



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Friday 20th February 2015**, commencing at 10:00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Rodney Owen and Patrick Hogan of Goldfields Technical Services will be giving a presentation to council.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried/Lost	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Friday 20th March 2015.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 18th December 2014

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 18th December 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Rodney Owen and Patrick Hogan of Goldfields Technical Services will be giving a presentation to council.

11. ACTION LIST

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 th September. Group established.	Ongoing
2	Community Project Officer	Inaugural meeting held 24 th September. Group established.	Ongoing
3	New Staff House	Fencing underway.	Ongoing
4	Lawn Bowls	Evergreen will be on site 15 th March 2015	Site works underway
5	Laundry and Accommodation Units	Build progressing well by Fleetwood. Quotes being called for plumbing & power works.	Progressing
6	Power Supply Issues	One brief blackout 14 January 2015. Temporary cooling system assisting. One unit operating at peak load due to hot weather. EMC has been balancing load across phases	Ongoing
7	Ballinyoo Bridge Tender	This project has been very time consuming. Tender closed Monday 16 February and assessment underway.	Ongoing

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

December '14 + January '15			Hours					YTD	
Plant Item	Year	Rego	1 July '14	Start	End	Total		Operating Costs	
				Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	11288	12076	12186	110	898	10436.15	16489.16
Cat Grader 12M P.03	2008	MU 51	7398	8052	8073	21	675	37157.84	15308.34
Volvo Loader P.27	2006	MU 65	6386	6803	6822	19	436	19884.37	8480.84
Komatsu Dozer P.11	1997		0	13	59	46	13	5849.10	1291.76
Bomag Padfoot P.68	2013	1EIG124	345	564	582	18	237	2131.70	4906.11
JD Grader P.01	2011	MU 121	4650	5392	5496	104	846	15455.56	20805.71

Bomag Roller P.43	2012	1DVH736	1757	2239	2307	68	550	71155.58	6558.70
Cat 938G Loader P.41	2004	MU 193	4389	5484	5639	155	1250	4003.02	3934.42
Kenworth P/Mover P.61	2004	MU 000	31510	38563	39593	1030	8083	8001.64	12072.55
Iveco P/Mover P.09	2003	1AGW988	283980	294326	296030	1704	12050	8701.06	13111.15
Nissan UD P.07	2009	000 MU	167522	175616	177044	1428	9522	4298.25	9061.79
Iveco Tipper Conv P.10	2004	MU 00	168987	172523	172847	324	3860	16227.77	11108.78
Generator 1-110kva	2011		13642	14779	16236	1457	2594	48372.91	73102.33
Generator 2-110kva	2011		9340	11898	12190	292	2850		
Maintenance Gen P.33			3460	4639	4839	200	1379	1564.23	3335.73
Construction Gen P.32			17605	20518	20519	1	2914	1100.54	6338.20
Kubota 6kva Gen P.66	2012		4567	5351	5351	0	784	3657.81	8010.96
Mitsubishi Canter P.06	2010	01 MU	111110	124658	127816	3158	16706	11655.57	3921.34
Isuzu Construction P.64	2013	MU 140	30477	49120	52931	3811	22454	3385.23	7176.65
Toyota Prado P.55	2012	MU 0	22827	33531	35240	1709	12413	1969.31	2020.61
RAV4 P.63	2013	MU 1011	19904	26259	26352	93	6448	631.85	719.02
Great Wall P.57	2012	MU 167	26939	35777	36989	1212	10050	472.73	1805.56
Isuzu Dmax P.28	2009	MU 300	174896	181812	186,303	4491	11407	2603.52	1971.70
Toyota Hilux P.75	2014	MU 1018	0	63	4,000	3937	4000	3262.99	3644.17
Isuzu T/Top P.54	2005	MU 1002	140946	150342	152,590	2248	11644	1907.48	3265.02
Mercedes PTV P.60	2004	MU 1009	98834	99839	100363	524	1529	92.00	0.00
Side Tipper P.18	2001	MU2010	45770	53376	55012	1636	9242	2975.21	n/a
Side Tipper P.17	2001	MU 662	new clock	1	1684	1683	5788	7405.46	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	14745	21890	23800	1910	2625	856.57	n/a
Tri-Axle L/L Float P.13	2008	MU 663	13502	25102	25200	98	11698	1674.25	n/a
45ft Flat Top P.59	1978	1THH060	0	0	0	0	0	849.00	n/a
No. 2 Float P.14	2001	MU 2004	46143	55170	56010	840	9867	2622.30	n/a
30000L W/Tanker P.24	2005	MU 2024	37646	41176	41500	324	3854	3552.25	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	156.87	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	1315.13	n/a
Dolly 1-Red P.05	2001	MU 2003	30526	32491		No clock	1965	457.00	n/a
Dolly 2-Black P.08	2000	MU 2009	18377	25354	26450	1096	8073	200.01	n/a
New/H Ford Tractor P.04	2006	MU 380	1719	1769	1784	15	65	162.75	190.34
Forklift P.37			12037	12132	12180	48	143	201.18	212.32
Caravans							n/a	5481.91	n/a
JD Ride on Mower			460.3	519	539	20	78.7		small plant
Generator Perkins P.34		H/Maint	0		18615		no clock	1847.95	small plant
Generator 9KVA P.65	2013	Mechanic	1423	5419	5601	182	4178	245.00	718.43
Heavy Maint Trailer P.62		MU 446			n/a		n/a	1379.27	n/a
Isuzu Fire Truck P.72	2013	1EOK554	0	695	703	8	703	24.00	154.48
Toyota Fast Attack P73	2014	1EOM596	Milly Milly					24.00	0.00

