



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Thursday 18th December 2014**, commencing at 9:30 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Response to Mrs Bridget Seaman to her question taken on notice at the November meeting:

Shire of Murchison

“The Shire with no Town”



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10th December 2014

Mrs Bridget Seaman
Murgoo Station
Yalgoo WA 6535

Dear Bridget

Questions – Public Question Time – November Ordinary Council Meeting

Thank you for taking the time to come the meeting in November and ask some questions of council. Three of the questions were answered on the day but one was taken on notice.

Q4 – How does council feel having a handbook given to Employees and Contractors, that is signed off by employees and Contractors where instructions are given in the name of the “Shire of Murchison council”; when this document has not been passed by council, and this document also contains policies that have not been passed by council?

I have been unable to find that this document was ever taken to council and agree that it is not tailored specifically to the Shire of Murchison’s organisational structure – having been a generic document developed to assist shires that did not have any OSH policies in place. The best thing we can do is to correct this situation by developing and adopting policies and procedures relevant to the shire of Murchison.

At the Murchison Executive Meeting on the 24th November we had a discussion with representatives from LGIS (Local Government Insurance Services) and Katherine Kempin - Senior OSH Consultant LGIS Workforce Risk Services - is going to assist me to develop a practical and useable policy for the shire. She has been out on site for the past couple of weeks and will be back in Perth next week so will be able to commence work on it then. Once the policies and procedures have been developed they will be presented to council for their consideration and adoption.

Yours sincerely



Jennifer A Goodbourn
Chief Executive Officer

4. PUBLIC QUESTION TIME

4.1 Standing Orders

| | | |
|---|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| That the following Local Law-Standing Orders 2001 be stood down: | | |
| 8.2 Limitation on the number of speeches | | |
| 8.3 Duration of speeches | | |
| Carried/Lost | For: | Against: |

5. NEXT MEETING

The next meeting is scheduled for Friday 20th February 2015.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 21st November 2014

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 21st November 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

| No | Item | Action | Status |
|----|--|---|--|
| 1. | Establishment of Working Group for Accident Prevention | Inaugural meeting held on 24 th September. Group established | Ongoing |
| 2. | Community Project Officer | Inaugural meeting held on 24 th September. Group established | Ongoing |
| 3. | New Staff House | Concrete works for verandah and carport completed. Blinds fitted. Flooring completed. Quotes for fencing being called. | Progressing |
| 4. | ULP Tank at Roadhouse | Petro Industrial on site 5 th November. Works completed. Fencing being installed around new tanks as per specifications. | Completed |
| 5. | Lawn Bowls | Evergreen have been advised of their successful tender and are formalising project. Advised they will be on site 15 th March 2015. Unable to do any earlier – will give time for us to prepare site | Progressing |
| 6. | Laundry & Accommodation Units | Fleetwood contacted and design amended to reflect better bathroom layout. Awaiting confirmation of timeline so we can ensure site preparation, plumbing & power works to suit. Drawings and site plans being finalised. | Progressing |
| 8. | Power supply issues | EMC attended site and carried out remedial works on the 29 th & 30 th November. Also replaced down lights at CEO's house. | Awaiting full report back and wiring diagram for settlement. |

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

| | | |
|--------------------------|-------------|-----------------------------|
| Council Decision: | | |
| Moved: Councillor | | Seconded: Councillor |
| Carried/Lost | For: | Against: |

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

| November 2014 | | | Hours | | | | | YTD | |
|---------------------|------|--------|------------|---------|--------|-------|-----|-----------------|----------|
| Plant Item | Year | Rego | 1 July '14 | Start | End | Total | | Operating Costs | |
| | | | | Hrs/kms | Hrs/km | Month | YTD | Plant | Fuel |
| Cat Grader 12H P.02 | 2005 | MU 141 | 11288 | 11904 | 12076 | 172 | 788 | 8900.90 | 14803.44 |
| Cat Grader 12M P.03 | 2008 | MU 51 | 7398 | 8028 | 8052 | 24 | 654 | 20444.52 | 15308.34 |
| Volvo Loader P.27 | 2006 | MU 65 | 6386 | 6710 | 6803 | 93 | 417 | 11535.89 | 81110.00 |

| | | | | | | | | | |
|---------------------------------|------|----------|-------------|--------|-----------|--------|----------|-------------|-------------|
| Komatsu Dozer P.11 | 1997 | | 0 | 0 | 13 | 13 | 13 | 1848.60 | 0.00 |
| Bomag Padfoot P.68 | 2013 | 1EIG124 | 345 | 535 | 564 | 29 | 219 | 2107.70 | 4786.85 |
| JD Grader P.01 | 2011 | MU 121 | 4650 | 5270 | 5392 | 122 | 742 | 8686.95 | 18771.59 |
| Bomag Roller P.43 | 2012 | 1DVH736 | 1757 | 2147 | 2239 | 92 | 482 | 6160.35 | 6087.02 |
| Cat 938G Loader P.41 | 2004 | MU 193 | 4389 | 4550 | 5484 | 934 | 1095 | 2221.33 | 3462.74 |
| Kenworth P/Mover P.61 | 2004 | MU 000 | 31510 | 35775 | 38563 | 2788 | 7053 | 4662.83 | 11016.63 |
| Iveco P/Mover P.09 | 2003 | 1AGW988 | 283980 | 288743 | 294326 | 5583 | 10346 | 6113.35 | 11834.13 |
| Nissan UD P.07 | 2009 | 000 MU | 167522 | 172236 | 175616 | 3380 | 8094 | 3311.25 | 7520.79 |
| Iveco Tipper Conv P.10 | 2004 | MU 00 | 168987 | 172230 | 172523 | 293 | 3536 | 14286.59 | 7855.36 |
| Generator 1-110kva | 2011 | | 13642 | 14087 | 14779 | 692 | 1137 | 35496.35 | 48936.43 |
| Generator 2-110kva | 2011 | | 9340 | 11821 | 11898 | 77 | 2558 | | |
| Maintenance Gen P.33 | | | 3460 | 4558 | 4639 | 81 | 1179 | 998.32 | 2981.97 |
| Construction Gen P.32 | | | 17605 | 20358 | 20518 | 160 | 2913 | 478.49 | 6338.20 |
| Kubota 6kva Gen P.66 | 2012 | | 4567 | 4981 | 5351 | 370 | 784 | 3080.31 | 6575.82 |
| Mitsubishi Canter P.06 | 2010 | 01 MU | 111110 | 123133 | 124658 | 1525 | 13548 | 9138.10 | 3103.14 |
| Isuzu Construction P.64 | 2013 | MU 140 | 30477 | 42824 | 49120 | 6296 | 18643 | 1190.13 | 6270.81 |
| Toyota Prado P.55 | 2012 | MU 0 | 22827 | 28767 | 33531 | 4764 | 10704 | 1100.39 | 752.37 |
| RAV4 P.63 | 2013 | MU 1011 | 19904 | 24591 | 26259 | 1668 | 6355 | 631.85 | 572.08 |
| Great Wall P.57 | 2012 | MU 167 | 26939 | 35269 | 35777 | 508 | 8838 | 374.73 | 1333.88 |
| Isuzu Dmax P.28 | 2009 | MU 300 | 174896 | 180474 | 181,812 | 1338 | 6916 | 2603.52 | 1299.63 |
| Toyota Hilux P.40 | 2011 | MU 1018 | 134119 | 148780 | 150,522 | 1742 | 16403 | 2593.49 | 2317.57 |
| Isuzu T/Top P.54 | 2005 | MU 1002 | 140946 | 148150 | 150,342 | 2192 | 9396 | 705.98 | 2103.24 |
| Mercedes PTV P.60 | 2004 | MU 1009 | 98834 | 99755 | 99839 | 84 | 1005 | 0.00 | 181.02 |
| Side Tipper P.18 | 2001 | MU2010 | 45770 | 51825 | 53376 | 1551 | 7606 | 684.30 | n/a |
| Side Tipper P.17 | 2001 | MU 662 | 79971 | 84075 | new clock | 1 | 1 | 1391.30 | n/a |
| Roadwest S/Tipper P.67 | 2013 | 1TOQ427 | 14745 | 20325 | 21890 | 1565 | 2625 | 554.87 | n/a |
| Tri-Axle L/L Float P.13 | 2008 | MU 663 | 13502 | 25053 | 25102 | 49 | 11600 | 643.50 | n/a |
| 45ft Flat Top P.59 | 1978 | 1THH060 | 0 | 0 | 0 | 0 | 0 | 405.00 | n/a |
| No. 2 Float P.14 | 2001 | MU 2004 | 46143 | 52053 | 55170 | 3117 | 9027 | 921.30 | n/a |
| 30000L W/Tanker P.24 | 2005 | MU 2024 | 37646 | 40889 | 41176 | 287 | 3530 | 2286.12 | n/a |
| Dog Fuel Trailer P.48 | 1979 | MU 2026 | | | | | n/a | 23.87 | n/a |
| Dog Fuel Trailer P. 49 | 1972 | MU 2005 | | | | | n/a | 252.00 | n/a |
| Dolly 1-Red P.05 | 2001 | MU 2003 | 30526 | 32491 | clock | broken | 1965 | 124.50 | n/a |
| Dolly 2-Black P.08 | 2000 | MU 2009 | 18377 | 23814 | 25354 | 1540 | 6977 | 1534.51 | n/a |
| New/H Ford Tractor P.04 | 2006 | MU 380 | 1719 | 1761 | 1769 | 8 | 50 | 162.75 | 131.38 |
| Forklift P.37 | | | 12037 | 12114 | 12132 | 18 | 95 | 0.00 | 159.72 |
| Caravans | | | | | | | n/a | 4323.66 | n/a |
| JD Ride on Mower | | | 460.3 | 507 | 519 | 12 | 58.7 | small plant | small plant |
| Generator Perkins P.34 | | H/Maint | 0 | | | | no clock | 1847.95 | small plant |
| Generator 9KVA P.65 | 2013 | Mechanic | 1423 | 2098 | 2419 | 321 | 996 | 0.00 | 573.71 |
| Heavy Maint Trailer P.62 | | MU 446 | | | n/a | | n/a | 1379.27 | n/a |
| Isuzu Fire Truck P.72 | 2013 | 1EOK554 | 0 | 695 | 695 | 0 | 695 | | 154.48 |
| Toyota Fast Attack P73 | 2014 | 1E0M596 | Milly Milly | | | | | | 72.55 |

13.2 Works Report – Works Supervisor

Construction Crew

The construction crew have completed the lifting up and gravel sheeting where water lays on the Carnarvon Mullewa road just north of Mt Narryer and also gravel sheeted the bad stony corner 700m south. In the final stages of these works the John Deere grader was over-heating and Neil from the maintenance crew filled in with his grader to complete.

The next works program was to be the 12km south of Mt Narryer - pulling in material from both sides of the road and gravel sheeting. With the construction grader breaking down this program was put on hold.

Crew moved plant and vans into the settlement and then worked on setting up water supply equipment for works on the final shaving of the 4km section on the Carnarvon/Mullewa road and the 3 x 1km sections on Beringarra/Pindar road. These works have now been completed, roads sealed and guide post replaced. Crew then went on to working on the bitumen section repairing pot holes on the Carnarvon/Mullewa road and also repairing damaged wings on the Beringarra Pindar road and various other roads in the shire.

With the completion of these repairs crew will work on cleaning all plant and equipment in readiness for the mechanic to proceed with his annual service and repairs.

Whilst in the settlement crew have erected a new fence around the fuel tanks at the roadhouse.

Our Komatsu bulldozer is now back after many months in town being re-built and has been put to work rehabbing the old refuse site.

Maintenance Crew

The maintenance crew have completed a light grade from MRO back to Cottony Bills on the Beringarra Road. From there they moved their camp from Boolardy to Yuin and have proceeded with a light grade from Pindar back to Cottony Bills. A contract grader and op were called in to lend a hand to ensure these works were completed before end of year break up. Glen and Neil will proceed with a patch grade on the Boolardy Kalli Road and the Manfred road. The contractor will do the New Forrest Yallalong road and the Coolcalalaya road.

