



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday 18th July **2014**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The shire president declared the meeting open at 10.10am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**Elected Members:**

Councillor Halleen, Shire President
 Councillor R E Foulkes-Taylor, Deputy Shire President
 Councillor S A Broad
 Councillor P Squires
 Councillor A Whitmarsh
 Councillor M Williams

Staff:

Jenny Goodbourn – Chief Executive Officer
 Brian Wundenberg – Works Supervisor
 Candice Smith – Senior Finance Officer

Apologies:

Nil

Leave of Absence:

Nil

Public Gallery:

Mrs Bridget Seaman

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Mrs Bridget Seaman, Murgoo Station, Murchison

The Carnarvon Rangeland Biosecurity Association (CRBA) encompasses the Shires of Exmouth, Carnarvon, Upper Gascoyne, Shark Bay and Murchison, totalling 91 properties.

During the June "Ordinary Meeting" of this Shire, Agenda item 14. Announcements concerning meetings Attended, Subsection 14.2 Councillors, Cr Whitmarsh gave a report of meetings attended. During this report, as recorded in the minutes:

Cr Foulkes-Taylor asked whether there had been any improvements with getting information out to members. Councillor Whitmarsh said that most reporting is back to council and included in minutes.

As a full member of the CRBA who is frustrated at the total lack of information communicated to its members, I would to ask...

- *At what point did the Shire of Murchison become the disseminator of information for the CRBA.*
- *Is it the Shire of Murchison's responsibility to report on CRBA matters.*

Mr Seaman asked for responses other than the President

Councillor Whitmarsh response was that correspondence through the CRBA members is currently not happening.

Councillor Broad mentioned that there was a wash over from previous years where members were nominated by the Shire and would report back as it was a local government appointment.

President Halleen said that the shire contributes funds to CRBA and needs to know where the money goes but the shire has not taken over being the disseminator of information and is not responsible for reporting on CRBA matters.

Mrs Seaman – Pointed out that Shire of Murchison did not contribute during 2013-2014.

CEO – The shire did not contribute during 2013-2014 because they were aware of the issues but had contributed prior to this. Reports from rangelands meetings had been recorded as they were of interest to many members of the Murchison community.

Mrs Bridget Seaman said she wanted a written reply about the lack of information and president Halleen advised that she take this up direct with the CRBA.

Cr Foulkes-Taylor said he craves information on the meetings and would like to see the reports continue to be included in the minutes as it the only information received.

2nd question -

I would like an explanation why Cr Squires was not available for the special meeting of Council held on the 11th July where important items were discussed, these being

- Construction Programme 2014-2015
- Elected Members Remuneration 2014-2015
- Draft Budget 2014-2015

President Halleen replied that Cr Squires does not have to explain why he was unable to attend the meeting. Councillors have their own businesses and commitments and are not always able to attend all meetings.

Mrs Seaman then asked why Cr Squires was an apology and had not applied for leave of absence.

The president advised that the special meeting had been called after the ordinary June meeting and therefore there had been no opportunity for Cr Squires to ask for a leave of absence.

4.1 Standing Orders

Council Decision:

Moved: Councillor Williams

Seconded: Councillor Foulkes-Taylor

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Carried

For: 6

Against: 0

5. NEXT MEETING

The next meeting is scheduled for Friday 15th August 2014.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Council Decision:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Whitmarsh

That Councillor Squires be granted Leave of Absence from the August 2014 meeting.

Carried

For: 5

Against: 0

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 20th June 2014

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 20th June 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Squires**

That the minutes of the Ordinary Council Meeting held on 20th June 2014 be confirmed as an accurate record of proceedings.

Carried**For: 6****Against: 0****8.2 Special Council Meeting – 11th July 2014****Background:**

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Special Council meeting held on 11th July 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor Williams****Seconded: Councillor Foulkes-Taylor**

That the minutes of the Special Council meeting held on 11th July 2014 be confirmed as an accurate record of proceedings

Carried**For: 6****Against: 0****9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. ACTION LIST

No	Item	Action	Status
1.	Classification of Pindar Beringarra Road	Pindar – Beringarra programme of works being established.	Ongoing
2.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wished to set up an accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered but as yet no action. Had been envisaged this would be a community group to provide suggestions/ideas to Council but the CEO will call an inaugural meeting and help with initial set up to get it going.	Inaugural meeting being scheduled.
3.	Community Project Officer	Community or Council to investigate the options for moving towards having a Community project Officer. Working group needed to nut out the definitions of the position in order to progress it.	Inaugural meeting being scheduled.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor Squires	Seconded: Councillor Whitmarsh	
That the Action List be accepted		
Carried	For: 6	Against: 0

12. DISCLOSURE OF INTERESTS

Cr Squires has declared an interest in items 17.2, 17.3 & 17.4

Cr Broad has declared an interest in item 17.4

Cr Foulkes-Taylor has declared an interest in items 17.2 & 17.4

13. REPORTS OF OFFICERS**13.1 Monthly Plant Report – Works Supervisor**

June 2014				Hours				YTD	
				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '13	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	11180	11288	108	868	70755.48	24931.62
Cat Grader 12M P.03	2008	MU 51	5844	7306	7398	92	1554	25778.19	34540.55
Volvo Loader P.27	2006	MU 65	5420	6310	6386	76	966	18362.47	20019.80
Komatsu Dozer P.11	1997		8208		not used		8208	27161.85	10778.92
Bomag Padfoot P.68	2013	1EIG124	0	280	345	65	345	1157.90	7477.10
JD Grader P.01	2011	MU 121	3040	4506	4650	144	1610	20543.75	45588.51
Bomag Roller P.43	2012	1DVH736	1097	1689	1757	68	660	4322.13	9113.68
Cat 938G Loader P.41	2004	MU 193	4078	4376	4389	13	311	5723.49	5309.78
Kenworth P/Mover P.61	2004	MU 000	7174	31318	31510	192	24336	17601.02	30144.09
Iveco P/Mover P.09	2003	1AGW988	267205	283510	283980	470	16775	6205.09	14578.00
Nissan UD P.07	2009	000 MU	141649	167467	167522	55	25873	15681.46	21699.55
Iveco Tipper Conv P.10	2004	MU 00	157865	168452	168987	535	11122	11351.39	19757.67
Generator 1-110kva	2011		7315	13399	13642	243	6327	4244.79	160004.83
Generator 2-110kva	2011		6897	8912	9340	428	2443		
Maintenance Gen P.33			658	3135	3460	325	2802	11110.52	4751.42
Construction Gen P.32			11770	17004	17605	601	5835	1343.25	7477.19
Kubota 6kva Gen P.66	2012		1844	4225	4567	342	2723	1303.83	4022.88
Mitsubishi Canter P.06	2010	01 MU	82788	110092	111110	1018	28322	11181.89	8641.08
Isuzu Construction P.64	2013	MU 140	0	26870	30477	3607	30477	4751.50	6386.75
Toyota Prado P.55	2012	MU 0	9557	22519	22827	308	13270	1089.37	2234.69
RAV4 P.63	2013	MU 1011	0	19155	19904	749	19904	824.37	1839.17
Great Wall P.57	2012	MU 167	11257	25677	26939	1262	15682	1803.19	3006.74
Isuzu Dmax P.28	2009	MU 300	154278	172419	174896	2477	20618	4259.16	4359.89
Toyota Hilux P.40	2011	MU 1018	93250	130297	134119	3822	40869	5389.10	8559.11
Isuzu T/Top P.54	2005	MU 1002	116400	138700	140946	2246	24546	10644.28	6890.18
Mercedes PTV P.60	2004	MU 1009	97283	98662	98834	172	1551	810.73	149.92