13.2 Works Report – Works Supervisor

Construction Crew

During the last week of work in December 2014 crew moved all their plant and equipment to the shire depot to be checked over by Trevor (mechanic) before being washed and cleaned in readiness for repairs and maintenance over the Christmas break.

The last 4 days were spent working on pothole patching on the Carnarvon /Mullewa road south to the Twin Peaks/Wooleen intersection.

All works crew commenced leave on the 19th December 2014.

Dale (Water Cart Driver) came back after 2 weeks leave and gave Trevor a hand with repairs and servicing of plant in the work shop.

Barry (Construction Leading Hand) started back at work on the 22nd January setting up sub pumps and gen-sets in readiness for works on the Carnarvon/Mullewa road.

The remainder of the construction crew returned back to work on the 28th January.

With everyone back on deck work commenced on the Carnarvon/Mullewa road program of reforming and gravel sheeting a 7km section starting at the end of the bitumen north of the settlement to the Butchers Track intersection.

A 3km section through the breakaways has not been put in this works program as this area was reformed and gravel sheeted in 2011/2012.

Maintenance Crew

Glen and Neil came back from their Christmas holiday break and started work for the 2015 year on the 28th January. They worked on their plant/equipment and vans and then moved on down to the New Forrest/Yallalong road doing a full grade to the Murchison River. West of the river has not been graded as yet as the river had been too high to cross so this section will have to be completed at a later date.

After finishing on the New Forrest/Yallalong road crew then moved over to the Beringarra/Pindar road (camping at Boolardy) via the Twin Peaks-Wooleen road and Boolardy-Wooleen road doing a patch grade on the way through on various BAD sections.

Crew then started a full maintenance grade heading north from Boolardy to MRO.

One of the graders completed a patch grade (due to thunder storms) from MRO to 2km north of Beringarra/Nookawarra boundary grid.

Crew will be doing a full grade on the Beringarra-Pindar road south from MRO to Pindar missing the section from Twin Peaks/Murgoo boundary to approx. 12km south of Yuin as this section has been fully graded by the Flood Damage road repair program.

With the completion of the Beringarra–Pindar road crew will start doing all the side roads.

- Tardie Road
- McNabbs/Twin Peaks Road (Under Flood Damage repairs)
- Murgoo Homestead Road
- Mt Wittencoom Road
- Boolardy Homestead Road
- Boolardy/Kalli Road
- Kalli-East Road
- Manfred Road

Flood Damage

The reforming and gravel sheeting road works for Flood Damage No. 2 has begun on the various roads in the southern section of the shire commencing 12km south of Yuin Station on the Beringarra/Pindar road heading north.

Roads for repairs under Flood Damage:

- Beringarra-Pindar Road - 12km south of Yuin to the Twin Peaks/Murgoo boundary grid with approx. 12.5km of gravel sheeting and approx. 65km of heavy maintenance grading.
- Mc Nabb/Twin-Peaks - 3.5km of gravel sheeting and 35km of heavy maintenance grading.
- Carnarvon-Mullewa – 3km of gravel sheeting plus 27km of heavy maintenance grading.

Work commenced on the 5th of January with the setting up of sub bore pumps and gen-sets for the supply of water. Dozer was also on site on the 5th pushing up gravel in readiness for the full crew start date of the 12th of January.

The first swing of works was started on the 12th of January but pulled up 1½ days short of the full 3 week stint due to heavy rain at Yuin from thunderstorms.

Flood repair crew were back on site on the 9th of February after their week's break and at last report from site supervisor Ross (Jox) Collins crew have completed section at Parkers (approx. 20km north of Yuin) and are now working on a 1.3km section 1km south of Yuin/Twin Peaks boundary.

Grids

The grid approx. 10km north of the settlement on the Carnarvon/Mullewa road has been removed. This grid had the old H iron inserts and the concrete was sunken badly in the middle.

A grid on the Mt Wittenoorn/Wooleen road approx. 10km west of Cockney Bill intersection has now been pulled back into the centre and chained together.

Staff leave

All outside work staff started their Christmas/end of year break on the 19th of Dec 2014.
 Trevor Barndon (mechanic) had only the public holidays – he took his leave earlier in November.
 Trevor Hipper worked over the Christmas/New Year period, only having the public holidays off. He commenced sick leave on the 15th of January and is due back to work on the 3rd of March.
 Brian back at work 5th January
 Dale back at work 8th January
 Barry back at work 22nd January
 Will, Colleen, Stuart, Neil and Glen back on the 28th January
 Sick leave this month - Brian 1 day

General – Works Supervisor

5th January back to work ☹️ down at Yuin with THEM Contractor setting up water supply pumps for Flood Damage repairs.
 8th January down at Yuin checking on pumps
 11th 12th 13th & 14th January down at Yuin for the start of works on the Flood Damage repairs.
 19th January checking on Flood Damage repairs
 20th January Meeting at Ballinyoo Bridge for tender
 22nd January operation dozer 8hrs (building turkey nest)
 27th January checking on Flood Damage repairs
 28th January road inspection/pegging section of road on Meeberrie-Wooleen road for heavy maintenance
 30th January dozer 9hrs (pushing up gravel)
 5th February road inspection between Cockney Bill and Parkers Creek on the Beringarra –Pindar Road
 6th February road Inspection on various roads:
 • Carnarvon-Mullewa road
 • Beringarra-Byro road
 • Beringarra—Mt Gould road
 • Beringarra-Pindar road to Pindar
 9th February checking on Flood Damage repairs
 12th February road inspections conducted with shire president Mark Halleen:
 • Boolardy Kalli
 • Kalli West
 • Beringarra Cue

Roads Graded 15 December 2014 – 14 February 2015

Name	Length of Road	SLK's Graded this month	Heavy Maintenance Loader-truck-Grader	Comments
Beringarra /Pindar	319.80km	25km Dec '14 15km Jan/Feb '15 6km		Contractor patch grade
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km	37km		Contractor
Boolardy/Kalli	57.30km	8km		Patch grade
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km	20km		Contractor
M ^c Nabb/Twin-peaks	49.75km	2km		Contractor
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km	2km		
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km	6km		Contractor

Mt Wittenoom	37.55km	3km		Contractor
Woolleen/Mt Wittenoom	33.85km	1km		Contractor
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km	2km		Contractor
Kalli Cue East	21.87km			
Coodardy Noonie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km			
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km	12km		
Air strip Graded				

Total this month graded: 62km by shire, 77 by contractor

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES & WORKING GROUPS

16. FINANCE

16.1 Financial Activity Statements to 31st January 2015

File:	2.2
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	16 th February 2015
Attachments:	Financial Activity Statements for 2 months to 31st January 2015 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for December 2014 and January 2015.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 31 January 2015 is a surplus of \$613,488.00

Add Operating Revenues down	(2,172,047)
Add Operating Expenditure down	1,479,275
Less Funding Balance Adjustment	(38,563)
Less Capital Revenue down	636,683
Add Capital Expenditure down	764,270
Less Rate Revenue down	(5,783)
Opening Funding Surplus (Deficit)	(50,347)
	<hr/>
	613,488

In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, 1 Term Deposit matured in December and has been renewed for another 3 months.

Beringarra- Cue Road Reserve TD	\$3,562,133.13	@ 3.43% Maturity 27/03/2015
Crosslands MCF Term Deposit	\$ 300,000.00	@ 3.40% Maturity 27/02/2015
Ballinyoo Bridge	\$3,500,000.00	@ 3.40% Maturity 27/02/2015

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 31st January 2015 as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

16.2 Accounts Paid during December 2014 and January 2015

File:	
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	16 th February 2015
Attachments:	EFT & Cheque Details for December 2014 and January 2015

Matter for Consideration:

Authorisation of accounts paid during the month of December 2014 and January 2015.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of December 2014 and January 2015 as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$1,441,532.52 which includes \$331,000.00 of intra account transfers for the month of December 2014 and \$1,192,304.58 which includes \$882,975.00 of intra account transfers for the month of January 2015 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Fuel Supply Contract

File:	4.53
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th February 2015
Attachments:	Fuel & Oil quotes

Matter for Consideration:

Consideration of the responses received in reply to our call for the supply of fuel and oils to the Shire of Murchison.

Background:

In February 2013 council awarded the supply of fuels and oils to Oiltech for a period of two years. This period is due to expire in February 2015. Expressions of interest were called on 9th January and closed on 13th February 2015.

Comment:

At the close of advertising we had 3 quotes for the supply of fuels and oils.

Supplier	TGP Location	TGP	Additional cpl	Net	Total with GST
BP Commercial Fuels	BP Kewdale				
	Diesel	119.02	4.25	123.27	135.597
	ULP	117.17	6.68	123.85	136.235
Oil Tech	Shell - Kwinana				
	Diesel	115.76	7	122.76	135.036
	ULP	113.59	7	120.59	132.649
Geraldton Fuel	Caltex - Coogee				
	Diesel	119.52	5.53	125.05	137.555
	ULP	116.36	5.53	121.89	134.079

The above comparison table has been prepared using the relevant TGP prices at the 18th February to allow a fair comparison.

BP have stated that they would do a 'milk run' – to pastoralists and Shire Mobile Tankers for an additional cost of 15.5cpl for diesel.

Oiltech would deliver to pastoral properties, should they require fuel, at the same price for stations below the shire depot and an additional 2cpl for stations above the shire depot.

Geraldton Fuel would deliver to any station requiring fuel for an additional 3cpl.

BP have not specified any delivery schedule and have advised that the freight component of the quote will be reviewed 6 monthly and any changes communicated in writing 30 days before implementation.

Oiltech have said delivery would be on an as needs basis – roughly every three to four weeks as triggered by an order.

Geraldton Fuel have not specified any delivery schedule but prices to the shire are based on a full trailer. Minimum order size for pastoralists is 1,000 litres.

Statutory Environment:

Part 4. R.11 (2) (g) of the Local Government (Functions and General) Regulations 1996. Tenders to not have to be called if the goods to be supplied under the contract are: - (i) petrol or oil; or (ii) any other liquid, or any gas, used for internal combustion engines.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

This is in compliance with the Shire of Murchison’s Purchasing Policy.

Financial Implications:

A contract for the supply of fuel and oils will form an ongoing part of the budgeting process of the shire.

Consultation:

Nil

Recommendation:

That the Shire of Murchison accept the quote from Oiltech for the supply of fuel and oils to the shire for the next two years.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.2 Consideration of Items Raised at the Annual Electors Meeting

File:	4.10
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	20 th February 2015
Attachments:	

Matter for Consideration:

Items arising from the Annual Electors Meeting which was held on the 18th December 2014

Background:

Section 5.33 of the Local Government Act 1995:

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary meeting or, if that is not practicable –*
- (a) *At the first ordinary council meeting after that meeting; or*
 - (b) *At a special meeting called for that purpose.*

The matters decided from the electors' meeting are therefore being taken to this meeting for review and or decision.

Comment:

The minutes of the electors' meeting have previously been circulated to all members.

There were several topics raised during the general business section of the meeting and these need to be reviewed by council to see if council supports the decision made or issue raised and wants to formally include it in the ongoing actions to be taken by Council. It may not be possible to include all actions within the current financial year and not all actions may be supported by council.

ISSUES ARISING FROM GENERAL BUSINESS AT ANNUAL GENERAL MEETING OF ELECTORS 18th December 2014		
No.	Item	Action
1	Shire Tourism Branding	The shire has been working collaboratively with the surrounding shires to develop a regional tourism strategy.
2.	ANZAC Centennial	ANZAC centennial function was discussed. A grant was applied for last year and the decision is still pending. Working group to be established and contingency plan to be developed if funding is not successful.
3.	Station Roads	Problems with roads – Milly Milly and Twin Peaks have main roads running close to the homesteads and people do not slow down. Shire to look at changing roads or putting in speed bumps.
4.	Contractors	Recent tenders awarded to contractors from surrounding shires and not from within our shire – is there a local preference policy. Council to review current Purchasing Policy and incorporate a Local Preference Policy if required.
5.	Tender for flood damage	Difference in two tenders – first had a local preference clause then on realizing that the shires Purchasing Policy does not stipulate a local preference this was not included in the second tender
6.	Wild Dog Bounty	Wild dog bounty had been a good initiative and would like to see shire allocating funds for other socially sustainable projects to assist the community
7.	Litter signs	Larger signs required
8.	CSIRO	Encourage CSIRO to attend Elector's Meetings and other community meetings so they are involved.
9.	Agenda's & Minutes	Request for Agendas and Minutes to be emailed out to the community as well as posted on the website to encourage greater community participation.
10.	Astrofest	Will there be an Astrofest in 2015. Committee need to meet and discuss options.
11.	Cemetery and Remembrance Walk	Completion of the cemetery and names for the remembrance wall. Community to be contacted to suggest names for inclusion.
12.	Spiders	There are a large variety of trap door spiders at the cemetery and this may be of interest to spider enthusiasts.
13.	FOI	Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process.
14.	PGA	Can the shire find out if new native title requirements are triggered by handing back old roads to the pastoralist or the state.
15.	Settlement Appearance	The community would like to officially record its' appreciation to Trevor & Leanne Hipper for the work they have done in keeping up the appearance of the settlement.

16.	Plants	Trevor Hipper has been growing plants and trees and recently sold some to the shire of Yalgoo. Put this in the Monologue so local people are aware.
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Only one of the above issues had an actual decision of the meeting. Being the motion regarding acknowledgement of the upkeep of the settlement.

Motion:

That the Community officially records it’s appreciation to Trevor & Leanne Hipper for the work they have done in keeping up the appearance of the settlement.

CARRIED UNANIMOUSLY

All other items were discussions but with no actual motion being made.

Statutory Environment:

Section 5.33 of the Local Government Act 1995

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That Council includes items numbered xxxxxx in the list of ongoing actions to be undertaken by council.
That council does not include items numbered xxxxxx at this present time.

Voting Requirements:

Simple Majority

Council Decision:			
Moved: Councillor		Seconded: Councillor	
Carried/Lost	For:	Against:	

17.3 Road Closures

File:	12.19
Author:	Gary Martin – Acting CEO
Interest Declared:	No interest to disclose
Date:	12 February 2015
Attachments:	

Matter for Consideration:

Recently there was a tragic death in the Shire from heat exhaustion on a remote road following a truck becoming bogged. The circumstances associated with this matter will be the subject of a Coronial Inquest.

There is no suggestion that the Shire has any liability associated with this matter, but the death occurred on a “closed” road, but which also apparently appears in the latest edition of a popular Road Atlas.

This report recommends that it is timely for the Shire to review its road network and identify roads or sections of road that are not trafficable, are closed or should be closed, and may require some form of physical barricade and/or warning signs.

Background:

The Shire has an extensive road network to maintain and this is subject to climatic conditions where road conditions can change quickly. Throughout the Shire there are also roads, tracks or parts of roads including station tracks that are not, or should not be, part of the Shire road system open to the public.

In many cases, there are non-Shire roads or tracks coming off a Shire maintained road that are used by the local pastoralist for internal operational purposes such as mill runs etc. However, this traffic can give the appearance to the public that the track is part of the road system and open for use. This can be particularly dangerous where the driver is misreading a map or GPS device and turns off onto a track thinking it is another road.

To improve the situation and make it safer for road users, particularly those passing through and not familiar with the local road network and the overall environment, the Shire can only do so much. The options available are limited but probably relate to a mix of formal road closures if necessary, the identification of potentially problem road/tracks, a permanent block such as bunding or trenching, and sign-posting, and the identification of tracks on atlas type maps that should be removed.

It is appreciated that regardless of these measures some irresponsible drivers will still travel where they should not.

If the Council decides to take this action it will be a considerable exercise and will require consultation with local landholders, the community, and other interested parties. Some roads will require consideration and cooperation of neighbouring Shires.

Comment:

Although the recent tragedy is associated with this matter it is only a symptom of the problem which is caused by the lack of local knowledge. The problems alluded to generally do not apply to residents of the Shire who know the road network and the other factors, the problem relates to external members of the public travelling on Shire roads. Therefore the Shire has some responsibility to not only maintain its road network but also to take some prudent and reasonable precautions to prevent problems where it can.

Statutory Environment:

There is no significant statutory requirement apart from the corporate responsibility of duty of care. In this case it is not involving the actual maintained road network but what leads off that.

Strategic Implications:

This review would provide the Shire with a current view of its road network and allow the Council to make decisions on any road or section of road that may not be necessary.

Sustainability Implications:

- **Environmental**
- There are no known significant environmental implications associated with this decision
- **Economic**
- There are no known significant economic implications associated with this decision as work would need to be planned and carried out within an allocated budget
- **Social**
The maintenance of a safe road network within the shire has positive social implications for residents within the shire and for the greater community as a whole.

Policy Implications:

No known policy implications.

Financial Implications:

There is no immediate financial implication from this item apart from an administrative and operational aspect. However it is expected that the review would take some months and time, and may eventually lead to actual costs such as earthworks and signage.

Consultation:

The Shire President

Recommendation:

That the Council agree to conduct a review of its road network to identify roads or tracks that are not suitable for the general public to use and to then consider what action is required to make the situation safer.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

17.4 Anzac Memorial

File:	11.4
Author:	Gary Martin, Chief Executive Officer (Acting)
Interest Declared:	No interest to disclose
Date:	12 th February 2015
Attachments:	Notes of the Working Group Meeting held 11 February 2015 Letter from Sen. Ronaldson advising of grant for \$5,000

Matter for Consideration:

This item seeks Council approval for the creation of an Anzac Memorial to commemorate the 100th Anniversary of the Anzac Landing at Gallipoli and all other conflicts, and an appropriate service to officially open this memorial for the centenary of Anzac Day.

Background:

In the March 2014 ordinary meeting of council a submission from the Murchison Arts Council for an ANZAC memorial was considered by council and council resolved:

Council Decision:		
Moved: Councillor Broad		Seconded: Councillor Whitmarsh
That Council supports the design concept of the ANZAC monument/memorial park and submits a grant application under the Anzac Centenary Program to try and secure funding for the project to proceed		
Carried	For: 6	Against: 0

The grant was applied for in April 2014 and we have just had notification that we have been successful.

Comment:

The 25 April 2015 is a significant day in the history of this nation and is the centenary of the landing at Gallipoli, the event that led to the Anzac tradition.

The Shire has obtained a grant of \$5,000 under the Anzac Centenary Local Grants program for the development of an Anzac Memorial.

There is a now a need for the Shire and community to develop a suitable memorial in readiness for Anzac Day 2015 to honour not only the Gallipoli event, but all service men and women in all conflicts involving Australia.

A draft layout plan has been provided and a community working group has met to consider the memorial and the ceremony, and to provide advice to the Council for its consideration. The plan and notes of that meeting are attached.

As this is the first Council meeting for 2015, and April is looming quickly, time is of the essence to decide the final format of the memorial, the opening ceremony and service and proceed to achieve this in the available time and ensure that Murchison respectfully honours the Anzac tradition.

The provision of this memorial is a joint effort by the Shire and the community but the funds are provided to the Shire and it is the Council's responsibility to make the final decisions to achieve this project in the time available, taking into account the efforts and input by the community.

It is reiterated that this is a once off cost for a memorial that honours our Anzac traditions. The memorial will serve this community for many years in the future and will be a place to be proud of. It is regrettable that there is little time but with goodwill and effort a suitable memorial can be achieved.

