



Western Australia

Minutes for the Ordinary Meeting of the Murchison Shire Council,
held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Wednesday 15 June **2016**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 10.06 a.m.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President Mark Halleen (President)
 Councillor Emma Foulkes-Taylor
 Councillor Simon Broad
 Councillor Andrew Whitmarsh
 Councillor Miles Williams
 Brian Wundenberg (Works Foreman)
 Dianne Daniels (Chief Executive Officer)
 Linda Gray (D/CEO and Minute Taker)

Deputy President Rossco Foulkes-Taylor (apologies)

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil

4.1 Standing Orders***Council Decision:***

Moved: Councillor Williams

Seconded: Cr E Foulkes Taylor

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

Carried

For: 5

Against: Nil

5. NEXT MEETING

15 July 2016

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF MINUTES**8.1 Ordinary Council Meeting – 20 May 2016****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 20 May 2016 be confirmed as an accurate record of proceedings.

One correction was requested in regard to the minutes of the Ordinary Council meeting held on 20 May 2016:

Under 1. Declaration of Opening/Announcement of Visitors – “in regard to the sad passing of Mr Richard (Dick) Childs.” That a correction be made to the record as Mr Richard (Dick) Child’s name does not have a “s” at the end.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Cr E Foulkes-Taylor	Seconded: Councillor Williams	
That the Minutes of the Ordinary Council meeting of 20 May 2016 be confirmed as an accurate record of proceedings.		
Carried	For: 5	Against: Nil

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. ACTION LIST

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Invitation for teleconference sent to Working Group for 26/05/2015. A meeting of the Accident Prevention Working Group was held on the 26 th May 2016. Cr E Foulkes-Taylor was elected chair as the only member of Council on the Group and will present a report at Item 15 – Reports of Committees and Working Groups.	Completed.
2	Community Project Officer	Still sitting on the table. Meeting held 11 th March 2016 and recommendations presented to Council at the April OCM – the item was left to lay on the table while Council explored other options.	Ongoing
5	Ballinyoo Bridge Tender	Complete – Certificate of Practical Completion Issued. Waiting on final invoices. Final Variations agreed – final cost will be available by the end of June.	Ongoing.
6	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects. Invitation sent to CAG to meet on Friday 3 June. A surveyor will be at the Murchison Settlement shortly to survey the tip, so will	Ongoing.

		<p>plan to have the Cemetery done as well. <i>Action:</i> The work to be completed by surveyor to include Cemetery as well. Meeting held 3 June 2016. The Chair, President Whitmarsh, will present a report at item 15.2 – Reports of Committees and Working Groups.</p>	
7	Review of Road Network	<p>Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start. As an adjunct to this, the CEO was hoping to do a review of the Internal Hierarchy for this meeting, but it has turned out to be more complicated than first thought. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this. Undesignated unsurveyed roads were bought up as a discussion point at the May zone meeting. Paul Rosair did a presentation to the March OCM, which was discussed at the April OCM.</p>	Ongoing.
8	Development of Draft Drug & Alcohol Policy	<p>CEO to develop a draft Drug & Alcohol Policy to present to council for consideration. The intention once the present workload is divided more equitably, to undertake a full review of the Policy Manual and develop a Drug & Alcohol Policy as part of this process. The CEO has asked LGIS if they have a pro-forma policy that can be adapted to suit our circumstances. They are currently working in conjunction with WALGA to develop one and it will be available in the short term. The President has forwarded a policy which is a WALGA template. If it is suitable, it refers to a Discipline Policy and a Grievance, Investigations and Resolutions Policy, which we will also need to develop.</p>	To be completed.

Recommendation:

That the Action List be accepted.

The CEO briefed the meeting on the progress of payments in regard to the Bridge.

Voting Requirements:

Simple majority

Council Decision: Moved: Councillor Broad	Seconded: Councillor Williams
That the Action List be accepted.	
Carried	For: 5 Against: Nil

12. DISCLOSURE OF INTERESTS**13. REPORTS OF OFFICERS****13.1 Monthly Plant Report – Works Supervisor**

May 2016			Hours					YTD	
Plant Item	Year	Rego	1 July '15	Start Hrs/kms	End Hrs/km	Total		Operating Costs	
						Month	YTD	Plant	Fuel
P.01 JD Grader	2011	MU1063	6236	7521	7640	119	1404	26101.54	24099.60
P.02 Cat Grader 12H	2005	MU 141	12591	13929	14051	122	1460	21688.93	19742.29
P.03 Cat Grader 12M	2008	MU 51	8672	0	0	Traded	856	14866.05	14141.34
P15003 JD 6WD Grader	2012	MU121	0	412	578	166	578	948.53	10237.87
P.04 New/H Ford Tractor	2006	MU 380	1831	1905	1909	4	78	1283.67	317.92
P.05 Dolly 1-Red	2001	MU 2003	3488	17278	19720	2442	16232	1755.39	n/a
P.06 Mitsubishi Canter	2010	01 MU	138805	0	0	Traded	9518	19294.06	2512.83
P.07 Nissan UD	2009	000 MU	189658	197793	199745	1952	10087	3599.53	7014.33
P.08 Dolly 2-Black	2000	MU 2009	New clock					1937.26	n/a
P.09 Iveco P/Mover	2003	MU1065	304084	312963	313458	495	9374	5406.29	7120.55
P.10 Iveco Tipper Conv	2004	MU 00	174427	176951	177026	75	2599	9566.75	15579.65
P.11 Komatsu Dozer	1997		475	1250	1388	138	913	25473.90	19359.00
P.13 Tri-Axle L/L Float	2008	MU 663	0	9392	11870	2478	4849	2680.79	n/a
P.14 No. 2 Float P.14	2001	MU 2004	57198	57198	57198	Broken	992	688.17	n/a
P.17 Side Tipper	2001	MU 662	10197	23450	23450	Broken	13253	10678.10	n/a
P.18 Side Tipper	2001	MU2010	New Clock	7414	12044	4630	12044	6828.92	n/a
P.24 30K W/Tanker Trailer	2005	MU 2024	43080	45910	45985	75	2905	8134.76	n/a
P.27 Volvo Loader	2006	MU 65	7088	7777	7942	165	854	15096.66	10943.82
P.28 Isuzu Dmax	2009	MU 300	194174	206170	206750	580	12576	1347.48	3910.96
P.32 Construction Gen			20519	22437	22437	0	1918	1191.27	2918.09
P.33 Maintenance Gen			6371	8236	8704	468	2333	2451.89	2999.19
P.34 Generator Perkins		Mechanic	New Clock		0	0	0	1544.03	204.12
P.35 Generator 1-110kva	2011		19493	23713	23932	219	4439	14947.53	97787.17
P.35 Generator 2-110kva	2011		12221	15800	16451	651	4230		
P.37 Forklift			12268	12396	12410	14	142	250.32	202.08
P.40A Toyota Hilux	2014	MU 01	26191	54277	58063	3786	31872	4180.32	3665.59
P.41 Cat 938G Loader	2004	MU 193	4940	5279	5291	12	351	2934.75	5424.13
P.43 Bomag Roller	2012	MU1027	2596	2843	2918	75	322	2901.70	4185.30
P.48 Dog Fuel Trailer	1979	MU 2026	0		0	0	0	24.08	n/a
P.49 Dog Fuel Trailer	1972	MU 2005	0		0	0	0	0.00	n/a
P.54 Isuzu T/Top	2005	MU 1002	156000	169521	171054	1533	15054	4242.91	4409.31
P.55 Toyota Prado	2012	MU 0	39649	67576	69280	1704	29631	2132.62	3146.01

May 2016			Hours					YTD	
Plant Item	Year	Rego	1 July '15	Start	End	Total		Operating Costs	
				Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
P.57 Great Wall	2012	MU 167	43094	53394	54057	663	10963	4966.95	1282.39
P.59 45ft Flat Top	1978	MU2044	0		0	0	0	2223.59	n/a
P.60 Mercedes PTV	2004	MU 1009	100695	101939	102020	81	1325	3040.87	152.74
P.61 Kenworth P/Mover	2004	MU 000	50736	71878	76520	4642	25784	12165.56	27997.50
P.63 RAV4	2013	MU 1011	28547	34882	34970	88	6423	2271.05	251.15
P.64 Isuzu Construction	2013	MU 140	63361	91060	93350	2290	29989	15093.22	7440.78
P.65 Generator 9KVA	2013	H/ Maint	4350	5440	5440	0	1090	594.41	2377.38
P.66 Kubota 6kva Gen	2012		6575	9615	9948	333	3373	3506.06	5018.50
P.67 Roadwest S/Tipper	2013	MU2042	33159	50877	55603	4726	22444	2232.08	n/a
P.68 Bomag Padfoot	2013	MU1071	900	1437	1496	59	596	2406.46	9170.68
P.72 Isuzu Fire Truck	2013	MU1068	754	1353	1353	0	599	157.50	278.76
P.73 Toyota Fast Attack	2014	MU1069	at Milly Milly			0	0	245.00	324.39
Caravans				n/a	n/a	n/a	n/a	3351.85	n/a
P11076JD Ride on mower			607	777	786	9	179	3060.02	318.87
P15006 Isuzu Maint	2015	MU1018	0	9618	12927	3309	12927	4221.96	3057.88

13.2 Works Report – Works Supervisor

Construction Crew

The construction crew are going along well with the 6km of works on the Carnarvon-Mullewa road from Butchers Track intersection north to the Meeberrie/Mt Narryer boundary grid.

Works required on this section:

- ❖ Re-forming road - pulling in material (cut off over the years when maintenance grading) from both sides of the road (more so on the down side) to a width of 9m then wet-mixing and rolling in.
- ❖ Material to be pulled in heavy from down side with a flat bottom drain left in place and material pulled in light from top side (pulled light so water is not sitting on the road in wet weather).
- ❖ Road then to be gravel sheeted, wet-mixed and rolled to a depth 150mm x 8m wide. Crew are about half way through these works and will finish by the end of June 2016.
- ❖ The reforming works will be completed by the 11/06/2016, this includes the flat bottom drain on the down side.

Works still to be completed:

- ❖ 2.8km of gravel has been carted in wet-mixed spread and rolled with a further 1km of gravel carted in in readiness for mixing, spreading and rolling. A further 2.2km of gravel remains to be carted in.
- ❖ Old existing bunds to be redressed and new bunds placed in.
- ❖ All Drains to be cleaned out.
- ❖ Signage to be put in place.

At the completion of these works crew will then move onto the 2016/2017 work program.

Maintenance Crew

Since my last report the maintenance crew completed a full grade from the double dip crossing north of McNabb intersection to Pindar on the Beringarra/Pindar road. Due to rain down south (Yuin again) crew needed to do a 2 day patch grade on the section south of Yuin to Pindar as the road was cut up.

Crew were on break for the long weekend and on return found that more rain had fallen all around the shire. For the first 2 days back crew worked at the depot and returned to grading on the McNabb road on Thursday 9th June.

Crew will finish off the McNabb/Twin Peaks road and then move back to the settlement and start a full grade on the Carnarvon/Mullewa road heading north from the Meeberrie/Mt Narryer boundary grid.

On the 04/07/2016 crew will commence a grade from the Ballinyoo Bridge on the Carnarvon-Mullewa road to the south boundary in readiness for the Polocrosse carnival.

With the completion of the southern section of the Carnarvon/Mullewa road crew will then head back to the settlement grading the following roads:

- ❖ Meeberrie/Wooleen
- ❖ Wooleen/Twin-Peaks
- ❖ Wooleen/Mt Wittenoom
- ❖ Wooleen/Booldardy

Once completed they will return to north of the settlement on the Carnarvon/Mullewa road.

Grids

The first grid north of Byro homestead on the Carnarvon/Mullewa road has been removed as the grid insert was starting to break up and sink into the old concrete and was no longer required by the station owner.

General

- ❖ End walls have been put in place at the culvert at the intersection of Carnarvon-Mullewa and Beringarra-Byro road.
- ❖ Gravel and stone has been carted in and the old concrete crossing removed by the shire at the Yarra-Yarra crossing 3km south of Byro. This is in readiness for the concrete contractor to put in the new crossing.
- ❖ The floodway approx. 4km south of the intersection of Beringarra-Byro and the Carnarvon-Mullewa road has been redressed with a stone wall placed on the down side and will require cement stabilised gravel placed in when next in the area.

Bunding of Old Roads

Our contractor doing the bunding of old roads has finished the first by-pass road at Curbur homestead and is now halfway through the second by-pass road at the Curbur lake on the Curbur woolshed road.

Staff Leave

Stuart - day off 07/06/16

Brian - RDO 27/05/16

Ryan - Sick 30/05/16 – 03/06/16

Work Supervisor General

16th May - 2hrs construction

17th May - 4hrs construction – pegging Yarra/Yarra crossing 4hrs

18th May - 7hrs construction – Butchers Track pegging and looking for materials (gravel, water); 1hr construction - 6km section

19th May - 2 hr construction

20th May - Council Meeting; 3hrs Yarra-Yarra carting gravel

21st May - 9hrs Carting gravel Yarra-Yarra

23rd May - 3hrs construction

25th May - 2hrs construction

26th May - 2hrs construction

30th May - checked on the dozer doing bunding of old roads; working on removing of old concrete crossing at Yarra-Yarra.

31st May, 1st - 2nd June - working on Yarra-Yarra crossing

8th June – Checked on dozer doing bunding of old roads and contractor doing Yarra-Yarra crossing.

Recommendation:

That the Works Supervisor's report be accepted.

Various questions were asked of the Works Supervisor, and the catch up policy in regard to equal hours for the two Murchison Settlement generators was revisited. In addition, there was some discussion on the track rolling of the bunds and ripping to encourage re-growth on old roads. The Shire of Murchison has a policy in regard to rehabilitating old roads that was developed recently by the Council, and this was also checked to ensure that it reconciled with the present practice. Some discussion followed and the Council agreed that the policy could be re-worded to better reflect the recommended practice.

There were further discussion regarding the cartage of gravel for work to the north of the Shire, and it was explained that there was a requirement to use Main Roads tested gravel. The possibility of testing more gravel pits was discussed but the cost was prohibitive at around \$7,000.

The impact of the use of the roads whilst wet was discussed and the problem of getting signage in place to prevent any damage. In addition, the possibility of some roads being used by trucks with three trailers was highlighted, and that the permits supplied may still be current. The Works Supervisor advised that Main Roads WA is responsible for signs such as Give Way.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That the Work's Supervisor's report be accepted.

Carried

For: 5

Against: Nil

The Meeting adjourned at 11:00 am for morning tea.

The meeting reconvened at 11:23 am.

13.3 Rangers Report – Contract Ranger - Canine Control

Details to Report:

I attended Murchison Shire on Wednesday 25 and Thursday 26 May. I had a brief meeting with the new Deputy CEO and a brief discussion with the CEO regarding the new contract. I conducted patrols around the Settlement and didn't see any dogs roaming. All appeared correct. There had been no new written or verbal complaints received.

Whilst travelling between Murchison Settlement and Pia Wajarri Community, two wild dogs were sighted near Woolleen shearing shed. I managed to destroy one of the dogs, but the other disappeared into the bush.

I then attended Pia Wajarri Community and spoke to local residents regarding the issues with cats and dogs. They handed over five unwanted cats and two unwanted dogs. Community members stated that some of the other residents were away and had issues with feral cats that they wanted removed. They asked that on the next visit I make myself available to remove more cats.

Recommendation:

That the Contract Ranger's report be accepted.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Whitmarsh

That the Contract Ranger's report be accepted.

Carried

For: 5

Against: Nil

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

The President, Mark Halleen, spoke about his Eminent Service Award which recognises personal commitment, eminent service and contribution to Local Government, and that he felt humbled by being a recipient of such an honour.

14.2 Councillors

Councillor Williams did not attend any meetings.

Councillor Whitmarsh attended the Carnarvon Regional Biosecurity Association Meeting last week. The Operation Plan up to 2017 was discussed and this will be distributed soon. There was discussion regarding the Drought Assistance Program training re trapping. There was concern regarding the lack of dogging south side of the fence, and advice was given that the Central Wheatbelt was disbanding and reforming in July.

Councillor E Foulkes-Taylor advised that the caretakers for the Murchison Museum had arrived and would be here till the end of July, and then would be replaced with another couple.

Councillor Broad advised that he attended the State Council meeting on 8th June (Budget meeting). A 2% increase across the board for wages was approved and the budget was passed unanimously. There are some advertisements coming out soon; Knowyourcouncil.com, which has been developed to give the public an understanding of what their Council does for them. He also commented that there was pressure from State Government re rates freeze.

Councillor Broad also commented that he attended the Honours Panel meeting, and that the Eminent Service Award received by the President, Mark Halleen, was well deserved.

Order of Business Changed:

The Council agreed that Agenda item 16.3 forward – Fees & Charges and Agenda item 21.1 Plant Replacement Program 2016-31 be brought forward for discussion whilst the Works Supervisor was available for any questions.

16.3 Fees & Charges 2016-2017

File:	2.4
Author:	Linda Gray – D/CEO
Interest Declared:	No interest to disclose
Date:	15 June 2016
Attachments:	N/A

Matter for Consideration:

Council to consider adopting the Schedule of Fees and Charges for inclusion in the 2016-2017 Budget.

Background:

A local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed. In determining the amount of the fee or charge for goods or services, a local government is required to take into consideration the cost of providing the goods or services, the importance of the provision to the community and the price at which the goods or service can be provided by an alternate provider. The basis for providing a fee or charge is not to be limited to the cost of provision except for the following services:

- (a) provision of copies of information requested under section 5.96;
- (b) receiving an application for approval, granting an approval, making an inspection and issuing a license, permit, authorization or certificate under section 6.16(2)(d);
- (c) prescribed under section 6.16(2) (f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service

Comment:

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation. The previous year's charges in some cases were subjected to a high degree of rounding and this could be carried over into this year.

In addition, an assessment has been made in regard to demand and the lack thereof. It would be false budgeting to raise charges when there is little or no demand for the services provided by the Shire, and this has to be also considered.

Fees for Dog and Cat Registrations are governed by State legislation, however, and may change during the financial year. As of the 1 November 2015, all dogs must be microchipped and proof of microchipping must now be provided prior to registration.

The charges as set out under the *Freedom of Information Regulations 1993 – Schedule 1* have been included in the Fees and Charges for 2016/17. These charges are not applicable if the request is for personal information only.

There is a nil increase for books as we are still selling old stock, similarly there has been no increase in our internet access costs, so we are not raising our rates for this year.

This year, as recommended in the previous year, the price of fuel is continuing to be set at 10% above the highest of the purchase price (including freight) of newly delivered ULP or diesel. This will continue to give the community clarity as to how the Shire sets its pump prices.

As stated previously comparisons have been made in regard to costs quoted as part of work programs. In some cases the Shire's plant hire costs, whilst competitive, are above the average for this type of work. Due to the downturn in the mining industry, many contractors have actually reduced their rates. However, it must be acknowledged that there is an opportunity cost to the Shire when machinery is hired out and not available for the Shire's own work. This cost is reflected in the Shire's higher charges for plant hire as this type of work is not the Shire's core business.

There is a suggested change to our Fees and Charges Schedule in relation to the sale of vegetables. As the quality and size cannot be guaranteed, a set charge per quantity is not suitable and an Honour Box system of payment may be more equitable.

Statutory Environment:

Local Government Act 1995

Section 6.16 - Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide. Fees and charges are to be imposed when adopting the annual budget, but may be imposed during the financial year and amended from time to time by giving public notice.

Freedom of Information Act -4.1 Section 29 authorises and agency or minister to impose a charge for providing access to a document. The charge is to be assessed in accordance with the Freedom of Information (Charges) Regulations 1982. An agency may also impose other charges but only as set out in Schedule 1 to the *Freedom of Information Regulations 1993*.

Dog Act 1976/Dog Regulations 2013.

Cat Act 2011/Cat Regulations 2012.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

Fees and charges raised will contribute to approximately 3.5% of operating revenue

Consultation:

Nil

Recommendation:

That Council adopt Fees and Charges for the 2016-2017 Financial Year as detailed in the Schedule below:

SCHEDULE OF FEES AND CHARGES SHIRE OF MURCHISON

SERVICE	2015-16 inc GST	2016-17 Inc GST
CEMETERY		
Plot reservation	\$93.00	\$93.00

SERVICE	2015-16 inc GST	2016-17 Inc GST
Sinking grave	\$465.00	\$465.00
Re-opening grave	\$465.00	\$465.00
Permit to erect plaque	\$47.00	\$47.00
SPORTS CLUB & EQUIPMENT		
Sports Club Venue – commercial or business hirer –per day	\$155.00	\$155.00
Sports Club Venue – bond *	\$255.00	\$255.00
* Exempt organisations are:- The Museum Committee, MAC, Shire Social Club, Murchison Sports Club, BFB, LEMC, PGA, RBG, ICPA and LCDC		
Table Hire – per table- commercial or business hirer.	\$6.00	\$6.00
Chair Hire – per chair – commercial or business hirer.	\$1.00	\$1.00
Bond for use of any chairs or tables outside of the settlement.	\$205.00	\$205.00
ADMINISTRATION		
Photocopying – black and white A4	\$0.30	\$0.30
Photocopying – black and white A3	\$0.60	\$0.60
Photocopying – colour A4	\$0.90	\$0.90
Photocopying – colour A3	\$1.80	\$1.80
Facsimile – inward	4.00	4.00
Facsimile – outward	4.00	4.00
Laminating – A4	2.60	2.60
Laminating – A3	4.60	4.60
ADVERTISING IN THE MONOLOGUE		
Full page – black and white	\$22.50	\$22.50
Full page - colour	\$81.00	\$81.00
½ page – black and white	\$12.50	\$12.50
½ page - colour	\$46.00	\$46.00
¼ page – black and white	\$6.50	\$6.50

SERVICE	2015-16 inc GST	2016-17 Inc GST
¼ page - colour	\$25.50	\$25.50
INTERNET ACCESS	\$2.60/half hour	\$2.60/half hour
SPECIAL SERIES PLATES	\$200.00	\$200.00
DOG REGISTRATIONS (Subject to change)		
Sterilised 1 year	\$20.00	\$20.00
Sterilised 3 years	\$42.50	\$42.50
Sterilised – Lifetime registration	\$100.00	\$100.00
Sterilised Working Farm dog 1 year	\$5.00	\$5.00
Sterilised Working Farm dog 3 years	\$10.63	\$10.63
Sterilised Working Dog – Lifetime registration	\$25.00	\$25.00
Unsterilised 1 year	\$50.00	\$50.00
Unsterilised 3 years	\$120.00	\$120.00
Unsterilised – Lifetime Registration	\$250.00	\$250.00
Unsterilised Working Farm dog 1 year	\$12.50	\$12.50
Unsterilised Working Farm dog 3 years	\$30.00	\$30.00
Unsterilised Working Dog – Lifetime registration	\$62.50	\$62.50
Dog Pound Fees per day		
Sustenance per dog	\$10.00	\$10.00
Release fee	\$30.00	\$30.00
Pensioners 50% of above mentioned charges		
50% only payable if paid from 31 May each year		
25% only payable for working dogs		
Proof of sterilisation and microchipping is required		
CAT REGISTRATIONS (Subject to change)		
Sterilised 1 year	\$20.00	\$20.00
Sterilised 3 years	\$42.50	\$42.50
Sterilised – Lifetime Registration	\$100.00	\$100.00

SERVICE	2015-16 inc GST	2016-17 Inc GST
Pensioners 50% of abovementioned charges		
Cat Pound Fees per day		
Sustenance per cat	\$5.00	\$5.00
Release Fee	\$30.00	\$30.00
BOOKS AND MAPS		
Road to Murchison	\$30.00	\$30.00
A Varied and Versatile Life	\$28.00	\$28.00
Gascoyne Murchison Outback Pathways	\$30.00	\$30.00
Street Smart Maps – The Midwest	\$10.00	\$10.00
AMMUNITION		Our Purchase Price Plus 10% currently
Federal 243 Soft Point x 20	\$39.60	\$39.60
Fiocchi 270 Winchester 130g x 20	\$50.50	\$50.50
Fiocchi 223 Remington 55g x 20	\$26.00	\$26.00
Highland 223 Rem Soft Point	\$19.50	\$19.50
Highland 243 Win 90g x 20	\$25.50	\$25.50
Maxi Magnum 40g x 50	\$21.00	\$22.00
Remington 22 Hornet 45g x 50	\$81.00	\$81.00
Winchester X222 RA 50g x 20	\$19.50	\$19.50
Winchester 222 Rem 50g x 20	\$23.50	\$23.50
Winchester 243 Win 80g x 20	\$37.00	\$37.00
Winchester 223 Rem 55g x 50	\$53.50	\$53.50
Winchester 308 Win 150g x 20	\$39.00	\$39.00
Winchester 22LR 40g x 50	\$9.50	\$9.50
PLANT & EQUIPMENT – INC. OPERATOR	\$/hour inc GST	\$/hour inc GST
Truck 6 wheel end tipper 10 m	N/A	N/A
Dozer Komatsu D85A	\$182.00	\$182.00
Loader Volvo 966	\$157.00	\$157.00

SERVICE	2015-16 inc GST	2016-17 Inc GST
Loader Cat 938	\$137.00	\$137.00
Grader	\$167.00	\$167.00
Roller 12 tonne vibrating	\$137.00	\$137.00
Roller rubber tyre	\$117.00	\$117.00
Prime mover/1 side tipping trailer	\$167.00	\$167.00
Prime mover/2 side tipping trailers	\$198.00	\$198.00
Prime mover/30,000L water cart	\$162.00	\$162.00
Prime Mover	\$135.00	\$135.00
Prime mover/Low loader	Up to 50kms radius \$160.00 minimum then \$3.00 per km	Up to 50km radius \$160.00 minimum then \$4.00 per km per km
Mobe/De-mobe	Up to 50kms radius \$160.00 minimum then \$3.00 per km	Up to 50kms radius \$170.00 minimum then \$4.00 per km
LABOUR	\$65.00 per hour	\$65.00 per hour
FUEL – DIESEL AND ULP	As per Policy – ‘The price of fuel will be set at 10% above the highest of the purchase price (including freight) of newly delivered ULP or Diesel’	
SALE OF VEGETABLES	2015-16	2016-17
Beans	small bag \$1.00	Honour system only
Broccoli	a head \$0.50	Honour system only
Cabbage	each \$2.00	Honour system only
Capsicum Green	each \$1.00	Honour system only
Capsicum Red	each \$2.25	Honour system only
Chillies	each \$0.25	Honour system only
Lettuce	each \$1.75	Honour system only
Pumpkins	each \$3.00	Honour system only
Silverbeet	small bunch \$1.75	Honour system only
Tomatoes	each \$0.25	Honour system only
FREEDOM OF INFORMATION		
	If you wish to access information that is not just about	

SERVICE	2015-16 inc GST	2016-17 Inc GST
	yourself, the following charge will apply:	
	Application Fee (GST Free)	\$30
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i> :		\$30 per hour of staff time for dealing with an application
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i>		\$30 per hour charge for access time supervised by staff plus the actual additional cost to the agency of any special arrangements
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i>		\$30 per hour for charges for photocopying plus 20 cents per photocopy
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i>		\$30 per hour for time taken by staff transcribing information from a tape or other device
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i>		Actual cost for duplicating a tape, film or computer information
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i>		Actual charge for delivery, packaging and postage
An Agency may impose other charges as per SCHEDULE 1 to the <i>Freedom of Information Regulations 1993</i>		Advance deposits may be required by an agency

Voting Requirements:

Absolute Majority

Council Decision:**Moved: Councillor Broad****Seconded: Cr E Foulkes-Taylor**

That Council adopts the Fees and Charges Schedule as above for the 2016-2017 Financial Year subject to the following changes:

Prime mover/low load – Up to 50 kms radius \$160.00 minimum then \$4.00 per km be deleted and replaced by - \$4.00 per kilometre, minimum \$200, one way charge only.

Mobe/De-mobe – Up to 50 kms radius \$170.00 minimum then \$4.00 per km be deleted and replaced by - \$4.00 per kilometre, minimum \$200, one way charge only.

Carried**For: 5****Against: Nil****17. DEVELOPMENT**

17.1 Road Works Program 2016-2017

File:	12.9
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	10 June 2016
Attachments:	Proposed Road Works Program 2016-2017

Matter for Consideration:

Council to consider the Road Works Program 2016-2017 and prioritise the jobs listed.

Background:

Each year, the Councillors, the CEO and the Works Supervisor undertake a two day road trip to inspect the roads in the Shire, with half being inspected one year and the other half the next. This inspection helps Council and the Administration establish priorities for the road works program

Comment:

This year, we inspected the roads in the North of the Shire. The Works Supervisor has listed the jobs that he feels are the most important to complete in the 2016-2017 financial year, drawing from the pool of unfinished jobs from prior years inspections as well as from jobs arising from this year's inspection. He has prioritised that taking into account the logistics of moving camp.

Statutory Environment:

Involvement with asset management planning is well within the scope of Local Government executive functions.

Strategic Implications:

Development and maintenance of an efficient road network is a core function of the Shire and features strongly in the Community Strategic Plan.

Sustainability Implications:

- **Environmental:**
A well-built road network with efficient drainage helps to disperse water flows efficiently during rain events, helping to prevent erosion and land degradation.
- **Economic:**
An efficient road network within the shire supports the pastoral, tourism, science and mining industries by providing vehicle access around the Shire and into adjoining areas of the Mid West and Gascoyne Regions.
- **Social:**
There are no known significant social considerations

Policy Implications:

N/A

Financial Implications:

The prioritised Road Works Program will be undertaken by the Construction crew, within their annual budget allocation.

Consultation:

Works Supervisor
Councillors – Annual Road Inspection

Recommendation:

That Council endorse the Road Works Program 2016-17 as prioritised by the Works Supervisor in the attached list.

The Works Supervisor discussed in depth the Road Works Program for the 2016-17 Financial Year, and said that it was based on the actions that came out of the Council's road inspection, as well as previous work not yet achieved. The program tries to ensure that the work force moves forward and sensibly, around the Shire.

The Council congratulated the staff on putting the program together. Various issues were raised and discussed in order that the staff receive input from the Council, as to what the priorities were for the new financial year.

The issue of Clearing Permits were raised, in that the process was one that had to be thorough, and this required a great deal of time from all the staff that were involved. It was feasible that they could be achieved in a year. The Council asked for further feedback in regard to the process.

10.56 am Brian Wundenberg, the Works Supervisor, left the room.

10.59 am Brian Wundenberg returned to the room.

The Council asked about the alignment of the road around the Boolardy Homestead, and was advised that this was still a priority.

Further discussion followed, and decisions were made that the pothole patching that was needed should be done by a contractor. The CEO advised that she would put the contract in the budget at a cost of \$350,000. It was also agreed that the Works Supervisor would get a cost for bitumising around the Roadhouse, and that was a priority over around the Administration Office Carpark, but all agreed that the bitumen had to be red coloured.

The meeting broke for lunch at 1:02 pm

The meeting resumed at 1:58 pm

Brian Wundenberg, Works Supervisor, continued to attend the Council Meeting.

Further clarification was sought of jobs that might appear as the works team progressed with the program, and it was felt that if there was just a little bit of work as in creek crossings, they would be incorporated if the team was in the area.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Cr E Foulkes-Taylor	Seconded: Councillor Broad	
That Council endorse the Road Works Program 2016-17 as prioritised by the Works Supervisor in the attached list.		
Carried	For: 5	Against: Nil

21. URGENT BUSINESS

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That Urgent Business be considered		
Carried:	For: 5	Against: Nil

21.1 Urgent Business - Plant Replacement Program

File:	18.4
Author:	Linda Gray - Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 June 2016
Attachments:	Plant Replacement Program (Minor & Major Plant) Minutes of Plant Working Group held on 13 June 2016

Matter for Consideration:

Review of the plant replacement programme.

Background:

As part of our integrated planning process and the annual review of the Long Term Financial Plan it has been necessary to continue to review our fifteen year plant replacement programme.

Comment:

The CEO had previously worked with the works supervisor to formulate a proposed Plant Replacement Programme showing projected costs over the next fifteen years. The programme had been based on information on existing plant such as hours on the clock, known maintenance issues and expected length of service. The reviewed Plant Replacement Programme has been forwarded to the Plant Working Group for consideration and a tele-conference was undertaken on the evening of Monday 13th June 2016. The decisions resulting from that tele-conference are reflected in the attached Plant Replacement Programme.

The program is split into Major and Minor Plant Purchases and has been extended out to fifteen years (2030/31) to reconcile with the similar time frame of our Long Term Financial Plan.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Forward planning for Council's items of plant and light vehicles is an integral part of the annual review of the Long Term Financial Plan in preparation for the budget.

Consultation:

Brian Wundenberg, Works Supervisor
Plant Working Group

Recommendation:

That Council adopt the Shire of Murchison Plant Replacement Programme as recommended by the Plant Working Group.

The CEO spoke about the process of reviewing the Plant Replacement Programme and that the Programme had been tabled at the Plant Working Group on Monday 13 June 2016. She also explained that the funds allocated for the change of CEO vehicle and the building of the quad, would have to go into Reserve for 2016-17 as these projects would not be able to be completed in the 2015-16 Financial Year as originally planned.

There were discussions on the best way to ensure that the Shire has access to a posthole digger, and the purchase of an auger for the loader was recommended. The cost of the ride on motor was also questioned, and the use of the tractor, and the Council agreed with the Working Plant Group that the mower should be a "parks and garden one" which would only cost about \$23,000.

The use of a vehicle canopy for the Works Supervisor and the purchase of a tyre changing machine was supported by the Council.

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Whitmarsh**

That Council adopt the Shire of Murchison Plant Replacement Programme as recommended by the Plant Working Group with the following amendments:

1. To keep the New Holland Tractor
2. To reduce the budget for a Parks & Garden mower to \$23,000, and
3. To purchase an auger for the loader for \$15,000 instead of buying a posthole digger.

Carried**For: 5****Against: Nil**

2.45 pm Brian left the Council Meeting.

Order of Business Resumed:

The Order of Business was resumed.

15. REPORTS OF COMMITTEES AND WORKING GROUPS**15.1 Accident Prevention Working Group Meeting held 26 May 2016 - Report to Council**

Attachment – Minutes of the Accident Prevention Working Group Meeting held by teleconference 26 May 2016

Report by Cr E Foulkes-Taylor – Chair

June 7th 2016

Dianne, Jo and I had a productive hour working through the agenda and actioning resolutions set mainly from the minutes of the previous meeting in 2013. We had a lot of discussion around the wording of safety signage at entry points to the Shire. Please see minutes.

It was resolved that with owners' permission stickers of station UHF channels be placed on the boundary signs.

We will relook at producing a pamphlet/seeing what already exists about driving/travelling safely in remote locations. This could be a regional initiative and Dianne will take it to the next MEG meeting to discuss.

Due to the number of accidents and incidents involving locals it was resolved to look into the cost and availability of running a defensive driving course at the Shire. We think the Community Fund would be a good source of funding for this if approved.

We are going to look at some 'Responsible Drinking' signage for the Sports club and also advocate that the Shire provides free bottled water for Sports club patrons. This is something that will need to be budgeted for. We're also looking at appropriate signage on permanently closed roads/station tracks where problems occur. This needs to be in simple language, (possibly humorous) and clearly states that the road is not trafficable. We will need community input in deciding where these signs should be placed ie where they know the roads people drive on that they shouldn't.

Some additional points were raised in the meeting that the RFDS phone number could be included on signage, as well as "no mobile phone coverage", and "carry a spare tyre at all times". The names of onsite driver training organisations have been obtained and a letter has been written to them in regard to costs.

The President thanked Cr E Foulkes-Taylor for the information.

15.2 Community Advisory Group Meeting held 3 June 2016 – Report to Council

Attachment – Minutes of the Community Advisory Group meeting held 3 June 2016

Report Cr A Whitmarsh – Chair

Discussion followed on the Community Advisory Group Meeting, and that Paul Lukitsch had asked to establish a native garden in the corner of the cemetery.

15.3 Bridge Opening Committee Meeting held 7 June 2016 – Report to Council

Attachment – Minutes of the Bridge Opening Committee meeting held 7 June 2016.

Report President M Halleen - Chair

The President spoke about the meeting; that some actions had been delegated.

3.12 pm The CEO left the meeting to get a copy of the invitation.

3.14 pm The CEO returned to the meeting.

The President also advised the Council that the next meeting had been moved to 5 July 2016.

16. FINANCE

16.1 Financial Activity Statements May 2016

File:	2.6
Author:	Linda Gray – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11 June 2016
Attachments:	Financial Activity Statements for 11 months to 31 May 2016 Statement of Financial Position Operating Statement by Nature & Type Operating Statement by Program General Ledger Trial Balance Accounts Activity

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for May 2016.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 31 May 2016 is a surplus of \$844,762 against an YTD budget of \$776,165 so up \$68,597.

Variances – YTD Budget to YTD Actual

Opening Funding Surplus(Deficit)		0
Less Operating Revenues down	(\$6,002,903)	
Plus Operating Expenditure down	\$4,311,362	
Less Funding Balance Adjustment	(1,645)	
Less Capital Revenue down	(424,553)	
Plus Capital Expenditure down	\$2,429,480	
Less Reserve Transfers up	(\$243,145)	
		<u>\$68,597</u>

The following Term Deposits are currently held:

Beringarra- Cue Road Reserve TD	\$3,332,072	@ 2.35% Maturity 11/06/2016
Crosslands MCF Term Deposit	\$ 361,058	@ 2.75% Maturity 25/08/2016
Ballinyoo Bridge	\$1,025,366	@ 2.06% Maturity 27/06/2016

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996
 Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That Council adopt the financial statements for the period ending 31 May 2016 as attached.

The CEO identified the variances and gave further analysis on the causes.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor Whitmarsh	Seconded: Councillor Williams	
That Council adopt the financial statements for the period ending 31 May 2016 as attached.		
Carried	For: 5	Against: Nil

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	4.37.1
Author:	Dianne Daniels - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11 June 2016
Attachments:	EFT & Cheque Details for May 2016

Matter for Consideration:

Endorsement of accounts paid during the month of May 2016.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

Payments made during the month of May 2016 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$2,286,845.64 which includes \$424,349.40 of intra account transfers for the month of May 2016, be endorsed by Council.

There was one query in regard to Accounts Payable in the costs paid to Sun City Solar. The CEO advised that it was a purchase for the Equestrian Stabling and paid out of the Royalties for Regions grant funds received by the Murchison Polocrosse Club.

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Williams**

That the accounts as per the attached Schedule presented to this meeting totalling \$2,286,845.64 which includes \$424,349.40 of intra account transfers for the month of May 2016, be endorsed by Council.

Carried**For: 5****Against: Nil****18. ADMINISTRATION****18.1 Special Meeting Date for Review and Acceptance of 2016-2017 Draft Detailed Budget**

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	9 th June 2016
Attachments:	N/A

Matter for Consideration:

Council to set a Special Meeting date for the review and acceptance of the 2016-2017 Draft Detailed Budget.

Background:

During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 June next following that 31 August.

Comment:

In order to meet the 31 August 2016 deadline, Council will need to adopt the budget in statutory format at the latest by the Ordinary Meeting of Council on the 19th August 2016 and as we won't have it ready for the July meeting, we will then need to aim for the August meeting.

Moore Stephens prepare the Budget in Statutory Format for the Shire of Murchison and require the adopted detailed budget at least one week prior to commencing their work. We would need it back from them by the 15th August to include it in the Agenda.

So, we need to have our Special Meeting to review and adopt the detailed budget in the last week of July or the first week of August. The Local Government Convention is on the 3rd, 4th and 5th of August and so the last week of July may be more suitable. I have a MEG meeting on Monday the 25th July and so the 27th, 28th or 29th July would be more suitable for me.

Statutory Environment:

Local Government Act 1995 s6.2(1)

Strategic Implications:

Preparation of the Annual Budget within legislated timeframes meets the objective of good governance within the Strategic Community Plan.

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

N/A

Financial Implications:

Preparation and review of the Annual Budget within legislated timeframes provides a sound direction for administration and council for the ensuing year.

Consultation:

Moore Stephens

Recommendation:

That council review and adopt the draft detailed budget in preparation for conversion into statutory format on the (date to be decided).

The CEO highlighted to the Council the need to establish a meeting date, it was decided that the 27 July 2016 would be suitable.

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor Williams****Seconded: Cr E Foulkes-Taylor**

That council review and adopt the draft detailed budget in preparation for conversion into statutory format on the 27 July 2016.

Carried**For: 5****Against: Nil**

3.40 pm Cr E Foulkes-Taylor left the room.

3.42 pm Cr Whitmarsh left the Meeting as he had a prior commitment.

18.2 Eastern Gascoyne Gymkhana Club

File:	4.69
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	9 th June 2016
Attachments:	Eastern Gascoyne Gymkhana Club - Letter of Request for Sponsorship

Matter for Consideration:

Consideration of the request for sponsorship from the Eastern Gascoyne Gymkhana Club, by way of printing programs, for the gymkhana to be held on Sunday 2 October 2016 during the Landor races weekend.

Background:

Over the past few years the Shire has assisted the Eastern Gascoyne Gymkhana Club by agreeing to print the programs for the gymkhana they run on the Sunday of the Landor races weekend.

Last year we printed 100 programs, A4 double sided.

Comment:

I have received a letter from the Club Secretary, Quentin Fowler, asking if the Shire would once again sponsor the gymkhana by printing the programs. There will be the same sort of number and cost involved as last year. If we are unable to assist then they will need to pursue other sponsorship. If we are able to assist then our sponsorship will be acknowledged in the gymkhana program and throughout the day. The Eastern Gascoyne Gymkhana Club is a local club and many members of the Murchison community are involved with the club and/or the Landor Races and traditionally have been for many years.

Statutory Environment:

Assistance to community groups and clubs is well within Councils' legislative boundaries

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

To develop, coordinate, provide and support services and facilities which enhance the quality of community life in the Shire is a Social Objective within the Community Strategic Plan.

Policy Implications:

Nil

Financial Implications:

Minimal and can be included under the donation provisions in the 2016/2017 budget – if the programs are printed in black & white the cost would be \$30 or in colour \$90.

Consultation:

Nil

Recommendation:

That Council confirms they will offer sponsorship to the Eastern Gascoyne Gymkhana Club by way of printing the programmes for the Gymkhana to be held on Sunday 2 October 2016 at Landor.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Williams

Seconded: Councillor Broad

That Council confirms they will offer sponsorship to the Eastern Gascoyne Gymkhana Club by way of printing the programmes for the Gymkhana to be held on Sunday 2 October 2016 at Landor.

Carried

For: 3

Against: Nil

3.45 pm Cr E Foulkes-Taylor returned to the meeting.

18.3 Eastern Gascoyne Race Club

File:	4.69
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	9 th June 2016
Attachments:	Eastern Gascoyne Race Club - Letter of Request for Sponsorship

Matter for Consideration:

Consideration of the request for sponsorship by the Eastern Gascoyne Race Club (EGRC), by way of sponsoring the 'Beringarra Handicap Race' at Landor Races on Saturday 1st October 2016.

Background:

The Landor Races are the EGRC's traditional bush race meeting, which had its roots in a stockman's camp back in 1921. The Landor Race weekend is a popular event with people coming from far and wide and there is strong support from the local pastoralists and Shire residents.

Comment:

I have received a letter from the Club Secretary, Merrilea Broad, asking if the Shire would sponsor the 'Beringarra Handicap Race', which is a 1400 metre race for open horses, to the value of \$700.

The same request was made last year and Councillors considered that it was inappropriate to sponsor a race, but they were happy to donate \$700 to the EGRC to cover the ongoing running costs of staging the Landor Races.

Statutory Environment:

Assistance to community groups and clubs is well within Councils' legislative boundaries

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

To develop, coordinate, provide and support services and facilities which enhance the quality of community life in the Shire is a Social Objective within the Community Strategic Plan.

Policy Implications:

Nil

Financial Implications:

The Donations budget has been depleted this financial year, but \$700 could be allowed for in the 2016-2017 Donations budget.

Consultation:

Nil

Recommendation:

That Council donate \$700 early in the 2016-2017 financial year to the Eastern Gascoyne Race Club to help cover the ongoing running costs of staging the Landor Races.

There was a brief discussion in regard to whether there is a necessity to declare a conflict in the case of a Not for Profit application for sponsorship.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That Council donate \$700 early in the 2016-2017 financial year to the Eastern Gascoyne Race Club to help cover the ongoing running costs of staging the Landor Races.

Carried

For: 4

Against: Nil

18.4 Local Government Convention & Trade Exhibition 2016

File:	4.6
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 th June 2016
Attachments:	Convention Session Attendance

Matter for Consideration:

Confirmation of attendance at the 2016 Local Government Convention.

Background:

The Local Government Convention and Trade Exhibition is being held on Thursday 4th and Friday 5th August this year, with the WALGA AGM and Opening Welcome Reception being held on Wednesday the 3rd.

Attendance has been discussed and councillors and their partners have advised what sessions and events they would like to attend. Under Shire of Murchison Policy it is necessary to discuss attending conference, seminar or training courses prior to attending the event to obtain council approval.

At the May 2016 OCM, it was decided that all Councillors plus the CEO and their partners would attend the Convention and details of sessions to be attended are to be agreed at this meeting. Since that time, Councillors Whitmarsh and Williams have notified me that they will be unable to attend.

Comment:

Councillors Halleen and Foulkes-Taylor have indicated their intention to attend the convention as full delegates. Full details of which individual sessions are being attended are attached for approval, along with the cost of car parking and accommodation.

Statutory Environment:

Nil

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Under 8.1.2 of the Shire of Murchison Policy Manual it is necessary to discuss attending conference, seminar or training courses prior to attending the event to obtain council approval.

Financial Implications:

The Local Government Convention is an annual event and a relevant budget provision will need to be included in the 2016-2017 budget.

Consultation:

Councillors

Recommendation:

That attendance at the Local Government Convention for 2016, details as per attached schedule, be approved by council.

The total cost of the event was revised to a total of \$10,923 due to changes in attendance, to cover extra costs such as parking, but mainly due to an addition error in the spreadsheet.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Broad

Seconded: Cr E Foulkes-Taylor

That attendance at the Local Government Convention for 2016 for the amount of \$10,923 as per the amended attachment is approved by Council.

Carried

For: 4

Against: Nil

3.47 pm Cr E Foulkes-Taylor left the room.

3.48 pm Cr E Foulkes-Taylor returned to the room.

18.5 ICPA – Request for Sponsorship for Federal Annual Conference

File:	4.69
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11 th June 2016
Attachments:	ICPA WA – Letter of Request for Sponsorship

Matter for Consideration:

Consideration of request for sponsorship from Isolated Children’s and Parents Association (ICPA) WA

Background:

Each year, Council budgets around \$5,000 for donations and sponsorships. Each request for donation is considered on its merits.

At the December meeting, Council authorised sponsorship of \$1,000 to the ICPA Lakes Branch to help cover the cost of the ICPA WA 2016 State Annual Conference. This was paid in February 2016 from the 2015-2016 Budget for donations.

Comment:

I have received a request from the ICPA WA, requesting sponsorship of \$500 to assist with the cost of hosting this years’ Federal Annual Conference. ICPA is a well-respected, national not for profit, apolitical voluntary organisation that lobbies for equal access to education for all rural students. The sponsorship will assist to keep conference registration costs to a minimum to enable maximum attendance by branch members.

They have suggested that Council pledge \$1,000 in total of which \$500 could be carried over for sponsorship for the next State Annual Conference, which is to be convened by the Central Wheatbelt North Branch.

Statutory Environment:

Assistance to community groups and clubs is well within Councils’ legislative boundaries

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Provision will need to be made for this in the 2016-2017 budget.

Consultation:

Nil

Recommendation:

That Council confirms they will offer sponsorship of:
\$500 to ICPA WA to help cover costs of the ICPA WA 2016 Federal Annual Conference; and
\$500 to ICPA WA – Central Wheatbelt North Branch to help cover costs of the 2017 State Annual Conference,
to be paid to ICPA WA in July 2016.

There was a request to take out WA from the ICPA WA 2016 Federal Annual Conference as it was a Federal Conference.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That Council confirms they will offer sponsorship of:

\$500 to ICPA WA to help cover costs of the ICPA 2016 Federal Annual Conference; and
\$500 to ICPA WA – Central Wheatbelt North Branch to help cover costs of the 2017 State Annual Conference,
to be paid to ICPA WA in July 2016.

Carried

For: 4

Against: Nil

18.6 Election of Astrofest Committee Members

File:	4.17
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11 June 2016
Attachments:	Terms of Reference

Matter for Consideration:

Council to consider membership for the Astrofest Committee.

Background:

The Local Government Ordinary Elections were held on the 17th October 2015 and so current membership of the Shire of Murchison's Committees and Working Groups was discontinued on that day. Since then, all Committees and Working Groups have been reformed except for the Astrofest Committee.

Comment:

The 2015 Astrofest was not as successful as the first two for various reasons including:

- too slow to start marketing
- price increased from \$35 to \$80
- very little interest from local people
- groups too big on the tours
- not much to do during the day
- sound system not very good
- fire didn't get cranked up until too late
- date clashed with ICRAR commitments
- no local artists

Numbers were down on prior events and it broke even only because \$10k was brought forward from 2013. There is no surplus to carry forward to 2017.

If we were to run an Astrofest in 2017, we would need to re-invigorate it, introducing new and novel events to entice people back to it. We also have to be mindful that other communities run astrofests and so we are in competition with them.

Funds are tight and we need to consider if there is any benefit to be had from investing in an event that is of little interest to our local community members.

Statutory Environment:

Local Government Act 1995 Part 5 Division 2 Subdivision 2

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

If Astrofest 2013 can be used as a guide, then Council would need to Budget approximately \$15,000 towards Astrofest 2017, if one were held.

Recommendation:

That Council elects an Astrofest Committee to investigate options for improving and expanding on the 2015 Astrofest. The Committee is to report back to the August 2016 Council meeting with their ideas and a proposed program so that Council can make a decision on whether or not to run a 2017 Astrofest.

There was some discussion on whether there were any new ideas and sufficient support from the community to ensure it was a potential success, which in turn would create the enthusiasm to fund it again. However, the Council decision was changed from the recommendation as it was decided that there was not enough support demonstrated at the December 2015 ratepayers' meeting for the running of a 2017 Astrofest.

Voting Requirements:

Absolute majority.

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Williams**

That Council has decided not to run a 2017 Astrofest.

Carried:**For: 4****Against: Nil****19. NOTICE OF MOTION**

Nil

20. CEO ACTIVITY REPORT

Date	Activity
18/05/2016	Weekly Meeting with DCEO
20/05/2016	Meeting of Assessment Panel to assess RFT 7.2015/16 – Yarra Yarra Crossing
20/05/2016	Ordinary Meeting of Council
23/05/2016	Meeting with Craig Poletti regarding options for extending Administration Office
23/05/2016	Meeting with BG&E and Main Roads re Variations for the Ballinyoo Bridge contract
25/05/2016	Meeting with DCEO & Works Supervisor to review Plant Replacement Program
25/05/2016	Meeting with DCEO
26/05/2016	Teleconference Safety Advisory Group
26/05/2016	Meeting with Contract Ranger – Peter Smith of Canine Control
30/05/2016	Tool Box Meeting with Outside crew
30/05/2016	Weekly meeting with DCEO
30/05/2016	Weekly meeting with Admin crew
30/05/2016	Weekly meeting with Works Supervisor
30/05/2016	Meeting with Roadhouse Proprietor
31/05/2016	Meeting with Peter Coughlin, BG&E. In area doing audit of preferred route to MRO for Main Roads report to CSIRO.
1/06/2016	Meeting with DCEO and Works Supervisor re Plant Replacement Program
1/06/2016	Meeting with Works Supervisor re 2016/17 Works Program
3/06/2016	Meeting Community Advisory Group

3/06/2016	Meeting with President Halleen
7/06/2016	Meeting of Bridge Opening Committee
7/06/2016	Weekly meeting with DCEO
7/06/2016	Meeting with Phil Swain - Contract Health/Building Officer
7/06/2016	Weekly meeting with Works Supervisor
8/06/2016	Weekly meeting with Admin crew
8/06/2016	Teleconference Mid West Financial
8/06/2016	Meeting with Attie Swart WML Superintendent and Works Supervisor re flood damage works. Also reviewed tender for replacement of concrete crossings under flood damage – to be advertised 15/06/2016
9/06/2016	Meeting with Attie Swart re progress of flood damage works. Parcel 3 is over budget on Mt Wittenoom Road due to long haulage distance for water and gravel (as permission not given by owners of Murgoo to enter Murgoo to take water and gravel). May need to approach Main Roads to re-visit assumptions that were made when estimate of restoration costs were calculated.

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Cr E Foulkes-Taylor	Seconded: Councillor Williams	
That the CEO's Activity Report be accepted.		
Carried:	For: 4	Against: Nil

21. URGENT BUSINESS

Motion to consider Urgent Business previously endorsed after item 17.1.

Item 21.1 Plant Replacement Programme 2016-2031 previously considered after Item 17.1.

21.2 Urgent Business – 2016/2017 Differential Rates

File:	3.1
Author:	Linda Gray D/Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 June 2016
Attachments:	Submission - McMahon Mining Title Services Pty Ltd

Matter for Consideration:

That Ministerial Approval be sought to adopt differential general rates as detailed below for the Shire of Murchison for the 2016-17 Financial Year.

Background:

At the May Council meeting Council Resolved:-

Council Decision:**Moved: Councillor E Foulkes-Taylor****Seconded: Councillor Whitmarsh**

1. That the Council support the continuation of the differential rates and minimum rates in the 2016-17 Financial Year as per option 1 of the appended table, noting the following reasons for setting differential rates:

UV – Pastoral

Pastoral means any land that currently has a pastoral lease granted. This category is rated to reflect the infrastructure maintenance cost to Council and the sectors' reduced viability caused by many years of drought, floods and the wild dog problem. It also recognises the long term commitment of pastoralists to the region and their stewardship of Crown Land. The pastoral industry is also required to pay a vermin rate of 5.124 cents in the dollar annually, which the mining/exploration industry is not encumbered with. However, they are a significant biosecurity risk.

UV – Mining

Mining means any land for which a mining lease has been granted. The mining sector tends to be transitory by nature and benefits from established Shire services and infrastructure which is maintained in the long term by those rate payers who are established long term in the region. The purpose of setting the UV - Mining rate at a higher level than the benchmark UV – Pastoral is to ensure that the mining sector's contribution towards the maintenance of that infrastructure is proportionate to the advantage it gains. However, by holding the rates at the 2015-16 level the council recognises the current economic climate.

UV – Exploration/Prospecting

Exploration/Prospecting means any land for which an exploration/prospecting lease has been granted. As with the UV – Mining sector, the UV - Exploration/Prospecting sector tends to be transitory and the category has been rated to reflect that fact that holders use established Shire services and infrastructure but contribute very little or no enterprise to the community.

RATE TYPE	OPTION 1 2016-17	
	RATE IN \$ - Nil INCREASE	REVENUE
Differential Rate UV		
Pastoral	0.0270	40,425
Mining	0.2895	310,162
Exploration/Prospecting	0.0976	20,528
Minimum Rates		
Pastoral	264	1,056
Mining	399	
Exploration/Prospecting	399	1,596
		371,115

- Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from the DFES.

Carried**For: 6****Against: Nil****Comment:**

The intention to impose differential rates was advertised in accordance with s6.36 of the Local Government Act 1995 in the Geraldton Guardian newspaper on Tuesday 24th May 2016. The advertisement contained

details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days.

The submission period closed on the 14th June 2016 and one submission has been received from McMahon Mining Title Services Pty Ltd. The submission makes the comparison between the rate imposed on exploration properties and the pastoral rate (more than 450% the pastoral rate), but does not identify the radical differences in the sizes of leases, or the different nature of their businesses. Whilst it acknowledges the differences between mining activities and exploration, it requests that “exploration properties be more fairly rated at an equivalent rate to pastoral properties”. The Shire of Murchison’s acknowledgement of the pastoral industry’s commitment to the region is addressed by comments that the exploration sector is transitory, but for the same reason its impact on the Shire’s infrastructure is also proportionate to its nature. These are not convincing arguments as there are benefits to the exploration industry of the Shire’s inland network of roads and the support provided by facilities such as Shire maintained airstrips.

While the Council acknowledges the concerns of this industry, it is not required to accept the arguments and amend the rates accordingly. However, before adopting the differential general rates and associated Minimum Rates, Council is required to seek Ministerial Approval under s6.33 (3) of the Local Government Act as the UV Mining Rate is more than twice the lowest differential general rate.

Statutory Environment:

Local Government Act 1995

Division 6 - Rates and Service Charges

Subdivision 2 — Categories of rates and service charges

6.33 – Differential general rates

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.35 – Minimum Payment

(6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories

(c) to each differential rating category where a differential general rate is imposed

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6) (c) a local government is to give local public notice of its intention to do so.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Differential rating allows Council to improve the rate base and offers all rate payers the opportunity to make an equitable contribution to the maintenance of infrastructure assets.

Consultation:

Nil

Recommendation:

After due consideration of the single submission received in regard to council's advertised intention to levy differential rates in 2016/17, that Council seek Ministerial approval to impose differential rates as detailed in the table below for the Shire of Murchison for the 2016/17 Financial Year.

RATE TYPE	OPTION 1 2016-17	
	RATE IN \$ - Nil INCREASE	REVENUE
Differential Rate UV		
Pastoral	0.0270	40,425
Mining	0.2895	310,162
Exploration/Prospecting	0.0976	20,528
Minimum Rates		
Pastoral	264	1,056
Mining	399	
Exploration/Prospecting	399	1,596
		371,115

- Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from the DFES.

Discussion followed in regard to the submission, but the Council felt that none of the arguments were sufficient to change their support of differential rating, and they all remained in favour of the status quo.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

After due consideration of the single submission received in regard to council's advertised intention to levy differential rates in 2016/17, that Council seek Ministerial approval to impose differential rates as detailed in the table below for the Shire of Murchison for the 2016/17 Financial Year.

RATE TYPE	OPTION 1 2016-17	
	RATE IN \$ - Nil INCREASE	REVENUE
Differential Rate UV		
Pastoral	0.0270	40,425
Mining	0.2895	310,162
Exploration/Prospecting	0.0976	20,528
Minimum Rates		
Pastoral	264	1,056
Mining	399	
Exploration/Prospecting	399	1,596
		371,115

- Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from DFES.

Carried

For: 4

Against: Nil

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

23. MEETING CLOSURE

The Meeting closed at 4.30 p.m.

These minutes were confirmed at the council meeting held on

Signed..... Presiding Officer