



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday **18 March 2016**, commencing at 10.00 am.

**TABLE OF CONTENTS**

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....3

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE .....3

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....3

4. PUBLIC QUESTION TIME .....3

    4.1 Standing Orders .....3

5. NEXT MEETING.....3

6. APPLICATIONS FOR LEAVE OF ABSENCE.....3

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS .....3

8. CONFIRMATION OF MINUTES .....3

    8.1 Ordinary Meeting of Council – 19 February 2016 .....3

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....3

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....3

11. ACTION LIST .....4

12. DISCLOSURE OF INTERESTS .....5

13. REPORTS OF OFFICERS .....5

    13.1 Monthly Plant Report – Works Supervisor .....5

    13.2 Works Report – Works Supervisor 14/02/2016 – 12/03/2016.....6

    13.3 Ranger Report – Canine Control.....8

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED .....8

    14.1 Shire President.....8

    14.2 Councillors.....9

15. REPORTS OF COMMITTEES .....9

    15.1 Bridge Opening Committee .....9

    15.2 Project Officer Working Group .....9

16. FINANCE .....9

    16.1 Financial Activity Statements February 2016.....9

    16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council 9

    16.3 Accounts Paid During December 2015 .....10

    16.4 Accounts Paid During January 2016 .....11

    16.5 Budget 2015-16 Review .....13

    16.6 Appointment of Deputy Chief Bush Fire Control Officer .....15

17. DEVELOPMENT .....16

    17.1 Bitumise 1km Bullardoo and 3km Breakaway 3km north of Settlement – Call For Tender  
16

    17.2 Replace Yarra Yarra Crossing – Call For Tender .....19

18. ADMINISTRATION.....22

    18.1 Renewal of Contract Ranger Agreement .....23

19. NOTICE OF MOTION .....24

20. CEO ACTIVITY REPORT .....24

21. URGENT BUSINESS .....25

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....25

23. MEETING CLOSURE.....25

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>That the following Local Law-Standing Orders 2001 be stood down:</b>		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
<b>Carried</b>	<b>For:</b>	<b>Against:</b>

**5. NEXT MEETING**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Meeting of Council – 19 February 2016**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 19<sup>th</sup> February 2016 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Minutes of the Ordinary Council meeting of 19 <sup>th</sup> February 2016 be confirmed as an accurate record of proceedings.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**11. ACTION LIST**

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 <sup>th</sup> September. Group established.  CEO to organise a phone conference for a mutually suitable time in February/March	New Committee Members elected Nov OCM - Cr Emma Foulkes-Taylor is the new Council Rep along with the CEO. Community Rep Jo Squires – 2 seats vacant, no applicants.
2	Community Project Officer	Inaugural meeting held 24 <sup>th</sup> September. Group established.  Meeting held 11 <sup>th</sup> March 2016 – Report to be presented to meeting today.	Office Extension and pro-rata salaries & wages allowed for in 2015-16 budget. New Committee Members elected Nov OCM -President Halleen and Cr E Foulkes-Taylor are the new Council Reps along with the CEO. Community Rep Paul Squires and Frances Jones
5	Ballinyoo Bridge Tender		Complete – Certificate of Practical Completion Issued. Waiting on final invoices.
6	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects.  Meeting organised for Thursday 17 <sup>th</sup> March 2016 at 11am	New CAG Committee Members elected Nov OCM – President Halleen and Cr Whitmarsh are the Council Reps along with the CEO, Works Supervisor and Gardener. Community Reps Nat Broad, Paul Lukitsh, Jo Squires
7	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start.	Ongoing. Undesignated unsurveyed roads was bought up as a discussion point at the May zone meeting. ACEO, Paul Rosair did some preliminary work on this during January. This will be presented to Council at a Workshop during the March Meeting
8	Development of Draft Drug & Alcohol Policy	CEO to develop a draft Drug & Alcohol Policy to present to council for consideration	The CEO has asked LGIS if they have a pro-forma policy that can be adapted to suit our circumstances. They are currently working in conjunction with WALGA to develop one and it will be available in the short term. The President has forwarded a policy which is a WALGA template. If it is suitable, it refers to a Discipline Policy and a Grievance, Investigations and Resolutions Policy, which we will also need to develop.  Yet to be actioned.

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Action List be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**12. DISCLOSURE OF INTERESTS**