Statutory Environment:

There is no specific statutory requirement associated with this matter.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

This memorial is a significant community feature. Not only will it honour the Anzac tradition, our fallen and service personnel, it will provide a place for reflection and family links to be recorded for the future. It is also expected to be a place of interest for tourists passing through the community.

Policy Implications:

There is no current policy implications. The Council may need to develop future policy in respect of adding family plaques etc to the memorial.

Financial Implications:

The Shire has budgeted \$7,075 towards this project and has since received confirmation of the grant. It is proposed that the community itself will assist with the development of the memorial. The true costs of the memorial, which is mainly from local materials, is not fully known. A draft budget was developed for the grant application which included relocating the stones, 5 large plaques, 10 smaller plaques/pavers, a lemon scented gum and new flag pole.

However, this is a one off event and the cost needs to be incurred to ensure that this memorial is a fitting community tribute. The associated costs such as hospitality are provided in other budget allocations.

Consultation:

There has been limited time available for consultation however the community has been involved in the development of the proposed memorial layout, and in the working group that met to provide advice to the Council.

Recommendation:

That the Council:

1. Receive this report and attachments.
2. Considers the working groups recommendations and makes a clear determination on all aspects of the project to enable the project to proceed.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

17.5 Museum Cottage

File:	11.5
Author:	Jenny Goodbourn, Chief Executive Officer
Interest Declared:	Nil
Date:	20 th February 2015
Attachments:	Museum Cottage Letter

Matter for Consideration:

Formal notification of the arrangement for renting out of the museum cottage.

Background:

The attached letter has been received from the President of the Murchison Museum. They have made arrangements with the current road house proprietors that they can rent the museum cottage out during the off season when it is not being used by the museum caretaker.

We recently utilised the cottage for the relieving CEO and a reduced rate of \$30 per night was arranged for the duration of his stay.

Comment:

The Murchison Museum are offering that should we need to utilise the cottage for a future relieving CEO they are happy for this rate to continue, however if the Shire need to use the cottage for any other reason then we would need to book through the roadhouse managers and pay the standard rate.

Once the new house is completed this should free up one of the one bedroom units for shire use and with the three new additional motel units there will be more accommodation available. The main reason that we utilised the museum cottage for Mr Martin’s stay was that the current motel units do not have ensuite facilities.

The letter also states that it was recently pointed out to the Murchison Museum that there is a budget allocation of \$10,000 per year. This is correct with an allocation of \$2,485 for insurance and a general maintenance budget of \$8,000 included in the 2014-2015 budget. This was based on previous costs to the shire and the majority of the budget is taken up with gardening and maintenance costs over the year. The expenditure last year was \$7,909. So far this year we have expended \$3,000. This covers pest treatment, gardening, clearing of area around the museum and cottage, electrical repairs etc.

Any applications for funding by the museum for specific projects would need to come within the budget or be separately allocated as was done with the assistance with the botanic walk.

The shire is keen to support local community groups and would look at any proposals and plans presented to see if they can assist.

Statutory Environment:

There is no specific statutory requirement associated with this matter.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the Council:

1. Receive this report and attachment.
2. Notes the fees and charges for the hire of the museum cottage.
3. Advises the Museum Committee of the current budget allocations.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.6 Development Assessment Panels

File:	10.3
Author:	Gary Martin - Chief Executive Officer (Acting)
Interest Declared:	No interest to disclose
Date:	12 February 2015
Attachments:	Murchison DAP

Matter for Consideration:

Council to decide nominations for representatives on the Mid West Development Assessment Panel.

Background:

Back in June 2013 council resolved:

That Council nominates the following Shire of Murchison Councillors to be DAP Members and Deputy Members:

<i>Members;</i>	<i>Councillor Foulkes-Taylor</i>	<i>Councillor Halleen</i>
<i>Deputy Members:</i>	<i>Councillor Squires</i>	<i>Councillor Whitmarsh</i>

Appointments of all DAP members expire on 26 April 2015.

Applications for specialist members have been advertised and these closed on 23 January 2015 and the Council will be informed once appointed by the Minister.

The Council is now requested to nominate four elected members comprising of two local DAP members and two alternate members to sit on the local DAP as required.

Nominations are required by Friday 27 February 2015.

Comment:

The Minister for Planning will consider and appoint all nominees for up to a two year term expiring 26 April 2017. Appointed local members will be placed on the register and advised of DAP training dates and times. It is mandatory that DAP members attend training before they can sit and determine applications. If all trained that is acceptable. If the appointed members are not re-elected (October 2015) the Council will need to re-nominate members. This needs to be considered when making the decision.

Local DAP members are entitled to be paid for attendance and training.

Details need to be completed including CV or candidate profiles for those members nominated.

Statutory Environment:

Planning and Development (Development Assessment Panels) Regulations 2011

Strategic Implications:

Nil.

Policy Implications:

DAP’s consider applications that would otherwise be considered by the Shire. As the threshold value is \$7 million for automatic applications, and \$3 million for optional applications, the most likely applications will be for mining infrastructure.

Financial Implications:

The shire is required to provide advice to the DAP, which may involve use of a town planning consultant should an application arise.

Recommendation:

That council nominate the following Shire of Murchison Councillors to the DAP members and alternate members:-

Members
 Alternate Members

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.7 Vermin Fence

File:	13.2
Author:	Jenny Goodbourn, Chief Executive Officer
Interest Declared:	Nil
Date:	20 th February 2015
Attachments:	Vermin Fence Letter

Matter for Consideration:

Response to the Shires letter regarding support for the vermin fence cell.

Background:

At the November meeting, council considered the delays with the proposed MRVC vermin Fence proposal and resolved:

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Foulkes-Taylor	
The Shire of Murchison gives in principal support to the MRVC Fence project proposal and will write to the relevant ministers.		
Carried	For: 6	Against: 0

Comment:

A response has been received from the Hon Ken Baston MLC, Minister for Agriculture and Food; Fisheries and also from the Hon Terry Redman MLA, Minister for Regional Development; Lands; Minister Assisting the Minister for State Development.

The responses are attached to this item for councils consideration.

Statutory Environment:

There is no specific statutory requirement associated with this matter.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the Council:

1. Receive this report and attachments.
2. Notes the responses from the Ministers.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.8 Australasian Safari

File:	13.2
Author:	Jenny Goodbourn, Chief Executive Officer
Interest Declared:	Nil
Date:	20 th February 2015
Attachments:	Australasian Safari Letter

Matter for Consideration:

Acknowledgement of the letter of thanks received from the Australasian Safari Event Director.

Background:

The Shire of Murchison gave its support to the proposal by the Australasian Safari to hold one of its stop overs at the Murchison Settlement during this year’s event. They also provided letters of support to assist with granting of the broadcasting licence for the event as it was within the SKA/MRO radio quiet zone and also to try and assist with future year’s events following the decision by Tourism WA to withdraw their support from the event.

Comment:

The event came to Murchison Settlement on the 21st September – a day not to be forgotten by anyone that was here – with the howling dust storms and evening rain managing not to put too much of a dampener on the contestants and spectators. It also made it very interesting for the support planes and helicopters for take-off and landings.

We have received a letter of thanks from the Event Co-ordinator.

Statutory Environment:

There is no specific statutory requirement associated with this matter.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the Council:

1. Receive this report and attachment.
2. Notes the letter of thanks from the Australasian Safari.

Voting Requirements:

Simple Majority

Council Decision:	
Moved: Councillor	Seconded: Councillor
Carried/Lost	For: Against:

18. ADMINISTRATION

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
30 December	Ongoing problems with settlement gen sets.
5 January	Discussion with Jane from HVO re classification of the Beringarra-Pindar Road to RAV 4
8 January	Discussion with Lynda of Fleetwood regarding soil classification and site survey for motel and laundry units.
8 January	Phone conference with Gary Martin to go over projects/issues he will be covering whilst Acting CEO.
8 January	Meeting with Shire President and Works Supervisor to discuss points from first round of flood damage works.
9 January	CEO commenced annual leave
13 January	Acting CEO Gary Martin commenced
20 January	Attended Ballinyoo Bridge Compulsory Tender meeting
26 January	CEO Jenny Goodbourn resigned
27 – 6 February	CEO Recruitment process
6 February	Special Council meeting
11 February	Anzac Memorial Working Group meeting
16 February	CEO returned from leave
16 February	Ballinyoo Bridge Tenders closed at 2pm

Recommendation:

That the CEO’s Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE