.
17 <sup>th</sup> August	Attended the Astrofest Event
19 <sup>th</sup> August	Attended work shop tool box meeting to go over the unsafe work practice that had caused a problem and re-enforce the shires OS&H policy.
20 <sup>th</sup> August	Along with Dianne, DCEO and Sharon, Admin Officer I attended a teleconference with Ana Marsic of Market Creations regarding upgrading our website design
20 <sup>th</sup> August	Astrofest Debrief Meeting
22 <sup>nd</sup> August	Visit (7.30am) from Ted Price the new area sales manager for BP Reliance petroleum
22 <sup>nd</sup> August	Had a meeting with Deb and Sam, roadhouse operators. Cr's Seaman and Whitmarsh also came in for the meeting.
23 <sup>rd</sup> August	Geraldton – car in for service. Whilst there tested out a RAV4 for use as the DCEO/Pool vehicle. Good deal so car has been purchased. DCEO very happy with it's performance so far.
2 <sup>nd</sup> September	Spoke with Peter Raykos, DFES, re appeal against decision to decline grant to provide a 1.4 rural tanker to the Shire. Appeal is being progressed.
2 <sup>nd</sup> September	CAG (Community Advisory Group) meeting
3 <sup>rd</sup> September	Local Grants Commission visit. Presented submission for special projects – bridges funding towards cost of Ballinyoo Bridge.
4 <sup>th</sup> September	LEMC (Local Emergency Management Committee)
5 <sup>th</sup> September	Nominations for council opened.
11 <sup>th</sup> September	Meeting with Sam and Deb following their resignation. Prepared new advert and job description to try and find replacements.
11 <sup>th</sup> September	Visit from Marg Lundy, Sandstone TIC manager. She was very impressed with the settlement, gardens, museum and botanic walk.
12 <sup>th</sup> September	Nominations for council closed. Dealt with preparation of election for Ballinyoo Ward and results for Darlot Ward

The CEO went over the action list and also discussed a phone hook-up she had with David Campbell. Brian Boyle had advised: *The Australian Square Kilometre Array (SKA) Office has commissioned Director of ACIL Allen Consulting Pty Ltd, Mr David Campbell, to update a previous business case prepared on Australia's involvement in the SKA radio telescope project. The business case is a crucial part of the host governments' strategy to assess the benefits of continuing involvement in the SKA project.*

David had been in touch on the 19<sup>th</sup> September and was keen to discuss any issues we had previously encountered– which I advised was mainly lack of consultation or request for input. Good discussion.

**Recommendation:**

That the CEO's Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Whitmarsh</b>	
That the CEO's Activity Report be accepted		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**21. URGENT BUSINESS**

<b>Council Decision:</b>		
<b>Moved: Councillor Seaman</b>	<b>Seconded: Councillor Halleen</b>	
That council deal with one urgent item.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**21.1 Request for Donation – East Gascoyne Race Club**

File:	11.17
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to declare.
Date:	20 <sup>th</sup> September 2013
Attachments:	

**Matter for Consideration:**

Letter received from Eastern Gascoyne Race Club.

**Comment:**

The following letter was received today and council decided to deal with it as a late item;

Mrs Jenny Goodbourn  
CEO Murchison Shire

Dear Jenny

On behalf of the East Gascoyne Race Club – I seek your support in the printing of approximately 700 fliers to be distributed to all race and gymkhana goers at this years event in October.

Landor relies heavily on donations. This event is one of the last true bush meetings in Western Australia and it is through support from organisations like the Murchison Shire that it continues to be a great success.

If your council looks favourably upon our request, You may consider printing “ Landor Races, proudly supported by the Murchison Shire” with the crest on the said flier.

Kind regards  
Craig Wendt  
East Gascoyne Race Club

19/9/2013

The leaflets are to be handed out to people attending the race meeting and will promote responsible drinking and safe behaviour and are part of an initiative to work with Liquor Licensing to allow the event to continue into the future.

Cr Seaman asked if this was likely to be an annual request or a one off - Could the messages on the flyers be included with the advertising next year?

Cr Broad said it probably couldn't be combined as it is something they actually want to hand to people as they come through the door, however any similar request would be made earlier next year to give Council time to consider the request.

**Statutory Environment:**

Assistance to community groups and clubs is well within Councils' legislative boundaries.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The Shire has budgeted \$4,000 for donations within this financial year. The cost for 700 copies would be \$140.00 (black and white) or \$315.00 (colour)

**Consultation:**

Nil

**Recommendation:**

That Council makes a donation of the printing of 700 flyers for the East Gascoyne Race Club at a cost of \$140.00 (black and white) or \$315.00 (colour)

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Squires**

That Council makes a donation of the printing of 700 flyers for the East Gascoyne Race Club at a cost of \$140.00 (black and white) or \$315.00 (colour).

**Carried**

**For: 6**

**Against: 0**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**Motion to close the meeting to the Public**

**Recommendation:**

That the meeting move behind closed doors

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor Foulkes-Taylor**

That the meeting move behind closed doors.

**Carried**

**For: 6**

**Against: 0**

*The meeting was closed to the public at 4.25pm*

*Jenny Goodbourn, CEO, left the meeting at 4.26pm*



Jenny Goodbourn, CEO, returned to the meeting at 4.34pm

**Motion to Open the meeting to the Public**

**Recommendation:**

That the meeting move out from behind closed doors

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Seaman</b>	<b>Seconded: Councillor Foulkes-Taylor</b>	
That the meeting move out from behind closed doors		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

*Council moved out from behind closed doors at 4:50pm  
 Motions carried behind closed doors are recorded below:*

**22.1 Annual Review of Performance of the Chief Executive Officer**

*Confidential information not available to the public was supplied to councillors under separate cover.  
 The following decisions carried behind closed doors are recorded.*

<b>Council Decision:</b>		
<b>Moved: Cr Halleen</b>	<b>Seconded: Cr Squires</b>	
That council endorses the annual review of the performance of Jenny Goodbourn, Chief Executive Officer, conducted on Friday 20 <sup>th</sup> September 2013 by the Councillors and consultant John Phillips, and that the performance be deemed as meeting expectations and exceeding them in some areas.		
<b>Carried:</b>	<b>For: 6</b>	<b>Against: 0</b>

<b>Council Decision:</b>		
<b>Moved: Cr Foulkes-Taylor</b>	<b>Seconded: Cr Seaman</b>	
That 7.1.2 of the CEO's contract be changed to read: <i>that the CEO is entitled to paid executive leave up to a maximum of 10 days in any calendar year for any reason if the leave is approved by the Shire President or Deputy President and deemed not to impact negatively on the operations of the Shire and delivery of services.</i>		
<b>Carried:</b>	<b>For: 6</b>	<b>Against: 0</b>

*Council resolved one item pertaining to the CEO's annual remuneration review behind closed doors. A copy of this item is retained in the Shires 'confidential items file' under locked access via the CEO.*

*Council resolved one item pertaining to nomination for an award behind closed doors. A copy of this item is retained in the Shires 'confidential items file' under locked access via the CEO.*

**23. MEETING CLOSURE**

There being no further business the Shire President declared the meeting closed at 4:52pm

These Minutes were confirmed at the council meeting held on Friday 20 <sup>th</sup> September 2013.
Signed.....Presiding Officer