



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On **Friday 19<sup>th</sup> September 2014**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**Apology:**

Cr Miles Williams

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>That the following Local Law-Standing Orders 2001 be stood down:</b>		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**5. NEXT MEETING**

The next meeting is scheduled for Friday 17<sup>th</sup> October 2014.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

It is proposed that the council move behind closed doors to discuss item 17.1 - Tender RFT.GTS MU 07.2014 – Flood Damage Works

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 21<sup>st</sup> August 2014**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 21<sup>st</sup> August 2014 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**11. ACTION LIST**

No	Item	Action	Status
1.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wished to set up an accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered but as yet no action. Had been envisaged this would be a community group to provide suggestions/ideas to Council but the CEO will call an inaugural meeting and help with initial set up to get it going.	Inaugural meeting scheduled for 24 <sup>th</sup> September.
2.	Community Project Officer	Community or Council to investigate the options for moving towards having a Community project Officer. Working group needed to nut out the definitions of the position in order to progress it.	Inaugural meeting scheduled for 24 <sup>th</sup> September.
3.	Roadhouse Operators	Current roadhouse operators have given notice. Advert has been placed to try and attract new operators and a new information package prepared.	Applications close 29 <sup>th</sup> September 2014
4.	New Staff House	Verandah and concrete. Shoreline Outdoor world to do verandah Quotes for concrete to be called. Septic and leach drains to be completed	Shoreline World visited site 10 <sup>th</sup> September Plumber due on site 10 <sup>th</sup> September
5.	ULP Tank at Roadhouse	Petro Industrial site inspection on 26 <sup>th</sup> August. Quotes received. Insurance claim lodged	See item today

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**12. DISCLOSURE OF INTERESTS**

**13. REPORTS OF OFFICERS**

**13.1 Monthly Plant Report – Works Supervisor**

August 2014			Hours					YTD	
				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '14	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	11288	11437	11592	155	304	774.30	6895.63
Cat Grader 12M P.03	2008	MU 51	7398	7523	7670	147	272	11084.27	5627.44
Volvo Loader P.27	2006	MU 65	6386	6496	6574	78	188	4139.53	1906.49
Komatsu Dozer P.11	1997		8208		not used		8208	2043.00	0.00
Bomag Padfoot P.68	2013	1EIG124	345	400	416	16	71	342.20	1829.12
JD Grader P.01	2011	MU 121	4650	4804	4948	144	298	2707.11	8597.71
Bomag Roller P.43	2012	1DVH736	1757	1830	1945	115	188	773.80	2168.83
Cat 938G Loader P.41	2004	MU 193	4389	4405	4468	63	79	820.07	1557.54
Kenworth P/Mover P.61	2004	MU 000	31510	31668	33441	1773	1931	1656.94	5778.54
Iveco P/Mover P.09	2003	1AGW988	283980	284310	285563	1253	1583	2412.83	2369.28
Nissan UD P.07	2009	000 MU	167522	168284	169125	841	1603	888.55	1604.99
Iveco Tipper Conv P.10	2004	MU 00	168987	169838	170722	884	1735	1023.55	5427.51
Generator 1-110kva	2011		13642	13704	13752	48	110	27370.87	20031.53
Generator 2-110kva	2011		9340	9999	10713	714	1373		
Maintenance Gen P.33			3460	3819	4318	499	858	29.98	2385.74
Construction Gen P.32			17605	18204	18878	674	1273	187.49	2683.59
Kubota 6kva Gen P.66	2012		4567	0	repairs	0	0	126.00	1612.55
Mitsubishi Canter P.06	2010	01 MU	111110	114604	117526	2922	6416	6111.67	1162.21
Isuzu Construction P.64	2013	MU 140	30477	33874	36166	2292	5689	480.10	1936.86
Toyota Prado P.55	2012	MU 0	22827	23597	24940	1343	2113	0.00	131.77
RAV4 P.63	2013	MU 1011	19904	20637	20745	108	841	268.28	98.30
Great Wall P.57	2012	MU 167	26939	28490	32308	3818	5369	0.00	767.47
Isuzu Dmax P.28	2009	MU 300	174896	177300	178,553	1253	3657	39.10	615.39
Toyota Hilux P.40	2011	MU 1018	134119	136393	139,279	2886	5160	375.24	1032.36
Isuzu T/Top P.54	2005	MU 1002	140946	143000	145,119	2119	4173	502.58	877.26
Mercedes PTV P.60	2004	MU 1009	98834	98992	99265	273	431	0.00	50.22
Side Tipper P.18	2001	MU2010	45770	47822	49286	1464	3516	588.30	n/a
Side Tipper P.17	2001	MU 662	79971	81810	82772	962	2801	250.50	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	14745	16754	17781	1027	2625	149.87	n/a
Tri-Axle L/L Float P.13	2008	MU 663	13502	15082	35251	20169	21749	346.50	n/a
45ft Flat Top P.59	1978	1THH060	0	0	0	0	0	405.00	n/a
No. 2 Float P.14	2001	MU 2004	46143	48018	49586	1568	3443	367.50	n/a
30000L W/Tanker P.24	2005	MU 2024	37646	38497	39381	884	1735	521.50	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	0.00	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	252.00	n/a
Dolly 1-Red P.05	2001	MU 2003	30526	32491	clock	broken	1965	124.50	n/a
Dolly 2-Black P.08	2000	MU 2009	18377	20305	21301	996	2924	124.50	n/a
New/H Ford Tractor	2006	MU 380	1719	1737	17446	15709	15727	69.22	0.00
Forklift			12037	12062	12076	14	39	0.00	108.67
Caravans							n/a	3638.92	n/a
JD Ride on Mower			460.3	463.3	476.2	12.9	15.9	small plant	small plant
Generator Perkins P.34		H/Maint	0		swap		no clock	1406.95	0.00

