



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,  
held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On **Friday 17<sup>th</sup> July 2015**, commencing at 10:16 am

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

*Nil today, but Nigel Sercombe of DPAW would like to have another meeting re the closure of Muggon and tourism initiatives.*

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE****Elected Members**

Councillor M Halleen - Shire President  
 Councillor R Foulkes-Taylor - Deputy Shire President  
 Councillor SA Broad  
 Councillor Andrew Whitmarsh  
 Councillor M Williams

**Staff**

Dianne Daniels - CEO  
 Brian Wundenberg – Works Supervisor

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

*Nil.*

**4. PUBLIC QUESTION TIME**

*Nil*

**4.1 Standing Orders****Council Decision:**

**Moved: Councillor Broad**

**Seconded: Councillor Whitmarsh**

**That the following Local Law-Standing Orders 2001 be stood down:**

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

**Carried**

**For: 5**

**Against: 0**

**5. NEXT MEETING**

*The next meeting is scheduled for 21 August 2015.*

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

*Nil*

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Two Items

22.1 Re-appointment of Auditor pursuant to LG Act 1995 s5.23(2)(e)(ii) information that has commercial value to a person.

22.2 Blasting Permit – Goldfields Technical Services pursuant to LG Act 1995 s5.23(2)(e)(ii) information that has commercial value to a person.

**8. CONFIRMATION OF MINUTES****8.1 Ordinary Council Meeting – 19<sup>th</sup> June 2015****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 19 June 2015 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Whitmarsh</b>	
<i>That the Minutes of the Ordinary Council meeting of 19<sup>th</sup> June 2015 be confirmed as an accurate record of proceedings.</i>		
<b>Carried</b>	<b>For: 5</b>	<b>Against: 0</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**11. ACTION LIST**

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 <sup>th</sup> September. Group established.	Ongoing
2	Community Project Officer	Inaugural meeting held 24 <sup>th</sup> September. Group established.	Ongoing
3	Lawn Bowls	<p>Evergreen have completed instal of bowling rinks.</p> <p>Community Advisory Group to advise Council on completion ie type of shelters; fencing etc</p> <p>At the June 2015 meeting of Council it was decided:</p> <p><i>1. erect a high fence between the tennis court and bowling rink, including access gate between, using the same materials as the existing fence (linkmesh);</i></p> <p><i>2. fence around the rink in heritage green colourbond 1.5 m high – to the southern, western and northern sides;</i></p> <p><i>3. pave around the rink using the same pavers as those used at the sports club;</i></p> <p><i>4. erect 'Seaside shelters' at either end, in keeping with the shelters erected at the roadhouse and caravan park.</i></p> <p>Note: there is only \$5,000 left of the \$120,000 allocated to the bowling rink; however, there is just over \$100,000 left for the Motel units landscaping and so I am hopeful that I will be able to re-allocate what's left to the Bowling Rink.</p>	<p>CAG meeting 19/06/2015</p> <p>Price inc enough chainmesh to replace existing chicken wire on other three sides \$5,620 ex GST (supply only)</p> <p>Price \$6,057 ex GST (supply only)</p> <p>TBA</p> <p>Price for 4 at 2.5m \$18,480 ex GST (supply only)</p>
4	Laundry and Accommodation Units	Fleetwood have delivered the accommodation & laundry units; handrails have been fitted; plumbers and electricians on-site this week;	

		<p>TV's and vast reception installed; linen purchased; fridges &amp; kettles purchased. Still need to re-shape verandah rooves; paint verandah posts and handrails; purchase crockery and outdoor settings; complete landscaping.</p> <p>Community Advisory Group to advise Council on completion</p> <p>At the June 2015 meeting of Council, it was decided:</p> <p><i>1. accept Fleetwood's quote to supply the curved verandah rooves as per the concept plans for both laundry and accommodation units;</i></p> <p><i>2. accept CAG's recommendation to paint the verandah posts, handrails and fascias in grey to match the grey paint on the body of buildings;</i></p> <p><i>3. landscaping –</i></p> <p><i>Accommodation units - run a concrete footpath from the existing footpath on the northern side of the roadhouse, past a retaining wall (to match existing) to be constructed half way down the lawn at the existing units, to the ramp and continue on with the footpath to the northern side of the ramp as far as the steps. Plant some small native shrubs on the roadside of the footpath to separate pedestrian traffic from vehicular traffic. Plant small native shrubs between existing and new accommodation units; protect leach drains from traffic with timber bollards.</i></p> <p><i>Laundry – spread gravel over leach drains; run concrete path on the western side of the laundry, heading north to clotheslines; plant small native, shallow rooted shrubs between leach drains; protect leach drains from traffic with timber bollards</i></p>	<p>Fleetwood's quote accepted; I have had one builder visit to provide quote for labour, but quote not yet received. Need to follow up on two more quotes for labour.</p> <p>To be painted prior to modifying roof. Quotes still to be sourced;</p> <p>Quotes still to be sourced for concreting and building of retaining wall.</p> <p>Gravel has been spread over leach drains and clothes lines installed. Quote still to be sourced for concreting.</p>
5	Ballinyoo Bridge Tender	<p>Tender closed Monday 16 February. Bocol was nominated by council as the preferred tenderer at the March 2015 OCM. Bocol awarded contract and to commence 1 August to 1 September, depending on river flows.</p>	<p>Final contract has been signed by SOM. Bocol on track to commence on time. Long lead-in items, including precast concrete beams, precast concrete headstocks and steel piles have been ordered.</p> <p>Still waiting on June update.</p>

6	Socially sustainable projects	Following the Annual Elector's meeting council resolved to add this item to the action list. Following on from wild dog initiatives would like to see funding towards other socially sustainable projects to assist the community	Address this in the 2015-16 Budget  13/07/2015 Email sent to the community to ask for feed-back/ideas for socially sustainable projects for the budget.
7	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion.  Community Advisory Group to advise Council on these projects.	CAG meeting 19/06/2015  Need to re-schedule – roads were closed on the 19/06.
8	FOI	Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process	Yet to be actioned
9	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start.	Ongoing. Undesignated unsurveyed roads was bought up as a discussion point at the May zone meeting.

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

**Council Decision:**

**Moved: Councillor Williams**

**Seconded: Councillor Whitmarsh**

*That the Action List be accepted.*

**Carried**

**For: 5**

**Against: 0**

**12. DISCLOSURE OF INTERESTS**

*Nil*

*Break 10:36 am for morning tea*

*Meeting resumed at 10:55 am*

**13. REPORTS OF OFFICERS****13.1 Monthly Plant Report – Works Supervisor**

June 2015		Hours						YTD	
				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '14	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	11288	12543	12591	48	1303	19745.93	23890.46
Cat Grader 12M P.03	2008	MU 51	7398	8553	8672	119	1274	59569.33	25871.72
Volvo Loader P.27	2006	MU 65	6386	7060	7088	28	702	41449.50	13214.29
Komatsu Dozer P.11	1997		0	397	475	78	475	12507.30	12307.02
Bomag Padfoot P.68	2013	MU1071	345	846	900	54	555	4379.19	10722.88

JD Grader P.01	2011	MU 121	4650	6099	6236	137	1586	24344.05	37916.73
Bomag Roller P.43	2012	MU1027	1757	2559	2596	37	839	8807.03	10022.50
Cat 938G Loader P.41	2004	MU 193	4389	4845	4940	95	551	10026.91	9608.86
Kenworth P/Mover P.61	2004	MU 000	31510	48978	50736	1758	19226	15078.76	24469.02
Iveco P/Mover P.09	2003	MU1065	283980	303020	304084	1064	20104	14543.41	18658.76
Nissan UD P.07	2009	000 MU	167522	187619	189658	2039	22136	9129.89	18625.98
Iveco Tipper Conv P.10	2004	MU 00	168987	174140	174427	287	5440	23053.13	19910.98
Generator 1-110kva	2011		13642	18808	19493	685	5851	52571.79	112567.29
Generator 2-110kva	2011		9340	12221	12221	0	2881		
Maintenance Gen P.33			3460	6005	6371	366	2911	2976.40	5627.81
Construction Gen P.32			17605	20519	20519	0	2914	1613.21	6338.20
Kubota 6kva Gen P.66	2012		4567	6337	6575	238	2008	5486.99	10215.06
Mitsubishi Canter P.06	2010	01 MU	111110	135929	138805	2876	27695	13582.32	6613.36
Isuzu Construction P.64	2013	MU 140	30477	60039	63361	3322	32884	4058.36	10034.16
Toyota Prado P.55	2012	MU 0	22827	38247	39649	1402	16822	3341.58	1798.45
RAV4 P.63	2013	MU 1011	19904	27930	28547	617	8643	977.46	898.84
Great Wall P.57	2012	MU 167	26939	41822	43094	1272	16155	1520.20	2819.79
Isuzu Dmax P.28	2009	MU 300	174896	192690	194,174	1484	19278	3898.72	3462.12
Toyota Hilux P40A	2014	MU 1018	0	22150	26,191	4041	26191	960.24	3961.64
Isuzu T/Top P.54	2005	MU 1002	140946	155499	156,000	501	15054	2442.98	4981.55
Mercedes PTV P.60	2004	MU 1009	98834	100571	100695	124	1861	1519.26	295.48
Side Tipper P.18	2001	MU2010	45770	63716	65459	1743	19689	4553.61	n/a
Side Tipper P.17	2001	MU 662	0	9247	10197	950	10197	11057.07	n/a
Roadwest S/Tipper P.67	2013	MU2042	14745	31723	33159	1436	18414	1017.15	n/a
Tri-Axle L/L Float P.13	2008	MU 663	13502	25640	25640	0	12138	5799.19	n/a
45ft Flat Top P.59	1978	MU2044	0	0	0	0	0	872.87	n/a
No. 2 Float P.14	2001	MU 2004	46143	57198	57198	0	11055	7077.54	n/a
30000L W/Tanker P.24	2005	MU 2024	37646	42793	43080	287	5434	5850.42	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	156.87	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	1339.21	n/a
Dolly 1-Red P.05	2001	MU 2003	30526	32491	3488	broken	1965	1361.83	n/a
Dolly 2-Black P.08	2000	MU 2009	18377	27654	27654	broken	9277	3184.34	n/a
New/H Ford Tractor P.04	2006	MU 380	1719	1814	1831	17	112	162.75	335.94
Forklift P.37			12037	12290	12298	8	261	201.18	339.91
Caravans							n/a	7379.16	n/a
JD Ride on Mower			460.3	598	607	9	146.70	small plant	small plant
Generator Perkins P.34		Mechanic	0	18615	18615	0	no clock	1998.49	505.75
Generator 9KVA P.65	2013	H/ Maint	1423	4350	4350	0	2927	1109.40	4038.00
Heavy Maint Trailer P.62		MU 446			n/a		n/a	1925.27	n/a
Isuzu Fire Truck P.72	2013	MU1068	0	734	754	20	754	75.59	154.48
Toyota Fast Attack P73	2014	MU1069	Milly Milly					48.08	72.56

### **13.2 Works Report – Works Supervisor 13 June – 11 July 2015**

#### **Construction Crew**

Crew are proceeding well with the new Wooleen road works alignment on the Wooleen-Mt Wittenoom road. On the 18<sup>th</sup> June we received some lovely rain which put a temporary hold on the works and with all roads closed the crew then worked around the settlement before commencing their normal 3 day break on the 19<sup>th</sup>.

On Monday 22nd with the Murchison River at 1.7m crew worked on the new laundry and units at the roadhouse and also installing the retic and finishing of the fence at 16 Mulga Crescent. Will and Colleen had the two days off.

Crew were back working on Wooleen alignment on the 25<sup>th</sup> June.

On the 29<sup>th</sup> crew worked on the grid approaches to the 2 new grids on the Beringarra-Pindar road north of Boolardy. This work was completed in 2 days and crew then moved back onto the Wooleen alignment.

On the 8<sup>th</sup> July crew were in the settlement working on getting things ready for the polocrosse weekend. Will and Colleen will have Friday and Saturday off - Stuart has Saturday off (playing). This leaves Ivor and Kym (casual Gardener) and myself working on Saturday.

### **Maintenance Crew**

Glen and Neil are going along fine with the grading of roads in the north of the shire with Beringarra-Byro completed as far as Cadjacootharra crossing. From here crew moved on to Erong Road and at last report on the 7<sup>th</sup> July they were expected to finish this road on the 8<sup>th</sup> and then do the Innouendy road before moving onto Yunda road.

With the completion of Yunda they will move camp to Beringarra and finish off Beringarra-Byro road then grade Beringarra-Mt Gould and Beringarra-Cue roads (gravel section). They then move south onto the Beringarra-Pindar road starting 5km north of McNabbs to the mine just north of Yuin then onto McNabbs and New Forrest Roads.

### **Flood Damage Roads**

On the 9<sup>th</sup> of June contractor Squires Resources started repairing all flood damage roads within the shire starting on the Beringarra-Pindar road 5km north of McNabbs heading north. By the 8<sup>th</sup> of July 90% of roads have been completed.

Roads Repaired:

- Beringarra-Pindar - 5km North of McNabbs to Beringarra.
- Mt Wittenoom
- Wooleen-Boolardy
- Mt Wittenoom-Wooleen
- Manfred
- Nookawarra-Mileura
- 8<sup>th</sup> of July Crew are 2 days into Boolardy-Kalli road leaving only the Twin Peaks/Wooleen road to go.

### **Grids**

The approaches to the 6 new grids on the Beringarra-Pindar road (3 north and 3 south of Yuin) have been completed by contractor Squires Resources

Another 2 new grids have been replaced (1 south and 1 north of Boolardy) by contractor Yuin Pastoral with road approaches completed by the shire crew.

### **Floodway's**

The construction of new floodway's on the Beringarra-Cue Road have almost been completed with 16 out of a possible 18 now done.

With the rain fall on the 18<sup>th</sup> of June the works of putting in off shoot drains came to a stop as plant was getting bogged. This will have to be completed at a later date (hopefully before the next rain)

### **Staff Leave**

12<sup>th</sup> June - Brian - RDO (missed in last report)

14<sup>th</sup> June - Stuart - Day off

22/23<sup>rd</sup> June – Will & Colleen - 2 days off

7<sup>th</sup> July - Brian day off (Flu)

### **General - Works Supervisor**

14<sup>th</sup> June - Inspection of new alignment works at Wooleen

16<sup>th</sup> June - Inspection of flood damaged road repair works on Beringarra-Pindar road.

17<sup>th</sup> June - Check on construction crew working at Wooleen then up to crew working on new floodway's on the Beringarra-Cue road. Also checked on maintenance crew on the Beringarra-Byro road on the way back.

24<sup>th</sup> June - Inspection of new floodway's on the Beringarra-Cue road.

25<sup>th</sup> June - Inspection of Carnarvon Mullewa road to Curbur with CEO

29<sup>th</sup> June - Inspection of floodway's on the Beringarra-Cue road



## ROADS GRADED 12/06/2015 – 11/07/2015

Name	Length of Road		SLK's Graded this month	Comments
Beringarra /Pindar	319.80km		225km	Contractor light grade
Erong	63.12km		63km	
Beringarra/Byro	90.89km		75km	
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km		20km	Contractor light grade
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
McNabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km		15km	Patch grade by contractor
Muggon	38.75km			
Manfred	34.55km		20km	Patch grade by contractor
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km		2km	Contractor
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km		37km	Contractor
Woolleen/Mt Wittenoom	33.85km		10km	Patch grade by contractor
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km		19km	Contractor
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km		117km	Dragged tyres shire
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded: 138km by shire crew. 348km by contractor. 117km dragging tyres by shire.

**Recommendation:**

That the Work’s Supervisor’s report be accepted.

*The works supervisor explained to the meeting that the 12H had low hours as it had fuel in the water, which was narrowed down to the injectors – all six have been replaced.*

*Councillor Broad commented that there had been some dissatisfaction with the way the off-shoot drains had been done on the new floodways around Mileura. The Works Supervisor responded that he had phoned the station owner to explain what we were doing and how we were doing it. As the floodways hadn’t been lowered that much, we needed to put in long off-shoot drains to make sure that the water was directed away from running down the side of the road.*

*President Halleen commented that we need to focus on gravelling the road between Meeberie and the Murchison River. The Works Supervisor said that we are better off calcreting as the road goes under water, with the closest calcrete being on Meeberie. Councillor Foulkes-Taylor queried the Shire’s rights in using material from pastoral properties. Councillor Whitmarsh said that the Land Administration Act covers it.*

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>		<b>Seconded: Councillor Williams</b>
<i>That the Work’s Supervisor’s report be accepted.</i>		
<b>Carried</b>	<b>For: 5</b>	<b>Against: 0</b>

**13.3 Environmental Health Officer – Report following visit to Murchison**

**ACTION SHEET**

Council’s Environmental Health Officer – Philip Swain

**Date: 6 - 7 July 2015**

**Next visit proposed Sept 2015**

Date	Subject	Action Taken
6/7/2015	Wooleen Station Nature Based Caravan Park Approval	Report prepared for Council following amendment to legislation giving the Shire the power to issue approval. The report is to be submitted to the July meeting of Council <b>Action: Pending Council resolution</b>
6/7/2015	Roadhouse Caravan Park & Motel	Following the April inspection the following items were outstanding; 1. The water supply issue needs to be addressed with the installation of the UV unit; 2. Pest control by the Shire and or the proprietor needs to be recorded, at the roadhouse, to demonstrate that it is occurring; 3. The operators are to obtain a probe thermometer and undertake regular checks of cook cool foods. I have provided information to the proprietors in this regard.  These matters have now all been addressed although there is a small leak on the UV unit for which parts have been ordered.  I have received the photographic evidence of the septic installations and have assessed the same on site and issued the Permits to Use. There is a need to demarcate the area behind the ablutions and laundry building to ensure vehicles cannot drive over the septics and the Works

		<p>Supervisor advises that this is in hand. The laundry and motel units are now open for use and the previous plumbing issues with the roadhouse ablutions have been resolved. The CEO has advised that the replacement verandah for the motel units is also progressing.</p> <p>Fire hose reels are currently being installed at both ends of the caravan park area. All existing fire services were inspected and tagged during this visit by Protector Fire Services .</p> <p><b>Action: Works Supervisor to arrange bollards around laundry and ablution septic. CEO to address issues with verandah to motel units. Fire Hose reel installation to be completed at Caravan Park</b></p>
6-7/7/2015	Water Supply Murchison Settlement	<p>To date signage has been installed on the access roads and the public facilities around the Settlement. The last water results for the supply tank and Roadhouse were poor. Some plans of the settlement water reticulation have been located but these are not definitive. I have established a sampling regime for the whole settlement (11 locations) and I have also taken a suite of chemical samples from the main bore supply.</p> <p>I have sought some gross costings for the installation of a disinfection system and a reverse osmosis plant to treat the community's water supply and supplied these to the CEO. There are a number of other issues that the Shire would need to address to declare the supply potable, such as regular sampling and reporting. I will provide a report on these in due course if the Council determines to pursue a treatment and/or filtration system. I have also suggested that the Shire should have a simple handout for visitors to the community to explain the non-potable status of the water and how people can treat the same for drinking purposes. I have offered to draft the handout and will forward it to the CEO shortly</p> <p><b>Action: PS to draft handout for visitors. CEO to investigate treatment alternatives. PS to prepare report on potable supply requirements once costings/budget have been investigated for treatment options. Awaiting latest sampling results.</b></p>
7/7/2015	Food Act Annual Report	<p>I have partially completed the Food Act annual report form for the Department of Health, which is due at the end of August, and will forward the same to the CEO for signing shortly.</p> <p><b>Action: PS to forward annual report to CEO.</b></p>
Pending	Refuse Site/s	<p>Quotation has previously been sought from the surveyors to create new reserves for the existing and proposed landfill sites that identify "waste disposal" or "municipal purposes" as approved land uses. I have inspected the site and the excavations will provide many years of landfill trench, and currently complies with the Regulations (Maximum trench length 30m and weekly-monthly waste cover).</p> <p>The quotation for the survey work was substantial and is to be included in budget deliberations for 2015-16. The previous site has been pushed over and tidied up significantly. It is recommended that signage be installed on the new access road to ensure no dumping occurs at the old site.</p> <p><b>Action: CEO to include survey costs in budget deliberations. The Works Supervisor is to arrange signage for access to new site.</b></p>
Pending	Sportsmans Club	<p>The Airconditioning Vents in the kitchen area need to be repaired/resealed to the ceiling. The ceiling is asbestos cement and all holes/openings to the ceiling space should be sealed to minimise the risk associated with the same. I have installed signage in the kitchen and bar relating to the non-potable status of the water supply.</p>

		<b>Action: CEO to organise repair/reseal of vents for kitchen and have the same sealed to the ceiling. All holes and openings to the ceiling space to be sealed with silicone sealant.</b>
Pending	Building Compliance Issues	The Building Act 2011 and Regulations contain references in the schedules relating to permits with mean that permits for construction and demolition are not required in the Shire. The delegations have now been amended to reflect the legislative changes. I am negotiating with the Shire of Merredin Building Surveyor is prepared to provide Certificates of Design Compliance and issue any notices in the future should these be required. The CEO will need to appoint Mr John Mitchell of the Shire of Merredin in due course. I am recommending a policy to Council that all buildings within the settlement be constructed subject to a CDC having been issued for the same. <b>Action: PS to provide report on other Building Surveying services and draft policy on building matters.</b>
Pending	Controlled Waste Vehicle	As above, I believe the Shire should explore the possibility of having a “Controlled Waste” vehicle on site for pumping out the RV Dump point and septic as required. I have sought licensing and registration information on this from the Department of Environmental Regulation. Works staff are to provide vehicle details to the CEO to progress this matter. <b>Action: CEO to forward vehicle information for trailer mounted unit. EHO to confirm approval process to establish controlled waste collection and disposal at Murchison Settlement</b>

**Recommendation:**

That the Environmental Health Officers report be accepted.

*There was a discussion regarding the Settlement Water supply with the suggestion that we have two separate systems – reverse osmosis into homes and roadhouse and straight from the bore for reticulation; another suggestion was that we provide a UV filter system for each house as at the roadhouse.*

*President Halleen requested that the CEO check with the EHO that the requirement for a Certificate of Design Compliance was for the Settlement only and not the Shire at large.*

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Whitmarsh</b>		<b>Seconded: Councillor Foulkes-Taylor</b>
<i>That the Environmental Health Officers Report be accepted.</i>		
<b>Carried</b>	<b>For: 5</b>	<b>Against: 0</b>

*The Order of Business was changed to consider Item 17.2 Road Works Program 2015-16*

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

*President Halleen thanked everyone for their help with the recent polocrosse event and a special thanks to Brian Wundenberg for his assistance over the weekend.*

*Thursday 9 July Murray Criddle, President and Gavin Treasure, CEO of the Mid West Development Commission (MWDC), came to the Murchison Settlement to meet with councillors and CEO and then shouted those who could attend to dinner at Wooleen. We had a good meeting, discussing the Shire’s plans for the future including the interpretive centre, the shire’s ‘non-potable’ water supply issues, project officer, vermin control, developing residential/commercial land in the Settlement and the mapping of roads issue. The MWDC have funding/contacts available to help with our projects and are keen to assist.*

President Halleen also attended the State Council Meeting, summary of which he will leave to Councillor Broad.

## **14.2 Councillors**

### **Councillor Broad**

Invited to dinner Thursday 9<sup>th</sup> July by Murray Criddle and Gavin Treasure of the MWDC.

Attended WALGA State Council Meeting as Deputy of the Murchison Country Zone; President Halleen attended as observer. Councillor Broad also went to the official send-off for Troy Pickard, which was well attended. There was an election for WALGA president – Lyn Craigie of East Pilbara and Karen Chapel of Morawa were the contenders, with Councillor Craigie being elected. The main thing discussed in the forum was training options for members, which has also been discussed internally, with the proposal that positions be reward based – the more training the more money earned.

When Councillor Craigie nominated for President, CEO Ricky Burgess sent out an email flagging that the Deputy seat may become vacant and thought that it would only be fair to put that election off. So, the election for the Deputy President will be run at the next meeting on Wednesday 15<sup>th</sup> August.

President Halleen added that the new WALGA President has to go up for election again in March 2016, official WALGA election date, as will the new Deputy. The metro nominee pulled out one week prior to this election. Historically there has been a country president and then a metro president.

### **Councillor Whitmarsh**

Attended meeting with Midwest Development Commission Thursday 9<sup>th</sup>.

Regarding EO funding, community grant is still on the table – currently in cabinet.

Next Tuesday, Rangelands NRM will meet at the Murchison Settlement to get strategy in place and then meetings at Meedoo, Winning and Gascoyne are planned.

### **Councillor Foulkes-Taylor**

No meetings attended

### **Councillor Williams**

No meetings attended

## **15. REPORTS OF COMMITTEES**

Nil

Meeting adjourned for lunch at 12:56 pm

Meeting resumed at 1:53 pm

## **16. FINANCE**

### **16.1 Financial Activity Statements to 30 June 2015**

File:	2.2
Author:	Dianne Daniels - CEO
Interest Declared:	No interest to disclose
Date:	14 <sup>th</sup> July 2015
Attachments:	Financial Activity Statements for 12 Months to 30 June 2015 Statement of Financial Position Income Statement by Nature & Type Income Statement by Program General Ledger Trial Balance

### **Matter for Consideration:**

Council to consider adopting the Monthly Financial Statements for June 2015.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 30 June 2015 is a surplus of \$6,707,520 against a YTD budget of \$0 so up \$6,707,520.

Variances:

	<b>YTD Actual</b>
Opening Funding Surplus(Deficit)	0.00
Add Operating Revenues down	1,534,107
Add Operating Expenditure down	50,574
Add Funding Balance Adjustment	118,220
Add Capital Revenue up	30,911
Add Capital Expenditure down	4,702,642
Add Reserve Transfers down	271,066
	<u>\$6,707,520</u>

Please refer to attached Financial Report for explanation of variances.

The following Term Deposits are currently being held:

Beringarra-Cue Road Reserve TD	\$3,268,336.80	@ 2.79% Maturity 27/09/2015
Crosslands MCF Term Deposit	\$ 352,755.15	@ 2.79% Maturity 27/09/2015
Ballinyoo Bridge	\$3,532,143.39	@ 2.29% Maturity 27/07/2015

Please note that the Financial Statements for June 30 2015 may vary from the Annual Financial Report as 2014-15 accruals and any requested audit adjustments are yet to be processed.

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**

There are no known significant environmental considerations

- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That Council adopt the financial statements for the period ending 30 June 2015 as attached.

*The CEO worked through the variances to budget and mentioned that another \$10-\$15k would need to be spent on the new house at number 16 in order to complete it. Councillor Broad asked if it was possible to get a final cost on the house and the CEO responded in the affirmative and that she would get the information to councillors.*

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Broad</b>	
<i>That Council adopt the financial statements for the period ending 30 June 2015.</i>		
<b>Carried</b>	<b>For: 5</b>	<b>Against: 0</b>

**16.2 Accounts Paid During June 2015**

File:	4.37.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 <sup>th</sup> July 2015
Attachments:	EFT & Cheque Details for June 2015

**Matter for Consideration:**

Endorsement of accounts paid during the month of June 2015.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

**Comment:**

Payments made during the month of June 2015 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal, Trust and Reserve Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$2,662,248.71 which includes \$1,749,538.41 of intra account transfers for the month of June 2015, be endorsed by Council.

*Councillor Whitmarsh queried the payment of \$8,080 for 12 tyres and Councillor Foulkes-Taylor queried the payment of \$74,922 for erecting new gravel road approaches to six grids – presumed that there would have to be other work paid for not included in the description; Councillor Foulkes-Taylor also queried the payment of \$107k to IT vision for software implementation and asked if that would be the last of the cost. The CEO explained that there was then \$22k ongoing each year for annual licence fees. Councillor Broad noted that he had heard nothing but complaints from the staff about the program and suggested that if we were going to pay that much for it every year then it might be worthwhile changing back to the old system. Councillor Williams said that it would be as big a process to go back as it had been to change to Synergy Soft and it would be a costly exercise. Councillor Whitmarsh asked if the CEO could check that the ongoing costs had been included in the original proposal and she replied in the affirmative. Councillor Broad noted that if we are not getting the savings suggested then it might be overwhelming that council had made a mistake authorising the budget item. Councillor Foulkes-Taylor said that if a motion was put to revert then he would support it and Councillor Williams noted that no matter what the recommendation, that he would question it closely as not enough questions had been asked last time.*

**Voting Requirements:**

Simple majority

**Council Decision:****Moved: Councillor Foulkes-Taylor****Seconded: Councillor Broad**

*That the accounts as per the attached schedule presented to this meeting totalling \$2,662,248.71 which includes \$1,749,538.41 of intra account transfers for the month of June 2015, be endorsed by Council.*

**Carried****For: 5****Against: 0****16.3 Elected Member Remuneration for 2015-2016**

File:	4.3
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	8 <sup>th</sup> July 2015
Attachments:	SAT Determination Local Government Officers (WA) Interim Award 2011

**Matter for Consideration:**

Council to consider adopting Elected Member Remuneration for 2015-2016 as detailed in the table below.



**Background:**

A council member who attends a council or committee meeting is entitled to be paid a prescribed minimum fee and to be reimbursed for prescribed expenses.

The President, in addition, is entitled to a prescribed annual allowance and the local government may decide to pay the Deputy President an allowance up to 25% of that prescribed for the President.

On 17 June 2015, the Salaries and Allowances Tribunal reviewed Elected Members Remuneration. In light of the serious economic issues evident in the Western Australian economy, the circumstances demanded a degree of caution in any decision of the Tribunal. The Tribunal determined that there will be no increase at this time in the remuneration, fees, expenses or allowance ranges provided for elected members. The Tribunal noted that a majority of local governments retained the capacity to provide an increase within the current band parameters.

The Tribunal has changed the travel reimbursement rates for elected members from the *Public Service Award 1992* to the *Local Government Officers' (Western Australia) Interim Award 2011*

**Comment:**

Under the circumstances and in keeping with rate and payroll increases in the Budget, I would suggest a modest increase of 1.3% (rounded up to the nearest \$50) in line with the CPI increase throughout the year to the March quarter 2015.

The change from the Public Service Award 1992 to the Local Government Officers (Western Australia) Interim Award 2011 sees travel rates cut by approximately 50%. In order to compensate for this drop, Council may wish to re-introduce an Attendance Fee Loading, based on kilometres travelled. An Attendance Fee Loading of .96c/km would be reasonable (the difference between this year's and last year's 'Rest of State' travel reimbursement figures).

If council endorses a 1.3% increase this would see:

- Councillors' attendance fees increase from \$3,970 to \$4,050;
- The Presidents attendance fee rise from \$6,800 to \$6,900;
- The Presidents annual allowance would rise from \$6,800 to \$6,900; and
- The Deputy Presidents annual allowance would increase from \$1,700 to \$1,725.

The total budget allocation for 2015-2016 would need to be \$52,000 for member's attendance allowance (including loading based on eleven ordinary meetings, two extraordinary and one trip to Perth for three members) and \$8,625 for president and deputy president's allowance plus travel at \$26,000. The telecommunications allowance was \$1,135 for 2014-2015. A 1.3% increase would see this rise to \$1,150, so an amount of \$7,000 would need to be budgeted.

**Statutory Environment:**

Local Government Act 1995: s5.98 to 5.100

NB: s5.99A

A local government may decide that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members –

- (a) the prescribed minimum annual allowance for that type of expense, or
- (b) where a local government has set an allowance within the prescribed range for annual allowances of that type of expense, an allowance of that amount and only reimburse the member for expenses of that type in excess of the amount of the allowance.

Salaries and Allowances Tribunal 17 June 2015.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Overall operating costs would increase modestly compared to last year and a provision will be made in the draft budget to cover the revised costs.

**Consultation:**

Nil

**Recommendation**

That Council adopt Elected Members Remuneration for the 2015-2016 Financial year as detailed in the schedule below.

The President is to be paid an Attendance Fee at the base rate of \$6,900, plus an Annual Allowance of \$6,900, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

The Deputy President is to be paid an Attendance Fee at the base rate of \$4,050, plus an Annual Allowance of \$1,725, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

All Members are to be paid an Attendance Fee at the base rate of \$4,050, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

All Elected Members are to be paid a Telecommunications Allowance of \$1,150 per annum and a Travel Allowance based on the *Local Government Officers' (Western Australia) Interim Award 2011*.

**ELECTED MEMBERS REMUNERATION**

	2014-15		2015-16	
	Range	Adopted	Range	Budget
<b>Annual Attendance Fees for Attending Council and Committee Meetings</b>	\$	\$	\$	\$
Councillor	3,500-9,270	3,970	3,500-9,270	\$4,050 plus
Councillor Attendance Fee Loading				\$0.96 per km travelled
President	3,500-19,055	6,800	3,500-19,055	\$6,900 plus
Presidents attendance Fee Loading				\$0.96 per kilometre travelled
<b>Annual Local Government Allowances</b>				
President	500-19,570	6,800	500-19,570	\$6,900
Deputy President	25%	1,700	25%	\$1,725
<b>Other Fees – Elected Members</b>				
Telecommunications Allowance	500-3,500	1,135	500-3,500	1,150
Travel Allowance	194.7/187.4/18 5.5 per km	194.7/187.4/18 5.5 per km	99.01/95.54/ 93.97 per km	99.01/95.54/ 93.97 per km

**Voting Requirements:**

Absolute majority

**Council Decision:****Moved: Councillor Broad****Seconded: Councillor Williams**

That Council adopt Elected Members Remuneration for the 2015-2016 Financial year as detailed in the schedule below.

The President is to be paid an Attendance Fee at the base rate of \$6,900, plus an Annual Allowance of \$6,900, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

The Deputy President is to be paid an Attendance Fee at the base rate of \$4,050, plus an Annual Allowance of \$1,725, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

All Members are to be paid an Attendance Fee at the base rate of \$4,050, plus an Attendance Fee Loading of \$0.96 cents per kilometre travelled;

All Elected Members are to be paid a Telecommunications Allowance of \$1,150 per annum and a Travel Allowance based on the *Local Government Officers' (Western Australia) Interim Award 2011*.

**ELECTED MEMBERS REMUNERATION**

	2014-15		2015-16	
	Range	Adopted	Range	Budget
<b>Annual Attendance Fees for Attending Council and Committee Meetings</b>	\$	\$	\$	\$
Councillor	3,500-9,270	3,970	3,500-9,270	\$4,050 plus
Councillor Attendance Fee Loading				\$0.96 per km travelled
President	3,500-19,055	6,800	3,500-19,055	\$6,900 plus
Presidents attendance Fee Loading				\$0.96 per kilometre travelled
<b>Annual Local Government Allowances</b>				
President	500-19,570	6,800	500-19,570	\$6,900
Deputy President	25%	1,700	25%	\$1,725
<b>Other Fees – Elected Members</b>				
Telecommunications Allowance	500-3,500	1,135	500-3,500	1,150
Travel Allowance	194.7/187.4/18 5.5 per km	194.7/187.4/18 5.5 per km	99.01/95.54/ 93.97 per km	99.01/95.54/ 93.97 per km

**Carried by absolute majority****For: 5****Against: 0**

## **17. DEVELOPMENT**

### **17.1 Wooleen Station proposed establishment of Nature-Based Parks**

File:	7.1
Author:	Philip Swain – Health/Building Officer
Interest Declared:	No interest to disclose
Date:	6 July 2015
Attachments:	Attachment A – Site Locations Attachment B – Nature Based Parks Guidelines

#### **Matter for Consideration:**

The Council is requested to resolve the approval for Wooleen Station to operate “nature-based park” locations on the land, in conjunction with other tourist facilities, subject to conditions.

#### **Background:**

In 2014 the Department of Local Government and Communities wrote to the Shire regarding the caravan parking operations at Wooleen Station, Twin Peaks Wooleen Rd, Murchison. The Shire has been working with the operators to improve the level of compliance at the property, including Food Business Registration, Lodging House and Caravan Park compliance. Previous discussions with the operators had confirmed that they would like to pursue the ongoing provision of two (2) locations for a “nature-based park” on the station and caravan parking facilities at the station homestead as either a “caravan park” or “nature-based park”.

The station is located approximately 35 kilometres from the Murchison Caravan Park, a Shire owned facility, which is operated in conjunction with the Murchison Roadhouse and has ten (10) short-term bays. Previously the Shire could not grant a licence for a “nature based park” if there was a facility within 50 kilometres. In October 2014 the Shire resolved;

*That the Council directs the CEO to write to the Minister of Local Government and Communities requesting approval of “nature based park” caravanning facilities on Wooleen Station, Twin Peaks Wooleen Rd Murchison in accordance with the requirements of Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997.*

The Shire wrote to the Minister early in 2015, however, in the interim the State had amended the legislation such that Ministerial approval was no longer required and the matter has been referred back to the Shire for resolution.

#### **Comment:**

The proposal is for five (5) caravan parking sites located at the homestead and for two (2) nature based park locations elsewhere on the station (**Attachment A – site locations**). The guidelines for nature based parks and advice from the Department of Local Government and Communities is such that nature based parks should not be approved in close proximity to other accommodation facilities such as chalets or cabins. Nature based park locations can however be located in remote locations on the same piece of land. Consequently, it is recommended that the unpowered sites at the station be required to comply fully with the *Caravan and Camping Ground Act 1995* and the *Caravan and Camping Ground Regulations 1997* and hence require licensing in accordance with the same.

The proposed nature based park facilities would be designed to cater for self-sufficient travellers and are both proposed at isolated and scenic locations on the property. Whilst the regulations require defined facilities for caravan parks there is a significant level of flexibility with respect to “nature based parks”, for a reduced level of services. Administration is of the view that the “nature based park” locations can be provided for, with minimal facilities. The tourist market for this type of isolated camp location should not impact upon the Shire’s existing caravan park and roadhouse, to any great extent. It is recognised that people that utilise this type of facility are generally tourists with self contained camping and/or caravanning vehicles. The Shire can impose appropriate conditions to ensure rudimentary facilities, plans for fire services, refuse and effluent management and other issues are addressed.

It is proposed that the nature based park development comply generally with the document produced by the Department of Local Government and Communities and worded “Nature-Based Parks, Guidelines for Developers and Local Governments” (**Attachment B**) and in particular the following;

1. The submission of a Management Plan prepared in accordance with the guidelines to the satisfaction of the CEO;
2. The Management Plan, for safety reasons, requiring that all customers check in and check out at the Wooleen Homestead;
3. The provision of a bore hole privy (toilet) constructed, and maintained, to comply with the Health (Temporary Sanitary Conveniences) Regulations 1997 at each Nature-Based Park location;
4. A compliant fire extinguisher provided in accordance with the requirements of AS 2444-1995 “Portable fire extinguishers — Selection and location”, and being available at each site whenever the same is in use;
5. The operators providing for a battery powered or similar light in/adjacent to the borehole facilities at each site;
6. Potable water supplies being available at the Wooleen Homestead for customers upon arrival;

The Health Act requires that where potable water is not provided to a caravan park transit park or nature based park that exemption for the same be obtained from the Executive Director of Public Health. In relation to the Nature Based Park proposal the applicants will need to seek exemption accordingly.

### **Statutory Environment:**

The following legislation impacts upon this decision;

Caravan and Camping Ground Act 1995  
 Caravan and Camping Ground Regulations 1997  
 Health Act 1911

### **Strategic Implications:**

The Shire of Murchison Strategic Community Plan 2012/13 – 2022/23 includes Tourism Strategies To promote and support a sustainable tourism industry in the Shire of Murchison.

### **Sustainability Implications:**

- **Environmental**  
 Environmental impacts will exist but will be managed within the development area by the proponents. Wooleen has been a model for sustainable rangeland development.
- **Economic**  
 The proposal will support local tourism and business within the Shire
- **Social**  
 There are no known significant social considerations that need to be addressed as a result of this decision.

### **Policy Implications:**

Nil

### **Financial Implications:**

The Shire can licence the facilities and establish fees for the same under existing legislation. There are no current fees for this purpose.

### **Consultation:**

Nil

### **Recommendation:**

That the Council approve the establishment of caravanning facilities on Wooleen Station, Twin Peaks Wooleen Rd Murchison, in accordance with the requirements of Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997, subject to the following conditions;

1. The development of “nature based park” facilities at two (2) locations on Wooleen Station complying generally with the document produced by the Department of Local Government and Communities and worded “Nature-Based Parks, Guidelines for Developers and Local Governments” and in particular the following;
  - a. The submission of a Management Plan prepared in accordance with the guidelines to the satisfaction of the CEO;

- b. The Management Plan, for safety reasons, requiring that all customers check in and check out at the Wooleen Homestead;
  - c. The provision of a bore hole privy (toilet) constructed, and maintained, to comply with the Health (Temporary Sanitary Conveniences) Regulations 1997 at each location;
  - d. A compliant fire extinguisher provided in accordance with the requirements of AS 2444-1995 “Portable fire extinguishers — Selection and location”, and being available at each site whenever the same is in use;
  - e. The operators providing for a battery powered or similar light in/adjacent to the borehole facilities at each site;
  - f. Potable water supplies being available at the Wooleen Homestead for customers upon arrival;
2. The applicants obtaining a licence for the provision of campsites at the Wooleen Station Homestead and the nature-based park locations in accordance with the requirements of the Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997;
  3. The applicants demonstrating that the proposed uses are in conformity with the requirements of the current pastoral lease;
  4. The applicants obtaining an exemption from the Executive Director of Public Health to provide a potable water supply at the locations.

*Councillor Williams said that he would like to see shower facilities included in the permit and Councillor Whitmarsh that he would like to see a management plan first. The CEO suggested that the permit could be issued in two stages. Councillor Foulkes Taylor put the motion below.*

### **Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor Foulkes-Taylor****Seconded: Councillor Broad**

Council agree in principal with the establishment of a 'nature based park' on Wooleen. However, a permit will not be considered until a Management Plan, prepared in accordance with the guidelines, has been approved by Council. A permit will then be issued subject to:

1. The development of 'nature based park' facilities at two (2) locations on Wooleen Station complying generally with the document produced by the Department of Local Government and Communities and worded 'Nature-Based Parks, Guidelines for Developers and Local Governments' and in particular with the following:
  - (a) The Management Plan, for safety reasons, requiring that all customers check in and check out at the Wooleen Homestead;
  - (b) The provision of a bore hole privy (toilet) constructed, and maintained, to comply with the Health (Temporary Sanitary Conveniences) Regulations 1997 at each location;
  - (c) A compliant fire extinguisher provided in accordance with the requirements of AS 2444-1995 "Portable fire extinguishers — Selection and location", and being available at each site whenever the same is in use;
  - (d) The operators providing for a battery powered or similar light in/adjacent to the borehole facilities at each site;
  - (e) Potable water supplies being available at the Wooleen Homestead for customers upon arrival;
  - (f) The operators providing shower facilities for 'nature based park customers' at the homestead;
2. The applicants obtaining a licence for the provision of campsites at the Wooleen Station Homestead and the nature-based park locations in accordance with the requirements of the Caravan and Camping Ground Act 1995 and the Caravan and Camping Ground Regulations 1997;
3. The applicants demonstrating that the proposed uses are in conformity with the requirements of the current pastoral lease;
4. The applicants obtaining an exemption from the Executive Director of Public Health to provide a potable water supply at the locations.

**Carried****For: 5****Against: 0****17.2 Road Works Program 2015-2016**

File:	12.9
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	13 July 2015
Attachments:	Road Works Program 2015-2016

**Matter for Consideration:**

Council to consider the attached Road Works Program 2015-2016 and prioritise the jobs listed.

**Background:**

Each year, the Councillors, the CEO and the Works Supervisor undertake a two day road trip to inspect the roads in the Shire, with half being inspected one year and the other half the next. This inspection helps Council and the Administration establish priorities for the road works program.

**Comment:**

The Works Supervisor has listed the jobs that he feels are the most important to complete this financial year, drawing from the pool of unfinished jobs from prior years inspections as well as from jobs arising from this year's inspection. He has prioritised that list from job number 1 to 14, taking into account the logistics of moving camp.

This year the Construction crew will be working on the RPG funded re-form and re-sheet of the Carnarvon-Mullewa Road SLK 141.25 to 134.75 (continuing on from work just completed) and the rest of the year will dedicate themselves to the Road Works Program as prioritised.

The Shire has recently completed some new floodways on the Beringarra Cue Road and it is recommended that the off-shoot drains be completed by the construction crew as priority number 1 in order to protect the work already done from possible rain events.

### **Statutory Environment:**

N/A

### **Strategic Implications:**

Development and maintenance of an efficient road network is a core function of the Shire and features strongly in the Community Strategic Plan.

### **Sustainability Implications**

- **Environmental:**  
A well-built road network with efficient drainage helps to disperse water flows efficiently during rain events, helping to prevent erosion and land degradation.
- **Economic:**  
An efficient road network within the shire supports the pastoral, tourism, science and mining industries by providing vehicle access around the Shire and into adjoining areas of the Mid West and Gascoyne Regions.
- **Social:**  
There are no known significant social considerations

### **Policy Implications:**

N/A

### **Financial Implications:**

The prioritised Road Works Program will be undertaken by the Construction crew, within their annual budget allocation.

### **Consultation:**

Works Supervisor

### **Recommendation:**

That Council endorse the Road Works program 2015-2016 as prioritised by the Works Supervisor in the attached list.

*The Works Supervisor summarised the suggested Road Works Program for the 2015-16 year, commenting that he had prioritised jobs, leaving jobs that will be done under flood damage and working the program so that the crew doesn't have to move camp too much. The first priority would be the drainage on the Beringarra Cue Road to protect the floodways just completed and then to build up the low lying area between Mt Narryer and Curbur on the Carnarvon Mullewa Road, so that the road isn't closed for such long periods after a rain event.*

*Councillor Foulkes-Taylor asked for confirmation that the Roads to Recovery funding was double for this financial year and not committed. The CEO responded in the affirmative. Councillor Foulkes-Taylor suggested that we seal through the breakaway north of the settlement with 7m bitumen and Councillor Broad concurred that we had agreed to do the next lot of bitumen north of the Settlement.*

*Councillor Williams suggested that we scrap the work at the approach to the grid on the Beringarra Byro Road as work had already been done on it and he was struggling with the bypass of 300m past Curbur as it doesn't seem to move the dust problem very much. Should we be thinking big rather than small and move the road to the west? Councillor Broad said that effectively the road would be 500 m from the homestead as the road is already 200m and the new road goes through scrubby country. Councillor Foulkes-Taylor thought that coming from the north the bypass makes sense as it takes out the corner and a big job to the west isn't possible in this economic climate. Councillor Whitmarsh noted that two sections of road that went under water in the last rain were on that corner and could be addressed at the same time.*



*It was agreed to do 900m of bitumen seal in front of Boolardoo for dust suppression purposes.*

*The Works Supervisor asked for clarification of Council's priorities. President Halleen confirmed that it had been agreed to follow the list as prioritised by the Works Supervisor, except fit into the program the bitumising through the breakaway north as well as the calcreting of the Meeberie flats.*

*The meeting went on to discuss crossings for repair. Councillor Foulkes-Taylor declared an interest and left the meeting at 11:56 am.*

*After a brief discussion it was agreed to prioritise the Yarra Yarra, Roderick and Nookawarra for repair/replace and Twin Peaks, Meeberie, Sandford and Milly Milly for patching.*

*The meeting then discussed grids for replacement. The Works Supervisor explained that as all the aggregate and grid inserts had been used, that we could only afford five grids this year. It was agreed to continue on from where we had left off last year, with the first grid to be just north of the McNabbs Twin Peaks turn off.*

*Councillor Foulkes-Taylor returned to the meeting at 12:23pm*

*The meeting was happy with the Works Supervisors priorities for Heavy Maintenance and signage, except that Councillor Foulkes-Taylor requested that aggressive 'No Caravans' signs be replaced with say 'Not suitable for Caravans'.*

*The President called for comments.*

*Councillor Broad asked if we had proceeded with Native Title, clearing permits etc for the re-alignment north of Nookawarra. He also mentioned that someone had graded over the white cross that the Shire had put over the closed section of the Nookawarra airstrip where it crossed the Beringarra Pindar Road, commenting that the eastern end of the airstrip had been closed two years ago. Council had offered to extend the strip to the west but the offer had not been accepted.*

*The general consensus of the meeting was that the CEO was to contact Mr Tomkins to reiterate that the airstrip could not operate over the road and the cross was to be replaced.*

### **Voting Requirements:**

Simple majority

#### **Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Whitmarsh**

*That Council endorse the Road Works Program for 2015-16 as prioritised by the Works Supervisor, including - bitumising through the breakaway north of the Settlement; calcreting the Meeberie flats; repairing replacing the Yarra Yarra, Roderick and Nookawarra crossings; patching the Twin Peaks, Meeberie, Sandford and Milly Milly crossings; and continuing north on the Beringarra Pindar Road with the replacement of five grids with 24' grids, commencing just north of the McNabbs Twin Peaks Road.*

**Carried**

**For: 5**

**Against: 0**

*The order of meeting resumed with the consideration of Item 14.1*

## **18. ADMINISTRATION**

### **18.1 Request to Leave Council Vacancy Unfilled**

File:	4.9
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	13 <sup>th</sup> July 2015
Attachments:	Correspondence from the Electoral Commissioner

**Matter for Consideration:**

Council to note the correspondence from the Electoral Commissioner regarding a request to leave the vacancy caused by the resignation of Paul Squires unfilled until the October 2015 ordinary elections.

**Background:**

Councillor Paul Squires resigned at the Ordinary Council Meeting on the 19<sup>th</sup> June 2015, effective at the end of the meeting.

The following motion was put to Council by Councillor Foulkes Taylor – that Council resolves to seek approval from the Electoral Commission to leave the seat vacant until the ordinary election in October 2015:

<b>Council Decision</b>		
<b>Moved Councillor Foulkes-Taylor</b>	<b>Seconded Councillor Whitmarsh</b>	
Council resolves to seek approval from the Electoral Commissioner to leave the seat vacant until the ordinary election in October 2015.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

The CEO wrote to the Electoral Commissioner on the 24<sup>th</sup> June 2015 with that request.

**Comment:**

A letter dated the 5<sup>th</sup> July 2015 has been received from the Electoral Commissioner approving Council's request to defer filling the vacancy, under section 4.16 (4) of the Local Government Act 1995, until the October 2015 ordinary election.

**Statutory Environment:**

Local Government Act 1995

Division 6 — Postponement and consolidation of elections

4.16. Postponement of elections to allow consolidation

(4) If a member's office becomes vacant under section 2.32 —

(a) after the third Saturday in January in an election year; but

(b) before the third Saturday in July in that election year,

the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

**Strategic Implications:**

Efficient management of the election process falls under Civic Leadership in the Strategic Community Plan, especially in the area of statutory compliance and high quality forward planning in the resource area.

**Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

**Policy Implications:**

N/A

**Financial Implications:**

Combining the two elections will be more cost effective from a time management and human resource perspective.

**Consultation:**

N/A

**Recommendation:**

That Council note the approval of the Electoral Commissioner, dated 5<sup>th</sup> July 2015, to defer filling the vacancy left by the resignation of Paul Squires until the October 2015 ordinary elections.

**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor Whitmarsh****Seconded: Councillor Williams**

*That Council note the approval of the Electoral Commissioner, dated 5<sup>th</sup> July 2015, to defer filling the vacancy left by the resignation of Paul Squires until the October 2015 ordinary elections.*

**Carried/Lost****For: 5****Against: 0****18.2 Special Meeting Date for Review of 2015-2016 Draft Budget**

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	14 <sup>th</sup> July 2015
Attachments:	N/A

**Matter for Consideration:**

Council to set a Special Meeting date for the review of the 2015-2016 Draft Budget.

**Background:**

During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 June next following that 31 August.

**Comment:**

In order to meet the 31 August deadline, Council will need to adopt the budget in statutory format at the ordinary meeting of council on the 21<sup>st</sup> August. If we have the Budget review meeting on Thursday 13<sup>th</sup> August, then Moore Stephens will have enough time to convert the draft to statutory format for inclusion in the August Agenda.

**Statutory Environment:**

Local Government Act 1995 s6.2(1)

**Strategic Implications:**

Preparation of the Annual Budget within legislated timeframes meets the objective of good governance within the Strategic Community Plan.

**Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

**Policy Implications:**

N/A

**Financial Implications:**

Preparation and review of the Annual Budget within legislated timeframes provides a sound direction for administration and council for the ensuing year.

**Consultation:**

Moore Stephens

**Recommendation:**

That council review and adopt the draft budget in preparation for conversion into statutory format on the 13<sup>th</sup> August 2015.

**Voting Requirements:**

Simple majority

**Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Broad**

*That Council review and adopt the draft budget in preparation for conversion into statutory format on Thursday 13<sup>th</sup> August 2015.*

**Carried**

**For: 5**

**Against: 0**

**19. NOTICE OF MOTION****19.1 Development of a Drug & Alcohol Policy**

File:	4.40
Author:	Rossco Foulkes-Taylor
Interest Declared:	No interest to disclose
Date:	25 June 2015
Attachments:	Nil

**Matter for Consideration:**

Council to consider the development of a Drug & Alcohol Policy

**Background:**

Over the past five years, council has made several attempts to develop a Murchison Shire Drug & Alcohol Policy, however for many different reasons, we have so far been unsuccessful.

Below is an excerpt from a letter our previous CEO wrote in November 2014 in response to a question from the public:

“A draft drug & alcohol policy is being developed by the CEO; this has taken longer than hoped but there have been many major projects and issues to deal with that have taken precedence. There was a draft policy developed in October 2011, but Council was advised by LGIS that it was not in an acceptable format.

The policy has to be developed in line with current legislation and I have been consulting with neighbouring CEO’s to develop a practical and enforceable policy that not only includes disciplinary procedure but counselling and return to work processes. It appears that most shires in the area are in the same position as Murchison with no actual policy in place. It is a shame that LGIS do not have a standard policy that we can adopt but I have been consulting with them for assistance. Once a draft policy is available it will be presented to council for consideration.”

**Comment:**

I feel that with our new and very meticulous CEO Dianne we have a good opportunity to get things moving again and actually be able to follow the process through to completion.

**Statutory Environment:**

Workplace Health & Safety legislation

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental:**

There are no known significant environmental considerations

- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

**Policy Implications:**

The new Policy will be included in the Policy Manual under 7.0 Staff 7.1 Staff Matters

**Financial Implications:**

The development of the Policy to meet current legislation should not impact on the budget if the CEO can develop it in consultation with LGIS and other Shires.

**Consultation:**

Nil

**Recommendation:**

That the CEO develop a draft Drug & Alcohol Policy to be presented for Council's consideration.

*Councillor Broad queried if LGIS was the correct reference. The CEO replied in the affirmative.*

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Whitmarsh</b>	
<i>That the CEO develop a draft Drug &amp; Alcohol Policy to be presented for Council's consideration.</i>		
<b>Carried</b>	<b>For: 5</b>	<b>Against: 0</b>

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
19/06/2015	CAG meeting scheduled but poorly attended as roads were closed. Did a walk around the units/laundry with Andrew Whitmarsh and Miles Williams to get some ideas for landscaping. Nat Broad and Sandy McTaggart emailed their suggestions.
19/06/2015	Ordinary Council Meeting
22/06/2015	Attended Tool Box Meeting
22/06/2015	Astrofest Meeting
23/06/2015	Staff Performance Reviews
23/06/2015	Notified by Main Roads that Flood Damage claim for Feb/March rain event had been approved. Go ahead given to commence reinstatement.
25/06/2015	Travelled north on Carnarvon Mullewa Road with Works supervisor to inspect floodwaters over road between Curbur and Mt Narryer and also 3.4 k north of the Curbur Mt Narryer boundary. Works supervisor has included these two trouble spots in his Road Works Program for 2015-16. Completion of those works would see the Carnarvon Mullewa road closed for a shorter period of time after a rain event.
25/06/2015	Phone call with Anne McAlister Banks re CEO Support Program. Darren Simmons, CEO at the Shire of Irwin has agreed to be mentor. First meeting with Stuart Fraser and Darren scheduled for 7 <sup>th</sup> and 8 <sup>th</sup> September
25/06/2015	Phone Call Claire Patterson Office of Science. Claire to investigate issues regarding communication and re CSIRO expecting Horizon Power to make their own Road Agreement with the Shire.
26/06/2015	Discussion with Nigel Goode of Greenfields re logistics/timing of flood damage repairs. Suggested that we run the job with an engineering firm as superintendent, with one company awarded tender to do the flood works rather than panel of contractors. That company would be supply the site supervisor. Contractor would need to establish on-site office and communications (satellite) and forward weekly plant/man hours to the

	engineering firm for processing to main roads. The Shire does not have the resources to administer a contract of this size.
29/06/2015	Admin Staff Meeting
29/06/2015	Meeting with Works Supervisor
29/06/2015	Discussion with Nigel Goode from Greenfields re the reduced RPG funding for reform re-sheet Carnarvon Mullewa Road SLK 134.75 – 141.25. Our score for the work was too low, mainly due to low traffic count, and so we only received minimum funding of \$120,000, so have had to reduce km to be reformed/re-sheeted to 6.5.
30/06/2015	Phone conversation with Con Novatscou of Water Corp re Settlement Water. Water Corp can't actually help the Shire to provide potable water, but can help with advice.
8/7/2015	Notified by Main Roads that costs for sinking of Water Bores was to be paid.
1/7/2015	Staff Performance Review
1/7/2015	Interviews for Gardener/Handyman
2/7/2015	Meeting with Dr Phil Crosby, Assistant Director WA Business & Strategy, Astronomy & Space Science, CSIRO and Wilfredo Pena. Dropped in for an informal catch up on the way to MRO. The latest receivers (Christmas trees) are coming off the production line now and will be shipped to site soon. Phil has prepared a contact list so that we know who to contact at CSIRO about what – it is just getting signed off now and he will then email it to me.
2/7/2015	Phone call Dale Chapman Business Development Manager WALGA. Trying to organise a trip to visit the Murchison Shires week starting 24 <sup>th</sup> August.
5/7/2015	Flying Doctor evacuation from settlement for two employees involved in buggy flip.
6/7/2015	Emergency evacuation highlighted some weaknesses in our emergency systems – <b>PTV</b> – internal lights not working; battery keeps draining it's charge – booked into auto electrician; <b>Airstrip</b> – solar lights weak, many not working at all. Phoned Avlight for information and sent through photos of equipment in 'Elsies sewing room'. It appears we have a solar wind sock lighting system and Pilot Activated Lighting Console (PALC) in there. Electrician is in the Settlement 13th - scheduled to service/replace the lights as required, fit wind sock lighting and assess PALC for serviceability on the 14 <sup>th</sup> or 15 <sup>th</sup> . We should have a remote for the lights which can turn them on and off and adjust intensity. If we can't find it, we can order a new one through Avlight. <b>Training</b> – need senior first aid training for those that don't have it and a more intensive type training for road trauma. St John's in Geraldton getting back to me this week with a price. Will organise course asap and invite community members.
6/7/2015	Meeting with Works Supervisor
6/7/2015	Administration Staff Meeting
6/7/2015	Interview for Deputy CEO position
9/7/2015	Afternoon tea and dinner with Councillors, Gavin Treasure and Murray Criddle from Mid West Development Commission. Discussed Shire of Murchison strategy/issues and how they can help us achieve solutions.
13/07/2015	Administration Staff Meeting
13/07/2015	Meeting with Works Supervisor
13/07/2015	Follow up phone call from Lyn Cliff of LGIS. They are developing a proforma drug and alcohol policy in consultation with WALGA. This will be ready for members to use in the short term. Members will be free to amend the policy to suit individual circumstances.

**Recommendation:**

That the CEO's Activity Report be accepted.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Whitmarsh**

**Seconded: Councillor Broad**

*That the CEO's Activity Report be accepted.*

**Carried/Lost**

**For: 5**

**Against: 0**

**21. URGENT BUSINESS****Council Decision:****Moved: Councillor Williams****Seconded: Councillor Foulkes-Taylor***That Urgent Business be accepted***Carried****For: 5****Against: 0****21.1 2015-16 Differential Rates**

File: 3.1  
 Author: Dianne Daniels – Chief Executive Officer  
 Interest Declared: No interest to disclose  
 Date: 13 June 2015  
 Attachments: Rating Policy – Differential Rates  
 Letter of Approval

**Matter for Consideration:**

Council to consider adopting differential general rates as detailed below for the Shire of Murchison for the 2015-16 Financial Year.

**Background:**

At the May council meeting Council Resolved:-

**Council Decision:****Moved: Councillor Squires****Seconded: Councillor Williams**

*That Council introduces differential rates and sets minimum rates in the 2015-16 year as per Option 1 of the Appended Table.*

*Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.*

*An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.*

**Carried****For: 5****Against: 1**

RATE TYPE	RATE IN \$	2014-15 BUDGETTED TOTAL REVENUE	NO OF PROPS	RATEABLE VALUE \$	OPTION 1 2015-16		OPTION 2 2015-16	
					RATE IN \$ 1.3% INCREASE	REVENUE	RATE IN \$ 3% INCREASE	REVENUE
<b>Differential Rate UV</b>								
Pastoral	0.0267	57,050	23	2,136,691	0.0270	\$ 57,791	0.0275	\$ 58,761
Mining	0.2858	143,206	9	813,794	0.2895	\$ 235,606	0.2944	\$ 239,560
Exploration/Prospecting	0.0963	84,800	35	310,737	0.0976	\$ 30,328	0.0992	\$ 30,846
<b>Minimum Rates</b>								
Pastoral	261	1,305	5	19,253	264	\$ 1,322	269	\$ 1,344
Mining	394	-	0		399	\$ -	406	\$ -
Exploration/Prospecting	394	11,820	9	15,364	399	\$ 3,592	406	\$ 3,652
						\$ 328,639		\$ 334,163

The intention to impose differential rates was advertised in accordance with s6.36 of the Local Government Act 1995 in the Geraldton Guardian newspaper on Friday 20th May 2015. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. Submissions closed on the 12<sup>th</sup> June 2015 and no submissions were received.

Before adopting the differential general rates and associated Minimum Rates, Council was required to seek Ministerial Approval under s6.33 (3) of the Local government Act as the UV Mining Rate is more than twice the lowest differential general rate.

At the meeting of Council held on Friday 19th June, 2015 Council noted that the proposal to impose differential rates as part of the 2015/16 rates determination had been advertised as required by section 6.36 of the Act and that at the close of the period for the receipt of submissions none had been received. Council resolved that application be now made for Ministerial Approval pursuant to section 6.33 (3) of the Act to levy a mining rate and an exploration/prospecting rate which is more than twice the proposed pastoral rate for the 2015/16 financial year.

The CEO wrote to the Minister on the 24<sup>th</sup> June requesting approval to levy said differential rates.

### **Comment:**

The Department of Local Government and Communities has really been focussing on differential rates this year and has provided its Rating Policy – Differential Rates to local governments to assist them in their decision making in this area. The Policy notes that the imposition of differential rates represents a conscious decision by a council to redistribute the rate burden in its district by imposing a higher impost on some ratepayers and a lower impost on others. This should follow the Benefit Principle – the concept that there should be some relationship between the rates paid and the benefits received. In making the decision, Council needs to observe the following principles:

#### 1.Objectivity

On what basis are the differential rates imposed; what has prompted the need; on what date is the change to take effect;

#### 2.Fairness & Equity

Has the Benefit Principle been applied? Have land owners/ratepayers been given adequate opportunity to comment? Have public notice requirements been followed (if the number of ratepayers in a category is below thirty, then they must be written to individually); has regard been given to their feed-back?

#### 3. Consistency

Are other properties used for similar purposes rated in the same way? How does the proposal compare with last year's rates?

#### 4. Transparency

Has Public Notice in the required format been given; Has Council agreed to the rates?

#### 5. Administrative Efficiency

Is this the most efficient way to raise rates revenue?

The differential rating process is quite complex and the Department scrutinises applications closely to ensure that decisions are made according to their Rating Policy. Approval was received from the Department, for the Shire of Murchison's Differential Rates for 2015-16, on the 16<sup>th</sup> July 2015.

### **Statutory Environment:**

Local Government Act 1995

Division 6 - Rates and Service Charges

Subdivision 2 — Categories of rates and service charges

#### 6.33 – Differential general rates

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

#### 6.35 – Minimum Payment

(6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories

(c) to each differential rating category where a differential general rate is imposed



## 6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Differential rating allows Council to improve the rate base and offers all rate payers the opportunity to make an equitable contribution to the maintenance of infrastructure assets.

**Consultation:**

Nil

**Recommendation:**

That Council adopt the differential general rates as detailed in the table below for inclusion in the 2015-16 Financial Year Budget:

RATE TYPE	RATE IN \$	2014-15 BUDGETTED TOTAL REVENUE		NO OF PROPS	RATEABLE VALUE \$	OPTION 1 2015-16	
						RATE IN \$ 1.3% INCREASE	REVENUE
<b>Differential Rate UV</b>							
Pastoral	0.0267	57,050		23	2,136,691	0.0270	\$ 57,791
Mining	0.2858	143,206		9	813,794	0.2895	\$ 235,606
Exploration/Prospecting	0.0963	84,800		35	310,737	0.0976	\$ 30,328
<b>Minimum Rates</b>							
Pastoral	261	1,305		5	19,253	264	\$ 1,322
Mining	394	-		0		399	\$ -
Exploration/Prospecting	394	11,820		9	15,364	399	\$ 3,592
							\$ 328,639

- Payment of rates charges may be made in a single payment of by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from the DFES.

**Voting Requirements:**  
Simple Majority

<b>Council Decision:</b>		<b>Moved: Councillor Williams</b>						<b>Seconded: Councillor Foulkes-Taylor</b>	
That Council adopt the differential general rates as detailed in the table below for inclusion in the 2015-16 Financial Year Budget:									
RATE TYPE	RATE IN \$	2014-15 BUDGETTED TOTAL REVENUE		NO OF PROPs	RATEABLE VALUE \$	OPTION 1 2015-16			
						RATE IN \$ 1.3% INCREASE	REVENUE		
<b>Differential Rate UV</b>									
Pastoral	0.0267	57,050		23	2,136,691	0.0270	\$ 57,791		
Mining	0.2858	143,206		9	813,794	0.2895	\$ 235,606		
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<b>Minimum Rates</b>									
Pastoral	261	1,305		5	19,253	264	\$ 1,322		
Mining	394	-		0		399	\$ -		
Exploration/Prospecting	394	11,820		9	15,364	399	\$ 3,592		
							\$ 328,639		
<ul style="list-style-type: none"> <li>• Payment of rates charges may be made in a single payment of by four instalments at dates to be set as part of the budget adoption.</li> <li>• An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.</li> <li>• The ESL charge and interest will be charged in accordance with instructions from the DFES.</li> </ul>									
<b>Carried</b>			<b>For: 5</b>			<b>Against: 0</b>			

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**Motion to close the meeting to the Public**

**Recommendation:**

That the meeting move behind closed doors to discuss two items

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		<b>Moved: Councillor Broad</b>						<b>Seconded: Councillor Foulkes-Taylor</b>	
<i>That the meeting move behind closed doors to discuss two items.</i>									
<b>Carried</b>			<b>For: 5</b>			<b>Against: 0</b>			

**22.1 Re-appointment of Auditor****Council Decision:****Moved: Councillor Broad****Seconded: Councillor Whitmarsh**

*Council accepts the recommendation of the Audit Committee to accept the RSM Bird Cameron proposal for the provision of audit services for the three years from 1 July 2015 to 30 June 2018 ensuring that the agreement between the Shire of Murchison and RSM Bird Cameron for the provision of audit services includes:*

- (a) the objectives of the audit; and*
- (b) the scope of the audit; and*
- (c) a plan for the audit; and*
- (d) details of the remuneration and expenses to be paid to the auditor; and*
- (e) the method to be used by the local government to communicate with, and supply information to, the auditor.*

**Carried****For: 5****Against: 0**

*Councillor Foulkes-Taylor declared an interest in Item 22.2 and left the meeting at 3:04 pm*

**22.2 Blasting Permit – Goldfields Technical Services****Council Decision:****Moved: Councillor****Seconded: Councillor**

*That Council approve the Blasting Road Closure Permit as presented.*

**Carried****For: 4****Against: 0**

*Councillor Broad left the meeting at 4:55 pm*

*Councillor Broad returned to the meeting at 4:56 pm*

*Councillor Foulkes-Taylor returned to the meeting at 4:58 pm*

**Motion to open the meeting to the public****Recommendation:**

That the meeting move out from behind closed doors.

**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor Whitmarsh****Seconded: Councillor Williams****Carried****For: 5****Against: 0****23. MEETING CLOSURE**

*The meeting closed at 4:22 pm*