



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Monday 24th March 2014**, commencing at 10.00 am.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4.	PUBLIC QUESTION TIME	3
4.1	Standing Orders	3
5.	NEXT MEETING.....	4
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	4
7.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	4
8.	CONFIRMATION OF MINUTES	4
8.1	Ordinary Council Meeting – 21 st February 2014	4
9.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
11.	ACTION LIST	4
12.	DISCLOSURE OF INTERESTS	5
13.	REPORTS OF OFFICERS.....	5
13.1	Monthly Plant Report – Works Supervisor	5
13.2	Works Report – Works Supervisor.....	7
14.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	10
14.1	Shire President.....	10
14.2	Councillors.....	10
15.	REPORTS OF COMMITTEES	11
15.1	Audit Committee – Compliance Audit Return 24 th March 2014	11
16.	FINANCE.....	11
16.1	Financial Activity Statements to 28 th February 2014.....	11
16.2	Accounts Paid during the period since the last list was adopted/endorsed by Council	13
16.3	Crosslands RTPA Settlement - To Reserve or Not to Reserve	14
16.4	Proposed Borrowings for New Staff Housing.....	16
16.5	Budget 2013-14 Review	17
17.	DEVELOPMENT	27
17.1	Re-alignment of the Carnarvon-Mullewa Road.....	27
17.2	Consideration of Items Raised at the AEM	29
17.3	ANZAC Memorial	31
17.4	Banners in the Terrace.....	32
17.5	Sport & Recreation Grant.....	34
17.6	Location of New Shire House.....	35
18.	ADMINISTRATION.....	36
18.1	Delegations Register	37
18.2	Training Councillor Williams	38
18.3	Drought.....	39
19.	NOTICE OF MOTION	41
20.	CEO ACTIVITY REPORT	41
21.	URGENT BUSINESS	42
21.1	Tender for Second Hand Bulldozer.....	43
21.2	Proposed route for Road Inspection	44
22.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	45
22.1	Confidential item under s.5.23(2) (d).....	45
22.2	Confidential item under s.5.23(2) (e) (ii).....	46
23.	MEETING CLOSURE.....	46

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The shire President declared the meeting open at 10.03am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Elected Members:

Councillor M Halleen, Shire President
 Councillor R E Foulkes-Taylor, Deputy Shire President
 Councillor S A Broad
 Councillor P Squires
 Councillor A Whitmarsh
 Councillor M Williams

Staff:

Jenny Goodbourn – Chief Executive Officer
 Dianne Daniels - Deputy Chief Executive Officer
 Brian Wundenberg - Works Supervisor

Apologies:

Nil

Leave of Absence:

Nil

Public Gallery:

Mrs Bridget Seaman

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Mrs Bridget Seaman, Murgoo Station, Murchison

Q.1 Mr President

Do you believe that it is acceptable for a Murchison business operator and Murchison Shire councillor to utilize council resources to advertise for staff to fill a vacancy on a job his company was under contract to the shire to complete?

It could be argued that the contractor was making the local community aware of the availability of work ... but it could also be argued that “being a councillor” may muddy the water by using the Murchison Shire administration staff and email list for his own business related, and council related communication purposes, I look forward to your response to this question at the next full council meeting, after council has received the appropriate departmental advice.

Shire President – I will take that question on notice.

4.1 Standing Orders

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Foulkes-Taylor

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

Carried

For: 6

Against: 0

5. NEXT MEETING

The next meeting is scheduled for Thursday 17th April 2014.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Council Decision:		
Moved: Councillor Williams	Seconded: Councillor Whitmarsh	
That Councillor Squires be granted Leave of Absence from the December 2014 meeting due to a prior holiday booking.		
Carried	For: 5	Against: 0

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There is one item to be discussed behind closed doors.

8. CONFIRMATION OF MINUTES**8.1 Ordinary Council Meeting – 21st February 2014****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 21st February 2014 be confirmed as an accurate record of proceedings.

Cr Foulkes-Taylor commented that the standard of the minutes was good.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Broad	
That the minutes of the Ordinary Council meeting held on 21 st February 2014 be confirmed as an accurate record of proceedings.		
Carried	For: 6	Against: 0

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

The President announced that he will be attending Main Roads Regional Road Group – Murchison Sub Group meeting being held in Cue on Wednesday the 26th March.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. ACTION LIST

No	Item	Action	Status
1.	Improve shade house south of Road House	CAG meeting held 31 st August – item today suggests removal of shade house to allow for a larger diesel tank for the roadhouse.	Museum committee have been consulted re artefacts.
2.	Classification of Pindar Beringarra Road	Pindar – Beringarra programme of works being established.	Ongoing

3.	Community Centre Kitchen	Install Lockable Storage Area. Virtually complete – final piece of architrave to be installed. Architrave here	Will be finalised during maintenance jobs currently being undertaken
4.	Dust Suppression and ongoing road agreement issues	Reports as per CSIRO agreement and additional work have been supplied to James Abbott and an invoice for \$50k raised. Additional grade will be required before the end of the year. Details being sent to request funding under the agreement.	Awaiting response
5.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Works currently being undertaken on the CGG section of the Carnarvon Mullewa Road. Co-operation between shires being established.	Ongoing situation.
6.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wished to set up accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered but as yet no action. Had been envisaged this would be a community group to provide suggestions/ideas to Council but the CEO will call an inaugural meeting and help with initial set up to get it going.	Inaugural meeting to be called by CEO
7.	Litter initiatives	Anti litter poster completed. Signs ordered and received.	Signs to be installed at appropriate places.

The CEO ran through the action list.

Cr Foulkes-Taylor queried how the ongoing relationship with the CGG was going as there has been some work undertaken on their section of the Carnarvon-Mullewa road. The CEO advised that there hadn't actually been any further dialogue with the CGG but it was good to see some works taking place to improve the 27kms of gravel road within their jurisdiction.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor Squires	Seconded: Councillor Foulkes-Taylor	
That the action list be accepted.		
Carried	For: 6	Against: 0

12. DISCLOSURE OF INTERESTS

Cr Williams disclosed that he has an interest in item 18.2

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

February 2014			Hours					YTD	
Plant Item	Year	Rego	1 July '13	Start	End	Total		Operating Costs	
			hrs/kms	hrs/kms	hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	10864	repairs		868.00	13657.27	15762.13
Cat Grader 12M P.03	2008	MU 51	5844	6750	6900	150	1056.00	16023.14	22535.71
Volvo Loader P.27	2006	MU 65	5420	5958	6073	115	653.00	14895.80	13127.38
Komatsu Dozer P.11	1997		8208	8600	not used		392.00	27161.85	10778.92

Bomag Padfoot P.68	2005	MU 177		116	180	64	180.00	1157.90	4274.61
JD Grader P.01	2011	MU 121	3040	3972	4134	162	1094.00	16203.76	32240.11
Bomag Roller P.43	2012	1DVH736	1097	1425	1503	78.00	406.00	3395.52	5763.09
Cat 938G Loader P.41	2004	MU 193	4078	4301	4337	36	259.00	4854.61	4100.23
Kenworth P/Mover P.61	2004	MU 000	7174	17730	21561	3831	14387.00	15502.55	18039.97
Iveco P/Mover P.09	2003	1AGW988	267205	274832	276367	1535	9162.00	5238.41	8143.96
Nissan UD P.07	2009	000 MU	141649	157350	160894	3544	19245.00	12556.26	16256.32
Iveco Tipper Conv P.10	2004	MU 00	157865	165016	166638	1622	8773.00	9188.87	16031.27
Generator 1-110kva	2011		7315	11341	12013	672	4698.00	2102.79	109527.44
Generator 2-110kva	2011		6897	8016.1	8112	95.9	1215.00		
Maintenance Gen P.33			658	2847	1530	swap	872.00	3257.98	3204.82
Construction Gen P.32			11770	14683	15259	576	3489.00	1202.05	1891.93
Kubota 6kva Gen P.66	2012		1844	3452	3462	10	1618.00	0.00	2384.95
Mitsubishi Canter P.06		01 MU	82788	99403	103634	4231	20846.00	10043.20	6268.43
Isuzu Construction P.64	2013	MU 140	0	11605	15471	3866	15471.00	2344.38	2926.17
Toyota Prado P.55	2012	MU 0	9557	16710	17456	746	7899.00	672.00	1340.98
RAV4 P.63	2013	MU 1011	0	11394	14295	2901	14295.00	681.50	1197.60
Great Wall P.57	2012	MU 167	11257	18761	22113	3352	10856.00	603.75	2104.80
Isuzu Dmax P.28	2009	MU 300	154278	166384	168129	1745	13851.00	2965.25	2988.65
Toyota Hilux P.40	2011	MU 1018	93250	113776	118873	5097	25623.00	2701.13	5401.59
Isuzu T/Top P.54	2005	MU 1002	116400	129400	131202	1802	14802.00	7329.72	4034.51
Mercedes PTV P.60	2004	MU 1009	97283	98265	98431	166	1148.00	247.00	75.77
Side Tipper P.18	2001	MU2010	25303	34505	38163	3658	12860.00	10788.03	n/a
Side Tipper P.17	2001	MU 662	66102	74550	77361	2811	11259.00	9378.34	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	0	3794	7419	3625	2625.00	1426.77	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	10277	10574	297	6805.00	8122.88	n/a
45ft Flat Top P.59	1978	1THH060	25	265	not used	0	25.00	0.00	n/a
No. 2 Float P.14	2001	MU 2004	26835	37623	39389	1766	12554.00	7690.81	n/a
30000L W/Tanker P.24	2005	MU 2024	26524	33675	35297	1622	8773.00	7388.82	n/a
Dog Fuel Trailer P.48	1993	MU 2026					n/a	1608.96	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	1816.08	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	27224	27487	263	2920.00	9657.77	n/a
Dolly 2-Black P.08	2000	MU 2009	562	6840	11036	4196	10474.00	10437.51	n/a
New/H Ford Tractor	2006	MU 380	1596	1683.3	1698.9	15.6	102.90	160.00	567.80
Forklift			11847	11944	11958	14	111.00	860.56	204.93
Caravans							n/a	6505.36	n/a
JD Ride on Mower			293	384	405.9	21.9	112.90	n/a	n/a
Generator H/Maint P.65	2013	New	0	1423	no clock	swap	1423.00	305.20	3797.53
Heavy Maint Trailer P.62		MU 446		0			n/a	3042.15	n/a

The works supervisor ran council through the plant report. The 12H has no hours as it is in town for repairs.

The Komatsu dozer also no hours – as it has broken down.

#1 gen-set for the settlement is also down at the moment with parts in town being repaired.

Cr Squires queried what had actually been repaired on the grader – it was the #8 clutch but have also rebuilt the transmission, bearings and hydraulic hoses as they had to be removed to access the clutch. All old parts will be returned to us as spares.

The hired dozer is going OK but we are not reaching 200 hours a month so may need to renegotiate rates.

13.2 Works Report – Works Supervisor

Construction Crew

All gravel required on the 4km of road construction works on the Carnarvon/Mullewa road north of the Murchison River has now been carted in, mixed, spread and rolled. This includes the New Forrest/Yallalong intersection and 200m down the New-Forrest/Yallalong road.

Two floodway's have been completed (boxed out to depth of 200mm and replaced with new gravel with 3% cement added p/m³) and two are yet to be completed.

A new park bay has been put in place on the east side of existing park bay on west side. The reason for this new bay is that the park bay sign on the north side of the existing bay (traffic traveling south) indicates traffic to cross-over the road on top off a crest to the right and pull into the bay on the west side of road.

Gravel has been pushed up and crew have started carting onto the 5-6 patch jobs south of the Murchison River on the Carnarvon/Mullewa Road to the south boundary. They will commence mixing and spreading to these patch jobs on Monday 17th March, hoping to be finished in 6 days (22/03/2014). Crew will then come back to the 4km construction works north of the river and complete the two floodway's and general tidy up – drains, batters, signage and rehabbing of turn arounds. All works on this section should be completed by 27th March 2014.

The reason for breaking and not finishing off the 4km construction works before moving down to the patch jobs was to keep the hired dozer and our own road-train side tipper and Greydon Mead's road-train working. With the completion of these works (4km construction + the patch jobs on the Carnarvon/Mullewa road) crew will move (31/03/2014) their camp/equipment and plant to Tallering Station on the Beringarra/Pindar Road and start on the Dust Suppression works. (1km of reforming shaping and gravel sheeting in readiness for sealing)

On Wednesday the 12th March I completed a road surface pick up for CSIRO on the Beringarra/Pindar road. A heavy thunder storm fell just inside our south boundary and water from the storm ran down the road going north for about 1km. As our crew will be in this area doing dust suppression at Tallering maybe we can put in 2 new bunds to stop the water running down the road. I estimate this would take about 2 days work as gravel is very close to the job and the dozer will be in the area. The dozer can make the 3 drains on the east side of road wider, flatter and longer.

Maintenance Crew

First off, I am pleased to say that the 12H grader is up and running again with just a few final steps to be completed in the settling in of the transmission. (Test run and more oil samples after run) I am hoping to pick it up on Monday 17th March.

Monday 17th February, John and Glen commenced a full grade on the Woodleigh/Byro Road finishing on the 27th. Crew then moved down to the New Forrest/Yallalong road and performed a full grade spending quite a bit of time in this section due to a bad wash-out and finishing on the 11th March. They then moved camp up to Twin Peaks homestead grading all roads in the area. (Wooleen-Twin Peaks, Twin Peaks-McNabb)

Once the construction crew have finished the patch jobs on the Carnarvon/Mullewa road and whilst John and Glen are still camped at Twin Peaks they will do a full grade of Carnarvon/Mullewa to the south boundary.

With the completion of all roads around this area up to Boolardy-Wooleen intersection, crew will move back to the settlement and start a full grade on the Carnarvon/Mullewa road heading north to the north boundary.

Heavy Maintenance

Sandy and Paul have finished their heavy maintenance programme for this financial year and are now working on the section that the construction crew were on before xmas on the Carnarvon/Mullewa road south of Byro.

Plant on site for this road works.

- 1 x 140H grader (Paul Squires)
- 1 x Water tanker 30,000lts (Paul Squires) + Shire truck (UD Nissan) operated by Sandy
- 1 x Rubber Tyre Roller (Paul Squires)

Works required on this section is ripping both sides of road and pulling in to form sub grade. Then wet and roll in readiness for construction crew to cart gravel onto once they have completed the three Dust Suppression jobs and the construction works at McNabb corner (just north of Yuin/Twin Peaks boundary grid) on the Beringarra/Pindar road.

This work should be completed by 17th April 2014.

Staff Leave

John Daniels 22/02/14 – 24/02/14 - 2 days off.
 Leanne Hipper 28/02/14 - 1 day off (TOIL)
 Trevor Hipper 28/02/14 - 1 day off (RDO)
 Brian Wundenberg 07/03/2014 (RDO)
 All Staff 03/03/2014 Public Holiday

General

21/02/2014 - I attended Council Meeting
 23/02/2014 - (Sunday) Brian/Barry pushing up gravel for Construction works.
 25/02/2014 - Meeting with Tim Simpson at Wooleen for walkover of the new alignment and then on to the construction crew.

27/02/2014 Road inspections

- Boolardy-Wooleen
- Boolardy-Kalli
- Beringarra-Cue - from south boundary to Mileura
- Nookawarra-Mileura
- Beringarra-Pindar - from Nookawarra to Beringarra

28/02/2014 - Meeting with Simon at Beringarra about bunding of old roads and rehabbing of gravel pits. (Thanks Simon for your help) I also installed a road counter on Beringarra-Mt Gould road

28/02/2014 Road inspections

- Beringarra-Mt Gould
- Beringarra-Byro
- Carnarvon-Mullewa

Installed a traffic counter on the Beringarra-Byro road.

06/03/2014 - Checked traffic counters at Beringarra then called in to see Heavy Maintenance crew and ran through the job on the way home.

11/03/2014 – Spent 7hrs doing final shave on 4km section on Carnarvon/Mullewa road. On a sad note unfortunately a roo ran into the side of my ute on the way home.

12/03/2014 – Completed a road pick up on Beringarra-Pindar from MRO to south boundary for the CSIRO road agreement.

Bunding of old roads and rehabbing of gravel pit in the Beringarra-MillyMilly area by Michael Thurkle will commence in early April.

Flood damage on Beringarra-Mt Gould, Yunda and Mileura-Nookawarra will be assessed on the 5th/6th April by Nigel from Greenfields - MRD and myself.

17/03/2014 - Sand, aggregate and grid inserts have be carted down the Beringarra-Pindar road in readiness for the replacement of old grids with two new 24ft grids by our contractor.

The maintenance crew 13kva gen-set has cooked the motor due to the auto over heating shut off not working. Parts to repair the motor are about \$5,000 + labour and cost for new is \$6,000. We have gone with new and now have spare parts for this and the construction crew gen-set. (Construction crew gen-set is now reading 15,000hrs)

ROADS GRADED 14/02/2014 – 15/03/2014

Name	Length of Road	SLK"s Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km			
Erong	63.12km	5-6KM		By contractor
Beringarra/Byro	90.89km		Gravel sheeting plus new bunds	
Twin-Peaks/Wooleen	47.65km	15km		
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km	71km		
New Forrest/Yallalong	36.18km	36km		
McNabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			

Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km	5-6km		By contractor
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noonie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	3km		By construction grader
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded - 136km

The Works Supervisor ran through his report.

The expected completion dates for the patching jobs will be extended by a few days due mainly to a lack of water around Pinegrove.

Suggest we look at the water issues on the far end of the Boolardy/Wooleen road as part of our road inspection next week.

Native Title inspection with Timmy Simpson had gone well and the shire has received a letter from Yamatji Marlpa confirming we have complied with requirements.

Cr's Squires and Foulkes-Taylor agreed that the southern end of the Pindar Road needs work with a couple of bunds to assist with water flow.

Cr Foulkes-Taylor queried what had caused the problem with the gen-set overheating. Not really sure working OK one day up at Byro/Woodleigh and then the next day it didn't. Could have been the pump or a relay or wiring problem. When Kevin Crowe checked it out he found some bare wires that had been rubbed though.

The gen-set on the construction crew has a different wiring set up and has done 15,000+ hours without a problem.

President Halleen advised that south of Mt Barloweerie there is actually a section that is part of Boolardy Station and not Pia Wadjarri Reserve where supplies of gravel for the dust suppression work might be able to be sourced.

President Halleen also advised that in talks with Mr Bill Mitchell, the Minister for transport had suggested operators apply for permits to operate cattle trucks and fuel trucks on the Beringarra-Pindar road due to drought conditions.

Recommendation:

That the Work's Supervisor's report be accepted.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Squires

That the Work's Supervisor's report be accepted

Carried

For: 6

Against: 0

Cr Squires left the meeting at 10.34am
Cr Squires returned to the meeting at 10.35am

Council broke for morning tea at 10.35am
Council resumed at 10.55am

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

President Halleen advised that he had attended the Crosslands Community Fund Committee meeting on Tuesday the 18th march. Mrs Bridget Seaman had been elected chairperson and it had been a very positive meeting. Minutes are currently being completed and these will be presented to the April meeting for further discussion by Council.

President Halleen had attended the Carnarvon RBA meeting but Cr Whitmarsh will report on that.

President Halleen advised that he had spoken with the CEO and Works Supervisor and was suggesting a road forum on the Monday night of the road inspection to go over works programme and various issues.

14.2 Councillors

Cr Williams: No meetings attended but had attended the "Serving on Council" course run by WALGA on the 17th March. This had been a good course, giving an overview of the role of councillor and where it fits into the overall scheme of council.

Cr Foulkes-Taylor: No meetings attended

Cr Squires: No meetings attended

Cr Whitmarsh: Had met with Paul Erkelenz regarding a couple of NRM projects. The Mesquite project is just about ready for submission and the other is looking at erosion control. We can discuss this further at the forum and see if it fits into the shire's road programme.

The Carnarvon RBA meeting was informal as a lot of the members did not attend. The budget was discussed and a rate of 7% set. Dirk from Upper Gascoyne attended and they will be commencing an aerial baiting programme in about 4 weeks. We will do the same.

The saga with the Ag Dept. is continuing and they are waiting response to solicitor's letters. Basically everything is in limbo until this is resolved.

Waiting on input from Upper Gascoyne before advertising for doggers.

Cr Foulkes-Taylor asked whether the lack of people at the meeting was a protest or genuine unavailability. It was felt that it was genuine and not a political move as the co-operation within the group is currently good. Cr Foulkes-Taylor also queried the things letters have been sent about. One is the legal status of the group – i.e. a group should be voluntary not mandatory. Also details of who is a paid up member and who isn't and whether this can be made public.

Brian Wundenberg, Works Supervisor, left the meeting at 11.05am
Brian Wundenberg, Works Supervisor, returned to the meeting at 11.06am.

President Halleen advised there had also been some problems with information issued by the Ag Dept. in connection with property audits – who is qualified for poisons handling and allocations of chemicals and this is also having to be sorted out as the information from the Ag Dept. contained a lot of inaccuracies.

Cr Broad: Attended the WALGA state council meeting on 5/3/2014. On the day prior had been invited to the opening of the new premises at 170. It is a five star/green star building and WALGA should be proud of their achievement. Has been a long time in the planning and completing and now state of the art facilities.

Cr Broad gave a run down on an item that had been presented at the meeting regarding local government reform. The item had been brought in on short notice as an emerging item and basically called for support to reject any move to force mergers. The motion was lost and another put that wanted the item to go through the zone meetings first and then through to state council if it had support from the zones. It wasn't that WALGA didn't agree with the item but felt this was the correct way to proceed with it.

Cr Broad advised that he had been asked to do the meeting assessment of the first meeting at 170 and had been proud to note the much better conditions of the building compared to the previous place in Altona Street where it had been very cramped with virtually no room to move at a full meeting.

Cr Squires: On behalf of Council, wanted to note the very sad loss of Rob Harnett. He had done a great job as dogger throughout the Murchison area and will be sadly missed. Our thoughts are with his wife and family and we hope they will be able to be continue on.

There is a lot of gear to sort out and Kate is planning on coming up around Easter to try and do this.

15. REPORTS OF COMMITTEES

15.1 Audit Committee – Compliance Audit Return 24th March 2014

The audit committee met earlier today to discuss the Compliance Audit return. The audit committee resolved:

Council Decision:		
Moved: Councillor Whitmarsh	Seconded: Councillor Williams	
That the Compliance Audit Report be accepted and referred to the Ordinary Council Meeting of 24 th March 2014 for adoption by the Council.		
Carried	For: 5	Against: 0

Council Decision:		
Moved: Councillor Squires	Seconded: Councillor Whitmarsh	
That the 2013 Compliance Audit Return be adopted by council.		
Carried	For: 6	Against: 0

16. FINANCE

The Shire President formally welcomed Deputy CEO, Dianne Daniels, to the meeting.

16.1 Financial Activity Statements to 28th February 2014

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 March 2014
Attachments:	Financial Activity Statements for 8 months to 28 th February 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for February 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 28 February 2014 is a surplus of \$4,839,021 against a YTD Budget surplus of \$568,376 so up \$4,270,645:

Opening Funding Surplus variance	(24,979)
Add Operating Revenues up	3,443,291
Add Operating Expenditure down	380,895
Less Funding Balance Adjustment	(125,380)
Less Capital Revenue down	(100,363)
Add Capital Expenditure down	700,298
Less Rate Revenue down	(3,117)
	<u>4,270,645</u>

Refer pages 18 and 19 of the attachment for the status of Capital Disposals and Acquisitions against Budget and to pages 24 and 25 for details of major variances against budget. The variances are summarised below:

Operating Revenues up \$3.4 mil is due mainly to the receipt of the \$3.8 mil from Crosslands/Mitsubishi on the Termination of the Road Train Permit Agreement, less RPG down \$133k due to the re-scheduling of formwork on SLK 221-228, less \$108 Gain on Disposal of assets not forthcoming and the Contribution from CSIRO for the Beringarra Pindar road sitting at \$50k instead of the budgeted \$200k.

Operating Expenditure down \$380.9k is due mainly to expenditure on the Town Plan being \$49k less than predicted (timing), Depreciation allocations down \$233k on predictions and then several Transport projects are yet to be undertaken – Traffic Signs, Rehab Gravel Pits and Bunding of Various Old Roads.

Capital Revenue down \$100.4k is partly a timing issue, with only \$55k received from the Department of Planning for the Town Planning Strategy and Scheme rather than the budgeted \$95k. Also, proceeds from the disposal of plant are sitting at \$81k against a budget of \$146k.

Capital Expenditure down \$700.3k is mainly a timing issue due to the re-scheduling of the formwork on SLK 221-228, but also includes the new server that was scheduled for November, but not yet purchased (awaiting another quote), the Storage Shed for the Depot yard, which was scheduled for completion in December, but has been delayed until the cooler months and the purchase of the Broons Handy Hitch which has been delayed until the outcome of the Budget Review.

Capital Expenditure that impacted the Balance Sheet in February was:

C14402	Purchase of three new computers/2 new screens
C14204	Deposit on Nexus Transportable House
C14302	Installation of Sat Phone into CEO Prado
C14317	1m x 1m x 2.3m Tool box for Maintenance Canter

In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, two Term Deposits were taken out during February:

Crosslands Murchison Community Fund	\$ 300,000.00 @ 3.49% Maturity 27/05/2014
Crosslands Resources Ltd Settlement	\$3,835,227.27 @ 2.89% Maturity 27/03/2014

Dianne ran through the report. Cr Squires queried expenditure under E144012 – POC Plant Cleaning & Maintenance. It was explained that this account was for allocation of pre-start checks and minor servicing carried out by operators. It was kept separate from the major Repairs and Maintenance account to enable expenditure to be monitored.

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 28th February 2014 as attached.

Voting Requirements:

Simple majority.

Council Decision:

Moved: Councillor Squires

Seconded: Councillor Williams

That Council adopt the financial statements for the period ending 28th February 2014 as attached.

Carried

For: 6

Against: 0

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:

Author: Dianne Daniels Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 18 March 2014

Attachments: EFT & Cheque Details for February 2014

Matter for Consideration:

Authorisation of accounts paid during the month of February 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of February as per attached schedule.

Dianne advised that the total figure included some \$4.6 million of intra account transfers during the month – money to investment and back etc.

Cr Foulkes-Taylor queried three payments:-

Hose Express \$7,759 – This included additional parts required by the mechanic – all machines are now upgraded to auto-grease and also covered the major servicing which he had undertaken over the Christmas/New Year Break.

ThinkWater \$5,078 for pumps. There was general discussion on the number/type of pumps we have and general consensus that we need to ensure we are using the right size pump for the bore and staff reminded of the best way to operate the bore pumps.

Lastly AIT \$2,570. This is the specialist we use to complete our diesel fuel rebates every quarter. The fee is calculated as a % of the rebate paid. Council felt the 10% was quite high. Dianne, DCEO, agreed that it is one of the jobs we could look at doing in house now that things are back on an even keel. AIT had been brought in a few years ago, when the diesel fuel rebate had not been actioned for quite some time and were successful in getting some \$200,000+ in outstanding rebates back for us. They are used by a lot of the shires in the area.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$4,968,355.31 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor Squires		Seconded: Councillor Williams
That the accounts as per the attached Schedule presented to this meeting totalling \$4,968,355.31 be passed for payment/endorsed by Council		
Carried	For: 6	Against: 0

16.3 Crosslands RTPA Settlement - To Reserve or Not to Reserve

File:	4.62.2
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	14 th March 2014
Attachments:	

Matter for Consideration:

Investment of the proceeds of the road train permit termination.

Background:

The road train agreement for the maintenance of the Beringarra-Cue Road which the shire had with Mitsubishi Development Pty Ltd was terminated on the 21st January 2014 and the sum of \$3,835,227.27 was

received into the shire Municipal Account on the 22nd January 2014. At the moment the money has been placed in a term deposit for one month which will mature on the 27th March at an interest rate of 2.89%.

Comment:

This money is currently being held as part of the Shire’s municipal funds and council need to decide if the money should be transferred into a reserve account for use on the Beringarra–Cue Road. Whilst the money was made as an unconditional payment at the termination of the road train agreement the figures were based on the amount required to revert the road back to an unsealed condition. The shire now has the control of the road back and has to make a determination as to how to best maintain it over the coming years. The road will be inspected as part of this year’s road inspection so that a better understanding of its condition and what works are required now, in the medium and in the longer term can be made. It may be decided that we do not need to revert it all back to gravel straightway but some sections may need to be done and we will also have to consider maintenance of signage and pavement failure as it occurs. To this end it would be prudent to transfer the monies into a reserve account so that it can only be used on the Beringarra-Cue Road and that we have money available for future works as they are required.

There was general discussion on interest rates and term deposits and which banking institutions offered the best rates. However the item is really to decide on the creation of a new reserve account. If council decides to transfer the money into a reserve account then the way that money is invested is a separate matter. Following the road inspection scheduled for next Monday and Tuesday council will have a better idea on required works.

Statutory Environment:

Local Government (Financial Management) Regulations 1996 Reg.17

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental**
No environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant considerations

Policy Implications:

Shire of Murchison Policy Manual s 5.2 Investments and Borrowing. S5.3 Reserve Accounts

Financial Implications:

Receipt of this money was unbudgeted income this year.

Consultation:

Nil

Recommendation:

That the Shire of Murchison establish a new reserve account:- Beringarra-Cue Road and transfer \$3,835,227.27 plus accrued interest into the said account.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Broad	
That the Shire of Murchison establish a new reserve account:- Beringarra-Cue Road and transfer \$3,835,227.27 plus accrued interest into the said account.		
Carried by Absolute Majority	For: 6	Against: 0

16.4 Proposed Borrowings for New Staff Housing

File:	9.1
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Proposed new borrowing for new staff residence.

Background:

In the 2013/14 annual Budget the shire made provision of \$300,000 to build a new staff house in the settlement. The funding for the project was to come from two sources:- \$150,000 from Building Reserves and \$150,000 from a new loan.

Comment:

The CEO has been in touch with the WA Treasury Corporation and Westpac to obtain quotes on the proposed borrowing.

WA Treasury have advised they can offer a rate of 5.17% with annual repayments of \$12,224.16 over a term of 20 years.

The payments on a WA Treasury Loan are made six monthly and the rate is locked in for the term of the loan. The rate quoted fluctuates slightly on a day by day basis – only being confirmed on the actual day you lock in the offer. The Treasury Corporation have already received all the data they need to process the loan and have issued an offer.

Westpac Bank have advised that they could look at doing a secured loan at 5.99% with annual payments of \$12,888. However they have said that they may not be able to do a secured loan as we do not have the freehold title of the land, being a reserve vested in the shire, so might have to look at an unsecured loan instead. The interest rate on this would be 6.51% with annual payments of \$13,440. Both are over a term of twenty years.

It would appear that the WA Treasury Corporation is offering the more favourable rate and would be the best option for the shire.

There was discussion on the borrowing proposal. The budget had an allocation of \$300,000 but it was felt that with the purchase of a second hand transportable the project would likely be completed under this budget and the whole amount of the loan might not be required. The CEO advised that the WA Treasury application had been simple and quick to complete so we could wait and see how the project progressed and apply for the loan a couple of months down the track when we had a better idea of the total project costs, with a view to borrowing what was required to fund the shortfall. Whilst Treasury Loans were simple to organise they were not as flexible as ordinary bank loans. The rate is set at the outset and lump sum payments/ or early repayments are not really available.

The CEO will verify whether there would be any problems in taking out a loan part way through a project, if not then the matter could be deferred to allow time to assess what is required.

Statutory Environment:

Local Government Act 1995 s. 6.20 – Power to Borrow

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental**
No environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
Additional housing would help to increase and improve staff facilities within the settlement and additional housing has been included in the Long Term Financial Plan and the Corporate Business Plan.

Policy Implications:

Shire of Murchison Policy Manual s 5.2.2 Borrowing.

Financial Implications:

The proposed loan was included in the 2013/2014 annual budget.

Consultation:

WA Treasury Corporation
Westpac Bank

Recommendation:

That the Shire of Murchison exercise their power to borrow by entering into a loan agreement with the WA Treasury Corporation for a loan of \$150,000 over a term of 20 years.

Voting Requirements:

Absolute Majority

Council Decision:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Squires

That the Shire of Murchison exercise their power to borrow by entering into a loan agreement with the WA Treasury Corporation for a loan of \$150,000 over a term of 20 years.

Lost

For: 0

Against: 6

16.5 Budget 2013-14 Review

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	18/03/2014
Attachments:	Budget Amendments as Endorsed by Council between 1 July 2013 and 28 February 2014; Budget Review Statement of Financial Activity based on financial performance between 1 July 2013 and 28 February 2014.

Matter for Consideration:

Review the 2013-14 Budget based on financial performance between 1 July 2013 and 28 February 2014.

Background:

As required by the Local Government Act 1995, Council adopted a budget for the 2013-14 financial year based on forward plans and best estimates at the time. According to the Local Government (Financial Management) Regulations 1996, each year, between 1 January and 31 March, a local government is to carry out a review of its annual budget for that year, considering its financial performance for at least the first six months of the year, its position at the date of review and its forecast position to the end of the financial year.

Comment:

Following the 2012-13 Audit, the Opening Position for 2013-14 decreased by \$24,979 from a surplus of \$2,216,011 to a surplus of \$2,191,032, which is the starting point for the review. We have suggested other transfers and adjustments, detailed in the table below, in order to give a more accurate projection of position at 30 June 2014.

Between 1 July 2013 and 28 February 2014, several amendments had already been adopted by Council. These amendments, which resulted in a \$1,000 surplus rather than a balanced budget, are detailed at the beginning of the table.

Major variances are:

Building & Improvements:

1. Loss of R4R 12-13 Individual funding of \$505,851 with the subsequent stalling of the construction of Lawn Bowls Rink/Laundry/Motel Units;

Plant & Equipment Major:

1. Defer the purchase of the Handy Hitch;
2. Adjust Proceeds from Disposal of Assets down – not selling Iveco and haven't been able to sell side-tipper;

Infrastructure Roads:

1. Reduce the Road contribution from CSIRO for the upkeep of the Beringarra Pindar Road from the promised \$200k to the probable \$50k;
2. Reduce the Construction Agreed Program by \$58,805 to fund the shortfall left by the budget amendments. The Construction Crew will move onto the Dust Suppression after completing the formwork on SLK 221-228 on the Carnarvon-Mullewa Road and will not have enough time left in the financial year to use all funds allocated in the original budget;
3. Vary the make-up of the funding for the Ballinyoo Bridge to align with the final version of the Business Plan, which was amended after the loss of the CLGF Regional 13-14 Funding. The net result is no change to the total funding but an accurate representation of funding sources and amounts;

Operating Income & Expenditure

1. Reduce the Grants Commission funding from the Notional Funding originally budgeted to the Final Funding granted, which is a reduction of \$36.2k;
2. Reduce E42299 Review Integrated Plans by \$15k and add \$13.5k to E42210 Consultancy Fees for the Financial Management Review;
3. Allow \$7k for the Interim Audit Fee;
4. Plant Maintenance over-budget by \$56k YTD and grader repairs will be about \$45k, so increase E144030 by \$100k;

Detailed variances are shown in the table below:

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
#	2013-14 Adopted Budget Carried Forward Surplus (Deficit)		\$	\$	\$
	2013-2014 Council Resolved Budget Amendments				0
C14202	Soundproof Wall for Com Generator		3,500		3,500
C14324	Vehicle Crane for Great Wall			-3,500	0
C14306	Rola Chem		3,000		3,000
C14324	Robotic Pool cleaner			-2,000	1,000
C14203	Small Shelter for Pool Pump		2,000		3,000
C14211	Shade Roof over Pool Pump			-2,000	1,000
E137393	Renovate Roadhouse Ablutions		2,000		3,000
E137393	Instal HWS to Roadhouse Residence			-2,000	1,000
E91020	Building Maintenance		5,000		6,000
C14324	GASMAX JZH-RP-6 Stove			-5,000	1,000

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
	2013-2014 Proposed Budget Amendments				
	Amended Carried Fwd Deficit Post 12-13 Audit			-24,979	-23,979
	Buildings & Improvements				
C14201	Lock up Area near Cool Room		3,500		-20,479
C14206	Lawn Bowls Rink		120,000		99,521
I113385	R4R 12-13 Ind Lawn Bowls Rink			-120,000	-20,479
C14207	Bunds to Separate Sand/Mulch etc		3,000		-17,479
C14208	Airconditioner Freight Shed			-3,250	-20,729
C14209	Ldy/Dump Point and Motel Units		385,851		365,122
I136500	R4R 12-13 Ind Ldy/DumpPoint/Motel			-385,851	-20,729
	Plant & Equipment Major				
C14301	Pool Vehicle		1,225		-19,504
C14311	Side-Tipper		6,750		-12,754
C14312	Isuzu 5-tonne Truck		3,850		-8,904
C14315	Handy Hitch - Boons Brand		47,150		38,246
	Plant & Equipment Minor				
C14302	Satellite Phone/Kit (1)		400		38,646
C14304	Patient Transfer Vehicle (c/o)		2,000		40,646
C14309	Vast TV Service - Construction Crew		3,650		44,296
C14313	Satellite Phone/Kits Const. LH		500		44,796
C14314	Vast TV Service - Maintenance Crew		1,800		46,596
C14317	Maintenance Canter Tool Box		500		47,096
C14318	Kubota 6kVA Genset		450		47,546
C14320	Mobile Cooler		1,700		49,246
C14321	Satellite Phones Mech and W/Sup		1,000		50,246
C14323	Mobile Work Platform		900		51,146
C14325	Robotic Pool Cleaner		400		51,546
	Infrastructure - Roads				
C14103	Construct 6 new grids P-B Rd			-3,000	48,546
I121808	Road Contribution from CSIRO			-150,000	-101,454
C14104	CSIRO Road Fund - safety issues		150,000		48,546
C14106	Construction Agreed Program (CAP)		58,805		107,351
C14106	(CAP) - Own Funding		382,588		489,939
C14106	(CAP) - R2R 13-14 Funded			-382,588	107,351
C14107	Ballinyoo Bridge - R2R 13-14		382,588		489,939
C14107	Ballinyoo Bridge - Own Funding			-382,588	107,351
I121812	Ballinyoo Bridge - MIP			-1,200,000	-1,092,649
C14108	Ballinyoo Bridge - MIP		1,200,000		107,351
I121812	Ballinyoo Bridge - MIP		2,100,000		2,207,351
C14108	Ballinyoo Bridge - MIP			-2,100,000	107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13			-1,543,750	-1,436,399
C14109	Ballinyoo Bridge - R4R Regional 12-13		1,543,750		107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13		771,875		879,226
C14109	Ballinyoo Bridge - R4R Regional 12-13			-771,875	107,351
	Operating Income & Expenditure				
I30207	All Interim Rates			-10,000	97,351
I30301	Grants Commission - General			-1,330,043	-1,232,692
I30301	Grants Commission - General		1,295,711		63,019
I30302	Grants Commission - Roads			-362,704	-299,685

Account	Description	Change- Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
I30302	Grants Commission - Roads		360,752		61,067
I121300	Gain on Disposal of Assets	-110,000			61,067
E122292	Loss on Disposal of Assets	3,623			61,067
	Adjust P&L on Asset Disposal	106,377			61,067
	Proceeds from Disposal of Assets			-146,363	-85,296
I121300	Gain on Disposal of Assets	2,311			-85,296
E122292	Loss on Disposal of Assets	-37,354			-85,296
	Adjust P&L on Asset Disposal	35,043			-85,296
	Proceeds from Disposal of Assets		81,000		-4,296
I121811	Road Contribution Crosslands		3,835,227		3,830,931
Reserves	Transfer to Reserves			-3,835,227	-4,296
I42999	Reimbursements		23,350		19,054
I12999	Reimbursements		14,500		33,554
E12999	Reimbursements			-9,600	23,954
I144490	MV Insurance Recoveries		4,046		28,000
E42050	Building Maintenance		2,000		30,000
E42110	Office Equipment Maintenance		2,650		32,650
E42180	Travel & Accommodation			-1,500	31,150
E42190	Conference Expenses		3,000		34,150
E42200	Audit Fees			-7,000	27,150
E42206	Election Expenses		2,350		29,500
E42210	Consultancy Fees			-13,500	16,000
E42212	Subscriptions			-2,000	14,000
E42270	Staff Training		1,000		15,000
E42299	Review Integrated Plans		15,000		30,000
E42999	Reimbursements			-2,000	28,000
E51060	Fire Control - Other Expenses		5,000		33,000
E91020	Building Maintenance		10,000		43,000
E91099	POW – Housing Allocations	10,000			43,000
E105100	Litter Control		5,000		48,000
E113035	Rotunda Maintenance		4,000		52,000
E113045	Eastern Polocrosse - Maintenance			-1,000	51,000
E113050	Sports Pavillion Maintenance		5,000		56,000
E113070	Support - Recreation PoloX		1,000		57,000
E114040	TV & Radio Maintenance		5,000		62,000
E115010	Salaries		3,000		65,000
E115290	Other Minor Expenditure		1,000		66,000
E116100	Museum Maintenance			-1,000	65,000
E122120	Depot Maintenance		30,000		95,000
E122295	Establish Water Bores		5,000		100,000
E127100	Street Light Maintenance			-6,500	93,500
E126280	Aerodrome Maintenance		2,500		96,000
E131060	Vermin Control		10,000		106,000
E132020	Area Promotion		1,000		107,000
E132030	Regional Tourist Intitiative			-3,000	104,000
E136290	Community Gen - Fuel & Oil		10,000		114,000
E136294	Power Improvements - Settlement		1,500		115,500
I137390	Fuel Sales		35,000		150,500
E137390	Fuel Purchases			-30,000	120,500
E143311	Housing Allocations	-10,000			120,500
E143290	Less POW Allocated	10,000			120,500
E122011	Road Maintenance	-3,380			120,500

Account	Description	Non-Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
C14106	Construction Agreed Program	-6,620			120,500
E144011	POC Oils, Greases & Gas			-4,000	116,500
E144012	POC Plant Cleaning & Maintenance			-10,000	106,500
E144025	POC Batteries			-500	106,000
E144030	Parts & Repairs			-100,000	6,000
E144035	POC - Other Servicing Costs			-5,000	1,000
E144050	POC Insurance & Licensing			-1,000	0
E144290	Less POC Allocated	-120,500			0
E122011	Road Maintenance	43,080			0
C14106	Construction Agreed Program	77,420			0
	Amended Budget Surplus / (Deficit)	0.00	12,964,318	12,964,318	0

Deputy CEO, Dianne Daniels, gave a detailed explanation of the budget review and worked through the review of Budget report explaining the rationale behind the amendments.

Cr Squires queried whether we have allowed enough for plant repairs, in view of recent problems and large repair bills. We feel there had been an adequate adjustment made but will monitor the situation to ensure further adjustments can be made if required.

Cr Foulkes-Taylor asked if we could present the review in a simpler or maybe projected format. He found it a bit hard to follow through the explanations with all the flipping back and forward between various pages and would like more time to absorb things. This will definitely be taken on board for the next review and we could look at utilising our computer – TV display system or alternative delivery for the ease of council.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

33A Review of Budget

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) The review of an annual budget for a financial year must –
 - (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) Consider the local government's financial position as at the date of review; and
 - (c) Review the outcomes for the end of that financial year that are forecast in the budget.
- (3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to council.
- (4) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendation made in the review.

*Absolute majority required.

- (5) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Strategic Implications:

The budget has been developed based on existing strategic planning documents adopted by council.

Policy Implications:

The budget is based on the principles contained in the Strategic Plan, Business Plan and informing strategies.

Financial Implications:

The changes suggested in the budget review are based on the local government's financial performance for the financial year up to 28 February 2014. Adjustments have been made to better reflect actual performance for the period and to give a more accurate projection of position at 30 June 2014. The decreased 30 June 2013 brought forward amount has been accounted for in the review and internal account transfers made to maintain a balanced budget.

Consultation:

Chief Executive Officer; Works Supervisor; UHY Haines Norton

Recommendation:

That Council adopt the budget review with the following variations for the period 1 July 2013 to 28 February 2014 and amend the budget accordingly. The net result of the variations is still a balanced budget.

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
#	2013-14 Adopted Budget Carried Forward Surplus (Deficit)		\$	\$	\$ 0
	2013-2014 Council Resolved Budget Amendments				
C14202	Soundproof Wall for Com Generator		3,500		3,500
C14324	Vehicle Crane for Great Wall			-3,500	0
C14306	Rola Chem		3,000		3,000
C14324	Robotic Pool cleaner			-2,000	1,000
C14203	Small Shelter for Pool Pump		2,000		3,000
C14211	Shade Roof over Pool Pump			-2,000	1,000
E137393	Renovate Roadhouse Ablutions		2,000		3,000
E137393	Instal HWS to Roadhouse Residence			-2,000	1,000
E91020	Building Maintenance		5,000		6,000
C14324	GASMAX JZH-RP-6 Stove			-5,000	1,000
Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
	2013-2014 Proposed Budget Amendments				
	Amended Carried Fwd Deficit Post 12-13 Audit			-24,979	-23,979
	Buildings & Improvements				
C14201	Lock up Area near Cool Room		3,500		-20,479
C14206	Lawn Bowls Rink		120,000		99,521
I113385	R4R 12-13 Ind Lawn Bowls Rink			-120,000	-20,479
C14207	Bunds to Separate Sand/Mulch etc		3,000		-17,479
C14208	Airconditioner Freight Shed			-3,250	-20,729
C14209	Ldy/Dump Point and Motel Units		385,851		365,122
I136500	R4R 12-13 Ind Ldy/DumpPoint/Motel			-385,851	-20,729
	Plant & Equipment Major				
C14301	Pool Vehicle		1,225		-19,504
C14311	Side-Tipper		6,750		-12,754
C14312	Isuzu 5-tonne Truck		3,850		-8,904
C14315	Handy Hitch - Boons Brand		47,150		38,246
	Plant & Equipment Minor				
C14302	Satellite Phone/Kit (1)		400		38,646
C14304	Patient Transfer Vehicle (c/o)		2,000		40,646
C14309	Vast TV Service - Construction Crew		3,650		44,296
C14313	Satellite Phone/Kits Const. LH		500		44,796
C14314	Vast TV Service - Maintenance Crew		1,800		46,596
C14317	Maintenance Canter Tool Box		500		47,096
C14318	Kubota 6kVA Genset		450		47,546
C14320	Mobile Cooler		1,700		49,246
C14321	Satellite Phones Mech and W/Sup		1,000		50,246
C14323	Mobile Work Platform		900		51,146
C14325	Robotic Pool Cleaner		400		51,546
	Infrastructure - Roads				
C14103	Construct 6 new grids P-B Rd			-3,000	48,546
I121808	Road Contribution from CSIRO			-150,000	-101,454

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Total
C14104	CSIRO Road Fund - safety issues		150,000		48,546
C14106	Construction Agreed Program (CAP)		58,805		107,351
C14106	(CAP) - Own Funding		382,588		489,939
C14106	(CAP) - R2R 13-14 Funded			-382,588	107,351
C14107	Ballinyoo Bridge - R2R 13-14		382,588		489,939
C14107	Ballinyoo Bridge - Own Funding			-382,588	107,351
I121812	Ballinyoo Bridge - MIP			-1,200,000	-1,092,649
C14108	Ballinyoo Bridge - MIP		1,200,000		107,351
I121812	Ballinyoo Bridge - MIP		2,100,000		2,207,351
C14108	Ballinyoo Bridge - MIP			-2,100,000	107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13			-1,543,750	-1,436,399
C14109	Ballinyoo Bridge - R4R Regional 12-13		1,543,750		107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13		771,875		879,226
C14109	Ballinyoo Bridge - R4R Regional 12-13			-771,875	107,351
	Operating Income & Expenditure				
I30207	All Interim Rates			-10,000	97,351
I30301	Grants Commission - General			-1,330,043	-1,232,692
I30301	Grants Commission - General		1,295,711		63,019
I30302	Grants Commission - Roads			-362,704	-299,685
I30302	Grants Commission - Roads		360,752		61,067
I121300	Gain on Disposal of Assets	-110,000			61,067
E122292	Loss on Disposal of Assets	3,623			61,067
	Adjust P&L on Asset Disposal	106,377			61,067
	Proceeds from Disposal of Assets			-146,363	-85,296
I121300	Gain on Disposal of Assets	2,311			-85,296
E122292	Loss on Disposal of Assets	-37,354			-85,296
	Adjust P&L on Asset Disposal	35,043			-85,296
	Proceeds from Disposal of Assets		81,000		-4,296
I121811	Road Contribution Crosslands		3,835,227		3,830,931
Reserves	Transfer to Reserves			-3,835,227	-4,296
I42999	Reimbursements		23,350		19,054
I12999	Reimbursements		14,500		33,554
E12999	Reimbursements			-9,600	23,954
I144490	MV Insurance Recoveries		4,046		28,000
E42050	Building Maintenance		2,000		30,000
E42110	Office Equipment Maintenance		2,650		32,650
E42180	Travel & Accommodation			-1,500	31,150
E42190	Conference Expenses		3,000		34,150
E42200	Audit Fees			-7,000	27,150
E42206	Election Expenses		2,350		29,500
E42210	Consultancy Fees			-13,500	16,000
E42212	Subscriptions			-2,000	14,000
E42270	Staff Training		1,000		15,000
E42299	Review Integrated Plans		15,000		30,000
E42999	Reimbursements			-2,000	28,000
E51060	Fire Control - Other Expenses		5,000		33,000
E91020	Building Maintenance		10,000		43,000
E91099	POW – Housing Allocations	10,000			43,000
E105100	Litter Control		5,000		48,000
E113035	Rotunda Maintenance		4,000		52,000
E113045	Eastern Polocrosse - Maintenance			-1,000	51,000
E113050	Sports Pavillion Maintenance		5,000		56,000

Account	Description	Change – Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Total
E113070	Support - Recreation PoloX		1,000		57,000
E114040	TV & Radio Maintenance		5,000		62,000
E115010	Salaries		3,000		65,000
E115290	Other Minor Expenditure		1,000		66,000
E116100	Museum Maintenance			-1,000	65,000
E122120	Depot Maintenance		30,000		95,000
E122295	Establish Water Bores		5,000		100,000
E127100	Street Light Maintenance			-6,500	93,500
E126280	Aerodrome Maintenance		2,500		96,000
E131060	Vermin Control		10,000		106,000
E132020	Area Promotion		1,000		107,000
E132030	Regional Tourist Initiative			-3,000	104,000
E136290	Community Gen - Fuel & Oil		10,000		114,000
E136294	Power Improvements - Settlement		1,500		115,500
I137390	Fuel Sales		35,000		150,500
E137390	Fuel Purchases			-30,000	120,500
E143311	Housing Allocations	-10,000			120,500
E143290	Less POW Allocated	10,000			120,500
E122011	Road Maintenance	-3,380			120,500
C14106	Construction Agreed Program	-6,620			120,500
E144011	POC Oils, Greases & Gas			-4,000	116,500
E144012	POC Plant Cleaning & Maintenance			-10,000	106,500
E144025	POC Batteries			-500	106,000
E144030	Parts & Repairs			-100,000	6,000
E144035	POC - Other Servicing Costs			-5,000	1,000
E144050	POC Insurance & Licensing			-1,000	0
E144290	Less POC Allocated	-120,500			0
E122011	Road Maintenance	43,080			0
C14106	Construction Agreed Program	77,420			0
	Amended Budget Surplus / (Deficit)	0.00	12,964,318	12,964,318	0

Voting Requirements:

Absolute Majority.

Council Decision:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Williams**

That Council adopt the budget review with the following variations for the period 1 July 2013 to 28 February 2014 and amend the budget accordingly. The net result of the variations is still a balanced budget.

Account	Description	Change- Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
#	2013-14 Adopted Budget Carried Forward Surplus (Deficit)		\$	\$	\$
					0
	2013-2014 Council Resolved Budget Amendments				
C14202	Soundproof Wall for Com Generator		3,500		3,500
C14324	Vehicle Crane for Great Wall			-3,500	0
C14306	Rola Chem		3,000		3,000
C14324	Robotic Pool cleaner			-2,000	1,000
C14203	Small Shelter for Pool Pump		2,000		3,000

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
C14211	Shade Roof over Pool Pump			-2,000	1,000
E137393	Renovate Roadhouse Ablutions		2,000		3,000
E137393	Instal HWS to Roadhouse Residence			-2,000	1,000
E91020	Building Maintenance		5,000		6,000
C14324	GASMAX JZH-RP-6 Stove			-5,000	1,000
	2013-2014 Proposed Budget Amendments				
	Amended Carried Fwd Deficit Post 12-13 Audit			-24,979	-23,979
	Buildings & Improvements				
C14201	Lock up Area near Cool Room		3,500		-20,479
C14206	Lawn Bowls Rink		120,000		99,521
I113385	R4R 12-13 Ind Lawn Bowls Rink			-120,000	-20,479
C14207	Bunds to Separate Sand/Mulch etc		3,000		-17,479
C14208	Airconditioner Freight Shed			-3,250	-20,729
C14209	Ldy/Dump Point and Motel Units		385,851		365,122
I136500	R4R 12-13 Ind Ldy/DumpPoint/Motel			-385,851	-20,729
	Plant & Equipment Major				
C14301	Pool Vehicle		1,225		-19,504
C14311	Side-Tipper		6,750		-12,754
C14312	Isuzu 5-tonne Truck		3,850		-8,904
C14315	Handy Hitch - Boons Brand		47,150		38,246
	Plant & Equipment Minor				
C14302	Satellite Phone/Kit (1)		400		38,646
C14304	Patient Transfer Vehicle (c/o)		2,000		40,646
C14309	Vast TV Service - Construction Crew		3,650		44,296
C14313	Satellite Phone/Kits Const. LH		500		44,796
C14314	Vast TV Service - Maintenance Crew		1,800		46,596
C14317	Maintenance Canter Tool Box		500		47,096
C14318	Kubota 6kVA Genset		450		47,546
C14320	Mobile Cooler		1,700		49,246
C14321	Satellite Phones Mech and W/Sup		1,000		50,246
C14323	Mobile Work Platform		900		51,146
C14325	Robotic Pool Cleaner		400		51,546
	Infrastructure - Roads				
C14103	Construct 6 new grids P-B Rd			-3,000	48,546
I121808	Road Contribution from CSIRO			-150,000	-101,454
C14104	CSIRO Road Fund - safety issues		150,000		48,546
C14106	Construction Agreed Program (CAP)		58,805		107,351
C14106	(CAP) - Own Funding		382,588		489,939
C14106	(CAP) - R2R 13-14 Funded			-382,588	107,351
C14107	Ballinyoo Bridge - R2R 13-14		382,588		489,939
C14107	Ballinyoo Bridge - Own Funding			-382,588	107,351
I121812	Ballinyoo Bridge - MIP			-1,200,000	-1,092,649
C14108	Ballinyoo Bridge - MIP		1,200,000		107,351
I121812	Ballinyoo Bridge - MIP		2,100,000		2,207,351
C14108	Ballinyoo Bridge - MIP			-2,100,000	107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13			-1,543,750	-1,436,399
C14109	Ballinyoo Bridge - R4R Regional 12-13		1,543,750		107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13		771,875		879,226
C14109	Ballinyoo Bridge - R4R Regional 12-13			-771,875	107,351
	Operating Income & Expenditure				
I30207	All Interim Rates			-10,000	97,351
I30301	Grants Commission - General			-1,330,043	-1,232,692

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
I30301	Grants Commission - General		1,295,711		63,019
I30302	Grants Commission - Roads			-362,704	-299,685
I30302	Grants Commission - Roads		360,752		61,067
I121300	Gain on Disposal of Assets	-110,000			61,067
E122292	Loss on Disposal of Assets	3,623			61,067
	Adjust P&L on Asset Disposal	106,377			61,067
	Proceeds from Disposal of Assets			-146,363	-85,296
I121300	Gain on Disposal of Assets	2,311			-85,296
E122292	Loss on Disposal of Assets	-37,354			-85,296
	Adjust P&L on Asset Disposal	35,043			-85,296
	Proceeds from Disposal of Assets		81,000		-4,296
I121811	Road Contribution Crosslands		3,835,227		3,830,931
Reserves	Transfer to Reserves			-3,835,227	-4,296
I42999	Reimbursements		23,350		19,054
I12999	Reimbursements		14,500		33,554
E12999	Reimbursements			-9,600	23,954
I144490	MV Insurance Recoveries		4,046		28,000
E42050	Building Maintenance		2,000		30,000
E42110	Office Equipment Maintenance		2,650		32,650
E42180	Travel & Accommodation			-1,500	31,150
E42190	Conference Expenses		3,000		34,150
E42200	Audit Fees			-7,000	27,150
E42206	Election Expenses		2,350		29,500
E42210	Consultancy Fees			-13,500	16,000
E42212	Subscriptions			-2,000	14,000
E42270	Staff Training		1,000		15,000
E42299	Review Integrated Plans		15,000		30,000
E42999	Reimbursements			-2,000	28,000
E51060	Fire Control - Other Expenses		5,000		33,000
E91020	Building Maintenance		10,000		43,000
E91099	POW – Housing Allocations	10,000			43,000
E105100	Litter Control		5,000		48,000
E113035	Rotunda Maintenance		4,000		52,000
E113045	Eastern Polocrosse - Maintenance			-1,000	51,000
E113050	Sports Pavillion Maintenance		5,000		56,000
E113070	Support - Recreation PoloX		1,000		57,000
E114040	TV & Radio Maintenance		5,000		62,000
E115010	Salaries		3,000		65,000
E115290	Other Minor Expenditure		1,000		66,000
E116100	Museum Maintenance			-1,000	65,000
E122120	Depot Maintenance		30,000		95,000
E122295	Establish Water Bores		5,000		100,000
E127100	Street Light Maintenance			-6,500	93,500
E126280	Aerodrome Maintenance		2,500		96,000
E131060	Vermin Control		10,000		106,000
E132020	Area Promotion		1,000		107,000
E132030	Regional Tourist Intitiative			-3,000	104,000
E136290	Community Gen - Fuel & Oil		10,000		114,000
E136294	Power Improvements - Settlement		1,500		115,500
I137390	Fuel Sales		35,000		150,500
E137390	Fuel Purchases			-30,000	120,500
E143311	Housing Allocations	-10,000			120,500
E143290	Less POW Allocated	10,000			120,500

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
E122011	Road Maintenance	-3,380			120,500
C14106	Construction Agreed Program	-6,620			120,500
E144011	POC Oils, Greases & Gas			-4,000	116,500
E144012	POC Plant Cleaning & Maintenance			-10,000	106,500
E144025	POC Batteries			-500	106,000
E144030	Parts & Repairs			-100,000	6,000
E144035	POC - Other Servicing Costs			-5,000	1,000
E144050	POC Insurance & Licensing			-1,000	0
E144290	Less POC Allocated	-120,500			0
E122011	Road Maintenance	43,080			0
C14106	Construction Agreed Program	77,420			0
Amended Budget Surplus / (Deficit)		0.00	12,964,318	12,964,318	0
Carried by Absolute Majority		For: 6		Against: 0	

17. DEVELOPMENT

17.1 Re-alignment of the Carnarvon-Mullewa Road

File:	12.19
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	Carnarvon-Mullewa Road

Matter for Consideration:

Dedication and closure of a portion of the Carnarvon-Mullewa Road.