<b>Generator 9KVA P.65</b>	2013	Mechanic	1423		swap		1423	0.00	573.71
<b>Heavy Maint Trailer P.62</b>		MU 446			n/a		n/a	181.00	n/a

### **13.2 Works Report – Works Supervisor**

#### **Construction Crew**

Crew are progressing well on the section of road works between Byro and Curbur on the Carnarvon-Mullewa Road. All gravel has been carted, mixed, spread, and partly rolled with the rubber tyre roller. (Pad foot roller has been broken down for two weeks - fuel pump and injectors) Will finish off with pad foot this week.

Most of the gravel has been carted in for the drain wings with just the shaping up and rolling of wing shoulders to go.

As mentioned in previous report the contour banks on the west side of the section crew are working on - about 1.5km north of the Woodleigh-Byro road will require reconstruction when dozer is back on deck. [See map 1](#)

In this year's road report/works program for 2014/2015 there were various sections of road that required reforming where the road was flat with no shape and water lay. The program was to do about 20km per year. One of these sections is on the Carnarvon-Mullewa road from the Woodleigh-Byro intersection south to Tin Hut mill - about 4.5km. [See map 2](#)

Material that was cut off over years of maintenance grading has been pulled back in from both sides of the road, mixed, wet rolled and the corner re-sheeted. All drains have been re-dressed and two new floodway's put into place. This section is now completed.

While in this area crew will work on the calcrete section south from Tin Hut creek crossing. This is a 2.5km section of works requiring the calcrete in the centre of the road to be ripped -- 6m wide and to depth of 150mm, pulled in fine from both sides of the road, re-mixed with the material from the centre, wet and laid back out with extra rolling.

With the completion of these works on the Carnarvon-Mullewa road crew will then start work on the Woodleigh-Byro road - straightening up of 3 bad corners and gravel sheeting rough/stony sections.

- No. 1 corner - 6.6km west of the intersection.
- 150m gravel sheeting over rough/stony section approx 7km west of intersection.
- No. 2 corner - 21.4km west of intersection.
- No. 3 corner - 49.2km west of intersection.

Depending on time (may have to move onto the sealing works) crew will then move on to the next works programme which is a section between Curbur and Mt Narryer – 800m of re-forming and sheeting where water lays.

#### **Maintenance Crew**

Since my last report Glen and Neil have finished maintenance grading all roads in the Northern section of the shire (4 of these roads were not graded by our crew as these roads will be done under flood damage repairs) Glen & Neil are now working on the Carnarvon-Mullewa Road and have completed a full grade from the northern boundary to Curbur. From Curbur they will do a full grade to the settlement, then from Murchison River south of the settlement to the south boundary.

With the completion of grading on the Carnarvon-Mullewa road (for Landor races) crew will then move back to their camp at Tin Hut Mill and the grading program – Woodleigh/Byro – Muggon/Mt Narryer – Butchers Track.

#### **CSIRO Beringarra Pindar - Additional Maintenance**

THEM contractor will commence finishing off the additional maintenance grading on the Beringarra-Pindar Road on the 15/9/2014 starting about 45km north of Pindar to approximately 17km south of Murgoo.

This will complete the additional grading program for this year under CSIRO additional maintenance grading and the next 2 grades will come under the Shire Maintenance program.

#### **Flood Damage**

The contractors repairing the flood damaged roads in the northern section of the shire are moving along at a good pace on the Erong road with only 200m of works left to completed and at last report from Ross (Jox) Collins (site supervisor of works) on the 11<sup>th</sup> September the Yunda road will have all gravel carted wet, spread and rolled by the end of 18<sup>th</sup> September. This will leave only the heavy/light maintenance grading to finish off. Ross has reported that by Friday 12<sup>th</sup> September works will start on the Beringarra/Mt Gould road.

**Staff Leave**

- Barry - 2 days off – 22/23 August 2014
- Dale - 3 days off - 4/5/8 September 2014
- Brian - 1 day 29 August + 3hrs 1 September 2014 RDO's

**General - Works Supervisor**

11/08/2014 Meeting with the CEO and Lachlan Miller at the Ballinyoo Bridge for safety audit then up to Beringarra for start of flood damage road repairs commencing next day.

12-15/08/2014 up at Beringarra - Flood damage

20/08/2014 Geraldton changeover of hire vehicle back to Hilux which had been in for repairs (insurance claim) also looked in on how repairs were going on the Dozer.

22/08/2014 10hrs on construction grader - Barry day off

23/08/2014 8hrs on construction grader then out to Beringarra to check on the flood damage repairs.

25/08/2014 Down at Yuin - spoke to drilling contractor ( Rossco Foulkes-Taylor ) about putting down bores for water supply for flood damage road work repairs in the south of the shire.

05/09/2014 Dragging tyres on the Carnarvon–Mullewa road to Curbur Lake

08/09/2014 Up at Beringarra - inspection on how flood damage repairs going.

09/09/2014 LEMC Meeting

**ROADS GRADED**

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km			
Erong	63.12km			
Beringarra/Byro	90.89km	63km		Under Flood Damage
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M <sup>c</sup> Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km	30km		
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km	2km		
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	88km		Full grade from north boundary to Curber. Tyre drag – settlement to Curbur Lake.
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded				

Total graded this month 165km

**Recommendation:**

That the Work’s Supervisor’s report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

**14.2 Councillors**

**15. REPORTS OF COMMITTEES & WORKING GROUPS**

**16. FINANCE**

**16.1 Financial Activity Statements to 31<sup>st</sup> AUGUST 2014**

File:	2.2
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	11 <sup>th</sup> September 2014
Attachments:	Financial Activity Statements for 2 months to 31st August 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

**Matter for Consideration:**

Council to consider adopting the Monthly Financial Statements for August 2014.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 31 August 2014 is a surplus of \$(170,558)

Add Operating Revenues down	(784,717)
Add Operating Expenditure down	808,114
Less Funding Balance Adjustment	1,038
Less Capital Revenue down	0
Add Capital Expenditure down	(107,057)
Less Rate Revenue down	675
Opening Funding Surplus (Deficit)	<u>(88,611)</u>
	<u>(170,558)</u>



In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, two Term Deposits matured in August and were renewed until 27/11/2014:

Beringarra- Cue Road Reserve TD	\$3,500,000.00	@ 3.56%	Maturity 27/09/2014
Crossland MCF Term Deposit	\$ 300,000.00	@ 3.53%	Maturity 27/11/2014
Ballinyoo Bridge	\$3,500,000.00	@ 3.53%	Maturity 27/11/2014

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

UHY Haines Norton

**Recommendation:**

That Council adopt the financial statements for the period ending 31st August 2014 as attached.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.2 Accounts Paid during AUGUST 2014**

File:	
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	11 <sup>th</sup> September 2014
Attachments:	EFT & Cheque Details for August 2014

**Matter for Consideration:**

Authorisation of accounts paid during the month of August 2014.

**Background:**

Accounts paid are required to be submitted each month.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996  
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**Comment:**

Payments made during the month of August as per attached schedule

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal and Trust Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Haines Norton

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$2,256,147.91 which includes \$1,401,408.72 of intra account transfers, be passed for payment/endorsed by Council.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17. DEVELOPMENT**

**17.1 Tender RFT.GTS MU 07.2014 – Flood Damage Works**

File:	12.25
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	
Date:	15 <sup>th</sup> September 2014
Attachments:	Tender Report - Greenfields

**Matter for Consideration:**

Tenders have been called for the supply of hired road construction plant with operators for the reinstatement of flood damaged roads at various locations throughout the shire of Murchison. The results of the tender are now presented to council for their decision.

**Background:**

In July 2014 the shire successfully submitted a claim for flood damage funding to deal with the flood damage that had occurred on the Beringarra-Pindar Road, McNabb–Twin Peak Road and Carnarvon-Mullewa Road following a severe weather event in April 2014. The shire engaged Greenfield Technical Services to call a tender. The tender was advertised and closed on the 2<sup>nd</sup> September 2014.

**Comment:**

At the close of tenders there were 20 received. A full report from Greenfield is in the attachment. They have carried out a tender evaluation based on one supplier providing all items of plant and also rated all individual items of plant should the shire prefer to award the tender to a panel of suppliers. If we do award the tender on a panel basis we need to ensure there are an adequate number of suppliers included. At the last flood damage tender we appointed a panel of five suppliers but subsequently one was not interested in supplying only a couple of plant items and pulled out. We then had to change some of our plans as no one else on the panel had a grid roller.

**Statutory Environment:**

Local Government Act 1995 s.3.57 and the Local Government (Functions and General) Regulations 1996 – Part 4- tenders for providing goods and services. Shire of Murchison purchasing policy.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Policy Implications:**

Nil

**Financial Implications:**

The scheduled works have been included in the transport section of the adopted budget and funding is being provided under WANDRRA.

**Consultation:**

Brian Wundenberg – Works Supervisor  
Michael Keane – Greenfield Technical Services

**Recommendation:**

That the tender be awarded to BIMS Earthmoving; or

That the tender is awarded to a panel of suppliers consisting of:-

Australian Mining & Civil  
BIMS Earthmoving

Civil Maintenance & Construction  
 CM Gould & Sons  
 Grading Services Australia Pty Ltd  
 Gungulla Mackay Pty Ltd  
 Kimberley Site Services  
 Lenane holdings  
 LRA Civil Pty Ltd  
 Moorarie Station  
 Multibiz  
 Phelps Transport  
 Quadrio Earthmoving  
 Reepar Asset Protection  
 RHT Nominees  
 Squires Resources  
 Them Earthmoving  
 Thurkles Dozing  
 Tremor Earthmoving  
 Yarlarrowheelor

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.2 Tender 10.2014 Lawn Bowls**

File:	11.2
Author:	Jenny Goodbourn
Interest Declared:	None
Date:	15 <sup>th</sup> September 2014
Attachments:	Nil

**Matter for Consideration:**

Council to consider tenders received for the provision of two synthetic lawn bowls rinks.

**Background:**

Tenders were called and advertised in the West Australian on the 13<sup>th</sup> August. Tenders closed on the 10<sup>th</sup> September.

**Comment:**

Three tenders were received:-

Supplier	Price	Additional
Evergreen – Ultra Plus	\$113,550	
Evergreen – Dry Max	\$110,620	
Artificial Lawn Supplies – Dales Pro	\$139,350	
Artificial lawn Supplies – Supergrasse	\$131,850	
Green Planet Sport- Dry Max	\$93,500	\$3,850 – Drainage, \$1,650 Soak Pit
Green Planet Sport – Monarch Pro	\$96,250	\$3,850 – Drainage, \$1,650 Soak Pit

All three companies are WA based. Evergreen and Green Planet Sport are quoting on the same products. Monarch Pro is another name for Ultra Plus.

