



Western Australia

Agenda for the Special Meeting of the Murchison Shire Council,  
In accordance with Section 5.4(a) (i) of the Local Government Act 1995  
a Special Meeting of the Shire of Murchison is to be held in the  
Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday 11<sup>th</sup> **July 2014**, commencing at 2:00 pm.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>That the following Local Law-Standing Orders 2001 be stood down:</b>		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**5. NEXT MEETING**

The scheduled date for the next ordinary meeting is Friday 18<sup>th</sup> July 2014.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Nil

**8. REPORTS**

**8.1 Reports – Chief Executive Officer**

In accordance with S5.4 (b) of the Local Government Act 1995 a Special Meeting was called for the purpose of dealing with three items:-

Capital Works Programme for 2014-2015;  
 Members Remuneration for 2014-2015; and  
 Review of the draft budget for 2014-2015.

**Officers Recommendation:**

That the Chief Executive Officer’s report be accepted

**Voting:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Chief Executive Officer’s report be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

None expected

**10. ADMINISTRATION**

**10.1 Construction Programme for 2014-2015**

File:	12.9
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	11 <sup>th</sup> July 2014
Attachments:	Construction Programme

**Matter for Consideration:**

Council to consider the proposed construction programme for 2014-15.

**Background:**

At the May council meeting councillors discussed the proposed works programme for 2014-15 following on from the road inspection carried out earlier in the year. This has now been worked through and costed.

**Comment:**

The proposed construction programme is:-

Carnarvon/Mullewa Road - (South of Byro job) finish off reforming road and gravel sheeting
Carnarvon/Mullewa Road - Two calcrete sections south and north of Tin Hut Creek require boxing out to a depth of 100mm. Fresh dirt needs to be pulled in from both sides and then remixed with polycom added, re-crushed and laid back down with a good rolling - 2.5Kms
Carnarvon/Mullewa Road - on southern end of above section (calcrete) water lays on the road. This was picked up in last year's inspection and will require about 1Km of gravel sheeting plus improvements to bunds, drains and contour banks. - 2.2kms
Carnarvon/Mullewa Road - Reform section from Woodleigh/Byro turn-off south. Need to improve water flow at the bunds as water lays here in wet times. Sections will need to be boxed out, replaced with calcrete and good drainage on down side alongside of the bund to be installed - 2.5Kms
Woodleigh/Byro Road - Requires gravel sheeting of stony sections, straightening out of some corners, new bunds and repairs to existing bunds.
Carnarvon/Mullewa Road- 5.2km north of Mt Narryer water lays on road. This is a 1km section - Rebuild where water lays (about 400m) up 400mm. The rest of this section needs reforming by pulling in from sides and then gravel sheeting 150mm. Re-dress bunds and drains.
Carnarvon/Mullewa Road – 27km north of settlement - water lays on the road. This is a 1.5km section of road that requires reforming up by ripping both sides of the road and sheeting with calcrete. Requires one new bund and drains need to be flatter and longer on west side. Need to place a contour on east side of the road from bund to bund.
Carnarvon-Mullewa Road - Sealing of the 4km section north of the Murchison river. Week to trim up and cost of seal.
Beringarra/Pindar Road - completion of form work and then sealing of the three dust suppression jobs at Tallering, Yuin and the Pia Community - Two weeks for shire then cost to seal.

Beringarra-Cue Road. Put in off shoot drains. New floodways in various places. Repairs to the shoulder on west side of road 2km south of Miluera station homestead. Place a contour bank on west side of road 400m south of shoulder. Repair to prevent shoulder damage. Remove all but boundary grids - <i>funding to come from Mitsubishi funds.</i>
Wooleen/Mt Wittenoom Road - 2.4km of new alignment. Clear the new alignment - shape up road, gravel sheet where required, box out floodway and replace with gravel. Place stone wall in floodway. Put in new driveway for Wooleen station. New alignment through small creek at Wooleen wool shed.
Carnarvon/Mullewa Road - Forming up and gravel sheeting from the settlement to Butchers Track turn off – 8km - <i>RRG funded project - RRG 263,667 SOM \$131,833</i>
Twin Peaks/McNabbs's road - 3.1km of calcrete sheeting south from the Sanford River.
Butchers Track Road - Gravel sheeting over stony section west from Muggon shed turn off - 1.2km. Move bunds and drains 5km before western boundary. Signage required.
Concrete Crossing Repairs for the year - Yarra-Yarra River 3km south of Byro on the Carnarvon-Mullewa road
Additional replacement grids on Beringarra-Pindar Road and various other roads.

A full break-up with costings of the programme is attached.

**Statutory Environment:**

Nil.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
Road works are a major part of the shires economic operations and capital construction is included in all strategic plans. The proposed works are in line with the long term financial plan, asset management and corporate business plan.
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

**Consultation:**

Nil

**Recommendation**

That Council adopt the Construction Programme for the 2014-2015 Financial year as detailed in the schedule attached and use this in developing the 2014-2015 annual budget.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**10.2 Elected Member Remuneration for 2014-2015**

File:	2.4
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	11 <sup>th</sup> July 2014
Attachments:	N/A

**Matter for Consideration:**

Council to consider adopting Elected Member Remuneration as detailed in the table below.

**Background:**

A council member who attends a council or committee meeting is entitled to be paid a prescribed minimum fee and to be reimbursed for prescribed expenses.

The President, in addition, is entitled to a prescribed annual allowance and the local government may decide to pay the Deputy President an allowance up to 25% of that prescribed for the president.

**Comment:**

On 18 June 2014, the Salaries and Allowances Tribunal reviewed Elected Members Remuneration increasing maximums for attendance at Council Meetings and increasing the Presidents and Deputy Presidents Allowance by 3%. As last year, travel allowance is required to be claimed according to the Public Service Award 1992, however clarification as to which schedule can be used was sought last year.

In November last year the Salaries and Allowances Tribunal considered the request to be able to use Schedule E (car has to be provided) as opposed to schedule F (use of private vehicle). We argued that whilst it is not a necessity for someone to have a vehicle to stand for council the reality is that there is no public transport or taxi services in our region. The SAT response was “*Essentially, the Tribunal confirmed the current determination and took the view that Local Governments should make a decision based on their own particular circumstances.*” They did not uphold our request to allow the allowance to be based on where the member resided rather than the areas they travelled through so we will still have to calculate travel based on the three zones but we can use the rates in schedule E which are: Zone1- Metropolitan area \$1.855, Zone 2 – South West Land Division \$1.874 and Zone 3 – Rest of State \$1.947 per km. This means we will not need the additional \$1.00 per km paid as an allowance that we brought in last year to subsidise the reduction in travel.

If council wishes to go with a 3% increase this would see Councillors attendance fees increase from \$3,850 to \$3,970. The Presidents attendance fee rise from \$6,600 to \$6,800. The Presidents annual allowance would also be increased to \$6,800 and the Deputy Presidents annual allowance would increase from \$1,650 to \$1,700. The total budget allocation for 2014-2015 would need to be \$26,650 for member’s attendance allowance and \$8,500 for president and deputy president’s allowance.

Based on say 11 ordinary meetings and two extraordinary and one trip to Perth for each member the travel expense would be approx. \$58,000.

Telecommunications allowance was \$1,100 for 2013-2014. A 3% increase would see this rise to \$1,135 per person.

**Statutory Environment:**

Local Government Act 1995: s5.98 to 5.100

Salaries and Allowances Tribunal 18 June 2014

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Overall operating costs would rise by \$6,484 compared to last year but a provision has been made in the draft budget to cover the revised costs.

**Consultation:**

Nil

**Recommendation**

That Council adopt Elected Members Remuneration for the 2014-2015 Financial year as detailed in the schedule below.

The President is to be paid an Attendance Fee at the base rate of \$6,800, plus an Annual Allowance of \$6,800; The Deputy President is to be paid an Attendance Fee at the base rate of \$3,970, plus an Annual Allowance of \$1,700;

All Members are to be paid an Attendance Fee at the base rate of \$3,970;

All Elected Members are to be paid a Telecommunications Allowance of \$1,135 per annum and a Travel Allowance based on the Public Service Award 1992 – Schedule E.

**ELECTED MEMBERS REMUNERATION**

	2013-14		2014-15	
	Range	Adopted	Range	Budget
<b>Fees for Attending Council and Committee Meetings</b>	\$	\$		
Councillor	3.5-9k	\$3,850	3.5-9.27k	\$3,970
President	3.5-18.5k	\$6,600	3.5-19.055k	\$6,800
	Range	Adopted	Range	Budget
<b>Annual Local Government Allowances</b>	\$	\$		
President	.5-19k	\$6,600	.5-19.57k	\$6,800
Deputy President	25%	\$1,650	25%	\$1,700
<b>Other Fees – Elected Members</b>	\$	\$		
Telecommunications Allowance	.5-3.5k	\$1,100	.5-3.5k	\$1,135
Travel Allowance	94.3/91/89.5 per km	94.3/91/89.5 per km	194.7/187.4/185.5 per km	194.7/187.4/185.5 per km

**Voting Requirements:**

Absolute majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**10.3 Draft Budget for 2014-2015**

File:	2.4
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	11 <sup>th</sup> July 2014
Attachments:	N/A

**Matter for Consideration:**

Council to consider the draft budget for 2014/2015.

**Background:**

The audit committee met on the 20<sup>th</sup> June and held a workshop format meeting to go through the operating income and expenses and proposed capital expenditure as part of the development of the 2014-2015 budget.

**Comment:**

The budget has been further worked on and adjustments made. The capital programme, as per the earlier item, has been included and the insurance and depreciation has been adjusted in line with information received.

**Statutory Environment:**

Section 6.2 of the Local Government Act 1995 refers.

Section 6.2(2) of the Act requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that Council must prepare detailed estimates of:

- (a) Expenditure;
- (b) Revenue and income, independent of general rates
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
  - (a) Amount estimated to be yielded by the general rate
  - (b) Rate of interest to be charged on unpaid rates and service charges;
  - (c) Fees and charges;
- (d) Borrowings and other financial accommodations proposed;
- (e) Reserve account allocations and uses;
- (f) Any proposed land transactions or trading undertakings per section 3.59

**Sustainability Implications**

- **Environmental**

The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.

- **Economic**

The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.

- **Social**

The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.



**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

The setting of the 2014-2015 budget will control the financial operations of the shire over the coming year.

**Consultation:**

UHY Haines Norton  
Works Supervisor

**Recommendation**

That Council adopt the draft budget as presented and use this to develop the budget in its statutory format for formal adoption at the July meeting.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**11. URGENT BUSINESS**

**12. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**13. MEETING CLOSURE**