Background:

Following recent discussions with Athena Resources it has come to my attention that a section of the Carnarvon-Mullewa Road has been realigned and is no longer within the road reserve. The section of the road concerned is adjacent to the Mt Narryer Station Homestead and buildings. Records indicate that the realignment was put in following cyclone Steve in 2000. The old road ran through a swampy area and was closed for months at the time. A new alignment, away from the swampy area was decided upon and the road relocated. However the dedication of the road and closure of the previous section was not carried out per the relevant sections of the Land Administration Act. Athena Resources are now looking to carry out exploration drilling in the area so the matter needs to be dealt with.

Comment:

The CEO has been in contact with the Department of Lands, who have checked the records and confirm that we need to commence the process of dedication and closure as it has not been done previously.

Hi Jenny,

The new alignment will need to be dedicated under sections 56 (1) and (4) and the redundant road can be closed under section 58. I attach a Smartplan print for your reference.

The Shire needs to comply with the statutory requirements for the road dedication and closure. The road to be dedicated will need to be excised from the pastoral lease and consent from the pastoral will be required.

Regards,

Lily



State Land Officer
Mid West and Gascoyne
Level 11, 140 William Street Perth WA 6000
T (08) 6552 4616
F (08) 6552 4417

To dedicate the section of land as a road under our care and control we need to obtain permission of the landowner, and then apply to the minister to request him to dedicate the land as a road.

For the closure of the section no longer being used we need to first resolve that it is the intention of the council to permanently close that section of the road and then advertise the intention. After a period of no less than 35 days council is to consider any objections received before proceeding to request the minister to close it.

Statutory Environment:

Road dedications are undertaken in accordance with Section 56 of the Land Administration Act 1997
Road closures re undertaken in accordance with section 58 of the Land Administration Act 1997.
The closure of any thoroughfare for greater than four weeks also requires approval under section 3.50 of the Local Government Act 1995.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Minor costs associated with adverting and administration.

Consultation:

Department of Lands

Recommendation:

That Council:-

1. In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the new alignment of the Carnarvon-Mullewa as shown on the map supplied by the Department of Lands.
2. In pursuance of section 58 of the Land Administration Act 1997, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.
3. In pursuance of section 3.50 (1a) of the Local Government Act 1995, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.
4. Advertise the road closure for a period of 35 days for public comment.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Williams	
That Council:-		
<ol style="list-style-type: none"> 1. In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the new alignment of the Carnarvon-Mullewa as shown on the map supplied by the Department of Lands. 2. In pursuance of section 58 of the Land Administration Act 1997, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands. 3. In pursuance of section 3.50 (1a) of the Local Government Act 1995, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands. 4. Advertise the road closure for a period of 35 days for public comment. 		
Carried/Lost	For: 6	Against: 0

17.2 Consideration of Items Raised at the AEM

File:	4.10
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Items arising from the Annual Electors Meeting which was held on the 8th February 2014

Background:

Section 5.33 of the Local Government Act 1995:

- (1) All decisions made at an electors’ meeting are to be considered at the next ordinary meeting or, if that is not practicable –
 - (a) At the first ordinary council meeting after that meeting; or
 - (b) At a special meeting called for that purpose.

Due to the CEO being back from annual leave only shortly before the February meeting there was not enough time to get the item to council for consideration in February. The matters decided from the electors’ meeting are therefore being taken to this meeting for review and or decision.

Comment:

The minutes of the electors’ meeting have previously been circulated to all members. There were several topics raised during the general business section of the meeting and these need to be reviewed by council to see if council supports the decision made or issue raised and wants to formally include it in the ongoing actions to be taken by Council. It may not be possible to include all actions within the current financial year and not all actions may be supported by council.

ISSUES ARISING FROM GENERAL BUSINESS AT ANNUAL GENERAL MEETING OF ELECTORS 8 FEBRUARY 2014		
No.	Item	Action
1	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 & 2014 – community wish to set up an accident prevention group to help work towards road safety and reduced RTA’s. 4 people volunteered
2.	Advertise UHF channels to the general public	Following the Annual General Meeting of Electors 2014 – investigate options for getting this information out to the General Public
3.	Community Project Officer	Following the Annual General Meeting of Electors 2014 – Community or Council to investigate the options for moving towards realising the dream of having a Community Project Officer

4.	Community Water Supply	Following the Annual General Meeting of Electors 2014 – investigate options for either reducing water usage in Settlement or expanding supply
5.	100 Year Anzac Celebrations	Following the Annual General Meeting of Electors 2014 - budget for the 100 year Anzac Celebration and source funding (RSL) for upgrade to memorial, new plaques on memorial walk, monument to old diggers – form committee to guide the process
6.	Shire Branding	Following the Annual General Meeting of Electors 2014 – investigate updating the shires image – re-brand
7.	Cemetery Enhancement	Following the Annual General Meeting of Electors 2014 – call inaugural meeting of the new cemetery committee to plan for enhancement of the cemetery
8.	Ballinyoo Bridge Rest Area	Following the Annual General Meeting of Electors 2014 – clean up Ballinyoo Bridge and install interpretive/directional signs

Only one of the above issues had an actual decision of the meeting. Being the motion regarding a Community Project Officer.

Moved: Jano Foulkes-Taylor

Seconded: Cr Squires

That either Community or Council investigates the options for moving towards realising the dream of having a Community Project Officer.

CARRIED 16/4

All other items were discussions but with no actual decision being made.

There was discussion on the items raised at the Annual Electors Meeting. Cr Squires said that Community Project Officer kept coming up and asked the CEO for her opinion.

The CEO said that she felt the role of Community Project Officer needed to be defined as she felt that it meant different things to different people, on a shire basis it would be someone to develop plans, source funding, run the project, report on milestones, acquit grants etc. The feel from the community seemed to include running the museum, NRM, LCDC and other groups and developing the community.

After some discussion it was agreed that point 3 'Community project Officer' which had been a decision of the meeting should be included in the Shires Action List with the idea of forming a working group to nut out the definitions of the position in order to progress it.

The other items were raised but not voted upon and most of them are already being included in the operations of the shire:-

The Working group is already on the list and # 2 is really something that would likely come under the umbrella of #1. The water supply is already being looked into by the shire with a new tank proposed this year and licences and requirements of the health department already being actioned.

The Anzac celebrations are an item later in this agenda.

The shire has recently entered into an agreement – utilising MWDC funding to develop a 'brand' for the region and a current tourism strategy is being developed. The cemetery is currently in the shires development plans and the Ballinyoo Bridge is a major development which will see a new bridge developed and recognition of the old bridge.

Statutory Environment:

Section 5.33 of the Local Government Act 1995

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That Council includes item number 3 in the list of ongoing actions to be undertaken by council.
That the other items are of an operational nature and are already being included within the shires scope of works.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Squires

Seconded: Councillor Foulkes-Taylor

That Council includes item number 3 in the list of ongoing actions to be undertaken by council.
That the other items are of an operational nature and are already being included within the shires scope of works.

Carried

For: 6

Against: 0

17.3 ANZAC Memorial

File:	11.4
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	ANZAC Design

Matter for Consideration:

Design for an ANZAC Memorial

Background:

The idea of designing an ANZAC memorial in conjunction with the centenary commemorations in 2015 has been discussed by various groups, including the Museum Committee, Murchison Arts Council and at the recent annual Electors’ meeting.

Comment:

At the Murchison Arts Council meeting held on the 8th March a design was suggested which was added to and developed by the MAC members. The design has been passed to the CEO and is now being presented to Council for their consideration. If council is happy with the design concept then it will be used as the basis of a grant application. There are grants available from the Australian Government’s Anzac Centenary program. Applications close on the 30th May 2014 but all applications need to be with the electorate office by the 30th April. The funding is being co-ordinated by local MP’s and an electorate committee – there was a total of \$125,000 available for the Durack electorate as advised by Melissa Price.

The design suggested incorporates the native fauna and red dirt and rocks of the area. It would fit in with existing styles around the settlement. The basic design concept is to have five large megalithic type stones surrounding a tree, plaques to be placed on the stones commemorating local people who served in WW1 and other contributions or sacrifices made by the area. It has been suggested that a lemon scented gum be the central tree as they grow tall and straight and don’t drop bark. In front of the memorial circle it is suggested that we put a section of named pavers. These pavers could have the names of people that went to war and also we could encourage people to buy pavers that are current or former residents of the shire to become part of the project. The flag pole and current memorial rock located in the memorial lemon grove would be moved to be adjacent to the new area. It is suggested that the memorial be located in the area by the gazebo in the front lawn/entry area of town. This would allow the gazebo to provide shelter or be utilised as part of the ceremonies held.

There was general discussion on the design concept. There is a lot of community support for an Anzac memorial to be built and the general design concept was well received. Cr Williams did not like the idea of the pavers being those that were lost in the war as he felt it was disrespectful to walk over them. The idea of a wall with named pavers in suggested. As this is a basic design concept variation like this can be built into the final project.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

To be decided – there has been no allocation in the 2013/14 budget for a monument. There may need to be some allocation made in the 2014/15 budget deliberations.

Consultation:

Nil

Recommendation:

That Council supports the design concept of the ANZAC monument/memorial park and submits a grant application under the Anzac Centenary Program to try and secure funding for the project to proceed.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Whitmarsh

That Council supports the design concept of the ANZAC monument/memorial park and submits a grant application under the Anzac Centenary Program to try and secure funding for the project to proceed

Carried

For: 6

Against: 0

Council broke for lunch at 12.58pm

Council resumed at 1.55pm

17.4 Banners in the Terrace

File:	11.18
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Design for an entry in the Banners in the Terrace Competition.

Background:

The shire has previously had entries in the Banners in the Terrace Competition and the CEO sent out an expression of interest to the community to see if anyone was interested in designing an entry for this year.

Comment:

At the Murchison Arts Council meeting held on the 8th March a design was suggested which was added to and developed by the MAC members. Mrs Jano Foulkes-Taylor has volunteered to paint the banner if council would like to have an entry. There is quite a tight timeline, entry forms need to be in by 27th March and the banner design emailed to the City of Perth by 2nd May, with the banner completed and delivered by 4th July.

Mrs Foulkes-Taylor has volunteered her time to paint the banner but council would need to provide necessary paints and brushes and she would like her costs covered for travel, between Tardie and Yuin, where she will be painting the banner. Jano anticipates it will take approx. 20 hours to paint the banner. The theme of the banner will be the effect the drought is having on the region and the impacts it is having on the people and animals of the area. Quite a sombre theme but one we are all involved with.

The shire would also need to purchase a banner and transportation tube which would be in the region of \$108 - \$139 for the banner and \$90 for the tube. All up costs should be \$500 - \$750 for the total project. There is sufficient funding available in the area promotion account.

Since writing this item Mrs Foulkes-Taylor has advised that she would paint the banner at Tardie so there would be no travel component. A design concept was available at the meeting.

Cr Williams felt the design concept was negative and would not 'promote the shire'. General consensus was that often the banners could portray a too positive situation and this was more realistic and relevant to the actual situation within Murchison.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

There are sufficient funds available within the 2013/14 budget.

Consultation:

Nil

Recommendation:

That Council supports the design concept for the Banners in the Terrace and authorises the CEO to purchase a banner and liaise with Mrs Jano Foulkes-Taylor regarding completion of the project.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Squires

Seconded: Councillor Williams

That Council supports the design concept for the Banners in the Terrace and authorises the CEO to purchase a banner and liaise with Mrs Jano Foulkes-Taylor regarding completion of the project.

Carried

For: 6

Against: 0

17.5 Sport & Recreation Grant

File:	11.2
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	19 th March 2014
Attachments:	

Matter for Consideration:

Application to the Department of Sport & Recreation for a CSRFF grant.

Background:

In the shires 2013/2014 budget there was provision of \$120,000 to install a lawn bowls rink. This was to be funded from the 2012/2013 CLGF individual grant monies. During preparation of the strategic community plan early last year the bowling green concept came to the forefront with a lot of support right across the community. To that effect council at its meeting in April 2013 resolved that:

Council Decision:

Moved: Councillor Squires

Seconded: Councillor Foulkes-Taylor

That the CEO submits a new FAA for the Royalties for Regions Country Local Government Fund Individual Country Local Government 2012/13 funding round. That the projects for funding in this round be:-

- 1) \$385,000 for the building of a laundry, installation of a dump point and additional onsite accommodation at the Murchison Oasis Caravan Park;
- 2) \$120,000 for the building of two synthetic turf lawn bowl rinks at the Murchison Settlement.

Carried by Absolute Majority

For: 6

Against: 0

The Forward Capital Works Plan was also amended in line with this variation and the project has been included in our Long Term Financial Plan and Corporate Business Plan and Strategic Community Plan. However as council is aware the Shire of Murchison, along with 30 other shires, has not qualified for the 2012/2013 CLGF grant due to changes in the compliance and acquittal process. The decision has been appealed and then taken to the Minister who has said he will do his best to reinstate funding in the 2014/15 budget. However there is no guarantee that the money will be made available and there are other projects it could be utilised on should it eventuate.

At the moment we have not been able to proceed with the project.

Comment:

The CEO had a meeting with Richard Malacari, Regional Manager – Mid West of the Department of Sport & Recreation on the 13th March. During his visit to the shire the CEO discussed the various funding/grant opportunities. The current round is for projects up to \$150,000 – usually the funding is on a 2/3 shire 1/3 grant basis but due to the isolation and lack of opportunities for the Shire of Murchison we may be eligible for a development bonus that would see the Department meet us on a 50/50 basis.

The CEO has engaged Tammy King of Grants Empire to prepare a grant submission for us. The CEO has also contacted Evergreen for a revised quote as the previous one was from March 2013. As part of the grant application process there needs to be a resolution by Council confirming the intention of the Shire to submit an application for this project. The resolution also needs to confirm that the shire will need to commit to funding their portion of the project if the grant is successful. This could be up to 2/3rd of the project cost if the development bonus is not approved.

Applications close on the 31st March and decisions are due to be announced in May so the project timeframe could commence from the start of the next financial year.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
This project has been highlighted in the social area of the integrated strategic plans as a fully supported project that we wish to develop for the benefit of the community.

Policy Implications:

Nil

Financial Implications:

There will need to be budget allocations made in the 2014/2015 budget.

Consultation:

Richard Malacari, Department of Sport & Recreation
 Tammy King, Grants Empire
 EverGreen Synthetic Bowling Greens

Recommendation:

That council submits an application to the Department of Sport & Recreation for a CSRFF grant for the development of two synthetic bowling greens at Murchison Settlement.
 That the shire will include funding for the project in the 2014/15 budget subject to a successful grant outcome. This funding to be either ½ or ⅔ of the project cost dependant on the decision on the development bonus component.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Whitmarsh

Seconded: Councillor Squires

That council submits an application to the Department of Sport & Recreation for a CSRFF grant for the development of two synthetic bowling greens at Murchison Settlement.
 That the shire will include funding for the project in the 2014/15 budget subject to a successful grant outcome. This funding to be either ½ or ⅔ of the project cost dependant on the decision on the development bonus component.

Carried

For: 6

Against: 0

17.6 Location of New Shire House

File: 9.1
 Author: Jenny Goodbourn
 Interest Declared: No interest to disclose
 Date: 19th March 2014
 Attachments: Google map Lot 328

Matter for Consideration:

Location for the new staff house.

Background:

Council is in the process of purchasing a second hand transportable house to provide additional staff housing in the Murchison settlement. The house is currently being assessed for design compliance and energy efficiency certification and quotes being obtained for the transportation and ground works. As part of the planning we need to decide where the house is to be located so that proper site plans can be drawn up with items such as fencing and verandas included as well as septics and leach drains and power and water connections.

Comment:

There are two options regarding locating the new property – as shown on the attached map. Option one would be to locate it to the south of 14 Mulga Cres. Option 2 would be to locate it next to the current houses in Kurara Way – following on from 12B. Both locations are within Lot 328 which has been vested in the shire for the purpose of municipal buildings. The members of the Settlement Building Working Group have discussed the two options. Continuing on from 12B would initially seem like the most logical choice, however the ground in that location is very hard and also areas of it can be prone to flooding following weather events. The hardness of the ground would cause problems when digging for septic and leach drains and also the quality of the hard ground would not be very conducive to ongoing gardens and lawns. The location adjacent to 14 Mulga Crescent is on better ground being a raised wanderrie mound giving a better depth of soil. Taking all this into account the SBWG would recommend to council that the house be located at option one, south of the large seven bedroom house at 14 Mulga Crescent. The direction of the house to be as per the diagram to comply with the energy efficiency rating.

Statutory Environment:

Nil

Strategic Implications:

Additional staff housing was an area highlighted in the strategic community plan and has been incorporated into the long term financial plan and corporate business plan.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social implications.

Policy Implications:

Nil

Financial Implications:

Proposed works are within the budget allocation.

Consultation:

Settlement Building Working Group
Phil Swain

Recommendation:

That council develops the new staff house within Lot 328 in the location of option 1, south of and adjacent to the existing house at 14 Mulga Crescent.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Williams	Seconded: Councillor Foulkes-Taylor	
That council develops the new staff house within Lot 328 in the location of option 1, south of and adjacent to the existing house at 14 Mulga Crescent.		
Carried	For: 6	Against: 0

18. ADMINISTRATION

18.1 Delegations Register

File:	4.16
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	14 th March 2014
Attachments:	Delegations Register

Matter for Consideration:

Review of the Delegations Register.

Background:

The Shire of Murchison can delegate certain authorities to the CEO pursuant to s.542 of the Local Government Act. The delegations must be in writing and a register of delegations must be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep records relating to the exercise of the power or discharge of the duty.

I have gone through the shire records and it does not appear that the delegations register has been reviewed for some time. Also the delegations register which I could find was very limited and not fully up to date. I have therefore prepared the attached register for council's review.

Comment:

Each instrument of delegation in the register describes the function being delegated and the relevant statutory reference which is the source of power for the exercise of the function. Also included is a reference to related documents such as policies of Council, which may provide guidance in the exercise of the delegation.

It is a fairly comprehensive list and should cover the day to day administrative operations of the shire.

Council had a strong debate on the delegations register, Cr Foulkes-Taylor said he felt it was quite bizarre and not related to how council operates. He made particular reference to number 9, 10 & 26. The CEO explained the rationale behind the delegations – not that the CEO would not take things to council but that if a decision had to be made it could be. Any of the delegations exercised have to be recorded in the delegations register. Council is to review the delegations at least annually and this can be done more frequently if required. On the appointment of a new CEO it would be a good idea to review the delegations. Any delegation made can be withdrawn by council if they feel it is not being exercised properly.

After further discussion council wished to remove delegations - 32 Approval of Building permits and 33 Grant of occupancy permit, building approval certificate, with or without conditions and extension of period of duration of occupancy permit or building approval certificate.

Statutory Environment:

s5.42 & 5.46 of the Local Government Act 1995.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
No environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant considerations

Policy Implications:

The delegations register works in conjunction with various sections of the Shire of Murchison Policy Manual.

Financial Implications:

Nil

Consultation:

Shire of Cue
 Shire of Sandstone
 Shire of Upper Gascoyne
 Bill Atkinson, Shire of Carnamah

Recommendation:

That the shire of Murchison review the revised Delegations Register and adopt it as presented.

Voting Requirements:

Absolute Majority

Council Decision:

Moved: Councillor Squires

Seconded: Councillor Whitmarsh

That the shire of Murchison review the revised Delegations Register and adopt it as amended:-

Removal of # 32 – Approval of Building Permits

Removal of # 33 - Grant of occupancy permit, building approval certificate, with or without conditions and extension of period of duration of occupancy permit or building approval certificate.

Amendment of #'s 24, 25 & 26 to include a sub-delegation to the BFB Captain

Carried by Absolute Majority

For: 6

Against: 0

The motion was amended to reflect the decision of council to amend the delegations register as presented.

Cr Squires left the meeting at 2.10pm

Cr Squires returned to the meeting at 2.12pm

Cr Williams declared an interest in the following item and left the meeting at 2.20pm

18.2 Training Councillor Williams

File:	4.6
Author:	Jenny Goodbourn
Interest Declared:	Cr Williams
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Attendance at the WALGA 'Serving on Council' training by Cr Miles Williams.

Background:

Council Policy states that Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

In late February Cr Williams contacted the CEO to say that WALGA were running a one day course for elected members – 'Serving on council' which he would like to attend. The course was being held in Perth on the 17th March and this coincided with Cr Williams already being in Perth so there would be no travel costs incurred.

Comment:

As the one day 'Serving on Council' course being held by WALGA in Perth on the 17th March was before the March meeting of council the CEO sent an email to Councillors for their recommendation. It was the general consensus that it seemed to be a relevant course for newly elected members and could provide some good information and training and as Miles would already be down in Perth there would only be the course cost of \$425.00.

Statutory Environment

N/A

Strategic Implications:

N/A

Policy Implications:

Policy 8.1.2

Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

Financial Implications:

The cost of the course is within the budget for elected member training.

Consultation:

Nil

Recommendation:

That Council ratifies the decision for Cr Miles Williams to attend the WALGA Serving on Council Training held on the 17th March

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Whitmarsh**

That Council ratifies the decision for Cr Miles Williams to attend the WALGA Serving on Council Training held on the 17th March.

Carried**For: 5****Against: 0**

Cr Williams returned to the meeting at 2.23pm

18.3 Drought

File:	13.6
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	19 th March 2014
Attachments:	Drought

Matter for Consideration:

Recognition of ongoing drought conditions within the region.

Background:

Recently the CEO received a letter from a local pastoralist which they had written to the Honourable Ken Baston, MLC, Minister for Agriculture and Food; Fisheries - drawing attention to the plight of much of the country within our shire and neighbouring shires. Much of the area is in a drought situation and has not seen decent seasonal rains since 1998. Whilst new drought assistance packages have recently been announced much of the focus is on Queensland and NSW and previous drought assistance schemes were often hard to access due to inflexible criteria.

Comment:

At the time of writing the letter Minister Baston was planning on attending Shark Bay to meet with pastoralists and it was hoped he would consider meeting with Murchison pastoralists at the same time. However the Minister met with pastoralists from Hamelin, Tamala, Marron, Carbla and Wahroonga during a visit over the weekend of 15-16th March. The ABC is reporting that there are an estimated 10-12 stations affected within the Shires of Shark Bay and Carnarvon. No mention was made of stations in the shires of Murchison or Yalgoo.

Taken from the ABC Rural Article by Lucie Bell on the 17th March 2014

Minister Baston has highlighted the recently announced Drought Concessional Loans Scheme as one he hopes will be helpful to affected pastoralists.

The scheme was announced by the Prime Minister and Federal Agricultural Minister earlier this year, following their visit to drought affected areas of New South Wales.

Western Australia has been allocated \$28 million under this scheme, which allows for loans with a 4 per cent interest rate over five years.

The scheme is intended for those in 'drought affected areas' but at this stage it's unclear how 'drought' will be defined.

"Closer guidelines on that, we're still waiting for them to be detailed," Minister Baston said.

"We do have people over there in Canberra at present from the Department of Agriculture, who are discussing it state and federal one-on-one.

Council might wish to consider sending a formal letter to the minister pointing out the dire circumstances facing many of our pastoralists and asking for this to be taken into account when addressing issues such as the availability of any drought assistance schemes, the areas to be included and the eligibility criteria.

Cr Broad suggested that the letter should include relevant rainfall data to support the matter.

Cr Squires said that Mr & Mrs Seaman's letter was very good and the shire should support the request.

Cr Whitmarsh said the shire needs to apply for drought recognition.

Cr Halleen said that even if we got rain it would take time to re-stock and the situation would continue for some time.

Statutory Environment

N/A

Strategic Implications:

N/A

Sustainability Implications

- **Environmental**
There could be significant environmental implications of an ongoing drought situation.
- **Economic**
There could be significant economic implications of an ongoing drought situation
- **Social**
There could be significant social implications of an ongoing drought situation.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That Council write to the Honourable Ken Baston, MLC, Minister for Agriculture and Food; Fisheries -pointing out the dire circumstances facing many of our pastoralists and asking for this to be taken into account when addressing issues such as the availability of any drought assistance schemes, the areas to be included and the eligibility criteria.

