



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On **Friday 16<sup>th</sup> May 2014**, commencing at 10.00 am.

**TABLE OF CONTENTS**

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	3	
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE .....	3	
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	3	
4.	PUBLIC QUESTION TIME .....	3	
4.1	Standing Orders .....	3	
5.	NEXT MEETING.....	3	
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	3	
7.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS .....	3	
8.	CONFIRMATION OF MINUTES .....	3	
8.1	Ordinary Council Meeting – 17 <sup>th</sup> April 2014 .....	3	
9.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4	
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	4	
11.	ACTION LIST .....	4	
12.	DISCLOSURE OF INTERESTS.....	4	
13.	REPORTS OF OFFICERS.....	4	
13.1	Monthly Plant Report – Works Supervisor .....	5	
13.2	Works Report – Works Supervisor.....	6	
13.3	Environmental Health Officer .....	10	
14.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED .....	13	
14.1	Shire President.....	13	
14.2	Councillors.....	13	
15.	REPORTS OF COMMITTEES .....	13	
16.	FINANCE.....	13	
16.1	Financial Activity Statements April 2014 .....	13	
16.2	Accounts Paid during the period since the last list was adopted/endorsed by Council .....	15	
16.3	Differential Rates.....	16	
16.4	Write Off – Rates.....	19	
17.	DEVELOPMENT .....	20	
17.1	Water Supply.....	20	
17.2	Tender for Second Hand Bulldozer.....	22	
18.	ADMINISTRATION.....	24	
18.1	Donation MW Agricultural Society.....	24	
18.2	Tender - Additional Works Beringarra-Pindar Road .....	25	
18.3	Tender – Heavy Maintenance .....	26	
18.4	Disposal of Surplus Items.....	27	
19.	NOTICE OF MOTION .....	28	
20.	CEO ACTIVITY REPORT .....	28	
21.	URGENT BUSINESS .....	29	
22.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	29	
22.1	Confidential item under s.5.23(2) (e) (ii).....	29	
23.	MEETING CLOSURE.....	29	

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Leave of Absence has been approved for Cr Broad.

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>That the following Local Law-Standing Orders 2001 be stood down:</b>		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**5. NEXT MEETING**

The next meeting is scheduled for Friday 20<sup>th</sup> June 2014.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

There is one item

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 17<sup>th</sup> April 2014**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 17<sup>th</sup> April 2014 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**11. ACTION LIST**

No	Item	Action	Status
1.	Classification of Pindar Beringarra Road	Pindar – Beringarra programme of works being established.	Ongoing
2.	Community Centre Kitchen	Install Lockable Storage Area. Virtually complete – final piece of architrave to be installed. Architrave here	Will be finalised during maintenance jobs currently being undertaken
3.	Dust Suppression and ongoing road agreement issues	Road closed – additional funds authorised by CSIRO. Dust suppression job on hold due to recent rain falls.	Works to commence once water subsides.
4.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wished to set up an accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered but as yet no action. Had been envisaged this would be a community group to provide suggestions/ideas to Council but the CEO will call an inaugural meeting and help with initial set up to get it going.	Inaugural meeting to be called by CEO – email sent to interested parties Meeting to be scheduled
5.	Litter initiatives	Anti litter poster completed. Signs ordered and received.	Signs to be installed at appropriate places.
6.	Community Project Officer	Community or Council to investigate the options for moving towards having a Community project Officer. Working group needed to nut out the definitions of the position in order to progress it.	Advert in Monologue. Meeting to be called

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Action List be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**12. DISCLOSURE OF INTERESTS**

**13. REPORTS OF OFFICERS**

**13.1 Monthly Plant Report – Works Supervisor**

April 2014		Hours						YTD	
Plant Item	Year	Rego	1 July '13	Start	End	Total		Operating Costs	
				Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	10876	11008	132	868.00	16287.17	19640.33
Cat Grader 12M P.03	2008	MU 51	5844	7001	7130	129	1286.00	18606.93	28749.29
Volvo Loader P.27	2006	MU 65	5420	6175	6218	43	798.00	17412.99	16580.26
Komatsu Dozer P.11	1997		8208	8600	not used		392.00	27161.85	10778.92
Bomag Padfoot P.68	2013	MU 177	0	210	231	21	231.00	1157.90	4812.11
JD Grader P.01	2011	MU 121	3040	4294	4378	84	1338.00	19239.18	38016.40
Bomag Roller P.43	2012	1DVH736	1097	1599	1624	25.00	527.00	4274.22	7456.43
Cat 938G Loader P.41	2004	MU 193	4078	4355	4364	9	286.00	5675.58	5138.98
Kenworth P/Mover P.61	2004	MU 000	7174	24395	25669	1274	18495.00	17176.50	23456.38
Iveco P/Mover P.09	2003	1AGW988	267205	278390	280100	1710	12895.00	5658.59	12253.92
Nissan UD P.07	2009	000 MU	141649	164232	166835	2603	25186.00	14723.96	20650.95
Iveco Tipper Conv P.10	2004	MU 00	157865	167810	8009	159801	149856.00	9687.62	17439.62
Generator 1-110kva	2011		7315	12189	12886	697	5571.00	3362.79	128193.10
Generator 2-110kva	2011		6897	8607	8607	0	1710.00		
Maintenance Gen P.33			658	1819	2871	1052	2213.00	10921.52	3500.92
Construction Gen P.32			11770	15931	16405	474	4635.00	1343.25	4176.51
Kubota 6kva Gen P.66	2012		1844	3927	4153	226	2309.00	252.00	3421.43
Mitsubishi Canter P.06	2010	01 MU	82788	105590	107900	2310	25112.00	10286.45	7261.52
Isuzu Construction P.64	2013	MU 140	0	19471	23970	4499	23970.00	2470.38	3798.51
Toyota Prado P.55	2012	MU 0	9557	18297	21253	2956	11696.00	1089.37	1760.61
RAV4 P.63	2013	MU 1011	0	17641	17691	50	17691.00	824.47	1694.49
Great Wall P.57	2012	MU 167	11257	23786	25314	1528	14057.00	1492.09	2722.73
Isuzu Dmax P.28	2009	MU 300	154278	169385	170250	865	15972.00	3091.25	3483.28
Toyota Hilux P.40	2011	MU 1018	93250	127180	127915	735	34665.00	4707.14	7079.98
Isuzu T/Top P.54	2005	MU 1002	116400	134250	138000	3750	21600.00	7897.37	5707.17
Mercedes PTV P.60	2004	MU 1009	97283	98508	98662	154	1379.00	562.00	149.92
Side Tipper P.18	2001	MU2010	25303	40950	42016	1066	16713.00	13117.85	n/a
Side Tipper P.17	2001	MU 662	66102	77547	77649	102	11547.00	12424.77	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	0	10146	11196	1050	2625.00	1737.42	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	11483	83969	72486	80200.00	6668.33	n/a
45ft Flat Top P.59	1978	1THH060	25	359	0	-359	-25.00	0.00	n/a
No. 2 Float P.14	2001	MU 2004	26835	41489	12804	-28685	-14031.00	12134.31	n/a
30000L W/Tanker P.24	2005	MU 2024	26524	36469	36819	350	10295.00	7783.92	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	1860.96	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	2068.08	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	27725	27972	247	3405.00	9720.77	n/a
Dolly 2-Black P.08	2000	MU 2009	562	13830	14897	1067	14335.00	10685.16	n/a
New/H Ford Tractor	2006	MU 380	1596	1705	1711	6	115.00	286.00	567.80
Forklift			11847	11971	11984	13	137.00	1611.86	240.18
Caravans							n/a	6505.44	n/a
JD Ride on Mower			293	423.6	440	16.4	147.00	n/a	n/a
Generator Perkins P.34		H/Maint	0		swap		no clock	1617.42	1518.58
Generator 9KVA P.65	2013	Mechanic	0		swap		1423.00	983.70	3797.53
Heavy Maint Trailer P.62		MU 446					n/a	3231.15	n/a

**13.2 Works Report – Works Supervisor 12<sup>th</sup> April – 10<sup>th</sup> May 2014**

**Construction Crew**

Crew have finished the 1km section of dust suppression works (forming up, carting in gravel and spreading and rolling) in front of Tallering homestead and have also constructed two new bunds 500m just inside our south boundary. With the completion of works at Tallering all plant and equipment was then moved to Yuin station.

With the good rains (73mm) that Yuin station received, road repairs were required on a 1.8km section south of the homestead before crew could start on the 1km section of dust suppression works.

More rain fell around the shire on the weekend of Sunday 4<sup>th</sup> May with Yuin receiving another 15.5mm.

Because of all the rain and more rain forecast for Wednesday/Thursday 7<sup>th</sup>/8<sup>th</sup> May (Yuin had 41mm) crew worked around the works depot and settlement doing tyre repairs and general maintenance on plant.

The dust suppression works at Yuin will now be on hold due to the road being too wet to cart gravel from the gravel pit to work site. (7km with 2.5km of station road)

On Monday the 12<sup>th</sup> May we are hoping to move plant and equipment from Yuin to the next section of works being the McNabbs corner and the new 24ft grid (Yuin/Twin Peaks boundary grid on the Beringarra-Pindar Road) just south of Twin Peaks/McNabbs road intersection.

While in this area bunding and drainage works are required both north and south of the McNabbs/Twin Peaks intersection. [Refer to photo attachments](#)

By moving onto these works, hopefully by the time we are finished then the roads around Yuin would have dried enough for crew to return to the dust suppression.

**Maintenance Crew**

All roads around the Mt Wittenoom area and back to the Settlement have been completed along with the 3-4 sections of scouring (bitumen section 36km south) on the Carnarvon-Mullewa road.

On the 16<sup>th</sup> April crew commenced maintenance grading on the Carnarvon-Mullewa road heading north from the Settlement. As of 12<sup>th</sup> May they were 12km north of Curbur homestead.

With the wet weather we have had in the last 2 weeks team have started to double cut on some sections. (pulling in heavy from both sides and rolling)

Glen and Neil will continue heading north to the boundary on the Carnarvon-Mullewa road then back to Beringarra-Byro and start a full grade heading to Milly-Milly.

**Heavy Maintenance**

Sandy and Paul finished the Heavy Maintenance schedule for the year on the 17<sup>th</sup> April with the last of the works being on the 3km section south of Byro - pulling in wetting and rolling sub grade in readiness for the construction crew to complete with gravel sheeting later in the year.

Now that the heavy maintenance is finished Sandy has joined the construction crew driving the semi water truck.

Squires Resources (2 x graders) have now started a maintenance grade on the Beringarra-Pindar road beginning with sandy sections first due to the rainfall on the southern end. They will then move on to complete a full grade.

As of the 8<sup>th</sup> May things have come to a stop (maintenance grading) from Yuin to south Boundary. Monday the 12<sup>th</sup> May I am hoping to move the contract graders up to Boolardy and start on the section from Pia/Boolardy boundary grid to MRO.

**Flood Damage**

The inspection of flood damage to the roads in the north of the shire was carried out on the 15<sup>th</sup> and 16<sup>th</sup> April by Greenfield's - Nigel Goode, MRD representative Spotty and myself Brian Wundenberg Works Supervisor of the Shire of Murchison.

Roads Inspection for Flood Damage and Estimated Repair Costs:

• Beringarra-Mt Gould Road	\$ 510,295.79
• Mileura-Nookawarra Road	\$ 821,861.32
• Beringarra-Cue Road	\$ 49,297.18
• Yunda Road	\$ 535,251.55
• Erong Road	\$ 246,378.47
<b>Total</b>	<b>\$2,163,084.31</b>

Thanks to Simon and Natalie Broad of Beringarra station for accommodation and meals.

**Grids**

On the 4<sup>th</sup> May I had the shire grid contractor clean out the second grid south of Yuin. This grid is a flow through and was full of dirt. I also had the contractor put in some channels to direct water to the flow through. [See photo No. 1 and No. 2. Works very well.](#)

**Staff Leave**

All outside staff from the heavy maintenance, construction and maintenance crew worked extra days up to allow them to have a 10 day break over the Easter/Anzac period.

William & Colleen 05/05/14 – 08/05/14 - 4 days off

Sandy this week off due to weather, back on deck Monday 12/05/14

Trevor and Leanne 05/05/14 – 30/05/14 - Annual Leave

**General**

Monday 14/04/14 - Road inspection and pick up - Beringarra-Pindar road.

Tuesday/Wednesday 15<sup>th</sup>/16<sup>th</sup> April - Flood damage inspection of roads in north of shire.

Thursday 17/04/14 - Council meeting.

Thursday 24/04/14 – Set up road closed sign on Beringarra-Pindar road.

Tuesday 29/04/14 - Inspection of road damage on Carnarvon-Mullewa Rd between Pinegrove and Bullardoo and then across to construction crew working at Tallering on dust suppression.

Wednesday 30/04/14 - Working with construction crew on repairs to road south of Yuin.

Thursday 01/05/14 - Working with construction crew then back to settlement for meeting with CEO.

Friday 02/05/14 – Into Geraldton for tyres on ute and general shopping for shire.