Side Tipper P.18	2001	MU2010	25303	43549	45770	2221	20467	13414.39	n/a
Side Tipper P.17	2001	MU 662	66102	78147	79971	1824	13869	12813.77	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	0	12735	14745	2010	2625	1737.42	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	8406	13502	5096	9733	7599.47	n/a
45ft Flat Top P.59	1978	1THH060	25	0	0	0	0	23.46	n/a
No. 2 Float P.14	2001	MU 2004	26835	45012	46143	1131	19308	13041.58	n/a
30000L W/Tanker P.24	2005	MU 2024	26524	37111	37646	535	11122	7909.91	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	2055.62	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	2343.95	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	29397	30526	1129	5959	9744.64	n/a
Dolly 2-Black P.08	2000	MU 2009	562	17263	18377	1114	17815	10722.08	n/a
New/H Ford Tractor	2006	MU 380	1596	1718	1719	1	123	286.00	741.40
Forklift			11847	12008	12037	29	190	1611.86	401.82
Caravans							n/a	2730.86	n/a
JD Ride on Mower			293	452.5	460.3	7.8	167.3	n/a	n/a
Generator Perkins P.34		H/Maint	0		swap		no clock	2977.42	1518.58
Generator 9KVA P.65	2013	Mechanic	0		swap		1423	2035.54	3797.53
Heavy Maint Trailer P.62		MU 446					n/a	3357.15	n/a

13.2 Works Report – Works Supervisor 15 June – 12 July 2014

Construction Crew

16th June 2014, crew working on the dust suppression at Yuin (1.3km gravel carting spreading, wetting with Polycom added and then rolling). Within this section there is a floodway just south of the new 24ft grid which was boxed out to a depth of 200mm and replaced with new gravel (Polycom added) and a stone wall placed on the down side. On the northern end of this 1.3km section the road was lifted up by 300mm as there is a small low area on the east side that holds water. A flat bottom drain will be put in place (when sealing at a later date) to allow water to slowly drain down to the small floodway at the grid.

Thankyou to Rossco and family for putting the crew up while they were working at Yuin.

With the completion of the works at Yuin on the 19th June, crew then moved camp and equipment up to the Boolardy driveway. Thankyou to Mark and family for allowing the camp to be set up there.

Crew commenced work on the 23/06/2014 on the 1km of dust suppression works at Pia community.

All gravel for this 1km of dust suppression works has been carted and spread - wet with Polycom added and then rolled. Extra gravel was carted on the southern section of these works to complete gravel sheeting to just around the corner.

Crew finished these works on the 8th July then moved some of the plant and camp equipment back to the Settlement.

As of Wednesday 9th July the construction crew are in the settlement preparing the grounds, camping area and the hall for the polocrosse carnival that is held on the 12th/13th July.

On the Monday after the polocrosse weekend crew will help with packing up gear, emptying bins plus general tidy up then move the rest of plant and camping equipment from Boolardy to the settlement for light maintenance on plant and camping gear. They will then move all equipment up to Tin Hut Mill on the Carnarvon-Mullewa Road (approx. 25km north of Curbur) and set up camp there. The camp gen-set will also run the sub pump for water thus save running two gen-sets. From here they will complete the 1km of reforming and 3.2km gravel sheeting remaining from last year's works program.

Maintenance Crew

On the 12th July crew should finish a light grade of the Carnarvon-Mullewa Road for the Murchison polocrosse carnival. On the 14th they will move camp and equipment to the Manfred Road doing a full grade on the Manfred-Beringarra-Pindar road

With most of the roads in the north of the shire under flood damage repairs crew will do a full grade on Beringarra-Pindar from MRO to Beringarra, Beringarra-Cue (gravel section only) and Beringarra-Byro.

Contractor

Squires Resources as of the 5/07/2014 have completed the additional heavy maintenance program (for CSIRO) from Boolardy to MRO and as of the 8/07/2014 finished a light additional grade on the Beringarra-

Pindar road from Pia south to Twin Peaks/Murgoo boundary grid.

The remainder of the road from Murgoo/Twin Peaks boundary grid to Pine Tree Hill on the Beringarra-Pindar is under flood damage and will get a light grade when flood repair works are under way.

Flood Damage

Tenders closed for the plant hire for the flood damage road repairs to various roads in the north and south of the shire on the Tues 24th June with 22 companies putting in for the works.

Flood Damage Roads in the South of the Shire: –

Beringarra-Pindar from Twin Peaks/Murgoo boundary grid to Pine Tree Hill

Approximately 18km south of Yuin

McNabb-Twin Peaks - full length

Carnarvon-Mullewa boundary grid north to Murchison River

Inspection of flood damage for estimated repair cost was conducted by Greenfield's, MRD and Shire Works Supervisor on Friday 27th June. A report from Greenfield's on the estimated costs should be available next week.

Signs

Ross Collins and his offsider have completed the sign run on various roads for this year. This included the safety sign pick up on the Beringarra-Pindar road from the south boundary to McNabb road intersection plus the two Murchison River crossings on the Wooleen-Twin Peaks and Meeberrie-Wooleen road.

There are more signs that need to be erected on roads in the north of the shire but these will be done later in the year.

Staff Leave

- Neil 3 days off - 17th - 19th June 2014
- William & Colleen 2 days off - 2nd , 3rd July 2014
- Barry 1 day off 3rd July 2014 --Doctor appointment
- Brian ½ day RDO 7th July 2014
- Trevor 1 day off – 7th July 2014 – sick

General - Work Supervisor

17/06/2014 - Meeting with Komatsu representatives, councillors Paul Squires and Miles Williams on repairs to Komatsu dozer.

18/06/2014 - Inspection of additional heavy maintenance grading work on the Beringarra-Pindar road by contractor and then up to Beringarra for inspection of dozer contractor works - rehabbing of gravel pits and bunding of old road in the Beringarra-Milly Milly area plus inspection of turkey nest built for flood damage repairs.

21/06/2014 - Dozer contractor finished all bunding, rehabbing works up at Beringarra/Milly Milly.

23/06/2014 - Hire of Excavator to dig hole for caravan dump point, rehab old rubbish tip and dig hole in calcrete pit 25km north of settlement for water for future road works.

27/06/2014 - Inspection of flood damage roads in the south of the Shire.

01/07/2014 - Travel out to Construction crew at Pia Community

02/07/2014 - 9 hrs on construction grader at Pia doing dust suppression works.

03/07/2014 - 5 hrs on construction grader

05/07/2014 - Contractor finished additional heavy maintenance works north of Boolardy to MRO on the Beringarra-Pindar road.

08/07/2014 - Contractor finished additional light maintenance grading on Beringarra-Pindar road.

Roads Inspection this month

- New-Forrest/Yallalong road
- McNabb/Twin-Peaks road
- Carnarvon-Mullewa road south from River
- Butchers Track road.
- Boolardy-Kalli road
- Beringarra-Pindar road
- Wooleen-Mt Wittenoorn
- Mt Wittenoorn
- Beringarra-Byro road

ROADS GRADED 14/06/2014 – 12/07/2014

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km	55 km		By Contractor
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km	57km		
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M ^c Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km	20 km		Full grade
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km	37.5km		
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km	22km		
Coodardy Noonie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km	2km		
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	50km		Murchison River to south boundary for polocrosse
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded				

Total of roads graded this month by Shire Crew 188.5km – Contractor 55km

The Works Supervisor commented that the no 2 generator hours were up a little. The no 1 generator is slowing down every now and then and a faulty sensor is shutting it off. We have ordered a new sensor and are waiting on its delivery. The Isuzu D Max had more hours than normal due to the sign contractor using the vehicle while erecting signage.

The M series hours were lower than normal as it spent a couple days in town being repaired. Cr Foulkes-Taylor mentioned the M is back and asked the Works Supervisor how he had found the responses to the queries he gave the repairers? Had they been able to provide results rather than off the cuff comments? The Works Supervisor responded that they realise they had made a mistake by not taking an oil sample before they drained the oil. There had been some bits in the oil but the Works Supervisor was told that it wasn't metal and that it was fibre off the clutch plate and this is the same as what happened to the 12H. The Works Supervisor asked what causes this and the reply he received was the sort of work that the machine does. The Works Supervisor commented that it does no ripping. Most of the time it is just used with maintenance grading so what they have decided to do is work the machine for 100 hours then complete a full oil sample.

Cr Squires asked the Works Supervisor whether we do an oil sample every time we do our oil changes. The Works Supervisor replied that we do an oil sample every 1000 hours and there had been no sign of metal. Cr Squires asked that we do some investigation because we have 2 machines that are well under hours and

are we using the correct oil? The Works Supervisor answered that we had checked with Westrac and they said it was the correct oil.

Cr Squires asked about the two main graders. 868 hours for the year for 12h and 1500 hours for the M. Costings work out 22 per hour and 28 per hour. Is there a mistake on hours?

Works Supervisor commented that it could be a misread figure and the CEO confirmed this. Opening hours were 9,996 and month end for June was 11,288 so the YTD figure should be 1,292.

President Halleen asked the Works Supervisor if the M series was jacked up when he saw it the other day. The Works Supervisor said it is done when parked up to lift the weight off the tyres. Westrac has been asked about this and they have said it will not hurt them.

Council broke for morning tea at 1040am

Council resumed at 10.55am

The Works Supervisor read out the figures that he had obtained from Nigel at Greenfields regarding the flood damage and the breakdown for each area that needed work completed. It is a total of \$1,588,622 with \$1,084,921 for 18kms on the Beringarra-Pindar road, \$352,770 for 3.5kms on McNabbs road and \$147,971 for 1.3km of the Carnarvon-Mullewa Road

Cr Squires asked the Works Supervisor what work needed to be completed at McNabbs and the Works Supervisor gave a break down of the work required.

Cr Foulkes- Taylor commented that it is outstanding that we have these funds and it is due to the diligence of the Works Supervisor in staying on top of the events and getting the claims in for flood damage. He also made mention of the fact that the roads affected are half Yalgoo and half Murchison and the difference in the two shires response is huge. We shouldn't take the work that our shire does for granted.

The Works Supervisor wanted to advise that there was a mix up on dates in the agenda for the contractor work. The agenda stated the work would be completed by the 8th July when there is actually still approximately 4 to 5 more days of work left to be completed in the next week or so to complete the additional works for 2013-2014 on the Beringarra-Pindar road.

Cr Foulkes-Taylor asked if the staff leave breakdown could be abbreviated. He would rather just see what days were taken but not the reason unless it is for training as that is good to know.

It was agreed that if need be then staff absences could be discussed in chambers rather than the agenda and the minutes for privacy reasons of the staff concerned.

Works Supervisor advised the council that the Komatsu Bulldozer had been stripped and there was not much left other than the shell. We still have the blade and if we could paint it ourselves it would be a lot cheaper than the cost to send it to town.

Cr Broad asked the Works Supervisor what was the time frame for the work to be done on the Komatsu and he replied that it was approximately 2 months even though a new fan and muffler needed to be replaced that were not originally allowed for this should not change the repair time.

Recommendation:

That the Work's Supervisor's report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Broad	
That the Work's Supervisor's report be accepted.		
Carried	For: 6	Against: 0

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

President Halleen did not attend any other meetings in the month other than the Murchison Community Fund Meeting held on the 4th July 2014.

President Halleen wanted to thank the Shire (Jenny and Brian and staff) on behalf of the polocrosse club for their hard work and contribution to the Polocrosse weekend. The road was in great condition and it was a very pleasant weekend and enjoyed by all.

President Halleen had recently spoken to Dianne and John Daniels when he was in Geraldton and they asked that he record their thanks to councillors and the community for the support that was given to both of them during John's illness. They both really did appreciate it.

14.2 Councillors

Cr Broad wanted to comment that the road south of the settlement was excellent. Probably the best he had ever seen it.

The only other meeting attended by Cr Broad was the State Council meeting on the 2nd July. Cr Broad asked if everyone was aware of the emails going around regarding dissatisfaction with the state council and WALGA in general. There are trying times, especially for the metro area. A lot of what's been written pertains to decision of state council not to accept items unless they come from the zones. State Council has a Policy on this – items come from working groups or councils and have to go to the zone meetings before being taken to state council. Cr Broad commented that it does not always work to go with ideas presented at the last minute.

Cr Broad advised that State Council has had issues before by making decisions on emerging issues and not having the right information and therefore having to rescind motions later. The councils have to go through the right channel – to working groups then zone then to state council.

Cr Broad wanted to explain that the president of WALGA is under a lot of pressure, but is sure he is up for the job and that he is performing well

Cr Broad advised that he was hoping to attend John Phillips send off, but was unable to make it.

Mrs Bridget Seaman asked if John Phillips had resigned to which Cr Broad answered that due to budget cut backs he is no longer working for WALGA but as an independent advisor. Cr Broad advised the council that there would be a slight increase in membership fees. The CEO advised that we had been advised of this and it was not going to impact us greatly.

Cr Whitmarsh did not attend any other meetings in the month other than the special meeting held on the 11th July 2014.

Cr Squires did not attend any other meetings in the month other than the special meeting held on the 11th July 2014.

Cr Foulkes-Taylor did not attend any other meeting in the month other than the special meeting held on the 11th July 2014. Cr Foulkes-Taylor commented that the meeting was really good and afterwards he walked around the settlement and it all looked very smart. The atmosphere was really good and the grounds looked a picture compared to how it used to look in years past.

He also noted that during the carnival Mark Halleen had been awarded life membership of the polocrosse club and he congratulated him on this

Cr Williams did not attend any other meetings in the month other than the special meeting held on the 11th July 2014.

President Halleen wanted to reiterate how good the settlement looked and the great job the Shire did for the Polocrosse weekend and that all who attended were very impressed and had a great weekend.

15. REPORTS OF COMMITTEES

15.1 Murchison Community Fund Committee Meeting 4th July 2014

The committee had convened to discuss two grant applications that had been received:-

1. An application for \$3,000 to fund the attendance of Dane Fowler from Milly Milly Station at a Canberra Camp being organised in September this year. The camp will see six students from Quobba Station, Milly Milly Station, Williambury Station, Dirk Hartog Station and Meedo Station travel to Canberra for a week. Whilst there they will attend Parliament, Art Galleries, museum, War Memorial, Questacon and Cocklington Green. It will give the students an opportunity to see places that are totally different to their own environment and a chance to see democracy in action in the nation's capital. The total cost of the excursion is \$19,056.
2. An application from M.A.C for \$2,000 to run a Beyond Gardening Workshop. This idea had been circulated to the community and had received a positive response with people indicating they would like to take part. "Beyond Gardening" would see a team of specialists visiting the settlement to provide information regarding growing food, organising gardens and landscaping in an afternoon

presentation. The museum committee would like to coincide the event with the opening of the botanical walk in the morning to maximise attendance and promotion opportunities. The \$2,000 was to cover the \$1,500 presentation and the additional \$500 was to cover \$300 for instructional items and \$200 for catering.

As the chair was unavailable the CEO commenced the meeting and Quentin declared his interest in the first application as he has applied for it and obviously he could not be involved in any decision regarding it. However he could provide answers to some questions that had been asked. The application had come in from Quentin on behalf of the Carnarvon School of the Air. It was felt that it would be better if it was to just come from Quentin to cover Dane's costs rather than as part of the whole CSOTA trip as the community fund money is for the benefit of the Shire of Murchison community and we did not want to set a precedent. Quentin was happy to make it a personal application but pointed out that the recent ICPA grant covered an event at Murchison which was attended by 14 students, only 3 of whom were from Murchison. The CEO agreed this had been the case but the camp had been held at the Murchison Settlement and therefore was a chance to promote the settlement and the shire to those that attended. She also felt that it would not necessarily set any precedents as every application is looked at on an individual basis. Quentin also confirmed that the teachers are not contributing to the costs and as it is above and beyond normal school activities the Education Department will not assist or the school provide any funding. The whole cost of the camp is being covered by P&C fund raising activities.

Cr Halleen then asked Quentin for his thoughts on the second application – Beyond Gardens. It was felt that it was a worthwhile project but there was a bit of confusion regarding point 2.7 which asks *if any partnerships, sponsorships or funding sources had been sought*. The answer stated that the museum committee had proposed a shared lunch and MAC propose to seek additional sponsorship for costs such as accommodation and catering. There was discussion around this and it was felt that MAC could provide the catering as their contribution. There was discussion on getting those who wanted to attend to pay, however the CEO felt that this might put people off and if the workshop was being held it would be good to have enough people to make it worthwhile. After some general discussion it was agreed that we could support the application for \$1,500 from the community fund but any additional funds would have to come from alternative sources and not from the community fund.

*Having gone over the applications the teleconference was concluded at 2:45pm
As an alternative telephone number had been received for the chairperson the CEO and Cr Mark Halleen convened another conference at 2:45pm.*

Attendees:

Bridget Seaman – Chairperson – from 2:45pm

Mark Halleen – Committee Member & Shire President

Jenny Goodbourn – Committee Member & Shire CEO

The chairperson apologised for being un-contactable at the beginning of the meeting and then asked Cr Halleen and the CEO to go over their views on the grant applications.

Both were of the opinion that the first application should be changed to be an individual application from Quentin Fowler on behalf of Dane attending the camp in Canberra and would support the application for \$3,000. Both were also of the opinion that they would support the second application up to \$1,500 not \$2,000 with additional funds to be sourced elsewhere if required.

The chair said that she was in support of both of applications under those conditions and there was a general consensus that we would recommend to council that the applications be approved on that basis. The CEO is to amend the application from Quentin Fowler to remove reference to Carnarvon School of the Air and initial and notate for his approval.

Recommendation:

The Murchison Community Fund therefore recommends to council that the applications be approved:-

- \$3,000 to Quentin Fowler to assist with Dane's costs to attend the camp in Canberra
- \$1,500 to MAC to facilitate the "Beyond Gardening" workshop.

CEO made a brief comment and explanation on the teleconference held.

President Halleen asked if the Chairperson Mrs Bridget Seaman would like to comment and she declined.

Cr Williams commented that he didn't know the criteria and wanted to know if the money was allowed to be used for personal benefit. The CEO replied that personal applications are within the guidelines.

Cr Foulkes-Taylor has concerns with the recommendation. In summary he supports the first point for 3k now but he didn't as first. He does not agree with the 1.5k to MAC and thinks it should be the full amount of \$2k

they had applied for. Emails were sent to the community for interest on this project and MAC took on the job. Lynne Whitmarsh applied on behalf of MAC. Cr Foulkes-Taylor thinks the Shire should fund the whole amount. MAC do so much community work and this is asking them to do more. It could also be argued that MAC has had other funding in the past.

President Halleen made comment that the application included additional costs for catering and as the event is being held on the same days as the botanic walk opening this would be covered there. It was felt that 1.5k was appropriate as it covered the Beyond Gardening costs.

CEO advised the council that the people coming up from Beyond Gardens said that they would cost \$1500 and the committee did not know what the structural items included in the application were but it was up to council to decide.

Cr Broad asked for a point of clarification that it was his understanding that the committee was put in place to assess applications and make the decision, if we want to change the recommendation then it should go back to the committee. There was discussion on this and due to the time line it was necessary for a decision to be made today.

The CEO advised council that the committee does not have a delegated authority to make the payments only to assess the applications and make a recommendation to council. It is council's ultimate decision.

Voting Requirements:

Simple majority.

Councillor Foulkes-Taylor proposed an amendment to the recommendation:

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Squires	
.Council approves the following applications from the Murchison Community Fund:		
<ul style="list-style-type: none"> • \$3,000 to Quentin Fowler to assist with Dane's costs to attend the camp in Canberra • \$2,000 to MAC to facilitate the "Beyond Gardening" workshop 		
Lost	For: 2	Against: 4

The amended recommendation having been lost the original recommendation was put to the vote:

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Whitmarsh	
.Council approves the following applications from the Murchison Community Fund:		
<ul style="list-style-type: none"> • \$3,000 to Quentin Fowler to assist with Dane's costs to attend the camp in Canberra • \$1,500 to MAC to facilitate the "Beyond Gardening" workshop 		
Carried	For: 4	Against: 2

16. FINANCE

16.1 Financial Activity Statements June 2014 to 30th June 2014

File:	2.2
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	10 th July 2014
Attachments:	Financial Activity Statements for 12 months to 30th June 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for June 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 30 June 2014 is a surplus of \$5,156,424

Add Operating Revenues down	577,529
Add Operating Expenditure down	420,294
Less Funding Balance Adjustment	(417,916)
Less Capital Revenue down	729,062
Add Capital Expenditure down	3,849,364
Less Rate Revenue down	(1,908)
	<u>5,156,424</u>

In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, the following details Term Deposits held as at 30th June 2014.

Beringarra- Cue Road Reserve TD	\$3,500,000.00	@ 3.49%	Maturity 27/09/2014
Crossland MCF Term Deposit	\$ 300,000.00	@ 3.53%	Maturity 27/07/2014
Ballinyoo Bridge	\$3,500,000.00	@ 3.49%	Maturity 27/09/2014

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:That Council adopt the financial statements for the period ending 30th June 2014 as attached.**Voting Requirements:**

Simple majority.

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Williams**That Council adopt the financial statements for the period ending 30th June 2014 as attached.**Carried****For: 6****Against: 0****16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:

Author: Candice Smith – Senior Finance Officer

Interest Declared: No interest to disclose

Date: 10th July 2014

Attachments: EFT & Cheque Details for June 2014

Matter for Consideration:

Authorisation of accounts paid during the month of June 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of June as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$1,245,162.18 which includes \$855,448.00 of intra account transfers, be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Foulkes-Taylor

That the accounts as per the attached Schedule presented to this meeting totalling \$1,245,162.18 which includes \$855,448.00 of intra account transfers, be passed for payment/endorsed by Council.

Carried

For: 6

Against: 0

17. DEVELOPMENT**17.1 2014-2015 Budget**

File:	2.4
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th July 2014
Attachments:	2014-15 Budget Letter of Approval from Department LG regarding Differential Rates Fees and Charges

Matter for Consideration:

The adoption by Council of the 2014-15 Financial Budget in the prescribed format, including Differential Rates and Fees and Charges.

Background:

As part of the function of local government and its operations, under Section 6.2 of the Local Government Act 1995, during the period 1 June in a financial year to 31 August in the next financial year, each local government is to prepare and adopt its Annual budget in the prescribed format.

2014-15 is the second year of budget preparation informed by the Corporate Business Plan, Strategic Community Plan, Long Term Financial Plan and the Asset Management Plan with the Budget as presented reflecting the objectives within these plans.

Comment:

A Draft Budget was presented at a meeting of the Audit Committee on the 20th June 2014 and once again at a special Meeting of Council on the 11th July 2014 to give council time to work through the programmes and proposed works for 2014-2015.

The detailed Statutory Budget, has been developed from the detailed budget which was developed at these meetings.

The Budget provides for Capital Expenditure of \$8,471,878, which will be funded from General Revenue, Reserves, and funding provided by State and Federal agencies. This figure includes completion of the replacement of the Ballinyoo Bridge, completion of a new unit of staff housing, additional accommodation/motel units, laundry and RV Dump Point at the Murchison Oasis Roadhouse and caravan park, two lawn bowls rinks, a further eleven kilometres of formwork and gravel sheeting on the Carnarvon-Mullewa Road north of the settlement, completion and sealing of the three dust suppression sections on the Beringarra-Pindar Road, 4kms of seal on the Carnarvon-Mullewa Road – extending the seal to the Ballinyoo Bridge, works to address drainage issues on the Beringarra-Cue road, replacement and widening of four grids on the Beringarra-Pindar Road, plant replacement as per the plant replacement programme, installation of a new 30,000L diesel tank at the roadhouse and the replacement of the server and transfer to Synergy/IT Vision accounting software, along with other more minor Capital expenditure.

This forecast result is based on the endorsed differential rates model in which a 5% increase in aggregate rates revenue was recommended for all properties. Approval for the proposed differential rating has been received from the Minister for Local Government and Communities.

Cr Broad asked if we resolved the post hole digger issue and the CEO replied that there is a provision in the budget but the specifics will be assessed by the plant working group before purchasing.

CEO advised that Haines Norton had to put the budget into a statutory format and this had only been received back yesterday. However it is all based on the detailed budget which council had worked through at the audit committee meeting and the special meeting last week

Cr Squires asked about the insurances being lower than last year in housing (building). We have allowed an exact amount. The CEO advised the insurance has actually gone down substantially for buildings and vehicles this year.

Cr Squires asked 3 more questions that the CEO was able to answer.

Cr Foulkes-Taylor commented on the change of the design of the new bridge to which the CEO was able to answer about the engineering side of the project and recommendations from Main Roads being incorporated into the design.

Fees and Charges

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation. These were adopted by Council at the June meeting – refer Agenda Item 16.4 of the minutes of the June meeting.

Allowances

In June 2014, the WA Salary and Allowances Tribunal determined a general increase in the range of allowances that can be paid to Presidents and Elected Members in WA. Allowances for the President and Councillors for 2014-15 have been based on those revised scales and were adopted by Council at the special meeting on the 11th July 2014 - refer Agenda Item 10.2 of the 11th July minutes.

Borrowings

There are no proposed borrowings in the 2014-2015 budget.

Community Consultation:

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was published in the Geraldton Guardian newspaper on Friday 23rd May 2014. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. No submissions were received and before adopting the differential general rates and associated Minimum Rates, Council was required to seek Ministerial Approval under s6.33 (3) of the Local government Act as the UV Mining Rate is more than twice the lowest differential general rate.

This was sought directly after the June 2014 meeting and approval has been received from the Minister for Local Government and Communities. See attached letter.

Statutory Environment:

S6.2 of the Local Government Act 1995.

Part 3 of the Local Government (Financial Management) Regulations 1996 – Regs. 22-34

Strategic Implications:

The budget has been devised with reference to the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plans and Asset Management Plan and takes into account the wishes and aspirations of the community and the strategic directions contained within those plans.

Sustainability Implications:

- **Environmental:**

There are no known significant environmental considerations

- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

The Budget has been prepared for presentation to Council before the first week of August in accordance with Council Policy.

Financial Implications:

The Budget details planned revenue and expenditure for the 2014-2015 Financial year, with the estimated brought forward surplus being expended along with revenue from rates, general revenue, grants, reserves and borrowings, to give a balanced outcome.

Consultation:

Works Supervisor
UHY Haines Norton
Strategic Community Plan/Long Term Financial Plan/Corporate Business Plan/Asset Management Plan.

Recommendation:

1. That the rates and charges specified hereunder and in the attached budget document be imposed on all rateable property within the district of the Shire of Murchison in accordance with provisions of the Local Government Act 1995.

Rates

That council adopt the following differential and minimum rates for the year ending 30 June 2014

Rate Category	Basis	2014/15 Rate in \$	2014/15 Minimum
Pastoral	UV	0.0267	\$261
Mining	UV	0.2858	\$394
Prospecting/Exploration	UV	0.0963	\$394

Penalty Interest and Discounts

A Penalty Interest of 8% will apply for late payment and no discount will apply for early payment

Instalment Administration Charge

An administration fee of \$15 is to be charged to those rate payers that elect to pay by instalments.

That in accordance with S6.50 (2) (3) of the Local Government Act 1995 the following dates for rates payments for 2014/2015 are adopted:

Due Date	12 th September 2014
Second Instalment	12 th November 2014
Third Instalment	12 th January 2015
Fourth instalment	12 th March 2015

2. That Council, in accordance with Section 6.16 of the Local Government Act 1995, adopt the Schedule of Fees and Charges for the financial year 1 July 2014 to 30 June 2015 as presented (and attached), and
3. That the budget as presented (and attached) for the financial year 1 July 2014 to 30 June 2015 be adopted.
4. That council adopt a percentage of 10% or value of \$5,000 to be used in statements of financial activity for reporting material variances.

Voting Requirements:

Absolute Majority

Council Decision:**Moved: Councillor Williams****Seconded: Councillor Whitmarsh**

1. That the rates and charges specified hereunder and in the attached budget document be imposed on all rateable property within the district of the Shire of Murchison in accordance with provisions of the Local Government Act 1995.

Rates

That council adopt the following differential and minimum rates for the year ending 30 June 2014

Rate Category	Basis	2014/15 Rate in \$	2014/15 Minimum
Pastoral	UV	0.0267	\$261
Mining	UV	0.2858	\$394
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Fourth instalment	12 th March 2015

2. That Council, in accordance with Section 6.16 of the Local Government Act 1995, adopt the Schedule of Fees and Charges for the financial year 1 July 2014 to 30 June 2015 as presented (and attached), and
3. That the budget as presented (and attached) for the financial year 1 July 2014 to 30 June 2015 be adopted.
4. That council adopt a percentage of 10% or value of \$5,000 to be used in statements of financial activity for reporting material variances.

Carried by absolute majority**For: 6****Against: 0**

Cr Squires declared an interest in this item and left the room at 11.52am

Cr Foulkes-Taylor declared an interest in this item and left the room at 11.52am

17.2 Tender 4.2014 – Contract works Beringarra – Pindar Road

File:	12.15
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Cr Squires and Cr Foulkes-Taylor
Date:	21 st March 2014
Attachments:	Summary of tenders 4.2014

Matter for Consideration:

A tender has been called for the supply of contract road maintenance for the Beringarra-Pindar road to carry out additional works over and above the standard two maintenance grades undertaken by the shire.

Background:

Under the deed of agreement between the Shire of Murchison and CSIRO we have agreed to provide additional maintenance works as required, and as funded by CSIRO, to keep the Beringarra-Pindar road in

good condition following extra traffic usage to and from the MRO site. A tender has been called for a contractor to undertake these works as required. The tender was called and closed on the 18th June with nine tenders being received.

Comment:

Details of tenders received are summarised in the attached spreadsheet and presented to Council for decision. The contract is for a period of twelve months but the works will likely not be required until 2015 as they are for the additional works to be carried out after the usual maintenance grades undertaken by the shire.

There is a wide range in the prices tendered. Hourly rates for a grader range from \$145.00 to \$255.00. WBHO have based all their rates on a minimum of 34 weeks work. The additional works will not be for this length of time so the rates tendered would likely alter based on a lesser period.

Based on the five main pieces of plant:- Grader, loader, Prime mover and side tipper, roller and water truck the top five lowest priced tenders are as below:

PLANT ITEM \$ PER HOUR	GRADER	Grader	LOADER	PRIME MOVER & SIDE TIPPER	DOUBLE SIDE TIPPER	ROAD ROLLER	ROLLER	WATER TRUCK
SUPPLIER								
THEM EARTHMOVING	John Deere 772B		Samsung 330					
	\$145.00		\$150.00	\$165.00		\$100.00		\$145.00
Yuin Pastoral	Cat 140H Grader		IT 28 Cat Loader	Single trailer	Road train	20 T Rubber Tyre		28,000L
	\$ 215.00		\$ 190.00	\$ 225.00	\$ 250.00	\$ 160.00		\$ 205.00
Squires Resources			Cat 950	semi side tipper		24T multi tyre		30,000L semi
	\$ 192.50		\$ 176.00	\$ 185.90		\$ 159.50		\$ 176.00
Junction Contracting				6 wheel	Semi	Road Roller		24,000L
	\$ 200.00		\$ 200.00	\$ 145.00	\$ 186.50	\$ 137.00		\$ 164.50
Walladar Enterprises	Cat 140H		980 Cat	Single	Double	Multi tyre		2007 30,000L
	\$ 198.00		\$ 181.50	\$ 176.00	\$ 209.00	\$ 99.00		\$ 181.50

The tender evaluation needs to be based on the criteria in the tender:-

Description of Qualitative Criteria	Score
Skills and experience of key personnel (eg demonstrated ability, accreditation, First Aid Training, etc)	0 – 1 – 2 - 3
Suitability of plant and machinery	0 – 1 – 2 - 3
Workplace Safety Management Procedures (eg Compliance with Shire’s Contractor Safety Equipment Requirements, Induction Process, Safety Procedures etc)	0 – 1 – 2 - 3
The Contractor’s commitment to provision of Traffic Management	0 – 1 – 2 - 3
Demonstrated capacity and flexibility to satisfactorily service shire needs	0 – 1 – 2 - 3

Weighting for Assessment

The tendered price will be considered along with related factors affecting the total cost to the Principal.

