



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Friday 21st November 2014**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Response to questions from Mr Greydon Mead of Bullardoo Station taken on notice at the October meeting:-



Shire of Murchison

“The Shire with no Town”

Carnarvon-Mullewa Road, Murchison, W.A.
Postal Address: PO Box 61, MULLEWA WA 6630
Tel (08) 9963 7999 Fax (08) 9963 7966
Website: www.murchison.wa.gov.au

18 November 2014

Mr Greydon Mead
Bullardoo Station
Mullewa WA 6630

Dear Greydon

Questions – Public Question Time – October Ordinary Council Meeting

Thank you for taking the time to come the meeting in October and ask some questions of council. A couple of the questions were answered on the day but some were taken on notice and the shire president advised that I would get back to you with further information. Apologies that I have not got back to you sooner but I had a knee operation and thought I would be away for a couple of days but it turned out to be a couple of weeks.

Regarding the valuation on your property and the rates charged. As advised at the meeting the shire is provided with a valuation from the Valuer General for each property. The current valuation on the property is \$x(personal information disclosed to Mr Mead only) and this is what the shire uses to calculate the annual rates which are current 2.67c in the \$. If you feel this valuation is too high then you can object to the valuation. I am enclosing a leaflet on this process which has to be made to the Valuer General. Alternatively you could appeal to the shire to waive or reduce the rates due to financial hardship. Any requests of this type would be considered by council on a case by case basis.

Boundary signs – I will arrange for signs to be ordered when we are next placing an order and we will ensure these are erected once they are received.

Dust Suppression – There are several properties that suffer from dust problems as they are close to roads. This year the shire is sealing three one kilometre sections of the Beringarra-Pindar road – one section by Tallering Homestead, one by Yuin Homestead and One by Pia Wadjarri Community. The dust suppression works have to be factored into the capital works programme

and the programme for 2014-2015 does not include any further sections. This is something council will need to consider when developing future capital road works programmes. Over the past several years the bitumen seal has slowly extended south from the settlement and by the end of this year we will have seal as far south as the Ballinyoo Bridge. In future years it is hoped that the seal will be extended until we one day have a sealed road all the way to Mullewa but again this is subject to funding and development of the road works programme.

Tender 4.2014 – Contract Road Maintenance – Beringarra- Pindar Road.

Council decided this tender at the July meeting. At the close of tenders five submissions had been received. Council discussed the merits of each tender at the meeting. The major factor in deciding the tender was price. Hourly rates for a grader ranged from \$145.00 an hour to \$215.00 an hour. Other factors discussed were tender compliance, workplace safety policy and procedures and past experience, capacity and flexibility.

There was discussion on various aspects of previous work undertaken but this was across all tenderers. The tender was awarded on a first second and third preference basis. A comparison of all costs tendered is included in the July minutes.

The first preference was THEM earthmoving – grader \$145.00ph, Loader \$150.00ph, prime mover & side tipper \$ 165.00ph, Roller \$100.00ph hour and water cart \$145.00ph.

Second preference was Squires Resources - grader \$192.50ph, Loader \$176.00ph, prime mover & side tipper \$ 185.90ph, Roller \$159.50ph hour and water cart \$176.00ph.

Walladar Enterprises was third preference - grader \$198.00ph, Loader \$181.50ph, prime mover & side tipper \$ 176.00ph, Roller \$99.00ph hour and water cart \$181.50ph.

The tender was awarded on a basis of one contractor supplying all required plant for the work rather than an on an individual plant item basis.

Regarding the local purchasing preference policy. In councils policy manual s.1.8 is the Local Preference Policy. This stated that on purchases up to \$2,000 council would apply up to a 15% local preference. Purchases over \$2,000 council would apply up to 5% for local suppliers. This policy was adopted in October 2005 and it was reviewed in October 2008. In November 2011 council adopted a Purchasing Policy as was required, there is no reference to local preference pricing within this policy but council always considers local suppliers when assessing tenders or contracts. Purchasing is undertaken on a competitive basis with all potential suppliers being treated impartially, honestly and consistently.

I hope this has answered your questions in a bit more detail but if you require any further information please do not hesitate to contact me.

Yours sincerely



Jennifer A Goodbourn
Chief Executive Officer

Response to questions from Mrs Bridget Seaman of Murgoo Station taken on notice at the October meeting:-

Shire of Murchison

“The Shire with no Town”



Carnarvon-Mullewa Road, Murchison, W.A.
Postal Address: PO Box 61, MULLEWA WA 6630
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Website: www.murchison.wa.gov.au

13th November 2014

Mrs Bridget Seaman
Murgoo Station
Yalgoo WA 6535

Dear Bridget

Questions – Public Question Time – October Ordinary Council Meeting

Thank you for taking the time to come the meeting in October and ask some questions of council. A couple of the questions were answered on the day but some were taken on notice and the shire president advised that I would get back to you with further information. Apologies that I have not got back to you sooner but I had a knee operation and thought I would be away for a couple of days but it turned out to be a couple of weeks.

A draft drug and alcohol policy is being developed by the CEO, this has taken longer than hoped but there have been many major projects and issues to deal with that have taken precedence. There was a draft policy developed in October 2011 but council was advised by LGIS that it was not in an acceptable format.

The policy has to be developed in line with current legislation and I have been consulting with neighbouring CEO's to develop a practical and enforceable policy that not only includes disciplinary procedure but counselling and return to work processes. It appears that most shires in the area are in the same position as Murchison with no actual policy in place. It is a shame that LGIS do not have a standard policy that we can adopt but I have been consulting with them for assistance. Once a draft policy is available it will be presented to council for their consideration.

Regarding the Employee Safety handbook - this was created in November 2010 by JLTA, as part of an LGIS initiative to provide shires with a basic handbook that incorporated an OS&H policy and a fitness for work policy. The employee handbook includes a very brief OS&H policy on page 1 and a brief fitness for work policy on page 7. This is the extent of these policies and would have been adopted by council when they adopted the Employee Safety handbook. I am unable to ascertain whether the Employee Safety handbook was actually presented to council for adoption. A quick search of the minutes around the end of 2010 and start of 2011 shows no record of this. However this handbook has been in use since then and all new employees are given a copy and it is gone through as part of the induction process.

I hope this has answered your questions in a bit more detail but if you require any further information please do not hesitate to contact me.

Yours sincerely



Jennifer A Goodbourn
Chief Executive Officer

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried/Lost	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Thursday 18th December 2014.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 17th October 2014

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 17th October 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
.		
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Status
1.	Establishment of Working Group for Accident Prevention	Inaugural meeting held on 24 th September.	Group established
2.	Community Project Officer	Inaugural meeting held on 24 th September.	Group established
3.	Roadhouse Operators	Current roadhouse operator will finish up at the end of October. New operators sourced and paperwork/training/change-over underway.	Completed 30 th October.
4.	New Staff House	Concrete works for verandah and carport under way. Blinds fitted. Flooring being completed this week. Quotes for fencing being called.	Progressing
5.	ULP Tank at Roadhouse	Petro Industrial on site 5 th November. Works should be completed by 14 th November.	Progressing
6.	Lawn Bowls	Evergreen have been advised of their successful tender and are formalising project. Advised they will be on site 15 th March 2015. Unable to do any earlier – will give time for us to prepare site	Progressing
7.	Laundry & Accommodation Units	Fleetwood contacted and design amended to reflect better bathroom layout. Awaiting confirmation of timeline so we can ensure site preparation, plumbing & power works to suit. Drawings and site plans being finalised.	Progressing
8.	Power supply issues	JMG advised no further work from them to be undertaken. Steve Dart on site and has checked CEO house – does not see it as an urgent problem.	Still awaiting quotes from Steve Dart. CEO chasing up.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS**13.1 Monthly Plant Report – Works Supervisor**

October 2014				Hours				YTD	
Plant Item	Year	Rego	1 July '14	Start Hrs/kms	End Hrs/km	Total Month YTD		Operating Costs Plant Fuel	
Cat Grader 12H P.02	2005	MU 141	11288	11744	11904	160	616	4272.67	12429.70
Cat Grader 12M P.03	2008	MU 51	7398	7841	8028	187	630	15195.19	14417.37
Volvo Loader P.27	2006	MU 65	6386	6616	6710	94	324	10771.69	6264.32
Komatsu Dozer P.11	1997		8208		not used		0	1848.60	
Bomag Padfoot P.68	2013	1EIG124	345	498	535	37	190	2107.70	4266.25
JD Grader P.01	2011	MU 121	4650	5118	5270	152	620	3157.67	16103.88
Bomag Roller P.43	2012	1DVH736	1757	2054	2147	93	390	6160.35	5044.54
Cat 938G Loader P.41	2004	MU 193	4389	4518	4550	32	161	2032.33	2772.50
Kenworth P/Mover P.61	2004	MU 000	31510	34626	35775	1149	4265	3442.45	8833.26
Iveco P/Mover P.09	2003	1AGW988	283980	288190	288743	553	4763	4474.45	8711.88
Nissan UD P.07	2009	000 MU	167522	170981	172236	1255	4714	1526.25	4383.00
Iveco Tipper Conv P.10	2004	MU 00	168987	171341	172230	889	3243	7542.52	7666.29
Generator 1-110kva	2011		13642	13764	14087	323	445	33869.17	40454.15
Generator 2-110kva	2011		9340	11421	11821	400	2481		
Maintenance Gen P.33			3460	4558	4558	0	1098	659.98	2981.97
Construction Gen P.32			17605	19550	20358	808	2753	478.49	6110.28
Kubota 6kva Gen P.66	2012		4567	4658	4981	323	414	3080.31	3616.74
Mitsubishi Canter P.06	2010	01 MU	111110	119606	123133	3527	12023	7225.85	2552.76
Isuzu Construction P.64	2013	MU 140	30477	38754	42824	4070	12347	883.88	4433.20
Toyota Prado P.55	2012	MU 0	22827	26545	28767	2222	5940	1100.39	598.22
RAV4 P.63	2013	MU 1011	19904	22850	24591	1741	4687	631.85	425.34
Great Wall P.57	2012	MU 167	26939	33828	35269	1441	8330	235.68	1243.23
Isuzu Dmax P.28	2009	MU 300	174896	179613	180,474	861	5578	2393.52	1115.74
Toyota Hilux P.40	2011	MU 1018	134119	145870	148,780	2910	14661	2279.79	1917.41
Isuzu T/Top P.54	2005	MU 1002	140946	146000	148,150	2150	7204	705.98	1875.32
Mercedes PTV P.60	2004	MU 1009	98834	99531	99755	224	921	0.00	181.02
Side Tipper P.18	2001	MU2010	45770	50458	51825	1367	6055	425.30	n/a
Side Tipper P.17	2001	MU 662	79971	83211	84075	864	4104	234.30	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	14745	18963	20325	1362	2625	554.87	n/a
Tri-Axle L/L Float P.13	2008	MU 663	13502	17272	25053	7781	11551	517.50	n/a
45ft Flat Top P.59	1978	1THH060	0	0	0	0	0	405.00	n/a
No. 2 Float P.14	2001	MU 2004	46143	51909	52053	144	5910	921.30	n/a
30000L W/Tanker P.24	2005	MU 2024	37646	40000	40889	889	3243	1609.12	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a		n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	252.00	n/a
Dolly 1-Red P.05	2001	MU 2003	30526	32491	clock	broken	1965	124.50	n/a
Dolly 2-Black P.08	2000	MU 2009	18377	22561	23814	1253	5437	1534.51	n/a
New/H Ford Tractor P.04	2006	MU 380	1719	1756	1761	5	42	0.00	69.22
Forklift P.37			12037	12092	12114	22	77	0.00	159.72
Caravans							n/a	4127.66	n/a

JD Ride on Mower			460.3	492	507	15	46.7	small plant	small plant
Generator Perkins P.34		H/Maint	0				no clock	1847.95	small plant
Generator 9KVA P.65	2013	Mechanic	1423	0	2098		675	0.00	573.71
Heavy Maint Trailer P.62		MU 446			n/a		n/a	1379.27	n/a
Isuzu Fire Truck P.72	2013	1EOK554	0	680	695	15	695	0.00	154.48

13.2 Works Report – Works Supervisor

Construction Crew

Since last month's report crew have finished the works program on the Byro/Woodleigh road which included realignment of 3 sharp corners and gravel sheeting over some stony sections.

The heavy traffic necessary for the works to be completed on this road chopped it up quite badly and a maintenance grade was required from the last of the 3 new corners back to the Carnarvon/Mullewa road intersection = 41km. Neil from the Maintenance crew was brought back to lend a hand with this grading.

On the completion of the Byro/Woodleigh road the crew moved some of their camping (caravans and generators) back to the settlement and their plant to the section just north of Mt Narryer on the Carnarvon/Mullewa road. They then commenced the gravel sheeting works on a 700m section.

This section is where water lies (when it rains) that was picked up in a road inspection.

This year's works required carting in gravel and lifting up this 700m section by 200-250mm high. About 225m in a 250m section of the road was lifted a further 150mm to make a total of approx 350mm with the remaining 225m back to the 200-250mm.

While in the area there was a corner about 700m south of this section on the new alignment near Mt Narryer that was also sheeted as the corner had no materials left to pull in and cover over the stony section.

From here crew will start on the next works program, a section about 12km south of Mt Narryer turn-off on the Carnarvon-Mullewa road. This section is about 1.3km long and will need pulling in from both sides as materials have been cut off over the years while maintenance grading. This is more so from the west side and requires a sub grade followed by sheeting plus a new bund placed in and drains to re-dress on the west side of the road.

Crew will work on this section until the 24/11/2014 then move plant and equipment down to the bridge south of the settlement on the Carnarvon-Mullewa road.

On the 27/11/2014 crew will start the final shave on the 4km section of Carnarvon-Mullewa road in readiness for sealing on the 3/12/2014.

Maintenance Crew

Crew have completed the grading of all roads in the north of the shire Woodleigh/Byro, Mt Narryer, Muggon and Butchers Track.

Glen & Neil had started on the Meeberrie/Wooleen road prior to Neil being called back to help with the re-grading of the Woodleigh/Byro road with the construction crew.

After the completion of Woodleigh/Byro road the construction grader (John Deere) had a break-down and as Neil was in the area he went onto the construction works just north of Mt Narryer with his grader.

Before the end of year break the maintenance crew will start a light grade on the Beringarra-Pindar road, starting from the MRO turn off to Pindar. Some sections of the road where THEM Contractors graded will only require a patch grade.

Flood Damage Repairs

Flood works crew have completed the Beringarra/Mt Gould road repairs and as of the 15/11/2014 are now working on the Mileura/Nookawarra road repairs.

Talking to the site supervisor Ross Collins, he expected the works on the Mileura/Nookawarra road to be completed by the 6/12/2014.

The 6 new bores for the flood damage road repairs (flood damage No 2) in the southern section of the shire have been drilled with only the turkey's nest to be built.

The works (flood damage No 2 road repairs) will start on the 12/01/2015 with bores starting up on the 5/01/2015.

Grids Repairs

This month two grids were repaired south of the settlement on the Carnarvon-Mullewa Road. The first approx. 29.5km and the second approx. 33.2km. These were repaired by the shire grid contractor.

Works required consisted of lifting up the existing grid insert that had worn into the concrete over the years and placing flat steel under the insert to match the existing to the top of the concrete.

Staff Leave

15/10/14 Trevor Hipper day off
 31/10/14 Barry day off
 30/10/14 Trevor Barndon on 4 weeks break
 07/11/14 Brian RDO
 11/11/14 Stuart ½ day off
 12/11/14 Stuart ¾ day off
 13/11/14 Stuart day off

General –Works Supervisor

14/10/14 Pegging Woodleigh/Byro road (new corners)
 16/10/14 Pegging flood damage works on Nookawarra/Mileura road with site supervisor
 17/10/14 Council Meeting
 20/10/14 Murchison Bush Fire Brigade Meeting
 23/10/14 Road inspection report Beringarra/Pindar road for CSIRO
 31/10/14 Brian 9hrs on Construction Grader
 03/11/14 Pegging section north of Mt Narryer
 04/11/14 setting up new tanks for roadhouse
 05-06/11/14 helping with the setup of new tanks and bowser at roadhouse
 10/11/14 Meeting with Downer at sealing site on the Carnarvon-Mullewa road for sealing design
 11 to 13/11/14 repairs to plant in work shop as Trevor Barndon on Annual Leave and Stuart sick with the flu.

ROADS GRADED

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km			
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km	40km 41km		41km regraded with help of Construction grader
New Forrest/Yallalong	36.18km			
M°Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km	38.75km		
Manfred	34.55km			
Beringarra/Mt Gould	34.80km	34.8km		Under Flood Damage
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km	25.2km		
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noonie	19.92km			
Butchers Track	64.54km	64.5km		
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	150km		2 days dragging Tyres
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded 209.45km plus 3km Mt Narryer road

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES & WORKING GROUPS

16. FINANCE

16.1 Financial Activity Statements to 31st October 2014

File:	2.2
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	17 th November 2014
Attachments:	Financial Activity Statements for 4 months to 31st October 2014 Trial Balance Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for October 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 31 October 2014 is a surplus of \$39,717

Add Operating Revenues down	(2,483,156)
Add Operating Expenditure down	2,090,740
Less Funding Balance Adjustment	(49,151)
Less Capital Revenue down	(55,000)
Add Capital Expenditure down	581,073
Less Rate Revenue down	5,558
Opening Funding Surplus (Deficit)	(50,347)
	<u>39,717</u>

16.2 Accounts Paid during October 2014

File:	
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	17 th November 2014
Attachments:	EFT & Cheque Details for October 2014

Matter for Consideration:

Authorisation of accounts paid during the month of October 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of October as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$2,169,733.28 which includes \$1,006,542.82 of intra account transfers, be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

18. ADMINISTRATION

18.1 Acceptance of the 2013/2014 Annual Report

File:	1.2
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	21 st November
Attachments:	2013/2014 Annual Report

Matter for Consideration:

The Annual Report for the 2013/2014 financial year is presented for consideration by the Council. In accordance with s5.55 of the Local government Act the Annual report will be made available to the public after it is accepted by Council.

Background:

This year we have managed to complete our audit and have the audited financial report and annual report available to be accepted prior to the 31st December as required under the Local Government Act. The auditor's report was completed on the 10th November 2014.

s5.54 of the Local Government Act 1995

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.*

** Absolute majority required.*

- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.*

Comment:

The annual report contains all sections required by the Department of Local Government as well as information and statistics relating to the shire and its' operations. It relates to the shires performance in relation to its' adopted strategic plan and its' compliance with various other legislation such as Disability Access and Inclusion, Freedom of Information and Record Keeping. This is the second year that it also contains information relating to the integrated planning framework which had to be developed by all shires to meet new legislative requirements. It also includes a full financial report and the auditor's report.

I am pleased to advise this year that there are no items to report in the Auditors report and they have issued a clear report.

Once the annual report has been adopted by Council we need to set the date and advertise the Annual Electors meeting.

S5.27. Electors' general meetings

- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*

Therefore if the annual report is accepted today we need to hold the Annual Electors meeting before the 16th January 2015. The minimum notice of advertising required is 14 days. Last year's electors meeting was held on a Saturday evening so that employees and residents of the settlement were available to attend but this may not be possible this year.

Statutory Environment:

S5.54 Local Government Act 1995

S5.27 Local Government Act 1995

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

This is a statutory function.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

UHY Haines Norton
RSM Bird Cameron

Recommendation:

- 1) That Council accepts the Annual Report for 2013/2014.
- 2) That in accordance with s5.27 of the Local Government Act 1995 an electors general meeting be held on **xxxxxx**, commencing at **xxxxx**

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.2 2015 Meeting Dates

File:	4.32
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	21 st November 2014
Attachments:	Nil

Matter for Consideration:

A formal resolution of Council is required to set the ordinary Council meeting dates for 2015.

Background:

Precedent is that Ordinary Council meetings are held on the third Friday in each month. This is with the exception of January when a recess is traditionally observed

Comment:

This would give the following proposed dates for meetings to be held in 2015:-

- January – no meeting
- February 20th 2015 - Friday
- March 20th 2015 - Friday
- April 17th 2015 - Friday
- May 15th 2015 - Friday
- June 19th 2015 - Friday
- July 17th 2015 - Friday
- August 21st 2015 - Friday
- September 18th 2015 – Friday
- October 16th 2015 - Friday
- November 20th 2015 - Friday
- December 17th 2015 - Thursday

18.3 Request for Donation - ICPA

File:	8.3
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	
Date:	21 st November 2014
Attachments:	ICPA Letter

Matter for Consideration:

Letter from Alys McKeough member of the ICPA WA Conference Convening Committee 2015, seeking a donation towards the sponsorship of the Annual State Conference.

Background:

The shire has previously supported the ICPA and previous donations for 2010, 2011, 2012 and 2013 have been made of \$1,000.

Comment:

The letter received is provided in the attachment. The Murchison shire has been invited to be a sponsor again. In 2015 the Gascoyne branch is the host and responsible for the convening. All sponsorship will be fully acknowledged in conference papers, and on various presentations and displays throughout the conference.

The ICPA WA is a voluntary, non-profit, apolitical parent body dedicated to ensuring that all rural and remote students have equity of access to a continuing and appropriate education. It encompasses the education of children from early childhood through to tertiary. Children may be educated in small rural schools, by distance education, attend boarding schools or school term hostels and sometimes have access to early childhood services and has an integral part to play in the Murchison district.

Statutory Environment:

Assistance to education via ICPA is well within Councils' legislative boundaries.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

The Shire has budgeted \$4,000 for donations within this financial year. So far \$662 has been expended so this request is within budgeted parameters.

Consultation:

Nil

Recommendation:

That Council makes a donation of \$1,000 towards the sponsorship of the ICPA Annual State Conference to be held in Perth in 2015.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.4 Request for Donation – Carnarvon School of the Air

File:	8.2
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	21 st November 2014
Attachments:	Letter of request

Matter for Consideration:

Request for a donation from Carnarvon School of the Air.

Background:

Letter received from Max Gronwald - Principal - Carnarvon School of the Air thanking us for our previous support and asking us to sponsor an award again. The shire has previously contributed \$150. It was done last year and records show contributions in 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2010 & 2012 as well. Last year Council also decided to make a donation of \$150 to the Meekatharra School of the Air End of Year Student Awards

Comment:

The End of Year Student Awards include a book award. Each book awarded has a certificate pasted inside acknowledging the sponsorship and recognition is also given in the Concert Program and newsletter. A representative from the shire is also invited to the Christmas concert to present the award should we decide to make one. The concert is being held on Tuesday the 2nd December at the Camel Lane Theatre in Carnarvon.

Council may also wish to make a similar donation to the Meekatharra School of the Air End of Year Student Awards as it did last year.

Statutory Environment:

Assistance to education via Carnarvon School of the Air and Meekatharra School of the Air is well within Council’s legislative boundaries.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

The shire has budgeted \$4,000 for donations within this financial year. So far \$662 has been expended so this request is within budgeted parameters.

Consultation:

Nil

Recommendation:

That Council makes a donation of \$150 towards the sponsorship of the Carnarvon School of the Air End of Year Student Awards and \$150 towards the sponsorship of the Meekatharra School of the Air End of Year Student Awards.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
14 th October	RRG – Murchison sub-group meeting via teleconference. Discussed in October meeting
15 th October	CEO & SFO – meeting via teleconference with IT Vision re implementation of accounting software.
22 nd October – 7 th November	CEO off work – knee operation and recovery.
24 th October	EOI for final trim on dust suppression works close
24 th October	EOI for preparation of three aggregate pads on Beringarra-Pindar road closes
10 th November	Finalisation of IT Vision implementation programme and sign off
7 th November	EOI for site supervisor and admin officer for flood damage works closes
7 th November	EOI for concrete to verandah and carport at new house closes
10 th November– 13 th November	2VNet on site to install new server
11 th November	Finalisation of Annual Financial report from auditors.
14 th November	Mid West Gascoyne LEMC & LRC Event in Geraldton
19 th November	Meeting with Liam Kelly of Athena Resources scheduled
20 th November	Risk audit workshop with LGIS

Recommendation:

That the CEO’s Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE