



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **21st August 2015**, commencing immediately after the Audit Committee Meeting
which is scheduled for 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

| | | |
|---|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| That the following Local Law-Standing Orders 2001 be stood down: | | |
| 8.2 Limitation on the number of speeches | | |
| 8.3 Duration of speeches | | |
| Carried | For: | Against: |

5. NEXT MEETING

The next meeting is scheduled for 18 September 2015.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 17th July 2015

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 17th July 2015 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

| | | |
|---|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| That the Minutes of the Ordinary Council meeting of 17 th July 2015 be confirmed as an accurate record of proceedings. | | |
| Carried/Lost | For: | Against: |

8.2 Special Council Meeting – 13th August 2015

Background:

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Special Council meeting held on 13th August 2015 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

| | | |
|--|-------------|-----------------------------|
| Council Decision: | | |
| Moved: Councillor | | Seconded: Councillor |
| That the Minutes of the Special Council meeting of 13 th August 2015 be confirmed as an accurate record of proceedings. | | |
| Carried/Lost | For: | Against: |

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

| No | Item | Action | Status |
|----|---|---|--|
| 1 | Establishment of Working Group for Accident Prevention. | Inaugural meeting held 24 th September. Group established. | Ongoing |
| 2 | Community Project Officer | Inaugural meeting held 24 th September. Group established. | Office Extension and pro-rata salaries & wages allowed for in 2015-16 budget |
| 3 | Lawn Bowls | <p>Evergreen have completed install of bowling rinks.</p> <p>Community Advisory Group to advise Council on completion ie type of shelters; fencing etc</p> <p>At the June 2015 meeting of Council it was decided:</p> <p>1. erect a high fence between the tennis court and bowling rink, including access gate between, using the same materials as the existing fence (linkmesh);</p> <p>2. fence around the rink in heritage green colourbond 1.5 m high – to the southern, western and northern sides;</p> <p>3. pave around the rink using the same pavers as those used at the sports club;</p> <p>4. erect ‘Seaside shelters’ at either end, in keeping with the shelters erected at the roadhouse and caravan park.</p> | <p>CAG meeting 19/06/2015</p> <p>Price inc enough chainmesh to replace existing chicken wire on other three sides \$5,620 ex GST (supply only)</p> <p>Price \$6,057 ex GST (supply only)</p> <p>TBA</p> <p>Price for 4 at 2.5m \$18,480 ex GST (supply only) - ordered</p> |

| | | | |
|----------|--|--|---|
| | | <p>Note: there is only \$5,000 left of the \$120,000 allocated to the bowling rink; however, there is just over \$100,000 left for the Motel units landscaping and so I am hopeful that I will be able to re-allocate what's left to the Bowling Rink.</p> | <p>Approval granted by Department of Regional Development to transfer \$70,000 grant funds from Motel Units for the completion of the bowling rinks</p> |
| <p>4</p> | <p>Laundry and Accommodation Units</p> | <p>Fleetwood have delivered the accommodation & laundry units; handrails have been fitted; plumbers and electricians on-site this week; TV's and vast reception installed; linen purchased; fridges & kettles purchased. Still need to re-shape verandah rooves; paint verandah posts and handrails; purchase crockery and outdoor settings; complete landscaping.</p> <p>Community Advisory Group to advise Council on completion</p> <p>At the June 2015 meeting of Council, it was decided:</p> <p><i>1. accept Fleetwood's quote to supply the curved verandah rooves as per the concept plans for both laundry and accommodation units;</i></p> <p><i>2. accept CAG's recommendation to paint the verandah posts, handrails and fascias in grey to match the grey paint on the body of buildings;</i></p> <p><i>3. landscaping – Accommodation units - run a concrete footpath from the existing footpath on the northern side of the roadhouse, past a retaining wall (to match existing) to be constructed half way down the lawn at the existing units, to the ramp and continue on with the footpath to the northern side of the ramp as far as the steps. Plant some small native shrubs on the roadside of the footpath to separate pedestrian traffic from vehicular traffic. Plant small native shrubs between existing and new accommodation units; protect leach drains from traffic with timber bollards.</i></p> <p><i>Laundry – spread gravel over leach drains; run concrete path on the western side of the laundry, heading north to clotheslines; plant small native, shallow rooted shrubs between leach drains; protect leach drains from traffic with timber bollards</i></p> | <p>Fleetwood's quote accepted – material will be on site this Thursday 20th August; I have had two more quotes for re-shaping the rooves and will follow up with successful builder this week to establish commencement date.</p> <p>To be painted prior to modifying roof. Handrails and verandah posts to be painted by Fleetwood, commencing Thursday 20th August</p> <p>Works supervisor has been following up on quotes for concreting and building of retaining wall this month.</p> <p>Gravel has been spread over leach drains and clothes lines installed. Works supervisor has been following up on quotes for concreting this month.</p> |

| | | | |
|-----|--|---|--|
| 5 | Ballinyoo Bridge Tender | Tender closed Monday 16 February. Bocol was nominated by council as the preferred tenderer at the March 2015 OCM. Bocol awarded contract and to commence 1 August to 1 September, depending on river flows. | Final contract has been signed by SOM. Bocol on track to commence on time. Long lead-in items, including precast concrete beams, precast concrete headstocks and steel piles have been ordered. Bocol representatives will meet on site with CEO and Works Supervisor sometime in the week ending 20 August to assess river flows and establish lay-down areas. |
| 6 | Socially sustainable projects | Following the Annual Elector’s meeting council resolved to add this item to the action list. Following on from wild dog initiatives would like to see funding towards other socially sustainable projects to assist the community | 13/07/2015 Email sent to the community to ask for feed-back/ideas for socially sustainable projects for the budget – no responses received and so no allocation made. |
| 7 | Cemetery and Remembrance Walk (walk) | Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects. | CAG meeting 19/06/2015 Need to re-schedule – roads were closed on the 19/06. |
| 8 | FOI | Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process | Yet to be actioned |
| 9 | Review of Road Network | Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start. | Ongoing. Undesignated unsurveyed roads was bought up as a discussion point at the May zone meeting. |
| 10. | Development of Draft Drug & Alcohol Policy | CEO to develop a draft Drug & Alcohol Policy to present to council for consideration | The CEO has asked LGIS if they have a pro-forma policy that can be adapted to suit our circumstances. They are currently working in conjunction with WALGA to develop one and it will be available in the short term. The President has forwarded a policy which is a WALGA template and I will follow up with them to see if it is the most current policy template available. If it is and it is suitable, it refers to a Discipline Policy and a Grievance, Investigations |

| | | | |
|--|--|--|--|
| | | | and Resolutions Policy, which we will also need to develop |
|--|--|--|--|

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

| | | |
|-----------------------------------|-------------|-----------------------------|
| Council Decision: | | |
| Moved: Councillor | | Seconded: Councillor |
| That the Action List be accepted. | | |
| Carried/Lost | For: | Against: |

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

| July 2015 | | Hours | | | | | | YTD | |
|-------------------------|------|----------|------------|---------------|------------|-------|----------|-----------------|---------|
| Plant Item | Year | Rego | 1 July '15 | Start Hrs/kms | End Hrs/km | Total | | Operating Costs | |
| | | | | | | Month | YTD | Plant | Fuel |
| P.01 JD Grader | 2011 | MU 121 | 6236 | 6236 | 6331 | 95 | 95 | 477.75 | 2271.71 |
| P.02 Cat Grader 12H | 2005 | MU 141 | 12591 | 12591 | 12755 | 164 | 164 | 385.88 | 381.99 |
| P.03 Cat Grader 12M | 2008 | MU 51 | 8672 | 8672 | 8834 | 162 | 162 | 231.00 | 238.00 |
| P.04 New/H Ford Tractor | 2006 | MU 380 | 1831 | 1831 | 1850 | 19 | 19 | 0.00 | 86.87 |
| P.05 Dolly 1-Red | 2001 | MU 2003 | 3488 | 3488 | 5783 | 2295 | 2295 | 86.16 | n/a |
| P.06 Mitsubishi Canter | 2010 | 01 MU | 138805 | 138805 | 140622 | 1817 | 1817 | 173.25 | 354.62 |
| P.07 Nissan UD | 2009 | 000 MU | 189658 | 189658 | 190567 | 909 | 909 | 418.25 | 934.15 |
| P.08 Dolly 2-Black | 2000 | MU 2009 | 27654 | 27654 | 27654 | 0 | 0 | 136.50 | n/a |
| P.09 Iveco P/Mover | 2003 | MU1065 | 304084 | 304084 | 305290 | 1206 | 1206 | | 1041.25 |
| P.10 Iveco Tipper Conv | 2004 | MU 00 | 174427 | 174427 | 174439 | 12 | 12 | 954.38 | 408.63 |
| P.11 Komatsu Dozer | 1997 | | 475 | 475 | 481 | 6 | 6 | 5201.25 | 0.00 |
| P.13 Tri-Axle L/L Float | 2008 | MU 663 | 0 | 0 | 228 | 228 | 228 | 0.00 | n/a |
| P.14 No. 2 Float P.14 | 2001 | MU 2004 | 57198 | 57198 | 0 | 0 | 0 | 86.16 | n/a |
| P.17 Side Tipper | 2001 | MU 662 | 10197 | 10197 | 11986 | 1789 | 1789 | 86.16 | n/a |
| P.18 Side Tipper | 2001 | MU2010 | 65459 | 65459 | 67957 | 2498 | 2498 | 222.66 | n/a |
| P.24 30000L W/Tanker | 2005 | MU 2024 | 43080 | 43080 | 43092 | 12 | 12 | 2093.70 | n/a |
| P.27 Volvo Loader | 2006 | MU 65 | 7088 | 7088 | 7160 | 72 | 72 | 290.80 | 1301.86 |
| P.28 Isuzu Dmax | 2009 | MU 300 | 194174 | 194174 | 195,735 | 1561 | 1561 | 0.00 | 117.81 |
| P.32 Construction Gen | | | 20519 | 20519 | 20583 | 64 | 64 | 0.00 | 0.00 |
| P.33 Maintenance Gen | | | 6371 | 6371 | 6847 | 476 | 476 | 0.00 | 110.25 |
| P.34 Generator Perkins | | Mechanic | 18615 | 18615 | 18615 | 0 | no clock | 0.00 | 0.00 |
| P.35 Generator 1-110kva | 2011 | | 19493 | 19493 | 19880 | 387 | 387 | 58.50 | 4620.00 |
| P.35 Generator 2-110kva | 2011 | | 12221 | 12221 | 12678 | 457 | 457 | | |
| P.37 Forklift | | | 12268 | 12268 | 12283 | 15 | 15 | 0.00 | 41.65 |
| P.40A Toyota Hilux | 2014 | MU 1018 | 26191 | 26191 | 29,012 | 2821 | 2821 | 327.27 | 346.29 |

| | | | | | | | | | |
|---------------------------------|------|----------|-------------|--------|---------|------|------|-------------|-------------|
| P.41 Cat 938G Loader | 2004 | MU 193 | 4940 | 4940 | 4961 | 21 | 21 | 838.25 | 1270.92 |
| P.43 Bomag Roller | 2012 | MU1027 | 2596 | 2596 | 2606 | 10 | 10 | 0.00 | 247.52 |
| P.48 Dog Fuel Trailer | 1979 | MU 2026 | 0 | 0 | | 0 | n/a | 0.00 | n/a |
| P.49 Dog Fuel Trailer | 1972 | MU 2005 | 0 | 0 | | 0 | n/a | 0.00 | n/a |
| P.54 Isuzu T/Top | 2005 | MU 1002 | 156000 | 156000 | 157,023 | 1023 | 1023 | 287.97 | 339.15 |
| P.55 Toyota Prado | 2012 | MU 0 | 39649 | 39649 | 41853 | 2204 | 2204 | 0.00 | 372.47 |
| P.57 Great Wall | 2012 | MU 167 | 43094 | 43094 | 44096 | 1002 | 1002 | 275.63 | 161.84 |
| P.59 45ft Flat Top | 1978 | MU2044 | 0 | 0 | 0 | 0 | 0 | 157.50 | n/a |
| P.60 Mercedes PTV | 2004 | MU 1009 | 100695 | 100695 | 100699 | 4 | 4 | 91.88 | 0.00 |
| P.61 Kenworth P/Mover | 2004 | MU 000 | 50736 | 50736 | 53261 | 2525 | 2525 | 0.00 | 3174.92 |
| P.62 Heavy Maint Trailer | | MU 446 | 0 | 0 | | 0 | n/a | 0.00 | n/a |
| P.63 RAV4 | 2013 | MU 1011 | 28547 | 28547 | 28646 | 99 | 99 | 61.00 | 0.00 |
| P.64 Isuzu Construction | 2013 | MU 140 | 63361 | 63361 | 66611 | 3250 | 3250 | 1171.87 | 650.93 |
| P.65 Generator 9KVA | 2013 | H/ Maint | 4350 | 4350 | 4433 | 83 | 83 | 0.00 | 35.70 |
| P.66 Kubota 6kva Gen | 2012 | | 6575 | 6575 | 6639 | 64 | 64 | 0.00 | 60.69 |
| P.67 Roadwest S/Tipper | 2013 | MU2042 | 33159 | 33159 | 35652 | 2493 | 2493 | 0.00 | n/a |
| P.68 Bomag Padfoot | 2013 | MU1071 | 900 | 900 | 931 | 31 | 31 | 273.00 | 456.96 |
| P.72 Isuzu Fire Truck | 2013 | MU1068 | 754 | 754 | 764 | 10 | 10 | 0.00 | 0.00 |
| P.73 Toyota Fast Attack | 2014 | MU1069 | Milly Milly | 0 | | 0 | 0 | 0.00 | 0.00 |
| Caravans | | | | 0 | | | n/a | 228.38 | n/a |
| JD Ride on Mower | | | 607 | 607 | 614 | 7 | 7 | small plant | small plant |

13.2 Works Report – Works Supervisor 11 July – 15 August 2015

Construction crew

On the morning of the 13th July the works crew helped with the tidy up of the polocrosse grounds after the carnival then moved back out to the new road alignment works at Wooleen.

On the 20th July crew were working back in the settlement due to 34mm rain falling overnight. Will and Colleen completed some patching work on the approaches to the south end of the crossing at Bluing Creek (gravel washed away).

With all the lovely rain we received works on the new road alignment at Wooleen on the Wooleen/Mt Wittenoom road again came to a stop. On the 22nd July crew moved camp and equipment (loader, road-train side tipper, grader) up to the Beringarra/Cue road and started placing in new off shoot drains on the down side of the new floodway's.

Crew should complete the drains by Thursday 26th August and then will move their camp and equipment to Curbur on the Carnarvon Mullewa Road. From Curbur they will start on the next works program re-forming and sheeting a 2km section between Curbur and Mt Narryer and installing 3 x 50m and 1 x 70m cement stabilised floodway's.

Maintenance Crew

Glen and Neil have completed their works program run up in the north of the shire (light grade on the Beringarra-Byro, Erong, Yunda, Beringarra-Cue and Beringarra-Mt Gould roads and are now working in the southern section of the Shire.

Roads to be graded in the south:

- New-Forrest/Yallalong road - completed
- Coolcalalaya road - not completed as some sections to wet
- Carnarvon-Mullewa road - from the Bridge to south boundary will be completed this Wednesday 19th August. Crew will then move over to the Beringarra-Pindar road and start a full grade from Pindar to 7km north of Mc Nabbs/Twin-Peaks intersection. Crew will grade this section so we can inspect road before the start of the mine works.

Flood Damage

All roads under recent flood damage claim have now had a light grade.

Grids

A grid south of Tallering homestead on the Beringarra-Pindar road was badly damage on the 12th August with 6 rails broken. Shire local grid contractor drove over late Wednesday evening (12th) and placed signage and red cones at approaches to warn traffic of the danger until repairs could be arranged. The grid was repaired on Friday the 14th. Thank you Rossco and Michael.

Staffs Leave

Barry Panting - 6th – current
 William & Colleen Herold - 10th 11th 21st 22nd July off - Rain
 Neil Combe - 7th 8th 10th August off
 Glen Pinnegar - 10th 11th 12th August off
 Brian Wundenberg - 14th August - RDO

General - Works Supervisor

14/07/2015 - 5 hrs construction grader
 15/07/2015 - 9 hrs construction grader
 16/07/2015 - 8 hrs construction grader
 22/07/2015 - road inspection

- Meeberrie/Wooleen
- Wooleen/Mt-Wittenoom
- Wooleen/Twin Peaks
- Twin Peaks/McNabbs

27/07/2015 - Floated grader and loader out to Beringarra-Cue road plus run crew through works.
 29/ 07/2015 - Installed two road counters on the Beringarra-Pindar road (for black spot funding).
 30/07/2015 – Manual handling training - 3hrs.
 31/07/2015 - Placed traffic hazard signs (bad wash outs) on the Carnarvon /Mullewa road.
 03/08/2015 - Pegging drains on Beringarra/Cue road plus road inspection Boolardy/Kalli road.
 04/08/2015 - Finished off pegging Beringarra/Cue road and did a road inspection on the way home

- Beringarra/Cue
- Beringarra/Byro
- Carnarvon-Mullewa – Northern section

07/08/2015 – Floated Cat loader out to Beringarra/Cue road
 11/08/2015 - Sourcing gravel for next 6km of sheeting on the Carnarvon/Mullewa road.
 12/08/2015 - Pegging section of road through breakaway 4km north of Settlement on the Carnarvon/Mullewa road

ROADS GRADED 12/07/2015 – 11/08/2015

| Name | Length of Road | SLK’s Graded this month | Heavy Maintenance | Comments |
|--------------------------------|----------------|-------------------------|-------------------|------------------------|
| Beringarra /Pindar | 319.80km | | | |
| Erong | 63.12km | | | |
| Beringarra/Byro | 90.89km | 15km | | |
| Twin-Peaks/Wooleen | 47.65km | | | |
| Boolardy/Kalli | 57.30km | 37km | | Contractor light grade |
| Byro/Woodleigh | 71.00km | | | |
| New Forrest/Yallalong | 36.18km | 36km | | |
| M ^c Nabb/Twin-peaks | 49.75km | | | |
| Yallalong-West | 34.46km | | | |
| Mileura/Nookawarra | 49.08km | | | |
| Muggon | 38.75km | | | |
| Manfred | 34.55km | | | |

| | | | | |
|-----------------------|----------|------|--|-----------------------------------|
| Beringarra/Mt Gould | 34.80km | 34km | | |
| Tardie/Yuin | 13.20km | | | |
| Innouendy | 9.30km | | | |
| Boolardy Homestead | 2.00km | | | |
| Yunda Homestead | 32.80km | 39km | | |
| Meeberrie Woolleen | 25.22km | | | |
| Mt Wittenoom | 37.55km | | | |
| Woolleen/Mt Wittenoom | 33.85km | | | |
| Beringarra Cue | 109.82km | 16km | | Gravel section only |
| Boolardy Wooleen | 19.08km | | | |
| Kalli Cue East | 21.87km | 22km | | Contractor light grade |
| Coodardy Noondie | 19.92km | | | |
| Butchers Track | 64.54km | | | |
| Butchers Muggon | 23.80km | | | |
| Murchison Settlement | 2.00km | | | |
| Coolcalalaya road | 36km | 30km | | Patch graded as too wet in places |
| Carnarvon-Mullewa | 278.63km | 49km | | |
| Woolgorong-South | 15.00km | | | |
| Errabiddy-Bluff | 12km | | | |
| Air strip Graded | | | | |

Total this month graded: 219km by shire crew. 59km by contractor. .

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

| | | |
|--|-------------|-----------------------------|
| Council Decision: | | |
| Moved: Councillor | | Seconded: Councillor |
| That the Work’s Supervisor’s report be accepted. | | |
| Carried/Lost | For: | Against: |

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements July 2015

| | |
|--------------------|--|
| File: | 2.2 |
| Author: | Dianne Daniels – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 15 August 2015 |
| Attachments: | N/A |

Matter for Consideration:

Council to note that the Financial Activity Statement for July 2015 will be presented to Council at the Ordinary Meeting of Council on 18 September 2015.

Background:

The Local Government (Financial Management) Regulations 1996 - Regulation 34(1) requires that local government prepare a report on a monthly basis and prescribes what is required to be reported. Regulation 1(d) states that the report is to show material variances between budget and actual.

Regulation 34(4) allows for the statement of financial activity and accompanying documents to be (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and (b) recorded in the minutes of the meeting at which it is presented

Comment:

Although the Budget was adopted on Thursday the 13th August in its draft form, it will not be formally adopted in Statutory Format until this current meeting and so the Monthly Financial Report cannot be prepared in the prescribed format (ie showing material variances against budget) for this meeting.

The report will be prepared in the week following its adoption and made available to Councillors.

The following Term Deposits are currently being held:

| | | | |
|--------------------------------|----------------|---------|---------------------|
| Beringarra-Cue Road Reserve TD | \$3,268,336.80 | @ 2.79% | Maturity 27/09/2015 |
| Crosslands MCF Term Deposit | \$ 352,755.15 | @ 2.79% | Maturity 27/09/2015 |
| Ballinyoo Bridge Term Deposit | \$2,500,000.00 | @ 2.29% | Maturity 27/08/2015 |

Note: On 27 July 2015, \$1,032,143.39 was transferred from the Ballinyoo Bridge Term Deposit to the Ballinyoo Bridge working account, in anticipation of future expenditure.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and
 - (e) The net current assets at the end of the month to which the statement relates.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

Moore Stephens

Recommendation:

Council to note that the July 2015 Financial Report cannot be prepared in the prescribed format for this August Meeting as the Statutory Budget is being presented at the same meeting. The July 2015 Financial Report will be presented at the September Meeting.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

16.2 Accounts Paid During July 2015

| | |
|--------------------|--|
| File: | 4.37.1 |
| Author: | Dianne Daniels – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 15 th August 2015 |
| Attachments: | EFT & Cheque Details for July 2015 |

Matter for Consideration:

Endorsement of accounts paid during the month of July 2015.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

Payments made during the month of July 2015 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee’s name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$5,861,443.85 which includes \$4,444,185.89 of intra account transfers for the month of July 2015, be endorsed by Council.

Voting Requirements:

Simple majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

16.3 Budget 2015 - 2016

| | |
|--------------------|--|
| File: | 2.4 |
| Author: | Dianne Daniels – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 15 August 2015 |
| Attachments: | Budget 2015-2016 |

Matter for Consideration:

Council to consider the adoption of the 2015-2016 Budget.

Background:

As part of the function of local government and its operations, under Section 6.2 of the Local Government Act 1995, during the period 1 June in a financial year to 31 August in the next financial year, each local government is to prepare and adopt its Annual budget in the prescribed format.

The 2015-2016 Budget is informed by the Shire of Murchison Long Term Financial Plan 2015-2030 and The Corporate Business Plan 2015-2019, both of which were adopted at the Special Meeting of Council on the 13th August 2015.

The Long Term Financial Plan and Corporate Business Plan draw on information provided in the Shire’s Strategic Community Plan with the view to achieving the community’s vision and Shire’s strategic goals.

Comment:**Budget Result**

The net result of the 2015-16 Budget is a zero balance and includes provision for Capital Expenditure of \$8,870,025 as listed below:

| Project Name | Maintenance/ New/ Renewal/ Upgrade | Total Line Cost |
|---|---|--------------------|
| 16 Mulga Crescent - complete 14/15 project | New | \$20,000 |
| Lawn Bowls - complete 14/15 project | New | \$70,000 |
| Laundry & Accommodation Units - complete 14/15 project | New | \$48,464 |
| Equestrian Stabling Centre | New | \$47,000 |
| Caravan Park Camp Kitchen (subject to funding) | New | \$100,000 |
| Extend Office | Upgrade | \$450,000 |
| Lean-to Parking for workshop | New | \$10,000 |
| Development Plans Interpretive Centre/Community Resource Centre | New | \$40,000 |
| Ballinyoo Bridge Construction | Upgrade | \$5,284,584 |
| Bitumise 4km Carnarvon-Mullewa Road - Breakaway north of Settlement | Upgrade | \$437,003 |
| Bitumise 1km Boolardoo - Dust Suppression | Upgrade | \$85,000 |
| Reform, Resheet Carnarvon Mullewa Road 141.25 - 134.75 | Upgrade | \$251,667 |
| Safety Signage | New | \$20,000 |
| Construction as per Agreed Works Program | Upgrade | \$664,497 |
| Replace Designated Concrete Crossings | Upgrade | \$250,000 |
| 5 x 24' Grids Beringarra Pindar Road | Upgrade | \$115,000 |
| Refurbish Works Supervisors Office | Upgrade | \$10,000 |
| Airport Lighting Upgrade | Upgrade | \$70,000 |
| Water Treatment Plant | New | \$120,000 |
| Cemetery Beautification | New | \$15,000 |
| Grader | Renewal | \$360,000 |
| 3 tonne tipper/PTO - Maintenance | Renewal | \$60,000 |
| Quad float | Renewal | \$145,000 |
| Tanks for semi water tanker | Renewal | \$50,000 |
| 45' flat bed trailer | Renewal | \$20,000 |
| Gen Set/Bunded Fuel Tank - Construction | Renewal | \$20,000 |
| CEO Prado | Renewal | \$55,310 |
| Handy Hitch | Renewal | \$51,500 |
| | | \$8,870,025 |

This expenditure will be funded from General Revenue, Reserves and funding provided by State and Federal agencies.

Fees and Charges

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation. These were adopted by Council at the 19 June 2015 meeting – refer Agenda Item 16.5 of the minutes of the June meeting.

Differential Rates

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was published in the Geraldton Guardian newspaper on Friday 20 May 2015. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. No

submissions were received and before adopting the differential general rates and associated Minimum Rates, Council was required to seek Ministerial Approval under s6.33 (3) of the Local Government Act as the UV Mining Rate is more than twice the lowest differential general rate.

This approval was sought immediately following the June 2015 meeting and approval was granted on 16 July 2015. Council adopted Differential Rates at the meeting of 17 July 2015 – refer Agenda item 21.1 of the minutes of the July meeting.

Members Remuneration

On 17 June 2015, the WA Salary and Allowances Tribunal reviewed Elected Members Remuneration. In light of the serious economic issues evident in the Western Australian economy, the circumstances demanded a degree of caution in any decision of the Tribunal. The Tribunal determined that there will be no increase at this time in the remuneration, fees, expenses or allowance ranges provided for elected members. The Tribunal noted that a majority of local governments retained the capacity to provide an increase within the current band parameters.

The Tribunal has changed the travel reimbursement rates for elected members from the *Public Service Award 1992* to the *Local Government Officers' (Western Australia) Interim Award 2011*.

The allowances for the President and Councillors for 2015 -2016 were based on these scales. They were increased by a modest 1.3% and adopted by Council at the 17 July 2015 meeting - refer Agenda Item 10.2 of the minutes of the 17 July 2015 meeting.

Borrowings

There are no borrowings in the 2015 – 2016 budget.

Statutory Environment:

Section 6.2 of the Local Government Act 1995 refers.

Section 6.2(2) of the Act requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that Council must prepare detailed estimates of:

- (a) Expenditure;
- (b) Revenue and income, independent of general rates
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
 - (a) Amount estimated to be yielded by the general rate
 - (b) Rate of interest to be charged on unpaid rates and service charges;
 - (c) Fees and charges;
 - (d) Borrowings and other financial accommodations proposed;
 - (e) Reserve account allocations and uses;
 - (f) Any proposed land transactions or trading undertakings per section 3.59

Sustainability Implications

- **Environmental**
The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.
- **Economic**
The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.
- **Social**
The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.

Strategic Implications:

The Budget has been informed by the Shire’s Strategic Community Plan and Corporate Business Plan with the view to achieving the community’s vision and Shire’s strategic goals.

Policy Implications:

Nil.

Financial Implications:

The setting of the 2015 - 2016 Budget will guide the financial operations of the Shire over the coming year.

Consultation:

Works Supervisor
 Plant Working Group
 Moore Stephens
 Strategic Community Plan/Long Term Financial Plan

Recommendation:

That Council adopt the 2015-2016 Budget as presented.

Voting Requirements:

Absolute Majority.

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

17. DEVELOPMENT

17.1 Tender Evaluation Panel –WANDRRA event – Surface Trough and Associated Flooding (28 February – 8 March 2015)

| | |
|--------------------|-------------------------|
| File: | 4.53 |
| Author: | Dianne Daniels |
| Interest Declared: | No interest to disclose |
| Date: | 17/08/2015 |
| Attachments: | N/A |

Matter for Consideration:

Council to consider the make-up of the Tender Evaluation Panel for determining the selection criteria for tenders for the flood damage work resulting from the WANDRRA event - Surface Trough and Associated Flooding (28 February – 8 March 2015) and for evaluating tender responses.

Background:

The Shire of Murchison Purchasing Policy states, at 5.4.1 that:

In the event that the Shire of Murchison elects to call a public Tender:

- Before Tenders are publicly invited, the Local Government must record the decision to invite Tenders (which is to be recorded in the Tender Register) and must determine in writing the criteria for deciding which tender should be accepted.
- **The Evaluation Panel must be established prior to the advertising of the Tender and include a mix of skills and experience relevant to the nature of the purchase.** For Tenders with a total estimated value (ex GST) of between \$40,000 and \$99,999, the Evaluation Panel must contain a minimum of two (2) members. For Tenders with a total estimated value (ex GST) of \$100,000 and above, the Evaluation Panel must contain a minimum of three (3) members.

- The Evaluation Panel must assess each Tender response that has not been rejected to determine which response is most advantageous.

Comment:

Council is required to select a Tender Evaluation Panel for the purpose of determining selection criteria and evaluating tender responses for the Feb/Mar 2015 flood damage works.

Strategic Implications:

To provide good governance to the Murchison Shire through high-quality forward planning, openness and transparency.

Sustainability Implications

- **Environmental:**
Thoughtful consideration of selection criteria will ensure that the contractor/s selected to undertake the flood damage work will do so with regard to future drainage of flood waters.
- **Economic:**
Development and maintenance of an efficient road network is a core function of the Shire.
- **Social:**
There are no known significant social considerations

Policy Implications:

Refer to:
Shire of Murchison Purchasing Policy, and
Shire of Murchison Buy Local Regional Price Preference Policy

Financial Implications:

Establishment of a Tender Evaluation Panel with skills and experience relevant to the nature of the purchase will ensure good value for money from the contract.

Consultation:

Nil

Recommendation:

That council select the following representatives to be on the Tender Evaluation Panel for determining the selection criteria for tenders for the flood damage work resulting from the WANDRRA event - Surface Trough and Associated Flooding (28 February – 8 March 2015) and to assess tender responses:

TBA

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

17.2 Tender Process - WANDRRA Event – Surface Trough and Associated Flooding 28 February – 8 March 2015

| | |
|--------------------|-------------------------|
| File: | |
| Author: | Dianne Daniels |
| Interest Declared: | No interest to disclose |
| Date: | 17/08/2015 |
| Attachments: | N/A |

Matter for Consideration:

Council to consider the process to manage the recently approved WANDRRA funded flood damage restoration works to various roads in the Shire - WANDRRA event - Surface Trough and Associated Flooding (28 February – 8 March 2015).

Background:

In late February early March 2015, a rain event caused widespread damage within the Shire and the mid-west as a whole. The damage within the Shire of Murchison was assessed in May and \$7.7 million worth of repair work was approved under the WA Natural Disaster Relief and Recovery Arrangements (WANDRRA).

At the March 2015 Ordinary Meeting of Council, the Shire of Murchison Purchasing Policy was adopted and then at the May 2015 Ordinary Meeting of Council, The Shire of Murchison Buy Local Regional Price Preference Policy was adopted. Both documents need to be considered in the tender deliberations.

At the May 2015 Ordinary Meeting of Council, at Item 21.2, a letter from Jenni Law of the Department of Local Government & Communities was tabled regarding concerns Council had failed to comply with Regulation 18.4 of the Functions and General Regulations and Section 5.23 (2) of the Act. It also advised that a decision to award a panel of tenders, whilst not illegal, is not provided for in the tender provisions and so to maintain transparency of process and ensure compliance with the tendering requirements it would be prudent to avoid the process, until such time as amendments are made to the Regulations.

Council resolved to accept the findings and implement the recommendations

Comment:

Council has some options to consider in regard to the management of the reparation work, four of which are listed below:

Process

Option 1.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. Project Manager to call tenders for Site Supervisor, and
4. Project Manager to call tenders for a Lead Contractor, or

Option 2.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. WALGA Procurement to call tenders for Site Supervisor; and
4. WALGA Procurement to call tenders for a Lead Contractor.

It has been discussed that the works will need to be undertaken in three stages to ensure Council's cash flow remains healthy. If that is the case, the works could be undertaken by one contractor, staggering the commencement date of each project, or by three separate contractors, each concentrating on one of the three main sections of work, in which case we would have another two options to consider:

Option 3.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. Project Manager to call tenders for Site Supervisor, and
4. Project Manager to call tenders for three Lead Contractors, or

Option 4.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);

3. WALGA Procurement to call tenders for Site Supervisor; and
4. WALGA Procurement to call tenders for three Lead Contractors.

It would be prudent for the Tender Evaluation Panel to set selection criteria only for the Project Manager and then to seek input from the Project Manager as to the selection criteria for the Site Supervisor and the Lead Contractor.

Statutory Environment:

Local Government Act 1995 s.3.57

Local Government (Functions and General) Regulations 1996 – Part 4- tenders for providing goods and services.

Shire of Murchison Purchasing Policy.

Shire of Murchison Buy Local Regional Price Preference Policy

Strategic Implications:

N/A

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

Shire of Murchison Purchasing Policy.

Shire of Murchison Buy Local Regional Price Preference Policy

Financial Implications:

Flood Damage Works are funded by WANDRRA, except for the trigger point which has been allowed for in the 2015-16 Budget.

Consultation:

Works Supervisor

WALGA Procurement

Recommendation:

Council to manage the process of the WANDRRA funded flood damage restoration works to various roads in the Shire according to Option 1/2/3/4 (delete whichever is not applicable) below.

Option 1.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. Project Manager to call tenders for Site Supervisor, and
8. Project Manager to call tenders for a Lead Contractor, or

Option 2.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. WALGA Procurement to call tenders for Site Supervisor; and
8. WALGA Procurement to call tenders for a Lead Contractor.

Option 3.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;

6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. Project Manager to call tenders for Site Supervisor, and
8. Project Manager to call tenders for three Lead Contractors, or

Option 4.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. WALGA Procurement to call tenders for Site Supervisor; and
8. WALGA Procurement to call tenders for three Lead Contractors.

Voting Requirements:

Simple majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

18. ADMINISTRATION

18.1 Eastern Gascoyne Race Club

| | |
|--------------------|--|
| File: | 4.69 |
| Author: | Dianne Daniels – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 18 th August 2015 |
| Attachments: | Eastern Gascoyne Race Club - Letter of Request for Sponsorship |

Matter for Consideration:

Consideration of request for sponsorship for the Landor Races from the Eastern Gascoyne Race Club.

Background:

The Landor Races, an annual event in the social calendar of the Gascoyne, Meekatharra and Murchison regions, is on again on the 3rd to the 5th of October, 2015. The meeting has a colourful history and a real outback flavour.

Comment:

I have received a letter asking whether the Shire is able to sponsor the Beringarra Handicap Race, this year, for \$700. This is a 1400 metre race for Open horses and is Race 7 on the Saturday race day. Sponsorship will be recognised by promotion over the weekend in the program, a full page advertisement in the race book, naming of the race in the organisation’s name, public announcements and the Shire logo on the Landor Races web-site.

Statutory Environment:

Assistance to community groups and clubs is well within Councils’ legislative boundaries

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**

Strategic Implications:

To develop, coordinate, provide and support services and facilities which enhance the quality of community life in the Shire is a Social Objective within the Community Strategic Plan.

Policy Implications:

Nil

Financial Implications:

Allowance has been made for donations/sponsorship in the 2015/2016 budget.

Consultation:

Nil

Recommendation:

That Council confirms they will offer sponsorship to the Eastern Gascoyne Race Club, by way of a \$700 sponsorship of the Beringarra Handicap Race.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

18.2 Election to fill Vacancy

| | |
|--------------------|--|
| File: | 4.9 |
| Author: | Dianne Daniels – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 18 August 2015 |
| Attachments: | Correspondence from the Electoral Commissioner |

Matter for Consideration:

Council to consider fixing the ordinary elections day 17 October 2015, as the day for holding the poll required to fill the seat left vacant by the resignation of Paul Squires.

Background:

At the Ordinary Meeting of Council on the 19th June 2015, the following decision was made by Council after the resignation of Paul Squires:

| | | |
|--|--------------------------------------|-------------------|
| Council Decision | | |
| Moved Councillor Foulkes-Taylor | Seconded Councillor Whitmarsh | |
| <i>Council resolves to seek approval from the Electoral Commissioner to leave the seat vacant until the ordinary election in October 2015.</i> | | |
| Carried | For: 6 | Against: 0 |

Comment:

Approval was received on the 5th July 2015 from the Electoral Commissioner, to defer filling the vacancy until the October 2015 ordinary elections, given under section 4.16(4) of the Local Government Act 1995.

Statutory Environment:

Local Government Act 1995

S 4.16(4)

4.16. Postponement of elections to allow consolidation

(4) If a member's office becomes vacant under section 2.32 —

(a) after the third Saturday in January in an election year; but

(b) before the third Saturday in July in that election year,

the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

Nil

Financial Implications:

Consolidating elections offers significant savings to Council.

Consultation:

Matt Hayes – Department of Local Government

Recommendation:

That Council fix the ordinary elections day, which is the 17th October 2015, as the day for holding the poll needed for the extraordinary election to fill the vacancy left by the resignation of Paul Squires.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

| Date | Activity |
|-------------|--|
| 1-13/7/2015 | Finalisation of LTFP, Corporate Business Plan and preparation of 2015-16 Budget |
| 17/07/2015 | Audit Committee Meeting to consider re-appointment of auditors |
| 17/07/2015 | Council Meeting |
| 20/07/2015 | Meeting with Admin crew |
| 20/07/2015 | Astrofest Meeting |
| 20/07/2015 | Phone Call – Greg Schauten – Aviation Data Coordinator RFDS, checking on status of airport lighting. |
| 21/07/2015 | Phone call from Steve Douglas of the Mid West Development Commission to let us know that if there is any money left over from the construction of the Ballinyoo Bridge then rather than hand the money back, we can value add to the project for example – extend the bitumen south of the bridge. |
| 23/07/2015 | Meeting with Works supervisor |
| 23/07/2015 | Phone Interviews with prospective mechanics |
| 27/07/2015 | Meeting with Admin crew |
| 28/07/2015 | Phone call – Stuart Fraser – Dept LG re CEO mentoring program. |

| | |
|------------|---|
| 29/07/2015 | Phone call from Geraldton Senior College requesting that I give a presentation on the role of the Shire to a group of girls coming to visit the Shire on the 20-21 August. |
| 30/07/2015 | Phone Call – Greg Schauten – Aviation Data Coordinator RFDS, checking on status of airport lighting. |
| 30/07/2015 | Dain Casserly from LGIS on site to deliver workplace ergonomic assessment and manual handling training – all staff, including admin, CEO and Works Supervisor, attended the session and gave positive feedback. |
| 3/08/2015 | Meeting with Works Supervisor |
| 3/08/2015 | Meeting with Admin crew |
| 4-7/8/2015 | WALGA Local Government Convention, Perth |
| 10/08/2015 | Meeting with Admin crew |
| 10/08/2015 | Meeting with Works Supervisor |
| 12/08/2015 | Phone call with Andrew Cullen of Bocol constructions re status of the Ballinyoo Bridge construction. |
| 13/08/2015 | Budget 2015-2016 meeting |
| 13/08/2015 | Settlement Building Working Group - annual house inspections |
| 17/08/2015 | Astrofest Meeting |

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

| | | |
|--------------------------|-----------------------------|-----------------|
| Council Decision: | | |
| Moved: Councillor | Seconded: Councillor | |
| Carried/Lost | For: | Against: |

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE