



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Friday 17th July 2015**, commencing immediately after the meeting of the Audit
Committee, which commences at 10:00 am.

TABLE OF CONTENTS

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS3

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE3

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE3

4. PUBLIC QUESTION TIME3

 4.1 Standing Orders3

5. NEXT MEETING.....3

6. APPLICATIONS FOR LEAVE OF ABSENCE.....3

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS3

8. CONFIRMATION OF MINUTES3

 8.1 Ordinary Council Meeting – 19th June 2015.....3

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION4

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS4

11. ACTION LIST4

12. DISCLOSURE OF INTERESTS6

13. REPORTS OF OFFICERS6

 13.1 Monthly Plant Report – Works Supervisor6

 13.2 Works Report – Works Supervisor 13 June – 11 July 20157

 13.3 Environmental Health Officer – Report following visit to Murchison10

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED12

 14.1 Shire President.....12

 14.2 Councillors.....12

15. REPORTS OF COMMITTEES12

16. FINANCE.....12

 16.1 Financial Activity Statements to 30 June 201512

 16.2 Accounts Paid During June 2015.....14

 16.3 Elected Member Remuneration for 2015-2016.....15

17. DEVELOPMENT17

 17.1 Wooleen Station proposed establishment of Nature-Based Parks17

 17.2 Road Works Program 2015-201620

18. ADMINISTRATION.....21

 18.1 Request to Leave Council Vacancy Unfilled21

 18.2 Special Meeting Date for Review of 2015-2016 Draft Budget22

19. NOTICE OF MOTION24

 19.1 Development of a Drug & Alcohol Policy24

20. CEO ACTIVITY REPORT25

21. URGENT BUSINESS26

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....26

 22.1 Re-appointment of Auditor27

 22.2 Blasting Permit – Goldfields Technical Services.....27

23. MEETING CLOSURE.....27

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for 14 August 2015.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Two Items

22.1 Re-appointment of Auditor pursuant to LG Act 1995 s5.23(2)(e)(ii) information that has commercial value to a person.

22.2 Blasting Permit – Goldfields Technical Services pursuant to LG Act 1995 s5.23(2)(e)(ii) information that has commercial value to a person.

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 19th June 2015

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 19 June 2015 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Minutes of the Ordinary Council meeting of 19 th June 2015 be confirmed as an accurate record of proceedings.		
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 th September. Group established.	Ongoing
2	Community Project Officer	Inaugural meeting held 24 th September. Group established.	Ongoing
3	Lawn Bowls	<p>Evergreen have completed instal of bowling rinks.</p> <p>Community Advisory Group to advise Council on completion ie type of shelters; fencing etc</p> <p>At the June 2015 meeting of Council it was decided:</p> <p><i>1. erect a high fence between the tennis court and bowling rink, including access gate between, using the same materials as the existing fence (linkmesh);</i></p> <p><i>2. fence around the rink in heritage green colourbond 1.5 m high – to the southern, western and northern sides;</i></p> <p><i>3. pave around the rink using the same pavers as those used at the sports club;</i></p> <p><i>4. erect 'Seaside shelters' at either end, in keeping with the shelters erected at the roadhouse and caravan park.</i></p> <p>Note: there is only \$5,000 left of the \$120,000 allocated to the bowling rink; however, there is just over \$100,000 left for the Motel units landscaping and so I am hopeful that I will be able to re-allocate what's left to the Bowling Rink.</p>	<p>CAG meeting 19/06/2015</p> <p>Price inc enough chainmesh to replace existing chicken wire on other three sides \$5,620 ex GST (supply only)</p> <p>Price \$6,057 ex GST (supply only)</p> <p>TBA</p> <p>Price for 4 at 2.5m \$18,480 ex GST (supply only)</p>
4	Laundry and Accommodation Units	<p>Fleetwood have delivered the accommodation & laundry units; handrails have been fitted; plumbers and electricians on-site this week; TV's and vast reception installed; linen purchased; fridges & kettles purchased. Still need to re-shape verandah rooves; paint verandah posts and handrails; purchase crockery and outdoor settings; complete landscaping.</p> <p>Community Advisory Group to advise Council on completion</p> <p>At the June 2015 meeting of Council, it was decided:</p>	

		<p><i>1. accept Fleetwood's quote to supply the curved verandah rooves as per the concept plans for both laundry and accommodation units;</i></p> <p><i>2. accept CAG's recommendation to paint the verandah posts, handrails and fascias in grey to match the grey paint on the body of buildings;</i></p> <p><i>3. landscaping –</i></p> <p><i>Accommodation units - run a concrete footpath from the existing footpath on the northern side of the roadhouse, past a retaining wall (to match existing) to be constructed half way down the lawn at the existing units, to the ramp and continue on with the footpath to the northern side of the ramp as far as the steps. Plant some small native shrubs on the roadside of the footpath to separate pedestrian traffic from vehicular traffic. Plant small native shrubs between existing and new accommodation units; protect leach drains from traffic with timber bollards.</i></p> <p><i>Laundry – spread gravel over leach drains; run concrete path on the western side of the laundry, heading north to clotheslines; plant small native, shallow rooted shrubs between leach drains; protect leach drains from traffic with timber bollards</i></p>	<p>Fleetwood's quote accepted; I have had one builder visit to provide quote for labour, but quote not yet received. Need to follow up on two more quotes for labour.</p> <p>To be painted prior to modifying roof. Quotes still to be sourced;</p> <p>Quotes still to be sourced for concreting and building of retaining wall.</p> <p>Gravel has been spread over leach drains and clothes lines installed. Quote still to be sourced for concreting.</p>
5	Ballinyoo Bridge Tender	Tender closed Monday 16 February. Bocol was nominated by council as the preferred tenderer at the March 2015 OCM. Bocol awarded contract and to commence 1 August to 1 September, depending on river flows.	<p>Final contract has been signed by SOM. Bocol on track to commence on time. Long lead-in items, including precast concrete beams, precast concrete headstocks and steel piles have been ordered.</p> <p>Still waiting on June update.</p>
6	Socially sustainable projects	Following the Annual Elector's meeting council resolved to add this item to the action list. Following on from wild dog initiatives would like to see funding towards other socially sustainable projects to assist the community	<p>Address this in the 2015-16 Budget</p> <p>13/07/2015 Email sent to the community to ask for feed-back/ideas for socially sustainable projects for the budget.</p>
7	Cemetery and Remembrance Walk (walk)	<p>Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion.</p> <p>Community Advisory Group to advise Council on these projects.</p>	<p>CAG meeting 19/06/2015</p> <p>Need to re-schedule – roads were closed on the 19/06.</p>

8	FOI	Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process	Yet to be actioned
9	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start.	Ongoing. Undesignated unsurveyed roads was bought up as a discussion point at the May zone meeting.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Action List be accepted.		
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS**13. REPORTS OF OFFICERS****13.1 Monthly Plant Report – Works Supervisor**

June 2015		Hours						YTD	
Plant Item	Year	Rego	1 July '14	Start	End	Total	Operating Costs		
			Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel	
Cat Grader 12H P.02	2005	MU 141	11288	12543	12591	48	1303	19745.93	23890.46
Cat Grader 12M P.03	2008	MU 51	7398	8553	8672	119	1274	59569.33	25871.72
Volvo Loader P.27	2006	MU 65	6386	7060	7088	28	702	41449.50	13214.29
Komatsu Dozer P.11	1997		0	397	475	78	475	12507.30	12307.02
Bomag Padfoot P.68	2013	MU1071	345	846	900	54	555	4379.19	10722.88
JD Grader P.01	2011	MU 121	4650	6099	6236	137	1586	24344.05	37916.73
Bomag Roller P.43	2012	MU1027	1757	2559	2596	37	839	8807.03	10022.50
Cat 938G Loader P.41	2004	MU 193	4389	4845	4940	95	551	10026.91	9608.86
Kenworth P/Mover P.61	2004	MU 000	31510	48978	50736	1758	19226	15078.76	24469.02
Iveco P/Mover P.09	2003	MU1065	283980	303020	304084	1064	20104	14543.41	18658.76
Nissan UD P.07	2009	000 MU	167522	187619	189658	2039	22136	9129.89	18625.98
Iveco Tipper Conv P.10	2004	MU 00	168987	174140	174427	287	5440	23053.13	19910.98
Generator 1-110kva	2011		13642	18808	19493	685	5851	52571.79	112567.29
Generator 2-110kva	2011		9340	12221	12221	0	2881		
Maintenance Gen P.33			3460	6005	6371	366	2911	2976.40	5627.81
Construction Gen P.32			17605	20519	20519	0	2914	1613.21	6338.20
Kubota 6kva Gen P.66	2012		4567	6337	6575	238	2008	5486.99	10215.06
Mitsubishi Canter P.06	2010	01 MU	111110	135929	138805	2876	27695	13582.32	6613.36
Isuzu Construction P.64	2013	MU 140	30477	60039	63361	3322	32884	4058.36	10034.16

Toyota Prado P.55	2012	MU 0	22827	38247	39649	1402	16822	3341.58	1798.45
RAV4 P.63	2013	MU 1011	19904	27930	28547	617	8643	977.46	898.84
Great Wall P.57	2012	MU 167	26939	41822	43094	1272	16155	1520.20	2819.79
Isuzu Dmax P.28	2009	MU 300	174896	192690	194,174	1484	19278	3898.72	3462.12
Toyota Hilux P40A	2014	MU 1018	0	22150	26,191	4041	26191	960.24	3961.64
Isuzu T/Top P.54	2005	MU 1002	140946	155499	156,000	501	15054	2442.98	4981.55
Mercedes PTV P.60	2004	MU 1009	98834	100571	100695	124	1861	1519.26	295.48
Side Tipper P.18	2001	MU2010	45770	63716	65459	1743	19689	4553.61	n/a
Side Tipper P.17	2001	MU 662	0	9247	10197	950	10197	11057.07	n/a
Roadwest S/Tipper P.67	2013	MU2042	14745	31723	33159	1436	18414	1017.15	n/a
Tri-Axle L/L Float P.13	2008	MU 663	13502	25640	25640	0	12138	5799.19	n/a
45ft Flat Top P.59	1978	MU2044	0	0	0	0	0	872.87	n/a
No. 2 Float P.14	2001	MU 2004	46143	57198	57198	0	11055	7077.54	n/a
30000L W/Tanker P.24	2005	MU 2024	37646	42793	43080	287	5434	5850.42	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	156.87	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	1339.21	n/a
Dolly 1-Red P.05	2001	MU 2003	30526	32491	3488	broken	1965	1361.83	n/a
Dolly 2-Black P.08	2000	MU 2009	18377	27654	27654	broken	9277	3184.34	n/a
New/H Ford Tractor P.04	2006	MU 380	1719	1814	1831	17	112	162.75	335.94
Forklift P.37			12037	12290	12298	8	261	201.18	339.91
Caravans							n/a	7379.16	n/a
JD Ride on Mower			460.3	598	607	9	146.70	small plant	small plant
Generator Perkins P.34		Mechanic	0	18615	18615	0	no clock	1998.49	505.75
Generator 9KVA P.65	2013	H/ Maint	1423	4350	4350	0	2927	1109.40	4038.00
Heavy Maint Trailer P.62		MU 446			n/a		n/a	1925.27	n/a
Isuzu Fire Truck P.72	2013	MU1068	0	734	754	20	754	75.59	154.48
Toyota Fast Attack P73	2014	MU1069	at Milly Milly					48.08	72.56

13.2 Works Report – Works Supervisor 13 June – 11 July 2015

Construction Crew

Crew are proceeding well with the new Wooleen road works alignment on the Wooleen-Mt Wittenoom road. On the 18th June we received some lovely rain which put a temporary hold on the works and with all roads closed the crew then worked around the settlement before commencing their normal 3 day break on the 19th.

On Monday 22nd with the Murchison River at 1.7m crew worked on the new laundry and units at the roadhouse and also installing the retic and finishing of the fence at 16 Mulga Crescent. Will and Colleen had the two days off.

Crew were back working on Wooleen alignment on the 25th June.

On the 29th crew worked on the grid approaches to the 2 new grids on the Beringarra-Pindar road north of Boolardy. This work was completed in 2 days and crew then moved back onto the Wooleen alignment.

On the 8th July crew were in the settlement working on getting things ready for the polocrosse weekend. Will and Coleen will have Friday and Saturday off - Stuart has Saturday off (playing). This leaves Ivor and Kym (casual Gardener) and myself working on Saturday.

Maintenance Crew

Glen and Neil are going along fine with the grading of roads in the north of the shire with Beringarra-Byro completed as far as Cadjacootharra crossing. From here crew moved on to Erong Road and at last report

on the 7th July they were expected to finish this road on the 8th and then do the Innouendy road before moving onto Yunda road.

With the completion of Yunda they will move camp to Beringarra and finish off Beringarra-Byro road then grade Beringarra-Mt Gould and Beringarra-Cue roads (gravel section). They then move south onto the Beringarra-Pindar road starting 5km north of McNabbs to the mine just north of Yuin then onto McNabbs and New Forrest Roads.

Flood Damage Roads

On the 9th of June contractor Squires Resources started repairing all flood damage roads within the shire starting on the Beringarra-Pindar road 5km north of McNabbs heading north. By the 8th of July 90% of roads have been completed.

Roads Repaired:

- Beringarra-Pindar - 5km North of McNabbs to Beringarra.
- Mt Wittenoom
- Wooleen-Boolarly
- Mt Wittenoom-Wooleen
- Manfred
- Nookawarra-Mileura
- 8th of July Crew are 2 days into Boolarly-Kalli road leaving only the Twin Peaks/Wooleen road to go.

Grids

The approaches to the 6 new grids on the Beringarra-Pindar road (3 north and 3 south of Yuin) have been completed by contractor Squires Resources

Another 2 new grids have been replaced (1 south and 1 north of Boolarly) by contractor Yuin Pastoral with road approaches completed by the shire crew.

Floodway's

The construction of new floodway's on the Beringarra-Cue Road have almost been completed with 16 out of a possible 18 now done.

With the rain fall on the 18th of June the works of putting in off shoot drains came to a stop as plant was getting bogged. This will have to be completed at a later date (hopefully before the next rain)

Staff Leave

12th June - Brian - RDO (missed in last report)

14th June - Stuart - Day off

22/23rd June – Will & Colleen - 2 days off

7th July - Brian day off (Flu)

General - Works Supervisor

14th June - Inspection of new alignment works at Wooleen

16th June - Inspection of flood damaged road repair works on Beringarra-Pindar road.

17th June - Check on construction crew working at Wooleen then up to crew working on new floodway's on the Beringarra-Cue road. Also checked on maintenance crew on the Beringarra-Byro road on the way back.

24th June - Inspection of new floodway's on the Beringarra-Cue road.

25th June - Inspection of Carnarvon Mullewa road to Curbur with CEO

29th June - Inspection of floodway's on the Beringarra-Cue road

ROADS GRADED 12/06/2015 – 11/07/2015

Name	Length of Road		SLK's Graded this month	Comments
Beringarra /Pindar	319.80km		225km	Contractor light grade
Erong	63.12km		63km	
Beringarra/Byro	90.89km		75km	
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km		20km	Contractor light grade
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
McNabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km		15km	Patch grade by contractor
Muggon	38.75km			
Manfred	34.55km		20km	Patch grade by contractor
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km		2km	Contractor
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km		37km	Contractor
Woolleen/Mt Wittenoom	33.85km		10km	Patch grade by contractor
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km		19km	Contractor
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km		117km	Dragged tyres shire
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded: 138km by shire crew. 348km by contractor. 117km dragging tyres by shire.

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Work’s Supervisor’s report be accepted.		
Carried/Lost	For:	Against:

13.3 Environmental Health Officer – Report following visit to Murchison

ACTION SHEET

Council’s Environmental Health Officer – Philip Swain

Date: 6 - 7 July 2015

Next visit proposed Sept 2015

Date	Subject	Action Taken
6/7/2015	Wooleen Station Nature Based Caravan Park Approval	Report prepared for Council following amendment to legislation giving the Shire the power to issue approval. The report is to be submitted to the July meeting of Council Action: Pending Council resolution
6/7/2015	Roadhouse Caravan Park & Motel	Following the April inspection the following items were outstanding; <ol style="list-style-type: none"> 1. The water supply issue needs to be addressed with the installation of the UV unit; 2. Pest control by the Shire and or the proprietor needs to be recorded, at the roadhouse, to demonstrate that it is occurring; 3. The operators are to obtain a probe thermometer and undertake regular checks of cook cool foods. I have provided information to the proprietors in this regard. <p>These matters have now all been addressed although there is a small leak on the UV unit for which parts have been ordered.</p> <p>I have received the photographic evidence of the septic installations and have assessed the same on site and issued the Permits to Use. There is a need to demarcate the area behind the ablutions and laundry building to ensure vehicles cannot drive over the septic tanks and the Works Supervisor advises that this is in hand. The laundry and motel units are now open for use and the previous plumbing issues with the roadhouse ablutions have been resolved. The CEO has advised that the replacement verandah for the motel units is also progressing.</p> <p>Fire hose reels are currently being installed at both ends of the caravan park area. All existing fire services were inspected and tagged during this visit by Protector Fire Services .</p> <p>Action: Works Supervisor to arrange bollards around laundry and ablution septic tanks. CEO to address issues with verandah to motel units. Fire Hose reel installation to be completed at Caravan Park</p>
6-7/7/2015	Water Supply Murchison Settlement	To date signage has been installed on the access roads and the public facilities around the Settlement. The last water results for the supply tank and Roadhouse were poor. Some plans of the settlement water

		<p>reticulation have been located but these are not definitive. I have established a sampling regime for the whole settlement (11 locations) and I have also taken a suite of chemical samples from the main bore supply.</p> <p>I have sought some gross costings for the installation of a disinfection system and a reverse osmosis plant to treat the community's water supply and supplied these to the CEO. There are a number of other issues that the Shire would need to address to declare the supply potable, such as regular sampling and reporting. I will provide a report on these in due course if the Council determines to pursue a treatment and/or filtration system. I have also suggested that the Shire should have a simple handout for visitors to the community to explain the non-potable status of the water and how people can treat the same for drinking purposes. I have offered to draft the handout and will forward it to the CEO shortly</p> <p>Action: PS to draft handout for visitors. CEO to investigate treatment alternatives. PS to prepare report on potable supply requirements once costings/budget have been investigated for treatment options. Awaiting latest sampling results.</p>
7/7/2015	Food Act Annual Report	<p>I have partially completed the Food Act annual report form for the Department of Health, which is due at the end of August, and will forward the same to the CEO for signing shortly.</p> <p>Action: PS to forward annual report to CEO.</p>
Pending	Refuse Site/s	<p>Quotation has previously been sought from the surveyors to create new reserves for the existing and proposed landfill sites that identify "waste disposal" or "municipal purposes" as approved land uses. I have inspected the site and the excavations will provide many years of landfill trench, and currently complies with the Regulations (Maximum trench length 30m and weekly-monthly waste cover).</p> <p>The quotation for the survey work was substantial and is to be included in budget deliberations for 2015-16. The previous site has been pushed over and tidied up significantly. It is recommended that signage be installed on the new access road to ensure no dumping occurs at the old site.</p> <p>Action: CEO to include survey costs in budget deliberations. The Works Supervisor is to arrange signage for access to new site.</p>
Pending	Sportsmans Club	<p>The Airconditioning Vents in the kitchen area need to be repaired/resealed to the ceiling. The ceiling is asbestos cement and all holes/openings to the ceiling space should be sealed to minimise the risk associated with the same. I have installed signage in the kitchen and bar relating to the non-potable status of the water supply.</p> <p>Action: CEO to organise repair/reseal of vents for kitchen and have the same sealed to the ceiling. All holes and openings to the ceiling space to be sealed with silicone sealant.</p>
Pending	Building Compliance Issues	<p>The Building Act 2011 and Regulations contain references in the schedules relating to permits with mean that permits for construction and demolition are not required in the Shire. The delegations have now been amended to reflect the legislative changes. I am negotiating with the Shire of Merredin Building Surveyor is prepared to provide Certificates of Design Compliance and issue any notices in the future should these be required. The CEO will need to appoint Mr John Mitchell of the Shire of Merredin in due course. I am recommending a policy to Council that all buildings within the settlement be constructed subject to a CDC having been issued for the same.</p> <p>Action: PS to provide report on other Building Surveying services and draft policy on building matters.</p>

Pending	Controlled Waste Vehicle	<p>As above, I believe the Shire should explore the possibility of having a “Controlled Waste” vehicle on site for pumping out the RV Dump point and septics as required. I have sought licensing and registration information on this from the Department of Environmental Regulation. Works staff are to provide vehicle details to the CEO to progress this matter.</p> <p>Action: CEO to forward vehicle information for trailer mounted unit. EHO to confirm approval process to establish controlled waste collection and disposal at Murchison Settlement</p>
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Recommendation:

That the Environmental Health Officers report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements to 30 June 2015

File:	2.2
Author:	Dianne Daniels - CEO
Interest Declared:	No interest to disclose
Date:	14 th July 2015
Attachments:	Financial Activity Statements for 12 Months to 30 June 2015 Statement of Financial Position Income Statement by Nature & Type Income Statement by Program General Ledger Trial Balance

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for June 2015.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 30 June 2015 is a surplus of \$6,707,520 against a YTD budget of \$0 so up \$6,707,520.

Variances:

	YTD Actual
Opening Funding Surplus(Deficit)	0.00
Add Operating Revenues down	1,534,107
Add Operating Expenditure down	50,574
Add Funding Balance Adjustment	118,220
Add Capital Revenue up	30,911
Add Capital Expenditure down	4,702,642
Add Reserve Transfers down	271,066
	<u>\$6,707,520</u>

Please refer to attached Financial Report for explanation of variances.

The following Term Deposits are currently being held:

Beringarra-Cue Road Reserve TD	\$3,268,336.80	@ 2.79% Maturity 27/09/2015
Crosslands MCF Term Deposit	\$ 352,755.15	@ 2.79% Maturity 27/09/2015
Ballinyoo Bridge	\$3,532,143.39	@ 2.29% Maturity 27/07/2015

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That Council adopt the financial statements for the period ending 30 June 2015 as attached.

Voting Requirements:

Simple majority.

Council Decision:	
Moved: Councillor	Seconded: Councillor
Carried/Lost For:	Against:

16.2 Accounts Paid During June 2015

File:	4.37.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 th July 2015
Attachments:	EFT & Cheque Details for June 2015

Matter for Consideration:

Endorsement of accounts paid during the month of June 2015.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

Payments made during the month of June 2015 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee’s name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$2,662,248.71 which includes \$1,749,538.41 of intra account transfers for the month of June 2015, be endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Elected Member Remuneration for 2015-2016

File:	4.3
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	8 th July 2015
Attachments:	SAT Determination Local Government Officers (WA) Interim Award 2011

Matter for Consideration:

Council to consider adopting Elected Member Remuneration for 2015-2016 as detailed in the table below.

Background:

A council member who attends a council or committee meeting is entitled to be paid a prescribed minimum fee and to be reimbursed for prescribed expenses.

The President, in addition, is entitled to a prescribed annual allowance and the local government may decide to pay the Deputy President an allowance up to 25% of that prescribed for the President.

On 17 June 2015, the Salaries and Allowances Tribunal reviewed Elected Members Remuneration. In light of the serious economic issues evident in the Western Australian economy, the circumstances demanded a degree of caution in any decision of the Tribunal. The Tribunal determined that there will be no increase at this time in the remuneration, fees, expenses or allowance ranges provided for elected members. The Tribunal noted that a majority of local governments retained the capacity to provide an increase within the current band parameters.

The Tribunal has changed the travel reimbursement rates for elected members from the *Public Service Award 1992* to the *Local Government Officers' (Western Australia) Interim Award 2011*

Comment:

Under the circumstances and in keeping with rate and payroll increases in the Budget, I would suggest a modest increase of 1.3% (rounded up to the nearest \$50) in line with the CPI increase throughout the year to the March quarter 2015.

The change from the Public Service Award 1992 to the Local Government Officers (Western Australia) Interim Award 2011 sees travel rates cut by approximately 50%. In order to compensate for this drop, Council may wish to re-introduce an Attendance Fee Loading, based on kilometres travelled. An Attendance Fee Loading of .96c/km would be reasonable (the difference between this year's and last year's 'Rest of State' travel reimbursement figures).

If council endorses a 1.3% increase this would see:

Councillors' attendance fees increase from \$3,970 to \$4,050;

The Presidents attendance fee rise from \$6,800 to \$6,900;

The Presidents annual allowance would rise from \$6,800 to \$6,900; and

The Deputy Presidents annual allowance would increase from \$1,700 to \$1,725.

The total budget allocation for 2015-2016 would need to be \$52,000 for member's attendance allowance (including loading based on eleven ordinary meetings, two extraordinary and one trip to Perth for three members) and \$8,625 for president and deputy president's allowance plus travel at \$26,000. The telecommunications allowance was \$1,135 for 2014-2015. A 1.3% increase would see this rise to \$1,150, so an amount of \$7,000 would need to be budgeted.

Statutory Environment:

Local Government Act 1995: s5.98 to 5.100

NB: s5.99A

A local government may decide that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members –

(a) the prescribed minimum annual allowance for that type of expense, or

(b) where a local government has set an allowance within the prescribed range for annual allowances of that type of expense, an allowance of that amount and only reimburse the member for expenses of that type in excess of the amount of the allowance.

Salaries and Allowances Tribunal 17 June 2015.

Sustainability Implications

- **Environmental**

There are no known significant environmental implications associated with this decision

- **Economic**

There are no known significant economic implications associated with this decision

- **Social**

There are no known significant social considerations associated with this decision

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Overall operating costs would increase modestly compared to last year and a provision will be made in the draft budget to cover the revised costs.

Consultation:

Nil

Recommendation

That Council adopt Elected Members Remuneration for the 2015-2016 Financial year as detailed in the schedule below.

The President is to be paid an Attendance Fee at the base rate of \$6,900, plus an Annual Allowance of \$6,900, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

The Deputy President is to be paid an Attendance Fee at the base rate of \$4,050, plus an Annual Allowance of \$1,725, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

All Members are to be paid an Attendance Fee at the base rate of \$4,050, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

All Elected Members are to be paid a Telecommunications Allowance of \$1,150 per annum and a Travel Allowance based on the *Local Government Officers' (Western Australia) Interim Award 2011*.

ELECTED MEMBERS REMUNERATION

	2014-15		2015-16	
	Range	Adopted	Range	Budget
Annual Attendance Fees for Attending Council and Committee Meetings	\$	\$	\$	\$
Councillor	3,500-9,270	3,970	3,500-9,270	\$4,050 plus
Councillor Attendance Fee Loading				\$0.96 per km travelled
President	3,500-19,055	6,800	3,500-19,055	\$6,900 plus
Presidents attendance Fee Loading				\$0.96 per kilometre travelled
Annual Local Government Allowances				
President	500-19,570	6,800	500-19,570	\$6,900
Deputy President	25%	1,700	25%	\$1,725
Other Fees – Elected Members				
Telecommunications Allowance	500-3,500	1,135	500-3,500	1,150
Travel Allowance	194.7/187.4/18 5.5 per km	194.7/187.4/18 5.5 per km	99.01/95.54/ 93.97 per km	99.01/95.54/ 93.97 per km

Voting Requirements:

Absolute majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Wooleen Station proposed establishment of Nature-Based Parks

File:	7.1
Author:	Philip Swain – Health/Building Officer
Interest Declared:	No interest to disclose
Date:	6 July 2015
Attachments:	Attachment A – Site Locations Attachment B – Nature Based Parks Guidelines

Matter for Consideration:

The Council is requested to resolve the approval for Wooleen Station to operate “nature-based park” locations on the land, in conjunction with other tourist facilities, subject to conditions.

Background:

In 2014 the Department of Local Government and Communities wrote to the Shire regarding the caravan parking operations at Wooleen Station, Twin Peaks Wooleen Rd, Murchison. The Shire has been working with the operators to improve the level of compliance at the property, including Food Business Registration, Lodging House and Caravan Park compliance. Previous discussions with the operators had confirmed that they would like to pursue the ongoing provision of two (2) locations for a “nature-based park” on the station and caravan parking facilities at the station homestead as either a “caravan park” or “nature-based park”.

The station is located approximately 35 kilometres from the Murchison Caravan Park, a Shire owned facility, which is operated in conjunction with the Murchison Roadhouse and has ten (10) short-term bays. Previously the Shire could not grant a licence for a “nature based park” if there was a facility within 50 kilometres. In October 2014 the Shire resolved;

That the Council directs the CEO to write to the Minister of Local Government and Communities requesting approval of “nature based park” caravanning facilities on Wooleen Station, Twin Peaks Wooleen Rd Murchison in accordance with the requirements of Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997.

The Shire wrote to the Minister early in 2015, however, in the interim the State had amended the legislation such that Ministerial approval was no longer required and the matter has been referred back to the Shire for resolution.

Comment:

The proposal is for five (5) caravan parking sites located at the homestead and for two (2) nature based park locations elsewhere on the station (**Attachment A – site locations**). The guidelines for nature based parks and advice from the Department of Local Government and Communities is such that nature based parks should not be approved in close proximity to other accommodation facilities such as chalets or cabins. Nature based park locations can however be located in remote locations on the same piece of land. Consequently, it is recommended that the unpowered sites at the station be required to comply fully with the *Caravan and Camping Ground Act 1995* and the *Caravan and Camping Ground Regulations 1997* and hence require licensing in accordance with the same.

The proposed nature based park facilities would be designed to cater for self-sufficient travellers and are both proposed at isolated and scenic locations on the property. Whilst the regulations require defined facilities for caravan parks there is a significant level of flexibility with respect to “nature based parks”, for a reduced level of services. Administration is of the view that the “nature based park” locations can be provided for, with minimal facilities. The tourist market for this type of isolated camp location should not impact upon the Shire’s existing caravan park and roadhouse, to any great extent. It is recognised that people that utilise this type of facility are generally tourists with self contained camping and/or caravanning vehicles. The Shire can impose appropriate conditions to ensure rudimentary facilities, plans for fire services, refuse and effluent management and other issues are addressed.

It is proposed that the nature based park development comply generally with the document produced by the Department of Local Government and Communities and worded “Nature-Based Parks, Guidelines for Developers and Local Governments” (**Attachment B**) and in particular the following;

1. The submission of a Management Plan prepared in accordance with the guidelines to the satisfaction of the CEO;
2. The Management Plan, for safety reasons, requiring that all customers check in and check out at the Wooleen Homestead;
3. The provision of a bore hole privy (toilet) constructed, and maintained, to comply with the Health (Temporary Sanitary Conveniences) Regulations 1997 at each Nature-Based Park location;
4. A compliant fire extinguisher provided in accordance with the requirements of AS 2444-1995 “Portable fire extinguishers — Selection and location”, and being available at each site whenever the same is in use;
5. The operators providing for a battery powered or similar light in/adjacent to the borehole facilities at each site;
6. Potable water supplies being available at the Wooleen Homestead for customers upon arrival;

The Health Act requires that where potable water is not provided to a caravan park transit park or nature based park that exemption for the same be obtained from the Executive Director of Public Health. In relation to the Nature Based Park proposal the applicants will need to seek exemption accordingly.

Statutory Environment:

The following legislation impacts upon this decision;

Caravan and Camping Ground Act 1995
Caravan and Camping Ground Regulations 1997
Health Act 1911

Strategic Implications:

The Shire of Murchison Strategic Community Plan 2012/13 – 2022/23 includes Tourism Strategies To promote and support a sustainable tourism industry in the Shire of Murchison.

Sustainability Implications:

- **Environmental**
Environmental impacts will exist but will be managed within the development area by the proponents. Wooleen has been a model for sustainable rangeland development.
- **Economic**
The proposal will support local tourism and business within the Shire
- **Social**
There are no known significant social considerations that need to be addressed as a result of this decision.

Policy Implications:

Nil

Financial Implications:

The Shire can licence the facilities and establish fees for the same under existing legislation. There are no current fees for this purpose.

Consultation:

Nil

Recommendation:

That the Council approve the establishment of caravanning facilities on Wooleen Station, Twin Peaks Wooleen Rd Murchison, in accordance with the requirements of Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997, subject to the following conditions;

1. The development of “nature based park” facilities at two (2) locations on Wooleen Station complying generally with the document produced by the Department of Local Government and Communities and worded “Nature-Based Parks, Guidelines for Developers and Local Governments” and in particular the following;
 - a. The submission of a Management Plan prepared in accordance with the guidelines to the satisfaction of the CEO;
 - b. The Management Plan, for safety reasons, requiring that all customers check in and check out at the Wooleen Homestead;
 - c. The provision of a bore hole privy (toilet) constructed, and maintained, to comply with the Health (Temporary Sanitary Conveniences) Regulations 1997 at each location;
 - d. A compliant fire extinguisher provided in accordance with the requirements of AS 2444-1995 “Portable fire extinguishers — Selection and location”, and being available at each site whenever the same is in use;
 - e. The operators providing for a battery powered or similar light in/adjacent to the borehole facilities at each site;
 - f. Potable water supplies being available at the Wooleen Homestead for customers upon arrival;
2. The applicants obtaining a licence for the provision of campsites at the Wooleen Station Homestead and the nature-based park locations in accordance with the requirements of the Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997;

3. The applicants demonstrating that the proposed uses are in conformity with the requirements of the current pastoral lease;
4. The applicants obtaining an exemption from the Executive Director of Public Health to provide a potable water supply at the locations.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

17.2 Road Works Program 2015-2016

File:	12.9
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	13 July 2015
Attachments:	Road Works Program 2015-2016

Matter for Consideration:

Council to consider the attached Road Works Program 2015-2016 and prioritise the jobs listed.

Background:

Each year, the Councillors, the CEO and the Works Supervisor undertake a two day road trip to inspect the roads in the Shire, with half being inspected one year and the other half the next. This inspection helps Council and the Administration establish priorities for the road works program.

Comment:

The Works Supervisor has listed the jobs that he feels are the most important to complete this financial year, drawing from the pool of unfinished jobs from prior years inspections as well as from jobs arising from this year’s inspection. He has prioritised that list from job number 1 to 14, taking into account the logistics of moving camp.

This year the Construction crew will be working on the RPG funded re-form and re-sheet of the Carnarvon-Mullewa Road SLK 141.25 to 134.75 (continuing on from work just completed) and the rest of the year will dedicate themselves to the Road Works Program as prioritised.

The Shire has recently completed some new floodways on the Beringarra Cue Road and it is recommended that the off-shoot drains be completed by the construction crew as priority number 1 in order to protect the work already done from possible rain events.

Statutory Environment:

N/A

Strategic Implications:

Development and maintenance of an efficient road network is a core function of the Shire and features strongly in the Community Strategic Plan.

Sustainability Implications

- **Environmental:**
A well-built road network with efficient drainage helps to disperse water flows efficiently during rain events, helping to prevent erosion and land degradation.
- **Economic:**
An efficient road network within the shire supports the pastoral, tourism, science and mining industries by providing vehicle access around the Shire and into adjoining areas of the Mid West and Gascoyne Regions.

- **Social:**
There are no known significant social considerations

Policy Implications:

N/A

Financial Implications:

The prioritised Road Works Program will be undertaken by the Construction crew, within their annual budget allocation.

Consultation:

Works Supervisor

Recommendation:

That Council endorse the Road Works program 2015-2016 as prioritised by the Works Supervisor in the attached list.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18. ADMINISTRATION

18.1 Request to Leave Council Vacancy Unfilled

File:	4.9
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	13 th July 2015
Attachments:	Correspondence from the Electoral Commissioner

Matter for Consideration:

Council to note the correspondence from the Electoral Commissioner regarding a request to leave the vacancy caused by the resignation of Paul Squires unfilled until the October 2015 ordinary elections.

Background:

Councillor Paul Squires resigned at the Ordinary Council Meeting on the 19th June 2015, effective at the end of the meeting.

The following motion was put to Council by Councillor Foulkes Taylor – that Council resolves to seek approval from the Electoral Commission to leave the seat vacant until the ordinary election in October 2015:

Council Decision		
Moved Councillor Foulkes-Taylor	Seconded Councillor Whitmarsh	
Council resolves to seek approval from the Electoral Commissioner to leave the seat vacant until the ordinary election in October 2015.		
Carried	For: 6	Against: 0

The CEO wrote to the Electoral Commissioner on the 24th June 2015 with that request.

Background:

During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 June next following that 31 August.

Comment:

In order to meet the 31 August deadline, Council will need to adopt the budget in statutory format at the ordinary meeting of council on the 21st August. If we have the Budget review meeting on Wednesday 15th August, then Moore Stephens will have enough time to convert the draft to statutory format for inclusion in the August Agenda.

Statutory Environment:

Local Government Act 1995 s6.2(1)

Strategic Implications:

Preparation of the Annual Budget within legislated timeframes meets the objective of good governance within the Strategic Community Plan.

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

N/A

Financial Implications:

Preparation and review of the Annual Budget within legislated timeframes provides a sound direction for administration and council for the ensuing year.

Consultation:

Moore Stephens

Recommendation:

That council review and adopt the draft budget in preparation for conversion into statutory format on the 15th August 2015.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

19. NOTICE OF MOTION

19.1 Development of a Drug & Alcohol Policy

File:	4.40
Author:	Roscco Foulkes-Taylor
Interest Declared:	No interest to disclose
Date:	25 June 2015
Attachments:	Nil

Matter for Consideration:

Council to consider the development of a Drug & Alcohol Policy

Background:

Over the past five years, council has made several attempts to develop a Murchison Shire Drug & Alcohol Policy, however for many different reasons, we have so far been unsuccessful.

Below is an excerpt from a letter our previous CEO wrote in November 2014 in response to a question from the public:

“A draft drug & alcohol policy is being developed by the CEO; this has taken longer than hoped but there have been many major projects and issues to deal with that have taken precedence. There was a draft policy developed in October 2011, but Council was advised by LGIS that it was not in an acceptable format.

The policy has to be developed in line with current legislation and I have been consulting with neighbouring CEO’s to develop a practical and enforceable policy that not only includes disciplinary procedure but counselling and return to work processes. It appears that most shires in the area are in the same position as Murchison with no actual policy in place. It is a shame that LGIS do not have a standard policy that we can adopt but I have been consulting with them for assistance. Once a draft policy is available it will be presented to council for consideration.”

Comment:

I feel that with our new and very meticulous CEO Dianne we have a good opportunity to get things moving again and actually be able to follow the process through to completion.

Statutory Environment:

Workplace Health & Safety legislation

Strategic Implications:

Nil

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

The new Policy will be included in the Policy Manual under 7.0 Staff 7.1 Staff Matters

Financial Implications:

The development of the Policy to meet current legislation should not impact on the budget if the CEO can develop it in consultation with LGIS and other Shires.

Consultation:

Nil

Recommendation:

That the CEO develop a draft Drug & Alcohol Policy to be presented for Council's consideration.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

20. CEO ACTIVITY REPORT

Date	Activity
19/06/2015	CAG meeting scheduled but poorly attended as roads were closed. Did a walk around the units/laundry with Andrew Whitmarsh and Miles Williams to get some ideas for landscaping. Nat Broad and Sandy McTaggart emailed their suggestions.
19/06/2015	Ordinary Council Meeting
22/06/2015	Attended Tool Box Meeting
22/06/2015	Astrofest Meeting
23/06/2015	Staff Performance Reviews
23/06/2015	Notified by Main Roads that Flood Damage claim for Feb/March rain event had been approved. Go ahead given to commence reinstatement.
25/06/2015	Travelled north on Carnarvon Mullewa Road with Works supervisor to inspect floodwaters over road between Curbur and Mt Narryer and also 3.4 k north of the Curbur Mt Narryer boundary. Works supervisor has included these two trouble spots in his Road Works Program for 2015-16. Completion of those works would see the Carnarvon Mullewa road closed for a shorter period of time after a rain event.
25/06/2015	Phone call with Anne McAlister Banks re CEO Support Program. Darren Simmons, CEO at the Shire of Irwin has agreed to be mentor. First meeting with Stuart Fraser and Darren scheduled for 7 th and 8 th September
25/06/2015	Phone Call Claire Patterson Office of Science. Claire to investigate issues regarding communication and re CSIRO expecting Horizon Power to make their own Road Agreement with the Shire.
26/06/2015	Discussion with Nigel Goode of Greenfields re logistics/timing of flood damage repairs. Suggested that we run the job with an engineering firm as superintendent, with one company awarded tender to do the flood works rather than panel of contractors. That company would be supply the site supervisor. Contractor would need to establish on-site office and communications (satellite) and forward weekly plant/man hours to the engineering firm for processing to main roads. The Shire does not have the resources to administer a contract of this size.
29/06/2015	Admin Staff Meeting
29/06/2015	Meeting with Works Supervisor
29/06/2015	Discussion with Nigel Goode from Greenfields re the reduced RPG funding for reform re-sheet Carnarvon Mullewa Road SLK 134.75 – 141.25. Our score for the work was too low, mainly due to low traffic count, and so we only received minimum funding of \$120,000, so have had to reduce km to be reformed/re-sheeted to 6.5.
30/06/2015	Phone conversation with Con Novatscou of Water Corp re Settlement Water. Water Corp can't actually help the Shire to provide potable water, but can help with advice.
8/7/2015	Notified by Main Roads that costs for sinking of Water Bores was to be paid.
1/7/2015	Staff Performance Review
1/7/2015	Interviews for Gardener/Handyman
2/7/2015	Meeting with Dr Phil Crosby, Assistant Director WA Business & Strategy, Astronomy & Space Science, CSIRO and Wilfredo Pena. Dropped in for an informal catch up on the

	way to MRO. The latest receivers (Christmas trees) are coming off the production line now and will be shipped to site soon. Phil has prepared a contact list so that we know who to contact at CSIRO about what – it is just getting signed off now and he will then email it to me.
2/7/2015	Phone call Dale Chapman Business Development Manager WALGA. Trying to organise a trip to visit the Murchison Shires week starting 24 th August.
5/7/2015	Flying Doctor evacuation from settlement for two employees involved in buggy flip.
6/7/2015	Emergency evacuation highlighted some weaknesses in our emergency systems – PTV – internal lights not working; battery keeps draining it's charge – booked into auto electrician; Airstrip – solar lights weak, many not working at all. Phoned Avlight for information and sent through photos of equipment in 'Elsies sewing room'. It appears we have a solar wind sock lighting system and Pilot Activated Lighting Console (PALC) in there. Electrician is in the Settlement 13th - scheduled to service/replace the lights as required, fit wind sock lighting and assess PALC for serviceability on the 14 th or 15 th . We should have a remote for the lights which can turn them on and off and adjust intensity. If we can't find it, we can order a new one through Avlight. Training – need senior first aid training for those that don't have it and a more intensive type training for road trauma. St John's in Geraldton getting back to me this week with a price. Will organise course asap and invite community members.
6/7/2015	Meeting with Works Supervisor
6/7/2015	Administration Staff Meeting
6/7/2015	Interview for Deputy CEO position
9/7/2015	Afternoon tea and dinner with Councillors, Gavin Treasure and Murray Criddle from Mid West Development Commission. Discussed Shire of Murchison strategy/issues and how they can help us achieve solutions.
13/07/2015	Administration Staff Meeting
13/07/2015	Meeting with Works Supervisor
13/07/2015	Follow up phone call from Lyn Cliff of LGIS. They are developing a proforma drug and alcohol policy in consultation with WALGA. This will be ready for members to use in the short term. Members will be free to amend the policy to suit individual circumstances.

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Motion to close the meeting to the Public

Recommendation:

That the meeting move behind closed doors to discuss two items

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/lost	For:	Against:

22.1 Re-appointment of Auditor

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

22.2 Blasting Permit – Goldfields Technical Services

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

Motion to open the meeting to the public

Recommendation:

That the meeting move out from behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/lost	For:	Against:

23. MEETING CLOSURE