ROADS GRADED 12/04/2014 – 10/05/2014

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km	12 km 40km		By Construction crew By contractor
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M <sup>c</sup> Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km	15km		Patch - Flood damage
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km	8km		Patch – Flood damage
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km	15km		
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km	2km		
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	65km 1km		Shoulder grading south of settlement.

Woolgorong-South	15.00km		
Nookawarra homestead			
Errabiddy-Bluff	12km	12km	
Air strip Graded			

Total graded this month 170km

### Shire of Murchison 2014/2015 Road Works Report

#### Construction Crew

As of 28/04/2014 crew are working on the 3 dust suppression jobs – Tallering, Yuin and Pia Community on the Beringarra-Pindar Road. This involves 1 km of forming up road plus gravel sheeting and rolling in readiness for bitumen at a later date in the year. (DEC)

While crew are working their way up the Beringarra-Pindar road and are in the area they will also do the approaches to the two new grids - one at Yuin homestead (this will be done when crew do the dust suppression works at Yuin) and the second at the Yuin/Twin Peaks boundary grid. Improvements will also be completed to corner known as McNabbs just north of this grid. Works on this corner will help prevent water from sitting on the road and improve the line of sight when approaching the new grid from the north.

With the rains that have fallen in the last month (May) there are two bad sections that require attention on the Beringarra-Pindar road.

The first is located at the northern end of Parkers Hill from the intersection of McNabbs -Twin-Peaks road heading north for 3.5km. This section requires 4 new bunds plus drains to prevent water running down the road and washing away what gravel is left until this section comes into a works program. (there is a small stony patch in this section of road requiring gravel sheeting which we may be able to do while in the area. Approx. 300m. [See photo 2](#)

The second section is from the boundary grid of Yuin/Twin Peaks south for 2.770km. This section will also require new bunds and drains. (There is an old road that runs across the Beringarra-Pindar road on the west side to east) Talking to Rossco he informs me this old road has had some bunding but maybe more is required to prevent water running down the old road and sitting on the corner of Beringarra-Pindar road. [See photo 1.](#)

With the completion of these works and the dust suppression on the Beringarra-Pindar road crew will move back to the Carnarvon-Mullewa road and complete the reforming/gravel sheeting works on the road south of Byro.

#### 2014/2015 Works Programme

##### 1. Carnarvon/Mullewa Road

- The two calcrete sections south and north of Tin Hut creek require boxing out to a depth of 100mm. Fresh dirt needs to be pulled in from both sides and then remixed with polycom added, re-crushed and laid back down with a good rolling.  
Just on the southern end of this section (calcrete) water lays on the road. This was picked up in this year's road inspection and will require about 1km of gravel sheeting plus improvements to bunds, drains and contour banks.
- We talked about reforming 20km of low flat areas of road per year. One section would be from the Woodleigh/Byro turn-off south for 2.5km. Need to improve the water flow at the bunds as water lays here in wet times. These sections will need to be boxed out, replaced with calcrete and good drainage on down side alongside of the bund to be installed.

##### 2. Woodleigh/Byro Road.

- Requires gravel sheeting of stony sections, straightening out of some corners, new bunds and repairs to existing bunds.

##### 3. Carnarvon/Mullewa Road

- 5.2km north of Mt Narryer - water lays on road.  
This is a 1km section - Rebuild where water lays (about 400m) up 400mm. The rest of this section needs reforming by pulling in from sides and then gravel sheeting 150mm.  
Re-dress bunds and drains.



**4. Carnarvon/Mullewa Road**

- 27km north of settlement - water lays on road.  
This is a 1.5km section of road that requires reforming up by ripping both sides of road and sheeting with Calcrete  
Requires one new bund and drains need to be flatter and longer on west side.  
Need to place a contour on east side of the road from bund to bund.

**5. Carnarvon/Mullewa Road**

- Sealing of the 4km section north of Murchison River.

**6. Beringarra/Pindar Road**

- Sealing of the 3 dust suppression jobs.  
Tallering, Yuin and Pia Community

**7. Beringarra/Cue Road**

- Put in off shoot drains.  
Requires new floodway's in various places.  
**Repairs to the shoulder on west side of road 2km south of Mileura station homestead.  
Place in a contour bank on west side of road 400m south of shoulder. Repair to prevent shoulder damage (This may come under flood damage repairs)**  
Remove all but boundary grids.

**8. Wooleen/Mt-Wittenoom Road**

- 2.4km of new alignment  
Clear the new alignment – shape up road, gravel sheet where required, box out floodway and replace with gravel. Place stone wall in floodway. Put in new driveway for Wooleen station.  
New alignment through small creek at Wooleen wool shed.

**9. Meeberrie/Wooleen Road**

- Finish off the gravel sheeting program from last year from the intersection of Carnarvon/Mullewa road through to the big windmill at Wooleen flats.  
Some of this section has been completed (we moved last year due to weather)

**10. Carnarvon/Mullewa Road**

- Forming up and gravel sheeting from the settlement to Butchers Track turn off - 8km.

**11. Twin Peaks Mc Nabb's Road**

- 3.1km of Calcrete sheeting south from Sanford River.

**12. Butchers Track Road**

- Gravel sheeting over stony section west from Muggon shed turn-off - 1.2km  
More Bunds and drains 5km before western boundary.  
Signage required.

**13. Concrete Crossings for Repairs This Year**

- Murchison River crossing at Yallalong on the Yallalong-Coolcalalaya road.  
Yarra-Yarra crossing 3km south of Byro on the Carnarvon/Mullewa Road.  
Repairs to The Murchison River crossing on the Wooleen/Twin Peaks road.

**Recommendation:**

That the Work's Supervisor's report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Work's Supervisor's report be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**13.3 Environmental Health Officer**

**ACTION SHEET**

Council's Environmental Health Officer – Philip Swain

**Date: 28 April – 1 May 2014**

Next visit proposed September/October 2014

<b>Date</b>	<b>Subject</b>	<b>Action Taken</b>
Oct 2013- April 2014	Water Supply Murchison Settlement	The issues associated with the Water Services Act 2012 and the water supply at Murchison Settlement have been the subject of various investigations by staff for the past 6 months. I have prepared a Council report regarding this matter. <b>Action: Report to May Council meeting</b>
April 2014	New Dwelling	I have inspected the refurbished transportable recently delivered to site and am in the process of providing plans for the verandahs and carport. The plans have been forwarded to an engineer to prepare footing and wind loading details and should be completed shortly. The verandahs will entail retaining on three sides with paving to be poured concrete. I have recommended that due to this that a chemical barrier treatment be undertaken for termites and that the east end (carport) be kept accessible under the dwelling for termite inspection. I have issued a septic installation approval to the Shire itself to enable finalisation of quotation and costing of the system for the house. The earthworks for this are to be undertaken shortly in conjunction with the dump point and the waste site. <b>Action: CEO to organise perimeter treatment with Bifenthrin or similar (Bi-flex) prior to the installation of retaining. PS to finalise verandah &amp; carport plans and Certificate of Design Compliance for the same.</b>
29/4/2014	Refuse Site/s	I understand the earthworks are imminent to relocate the settlement refuse site on Reserve 34206 to the north east corner of the reserve. The existing landfill site is in a relatively tidy state and can be easily pushed over regularly with the small tipping face. I am still of the view that a new reserve should be surveyed and created for this purpose as the reserve purposes do not identify "waste disposal" or "municipal purposes" as approved land uses. The historical site should also be surveyed and identified within the existing Reserve 34206 as there are likely to be long term implications for this land such as potential contamination. I will progress this with surveyors in Geraldton in the coming months. <b>Action: Brian to map the boundaries of the existing site and forward information to PS. PS to get quotation on documentation for excised Reserves for existing and new sites from Hille Thompson &amp; Delfos in Geraldton</b>

<p>29/4/2014</p>	<p>RV Dump Point</p>	<p>I have issued an approval for the RV Dump point and a 3000l holding tank fitted with alarm system and submersible pump as the Department of Health are of the view that their approval is unnecessary due to the low estimated daily usage. Annual pump outs can be conducted in conjunction with Polocrosse or other events. I am still investigating the possibility of the Shire having its own trailer mounted controlled waste vehicle to reduce pump out costs.</p> <p><b>Action: Works Supervisor to arrange installation.</b></p>
<p>29/4/2013</p>	<p>Food Business Inspection - Roadhouse</p>	<p>The operation is generally good with a few minor matters needing attention. I have registered the new proprietors. The previous items of structural noncompliance have been rectified. The light diffusers in the kitchen were very flimsy and have all broken when cleaned.</p> <p>Items requiring attention;</p> <ol style="list-style-type: none"> <li>1. The existing tubes in the kitchen and servery area need to be replaced with shatterproof tubes.</li> <li>2. Pest control by the Shire and or the proprietor should be recorded to demonstrate that it is occurring;</li> <li>3. New proprietors establishing sanitiser procedure using a Quaternary Ammonia Compound.</li> </ol> <p><b>Action: CEO to liaise with proprietor regarding light tubes and pest control.</b></p>
<p>29/4/2014</p>	<p>Building Compliance issues</p>	<p>The Building Act 2011 and Regulations contain references in the schedules relating to permits witch mean that permits for construction and demolition are not required in the Shire. The delegations have now been amended to reflect the legislative changes. I am negotiating with the Shire of Bruce Rock Building Surveyor to provide Certificates of Design Compliance and issue any notices in the future should these be required.</p> <p><b>Action: CEO to resolve Planning Delegations when Draft Scheme is developed. PS to provide report on other Building Surveying services.</b></p>
<p>29/4/2014</p>	<p>Mosquito breeding within Settlement</p>	<p>With the recent rainfall I have inspected road drains and the main drain behind the settlement housing for evidence of mosquito breeding and could find none, As previously the main source of mosquito breeding is likely to septic systems throughout the community, although if there is a breed-out in the next week from lakes and waterways a noticeable increase in numbers could be expected. There is now a supply of altosid briquettes on site for treating septic systems. I have previously inspected the tanks and drains and vent pipes at several houses and there are a number with exposed inspection openings and there are vent pipes on a number of buildings with no flywire in the vent. As discussed, plugging the inspection openings and replacing mosquito proof cowls on vent pipes throughout the community would go some way to reducing local breeding and adult mosquito numbers. If any other breeding sites are identified it would always be best to treat these at the larval stage.</p> <p><b>Action: Brian to reseal tanks and drains where exposed and ensure vent pipe cowls throughout the community are mosquito proof.</b></p>

<p>29/4/2014</p>	<p>Caravan Park Inspection</p>	<p>I have inspected this facility and the park is generally well maintained. I am still concerned about the provision of fire fighting equipment as I believe the current arrangements are inadequate. A fire hose reel at both ends of the caravan area should be given priority. I am also concerned about the state of the septic installation and have discussed with the Ceo the possibility of undertaking earthworks while the contractor is in town to install 2 additional semi-inverted leach drains where the river-sand pile is adjacent to the ablution block. Items requiring attention are;</p> <ol style="list-style-type: none"> <li>1. Fire hose reels to be installed at both standpipes at the ends of the caravan park;</li> <li>2. All fire services be inspected and tagged (This was due in March 2014);</li> <li>3. The hose stands be included in the fire services inspection regime;</li> <li>4. Budget provision being made to upgrade the leach drains for the ablution block;</li> <li>5. Border tiles in Mens shower cubicle 1 be re-glued and grouted</li> </ol> <p>I have provided contact details for an alternative Fire Services company in Geraldton to the CEO. The other key noncompliance is the laundry facility, which is pending. As before a slop-hopper should be available as part of the existing ablutions and if not present included in the laundry project. The laundry requirements have been provided in a previous report.</p> <p><b>Action: CEO to arrange fire service &amp; maintenance items and continue to explore options for the provision of a laundry building. Brian to undertake earthworks to enable installation of additional leach drains when funds allow.</b></p>
<p>30/4/2014</p>	<p>Wooleen Station Food Business, Lodging House and Caravan Park Inspections</p>	<p>I have inspected and registered the Station as a Food Business and evaluated the issues to be addressed to enable the continued operation of Caravan Parking at the station. I will prepare a report to Council to approve the location as a Nature Based Park to enable the operation to continue and be compliant with the Caravan and Camping Ground Regulations. I have provided the operators with information and guidance regarding the Food Act issues and the lodging house legislation. There are some issues that require addressing however the operators are in the process of rectifying these (e.g. electrical compliance)</p> <p><b>Action: PS to prepare report regarding nature based park approval. PS to follow other issues next visit.</b></p>
<p>1/5/2014</p>	<p>Sportsmans Club</p>	<p>The various maintenance items associated with the sportsmans Club have been addressed with the exception of the Air-conditioning vents in the kitchen area</p> <p><b>Action: CEO to organise replacement air conditioning vents for kitchen and have the same sealed to the ceiling.</b></p>
<p>Pending</p>	<p>Food Business Approvals &amp; Lodging House Operations</p>	<p>I have discussed the issues associated with compliance regarding food sale at stations and lodging house requirements. I believe it is important that the Shire assist operators to be as compliant as possible without impacting on their capacity to deliver services to contractors and or the tourist industry. Between now and next visit I will clarify the nature of the operations and where necessary conduct inspections in September/October. The key issues here are food, fire and electrical safety associated with those operators</p>

		<b>Action: CEO to distribute Food Business Notification forms and discuss any lodging house operations with stations.</b>
Pending	Controlled Waste Vehicle	As above, I believe the Shire should explore the possibility of having a “Controlled Waste” vehicle on site for pumping out the RV Dump point and septics as required. I have sought licensing and registration information on this from the Department of Environmental Regulation. <b>Action: EHO to confirm approval process to establish controlled waste collection and disposal at Murchison Settlement</b>
Pending	Settlement Swimming Pool	As advised previously the pool is not a public pool and therefore does not require full compliance with the Health (Aquatic Facilities) Regulations 2007. I have inspected the gates and fences and they are compliant. As before, I recommend that Council consider the installation of a continuous monitoring and chlorination system such as a “Chemigem”.