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Squires****Seconded: Councillor Whitmarsh**

That Council write to the Honourable Ken Baston, MLC, Minister for Agriculture and Food; Fisheries -pointing out the dire circumstances facing many of our pastoralists and asking for this to be taken into account when addressing issues such as the availability of any drought assistance schemes, the areas to be included and the eligibility criteria. Letter to include relevant rainfall data.

Carried**For: 6****Against: 0**

The motion was amended to reflect councils wish to include relevant rainfall data.

19. NOTICE OF MOTION

Nil

20. CEO ACTIVITY REPORT

Date	Activity
25 th February	CEO talked with Richard Malacari from the Department of Sport & Recreation. He has organised a visit to come out and meet with the CEO on Thursday 13 th March to discuss funding opportunities.
25 th February	9am -12 noon: CEO and President Halleen had a meeting and discussed reform issues following the Forum the president had attended in Perth and the outcomes from the February meeting. The CEO and President then had a meeting with Geoff & Debbie Gard, the roadhouse operators, to discuss various issues.
25 th February	3pm – 4pm Had a meeting with works supervisor to discuss problems with the gen set, staff issues and work details for the next few weeks.
25 th February	5pm Had a meeting with Peter Smith, ranger, regarding visiting vet in conjunction with sterilisation programme. Will be in the settlement around the 7 th July
26 th February	8.30am -10.05am. Meeting with Brian, works supervisor and Dianne, deputy CEO to develop works programme from now until 30 th June including Easter break and works to be completed to ensure budgets are adhered to and programme of road works maximised.
26 th February	11.45am-1.15pm meeting with Justin Hunt and Tony Flanders of the Australasian Safari. It is hoped that the Safari this year will include an overnight at Murchison in September and we went over site logistics and requirements. Justin will forward details for council to consider at the April/May meeting.
27 th February	9.30am – 9.40am. Meeting with Liam Kelly from Athena regarding the alignment of the Carnarvon-Mullewa Road through Mt Narryer. Advised shire will have to look at dedication and closure of section concerned and that this will have to go to March council meeting. In the meantime I will send him a letter confirming what action council has to take to address the issue.
27 th February	Telephone discussion with Mr Reg Seaman regarding the Wild Dog Bounty Scheme and the meat for baits which is being made available from the shire.
5 th March	Work on the Water Licencing issues – spoke to Manjimup who supply potable water to Windy Harbour and issues surrounding Ground Water Improvement Plans.
6 th March	Phone discussion with Simon from Urbis regarding status of Local Planning Scheme and Strategy. Now being sent to EPA for comment and will then be sent to WAPC for review.
6 th March	Discussion with Peter Coughlan of BG&E regarding Ballinyoo Bridge engineering design and geotechnical works as per their proposal and scope of works.
7 th March	Discussion with ThinkWater re water purification options. Sent details of properties through so they can prepare some details for councils' consideration.
8 th March	Worked on draft delegations register
8 th March	Attended community pasta and quiz night. Very enjoyable evening.
10 th March	9am – 10.50am Meeting with Peter Backshall of Evolve Solutions who won the tender in October and are in the process of developing the Mid West Regional and Murchison Tourism Strategies.

10 th March	Discussion with Steve Douglas of the MWDC regarding MWIP funding agreement. Advised no formal confirmation of grant approval had actually been received yet. He will follow up with DRD.
11 th March	Discussion with Andrew Beer, DRD, who will be preparing FAA for MWIP grant. Ran through details and he is hopeful of getting documentation to us as a priority as understands we cannot commence work until we have confirmation of funding.
12 th March	Worked through budget review with Deputy CEO, Dianne.
13 th March	Meeting with Richard Malacari, Regional Manager. Dept. of Sport & Rec. Discussed funding opportunities for Bowling Green and other projects.
13 th March	With Brian, the Works Supervisor carried out staff review.
14 th March	Dealt with problems regarding non delivery of chilled goods from Woolworths in the freight run of 13 th March.
14 th March	Liaised with Tammy King, Grants Empire re application for CSRFF grant
18 th March	Teleconference with members of Settlement Building Working Group
18 th March	Meeting of the Community Fund Committee – Minutes will be included in the April Agenda
19 th March	Discussion with Megan from the DRD re-aligning the two FAA agreements – CLGF regional and MWIP

Cr Foulkes-Taylor asked about the Ballinyoo Bridge and the CEO advised that the FAA from the MWIP was being finalised and as soon as this was received the go ahead could be given. This would start with BG&E undertaking the design work, initially a geo-technical test would be required, then the designs completed to enable tenders for removal of the old bridge and supply to be called,

Cr Whitmarsh asked about the discussion with Manjimup re water supply to Windy Harbour. The CEO advised they had supplied their water quality improvement plan for us to look at. The plan is very detailed and it is the regular testing that goes with it that would cause problems for Murchison. The CEO has been in touch with the Water Corp and Health Department and our EHO is also trying to pursue avenues with the Health Department. The CEO will have an item for council at the April meeting regarding available options. Cr Squires asked whether we would keep the old water tank as well as the new one. Will have to look at logistics of locations/condition etc.

President Halleen asked if there had been any further contact from Liam of Athena Resources. The CEO said that he had been talking about a presentation to council or representatives of council but it was dependent upon the outcome of current funding opportunities.

Cr Broad said that it was a very comprehensive report.

Recommendation:

That the CEO’s Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Broad	
That the CEO’s Activity Report be accepted.		
Carried	For: 6	Against: 0

21. URGENT BUSINESS

Council Decision:		
Moved: Broad	Seconded: Foulkes-Taylor	
That council deal with two urgent items.		
Carried	For: 6	Against: 0

21.1 Tender for Second Hand Bulldozer

File:	12.15
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Nil
Date:	21 st March 2014
Attachments:	Nil

Matter for Consideration:

Tenders have been called for the supply of a second hand bulldozer

Background:

At the February meeting council resolved:

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Whitmarsh	
That the Shire makes enquiries into the purchase of a 2 nd hand dozer, calling tenders if one cannot be sourced from a WALGA preferred supplier. This process to commence immediately with specifications as agreed by the Plant Working Group.		
Carried	For: 6	Against: 0

After the council meeting the plant working group met to agree the specifications and an advert was placed calling for suppliers to tender for the supply of a second hand bulldozer.

Comment:

Tenders closed at noon on Friday the 21st March.
Three tenders have been received:-

Tenderer	Machine	Price
Municipal Equipment Pty Ltd	1995 D7H - 1,712 Hours	\$300,000
Blueprint Engineering	2010 D7R 11 – 1,226 Hours	\$580,250
WesTrac Pty Ltd	2011 D7R11 – 2,000 Hours	\$511,500

All three of the machines are currently in the eastern states. Council was thinking of bringing forward the proposed purchase of the dozer, which had been scheduled for 2015/2016 and deferring the replacement of the grader which was scheduled for 2014/2015, however the figures in the plant replacement programme were a cost of \$400,000 with a trade-in of \$40,000 giving a net changeover cost of \$360,000. Looking at the tenders we have just received this would appear to be somewhat of an under estimate. The budget shows \$526,615 in plant reserve at the 30th June so funds could be utilised if needed.

Council now needs to review the tenders received and decide how to proceed.

The options really are to accept one of the tenders or to accept none of the tenders. If none of the tenders are accepted then we need to decide where to from here.

We could call another tender, targeting second hand suppliers and maybe increasing the hours. From looking on the internet most second hand dozers around 2003 or 2004 have done more like 8,000 – 10,000 hours. Under 2,000 hours will usually mean they are only 3 or 4 years old and therefore more expensive. However if we go for a machine with higher hours there is also likely to be more chance of things being wrong with it.

Also there does not seem to be many of the D7 size or equivalent available. There are a lot of D6's and a lot of D9's and bigger. The larger machines are popular on mine sites and therefore there are more of them around at the moment but these would be too large for the shire and also are a lot more expensive to maintain.

Brian Wundenberg, works supervisor, ran through the tenders that had been received and the options available.

Cr Foulkes-Taylor didn't want to give up on obtaining a 2nd hand dozer and go back to repairing our old one. He suggested that we re-tender, change the parameters a bit – maybe more hours, give it another month and see if anything comes in.

Cr Broad supported that idea.

Cr Squires agreed and felt that the monthly amount to hire the dozer was not a prohibitive cost taking into account what the shire dozer had cost in parts and maintenance this year.

President Halleen asked the works supervisor to get a quote on a new motor as a comparison/alternative option. After some further discussion it was decided that none of the tenders received would be submitted and that a new tender with amended specifications would be call. The Plant Working Group to review the specifications.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

To be determined

Consultation:

Nil

Recommendation:

To be determined.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Williams	
1. No tender be accepted 2. Plant Working Group to review specifications and a new tender to be called.		
Carried	For: 6	Against:0

21.2 Proposed route for Road Inspection

File:	12.24
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Nil
Date:	24 th March 2014
Attachments:	Nil

Matter for Consideration:

Proposed route for annual road inspection.

Background:

Brian Wundenberg, Works Supervisor, has circulated a proposed itinerary for the road inspections to be held on the 31st March and 1st April:

Shire of Murchison Road Inspection 2014/2015
 Roads for inspection this year in the North of the Shire
 DAY 1

- Settlement to Byro HSD -----100km
- Carnarvon/Mullewa Rd –from Byro HSD to north boundary and back to Beringarra Byro intersection -----110km
- Beringarra/Byro Rd—starting from West end to the intersection of Erong Rd----53km
- Erong Rd ---to north boundary and back to Innouendy Rd-----76km

- Innouendy Rd –to HSD then back out to Erong Rd-----18km
- Yunda Road in – out-----61km
- Innouendy /Erong intersection to Beringarra-Byro/Erong intersection-----50km
- Beringarra/Byro-Erong intersection to Beringarra/Byro –Mt Gould Rd -----38km
- Beringarra/Mt-Gould Rd and back -----68km
- Total km first Day 574km.

Day 2

- Beringarra-Cue Rd from north end to Mileura-Nookawarra Rd-----53km
- Mileura-Nookawarra Rd west to Beringarra-Pindar Rd-----49km
- Beringarra-Pindar head north 19km then back Mileura-Nookawarra Rd -----38km
- Mileura-Nookawarra Rd back to Beringarra-Cue Rd-----49km
- Beringarra-Cue Rd to south boundary-----63km
- Travel down to Cue-Kalli turn off-----31km
- Cue-Kalli Rd to shire Boundary-----43km
- Boolardy-Kalli Rd east end to Beringarra-Pindar Rd-----71km
- Beringarra-Pindar Rd up to just north of Bearra creek crossing-----56km
- Bearra back to settlement-----150km
- Total km second day 603km

Comment:

The item is for discussion only. Cr Foulkes-Taylor and President Halleen felt that the list might be a bit too long to be achievable and have suggested that we do not need to travel up to the end of all the roads included. As far as the flood damage or known problems would be enough. We shall see how we go on the day bearing in mind that we have the option to cut some of them short if time is an issue.

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Motion to close the meeting to the public

Recommendation:

That the meeting move behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Williams	
That the meeting move behind closed doors.		
Carried	For: 6	Against: 0

*Council moved behind closed doors at 3.05pm.
Cr Squires left the meeting at 3.05pm.
Cr Squires returned to the meeting at 3.07pm
Cr Foulkes-Taylor left the meeting at 3.07pm
Cr Foulkes-Taylor returned to the meeting at 3.08pm.*

22.1 Confidential item under s.5.23(2) (d)

Matter that deals with legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting

22.2 Confidential item under s.5.23(2) (e) (ii)

Matter that if disclosed, would reveal information that has a commercial value to the person, where the person is a person other than the local government.

Motion to open the meeting to the public

Recommendation:

That the meeting move out from behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Whitmarsh

Seconded: Councillor Squires

That the meeting move out from behind closed doors.

Carried

For: 6

Against: 0

Council moved out from behind closed doors at 3.14p.m.

23. MEETING CLOSURE

There being no further business the Shire President declared the meeting closed at 3.15pm.

These Minutes were confirmed at the council meeting held on Thursday 17th April 2014.

Signed.....Presiding Officer