Evergreen has completed bowling rinks at:- Geraldton, Mullewa, Leonora, Koorda, Jurien Bay and many other shires.

Green Planet Sport has recently completed bowling rinks for:- Shire of York, Gosnells and South Perth Bowling Club as well as many others.

Evergreen have been to the settlement and inspected the site. Both Evergreen and Green Planet Sport have very similar installation methods. The tender from Evergreen includes drainage whilst this is included as an optional extra with the Green Planet Sport tender.

**Statutory Environment:**

Nil.

**Strategic Implications:**

N/A

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications.
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

Nil

**Financial Implications:**

There is a budget allocation of \$120,000 in this year’s budget.

**Consultation:**

Nil

**Recommendation:**

That council award the tender for the supply and installation of a synthetic bowling green to XXXX

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.3 Tender 11.2014 Laundry & Accommodation**

File:	13.11
Author:	Jenny Goodbourn
Interest Declared:	None
Date:	15 <sup>th</sup> September 2014
Attachments:	Laundry & Accommodation Plans

**Matter for Consideration:**

Council to consider tenders received for the provision of a laundry and accommodation units.

**Background:**

Tenders were called and advertised in the West Australian on the 13th August. Tenders closed on the 10<sup>th</sup> September.

**Comment:**

Six tenders were received:-

Supplier	Laundry	Accommodation Units	TOTAL COST	Additional
Simple Life Projects	\$86,500.00	\$161,000.00	\$247,500.00	
Fleetwood	\$56,739.08	\$86,592.07	\$143,331.15	
EI Group	\$39,050.00	\$98,120.00	\$137,170.00	Standard flat roof
Pindan Modular	\$79,602.80	\$138,786.78	\$218,389.58	
WBS Modular	\$82,600.00	\$139,850.00	\$222,450.00	
Nordic Homes	\$67,120.00	\$137,420.00	\$204,540.00	

The EI Group tender is a flat roof design that does not match the existing buildings. Simple Life Projects have only included a floor plan but do state that the buildings will have vertical cladding and curved roof extension similar to the existing buildings.

The Fleetwood tender does not include flooring for the verandahs but I have asked them to provide a costing as the rest of their pricing appears very competitive.

All tenders include fit-out of the laundry and accommodation units.

The shire is to prepare the site and organise plumbing and power supply as required.

**Statutory Environment:**

Nil.

**Strategic Implications:**

N/A

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
This was identified in the shires strategic planning as a priority area for development. Additional facilities and accommodation at the caravan park will provide greater economic opportunity and helps to develop tourism in the shire.
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

Nil

**Financial Implications:**

There is a budget allocation of \$385,851 for this project.

**Consultation:**

Nil

**Recommendation:**

That council award the tender for the supply and installation of a laundry and accommodation units to XXXX

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.4 ULP Tank at Roadhouse**

File:	13.11
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	15 <sup>th</sup> September 2014
Attachments:	Quotes Petro & FuelFix

**Matter for Consideration:**

Replacement of the underground ULP tank at the roadhouse.

**Background:**

A delivery of ULP was made on the 23<sup>rd</sup> July and when the tank was dipped on the following Friday it was discovered that there was a leak as most of it had gone. Further dips proved that the ULP tank was leaking as the fuel continued to reduce. We have had to stop using the tank and currently only have an emergency supply available at the depot for people that would be stranded here.

At the August meeting council resolved:

*That council amend the budget to defer the purchase of the handy hitch (\$50,000) and use \$35,000 of these funds toward the purchase and installation of a new ULP and diesel tank at the roadhouse.*

This gave us a budget of \$75,000 to cover the two tanks.

**Comments:**

Following the last meeting the CEO and works supervisor met on site with representatives from Petro Industrial. Various options were discussed. Two quotes were prepared – one utilising our existing bowser which meant that the tanks would have to be installed in the garden bed to the west of the existing bowser and one with the tanks located near to the existing diesel tank. To install them further away would need the fitting of pumps to the tanks to push the fuel to the bowser as the new tanks are top fill/dispensing and the existing bowser would only be able to draw the fuel about 10-15 metres.

The quote for using the existing bowser was \$117,731.00 and to have a new bowser and tanks further away was \$ 159,337.00.

A quote from FuelFix was received which is \$133,707.00 but this does not include removal of the underground tanks (\$14,585.00) or the Dangerous Goods documentation which is required (\$8,850.00).

The quotes were circulated to councillors for their consideration.

Regarding funding for the works. Following the budget amendment at the August meeting we have \$75,000 budgeted. We may well be able to lodge an insurance claim – this can only be determined when we get the old tank out and see what has caused the problem. I have notified LGIS of the possibility of a claim.

Other options could include a request to vary the R4R grant – we currently have \$385,851 in the budget for the new laundry and motel units. We may be able to use \$80,000 towards the fuel if they will agree to the variation.

Also I have received the \$42,404.46 insurance payment lodged in respect of the forensic audit council paid for in 2011. This provides an additional \$42,404 of unbudgeted income which could be used toward this.

Having no ULP available at the settlement is a major problem. It is having a big impact on the Pia Wajarri community who travel to the roadhouse for fuel and supplies and due to the remoteness and isolation of the settlement is also causing problems for travellers in the region.

Due to these problems President Halleen declared the situation an emergency under section 6.8 of the Local Government Act and authorised works to go ahead. This decision needs to be endorsed by council as the expenditure was not included in the annual budget.

**Statutory Environment:****Local Government Act 1995 s6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency

**Local Government (Function and General) Regulations 1996**

11.2 Tenders do not have to be publicly invited according to the requirements of this Division if —

- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act

**Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are major significant economic implications associated with this decision as the provision of ULP at the settlement is a fundamental necessity for all road users.
- **Social**  
There are major significant social considerations associated with this decision, especially as part of the services provided to local residents and the Pia Wajarri Community.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

There is a current budget allocation of \$75,000. Other funding will be required but this will be decided once the tanks are removed and the cause of the problem is discovered as it may possibly be covered by insurance.

**Consultation:**

Petro Industrial  
FuelFix

**Recommendation:**

That council endorses the decision of the shire president to call this situation an emergency and authorises the expenditure to install a new retail fuel set-up as per the quote supplied by Petro Industrial.

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.5 Power Supply Issues**

File:	13.11
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	15 <sup>th</sup> September 2014
Attachments:	JMG

**Matter for Consideration:**

Power supply issues discovered at the settlement when recent repairs were carried out.

**Background:**

The settlement has been experiencing some problems with the diesel generators and at the August meeting council resolved:

- That council ratifies the decision made via teleconference to carry out the repairs and upgrade to the gen sets.



- That council amend the budget to defer the purchase of the handy hitch (\$50,000) and use \$15,000 of these funds toward the repairs and upgrade to the settlement gen sets

### Comments:

Following the August meeting JMG were on site and carried out repairs to the settlement gen sets. Full details of all work undertaken is in the attached letter.

Whilst JMG were here they fitted up the old gen set as a back-up for the roadhouse. This was because the works they had to carry out necessitated taking the no 1 & 2 gen sets down for several hours over two days. They are proposing that they move this back to the generator shed and install it as a backup to power the road house, water pump and the office in case of emergencies.

They have found quite a few problems with the power supply and load distributions which are contributing to the problems with the generators and have proposed additional works to rectify these problems. We also had an issue with one of the green power domes outside the office – a tourist drove off straight over it. When JMG took the dome off the inside was broken and the wires were only a fraction apart. Had they have touched the whole system would have been knocked out.

Some of the damage – to the Easy Gen Control Module and the failed fuel pump - has been caused by electrical fusion and should be recoverable under our insurance. We are currently preparing a claim for submission to LGIS.

The total estimate for the proposed works is \$47,039 plus GST. Whilst these specific works had not been budgeted for we do have an allocation of \$100,000 for building maintenance in this year's budget and some of the proposed works do appear quite serious. The following email was received from JMG with the list of works so council may wish to determine which works it wishes to proceed with at this point. The recommendation includes some 'critical' spares be kept on site- these total \$7,449 + GST.

*Hi Brian / Jenny,*

*I have prepared the attached estimation of costs for the additional works that we identified as being required whilst on site some three weeks previous.*

*The attached document has a pricing schedule which gives estimates of the labour and material costs for the different items identified that you can delete if deemed as not required at this point in time.*

*In the best interests of power plant and the Settlement, we would as a minimum:*

- *Carry out the reconnection of the gen set 3 to the site main and carry out modifications as required to run gen 3 to power the road house, pumps and shire offices*
- *Modify the governor's on each gen set.*
- *Remove and replace damaged power dome.*
- *Change configuration of mains in power dome 2 to allow for parallel configuration.*
- *Replace fuel pump motor 2*
- *Supply and install new batteries and chargers to the gen set control panel*
- *Purchase additional spare main switches*
- *Install phase fail / power loss monitors to critical equipment.*
- *Change load distribution in the Road House.*
- *Check all domes and modify load distribution as required.*

*Additionally, the condition of the cabling within the CEO residence is such that the insulation around the conductors is degraded to a point that it is offering minimal resistance.*

*If you accept our quotation, it is our intention to be on site Monday 22<sup>nd</sup> September for a period of 5 days.*

*Look forward to hearing from you.*

**Kind Regards**  
**Michael Gribble**

### Statutory Environment:

Nil

**Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known major significant social considerations associated with this decision,

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Works could be carried out within the \$100,000 building maintenance allocation.

**Consultation:**

JMG

**Recommendation:**

That council authorises the additional electrical works as listed and engages JMG to carry out the repairs/upgrades.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18. ADMINISTRATION**

**18.1 Boundary Alteration**

File:	10.3
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	10 <sup>th</sup> September 2014
Attachments:	Upper Gascoyne Letter

**Matter for Consideration:**

Letter to request correction/alteration to boundary.

**Background:**

We have received the attached letter from the Shire of Upper Gascoyne regarding a minor boundary change to allow for all of Carey Downs Station to be within the Shire of Upper Gascoyne.

**Comments:**

According to the Landgate shire map the boundary shows all of Carey Downs and Callytharra Springs stations in the Shire of Upper Gascoyne but on the valuation roll received from the Valuer General there is 16,894 hectares of Carey Downs listed in the Shire of Murchison with a value of \$7,004. This results in a minimum rate charge being generated by the Shire each year as well as a larger rate charge from the Shire of Upper Gascoyne.

It would appear there is an error somewhere that needs to be corrected so the pastoral lease boundary aligns with the shire boundary.

The Shire of Upper Gascoyne is intending to make a submission for the alteration and is requesting the support of the Shire of Murchison in this application.

**Statutory Environment:**

Nil

**Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of \$261 minimum rate charge – negligible in the overall budget of the shire.

**Consultation:**

Shire of Upper Gascoyne

**Recommendation:**

That council write to the Shire of Upper Gascoyne in support of the minor boundary alteration so that the pastoral lease boundaries align with the Shire boundary – resulting in all of Callytharra Springs Station and Carey Downs Station being within the Shire of Upper Gascoyne.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.2 Renewal of Lease**

File:	3.2
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	10 <sup>th</sup> September 2014
Attachments:	Renewal of Lease Letter

**Matter for Consideration:**

Letter to request renewal of lease received from the Department of Lands.

**Background:**

We have received the attached letter from the Department of Land regarding the renewal of lease- Victoria Location 12268. The current lease is due to expire on the 31 December 2014. The Department of Land is requesting any comments or objections to offering the current lessee a new lease for the purpose of "Grazing" for a term of five years.

**Comments:**

The lease is currently in the name of Dain Pty Ltd and appears to be in the vicinity of Yallalong Station.

I cannot see that there would be any objection to the renewal of the current lease for a further five years.

**Statutory Environment:**

Nil

**Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Shire of Upper Gascoyne

**Recommendation:**

That council write to the Department of Land and confirms that there are no comments or objections to the renewal of the lease – Victoria Location 12268 – Shire of Murchison for a further five years.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.3                      Liquor Restrictions**

File:	4.42
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	15 <sup>th</sup> September 2014
Attachments:	Proposed liquor restrictions

**Matter for Consideration:**

Letter received from the Department of Racing Gaming and Liquor.

**Background:**

We have received the attached letter from the Department of Racing Gaming and Liquor. This matter was brought up in August last year following a report received from the Department regarding proposed liquor restrictions in the shires of Meekatharra, Cue, Mount Magnet, Sandstone and Yalgoo.

At the time Council resolved:

1. *That the Shire of Murchison write a letter to Peter Minchin, Director of Administrative Law, Department of Racing Gaming and Liquor to advise that they are not in support of the proposed alcohol restrictions.*

2. *That the Shire of Murchison works in conjunction with the neighbouring shires to support any submissions that they may prepare following further investigation and reports currently being carried out by those shires.*

A letter was sent to the Department of Racing Gaming and Liquor on the 28<sup>th</sup> August.

**Comments:**

Following receipt of the letter of the 26<sup>th</sup> August the subsequent email was received from MR Roy McClymont, CEO of Meekatharra.

*Good morning CEOs (Cue, Mt Magnet, Yalgoo and Sandstone)*

*Most of you will now have received a copy of the letter from the Department of Racing Gaming and Liquor (RGL) to Murfett Legal (the lawyers acting for all the affected licensees).*

*For the new CEO's to our region; this has been an incredibly frustrating and contemptible process. All of the five targeted shires strongly opposed any increased liquor restrictions in their towns and wrote letters clearly explaining their opposition and the reasons behind it. All five shires also supported Meekatharra in engaging a professor of statistics from Murdoch University to write a report in response to the initial Police Report to the Director of Liquor Licensing.*

*However despite strong opposition by the affected communities, Mr Minchin, a state public servant has decided to propose increased liquor restrictions on all five communities.*

*It appears that we have not even been extended the opportunity to comment on these new proposals.*

*My Council will however consider this latest proposal at its September meeting and will no doubt wish to provide further comment to Mr Minchin.*

*The licensees group will make their "show cause" comments through the lawyer that they have jointly engaged.*

*My President and I believe there would be merit in a group of CEO's and Shire Presidents meeting with the Director of Liquor Licencing, Mr Minchin and Minister Waldron.*

*Given the imposed timeframe, this may not be possible until after the final decision is made, however we believe it would still be worthwhile.*

*We propose that the meeting would be requested direct through WALGA staff.*

*Please advise whether you and your President agree that we should endeavour to arrange a meeting and whether you and/or your President would be interested in attending the meeting.*

*Does anyone have any other suggestions as to how we should deal with this latest development?*

*Kind regards*

*Roy*

**Roy McClymont**  
**Chief Executive Officer**  
*Shire of Meekatharra*

Whilst the Shire of Murchison is not directly impacted by this decision it does have implications on businesses and residents in the surrounding shires and I think we should give full support to any decision made by those directly affected.

**Statutory Environment:**

Nil

**Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

That the Shire of Murchison gives support to the proposed meeting with the Director of Liquor Licencing and Minister Waldron.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**19. NOTICE OF MOTION**

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
<b>CEO</b>	
19 <sup>th</sup> August	Teleconference with Yalgoo, Cue and Jonelle Tyson SEMC regarding a joint AWARE application for emergency recovery officer
22 <sup>nd</sup> August	Meeting with Roadhouse operators to discuss matters
23 <sup>rd</sup> August	Official opening of the Botanic Walk
26 <sup>th</sup> August	Meeting on site with Petro Industrial and Works Supervisor – discussion on options for new ULP tank.
27 <sup>th</sup> August	CEO in Geraldton – Doctors appointment and dentist.
29 <sup>th</sup> August	Trevor & Leanne Hipper attended Tidy Towns Awards. Anti-Litter poster initiative won the ‘Young Legends’ award.
3 <sup>rd</sup> -4 <sup>th</sup> September	RSM Bird Cameron on site for annual audit
8 <sup>th</sup> September	Teleconference – Mid West Gascoyne Local Government Emergency Management Network Meeting
9 <sup>th</sup> September	11.30 meeting with Jonelle Tyson – SEMC regarding LEMA and shire responsibilities.
9 <sup>th</sup> September	LEMC meeting 1pm-3pm at Murchison settlement
9 <sup>th</sup> September	Meeting with Gavin Egan of Wajarri Holdings

**Recommendation:**

That the CEO's Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**21. URGENT BUSINESS**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**23. MEETING CLOSURE**