**Recommendation:**

That the EHO’s report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

**14.2 Councillors**

**15. REPORTS OF COMMITTEES**

Nil

**16. FINANCE**

**16.1 Financial Activity Statements April 2014**

File:	
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> May 2014
Attachments:	Financial Activity Statements for 10 months to 30 <sup>th</sup> April 2014 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

**Matter for Consideration:**

Council to consider adopting the monthly financial statements for April 2014.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 30 April 2014 is a surplus of \$751,915 against a YTD Budget surplus of \$2,344,428 so down \$1,592,513:

Add Operating Revenues down	(493,036)
Add Operating Expenditure down	682,941
Less Funding Balance Adjustment	(351,333)
Less Capital Revenue down	(2,520,938)
Add Capital Expenditure down	1,091,454
Less Rate Revenue down	(1,601)
	<u>(1,592,513)</u>

This is mainly due to the MWIP grant monies for the Ballinyoo Bridge which were budgeted to be received in April but will in fact be received in May. Also we had worked on receiving \$2,100,000 up front as in their original FAA draft. However on signing of the FAA this is now \$3,400,000 up front with only \$100,000 retained to be paid on completion of the project.

Refer pages 18 to 20 of the attachment for the status of Capital Disposals and Acquisitions against Budget and to pages 25 to 28 for details of major variances against budget. Most of the variances are due to timing issues – i.e. Ballinyoo Bridge no expenditure yet but was budgeted for payments in March.

Capital Expenditure that impacted the Balance Sheet in March was:

C14204 New Staff Residence, purchase and transportation to shire \$132,871

Following the state budget on Thursday the 8<sup>th</sup> May the CEO received a phone call from Minister Redman’s office to advise that the \$505,851 CLGF money from 2012/2013, which we had lost has been re-instated and will be paid in the 2014/2015 financial year. This will allow us to bring the projects we had side-lined back into the 2014/2015 budget and is extremely exciting news.

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) Budget estimates to the end of month to which the statement relates;
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and
  - (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

UHY Haines Norton

**Comment:**

Nil.

**Recommendations:**

That Council adopt the financial statements for the period ending 30<sup>th</sup> April 2014, as attached.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:	
Author:	Jenny Goodbourn - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> May 2014
Attachments:	EFT & Cheque Details for April 2014

**Matter for Consideration:**

Authorisation of accounts paid during the month of April 2014.

**Background:**

Accounts paid are required to be submitted each month.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996  
Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal and Trust Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

None

**Recommendation:**

That the April accounts as per the attached Schedule presented to this meeting totalling \$1,769,218.82, which includes \$875,000 of intra account transfers, be passed for payment/endorsed by Council.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.3 Differential Rates**

File:	2.4 Budget
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	10/05/2014
Attachments:	N/A

**Matter for Consideration:**

Council to consider the imposition of differential rates for the 2014-15 Budget.

**Background:**

Historically, the Shire of Murchison has imposed differential rates on the basis of whether the land is used for pastoral purposes, mineral exploration or mining and a minimum rate is set separately on each differential rating category. Council believes that this is more equitable than a flat general rate, drawing more revenue from those enterprises that may cause de-generation of infrastructure through higher usage.

**Comment:**

In the preparation of the 2014-15 Budget, we have seen no cause to move away from differential rating, as it returns a reasonable financial contribution to Council on an equitable basis. Council is given three options to consider:-

- Option 1- Leaving the rate in the dollar and the minimums the same as those imposed in 2013/14;
- Option 2 - Raising the rate in the dollar the minimums by the current 6401.0 Consumer Price Index increase of 3.1% for the year from March Quarter 2013 to March Quarter 2014;
- Option3 - An across the board rise of 5% in the rate in the dollar and the minimum rates.

A table is attached showing the budgeted income from the three options.

If Council decides to rate on a differential basis in 2014-15, local public notice is required to be given of its intention to do so, giving details of each rate or minimum payment and inviting submissions within 21 days of the notice.



Any submissions received will be considered at the June 2014 Ordinary Council Meeting, before making the final decision regarding the imposition of the rate or minimum payment, with or without modification.

This year, as last year, the differential rate for mining will be more than twice the lowest differential rate and Ministerial approval will be required before the rates can be imposed.

**Statutory Environment:**

Section 6.33 of the Local Government Act 1995 allows a local government to impose differential general rates according to the purpose for which the land is zoned, the purpose for which the land is held or used, whether or not the land is vacant or any other characteristic as prescribed by the Regulations.

In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential rate which is more than twice the lowest differential rate imposed by it.

Section 6.35 (6) of the Local Government Act allows a local government to impose a minimum rate separately to each differential rating category where a differential general rate is imposed.

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision.
- **Social**  
There are no known significant social considerations that need to be addressed as a result of this decision.

**Policy Implications:**

Nil

**Financial Implications:**

Setting the rates is an integral part of the annual budget review process and projected rate incomes are included in the integrated strategic plans.

**Consultation:**

Nil

**Recommendation:**

That Council introduces differential rates and sets minimum rates in the 2014-15 year as per option 1, 2 or 3 (*strike through as appropriate*) of the appended table.

Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.

An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.

The ESL Levy and interest will be charged in accordance with instructions from DFES.

**Voting Requirements:**

Absolute majority required.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

RATE TYPE	RATE IN \$	Option 1	RATE IN \$	Option 2	RATE IN \$	Option 3	No of Props
	Same as 2013-14	Revenue	+CPI 3.1%	Revenue	+5%	Revenue	
<b>Differential Rate UV</b>							
Pastoral	0.025422	\$ 54,509.62	0.0262	\$ 56,177.80	0.0267	\$ 57,249.89	23
Mining	0.27224	\$ 141,174.41	0.2806	\$ 145,509.61	0.2858	\$ 148,206.16	5
Exploration/Prospecting	0.091718	\$ 82,879.83	0.0946	\$ 85,484.17	0.0963	\$ 87,113.35	34
<b>Minimum Rates</b>							
Pastoral	249	\$ 1,245.00	256	\$ 1,280.00	261	\$ 1,305.00	5
Mining	375	\$ -	387	\$ -	394	\$ -	0
Exploration/Prospecting	375	\$ 11,625.00	387	\$ 11,997.00	394	\$ 12,121.00	31
<b>Totals</b>		\$ 291,433.86		\$ 300,448.58		\$ 305,995.40	98

*(The Total is based on information at hand when preparing the report and the number of properties and their values may vary slightly if a new schedule is received from Landgate prior to preparing the Budget.)*

**16.4 Write Off – Rates**

File:	3.1
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> May 2014
Attachments:	N/A

**Matter for Consideration:**

Council to consider writing off uncollectable rates.

**Background:**

There are four small outstanding rate accounts which were for exploration licences in the name of Southstar Diamonds. The amounts on these assessments have been outstanding since August 2008. Recently overdue notices were issued and M&M Walter Consulting who received the notices and contacted the shire to advise the company is no longer in operation and they have no forwarding address for them.

**Comment:**

On further investigation I can confirm that all four tenements were surrendered on the 11<sup>th</sup> August 2008. However the tenement schedules relating to this were not processed until September 2010. At this point an interim credit was raised for 12<sup>th</sup> August 2008 – 30<sup>th</sup> June 2009, and the rates raised for 2009-2010 were reversed.

Subsequent reminder notices have been issued but they would not have initiated until over two years after the tenements had been surrendered. Had the follow up been closer to the date of surrender we would have stood a good chance of receiving payment, but now nearly six years after there is little hope of securing any monies. Especially as the company no longer seems to be in operation. A search of the Mineral Titles Office has shown the company has no active tenements.

Assessment #	Principal owing	Interest owing	Total Owing
239	\$87.06	\$12.90	\$99.96
309	\$164.50	\$24.37	\$188.87
310	\$39.80	\$5.90	\$45.70
311	\$174.13	\$25.80	\$199.93
<b>TOTALS</b>	<b>\$465.49</b>	<b>\$68.97</b>	<b>\$534.46</b>

I would therefore suggest that these monies are written off and the files closed. There is a provision for bad and doubtful debts within this year’s budget.

**Statutory Environment:**

Section 6.12 of the Local Government Act 1995 allows a local government the power to defer, grant discounts, waive or write off debts.

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision.
- **Social**  
There are no known significant social considerations that need to be addressed as a result of this decision.

**Policy Implications:**

Nil

**Financial Implications:**

Writing off of these monies will have no material impact on the Shires’ financial position

**Consultation:**

Nil

**Recommendation:**

That council writes off the following rates totalling \$534.46:-

Assessment #	Principal owing	Interest owing	Total Owing
239	\$87.06	\$12.90	\$99.96
309	\$164.50	\$24.37	\$188.87
310	\$39.80	\$5.90	\$45.70
311	\$174.13	\$25.80	\$199.93
<b>TOTALS</b>	<b>\$465.49</b>	<b>\$68.97</b>	<b>\$534.46</b>

**Voting Requirements:**

Absolute majority required

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17. DEVELOPMENT**

**17.1 Water Supply**

File:	10.6
Author:	Philip Swain - Health Building Officer
Interest Declared:	No interest to disclose
Date:	30 April 2014
Attachments:	Nil

**Matter for Consideration:**

Council is requested to resolve its position with respect to the level of service to be provided to the Murchison Settlement for current and future water supply.

**Background:**

The state government has introduced new licensing requirements under the Water Services Act 2012, administered by the Department of Water. In 2013 the Department wrote to the Shire advising that a licence or exemption was required to extract the groundwater that services the Murchison Settlement. Subsequent discussions and actions by the Department of Water have resulted in an extraction licence being issued pursuant to the Rights in Water and Irrigation Act 1914, on the 5 February 2014, for a period of ten (10) years. The Shire has also been issued a licensing exemption pursuant to the Water Services Act 2012, subject to the Shire developing and implementing a Drinking Water Quality Management Plan (DWQMP) to the satisfaction of the WA Department of Health, prior to the 20 March 2015. This exemption means that the Shire does not have to licence its water service but must satisfy the Plan condition within the next 11 months if it wishes to retain the supply as a potable one.

**Comment:**

The Shire has obtained an exemption subject to condition, which means that it must now determine whether it intends to supply potable water, non-potable water or no water to the Murchison Settlement. The Shire needs to adopt a specific position about its intentions and the level of service it is able to provide in the context of the Murchison Settlement. This position will guide future actions and capital and maintenance

expenditure, dependent upon the level of service provided. The physical or chemical quality of the currently extracted bore water is essentially irrelevant in this matter, as the decision is predominantly about the direction the Shire wishes to go with respect to the provision of water to staff, residents, the roadhouse and caravan park and to tourists and others utilising those facilities.

It is understood that the only other Shire that supplies drinking water as an exempt supply to a small town is the Shire of Manjimup, at Windy Harbour on the south coast. Administration has evaluated the DWQMP for that service and concluded that given the small size of the Shire, any plan for Murchison Settlement would be onerous in development and implementation. The Shire would need to identify, categorize and establish maintenance and replacement schedules for all pipework, establish suitable treatment of all water being discharged and undertake regular testing, monitoring and sampling of water utilised within the settlement. The current water supply at Murchison is not disinfected, and is stored in a tank of average condition (A replacement tank is currently proposed for the supply). In order to have confidence in the microbiological quality of the water service, regular (weekly – monthly) monitoring of the same would need to be undertaken.

A number of Shires supply non-scheme drinking water to specific Shire assets, like airports owned by the Shire, which are usually located out of town and beyond the scheme system. In these cases the discrete nature of the asset usually means that relatively simple maintenance monitoring and sampling can be undertaken to ensure the water quality.

In other cases Shires in WA supply non-drinking water (non-potable water) to services, towns or assets. In these cases the supply needs to explicitly be signed/labeled as not being suitable for drinking or food preparation without further water treatment. Consequently, any decision to continue operation of the settlement with a non-potable supply will mean the installation of signage at locations throughout the settlement and general awareness raising about the water supply and its limitations.

In making its decision it is important that the Shire's intentions, and the expectations of the customers (residents, operators of premises, visitors, tourists and others), are, as reasonably as possible, aligned. The use of bottled drinking water is commonplace within the settlement and routinely supplied to residents and the Shire via goods deliveries. Most tourists and travelers now routinely carry bottled or packaged drinking water as a safety measure when travelling in the Midwest. It is therefore unlikely that adopting a position where the water supply is non-potable will cause significant resistance from residents, visitors or tourists.

The main implications associated with the adoption of a non-potable standard within the settlement are of health and the potential for persons consuming water to become ill. This needs to be seen in the context of current usage where some people freely consume the water supply and, anecdotally at least, there have not been any significant health issues associated with the same. By adopting its position and mitigating associated risks, the Shire would in effect be lowering the risks currently associated with the water supply that it currently, at least implicitly, accepts. The establishment of signage and warnings around the settlement will mitigate the Shire's risk to some extent, but future works and facilities will need to be considered in the context of the supply.

Issues of water quality can still be addressed on a premises by premises basis, within the settlement area, however the supplies will not be recognized, tested or monitored as potable supplies. The Roadhouse for example, as a food business, will need to be given some consideration with respect to the use of water supply and treatment options such as filtration and/or ultra-violet, or similar, may be justified. Similarly Council may wish to consider similar installations for the shire dwellings, if their use can be justified. These are decisions that can be made, based upon risk, by the Shire in the future. The issue currently before Council is how, in terms of state legislation, the water supply is to be regarded.

The provision of no water supply in the context of Murchison Settlement is nonsensical as the Shire is the operator of the settlement and there are no private land holdings. Therefore the decision is one of determining whether the supply will be potable or non-potable. On the basis of investigations to date and an evaluation of the requirements associated with a non-scheme potable supply, it is the view of Administration that the supply should be a non-potable supply going forward.

### **Statutory Environment:**

The following legislation impacts upon this decision;

Rights in Water and Irrigation Act 1914

Water Services Act 2012

**Strategic Implications:**

To be determined

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
Dependent upon the level of service significant economic implications may become apparent however the recommendation represents the lowest cost option
- **Social**  
There are no known significant social considerations that need to be addressed as a result of this decision.

**Policy Implications:**

This report is requesting that Council resolve a policy position with respect to the water quality it will provide within the Murchison Settlement.

**Financial Implications:**

To retain the water supply as potable will have significant cost implications for the Shire, both in terms of the development of a DWQMP and in the likely water quality improvements necessary to operate and maintain the extraction treatment and distribution of potable water within the settlement.

**Consultation:**

Nil

**Recommendation:**

That Council resolves to;

- (i) Retain the existing reticulated water supply within the Murchison Settlement as a non-potable supply;
- (ii) Direct Administration to install appropriate signage identifying the non-potable status of the water supply throughout the settlement;
- (iii) Directs Administration to advise all residents of the status of the settlement water supply accordingly; and,
- (iv) Directs Administration to make the necessary arrangements with the Department of Water and the Department of Health to recognise the Murchison Settlement supply as non-potable.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.2 Tender for Second Hand Bulldozer**

File:	12.15
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Nil
Date:	12 <sup>th</sup> May 2014
Attachments:	Nil

**Matter for Consideration:**

Tenders have been called for the supply of a second hand bulldozer with closing date of 9<sup>th</sup> May.

**Background:**

At the March meeting council resolved:

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Williams</b>	
1. No tender be accepted 2. Plant Working Group to review specifications and a new tender to be called.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

After the council meeting the plant working group met to agree the specifications and an advert was placed calling for suppliers to tender for the supply of a second hand bulldozer. The tenders closed Friday 9<sup>th</sup> May.

**Comment:**

Two tenders have been received:-

Tenderer	Machine	Price
Blueprint Engineering	D65EX15E0 LT 2260 Hours	\$275,000
Matilda Equipment	2011 D6-R 3920 Hours	\$327,450

A couple of other companies contacted us to discuss the tender and sent through pictures of machines, the one Westrac were proposing was sold and they have been unable to source any others that fit into our criteria. At the close of tenders only these two had actually been received as tenders.

Both of the machines are currently in the eastern states and both are too small for our work load being a Komatsu D65 and a Caterpillar D6-R.

Council was thinking of bringing forward the proposed purchase of the dozer, which had been scheduled for 2015/2016 and deferring the replacement of the grader which was scheduled for 2014/2015, however the figures in the plant replacement programme were a cost of \$400,000 with a trade-in of \$40,000 giving a net changeover cost of \$360,000.

It is proving very difficult to find a suitable second hand machine.

Council now needs to review the tenders received and decide how to proceed.

It may be necessary to re-visit the option of repairing our existing bulldozer or amending the plant replacement programme to allow for a greater expenditure. Previous tenders called showed the price to be nearer to \$500,000 for a decent second hand machine. The shire does have plant reserves and could look at varying the Corporate Business Plan and Long Term Financial and Asset Management Plan to incorporate this change.

We are currently still hiring the dozer from Cobra.

**Statutory Environment:**

S6.8 Local Government Act 1995.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
Alterations to the Long Term Financial Plan, Asset Management Plan and Corporate Business Plan may need to be made to reflect any changes to costs.
- **Social**  
There are no known significant social considerations that need to be addressed as a result of this decision.

**Policy Implications:**

Nil

**Financial Implications:**

To be determined

**Consultation:**

Brian Wundenberg, Works Supervisor

**Recommendation:**

To be determined.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18. ADMINISTRATION**

**18.1 Donation MW Agricultural Society**

File:	8.2
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	15 <sup>th</sup> November 2012
Attachments:	Letter of request

**Matter for Consideration:**

Request for a donation to the Mid-West group of Affiliated Agricultural Societies.

**Background:**

Following last year’s Perth Royal show council requested that the CEO contact the Agricultural Society and request that Murchison be included in the Mid-West Group rather than the Carnarvon section. The MRO had been included in their display and it seemed fitting that we fitted in with this group for next year’s show.

**Comment:**

The CEO contacted the Agricultural society and the change has been completed. We are now part of the Mid West. This group covers an area from Moora and Dalwallinu in the south, north to Shark bay and east to Sandstone and Meekatharra.

The preparations for the 2014 display are well underway and they have written to see if the shire can make a donation towards the event.

The shire has made donations of \$2,290 so far this year against a budget of \$4,000. They have also requested literature and leaflets and we will be able to provide some of the Murchison pamphlets assisting with tourism and promotion of the area.

As we have asked to join the region it might be appropriate to make a contribution to show our commitment to the work undertaken in presenting the region at the Perth Show.

**Statutory Environment:**

Nil.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil



**Policy Implications:**

Nil

**Financial Implications:**

The shire has budgeted \$4,000 for donations within this financial year. So far \$2,290 has been expended.

**Consultation:**

Nil

**Recommendation:**

That Council makes a donation of \$XXX towards the Mid West Group of Affiliated Agricultural Societies 2014 Royal Perth Show entry.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.2 Tender - Additional Works Beringarra-Pindar Road**

File:	14.11
Author:	Jenny Goodbourn
Interest Declared:	
Date:	12 <sup>th</sup> May 2014
Attachments:	Nil

**Matter for Consideration:**

Shire to call tender for supply of contracted plant and labour to undertake additional works on the Beringarra-Pindar Road.

**Background:**

Currently the shire has been using contractors to undertake additional maintenance works on the Beringarra-Pindar Road as jointly agreed by the Shire and CSIRO. This tender was filled in July 2012. A new tender needs to be called for contractors with effect from 1<sup>st</sup> July 2014.

**Comment:**

The ongoing maintenance agreement which the shire of Murchison has with CSIRO sets out an agreed works programme. The shire has committed to carrying out two maintenance grades a year, as it did prior to the MRO development. Any grades over and above this are 'additional works' and will be funded from CSIRO funds and undertaken by a contractor as they are outside of the shires annual road programme. It is proposed we call a tender for the supply of road maintenance works on an hourly basis on an as required basis. The hourly rates to be inclusive of all costs associated with labour and hire of the plant for each machine. Rates to be called for Grader, Loader, Truck – side tipper, Truck – water cart, Roller. Costs to include all operational and camp costs.

As the value of works for any one financial year might be in excess of \$100,000 then council needs to call a public tender. It is proposed the tender is for the supply of plant from 1<sup>st</sup> July 2014 to 30<sup>th</sup> June 2016.

**Statutory Environment:**

S3.57 Local Government Act 1995.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision

- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

In line with Shire of Murchison Purchasing Policy

**Financial Implications:**

Nil

**Consultation:**

Brian Wundenberg, Works Supervisor

**Recommendation:**

That Council calls a tender for road maintenance of the Beringarra-Pindar Road. The tender to be based on an hourly plant rate and as required basis.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.3 Tender – Heavy Maintenance**

File:	12.18
Author:	Jenny Goodbourn
Interest Declared:	
Date:	12 <sup>th</sup> May 2014
Attachments:	Nil

**Matter for Consideration:**

Shire to call tender for supply of contracted plant and labour to undertake works as part of the heavy maintenance programme.

**Background:**

The 2013/2014 financial year saw a budget allocation for ‘heavy maintenance’ and following the annual road inspection and the subsequent meeting council agreed that this had worked very well and they would like to continue the programme. We had run the programme using local contractors and also some shire plant and machinery.

**Comment:**

It is now proposed we call a tender for the supply of plant for the heavy maintenance programme – costs to be supplied on an hourly basis and on an as required basis. The hourly rates to be inclusive of all costs associated with labour and hire of the plant for each machine. Rates to be called for Grader, Truck – water cart, Roller. Costs to include all operational and camp costs.

As the value of works for any one financial year might be in excess of \$100,000 then council needs to call a public tender. It is proposed the tender is for the supply of plant from 1<sup>st</sup> July 2014 to 30<sup>th</sup> June 2016.

**Statutory Environment:**

S3.57 Local Government Act 1995.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision

- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

In line with Shire of Murchison Purchasing Policy

**Financial Implications:**

Nil

**Consultation:**

Brian Wundenberg, Works Supervisor

**Recommendation:**

That Council calls a tender for the supply of plant for the heavy maintenance programme The tender to be based on an plant rate and as required basis.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.4 Disposal of Surplus Items**

File:	5.5
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	12 <sup>th</sup> May 2014
Attachments:	Nil

**Matter for Consideration:**

Disposal of Surplus items by Tender.

**Background:**

At the March meeting, council considered a confidential item relating to goods returned to the Shire following conclusion of the CCC investigation into a former CEO. Council decided to call a tender for the disposal of the Apple IMAC computer and Makita cordless radio.

**Comment:**

Tenders were advertised on the 7<sup>th</sup> April and closed on the 2<sup>nd</sup> May. No tenders were received. Council now needs to consider what further action, if any, it wishes to take in connection with these items. There may be a local community group or organisation that would be able to use the computer. Council may wish to consider calling for Expressions of Interest with a view to donating the computer to a worthy cause or have other ideas for the use of the computer.

**Statutory Environment**

Criminal and Found Property Disposal Act 2006

**Strategic Implications:**

N/A

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications.
- **Economic**  
There are no known significant economic implications.
- **Social**  
There are no known significant social implications.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

To be determined.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**19. NOTICE OF MOTION**

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
<b>CEO</b>	
23 <sup>rd</sup> April	Country Wide Housing Transporters brought new house to settlement and re-assembled it
23 <sup>rd</sup> April	Udam from LGIS attended Murchison and went through the insurance renewals with the CEO
28 <sup>th</sup> April	Attended inaugural SKA workshop in Geraldton with Deputy Shire President. Roscco Foulkes-Taylor. Cr Foulkes-Taylor has circulated a report on the meeting to Councillors.
28 <sup>th</sup> April	Discussion with Ant Schinckel regarding access to the MRO site and ongoing road issues
29 <sup>th</sup> April-2 <sup>nd</sup> May	RSM Bird Cameron attended Murchison to carry out the interim audit and also to conduct a review of the shires financial management.
3 <sup>rd</sup> May- 9 <sup>th</sup> May	Golders carried out geotechnical investigations on the Ballinyoo Bridge – 8 bores holes drilled. This will allow finalisation of design specifications.
5 <sup>th</sup> & 6 <sup>th</sup> May	Sharon and Peta attended rates workshop in Perth – very good
5 <sup>th</sup> May	Discussion with James Abbott regarding MRO access, road conditions and funding and the proposed works on the Boolardy airstrip
7 <sup>th</sup> May	Mr Gary Martin commenced at the shire – he is working until the end of May to assist with projects and workload to enable the CEO to develop the 2014-15 budget following the loss of the Deputy CEO.
7 <sup>th</sup> May	Forwarded design concept and drawings of the Ballinyoo Bridge through to Main Roads for their assessment/recommendations
8 <sup>th</sup> May	Brent advised that he has reviewed the design concept from a region point of view and submitted the documents to the Structures Engineering branch in Perth. They will also review and sign off on the document if they are happy
9 <sup>th</sup> May	Discussion with Simon Wilkes on the progression of the local planning strategy and scheme. He will do up a summary for council's consideration

**Recommendation:**

That the CEO’s Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**21. URGENT BUSINESS**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Motion to close the meeting to the public

**Recommendation:**

That the meeting move behind closed doors.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
That the meeting move behind closed doors.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**22.1 Confidential item under s.5.23(2) (e) (ii)**

Matter that if disclosed, would reveal information that has a commercial value to the person, where the person is a person other than the local government.

Motion to open the meeting to the public

**Recommendation:**

That the meeting move out from behind closed doors.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
That the meeting move out from behind closed doors.		
<b>Carried/lost</b>	<b>For:</b>	<b>Against:</b>

**23. MEETING CLOSURE**