Criteria	Weighting
Tendered price	60%
Tender Compliance / QA status	10%
Workplace Safety Policy / Procedures incl TMP	20%
Past Experience / Capacity / Flexibility	10%

On cost alone THEM Earthmoving is the lowest but council may want to take into account local supplier preferences and other factors when rating and determining who to award the tender to.

I would recommend that council awards the tender on a First, Second and Third Preference Supplier basis. Therefore if the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe then we can go to the Second Preference Supplier and if they are not available to the Third Preference Supplier

There was a discussion on the tenders received and on the criteria and method of assessment. Discussion was on knowledge of past works undertaken by the contractors, operators and capability and pricing tendered for the works.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

Works will be carried out within the budgeted amount included in the 2014/2015 annual budget

Consultation:

Brian Wundenberg, Works Supervisor

Recommendation:

That Council awards Tender 4.2014 – Contract Road Maintenance – Beringarra-Pindar Road to THEM Earthmoving as the First Preference Supplier.

In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe or specifications then the Second Preference Supplier would be Squires Resources.

In the event that the Second Preference Supplier is not available to undertake the work within the Principal's nominated timeframe or specifications then the Third Preference Supplier would be Walladar Enterprises.

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Williams**

That Council awards Tender 4.2014 – Contract Road Maintenance – Beringarra-Pindar Road to THEM Earthmoving as the First Preference Supplier.

In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe or specifications then the Second Preference Supplier would be Squires Resources.

In the event that the Second Preference Supplier is not available to undertake the work within the Principal's nominated timeframe or specifications then the Third Preference Supplier would be Walladar Enterprises.

Carried**For: 4****Against: 0**

Cr Foulkes-Taylor rejoined the meeting at 12.25pm

Cr Squires has declared an interest in this item so remained out of the meeting

17.3 Tender 5.2014 – Grader for Heavy Maintenance Works

File:	12.15
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	Cr Squires
Date:	21 st March 2014
Attachments:	Summary of tenders 5.2014

Matter for Consideration:

A tender has been called for the supply of a grader and operator for heavy maintenance work/grading of various roads within the Shire of Murchison.

Background:

Under the road maintenance programme within the 2014/2015 an amount has been allocated for heavy maintenance works and a tender has been called for provision of a contract grader and operator. A tender was called which closed on the 18th June 2014 and nine tenders have been received.

Comment:

Details of tenders received are summarised in the attached spreadsheet and presented to Council for decision. The contract is for a period of twelve months with the works expected to run for 4 to 5 months, dependant on not exceeding the \$300,000 budget allocation. It is hoped works will commence in August 2014.

There is a wide range in the prices tendered. Hourly rates for a grader range from \$130.00 to \$270.00. WBHO have based all their rates on a minimum of 34 weeks work. The heavy maintenance works will not be for this length of time so the rates tendered would likely alter based on a lesser period.

Based on the grader and other main items of plant the top five lowest priced tenders are as below:

PLANT ITEM \$ PER HOUR	GRADER	LOADER	PRIME MOVER & SIDE TIPPER	ROAD ROLLER	WATER TRUCK
SUPPLIER					
THEM Earthmoving	John Deere 772B			Multi tyred	30,000L
	\$145.00			\$120.00	\$145.00
Squires Resources		Cat 950	semi side tipper	24T multi tyre	30,000L semi
	\$ 185.90	\$ 176.00	\$ 185.90	\$ 159.50	\$ 176.00
Junction Contracting	140G Cat			Multi tyre 10T	24,000L
	\$ 200.00			\$ 137.00	\$ 164.50
John & Claire Mahony	12H Cat				
	\$ 154.00				
TL Civil	Grader (have 2)			Roller 14t smooth	20,000L
	\$ 130.00			\$ 98.00	\$ 120.00

The tender evaluation needs to be based on the criteria in the tender:-

Description of Qualitative Criteria	Score
Skills and experience of key personnel (eg demonstrated ability, accreditation, First Aid Training, etc)	0 – 1 – 2 - 3
Suitability of plant and machinery	0 – 1 – 2 - 3
Workplace Safety Management Procedures (eg Compliance with Shire’s Contractor Safety Equipment Requirements, Induction Process, Safety Procedures etc)	0 – 1 – 2 - 3
The Contractor’s commitment to provision of Traffic Management	0 – 1 – 2 - 3
Demonstrated capacity and flexibility to satisfactorily service shire needs	0 – 1 – 2 - 3

Weighting for Assessment

The tendered price will be considered along with related factors affecting the total cost to the Principal.

Criteria	Weighting
Tendered price	60%
Tender Compliance / QA status	10%

Workplace Safety Policy / Procedures incl TMP	20%
Past Experience / Capacity / Flexibility	10%

On cost alone TL Civil is the lowest but council may want to take into account local supplier preferences and other factors when rating and determining who to award the tender to.
 I would recommend that council awards the tender on a First and Second Preference Supplier basis. Therefore if the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe then we can go to the Second Preference Supplier.

There was a discussion on the tenders received and on the criteria and method of assessment. Discussion was on knowledge of past works undertaken by the contractors, operators and capability and pricing tendered for the works.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

Works will be carried out within the budgeted amount included in the 2014/2015 annual budget

Consultation:

Brian Wundenberg, Works Supervisor

Recommendation:

That Council awards Tender 5.2014 – Contract Grader for Heavy Maintenance programme to Squires Resources as the First Preference Supplier.
 In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe or specifications then the Second Preference Supplier would be John & Claire Mahony

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Whitmarsh	Seconded: Councillor Broad	
That Council awards Tender 5.2014 – Contract Grader for Heavy Maintenance programme to Squires Resources as the First Preference Supplier. In the event that the First Preference Supplier is not available to undertake the work within the Principal's nominated timeframe or specifications then the Second Preference Supplier would be John & Claire Mahony		
Carried	For: 5	Against: 0

*Council broke for lunch at 12.58pm
 Council resumed at 1.55pm*

Cr Squires declared an interest in this item and left the meeting at 1.55pm
Cr Foulkes-Taylor declared an interest in this item and left the meeting at 1.55pm
Cr Broad declared an interest in this item, however as the CEO had been advised that three Cr's would be declaring an interest in this item an application had been made to the minister under section 5.69(3) of the Local Government Act to allow Cr Simon Broad to remain in the meeting. A letter of approval had been obtained from the minister and the CEO gave Cr Broad a copy of this letter which allowed him to remain in the meeting for item 17.4 and to participate in the discussion and decision making process.

17.4 Tender RFT.GTS MU 06.2014 – Flood Damage Works

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That council move behind closed doors to discuss this item.

Carried

For: 4

Against: 0

Council moved behind closed doors at 2.08pm
Senior Finance Officer, Candice Smith left the meeting at 2.08pm

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Whitmarsh

That council move out from behind closed doors

Carried

For: 4

Against: 0

Council moved out from behind closed doors at 3.07pm

Decision made whilst behind closed doors

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That the tender is awarded to a panel of suppliers consisting of:-

J & C Mahony
 Quadrio Earthmoving
 Thurkle's Dozing
 Lacy Contracting Services
 Yarlswell Pastoral Company

Carried

For: 4

Against: 0

17.5 Tender Supply of Freight Services to Murchison Settlement

File:	14.13
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	12 th May 2014
Attachments:	Nil

Matter for Consideration:

Shire to call tender for supply of freight services to Murchison Settlement.

Background:

The current freight contract was for a period of two years and is due to expire on the 31st August 2014. A new tender needs to be called for freight service provision with effect from 1st September 2014.

Comment:

The current service provider commenced the freight run in September 2012 and has provided a reliable and accommodating service, however there are a few things we probably need to specify in the new tender to ensure we continue to receive the level of service we require.

When the previous contract was sought an advert went out for provision of a weekly freight service and the specifics of the contract such as when they had to be in the settlement by, who was included in the pick-ups and other aspects were negotiated with the service provider.

I think we need to establish what the specifics are and include these in the tender document.

These need to include:

Particulars of the vehicle that will be used – adequate space and a separate chiller and freezer section;

Delivery into the settlement by 5pm;

All freight for the shire to be included in the tendered price regardless of where collected from;

Agreed number of pick up points for other users (list to be reviewed by council and community and a consensus reached on who to include) – currently:

Parts and General

Hoppy's Parts R Us

Bunnings

Corporate Express

Courier Australia (monthly Library book exchange)

Komatsu

Great Northern Rural

Toll Express

Toll Ipec

Transwest (Gtn 2nd hand Tyres)

Truck Centre

Truckline

Westrac

Groceries:

Geraldton Fruit & Veg

Luscombes

McDonalds

Mick Davey

Peters

Queens IGA

Woolworths

Pick-ups from other supplies to be at an additional fee as specified in the tender;

Pricing for a contingency plan delivery via Butchers Track in the event of an extreme weather event that might close the Carnarvon-Mullewa Road due to the Murchison River flowing.

President Halleen commented that there is no place for tyres to be collected.

CEO mentioned that the previous contract was changed significantly after it was awarded and that this one needs to be more specific.

President Halleen commented that if we want delivery by 5pm we need to be aware that there is a cut off time for collection requests.

Cr Squires mentioned that being in the transport business himself that freight companies do not want to be late and that it isn't necessarily the freight company's fault as often there are problems when they go to collect the freight and do the pick-ups..

Statutory Environment:

S3.57 Local Government Act 1995.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

In line with Shire of Murchison Purchasing Policy

Financial Implications:

A provision of \$90,000 for freight has been included in the 2014/2015 budget.

Consultation:

Nil

Recommendation:

That Council calls a tender for the provision of a weekly freight service to the Murchison Settlement for a period of two years commencing from the 1st September 2014.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Squires	Seconded: Councillor Williams	
That Council calls a tender for the provision of a weekly freight service to the Murchison Settlement for a period of two years commencing from the 1 st September 2014.		
Carried	For: 6	Against: 0

18. ADMINISTRATION

18.1 Re-alignment of the Carnarvon-Mullewa Road

File:	12.19
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th July 2014
Attachments:	

Matter for Consideration:

Dedication and closure of a portion of the Carnarvon-Mullewa Road.

Background:

There is a section of the Carnarvon-Mullewa Road that has been realigned and is no longer within the road reserve. The section of the road concerned is adjacent to the Mt Narryer Station Homestead and buildings. Records indicate that the realignment was put in following cyclone Steve in 2000. The old road ran through a swampy area and was closed for months at the time. A new alignment, away from the swampy area was decided upon and the road relocated. However the dedication of the road and closure of the previous section was not carried out per the relevant sections of the Land Administration Act.

Comment:

At the March meeting Council resolved to:

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Williams**

That Council:-

1. In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the new alignment of the Carnarvon-Mullewa road as shown on the map supplied by the Department of Lands.
2. In pursuance of section 58 of the Land Administration Act 1997, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.
3. In pursuance of section 3.50 (1a) of the Local Government Act 1995, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.
4. Advertise the road closure for a period of 35 days for public comment.

Carried**For: 6****Against: 0**

An advert was placed on the 12th May and people had until the 26th June to respond or make any submissions. No submissions were received.

Statutory Environment:

Road dedications are undertaken in accordance with Section 56 of the Land Administration Act 1997

Road closures re undertaken in accordance with section 58 of the Land Administration Act 1997.

The closure of any thoroughfare for greater than four weeks also requires approval under section 3.50 of the Local Government Act 1995.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Minor costs associated with advertising and administration.

Consultation:

Department of Lands

Recommendation:

That Council:-

1. In pursuance of section 56 of the Land Administration Act 1997, council write to the Minister for land asking for the dedication of the new alignment of the Carnarvon-Mullewa road as shown on the map supplied by the Department of Lands.
2. In pursuance of section 58 of the Land Administration Act 1997, council write to the Minister for Land asking for the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Williams**

That Council:

1. In pursuance of section 56 of the Land Administration Act 1997, council write to the Minister for land asking for the dedication of the new alignment of the Carnarvon-Mullewa road as shown on the map supplied by the Department of Lands.
2. In pursuance of section 58 of the Land Administration Act 1997, council write to the Minister for Land asking for the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.

Carried**For: 6****Against: 0****19. NOTICE OF MOTION****19.1 Replacement of Plaques Commemorating CBD Development**

File:	11.16
Author:	Councillor Simon Broad
Interest Declared:	No interest to disclose
Date:	18 th July 2014
Attachments:	

Matter for Consideration:

Proposal to replace two plaques commemorating the CBD Development.

Background:

At the completion of the CBD Development in 2010 several plaques were commissioned to commemorate the event. There was one on the Community Stores Depot, one on the Community Fuel Facility, one on the Motel Units, one on the Caravan Park, one to acknowledge the CBD Committee and one on the Roadhouse. Two of the signs include the name of the CEO at the time Ron Adams.

Comment:

In view of the fraudulent activities against the shire committed by Mr Adams it seems inappropriate for him to be included in the commemoration of these projects and it is proposed to replace the two plaques and exclude his name.

There will be no legal implications as we are still acknowledging the funding received for the project and the person who officially opened the development.

Cr Broad commented that in light of the recent Rolf Harris situation it had reminded him of an earlier discussion regarding the plaques. It may not be as serious as the Rolf Harris situation but the impact to this small community was significant and that altering the plaques is a good idea.

If the motion is successful could we also change the plaques to incorporate the CBD committee onto the one large plaque at the roadhouse as currently they are on a small separate one and they did so much of the work.

Cr Williams asked if the honour board should be changed as well. The CEO commented that it is not the same as this is a record of who was at the shire and not a recognition of what they did.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations

- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

Nil

Financial Implications:

The cost for the two replacement plaques will be around \$725 and well within the operating costs contained within the 2014/2015 budget.

Consultation:

Nil

Motion:

The shire of Murchison replaces two of the plaques commemorating the CBD Development to exclude the name of Mr Ron Adams.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Williams	
The shire of Murchison replaces two of the plaques commemorating the CBD Development to exclude the name of Mr Ron Adams.		
Carried	For: 5	Against: 1

20. CEO ACTIVITY REPORT

Date	Activity
CEO	
12 th June	Teleconference with Simon Wilkes of Urbis regarding Local Planning Strategy & Scheme
13 th June	Discussion with Garrett Bray of BG & E who has taken over the Ballinyoo Bridge Project from Nik West. Update on where we are at with the design.
17 th June	Komatsu attended the shire to discuss bulldozer repairs.
19 th June	Teleconference with Peter Coughlan of BG & E regarding Ballinyoo Bridge. Design has been amended following review by MRWA and problems with the Rocla M-Lock system on some bridges down south. Now amending design to pre-cast plank design as recommended by MRWA.
20 th June	Meeting with Mark Halleen and Brian Wundenberg to go over plans for Polocrosse carnival.
30 th June	Discussion with Debra Slater-Lee (NRM) regarding the incorrect inclusion of the Shire of Murchison in the recent funding application form.
30 th June	Discussion with Jane Bradley who confirmed the Shire of Murchison was not included in the final documents and should not have been included in the draft.
2 nd July	Meeting with works supervisor to work out construction programme and costings for 2014/15 budget.
4 th July	Teleconference meeting of the Murchison Community fund Committee to discuss two grant application we have received.
6 th July	BBQ with visiting vet programme from Murdoch University
11 th July	Meeting with Nigel Goode of Greenfields and the works supervisor to discuss the tender for the provision of plant and labour for the flood damage works
11 th July	Special council meeting

Recommendation:

That the CEO's Activity Report be accepted.

CEO advised the council on how successful the VET programme was and it was a shame that the surgeries did not go ahead for various reasons. There were lots of micro chipping and needles and that it was a very worthwhile event.

Cr Broad asked if there were any cats sterilized and if not how did they get micro chipped. It was explained that the cats were already sterilized.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Broad

That the CEO's Activity Report be accepted.

Carried

For: 6

Against: 0

21. URGENT BUSINESS**Council Decision:**

Moved: Councillor Broad

Seconded: Councillor Foulkes-Taylor

That the Shire of Murchison deals with three items of urgent business.

Carried

For: 6

Against: 0

21.1 Australasian Safari Request

File:	13.10
Author:	Jenny Goodbourn
Interest Declared:	None
Date:	18 th July 2014
Attachments:	Letter of Initial Application & Safari Site Plan

Matter for Consideration:

Consideration of the request by the Australasian Safari to overnight in Murchison settlement on Sunday the 21st September 2014.

Background:

The Australasian Safari is an international event that attracts competitors from all over the world to compete in an off-road trial event over a range of vehicles. This year's Safari will run from the 19th to 27th September 2014. The event commences on the 19th September in Perth, then they travel to Geraldton, across to Murchison, up to Gascoyne Junction, onto Onslow, up to Exmouth then back to Kalbarri for the finish on the 27th. They would like to overnight in Murchison Settlement on Sunday the 21st September. This will probably be the last year that the event is held in WA.

Comment:

The CEO has had a couple of meetings with Justin Hunt, the organiser and they have visited the settlement to assess suitability. They have also undertaken protracted negotiations with CSIRO regarding a licence to transmit due to the radio quiet zone. This has finally been sorted out and they have been given permission for the event (although on a somewhat limited basis).

They have now sent in a formal request to council for approval to use the Murchison Settlement for their overnight stop. The full letter and site plan is in the attachment.

I have spoken to them regarding sewerage points and they are arranging for a waste truck to come from Geraldton to empty their portable toilets on the Monday morning as they know we do not have facilities to do this. According to the site plan the main headquarters are proposed to be on the caravan park area. I do know that Justin Hunt has stayed at the caravan park and spoken with Debbie and Geoff regarding the event.

They are requesting that any fees be waived in view of the fact that they are bringing such a large crowd to the settlement and giving us an opportunity to showcase the Murchison to the world.

The CEO was lucky enough to be at Sandstone when the safari had a stop over there a few years ago and it was a fantastic event. It is extremely well organised bringing all their own catering, ablutions, mechanical and first aid and transforms the place they stop at – there are workshops for all of the competitors and spectators can become involved not only cheering the drivers as they get in but also wandering around afterwards seeing them working on the vehicles and getting them ready for the next day. With such a small community as both Sandstone and Murchison the interaction for the locals is a lot more than in some of the larger towns they visit.

Statutory Environment:

Nil.

Strategic Implications:

N/A

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications.
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Minor – supply of water and power and rubbish clean up after the event would be well within the operating expenses budgeted for the year.

Consultation:

Nil

Recommendation:

That the Shire of Murchison grants approval for the Australasian Safari to use Murchison Settlement as its overnight base on the 21st September 2014 and that no fees be imposed for this.

That the Shire of Murchison grants support for an occasional liquor licence for the event.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Squires

Seconded: Councillor Broad

That the Shire of Murchison grants approval for the Australian Safari to use the Murchison Settlement as its overnight base on the 21st September 2014 and that no fees be imposed for this.

That the Shire of Murchison grants support for an occasional liquor licence for the event.

Carried

For: 6

Against: 0

21.2 Request to Undertake Asbestos Removal Works at Boolardy

File:	14.11
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 th July 2014
Attachments:	Property Details & Asbestos Register

Matter for Consideration:

Request for shire support of application to undertake building works and remove asbestos from Wittenoom Cottage at Boolardy.

Background:

Boolardy Station and outbuildings are Heritage listed and included in the State Heritage Register.

Comment:

CSIRO have contacted the shire regarding their intention to undertake building works in Wittenoom Cottage and the Accommodation hut on Boolardy. The works will involve the removal of friable and non-friable asbestos materials:-

As discussed, CSIRO is proposing to undertake building works in Wittenoom Cottage and the Accommodation Hut (old workers quarters) at Boolardy Station. The works will involve the removal of friable and non-friable asbestos materials and re-cladding or reinstatement with modern, non-asbestos materials.

Attached is a site plan showing Building 2 and Building 3. Also attached is the asbestos register for these buildings showing the extent of asbestos.

All asbestos removal works will be undertaken in accordance with WHS Regulations 2011 including air monitoring and testing to ensure controlled areas are free from contamination on completion of removal.

The building works following asbestos removal will involve like-for-like replacement where the utility of the building is maintained in Wittenoom Cottage and conversion to office space for the Accommodation Hut. Reinstatement will retain the existing floor plan with the exception of an internal wall in Wittenoom Cottage and an internal wall in the Accommodation Hut that is planned to not be replaced.

As discussed, the Shire do not issue Development Permits for such works but CSIRO is seeking endorsement from the Shire of Murchison to undertake works as the buildings form part of the Boolardy Homestead Group and are a State Heritage Registered Place.

If you require any further information, please don't hesitate to contact me. I look forward to hearing from you.

Many thanks,

Jeff Arbon

Manager - Property (WA, SA, NT & Irymple) | CSIRO Business & Infrastructure Services

Cr Foulkes-Taylor asked that it be noted how quickly we have been able to respond to this request by CSIRO.

Statutory Environment:

Nil

Strategic Implications:

Nil.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That council issues a letter to CSIRO saying that it has no objection to the proposed works at Wittenoom Cottage and the Accommodation Hut at Boolardy Station.

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Williams**

That council issues a letter to CSIRO saying that it has no objection to the proposed works at Wittenoom Cottage and the Accommodation Hut at Boolardy Station.

Carried**For: 6****Against: 0****21.3 Request to Create a Policy/Procedure for future Tender Applications**

File:	4.53
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 th July 2014
Attachments:	

Matter for Consideration:

That the Shire of Murchison formulate a tender evaluation policy and procedure.

Comment:

Cr Foulkes-Taylor requested that council consider an urgent item to do with the tender process. There was a certain amount of confusion and frustration when dealing with the tenders earlier in the meeting and the criteria and assessment process didn't seem to be appropriate. There is some reference to tender selection criteria in the purchasing policy but this needs to be reviewed and/or developed further to give a workable solution.

Cr Foulkes-Taylor made comment that when we called tenders for the grids last year the points system seemed to work but going through the heavy maintenance tender today he feels it didn't. Also feels a bit let down by Greenfields not doing an assessment of all the tenders received for the Flood Damage tender.

CEO agreed with Cr Foulkes-Taylor and advised that she could have rated the tenderers but thought it was better for the councillors to go through this information.

Cr Squires commented that we do need to get a better report from Greenfields.

Cr Broad mentioned that the weighting the staff do should be sufficient. Everyone seemed surprised that Greenfields did not do a full assessment but the CEO advised that Greenfields could not do this as there were too many variables to compare all items of plant from all 22 tenderers so council needed to decide on a panel of suppliers before full comparisons could be made..

President Halleen thought that Greenfields could have done a spreadsheet and he is disappointed that they didn't do this.

Cr Foulkes-Taylor feels that Greenfields need to give us some more opinion on the tenders received.

Cr Squires would like to have seen Greenfields give an opinion and a rating.

Cr Foulkes-Taylor asked the President what his opinion on this matter was and President Halleen replied that he is disappointed with Greenfields and thinks that we do need to have a policy and procedure in place for future tenders.

The CEO commented that the template that was used is a standard WALGA template.

Statutory Environment:

Nil

Strategic Implications:

Nil.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the Shire of Murchison review and develop a workable tender evaluation policy and procedure.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Foulkes-Taylor	Seconded: Councillor Squires	
That the Shire of Murchison review and develop a workable tender evaluation policy and procedure.		
Carried	For: 6	Against: 0

*Brian Wundenberg, Works Supervisor, left the meeting at 3.31pm
Brian Wundenberg, works Supervisor, returned to the meeting at 3.33pm*

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

See item 17.4

23. MEETING CLOSURE

There being no further business the Shire President declared the meeting closed at 3.45pm

<p>These Minutes were confirmed at the council meeting held on</p> <p>Signed.....Presiding Officer</p>