**13. REPORTS OF OFFICERS**

**13.1 Monthly Plant Report – Works Supervisor**

February 2016		Hours						YTD	
Plant Item	Year	Rego	1 July '15	Start Hrs/kms	End Hrs/km	Total		Operating Costs	
						Month	YTD	Plant	Fuel
P.01 JD Grader	2011	MU 121	6236	7108	7280	172	1044	12399.97	18217.97
P.02 Cat Grader 12H	2005	MU 141	12591	13508	13664	156	1073	20684.43	14879.27
P.03 Cat Grader 12M	2008	MU 51	8672	9528	9528	Traded	856	14866.05	14141.34
P15003 JD 6WD Grader	2012	MU121	New Feb	0	129	129	129	0.00	2928.59
P.04 New/H Ford Tractor	2006	MU 380	1831	1892	1894	2	63	893.80	174.33
P.05 Dolly 1-Red	2001	MU 2003	3488	12500	15270	2770	11782	700.30	n/a
P.06 Mitsubishi Canter	2010	01 MU	138805	148323	148323	Traded	9518	19087.30	2512.83
P.07 Nissan UD	2009	000 MU	189658	196041	197273	1232	7615	2051.38	5455.42
P.08 Dolly 2-Black	2000	MU 2009	27654	28006	28006	0	352	1599.51	n/a
P.09 Iveco P/Mover	2003	MU1065	304084	311351	311514	163	7430	4122.32	6181.19
P.10 Iveco Tipper Conv	2004	MU 00	174427	176056	176564	508	2137	6600.12	11374.67
P.11 Komatsu Dozer	1997		475	787	987	200	512	8864.08	13680.38
P.13 Tri-Axle L/L Float	2008	MU 663	0	4849	4849	broken	4849	1984.08	n/a
P.14 No. 2 Float P.14	2001	MU 2004	57198	57198	57198	broken	0	441.12	n/a
P.17 Side Tipper	2001	MU 662	10197	19639	22066	2427	11869	3847.39	n/a
P.18 Side Tipper	2001	MU2010	65459	74290	76716	2426	11257	5330.37	n/a
P.24 30K W/Tanker Trailer	2005	MU 2024	43080	45015	45523	508	2443	5391.04	n/a
P.27 Volvo Loader	2006	MU 65	7088	7483	7614	131	526	9801.9.3	7905.55
P.28 Isuzu Dmax	2009	MU 300	194174	202796	203993	1197	9819	1157.84	1273.93
P.32 Construction Gen			20519	22437	22437	0	1918	1119.13	2918.09
P.33 Maintenance Gen			6371	7732	7780	48	1409	462.25	1250.83
P.34 Generator Perkins		Mechanic	18615	18615	18615	0	0	351.49	0.00
P.35 Generator 1-110kva	2011		19493	21777	22241	464	2748	5881.04	68316.07
P.35 Generator 2-110kva	2011		12221	15299	15450	151	3229		
P.37 Forklift			12268	12354	12369	15	101	250.32	123.80
P.40A Toyota Hilux	2014	MU 1018	26191	44600	46008	1408	19817	2748.66	4151.04
P.41 Cat 938G Loader	2004	MU 193	4940	5113	5178	65	238	1901.26	4151.04
P.43 Bomag Roller	2012	MU1027	2596	2768	2769	1	173	2567.47	2816.93

P.48 Dog Fuel Trailer	1979	MU 2026	0	0	0	0	0	24.08	n/a
P.49 Dog Fuel Trailer	1972	MU 2005	0	0	0	0	0	0.00	n/a
P.54 Isuzu T/Top	2005	MU 1002	156000	168288	168651	363	12651	3800.29	3624.23
P.55 Toyota Prado	2012	MU 0	39649	58703	60701	1998	21052	1441.19	2099.26
P.57 Great Wall	2012	MU 167	43094	51717	52256	539	9162	3819.06	1016.28
P.59 45ft Flat Top	1978	MU2044	0	0	0	0	0	1638.72	n/a
P.60 Mercedes PTV	2004	MU 1009	100695	101743	101805	62	1110	1390.48	92.83
P.61 Kenworth P/Mover	2004	MU 000	50736	63730	67605	3875	16869	9318.05	18336.05
P.63 RAV4	2013	MU 1011	28547	33305	34086	781	5539	2116.72	218.05
P.64 Isuzu Construction	2013	MU 140	63361	81461	87363	5902	24002	11295.66	5926.89
P.65 Generator 9KVA	2013	H/ Maint	4350	5130	5365	235	1015	162.75	1968.16
P.66 Kubota 6kva Gen	2012		6575	8195	8565	370	1990	2458.45	3291.75
P.67 Roadwest S/Tipper	2013	MU2042	33159	44793	46076	1283	12917	2082.52	n/a
P.68 Bomag Padfoot	2013	MU1071	900	1223	1310	87	410	1688.63	6849.66
P.72 Isuzu Fire Truck	2013	MU1068	754	1344	1344	0	590	157.50	278.76
P.73 Toyota Fast Attack	2014	MU1069	at Milly Milly			0	0	245.00	164.27
Caravans				n/a	n/a	n/a	n/a	3351.85	n/a
JD Ride on mower P11076			607	707.7	726	18.3	119	2549.58	217.12

### 13.2 Works Report – Works Supervisor 14/02/2016 – 12/03/2016

#### **Construction Crew**

Construction works on the 4km section just north of the Settlement are progressing well.

The blasting of the 2 crests within this section took place on the 25<sup>th</sup> and 28<sup>th</sup> of February.

I would like to say a big thank you to Andrew Whitmarsh for drilling the 686 holes required for these works.

Thanks to Jamie Hislop and also to his crew who were involved in setting up the blasting side of things.

Some of the materials from these two sections was utilised within the job and the remainder was carted away to be used in low sections and for fill over 2 culverts.

All culverts are now in place with just a top up of gravel required in some lower areas along the 4km section and over the blasting (stony) section.

#### **Maintenance Crew**

As of the 6<sup>th</sup> of this month crew have completed grading the Woodleigh-Byro road and are now back on the Carnarvon-Mullewa road to complete a grade up to the north boundary. They will then go onto the Beringarra-Byro road working on all roads in the north of the shire then work south down the Beringarra-Pindar road grading all side roads on their way.

#### **Grids**

The grid contractor as of the 9<sup>th</sup> of March has completed 3 of the 5 new 24ft grids on the Beringarra-Pindar road and is currently working on the 4<sup>th</sup>.

Expressions of interest will be called for shortly for the works required on the approaches to these grids plus clean-up of old grid material.

#### **Staff Leave**

Brian- 29<sup>th</sup> February 3hrs + 1 March off. 4<sup>th</sup> March RDO

Glen - 10<sup>th</sup> March off

#### **Works Supervisor General**

15<sup>th</sup> Feb – Inspection of Heavy Maintenance works + 4hrs at construction site.

16<sup>th</sup> Feb – All day on construction site – pegging.

17<sup>th</sup>/18<sup>th</sup> Feb - Construction site - roller 10hrs pegging 8hrs

20<sup>th</sup> Feb - Construction site - 8hrs grader

21<sup>st</sup> Feb (Sunday) - Construction site 4hrs grader + 2 hrs pegging

22<sup>nd</sup> Feb - Inspection of Heavy Maintenance + road insp/meeting with crew doing work for MRO.

24<sup>th</sup> Feb - Construction site - 7hrs grader

25<sup>th</sup> Feb - Construction - 7hrs grader + 3 hrs pegging

26<sup>th</sup> Feb - Construction - 7.7hrs dozer + drilling holes

27<sup>th</sup> Feb - Construction - 5hrs

2<sup>nd</sup> March - Meeting plus flood damage road inspection with contractor in the south.

3<sup>rd</sup> March - Meeting plus flood damage road inspection in the north

Apologies about the short report - very busy month.

ROADS GRADED 13 FEBRUARY 2016 - 12 MARCH 2016

Name	Length of Road	SLK's Graded this month	Heavy Maintenance	Comments
Beringarra /Pindar	319.80km			
Beringarra /Pindar				
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km	71km		
New Forrest/Yallalong	36.18km			
McNabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km	38km		
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Coolcalalaya road	36km			
Carnarvon-Mullewa	278.63km	50km		

Mt Narryer	3km		3km		
Woolgorong-South	15.00km				
Errabiddy Bluff	12km				
Air strip Graded					

Total of roads graded this month 162km

**Recommendation:**

That the Work’s Supervisor’s report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
That the Work’s Supervisor’s report be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**13.3 Ranger Report – Canine Control**

Details to report

I attended Murchison on Friday 4 and Saturday 5 March 2016. The cat and dog registration files need to be checked for compliance and accuracy. In the past the files have been updated regularly are well maintained and in good order. The reason for maintaining the accuracy of the files is to comply with local government regulations.

Patrols were conducted during Friday evening and early Saturday morning. During the evening, traps were set and monitored. Three large feral dogs from the Pia Wadjarri Community were trapped and destroyed. The following morning, I attended and conducted patrols in and around the community. Several residents asked if I could get rid of some kittens and unwanted pups. The animals were collected, removed from the community and destroyed.

There were no other complaints or requests from the community. During my travels from Gascoyne to Murchison, one wild cross breed wild dog was sighted and destroyed. This was approximately 80km East of Gascoyne. I also attended Bilung Pool and did a security check.

**Recommendation:**

That the Rangers report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
That the Ranger’s report be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**



**14.2 Councillors****15. REPORTS OF COMMITTEES****15.1 Bridge Opening Committee**

Report to be presented to Council by Chair – Mark Halleen

**15.2 Project Officer Working Group**

Report to be presented to Council by a Committee Representative in the absence of the Chair (Cr Emma Foulkes-Taylor).

**16. FINANCE****16.1 Financial Activity Statements February 2016**

These will be presented to council as a late item – a last minute issue was discovered with the plant recoveries.

**16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:	4.37.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 <sup>th</sup> March 2016
Attachments:	EFT & Cheque Details for February 2016

**Matter for Consideration:**

Endorsement of accounts paid during the month of February 2016.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

**Comment:**

Payments made during the month of February 2016 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal and Trust and Reserve Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens  
Mid West Financial Services

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$1,981,678.98 which includes \$1,115,709.69 of intra account transfers for the month of February 2016, be endorsed by Council.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against</b>

**16.3 Accounts Paid During December 2015**

File:	4.37.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> March 2016
Attachments:	EFT & Cheque Details for December 2015; Record of Reversed Transactions

**Matter for Consideration:**

Endorsement of accounts paid during the month of December 2015.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

*The December Payments were presented to Council at the February OCM. However, several descriptions weren't lining up with the correct creditors on the spreadsheet and so the Payments were left to lay on the table until a check had been made. On checking, it was found that there were eight payments to the value of \$9,485.68 that had been reversed in December, including the ones with the incorrect descriptions.*

*These have now been removed from the spreadsheet, with the resultant reduction in payments of \$9,485.68.*

**Comment:**

Revised Payments made during the month of December 2015 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996  
Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and



*The January Payments were presented to Council at the February OCM. However, it appeared that a payment to Truckline on the 21<sup>st</sup> of January had already been paid in December and so the Payments were left to lay on the table until a check had been made. On checking, it was found that the payment made to Truckline in December was one of the reversals mentioned at Item 16.3 and so the January 2016 payments are now presented with no change to the payment value. Several descriptions have been extended to capture all expenditure.*

**Comment:**

Payments made during the month of January 2016 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal and Trust and Reserve Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens  
Mid West Financial Services

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$1,534,844.80 which includes \$800,305.34 of intra account transfers for the month of January 2016, be endorsed by Council.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against</b>

**16.5 Budget 2015-16 Review**

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	14/03/2016
Attachments:	Budget Review

**Matter for Consideration:**

Review the 2015-16 Budget based on financial performance between 1 July 2015 and 29 February 2016.

**Background:**

As required by the Local Government Act 1995, Council adopted a budget for the 2015-16 financial year based on forward plans and best estimates at the time. According to the Local Government (Financial Management) Regulations 1996, each year, between 1 January and 31 March, a local government is to carry out a review of its annual budget for that year, considering its financial performance for at least the first six months of the year, its position at the date of review and its forecast position to the end of the financial year.

**Comment:**

Major variances and suggested amendments are summarised below:

**Infrastructure Roads:**

1. The CSIRO Road Account funds were not transferred into Reserve when received and have been treated as Carried Forward Funds over successive years. In 2015-16 \$309,365 was carried forward but only \$143,685 was budgeted to be spent on the Beringarra Pindar Road, leaving \$165,680 which was unwittingly allocated to be spent elsewhere. Expenditure needs to be reduced so that the \$165,680 can be transferred to Reserve;
2. Roads to Recovery 2015-16 receipts were reduced by \$181,522, which was 2014-15 unspent due to delays with the commencement of the Ballinyoo Bridge;
3. Roads to Recovery funds have increased for the five year period from 2014-15 to 2018-19 by \$1,254,006 due to changes to the Fuel Excise. I have been able to use some of those funds this year to increase the expenditure on the Bullardoo by-pass by \$95,000 (the job is \$56,000 over budget, with bitumising still to be done) and have been authorised to put \$183,996 towards bitumising south of the Ballinyoo Bridge to support the variation of R4R funds;
4. A final invoice for \$54,086 for the Drainage works on the Beringarra Pindar Road, (job budgeted in the 2014-15 year) was received in 2015-16 and not accrued (NB: the job came in slightly under its original budget).

**Plant & Equipment:**

1. Defer the purchase of the Construction gen set – was a contingency plan but current unit is working well; put the \$20k towards water bores.

**Building & Improvements:**

1. Defer office extension to cover variances in other areas. Enough left of budget to prepare an office for DCEO.

**Operating Income & Expenditure**

1. The FAGS grant was reduced by \$55k after the budget was adopted;
2. The refund of \$87,252 from Floods 1 and 2 was not budgeted – no surety around receiving it when the budget was prepared;

Detailed variances are shown in the table below:

Shire of Murchison									
Budget Review of Financials to 29 February 2016									
For the Year Ended 30 June 2016									
Account #	Description	Comment	Income/Expenditure Type Classification #	Non Cash Items Decrease Expenditure \$	Non Cash Items Increase Expenditure \$	Increase in Available Cash (Muni) \$	Decrease in Available Cash (Muni) \$	New Budget	Running Balance \$
	<b>Opening Carried Forward as per Budget</b>								0
	<b>CSIRO Road Account - \$309,365 included in 2014-15 Carried Forward but only \$143,685 budgetted at 12209.521 \$165,680 being the balanceto be moved to a Reserve Ac</b>						-165,680	165,680	-165,680
	<b>2015-2016 Budget Amendments</b>								-165,680
	<b>Operating Revenue</b>								-165,680
3103.100	General Rates Levied	New mining leases since rates modelled	Operating Income			44,601		-373,124	-121,079
3201.111	Grants Commission Grants Received - General	Amend Allocation (Corro 17/08/2015)	Operating Income			118,137		-1,299,254	-2,942
3202.111	Grants Commission Grants Received - Roads	Amend Allocation (Corro 17/08/2015)	Operating Income				-173,143	-382,677	-176,085
3204.160	Interest Received Municipal	Under Budgetted	Operating Income			15,000		-81,667	-161,085
3206.161	Interest Received - Reserve	Over Budgetted	Operating Income				-19,000	-90,523	-180,085
5102.110	Income Relating to Fire Prevention	DFES reimburse for 2014-15 overspend	Operating Income			5,000		-7,050	-175,085
12212.110	Main Roads Direct Grant	More than budgetted	Operating Income			13,600		-170,200	-161,485
12216.181	Grant - Roads to Recovery	R2R deducted \$181,522 underspent 14-15	Operating Income				-181,522		-343,007
12216.181	Grant Roads to Recovery	Increased Allocation due to Fuel Excise	Operating Income			278,996		-891,352	-64,011
12219.110	Grant - WANDRRA Flood Damage	Refund for Water Bores Flood 1 and 2 14-15 not budgetted	Operating Income			87,252		-7,758,088	-23,241
14201.170	Income Relating to Public Works Overheads	Unbudgetted Insurance Rebate	Operating Income			3,598		-3,598	26,839
14201.113	Income Relating to Public Works Overheads	Unbudgetted Insurance Rebate (Good Driver)	Operating Income			2,985		-2,985	29,824
14210.170	Workers Compensation Reimbursements	Workers Compensation Premium Refund	Operating Income			5,050		-5,050	34,874
14512.121	Income Relating to Administration	GTS reimburse for legal costs	Operating Income			8,000		-8,000	42,874
	<b>Operating Expenses</b>								42,874
04100.580	Members Travelling Expenses	Allow for Special Meetings	Operating Expenditure				-10,000	35,656	32,874
04106.580	Donations & Presentations	Donation to Astrofest not budgetted	Operating Expenditure				-5,000	20,300	27,874
07400.521	Expenses Relating to Preventative Services	Reduce budget for EHO	Operating Expenditure			5,000		10,000	32,874
7702.520	Maintain Patient Transfer Vehicle	Increase budget for tyres & other maintenance	Operating Expenditure				-3,500	5,000	29,374
10600.521	Expenses Relating to Town Planning & Regional Development	Urbis Project Milestone - Town Planning Scheme and Strategy	Operating Expenditure				-26,002	39,592	3,372
11300.520	Expenses Relating to Other Recreation & Sport	Admin allocation allowed for twice	Operating Expenditure			36,865		0	40,237
11306.500	Maintenance - Polocrosse Fields	Under-budgetted	Operating Expenditure				-10,000	18,500	30,237
12200.553	Expenses Relating to Streets, Roads, Bridges & Depot	Depreciation under-estimated - based on last years prior to review	Operating Expenditure		-900,470			2,091,515	30,237
54200.000	Accumulated Dpn Roads	Depreciation under-estimated - based on last years prior to review	Operating Expenditure	900,470				-2,091,515	30,237
12204.520	Maintenance - Depot	Allow for Racking	Operating Expenditure				-2,500	9,109	27,737
12204.521	Maintenance - Depot	Allow for Fire Services	Operating Expenditure				-2,500	3,226	25,237
12223.521	Maintenance/Improvements/Grids	Under-budgetted	Operating Expenditure				-8,500	13,500	16,737
14200.501	Expenses Relating to Public Works Overheads	Increase Super	Operating Expenditure				-36,000	120,500	-19,263
14205.500	Depot Office - Works Salaries & Wages	S&W Under-budgetted	Operating Expenditure				-50,000	74,358	-69,263
14212.500	Staff Training/Meetings/OSH	Under-budgetted	Operating Expenditure				-15,000	35,000	-84,263
14207.900	Overheads Allocated to Works	Allocate increased Public Works Overheads	Operating Expenditure	101,000				-803,591	-84,263
12101.900	Construction Agreed Program	Allocate increased Public Works Overheads	Operating Expenditure		-65,650			190,615	-84,263
12203.900	Maintenance - General	Allocate increased Public Works Overheads	Operating Expenditure		-35,350			157,033	-84,263
14500.521	Expenses Relating to Administration	Allow for Legal Fees	Operating Expenditure				-30,000	52,000	-114,263
14504.521	Telecommunications - Admin	Over-budgetted	Operating Expenditure			5,000		25,000	-109,263
14518.500	Salaries - Administration	Over-budgetted - Used Consultant	Operating Expenditure			125,000		332,562	-15,737
14519.521	Staff Appointment Expenses	Over-budgetted	Operating Expenditure			5,000		15,000	20,737
14520.501	Superannuation	Over-budgetted - Used Consultant	Operating Expenditure			21,000		46,000	41,737
14522.521	Consultancy Fees	No DCEO - Used Consultant	Operating Expenditure				-111,000	261,200	-69,263
14524.523	Subscriptions	Under-budgetted	Operating Expenditure				-15,000	51,200	-84,263
14602.500	Gross Salaries & Wages	Amend for reduction in Admin Salaries	Operating Expenditure	125,000				1,225,299	-84,263
14603.500	Less Sal & Wages allocated	Amend for reduction in Admin Salaries	Operating Expenditure		-125,000			-1,225,299	-84,263
	<b>Capital Expenditure</b>								-84,263
12101.500	Cap-Ex - R2R 15/16 - Bitumise 1 km Booloaloo - Dust	R2R added \$95k for Booloaloo Dust Suppression (Fuel Excise)	Capital Expenditure				-95,000	180,000	-179,263
12101.522	Cap-Ex - R2R 15/16 - Bitumise 5km south of Ballinyoo	R2R allowed for bitumen south of bridge (Fuel Excise)	Capital Expenditure				-183,996	183,996	-363,259
12101.522	Cap-Ex - Bores	Transfer 20k from construction generator to do bores	Capital Expenditure				-20,000	20,000	-383,259
12107.521	Cap-Ex - Address Drainage issues - Beringarra Cue Road	Final Gencon invoice not accrued	Capital Expenditure				-54,086	54,086	-437,345
12303.703	Cap-Ex - Purchase Minor Plant & Equipment	Transfer 20k from construction generator to do bores	Capital Expenditure			20,000		0	-417,345
12670.706	Cap-Ex - Airport Lighting Upgrade	Transfer \$20k to DCEO Office	Capital Expenditure			20,000		50,000	-397,345
14515.522	Cap-Ex - Extend Administration Office	Reduce Office Extension Budget	Capital Expenditure			397,345		52,655	0
	<b>Amended Budget Surplus / (Deficit)</b>								
				1,126,470	-1,126,470	1,217,429	-1,217,429		

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

**33A Review of Budget**

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) The review of an annual budget for a financial year must –
  - (a) Consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - (b) Consider the local government’s financial position as at the date of review; and
  - (c) Review the outcomes for the end of that financial year that are forecast in the budget.
- (3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to council.
- (4) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendation made in the review.  
 \*Absolute majority required.
- (5) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**Strategic Implications:**

The budget has been developed based on existing strategic planning documents adopted by council.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

The budget is based on the principles contained in the Strategic Community Plan, Business Plan and informing strategies.

**Financial Implications:**

The changes suggested in the budget review are based on the local government’s financial performance for the financial year up to 29 February 2016. Adjustments have been made to better reflect actual performance for the period and to give a more accurate projection of position at 30 June 2016.

**Consultation:**

Works Supervisor;  
Midwest Financial Services

**Recommendation:**

That Council adopt the review of the 2015-16 as presented and amend the budget accordingly.

**Voting Requirements:**

Absolute Majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried by Absolute Majority</b>	<b>For:</b>	<b>Against:</b>

**16.6 Appointment of Deputy Chief Bush Fire Control Officer**

File:	5.2
Author:	Dianne Daniels
Interest Declared:	Nil
Date:	14 <sup>th</sup> March 2016
Attachments:	

**Matter for Consideration:**

Council to consider appointing Tom Foulkes-Taylor as Deputy Chief Bush Fire Control Officer for the south of the Shire.

**Background:**

A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of the Bush Fires Act 1954, and of those officers shall appoint a Chief Bush Fire Control Officer and a Deputy Chief Bush Fire Control Officer.

**Comment:**

A call was put out in January to replace Reg Seaman as Deputy Chief Bush Fire Control Officer South as he could no longer fulfil the role.

Tom Foulkes-Taylor has moved back to Yuin permanently and is happy to undertake the role.

**Statutory Environment:**

Bush Fires Act 1954  
No. 28 of 2006 s. 390.]

38. Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

[(b) deleted]

(2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Budget/ Financial Implications:**

Nil

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Consultation:**

Nil

**Recommendation:**

That Council appoint Tom Foulkes-Taylor as Deputy Chief Bush Fire Control Officer for the south of the Murchison and publish the notice of appointment in a newspaper that circulates in the district.

**Voting Requirements:**

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17. DEVELOPMENT**

**17.1 Bitumise 1km Bullardoo and 3km Breakaway 3km north of Settlement – Call For Tender**

File:	12.9
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> March 2016
Attachments:	N/A



**Matter for Consideration:**

Council to consider:

1. calling a Public Tender for bitumising two sections on the Carnarvon Mullewa Road - 1km in front of Bullardoo and 3km through the breakaway 3km north of the Murchison Settlement; and
2. establishing a Tender Evaluation Panel to assess the tender referenced at no. 1; and
3. the Assessment Criteria for the tender referenced at no. 1.

**Background:**

Council has made provision for these works in the 2015-16 Budget.

**Comment:**

The Local government Act 1995 and the Local Government (Functions and General) Regulations 1996 state that Tenders are to be publicly invited if the consideration under a contract is expected to be more than \$150,000 and prior to publicly inviting tenders, the local government must establish in writing the criteria for determining which tender should be accepted.

Further, prior to calling for public tenders, the Shire of Murchison Purchasing Policy requires that Council establish an Evaluation Panel.

**Statutory Environment:**

*Local Government Act 1995*

*3.57. Tenders for providing goods or services*

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

*Local Government (Functions and General) Regulations 1996  
Division 2 – Tenders for Providing Goods and Services (s.3.57)*

*11. When tenders have to be publicly invited*

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless subregulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if —*
  - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
  - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or*

*12. Anti-avoidance provision for r. 11(1)*

*If a local government enters into 2 or more contracts in circumstances such that the desire to avoid the requirements of regulation 11(1) is a significant reason for not dealing with the matter in a single contract, tenders are to be publicly invited according to the requirements of this Division before entering into any of the contracts regardless of the consideration.*

*[Regulation 12 amended in Gazette 2 Feb 2007 p. 245-6.]*

*13. Requirements when local government invites tenders though not required to do so*

*If a local government, although not required by this Division to invite tenders before entering into a contract for another person to supply goods or services, decides to invite tenders, the tenders are to be publicly invited according to the requirements of this Division.*

*14. Publicly inviting tenders, requirements for*

- (1) *When regulation 11(1), 12 or 13 requires tenders to be publicly invited, State wide public notice of the invitation is to be given.*

- (2) *If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.*
- (2a) *If a local government —*
- (a) *is required to invite a tender; or*
  - (b) *not being required to invite a tender, decides to invite a tender,*
- the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.*

**Strategic Implications:**

N/A

**Policy Implications:**

The Shire of Murchison Purchasing Policy and Buy Local – Regional Price Preference Policy refer.

**Financial Implications:**

This is a budgeted item for the 2015-16 financial year.

**Consultation:**

N/A

**Recommendation (3 points):**

1. That Council invites Public Tenders for bitumising 1km in front of Bullardoo Homestead and 3 km through the breakaway 3km north of the Murchison Settlement:
2. That Council establish a Tender Evaluation Panel (minimum 3 members) to assess the tenders for bitumising, consisting of the following members:  
  
(TBA)
3. That council includes the following assessment criteria and weightings in the tender for bitumising:

**COMPLIANCE CRITERIA**

Tenders will be assessed for compliance with the requirements of the conditions of Tender and any Contract Requirements, including responses shown in the Tender Schedules. Compliant tenders will proceed for further assessments as follows:

**Comparative Price Assessment**

The comparative price for each tender will be calculated by applying applicable regional price preference imposts.

**Qualitative Assessments**

The tender is called under the local government (Functions & General) Regulations 1996. The prime consideration in the evaluation of received tenders is to establish the tender that clearly demonstrates an understanding of the tasks required under the tender and in the Shire's opinion represents the best value for money.

The Qualitative Assessment component of the assessment process is designed to take into account those aspects of the Tender that do not readily translate into absolute dollar values, but do however have socio-economic benefits in accordance with the table below.

The criteria on which tenders will be assessed, the maximum weighted score for each criteria and the scoring methodology is as follows:

	Weighting	Score
Organisation Capabilities - Demonstrated recent experience providing service of a similar size or scope - Quality and standard of work - Timeliness of work - Demonstrated capacity and flexibility to service Shire requirements	TBA	0-5
Skills and past experience of key personnel - Demonstrated ability - Accreditations	TBA	0-5
Suitability of plant and machinery	TBA	0-5
Workplace Safety & Environmental Management Procedures - Safety Management Plan in place - Environmental Management Plan in place	TBA	0-5
The Contractor's commitment to provision of quality Traffic Management	TBA	0-5

**Value for Money Assessment**

The Principal reserves the right to take into consideration any feature of a tender that provides a benefit to the Shire of Murchison and the community. Any additional features will be evaluated in accordance with the value-for-money assessment process outlined below:

In formulating the recommendation for any acceptance of any Tender, value for money will be assessed by:

- a) Identifying the lowest Competitive Price Tender (this tender then becomes the Benchmark for the value-for money assessment);
- b) If the next highest priced Comparative Price Tender has a higher Qualitative Assessment Score than the benchmark, identifying the additional benefits (if any) offered and assessing if the additional benefit is worth the additional price;
- c) Repeating Step b) with the remaining tenders;
- d) Determining which of the remaining Tenders, if any, offers the best value-for-money.

***Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.***

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.2 Replace Yarra Yarra Crossing – Call For Tender**

File:	12.9
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> March 2016
Attachments:	N/A

**Matter for Consideration:**

Council to consider:

1. calling a Public Tender for the replacement of the Yarra Yarra crossing; and
2. establishing a Tender Evaluation Panel to assess the tender referenced at no 1; and
3. the Assessment Criteria for the tender referenced at no. 1.

**Background:**

Council has made provision for these works in the 2015-16 Budget.

**Comment:**

The Local government Act 1995 and the Local Government (Functions and General) Regulations 1996 state that Tenders are to be publicly invited if the consideration under a contract is expected to be more than \$150,000 and prior to publicly inviting tenders, the local government must establish in writing the criteria for determining which tender should be accepted.

Further, prior to calling for public tenders, the Shire of Murchison Purchasing Policy requires that Council establish an Evaluation Panel.

**Statutory Environment:**

*Local Government Act 1995*

*3.57. Tenders for providing goods or services*

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

*Local Government (Functions and General) Regulations 1996  
Division 2 – Tenders for Providing Goods and Services (s.3.57)*

*11. When tenders have to be publicly invited*

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless subregulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if —*
  - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
  - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or*

*12. Anti-avoidance provision for r. 11(1)*

*If a local government enters into 2 or more contracts in circumstances such that the desire to avoid the requirements of regulation 11(1) is a significant reason for not dealing with the matter in a single contract, tenders are to be publicly invited according to the requirements of this Division before entering into any of the contracts regardless of the consideration.*

*[Regulation 12 amended in Gazette 2 Feb 2007 p. 245-6.]*

*13. Requirements when local government invites tenders though not required to do so*

*If a local government, although not required by this Division to invite tenders before entering into a contract for another person to supply goods or services, decides to invite tenders, the tenders are to be publicly invited according to the requirements of this Division.*

*14. Publicly inviting tenders, requirements for*

- (1) *When regulation 11(1), 12 or 13 requires tenders to be publicly invited, State wide public notice of the invitation is to be given.*

- (2) *If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.*
- (2a) *If a local government —*
- (a) *is required to invite a tender; or*
  - (b) *not being required to invite a tender, decides to invite a tender,*
- the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.*

**Strategic Implications:**

N/A

**Policy Implications:**

The Shire of Murchison Purchasing Policy and Buy Local – Regional Price Preference Policy refer.

**Financial Implications:**

This is a budgeted item for the 2015-16 financial year.

**Consultation:**

N/A

**Recommendation (3 points):**

1. That Council invites Public Tenders for replacing the Yarra Yarra crossing with an improved concrete version:
2. That Council establish a Tender Evaluation Panel (minimum 3 members) to assess the tenders for the replacement of the Yarra Yarra Crossing, consisting of the following members:  
  
(TBA)
3. That Council includes the following assessment criteria and weightings in the tender for the replacement of the Yarra Yarra Crossing:

**COMPLIANCE CRITERIA**

Tenders will be assessed for compliance with the requirements of the conditions of Tender and any Contract Requirements, including responses shown in the Tender Schedules. Compliant tenders will proceed for further assessments as follows:

**Comparative Price Assessment**

The comparative price for each tender will be calculated by applying applicable regional price preference imposts.

**Qualitative Assessments**

The tender is called under the local government (Functions & General) Regulations 1996. The prime consideration in the evaluation of received tenders is to establish the tender that clearly demonstrates an understanding of the tasks required under the tender and in the Shire's opinion represents the best value for money.

The Qualitative Assessment component of the assessment process is designed to take into account those aspects of the Tender that do not readily translate into absolute dollar values, but do however have socio-economic benefits in accordance with the table below.

The criteria on which tenders will be assessed, the maximum weighted score for each criteria and the scoring methodology is as follows:

Description of Qualitative Criteria	Weighting	Score
<b>Organisation Capabilities</b> - Demonstrated recent experience providing service of a similar size or scope - Quality and standard of work - Timeliness of work - Demonstrated capacity and flexibility to service Shire requirements	TBA	0-5
<b>Skills and past experience of key personnel</b> - Demonstrated ability - Accreditations	TBA	0-5
Suitability of plant and machinery	TBA	0-5
<b>Workplace Safety &amp; Environmental Management Procedures</b> - Safety Management Plan in place - Environmental Management Plan in place	TBA	0-5
<b>The Contractor’s commitment to provision of quality Traffic Management</b>	TBA	0-5

**Value for Money Assessment**

The Principal reserves the right to take into consideration any feature of a tender that provides a benefit to the Shire of Murchison and the community. Any additional features will be evaluated in accordance with the value-for-money assessment process outlined below:

In formulating the recommendation for any acceptance of any Tender, value for money will be assessed by:

- e) Identifying the lowest Competitive Price Tender (this tender then becomes the Benchmark for the value-for money assessment);
- f) If the next highest priced Comparative Price Tender has a higher Qualitative Assessment Score than the benchmark, identifying the additional benefits (if any) offered and assessing if the additional benefit is worth the additional price;
- g) Repeating Step b) with the remaining tenders;
- h) Determining which of the remaining Tenders, if any, offers the best value-for-money.

***Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.***

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18. ADMINISTRATION**

**18.1 Renewal of Contract Ranger Agreement**

File:	5.4
Author:	Dianne Daniels, Chief Executive Officer
Interest Declared:	Nil.
Date:	8 March 2016
Attachments:	Nil.

**Matter for Consideration:**

Council to consider renewing contract ranger services with Canine Control (Peter Smith), for a period of four years commencing 1 July 2016 through to 30 June 2020.

**Background:**

Canine Control has been contracted by the Shire of Murchison to provide ranger services since May 2007. The main duty provided has been canine and cat control at Pia Wadjari Community, but Mr Smith also assists tourists with information on road conditions and directions, undertakes security checks on tourist locations such as Wooleen Shearing Sheds, Bilung Pool and other places of interest, destroys wild dogs whilst travelling and keeps an eye on vehicles moving around at night and behaving suspiciously.

**Comment:**

At least 26 dogs and 6 cats were destroyed within the Shire of Murchison during 2015 by Canine Control. The majority of these dogs and cats have been associated with the Pia Wadjari Community. However Mr Smith believes that his Ranger duties assist with limiting the number of wild dogs in the region which is reducing stock losses on Stations within the Shire.

**Statutory Environment:**

Nil.

**Strategic Implications:**

Employment of a Ranger to undertake dog/cat control duties sits within the Environmental initiative in the Strategic Community Plan – to improve the sustainability and condition of the environment.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

Nil.

**Financial Implications:**

Each visit to the Shire by the Ranger costs \$1,800 (plus. GST) - this fee includes all travel time; accommodation is not required. A fuel allowance of up to 140 litres per visit is included in the contract. The contractor will allow for a minimum of 6 visits per year.

This will be a fixed rate for the full four year term.

This service is unique to the region and I have been unable to source other quotes.

**Consultation:**

Mr Peter Smith - Contract Shire Ranger

**Recommendation:**

That Council

1. Renew the contract for Ranger Services with Canine Control, for a period of four years commencing 1 July 2016 at a cost of \$1,800 (plus.GST) plus a fuel allowance up to 140 litres per visit.

2. Delegate authority to the Chief Executive Officer to negotiate the terms of the contract.

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**19. NOTICE OF MOTION**

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
15/02/2016	Admin Meeting
16/02/2016	Phone conversation with Virginia Scott Department of Local Government & Communities re National Asset Management Training Project – she will organise consultant to overview our plans to ensure there are no gaps.
17/02/2016	Employee Performance Review
17/02/2016	Meeting with Works Supervisor
18/02/2016	Followed up on quotes for new Outside Payment Terminal for Roadhouse ready for Council meeting Friday.
19/02/2016	Council Meeting
20/02/2016	CEO & President conducted interview for DCEO position
22/02/2016	Meeting with Works Supervisor
25/02/2016	Phone conversation with Claire Paterson of the Office of Science – disappointed with the lack of communication from CSIRO regarding road maintenance responsibilities during contract works on MRO site.
28/02/2016	Driving back from Geraldton on the Sunday, noticed that 20 km of signs had been run over; made report to Police.
29/02/2016	Admin Meeting
2/03/2016	Start-up meeting for flood damage with Superintendent; Site Supervisors; Works Supervisor; Squires Resources. Works scheduled for commencement 9/3/2016.
2/03/2016	T-Fuel technician in Settlement to replace pin pad in Outside Payment Terminal at Roadhouse. It seems to have solved the problem of cards being rejected except for Westpac Platinum Cards. This issue is still being investigated by the provider.
3/03/2016	Start-up meeting for flood damage with Superintendent; Site Supervisors; Works Supervisor; Quadrio. Works scheduled for commencement 9/3/2016.
8/03/2016	Meeting with Works Supervisor.
11/03/2016	Ballinyoo Bridge Opening Committee Meeting, including presentation by Chris Paterson of Palassis Architects regarding the interpretation of the old span.
11/03/2016	Project Officer Working Group Meeting
14/03/2016	Admin Meeting
14/03/2016	Meeting with Works Supervisor
15/03/2016	Plant Working Group Meeting

**Recommendation:**

That the CEO's Activity Report be accepted.