I also engaged John Mahoney and his grader to do some works in the northern end of the shire on the Beringarra Byro road (between Byro woolshed and Milly Milly) and Pindar Beringarra road (from Boolardy north boundary to Beringarra) to repair creek crossings damaged by recent thunderstorms.

Flood Damage Repairs

Flood damage repairs in the north have been completed and contractors are now having a well-earned rest before some of them return to commence works on the second flood claim in the southern end of the shire on January 12th.

Grid Repairs

Several grids on the Beringarra road between Pindar and Murgoo have been damaged by a wide vehicle travelling north from Pindar. I am hoping to get these repaired/patched before the Christmas break. The actual grids are OK but the grid wings have been destroyed.

Staff Leave

Trevor Barndon – 27 days - returned 1st December

Trevor Hipper – 3 days

Brian – 3 days annual leave, 1 RDO

All works crew will be on leave from the 19th December with the majority returning on January 27th.

Dale will be returning early and will assist Trevor Barndon in repair/maintenance of plant.

I will be back on the 5th January assisting THEM contractors with the setting up of pumps etc in readiness for flood repairs commencing on the 12th.

General – Work Supervisor

27th Nov –29th Nov. 25 hours grader - final shaving for sealing works on the Carnarvon Mullewa road.

29th Nov – road inspection due to local thunder storms in the north of the shire – 2 hrs

30th Nov – road inspection of flood damage repairs plus thunderstorm damage on the Beringarra Pindar road.

1st Dec – 4th Dec. 27 hours grader work on the Carnarvon Mullewa road for sealing works

5th Dec – 9th Dec. Overseeing sealing works on the Carnarvon Mullewa road plus the 3 dust suppression works on the Beringarra Pindar road.

Recommendation:

That the Work's Supervisor's report be accepted.

Voting Requirements:

Simple majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES & WORKING GROUPS

15.1 Audit Committee – Risk Management Report by CEO

The audit committee met earlier today to discuss the audit management letter and to receive a risk management report as required under regulation 17 of the Local Government (Audit) Regulations 1996. As part of that process the audit committee is to report to the council the results of that review and give a copy of the CEO’s report to council.

Their recommendation will be included here to allow council to receive the report and accept the copy of the CEO’s report as an item in this meeting.

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

16. FINANCE

16.1 Financial Activity Statements to 30th November 2014

| | |
|--------------------|--|
| File: | 2.2 |
| Author: | Candice Smith – Senior Finance Officer |
| Interest Declared: | No interest to disclose |
| Date: | 12 th December 2014 |
| Attachments: | Financial Activity Statements for 1 month to 30th November 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed |

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for October 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 30 November 2014 is a deficit of **(\$536.00)**

| | |
|-----------------------------------|--------------|
| Add Operating Revenues down | (2,923,362) |
| Add Operating Expenditure down | 2,156,361 |
| Less Funding Balance Adjustment | (50,748) |
| Less Capital Revenue down | 253,500 |
| Add Capital Expenditure down | 608,502 |
| Less Rate Revenue down | 5,558 |
| Opening Funding Surplus (Deficit) | (50,347) |
| | <u>(536)</u> |

In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, 2 Term Deposits matured in November and have been renewed for another 3 months. This interest rate for the Beringarra-Cue Road has been amended to reflect the correct rate:

| | | |
|---------------------------------|----------------|-----------------------------|
| Beringarra- Cue Road Reserve TD | \$3,531,406.03 | @ 3.49% Maturity 27/12/2014 |
| Crosslands MCF Term Deposit | \$ 300,000.00 | @ 3.40% Maturity 27/02/2015 |
| Ballinyoo Bridge | \$3,500,000.00 | @ 3.40% Maturity 27/02/2015 |

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 30th November 2014 as attached.

Voting Requirements:

Simple majority.

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

16.2 Accounts Paid during November 2014

| | |
|---------------------------|--|
| File: | |
| Author: | Candice Smith – Senior Finance Officer |
| Interest Declared: | No interest to disclose |
| Date: | 12 th December 2014 |
| Attachments: | EFT & Cheque Details for November 2014 |

Matter for Consideration:

Authorisation of accounts paid during the month of November 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of November as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$1,874,723.76 which includes \$759,909.50 of intra account transfers, be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

| | | |
|--------------------------|-------------|-----------------------------|
| Council Decision: | | |
| Moved: Councillor | | Seconded: Councillor |
| Carried/Lost | For: | Against: |

17. DEVELOPMENT

17.1 Regional Tourism Strategy

| | |
|--------------------|--|
| File: | 13.10 |
| Author: | Jenny Goodbourn- Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 18 th December 2014 |
| Attachments: | Shire of Murchison Tourism Development Plan Murchison MOU |

Matter for Consideration:

To adopt the Upper Gascoyne Murchison Regional Tourism Plan.

Background:

In 2013 the Mid West Development Commission and Regional Development Australia in collaboration with the eighteen Shires across the Mid West commissioned a tourism development strategy for the Mid West. The Upper Gascoyne Murchison sub-region further required a collaborative approach to regional tourism development whilst also identifying actions to improve each Shire’s tourism offering, capacity and appeal. Through desktop study, consultation, fieldwork and analysis a series of action plans were developed at a regional and shire level for the Upper Gascoyne Murchison (UGM). The UGM is a vast area of over 423,000km² and is host to a significant mining-pastoral sector. Tourism has been prevalent in the region for decades, however, the potential value of tourism as a ‘supplementary’ economic driver for the region has only recently been acknowledged. Similarly, the eight shires in the UGM have traditionally operated ‘shire-centric’ approaches to tourism, often competing with neighbouring shires, and tourism has evolved with a focus on local towns. To grow tourism visitation, stay and expenditure across the UGM it is necessary to address the gaps in capacity, service standards and marketing. This action plan outlines a series of initiatives to be implemented by the eight Shires overseen by the ‘Murchison Executive Group’ (MEG), coordinated at Shire level by staff and executives, with potential assistance of a regional tourism sub-committee and sub-contracted services where necessary. The action plans adopt a five year time frame (2015 to 2019).

Comment:

The UGM is a vital tool in the tourism armoury; it is about coordinating a regional response to tourism development with sufficient room for individual local governments to implement their own strategies.

This strategy is underpinned by the Mid West Development Blue Print, Tourism 2020 (Australia’s National Tourism Strategy), 2020 Tourism Strategy (WA Governments Tourism Strategy) and the Mid West Tourism Development Strategy.

From discussions with a variety of people it is concluded that collectively the Upper Gascoyne Murchison area has exceptional potential to develop a range of tourism products; however, individually we will struggle to have sufficient products to entice tourists away from the coastal strip. This document provides a pathway for regional co-operation, how well we work together is being examined as a future model for other Local Governments that may wish to cooperate collectively.

At the last MEG Meeting it was decided that ‘Tourism’ would be added to the agenda in order to maintain a strategic focus and ensure delivery of the action items contained within the strategy.

A draft MOU has been developed to cover the commitment of the eight shires involved in the collaboration and this is also presented to council for their consideration.

Statutory Environment:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic** SCP – Focus Area One – Economic Development - **Tourism Development**
To promote and support a sustainable tourism industry in the Shire of Murchison
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Mid West Development Commission
Peter Backshall
Mid West Tourism Alliance
Murchison Executive Group

Recommendation:

That Council adopt the Upper Gascoyne Murchison Tourism Development Strategy 2015-2019 and authorise the CEO to sign the MOU.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-------------|-----------------------------|
| Council Decision: | | |
| Moved: Councillor | | Seconded: Councillor |
| Carried/Lost | For: | Against: |

17.2 Request to Build a Patio – 12A Kurara Way

| | |
|--------------------|--|
| File: | 9.1 |
| Author: | Jenny Goodbourn- Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 18 th December 2014 |
| Attachments: | Patio |

Matter for Consideration:

Addition of a patio to 12B Kurara Way.

Background:

The verandah at 12B Kurara Way is very small and there is not much undercover area for entertaining.

Comment:

The current tenant of 12B Kurara Way, Stuart Broad, has approached the shire to ask if he can build a patio behind the existing car port. He is happy to provide the material and labour himself if the application is approved. The materials used would match in with the current house and it would be built to a good standard. A proposed plan forms an attachment to this item.

In May 2013 council approved a similar request for the tenants at 12A and the resulting patio has greatly improved the entertaining area of the building and fitted into the aesthetics of the property well. This patio could be approved in the same way – subject to inspection and sign off by the CEO.

Statutory Environment:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the shire approves the application for a patio to be built at 12B Kurara Way subject to satisfactory inspection and sign off by the CEO.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

18. ADMINISTRATION

18.1 Local Government Master Lending Agreement

| | |
|--------------------|---|
| File: | 2.3 |
| Author: | Jenny Goodbourn- Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 18 th December 2014 |
| Attachments: | Nil – Agreement will be tabled at the meeting |

Matter for Consideration:

Execution of the Local Government Master Lending Agreement.

Background:

The WA Treasury Corporation is implementing a Master Lending Agreement for local governments. The new LGMLA has been developed to incorporate the recently introduced Commonwealth Government’s personal Property Security Act 2009 (PPSA) and to improve the efficiency of the lending processes to local governments. The LGMLA has been reviewed by the State Solicitor’s Office and the Department of Local Government.

Comment:

The Shire of Murchison currently has no outstanding loans with WATC. However, WATC’s preference is for the shire to have executed the LGMLA to reduce any possible delays should we need to approach WATC for funding in the future.

The LGMLA will incorporate all future borrowings under the one agreement therefore removing the need for individual loan agreements to be executed under seal each time loan funds are advanced by WATC.

In October a draft LGMLA was sent to the CEO and we were asked to supply wording for the sealing clause and to provide details of any charge, mortgage, pledge or lien that we had.

A final copy has now been received. For the LGMLA to be effective it needs to be executed under the Common Seal as authorised by a resolution of council.

Statutory Environment:

Local Government Act 1995 s 6.20 – power to borrow; s6.21 – restrictions on borrowings.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

The Shire of Murchison resolves:

1. That the Shire of Murchison enters into a Master Lending Agreement with Western Australian Treasury Corporation as per the document tabled at this meeting.
2. To approve the affixation of the Common Seal of the Shire of Murchison to the said Master Lending Agreement in the presence of the President and the Chief Executive Officer of the Shire of Murchison, each of whom shall sign the document to attest the affixation of the Common Seal thereto; and
3. That the Chief Executive Officer of the Shire of Murchison from time to time is authorised to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Murchison.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

| Date | Activity |
|---------------------------|---|
| 24 th November | MEG Meeting at Wooleen |
| 27 th November | Discussion with Michael Britton regarding visit from Minister Redman on the 3 rd December. Visit subsequently cancelled due to Minister’s brother passing away. |
| 1 st December | Discussion with works supervisor regarding staffing issues |
| 1 st December | Meeting with John & Steve – EMC – went over works carried out at settlement. |
| 1 st December | Discussion with Fleetwood Homes and Phil Swain regarding need for a Feature Survey with levels as well as a Geotechnical report for the new accommodation and laundry buildings |
| 3 rd December | Discussion with Ian Hudson regarding tender preparation for Ballinyoo Bridge |
| 4 th December | CEO in Geraldton for follow-up specialist appointment after knee operation |
| 5 th December | Discussion with Robyn Duncan regarding flood damage claim and inclusion of bores |
| 8 th December | Spoke with Sarah of IT Vision regarding software implementation project |
| 9 th December | BG&E preparing tender documents for bridge and have been engaged to carry out the assessment of tenders received. |
| 10 th December | Discussion with Gavin Treasure MWDC re Ballinyoo Bridge and Murchison Vermin Cell |
| 11 th December | LCDC, Concessional Loan Info Session & PGA meeting |
| 12 th December | CEO in Geraldton – dentist |
| 16 th December | Staff annual reviews in conjunction with Works Supervisor |
| 16 th December | Murchison SynergySoftware Implementation Project Meeting via teleconference |
| 17 th December | Staff review – Sharon Wundenberg |

Recommendation:

That the CEO’s Activity Report be accepted.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE