



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,
held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday 15 July **2016**, commencing at 10.01 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 10:01 am.

The President announced that Anthony Schinkel and CW Wilson, of CSIRO, would be joining the meeting by teleconference at 10:15 am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

*President Mark Halleen
Deputy President Rossco Foulkes-Taylor
Cr Simon Broad
Cr Miles Williams
Cr Andrew Whitmarsh
Cr Emma Foulkes-Taylor*

*CEO – Dianne Daniels
Works Supervisor – Brian Wundenberg*

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil

4.1 Standing Orders

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

Carried

For: 6

Against: 0

5. NEXT MEETING

19 August 2016.

Gavin Treasure and Murray Criddle of Mid West Development Commission and CSIRO Representatives to join the meeting

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

1. A matter affecting an employee or employees pursuant to LGA 1995 5.23 (2) (a);
2. RFT 1.2015 Ballinyoo Bridge Variation pursuant to LGA 1995 5.23 (2) (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
3. RFT 10.2015-16 Flood Damage Concrete Crossings pursuant to LGA 1995 5.23 (2) (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

4. Square Kilometre Array Access Roads – Progress & Issues Report pursuant to 5.23 (2) (c) a matter that if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 15 June 2016

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 15th June 2016 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor E Foulkes-Taylor

Seconded: Councillor Broad

That the Minutes of the Ordinary Council meeting of 15th June 2016 be confirmed as an accurate record of proceedings.

Carried

For: 6

Against: 0

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

The order of business changed and 10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS was considered later, during the Works Supervisors Report, as this was when Ant Schinkel phoned in.

11. ACTION LIST

No	Item	Action	Status
2	Community Project Officer	Still sitting on the table. Meeting held 11 th March 2016 and recommendations presented to Council at the April OCM – the item was left to lay on the table while Council explored other options.	Ongoing
5	Ballinyoo Bridge Tender	Complete – Certificate of Practical Completion Issued. Waiting on final invoices. Final Variations agreed – final cost will be available by the end of June.	Steve Douglas, Mid West Development Commission has been notified of the final cost of the project. Still awaiting outcome of request for variation
6	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects. Invitation sent to CAG to meet on Friday 3 June. A surveyor will be at the Murchison Settlement shortly to survey the tip, so will plan to have the Cemetery done as well.	Ongoing.

		<i>Action:</i> The work to be completed by surveyor to include Cemetery as well. Meeting held 3 June 2016.	
7	Review of Road Network	<p>Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires.</p> <p>Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start. As an adjunct to this, the CEO was hoping to do a review of the Internal Hierarchy for this meeting, but it has turned out to be more complicated than first thought. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this. Undesignated unsurveyed roads were bought up as a discussion point at the May zone meeting. Paul Rosair did a presentation to the March OCM, which was dis-cussed at the April OCM.</p>	Ongoing.
8	Development of Draft Drug & Alcohol Policy	<p>CEO to develop a draft Drug & Alcohol Policy to present to council for consideration. The intention once the present workload is divided more equitably, to undertake a full review of the Policy Manual and develop a Drug & Alcohol Policy as part of this process. The CEO has asked LGIS if they have a pro-forma policy that can be adapted to suit our circumstances. They are currently working in conjunction with WALGA to develop one and it will be available in the short term.</p> <p>The President has forwarded a policy which is a WALGA template. If it is suitable, it refers to a Discipline Policy and a Grievance, Investigations and Resolutions Policy, which we will also need to develop.</p>	Meeting planned with Katherine Kempin Senior OSH Consultant, LGIS Workforce Risk Services, during LG Convention week to work through the LGIS Drug & Alcohol Template and make it relevant for our Shire.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor R Foulkes-Taylor

Seconded: Councillor Whitmarsh

That the Action List be accepted.

Carried

For: 6

Against: 0

12. DISCLOSURE OF INTERESTS

Councillors Rossco & Emma Foulkes-Taylor declared an interest in Item 22.3 RFT 10.2015-16 Concrete Works Flood Damage Repairs.

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

June 2016			Hours					YTD	
Plant Item	Year	Rego	1 July '15	Start Hrs/km	End Hrs/km	Total		Operating Costs	
						Month	YTD	Plant	Fuel
P.01 JD Grader	2011	MU1063	6236	7640	7762	122	1526	27092.20	25834.01
P.02 Cat Grader 12H	2005	MU 141	12591	14051	14167	116	1576	22850.13	21099.27
P.03 Cat Grader 12M	2008	MU 51	8672	0	0	Traded	856	14866.05	14141.34
P15003 JD 6WD Grader	2012	MU121	0	578	712	134	712	2937.44	12979.45
P.04 New/H Ford Tractor	2006	MU 380	1831	1909	1912	3	81	1283.67	317.92
P.05 Dolly 1-Red	2001	MU 2003	3488	19720	19720	0	16232	3685.28	n/a
P.06 Mitsubishi Canter	2010	01 MU	138805	0	0	Traded	9518	19760.65	2512.83
P.07 Nissan UD	2009	000 MU	189658	199745	202424	2679	12766	4104.48	8460.53
P.08 Dolly 2-Black	2000	MU 2009	New clock	0	1816	1816	1816	2118.03	n/a
P.09 Iveco P/Mover	2003	MU1065	304084	313458	315776	2318	11692	6487.82	9362.16
P.10 Iveco Tipper Conv	2004	MU 00	174427	177026	177042	16	2615	10943.16	16273.83
P.11 Komatsu Dozer	1997		475	1388	1481	93	1006	27205.14	21135.76
P.13 Tri-Axle L/L Float	2008	MU 663	0	11870	12902	1032	4849	3222.25	n/a
P.14 No. 2 Float P.14	2001	MU 2004	57198	57198	57198	Broken	992	1068.29	n/a
P.17 Side Tipper	2001	MU 662	10197	23450	23450	Broken	13253	10953.45	n/a
P.18 Side Tipper	2001	MU2010	New Clock	12044	15034	2990	15034	6937.56	n/a
P.24 30K W/Tanker Trailer	2005	MU 2024	43080	45985	46001	16	2921	9966.40	n/a
P.27 Volvo Loader	2006	MU 65	7088	7942	7942	0	854	15621.04	12148.29
P.28 Isuzu Dmax	2009	MU 300	194174	206750	209207	2457	15033	5834.23	4240.49
P.32 Construction Gen			20519	22437	22437	0	1918	1191.27	2918.09
P.33 Maintenance Gen			6371	8704	9098	394	2727	2451.89	3618.99
P.34 Generator Perkins		Mechanic	New Clock	0	151	151	151	1724.73	331.18
P.35 Generator 1-110kva	2011		19493	23932	24201	269	4708	17183.72	109542.07
P.35 Generator 2-110kva	2011		12221	16451	16826	375	4605		
P.37 Forklift			12268	12410	12443	33	175	250.32	246.50
P.40A Toyota Hilux	2014	MU 01	26191	58063	61055	2992	34864	5493.90	3876.32
P.41 Cat 938G Loader	2004	MU 193	4940	5291	5315	24	375	3428.26	5609.04
P.43 Bomag Roller	2012	MU1027	2596	2918	2965	47	369	2971.67	4847.45
P.48 Dog Fuel Trailer	1979	MU 2026	0		0	0	0	24.08	n/a
P.49 Dog Fuel Trailer	1972	MU 2005	0		0	0	0	23.60	n/a
P.54 Isuzu T/Top	2005	MU 1002	156000	171054	171821	767	15821	4761.70	4590.08
P.55 Toyota Prado	2012	MU 0	39649	69280	71388	2108	31739	2132.62	3329.88
P.57 Great Wall	2012	MU 167	43094	54057	54225	168	11131	4966.95	1350.57
P.59 45ft Flat Top	1978	MU2044	0		0	0	0	2656.40	n/a
P.60 Mercedes PTV	2004	MU 1009	100695	102020	102020	0	1325	3367.79	152.74

				Start	End			Operating Costs	
	Year	Rego	1 July '15	Hrs/Kms	Hrs/kms	Month	YTD	Plant	Fuel
P.61 Kenworth P/Mover	2004	MU 000	50736	76520	76906	386	26170	21969.85	29039.80
P.63 RAV4	2013	MU 1011	28547	34970	35031	61	6484	2693.66	309.09
P.64 Isuzu Construction	2013	MU 140	63361	93350	95645	2295	32284	15498.44	8035.79
P.65 Generator 9KVA	2013	H/ Maint	4350	5440	5440	0	1090	594.41	2676.95
P.66 Kubota 6kva Gen	2012		6575	9948	9948	0	3373	4440.27	5321.17
P.67 Roadwest S/Tipper	2013	MU2042	33159	55603	58719	3116	25560	2494.53	n/a
P.68 Bomag Padfoot	2013	MU1071	900	1496	2965	1469	2065	2808.05	10312.10
P.72 Isuzu Fire Truck	2013	MU1068	754	1353	1353	0	599	233.24	278.76
P.73 Toyota Fast Attack	2014	MU1069	at Milly Milly			0	0	320.75	324.39
Caravans				n/a	n/a	n/a	n/a	8350.19	n/a
P11076JD Ride on mower			607	786	795	9	188	3132.16	318.87
P15006 Isuzu Maint	2015	MU1018	0	12927	15842	2915	15842	4964.03	3649.79

The Works Supervisor noted that the damaged Road West Side-tipper had been repaired. The damage had happened as the skid plate was 8mm instead of 12mm. Even though it was purchased in 2013, the supplier may cover the cost as it wasn't constructed to spec.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

10:15 am Ant Schinkel (AS) and Carol Wilson (CW) joined the meeting by phone. The main reason for the call was to address questions around the Radio Quiet Zone (RQZ), partly as a result of queries from Mark Halleen. AS referred to correspondence from John Reynolds in regard to the RQZ and noted that representatives from CSIRO would like to come and meet with Council and community to discuss the RQZ. The group would consist of CW and other CSIRO staff to discuss WiFi, electric fencing and other issues important to the community.

When the RQZ was planned, it was done thinking about SKA in the future, not just about ASKAP and MRO. As the SKA develops, the MRO will develop to take in a bigger part of Boolardy.

The President noted that the questions came about when the new Telstra towers in Yalgoo and Paynes Find were not allowed to go ahead. AS responded that CSIRO are often used as an excuse, but they haven't formally been approached to comment on any new mobile phone towers. CW explained that the process is to approach CSIRO or ACMA with position/hz etc, but there have been no approaches since 2007. There have been informal approaches, but no formal approaches for two years now.

Cr Broad noted that the Boolardy Lease is expiring by the end of the year and queried the process that saw the President and his family, part of the station for over 44 years, being replaced. Was the process transparent? AS could not answer this question but directed Council to the Acting Director of CASS, Douglas Bock, who should be able to answer, noting that CSIRO is a big, multi-faceted organisation.

Cr Williams had two questions to ask:

1. Council have a long term plan to grow tourism in the Shire and so the pressure will be on to provide a mobile service. Have CSIRO looked at a restricted mobile service within a small radius to accommodate tourists/travellers?

CW responded to this query stating that even though it was proposed to operate within a small radius, the telescope is a million billion times more sensitive (no exaggeration) at picking up signals than mobile phones and so it would pick up the signals even in a limited zone, so it's not possible at the moment. However, technology is changing and in say 5-10 years time mobile phones may work in a short range on higher frequencies and it may then be possible to provide a limited service.

2. Cr Williams thought he had seen correspondence stating that the 100 km zone had been extended to 120 km. Was AS aware of this happening? AS was not aware of this. CW stated that there are a number of circular zones that effect different frequencies. There was a change in 2014 where the 100km zone shrunk to 70km, but frequency bands were realigned.

President Halleen brought up WiFi and water points. CW explained that there are two categories of radio devices:

3. those that require a licence from ACMA; and those that
4. one can buy from a shop, over the counter;

She also mentioned that there are no homesteads within the 70km zone that will be affected. Cr Whitmarsh noted that even though there may be no homesteads within the 70km zone, a lot of station work is not done at homesteads, but is done within the 70km zone.

There are restrictions on cat 2 devices within the 70km zone insofar as if you are operating one and CSIRO informs you that it is interfering with signals, then you are required to stop using it.

Cr Williams asked if there has been any consideration given to the emerging issue of the use of drones, with CW responding that CSIRO are looking at the regulatory environment around drones to see how it develops. If they cause interference within the 70km zone, then they need to desist.

Cr R Foulkes-Taylor shared a good news story, noting that the road into the power plant had been built the way that the Shire of Murchison would want it to be.

AS is very keen to ensure that current pastoral activities continue and that the industry remains viable in the region. CW noted that, under Australian regulations for radio communications, if there is a genuine safety of life or loss of property situation, then you can go ahead and use the radio frequency for emergency calls.

CR Broad asked what the future is for the rest of the lease for example, is there a management program for vermin and queried again if there are successful tenders for the jobs that the Halleens have lost.

AS noted that there is a management program but he doesn't know what the scope is going to be and suggested that Douglas Bock would be able to answer those questions. The CEO queried if DB could join the CSIRO crew when they came to the Settlement to meet Councillors and Community, but he won't be able to come to the next meeting as he is on leave in the US until the end of July. He may well be able to come at a later date.

Cr R Foulkes-Taylor asked if AW could follow up on some of the queries that he referred to DB. AW agreed to do what he can.

A member of the public joined the meeting at 9:45 am

In closing the group agreed to confirm by email that the visit on the 19/08 is to go ahead as well as the community BBQ.

The teleconference finished at 9:48 am.

The Order of Business resumed and the meeting continued with the Works Report.

13.2 Works Report – Works Supervisor 11/06/2016 – 09/07/2016

Construction Crew

The Construction crew have completed 99% of the RRG works on the Carnarvon-Mullewa road from Butchers Track intersection to the Meeberrie/Mt Narryer boundary grid. A few days were lost due to all the rain this month. All the sub grade (material cut off over the years maintenance grading) has been pulled in and mixed with gravel then laid out and rolled. This leaves only the new bunds and cleaning out of drains to go which will be completed when we do the next section in 2016/2017.

For the week prior to the Polocrosse carnival and the Monday after all crew were kept busy with the preparation and clean up required.

Crew will now head down to the Murchison Bridge on the Carnarvon-Mullewa Road for approx. 2 day's work getting the area set up for the opening of the bridge in September.

With the completion of the bridge works crew will move plant and equipment up to Yarra Yarra working on the approaches to the new concrete crossing.
 From here crew will work their way down the Beringarra/Byro road placing rock on the down side of the small creek crossing that was repaired under flood damage works. (rock/wall protection on the down side of the crossing was not under the scope of works for flood damage)
 Once the rock works are completed crew will then move over to the Nookawarra/Mileura road reforming and sheeting a very low section approx. 1km long on the western end of the road.
 While working in this area crew will put in the new intersection on the Beringarra/Cue road at the mine turn off.

Maintenance Crew

The maintenance crew completed a grade on the Carnarvon/Mullewa road south of the Bridge to the southern boundary in readiness for the Murchison polocrosse carnival.
 Our dozer operator Glen was also in the area rehabbing an old gravel pit on Woolgorong and he parked up the dozer for a few days and carted gravel into low spots along this section.
 From the 11th June they will commence a full grade on the Carnarvon-Mullewa road heading north from the Settlement.

Bunding of old Roads.

The contractor doing the bunding of old roads has now completed the works for this year.

Roads completed:

- The road around Curbur Homestead - approx. 12km
- Road around Curbur Lake section - 14km
- Old roads just north of the Woodleigh/Byro intersection.

Staff Leave

Ryan - 10 days Annual Leave
 Mark - 8 days
 Brian – ½ day off

Work Supervisor General

14/06/2016 - 8hrs pegging for signs New Forrest/Yallalong - Coolcalalaya Road
 16/06/2016 - 2 hrs construction
 17/06/2016 - Inspection Yarra-Yarra crossing and bunding of old roads.
 23/06/2016 - Drilling holes for signs at bridge and Carnarvon/Mullewa rd
 24/06/2016 - Drilling holes for signs north of the Settlement on the Carnarvon/Mullewa road through the break-away.
 25/06/2016 - 6 hrs pegging old roads for bunding
 27/06/2016 - 9hrs maintenance grading
 29/06/2016 - 9hrs maintenance grading
 30/06/2016 - 8hrs maintenance grading
 04/07/2016 - Drilling holes for signs
 05/07/2016 - Bridge meeting
 06/07/2016 - Help set up for polocrosse
 07/07/2016 - Help set up for polocrosse
 08/07/2016 - Help set up for polocrosse

ROADS GRADED 12/06/2016 – 09/06/2016

Name	Length of Road	SLK's Graded this month	Heavy Maintenance	Comments
Beringarra /Pindar	319.80km			
Beringarra /Pindar				
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Booldardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			

M ^o Nabb/Twin Peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Booldardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Booldardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Coolcalalaya road	36km			
Carnarvon-Mullewa	278.63km	46km		
Mt Narryer	3km			
Woolgorong-South	15.00km			
Errabiddy Bluff	12km			
Air strip Graded				

Total graded this month 46km (very low km's this month due to rain)

The Works Supervisor noted that the kilometres graded was low this month due to the rain and also that 26km of the 46 km south of the bridge was graded three times.

Cr Foulkes-Taylor commented that there is 20km of flood damage works left on the Pindar Beringarra Road, on the south end of Murgoo. The road is becoming undriveable and he wanted to know when it would be completed. The CEO responded that Squires Resources looked like finishing next swing and so it should be completed within three weeks.

CR Broad wanted to make sure that the works for the Bunding of Old Roads would be invoiced separately and the CEO confirmed this would be the case.

Cr Broad also suggested it would be an opportune time for the CEO and Works Supervisor to travel the Carnarvon Mullewa Road up to Mt Narryer to see where floodways needed to go.

President Halleen gave a big thanks to Brian Wundenberg personally and to the Shire of Murchison for all their help with the Polocrosse carnival and also to the ladies that did the catering.

Recommendation:

That the Work's Supervisor's report be accepted.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor R Foulkes-Taylor

That the Work's Supervisor's report be accepted.

Carried

For: 6

Against: 0

Brian Wundenberg left the meeting at 11:00 am.

The meeting adjourned for morning tea at 11:00 am.

The meeting resumed at 11:21 am

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

Nil

14.2 Councillors

Cr Williams – Settlement Drinking Water Working Group – report at 15.2.

Cr R Foulkes-Taylor thanked the Shire crew for their assistance with the Polocrosse carnival and noted that he had done the online Conflict of Interest training course.

Cr Whitmarsh – no meetings attended.

CR E Foulkes-Taylor – undertook the online Conflict of Interest training course, which was very useful. She also noted that the current museum caretakers were leaving next Wednesday and the new ones would be arriving.

CR Broad – thanked the Shire for its efforts over the weekend, especially Brian Wundenberg. He attended the State Council meeting in Perth on the 5th July. Policy Forums were once again established, with Cr Broad on the Honours Panel and still on the Mining Communities Policy Forum. The President & Tony Brown have historically chaired the Policy Forums, but chairs will now be elected from within.

Cr Broad also noted that it was good that two Councillors had undertaken online training and thought that all should do it.

Cr E Foulkes-Taylor suggested that it would not work for those rural councillors who are not as lucky as they are at Yuin to have fibre NBN and therefore a fast internet service.

The President noted that on the Tuesday afternoon prior to the Local Government Convention, Lyn Craigie had called on Mayors & Presidents to meet to discuss mainly the new gift regulations.

CR R Foulkes-Taylor thanked the President for all his volunteer work at the Polocrosse Carnival and in regard to the new Gift Provisions, if people just get on with their every-day lives and don't accept gifts, then there should be no issues.

15. REPORTS OF COMMITTEES

15.1 Bridge Opening Committee Meeting held 5 July 2016 – Report to Council

Attachment – Minutes of the Bridge Opening Committee meeting held 5 July 2016.

Report President M Halleen – Chair

President Halleen, the Chair of the Bridge Opening Committee, reported on the meeting, which was held down at the bridge and then at Twin Peaks Station. He said it had worked very well with the Works Supervisor in attendance as the committee could convey to him their requirements for the interpretation of the span, marking out the carparks and footpath, as well as the lay down areas for marquees etc for the opening.

The invitations have been sent out and Cr E Foulkes-Taylor has the catering under control. Frances is still to follow up with the branding. Fred Ryan is coming to sing at the opening; the ABC probably won't be able to come, but the Guardian and Midwest Times are interested. The committee decided to buy two concrete picnic tables. Cr E Foulkes-Taylor commented that the committee had decided that they would wind up at 4pm and adjourn down to the river for a bonfire and catch up.

15.2 Settlement Drinking Water Working Group Meeting held 7 July 2016 – Report to Council

Report Cr Miles Williams – Chair

Cr Williams, Chair, reported on the meeting, noting that all members were in attendance except Cr Broad who sent an apology. Phil Swain (PS) had spoken to the Department of Health and it would appear that they don't really understand that the Shire of Murchison is not a town – they don't seem to understand how it works. It would be beneficial for a representative of the Department to visit the Settlement – the representative who PS had spoken to, had shown some interest in visiting. There was a general belief from the committee that once the Department of Health had seen the Settlement, they may decide that there is another category into which we could be slotted.

Three options that came out of the discussions were:

- 1. Water Corp to run the system;*
- 2. Fit a chlorinator;*
- 3. Cart in water.*

In the meantime, things we can do to make the system safe:

- 1. Circulate the water*
- 2. Add more flushing points to the pipes*
- 3. Test pipes to find out where the contamination is getting in*
- 4. Separate retic and town water*

Types of Water Treatment for consideration:

- 1 Reverse Osmosis*
- 2 UV*
- 3 Chlorination*
- 4 A new technology was introduced to the meeting, but the company was an unknown and PS was asked to do some research on them and their new technology.*

CR R Foulkes-Taylor suggested that we get a rep from the Department of health here before we have any more meetings, but Cr Broad thought we needed to do the obvious things that the Working Group had earmarked before the rep came on site.

The CEO noted that we need to distinguish between safe water and potable water and queried whether visitation was down because of it.

It was suggested that bottled water be provided and frustration was shown that it was the Shire's responsibility to provide potable water. It was noted that it had been brought up at the Economic Forum that the Water Corp is providing water to the rest of the Shire's in the Murchison and upgrading their systems over the next few years. An official dialogue has not yet been had with Water Corp. It was pointed out that the WA Grants Commission are aware that the Shire of Murchison provides power and water and we are compensated for that.

16. FINANCE

16.1 Financial Activity Statements June 2016

File:	2.2
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	8 July 2016
Attachments:	Nil

Matter for Consideration:

Council to note that the Financial Activity Statement for June 2016 will be presented to Council at the Ordinary Meeting of Council on 19 August 2016.

Background:

The Local Government (Financial Management) Regulations 1996 - Regulation 34(1) requires that local government prepare a report on a monthly basis and prescribes what is required to be reported. Regulation 34(4) allows for the statement of financial activity and accompanying documents to be (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and (b) recorded in the minutes of the meeting at which it is presented.

Comment:

Due to the Ordinary Meeting of Council falling so early in July, it was not possible to complete all end of year processing in time to present Council with a June Monthly Financial Report that accurately reflects our position.

I considered that it would be sensible to present the report in August rather than presenting a June report with qualifications that the brought forward figure may undergo some radical changes once the year end processing had been completed.

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Nil

Consultation:

Nil

Voting Requirements:

N/A – The item is for Council’s information and for the record.

16.2 Accounts Paid During June 2016

File:	4.37.1
Author:	Linda Gray – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 July 2016
Attachments:	EFT & Cheque Details for June 2016

Matter for Consideration:

Endorsement of accounts paid during the month of June 2016.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

Payments made during the month of June 2016 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Linda Gray

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$3,875,424.96 which includes \$1,383,216.12 of intra account transfers for the month of June 2016, be endorsed by Council.

The CEO noted that the amount of intra account transfers was \$1,605,727.50 not \$1,383,216.12.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor E Foulkes-Taylor	Seconded: Councillor A Whitmarsh	
That the accounts as per the attached Schedule presented to this meeting totalling \$3,875,424.96 which includes \$1,605,727.50 of intra account transfers for the month of June be endorsed by Council.		
Carried	For: 6	Against: 0

17. DEVELOPMENT

17.1 Bund Wings

File:	12.9
Author:	Dianne Daniels
Interest Declared:	N/A
Date:	12 April 2016
Attachments:	Nil

Matters for Consideration:

Council to consider amending the Bunds Policy adopted April 2016

Background:

At the April 2016 OCM, Council adopted the following Policy on the construction of bunds, to be included in the Policy Manual:

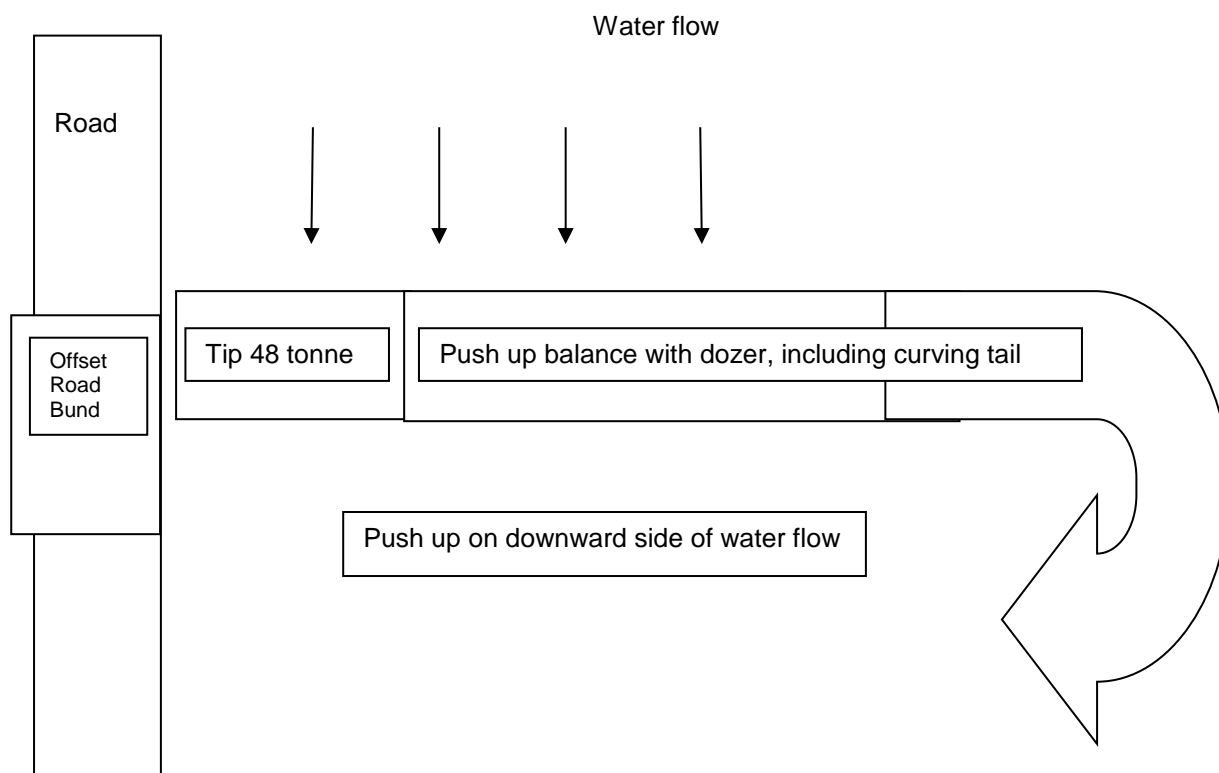
2.4.4 Bund Construction

Drainage bunds are to be constructed by tipping two 24 tonne side-tipper loads of gravel adjacent to the road and then the remainder of the bund is to be pushed up using a bulldozer. The bund is to be pushed up on the downward side of the water flow and is to include a long curving tail, constructed in such a manner as to sheet the water away from the road. Finally, the entire length of the bank, commencing from the end of the tail, is to be track rolled and lightly bladed to a level finish.

This method of construction will eliminate the potential traffic hazard created by the bulldozer pushing up adjacent to the road and leaving depressions which may fill up with water, attracting animals to drink.

The road bund is to be offset from the drainage bund, on the downward side of water flow.

The bund angle from the road will be site specific and dependant on water flows – the diagram is an example only.



Comment:

Since then, the works crew and contractors have been instructed to build bunds using the method outlined in the Policy, including for the bunding of old roads.

Council would like to amend the wording of the policy to ensure that its intent is clear.

Statutory Environment:

Local Government Act 1995

s.2.7. Role of council

(1) The council —

- (a) governs the local government's affairs; and
- (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies.

s5.41 Functions of the CEO

- (d) managing day to day operations of the Local Government

Policy Implications:

A revised Policy prescribing the method for constructing bunds may be developed.

Budget/Financial Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Consultation:

Cr Broad
Works Supervisor

Recommendation:

That the Shire of Murchison amend the Bunds Policy to read:

2.4.4 Bund Construction

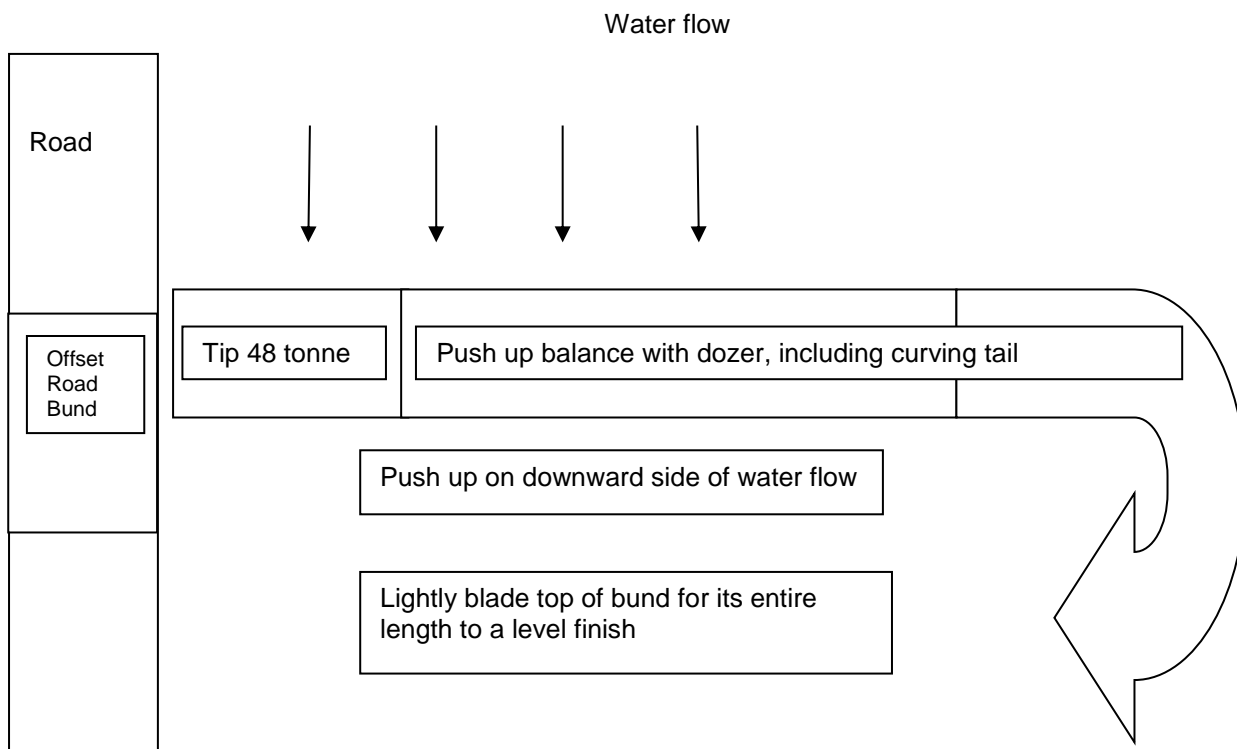
This policy applies to the construction of bunds on Shire of Murchison roads that are currently maintained, not on old roads that have been permanently closed.

Drainage bunds are to be constructed by tipping two 24 tonne side-tipper loads of gravel adjacent to the road and then the remainder of the bund is to be pushed up using a bulldozer. The bund is to be pushed up on the downward side of the water flow and is to include a long curving tail, constructed in such a manner as to sheet the water away from the road. Finally, the entire length of the bank, commencing from the end of the tail, is to be lightly bladed along the top to a level finish.

This method of construction will eliminate the potential traffic hazard created by the bulldozer pushing up adjacent to the road and leaving depressions which may fill up with water, attracting animals to drink.

The road bund is to be offset from the drainage bund, on the downward side of water flow.

The bund angle from the road will be site specific and dependant on water flows – the diagram is an example only.



Council decided to change the wording in regard to tipping of dirt adjacent to the road from 'Tip 48 tonne' to 'Tip material of substance to a maximum length of 16m, width to be dependent on water pressure on that particular bund.'

Voting Requirements:

Absolute Majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor R Foulkes-Taylor

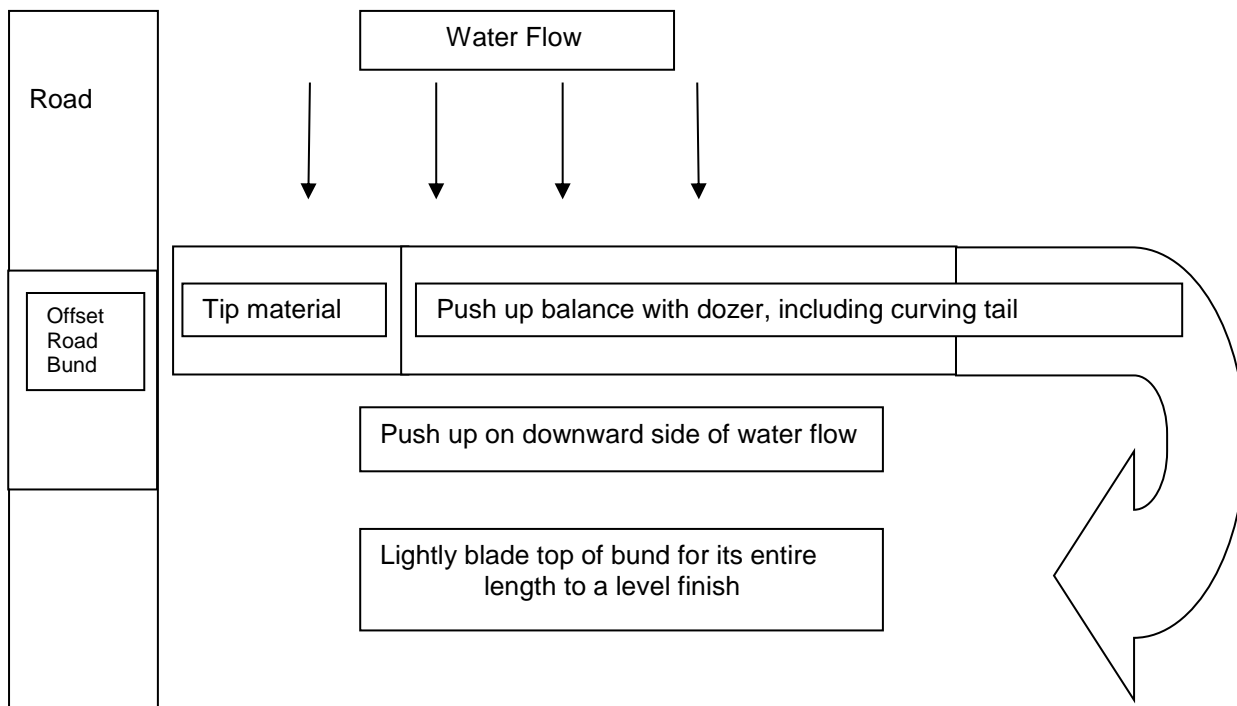
This policy applies to the construction of bunds on Shire of Murchison roads that are currently maintained, not on old roads that have been permanently closed.

Drainage bunds are to be constructed by tipping material of substance to a maximum length of 16m, width to be dependent on water pressure on that particular bund, adjacent to the road and then the remainder of the bund is to be pushed up using a bulldozer. The bund is to be pushed up on the downward side of the water flow and is to include a long curving tail, constructed in such a manner as to sheet the water away from the road. Finally, the entire length of the bank, commencing from the end of the tail, is to be lightly bladed along the top to a level finish.

This method of construction will eliminate the potential traffic hazard created by the bulldozer pushing up adjacent to the road and leaving depressions which may fill up with water, attracting animals to drink.

The road bund is to be offset from the drainage bund, on the downward side of water flow.

The bund angle from the road will be site specific and dependant on water flows – the diagram is an example only.



Carried

For: 6

Against: 0

17.2 RFT 12.2015-16 Freight Tender

File:	4.53
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	10/07/2016
Attachments:	N/A

Matters for Consideration:

1. That Council call for public tenders for the Shire of Murchison Freight Service;
2. That Council determines the selection criteria for tenders for the Murchison Shire Freight Service
3. That Council establish an evaluation panel for evaluating tender responses, and
4. Council to consider the Scope of Works of the freight tender, to ensure that the service provided addresses the objectives of the subsidised service.

Background:

The Shire of Murchison Purchasing Policy states, at 5.4.1.1 that:

In the event that the Shire of Murchison elects to call a public Tender:

- Before Tenders are publicly invited, the Local Government must record the decision to invite Tenders (which is to be recorded in the Tender Register) and must determine in writing the criteria for deciding which Tender should be accepted.
- The Evaluation Panel must be established prior to the advertising of the Tender and include a mix of skills and experience relevant to the nature of the purchase. For Tenders with a total estimated value (ex GST) of between \$40,000 and \$149,999, the Evaluation Panel must contain a minimum of two (2) members. For Tenders with a total estimated value (ex GST) of \$150,000 and above, the Evaluation Panel must contain a minimum of three (3) members.
- The Evaluation Panel must assess each Tender response that has not been rejected for non-compliance by means of a written evaluation to determine which response is most advantageous.

Comment:

The current Freight Service contract expires on the 31 August 2016. If Council decides to call a Public tender for the Shire of Murchison Freight Service, the tender would be advertised by Friday 22nd July 2016 for a period of fourteen days, with tenders being assessed by the panel on Friday 19th August. The Panel would make a recommendation to Council at the Ordinary Meeting of Council being held on that same day.

Statutory Environment:

Local Government Act 1995 s.3.57

3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996 – Part 4- tenders for providing goods and services.

Shire of Murchison Purchasing Policy.

Shire of Murchison Buy Local Regional Price Preference Policy

Strategic Implications:

To provide good governance to the Murchison Shire through statutory compliance.

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations.
- **Economic:**
Subsidy of a regular freight delivery to the Shire of Murchison helps stabilise freight costs for the Shire and is another benefit that can be offered to workers and roadhouse proprietors to encourage stability of service. Subsidised freight also benefits local pastoralists as they can pick up their stores on the way past the freight shed, rather than paying for delivery all the way from Geraldton.
- **Social:**
There are no known significant social considerations

Policy Implications:

Refer to:
Shire of Murchison Purchasing Policy, and
Shire of Murchison Buy Local Regional Price Preference Policy

Financial Implications:

Establishment of a Tender Evaluation Panel with skills and experience relevant to the nature of the purchase will ensure good value for money from the contract.

Consultation:

Nil

Recommendation:

1. That Council call for tenders for the Shire of Murchison Freight Service, advertising in the West and the Geraldton Guardian by Friday 22 July 2016;
2. That Council adopt the following selection criteria for determining the successful Freight Service tenderer:

Compliance Criteria		
(a)	Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including: <ul style="list-style-type: none"> • Tenderers have written their name where indicated at the top of each page of Part 5 • Completion of the Offer Form • Schedule A – Rates - provision of your pricing 	Yes / No
(b)	Tenderers have completed the following Schedules relevant to the Selection Criteria: <ul style="list-style-type: none"> • Schedule B – Key Personnel Skills & Experience • Schedule C – Suitability of Plant & Machinery • Schedule D – Demonstrated Capacity & Flexibility to Service Shire Needs 	Yes / No
(c)	Compliance with the Specification contained in the Request.	Yes / No
(d)	Compliance with the proposed Commencement Date	Yes / No

Qualitative Criteria		
Key Personnel Skills and Experience		Weighting
Tenderers must address the following information at Schedule B.		<_20_%>
(a)	Their role in the performance of the Contract;	Tick if completed <input type="checkbox"/>
(b)	Contingency Operator	
Suitability of Plant & Machinery		Weighting
Tenderers must address the following information at Schedule C.		<_40_%>
(a)	Plant, equipment and materials; and	Tick if Completed <input type="checkbox"/>
(b)	Current commitment schedule	
(c)	Contingency measures or back up of resources (where applicable).	

<p>Demonstrated Capacity and Flexibility to Satisfactorily Service Shire needs</p> <p>Tenderers must address the following information at <u>Schedule D</u></p> <p>(a) Years in business</p> <p>(b) Details of similar work</p> <p>(c) Demonstrated competency of achieving outcomes in remote areas</p> <p>(d) Referees</p> <p>(e) Intention to subcontract</p> <p>(f) Insurances - Public Liability, Workers Compensation, Motor Vehicle</p>	<p>Weighting <_40_%></p>	
		<p>Tick if completed</p> <p><input type="checkbox"/></p>

3. That Council select the following representatives to be on the Tender Evaluation Panel to assess the tender responses for the Shire of Murchison Freight Service: (TBA) and

4. That Council adopt the following Specifications for the Shire of Murchison Freight Service:

Tender Specifications:

The tender is for the provision of a weekly freight service, on Thursdays, from Geraldton to Murchison Settlement for the period from 1st September 2016 to 31st August 2018.

The service would pick up a variety of freight from retail establishments in Geraldton and Mullewa for delivery to Murchison Settlement. Geraldton to Murchison Settlement is approx. 300 Km's with a 75km gravel road section between Tallering and Ballinyoo Bridge.

The freight would include frozen food, chilled food, dry food and general non-commercial freight. Foods are to be handled and stored in accordance with the Australian Food Standards Code (AFSC) in particular, Standard 3.2.2 Safety Practices and General Requirements:

10. Food Transportation:

- a) protect all food from the likelihood of contamination;
- b) transport potentially hazardous food under temperature control; and
- c) ensure that potentially hazardous food which is intended to be transported frozen remains frozen during transportation.

The operator must be able to produce a documented record of transportation temperatures for refrigerated and frozen goods.

As the Murchison Shire is subsidising this service, all freight requests made by the Shire from Geraldton to the Murchison Settlement and from the Murchison Settlement to Geraldton will be deemed to be included in the quoted price. For pick-ups and deliveries from Geraldton to the Murchison Settlement for other customers, pick-ups from the following fourteen points are deemed to be included in the tender price:

- Bunnings
- Courier Australia
- Great Northern Rural
- Toll
- Transwest (Geraldton 2nd hand tyres)
- Truckline
- Geraldton Fruit & Veg
- Luscombes
- McDonald's Wholesalers
- Mick Davy Butcher
- Peters
- Wonthella IGA
- Woolworths
- Mullewa Farm Supplies

Pick-ups from additional suppliers in Geraldton for delivery to the Murchison Settlement can be charged at an additional agreed cost (currently \$15.00 per pick up) to be paid by those people requesting the freight service.

The goods are to be delivered directly to the community freight shed at the Murchison Settlement from Geraldton, with no deviations to make deliveries to others prior to delivering to the community freight shed. The shed is equipped with a commercial sized freezer and chiller in which the frozen and chilled goods are stored. Racks for dry food and other goods are provided. The freight shed is under the control of the operators of the Murchison Oasis Roadhouse who will oversee the unloading and storage of the goods.

The service needs to arrive in the Murchison Settlement by 6pm on the Thursday to allow for off-loading and pick up by people who have ordered the freight. The successful tenderer will need to set a deadline for pick-up requests of say 12 noon on a Wednesday in order to be able to leave Geraldton on the Thursday in time to meet the 6:00 pm deadline.

The only exception to this arrival time will be in the event of severe weather when the Carnarvon-Mullewa Road can sometimes become impassable due to the Murchison river flowing. In these circumstances an alternative route is via the North West Coastal Highway and then across Butchers Track (approx. 410 Km with 155 km of gravel). Tenderers are asked to provide a figure for this alternative route as well.

There will sometimes be goods to be taken from Murchison back to Geraldton. This includes the monthly library exchange which is returned to Courier Australia for onward despatch to Perth.

Tenderers are to provide particulars of the vehicle that will be used for the service. It is important that the vehicle be able to deliver a high level of reliability. The vehicle is required to have separate sections for each class of goods being carried ie freezer, chiller and general goods. It is important that general dry food goods are kept separate from other freight and protected from dust and rain.

The tenderer is to state a figure for the Thursday weekly delivery.

The tenderer is to state a figure for additional pick-up points for users other than the Shire.

The tenderer is to state a figure for the weekly delivery via the alternative route of Butchers Track.

The successful tenderer will be free to negotiate commercial rates with other customers once their commitment to the Shire is fulfilled.

Summary of Performance Criteria

1. Deliver straight from Geraldton to the Murchison Settlement, only stopping for pick-ups in Mullewa;
2. Freight to be delivered to the Murchison Settlement by 6pm every Thursday. the only exception will be caused by a rain event that necessitates travel via Butchers Track;
3. Frozen, chiller and dry food goods to be transported according to Standard 3.2.2 of AFSC;
4. The Murchison Shire and general stores for delivery to the Murchison Settlement are to be given precedence over commercial freight negotiated with external parties;
5. Reliable vehicle
6. Goods arrive in sound condition

Council agreed to call a Public Tender and were happy with the Selection Criteria. They selected President Halleen, Cr R Foulkes-Taylor and Cr Williams to be on the Tender Evaluation Panel and spent some time discussing the Tender Specifications. There was a discussion around the way the freight service was set up originally and the causes of late delivery, with consensus that it was usually caused by people phoning up to request late pick-ups. There was some discussion around changing the service from Thursday night to Friday, but the Thursday night won out.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor R Foulkes-Taylor

Seconded: Councillor Broad

1. That Council call for tenders for the Shire of Murchison Freight Service, advertising in the West and the Geraldton Guardian by Friday 22 July 2016;

2. That Council adopt the following selection criteria for determining the successful Freight Service tenderer:

Compliance Criteria		
(e)	Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including: <ul style="list-style-type: none"> • Tenderers have written their name where indicated at the top of each page of Part 5 • Completion of the Offer Form • Schedule A – Rates - provision of your pricing 	Yes / No
(f)	Tenderers have completed the following Schedules relevant to the Selection Criteria: <ul style="list-style-type: none"> • Schedule B – Key Personnel Skills & Experience • Schedule C – Suitability of Plant & Machinery • Schedule D – Demonstrated Capacity & Flexibility to Service Shire Needs 	Yes / No
(g)	Compliance with the Specification contained in the Request.	Yes / No
(h)	Compliance with the proposed Commencement Date	Yes / No
Qualitative Criteria		
Key Personnel Skills and Experience Tenderers must address the following information at <u>Schedule B.</u>		Weighting < 20 % >
(c)	Their role in the performance of the Contract;	Tick if completed <input type="checkbox"/>
(d)	Contingency Operator	
Suitability of Plant & Machinery Tenderers must address the following information at <u>Schedule C.</u>		Weighting < 40 % >
(d)	Plant, equipment and materials; and	Tick if Completed <input type="checkbox"/>
(e)	Current commitment schedule	
(f)	Contingency measures or back up of resources (where applicable).	
Demonstrated Capacity and Flexibility to Satisfactorily Service Shire needs Tenderers must address the following information at <u>Schedule D</u>		Weighting < 40 % >
(g)	Years in business	Tick if completed <input type="checkbox"/>
(h)	Details of similar work	
(i)	Demonstrated competency of achieving outcomes in remote areas	
(j)	Referees	
(k)	Intention to subcontract	
(l)	Insurances - Public Liability, Workers Compensation, Motor Vehicle	

3. That Council select the following representatives to be on the Tender Evaluation Panel to assess the tender responses for the Shire of Murchison Freight Service:

President Halleen
Cr R Foulkes-Taylor
Cr Williams

and

4. That Council adopt the following Specifications for the Shire of Murchison Freight Service:

Tender Specifications:

The tender is for the provision of a weekly freight service, on Thursdays, from Geraldton to Murchison Settlement for the period from 1st September 2016 to 31st August 2018.

The service would pick up a variety of freight from retail establishments in Geraldton and Mullewa for delivery to Murchison Settlement. Geraldton to Murchison Settlement is approx. 300 Km's with a 75km gravel road section between Talling and Ballinyoo Bridge.

The freight would include frozen food, chilled food, dry food and general non-commercial freight. Foods are to be handled and stored in accordance with the Australian Food Standards Code (AFSC) in particular, Standard 3.2.2 Safety Practices and General Requirements:

10. Food Transportation:

- a) protect all food from the likelihood of contamination;
- b) transport potentially hazardous food under temperature control; and
- c) ensure that potentially hazardous food which is intended to be transported frozen remains frozen during transportation.

The operator must be able to produce a documented record of transportation temperatures for refrigerated and frozen goods.

As the Murchison Shire is subsidising this service, all freight requests made by the Shire from Geraldton to the Murchison Settlement and from the Murchison Settlement to Geraldton will be deemed to be included in the quoted price. For pick-ups and deliveries from Geraldton to the Murchison Settlement for other customers, pick-ups from the following fourteen points are deemed to be included in the tender price:

Bunnings
Courier Australia
Great Northern Rural
Toll
Transwest (Geraldton 2nd hand tyres)
Truckline
Geraldton Fruit & Veg
Luscombes
McDonald's Wholesalers
Mick Davy Butcher
Peters
Wonthella IGA
Woolworths
Mullewa Farm Supplies

(final list to be approved by CEO after community Consultation prior to calling the tender)

Pick-ups from additional suppliers in Geraldton for delivery to the Murchison Settlement can be charged at an additional agreed cost (currently \$15.00 per pick up) to be paid by those people requesting the freight service.

The goods are to be delivered directly to the community freight shed at the Murchison Settlement from Geraldton, with no deviations to make deliveries to others prior to delivering to the community freight shed. The shed is equipped with a commercial sized freezer and chiller in which the frozen and chilled goods are stored. Racks for dry food and other goods are provided. The freight shed is under the control of the operators of the Murchison Oasis Roadhouse who will oversee the unloading and storage of the goods

The service needs to arrive in the Murchison Settlement by 6pm on the Thursday to allow for off-loading and pick up by people who have ordered the freight. The successful tenderer will need to set a deadline for pick-up requests of say 12 noon on a Wednesday in order to be able to leave Geraldton on the Thursday in time to meet the 6:00 pm deadline.

The only exception to this arrival time will be in the event of severe weather when the Carnarvon-Mullewa Road can sometimes become impassable due to the Murchison river flowing. In these circumstances an alternative route is via the North West Coastal Highway and then across Butchers Track (approx. 410 Km with 155 km of gravel). Tenderers are asked to provide a figure for this alternative route as well. There will sometimes be goods to be taken from Murchison back to Geraldton. This includes the monthly library exchange which is returned to Courier Australia for onward despatch to Perth.

Tenderers are to provide particulars of the vehicle that will be used for the service. It is important that the vehicle be able to deliver a high level of reliability. The vehicle is required to have separate sections for each class of goods being carried ie freezer, chiller and general goods. It is important that general dry food goods are kept separate from other freight and protected from dust and rain.

The tenderer is to state a figure for the Thursday weekly delivery.

The tenderer is to state a figure for additional pick-up points for users other than the Shire.

The tenderer is to state a figure for the weekly delivery via the alternative route of Butchers Track.

The successful tenderer will be free to negotiate commercial rates with other customers once their commitment to the Shire is fulfilled.

Summary of Performance Criteria

5. Deliver straight from Geraldton to the Murchison Settlement, only stopping for pick-ups in Mullewa;
6. Freight to be delivered to the Murchison Settlement by 6pm every Thursday. the only exception will be caused by a rain event that necessitates travel via Butchers Track;
7. Frozen, chiller and dry food goods to be transported according to Standard 3.2.2 of AFSC;
8. The Murchison Shire and general stores for delivery to the Murchison Settlement are to be given precedence over commercial freight negotiated with external parties;
9. Reliable vehicle
10. Goods arrive in sound condition

Carried

For: 6

Against: 0

The meeting broke for lunch at 12:55 pm

17.3 Community Branding Proposition

File:	13.10
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	10 July 2016
Attachments:	Community Branding Proposition

Matter for Consideration:

Council to consider re-branding including a new logo, based on the response to a Community Survey recently undertaken.

Background:

As part of a drive to increase tourism visitation and improve economic viability, the Shire of Murchison engaged a consultant to survey the community on the current branding and to identify if it still met the community's vision and values.

Two surveys were developed, one which addressed the community's requirements and another which addressed the staff's, and distributed it for feedback over a two-week period. The community were keen to have a say and a number of key stakeholders were interviewed during the consultation period

Comment:

According to survey responses, history, agriculture and community are key characteristics the community would like incorporated into the branding. The current logo is strong in history, but without local knowledge, the story is lost.

A vast amount of survey responses said they would like the Shire of Murchison to develop a new community brand, as the existing logo does not represent the community as accurately as a progressive logo would.

The consultant suggested that the several logo design concepts be developed and presented to the Community by Survey, to give Council guidance on the most popular logo.

Statutory Environment:

LGA s1.4 (3) in carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

Strategic Implications:

To provide good governance to the Shire of Murchison through openness and transparency and enhanced consultation and public participation.

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

N/A

Financial Implications:

Cost approx. \$5000k for marketing design brief; 5 logo concepts; three revisions based on feedback; letterhead design; business card design; master CD; Corporate Style Guide and promotion of proposed logos through community survey.

Consultation:

Market Creations
Community

Recommendation:

That council contract a graphic designer to design a minimum of five logo design concepts, along with letterhead and business card design and a Corporate Style Guide.

The logo design concepts are to be promoted for comment through community survey, prior to a final decision by council.

There were varying opinions regarding the concept of a new logo, with at least two Councillors keen to keep it as it is.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor E Foulkes-Taylor

Seconded: Councillor R Foulkes-Taylor

That council contract a graphic designer to design a minimum of five logo design concepts, along with letterhead and business card design and a Corporate Style Guide.

The logo design concepts are to be promoted for comment through community survey along with the current logo, prior to a final decision by council.

Carried

For: 6

Against: 0

2:10 pm Councillor Whitmarsh declared a proximity Interest in Item 17.4 and left the room

17.4 Proposed Renewal of PL89 Pipeline Corridor

File:	4.62
Author:	Dianne Daniels
Interest Declared:	Nil
Date:	11 July 2016
Attachments:	Correspondence Department of Lands SmarPlan Survey Sketch

Matter for Consideration:

Council to consider their position in regard to the proposed renewal of Licence 00726/2010_01_31 PL89 Pipeline Corridor, by the Department of Lands, the purpose of which is:

- a. Investigation of the route of a proposed buried high pressure gas pipeline; and
- b. To explore for groundwater for construction purposes.

Background:

The subject land of Licence 00726/2010_01_31 is a 200m wide corridor under various pastoral leases which centres on the pipeline route for PL89 and is marked as a red line on the attached SmarPlan. The current licence expires on the 25 July 2016 and the Department is keen to receive Council's general advice prior to making a decision on the renewal.

Comment:

The attached correspondence shows the affected Pastoral Leases and Reserves.

Statutory Environment:

LGA s1.4 (3) In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity

Strategic Implications:

Environmental Initiatives

To protect and rehabilitate the Shires natural environment and support the pastoral industry.

Rationale

To protect the environmental and economic value of the region.

Policy Implications:

N/A

Budget/ Financial Implications:

N/A

Sustainability Implications:

- **Environmental**
Approval of the proposed pipeline route assumes that in years to come, vegetation and soil along the route may be disturbed to bury the gas pipeline.
- **Economic**
Decisions made that benefit economic development in the future may lead to local job and contract opportunities.
- **Social**
There are no known significant social considerations associated with this decision.

Consultation:

Nil

Recommendation:

The CEO defers to Council's general knowledge of the area in this matter.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Cr R Foulkes-Taylor	Seconded: Cr E Foulkes-Taylor	
The Shire of Murchison has no objection to licence renewal.		
Carried	For: 5	Against: 0

2:15 pm Councillor Williams returned to the room.

17.5 Approach from Visage Productions to Feature in 'Our Town' Series.

File:	13.10
Author:	Dianne Daniels
Interest Declared:	Nil
Date:	11 July 2016
Attachments:	N/A

Matter for Consideration:

To consider an approach from Visage Productions concerning a five minute slot in that company's 'Our Town' series.

Background:

I received an email from the Producer Director of Visage Productions, who would like to include the Murchison region in an 'Outback Way' episode being produced for the new 'Our Town' series.

The OUR TOWN WA series in summary:

- To be broadcast throughout the state via Channel 7 (metro) and GWN Prime (regional) from November this year.
- Series' major aim is to promote why people should visit, live, play, work, study and invest in the towns/cities of Western Australia.
- The project will be produced by VISAGE Productions – a WA based production company who will be utilising the skills of a WA based production team for this series.
- The program is built from a successful model that has been in production in Western Australia over three previous series' and more recently via a Queensland focussed series, which has just completed airing.
- The 10 episode, 30 minute program will be packaged as an entertaining and informative look at some of the regional towns and cities (and near Perth metro towns) that have made their mark in WA, towns that have gathered plenty of history over the years, as well as looking at what the towns have planned for the future.
- Each of the 10 weekly episodes will focus on a particular town/city, and the surrounding region. Feature stories will cover subjects relating to tourism, regional and economic development

and industry and commercial growth, stories built around 'positive' community relationships and partnerships. The content is endless, as long as it's a positive story.

- The program will feature the many companies and organisations that are helping the area move forward, for the betterment of themselves and for the community, and provides an ideal opportunity for the town and business operators in the region to feature their product to an extensive audience.
- Each participant will also have unlimited access to the final edited story, as well as the raw footage, which can be further promoted through other promotional mediums such as television commercials, websites and social media (conditions apply).

Below are some episodes from the previous 2014/15 series:

Geraldton <https://vimeo.com/115507806> - visit and liveability theme

Kununurra <https://vimeo.com/114865598> - visit and tourism focus

Comment:

There are six locations to fit into four, five-minute spots, but the Producer would be happy to go with three locations if need be. The target is to raise \$40,000 each episode, with each five minute spot being \$10,000, ex GST. Yalgoo and Sandstone have already committed to the episode with \$10,000 each.

Mt Magnet has declined for the following reasons:

It is directing it's resources toward implementation of those actions identified in the Murchison Tourism Strategy as agreed with neighbouring governments; and

1. Future proposals of this nature would be better directed to the Murchison Executive Group where they could receive some collective consideration in the first instance.

As well as receiving airtime exposure on Channel 7 and GWN/Prime throughout the state, plus via social media, each participant would have access to the ready-made in-program stories, as well as the raw footage, inclusive of filmed drone footage.

The proposal does not relate directly to anything in the Murchison Tourism Strategy, or to anything that has been discussed at MEG relating to promotion of tourism in the region.

Statutory Environment:

LGA s1.4 (3) in carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity

Strategic Implications:

Tourism Development sits under Economic Outcomes in the Strategic Community Plan

- To promote and support a sustainable tourism industry in the Shire of Murchison.
- Rationale - to showcase the natural and built attractions and history of the Shire and develop a sustainable tourism industry.

Policy Implications:

Nil

Budget/ Financial Implications:

If Council decided to be involved in the production, then \$10,000 would need to be set aside in the 2016-17 Budget. The Murchison Executive Group has already agreed to include the following tourism initiatives in their respective Draft Budgets, for consideration by their respective Councils:

GEO Tourism Project \$5,000

Annual Joint Advertising \$3,000

Gascoyne Murchison Tourism Inc. \$5,000

Murchison Tourism Development Officer \$25,000

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
Tourism Development is a strategy that sits under Economic Outcomes in the Strategic Community Plan with the aim to promote and support a sustainable tourism industry in the Shire of Murchison.
Rationale - to showcase the natural and built attractions and history of the Shire and develop a sustainable tourism industry.

- **Social**

There are no known significant social considerations associated with this decision

Consultation:

Nil

Recommendation:

That council direct their limited funds towards regional tourism initiatives as agreed between the Murchison Shires, rather than being drawn into individual sales promotions.

Voting Requirements:

Absolute Majority required to include this as a Budget Item

Council Decision:

Moved: Councillor E Foulkes-Taylor

Seconded: Councillor Broad

That Council direct their limited funds towards regional tourism initiatives as agreed between the Murchison Shires, rather than being drawn into individual sales promotions.

Carried

For: 6

Against: 0

17.6 Shire Office Extension Proposal

File:	4.43
Author:	Dianne Daniels
Interest Declared:	Nil
Date:	12 July 2016
Attachments:	Option A and B and 1 Sketches Quantity surveyor Opinion of Probable Cost

Matter for Consideration:

1. Council to consider the options for extending the administration office to increase the size of chambers and to allow for more offices for the administration staff; and
2. Council to consider how to fund the build.

Background:

The Shire administration staff has been working for several years under less than ideal circumstances, as far as office space goes. As the administration work load increased, so did the need for a fourth permanent staff member. To date, the work station for that staff member has been in the administrative/reception area, along with the other two staff members.

Also, Chambers is a small space and does not function that well if we have visitors and so it would be cost effective to extend chambers at the same time as the administration extension is being done.

Comment:

Just recently, we hired a Deputy CEO and felt we needed to offer an office space that was a little less cramped. In order to do that, we have temporarily moved the library into the atrium and the renovated library is now a reasonable office space, though it is not planned to be a permanent arrangement.

In the mean-time, I have been working with Craig Eastman of Eastman Poletti Sherwood Architects to sketch and cost some options to extend the office. Craig sketched two options for the extension of the administration office to the south of the building and two options to extend chambers to the east.

Option A office extension would require the re-location of the coms tower and does not offer as much storage space as Option B. I feel that Option B would present a better aspect to the front of the building than Option A.

Option 1 chambers extension adds another 42 m2 to the existing chambers, which is currently 45 m2, giving a total area of 87 m2. Option 2 chambers extension does not require any structural changes to the roof line, pushing out under the verandah only, adding another 18.75 m2 to the existing area. I am inclined towards

Option 1 as it would allow enough room for the whole meeting to move into the extension, allowing visitors chairs to be arranged along the wall adjoining the atrium, whereas Option 2 would not offer much overall benefit from a table arrangement point of view.

Depending on the Options chosen and the level of professional support required, an amount of between \$455,000 and \$561,000 will need to be allowed for in the budget to do the extension in 2016-17. Once the detailed budget has been completed, we will know whether this can be a) funded fully in this financial year from shire funds; or whether we b) need to take out a loan or c) start putting money in the Building Reserve towards the build, over a period of say three to five years (NB: if the transfer to reserves option is chosen, then the amount to be set aside needs to be increased by say 3% per annum to allow for inflation). If Council endorses the extension, then tenders would be called for the build to get best value for money, following due process as set out in the Shire of Murchison Purchasing Policy.

Statutory Environment:

2.7. Role of council

(1) The council —

- (a) governs the local government's affairs; and
- (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

- (a) oversee the allocation of the local government's finances and resources; and
- (b) determine the local government's policies

Strategic Implications:

Civic Leadership is a Key result area in the Shire of Murchison Strategic Community Plan with Detailed & Professional Administration being one of the objectives. A well-presented fit-for-purpose administration building is integral to presenting a strong Civic Leadership face to the community and visitors and integral to offering professional administrative support to council endeavours.

Policy Implications:

Nil

Budget/ Financial Implications:

Depending on the Options chosen and the level of professional support required, an amount of between \$455,000 and \$561,000 will need to be allowed for in the budget.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Consultation:

Eastman Poletti Sherwood, Architects

Recommendation:

That Council endorse Administration Office extension Option B and Council Chambers extension Option 1, and that an amount of up to \$561,000 be included in the budget for the build in 2016-17, from Council funds if possible. If the finalisation of the detailed budget proves that Council cannot fund the build fully in 2016-17 then the next option would be to a) borrow the money or b) transfer funds into Reserve over a 3-5 year period for the purpose of the build.

After a lengthy discussion on the pros and cons of each option and the high costs involved, Council decided that they would prefer to knock down the wall between chambers and the atrium in order to increase the size of chambers, as the atrium is too narrow anyway. They also agreed that office extension B had merit, but tasked the CEO with pursuing further options, including an internal re-design of Option B and a third toilet.

Voting Requirements:

Absolute majority

Council Decision:

Moved: Councillor Whitmarsh

Seconded: Councillor R Foulkes-Taylor

That Council endorse extensions to chambers and the administration offices, allowing \$500,000 in the 2016/17 budget and that the CEO pursue further options for the extensions to be brought back to Council, including a cost for brick and render rather than corrugated iron.

Further, if the build can't be fully funded in 2016/17, then Council endorses borrowing up to \$300,000 over 5 years for the purpose of the build.

Carried

For: 6

Against: 0

NB: Council changed the recommendation as they wish to pursue further options.

18. ADMINISTRATION

18.1 Request for Annual Leave – Chief Executive Officer

File:	4.20
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to Disclose
Date:	8 July 2016
Attachments:	Nil

Matter for Consideration:

Approval of leave for the Chief Executive Officer and appointment of Acting Chief Executive Officer.

Background:

The CEO is entitled to 5 weeks annual leave each year, three weeks of which have been taken in the fifteen months since employment commenced. The CEO currently has 3.1 weeks annual leave accrued.

Comment:

The Chief Executive Officer requests Council approval to take leave for the period commencing 22nd August 2016 to 26th August 2016 inclusive (5 days annual leave). This is the week following the August Council meeting and falls prior to the annual audit, so should not overly impact on Council business, as the Budget and Strategic Resourcing Plan will be taken to the August meeting.

The DCEO, Linda Gray, has advised that she is happy to cover the role of CEO during that period.

Statutory Environment:

The Local Government Act 1995 Part 5 Division 4

5.39 Contracts for CEO and senior employees;

1(a)(a) an employee may act in the position of CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting;

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications.
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

The DCEO would be stepped up to the CEO's commencing salary as advertised in February 2015.

Consultation:

Nil

Recommendation:

That one weeks' annual leave be approved for the Chief Executive Officer for the period commencing 22nd August 2016 to 26th August 2016 inclusive.

That subject to the CEO's leave approval, the Deputy Chief Executive Officer be appointed as Acting Chief Executive Officer for the period of the leave.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor R Foulkes-Taylor	Seconded: Councillor Broad	
That one weeks' annual leave be approved for the Chief Executive Officer for the period commencing 22 nd August 2016 to 26 th August 2016 inclusive.		
That subject to the CEO's leave approval, the Deputy Chief Executive Officer be appointed as Acting Chief Executive Officer for the period of the leave.		
Carried	For: 6	Against: 0

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
13/06/2016	Admin Meeting
13/06/2016	Meeting with Works supervisor
13/06/2016	Plant Committee Meeting – review Plant Replacement Program for 16-17 Budget
14/06/2016	Meeting with Brendin Flannigan Mid West Development Commission at the Settlement - discussed projects planned for new financial year
14/06/2016	Telephone conversation with Tully Clayton of Market Creations re Community Branding – see agenda item in this agenda
14/06/2016	Meeting with Kim Ingle & Adrian Bonner of Main Roads re SKA Access Road – information to hand to be presented BCD in this agenda
15/06/2016	Ordinary Council Meeting
16/17/20/23	Personal Leave
27/06/2016	Admin Meeting
27/06/2016	To PIA for lunch with CW & Sandy McTaggart for early NAIDOC week celebrations
28/06/2016	Meeting with Works Supervisor
28/06/2016	Meeting with DCEO
28/06/2016	Closing date for tenders for Concrete Crossings – Flood Damage – to be reviewed by assessment panel 15/07/2016 prior to the OCM
28-29-30/06/2016	Valuer in Settlement to conduct triennial valuation of Plant & Equipment as legislated by 17A LG FM Regulations 1996
29/06/2016	Phone Conversation with John Lane, WALGA Emergency Management Coordinator, regarding running an EM exercise at the Settlement
30/06/2016	Phone conversation with Bernie Millar re WANDRRA funds. The full approval process has now reverted back to Main Roads from DPC and so payment should now move along quicker than it has been
1/7/2016	Meeting with Works Supervisor
4/07/2016	Admin Meeting
4/07/2016	Meeting with DCEO

4/07/2016	Phone conversation with Chris Paterson of Palassis Architects re the interpretation of the Ballinyoo span in readiness for the meeting of the Bridge Opening Committee tomorrow
5/07/2016	Meeting of Bridge Opening Committee at Ballinyoo Bridge and then at Twin Peaks Station – minutes attached and report to be delivered by the Chair, President Halleen, at OCM
6/07/2016	Problems with the Card Reader at the Roadhouse – showing a ‘tamper’ message on the screen and so TFuel could not remote in to see what the problem is. Sending another pin pad, which should be here by Thursday 14 th . Fuel currently being dispensed manually and no after-hours fuel available until the new pin pad arrives
6/07/2016	Representative from Petro Industrial in Settlement to deliver Dangerous Goods Training to Works Supervisor/Automotive Servicing Technician/Gardener/Roadhouse Proprietor. Undertook inspection of roadhouse fuel storage and dispensing units
7/07/2016	Representative from Petro Industrial delivered Dangerous Goods EM training to DCEO and CEO and assisted with the preparation of plans and registers required by DMP as part of our Dangerous Goods Licensing requirements
07/07/2016	Teleconference - Settlement Drinking Water Working Group – minutes attached and report to be delivered by Chair, Cr Miles Williams, at OCM

Recommendation:

That the CEO’s Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Broad		Seconded: Councillor Williams
That the CEOs Activity Report be accepted.		
Carried	For: 6	Against: 0

21. URGENT BUSINESS

21.1 Differential Rates

3.1	
Author:	Linda Gray - Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	14 July 2016
Attachments:	Ministerial Letter of Approval

Matter for Consideration:

Council to consider adopting differential general rates as detailed below for the Shire of Murchison for the 2016-17 Financial Year.

Background:

At the May council meeting Council Resolved:-

Council Decision:	
Moved: Councillor E Foulkes-Taylor	Seconded: Councillor Whitmarsh
<i>That Council introduces differential rates and sets minimum rates in the 2016-17 year as of the Appended Table.</i>	
<i>Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.</i>	
<i>An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.</i>	
Carried: 6	Against: Nil

RATE TYPE	RATE IN \$	2015-16 BUDGETED TOTAL REVENUE	NO OF PRO PS	RATEABLE VALUE \$	2016-17	
					RATE IN \$ Nil INCREASE	REVENUE
Differential Rate UV						
Pastoral	0.0270	57,691	23	2,136,691	0.0270	40,425
Mining	0.2895	235,593	9	813,794	0.2895	310,162
Exploration/Prospecting	0.0976	30,328	35	535,065	0.0976	20,528
Minimum Rates						
Pastoral	264	1,322	5	19,253	264	1,056
Mining	399	-	0		399	
Exploration/Prospecting	399	3591	9	15,364	399	1,596
		328,525				371,115

The intention to impose differential rates was advertised in accordance with s6.36 of the Local Government Act 1995 in the Geraldton Guardian newspaper on Tuesday 24 May 2016. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. Submissions closed on the 14 June 2016 and one submission was received.

Before adopting the differential general rates and associated Minimum Rates, Council was required to seek Ministerial Approval under s6.33 (3) of the Local government Act as the UV Mining Rate is more than twice the lowest differential general rate.

At the meeting of Council held on Wednesday 15 June, 2016, Council noted that the proposal to impose differential rates as part of the 2016/17 rates determination had been advertised as required by section 6.36 of the Act, and that at the close of the period for the receipt of submissions one had been received. Full consideration was given to the points raised in the submission, but the comparison between mining exploration and pastoral leases and their rates could not be substantiated as the calculations used did not factor in the difference in land size for each type of lease. Nor could the submission's argument that exploration did not need to contribute to infrastructure as they are only short term be supported, as exploration companies still need and use the vast inland system of roads maintained by the Shire of Murchison. A short reply was forwarded back to the contact person advising of the Council's decision. Consequently, the Council resolved that application be now made for Ministerial Approval pursuant to section 6.33 (3) of the Act to levy a mining rate and an exploration/prospecting rate which is more than twice the proposed pastoral rate for the 2016/17 financial year.

The CEO wrote to the Minister on the 27 June 2016 requesting approval to levy said differential rates.

Comment:

Approval was received from the Department of Local Government and Communities under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, to impose differential general rates for the Mining (UV) and Exploration/Prospecting (UV) categories, which are more than twice the lowest rate in the UV category being the Pastoral (UV) category, on 14 July 2016. The approval is valid for the 2016/17 financial year.

Statutory Environment:

Local Government Act 1995

Division 6 - Rates and Service Charges

Subdivision 2 — Categories of rates and service charges

6.33 – Differential general rates

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.35 – Minimum Payment

(6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories

(c) to each differential rating category where a differential general rate is imposed

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Differential rating allows Council to improve the rate base and offers all rate payers the opportunity to make an equitable contribution to the maintenance of infrastructure assets.

Consultation:

Nil

Recommendation:

That Council adopt the differential general rates as detailed in the table below for inclusion in the 2016-17 Financial Year Budget:

RATE TYPE	NO OF PROPS	RATEABLE VALUE \$	2016-17	
			RATE IN \$ (2015-16 rate Nil increase)	REVENUE
Differential Rate UV				
Pastoral	23	1,458,105	0.0270	\$ 39,368.84
Mining	9	1,097,899	0.2895	\$ 317,841.76
Exploration/Prospecting	17	213,769	0.0976	\$ 20,863.85
Minimum Rates				
Pastoral	4	11763	264	\$ 1056
Mining	0		399	\$ -
Exploration/Prospecting	4	4774	399	\$ 1596
	57			\$ 380,726.45

NB: The change in total levied amount from previous reported revenue figures is due to revaluation changes made as at 01.07.2016 by the Valuer General.

- Payment of rates charges may be made in a single payment of by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from the DFES.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

That Council adopt the differential general rates as detailed in the table below for inclusion in the 2016-17 Financial Year Budget:

RATE TYPE	NO OF PROPS	RATEABLE VALUE \$	2016-17	
			RATE IN \$ (2015-16 rate Nil increase)	REVENUE
Differential Rate UV				
Pastoral	23	1,458,105	0.0270	\$ 39,368.84
Mining	9	1,097,899	0.2895	\$ 317,841.76
Exploration/Prospecting	17	213,769	0.0976	\$ 20,863.85
Minimum Rates				
Pastoral	4	11763	264	\$ 1056
Mining	0		399	\$ -
Exploration/Prospecting	4	4774	399	\$ 1596
	57			\$ 380,726.45

NB: The change in total levied amount from previous reported revenue figures is due to revaluation changes made as at 01.07.2016 by the Valuer General.

- Payment of rates charges may be made in a single payment of by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from the DFES.

Carried/Lost

For:

Against:

21.2 MWDC/CSIRO

There was a discussion regarding the proposed visit by the Mid West Development Commission to the next Council Meeting on Friday 19th August and how best to fit that in with the proposed CSIRO community BBQ.

Council agreed to a 12 noon meeting in chambers with MWDC and then adjourn to the Sports Club for a 1:00 pm community BBQ lunch sponsored by CSIRO.

21.3 Writing of Letter to Douglas Bock, Acting Director of CASS

Council resolved to write to the Acting Director of CASS, Douglas Bock, to clarify concerns that Council has with the changes to the Boolardy lease arrangements.

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Motion to close the meeting to the Public

Recommendation:

That the meeting move behind closed doors to discuss three items.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor E Foulkes-Taylor	
That the meeting move behind closed doors to discuss four items.		
Carried:	For: 6	Against: 0

22.1 A matter affecting an employee pursuant to 5.23 (2) (a) LGA 1995

No motion came out of this item

22.2 RFT 1.2015 Ballinyoo Bridge Variation

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Williams	
That Council supports the CEO's letter of refusal for the variation claims.		
Carried:	For: 6	Against: 0

4:10. pm Cr R Foulkes-Taylor and Cr E Foulkes-Taylor declared a financial interest in Item 22.3 and left the room.

22.3 RFT 10.2015-16 Concrete Works – Flood Damage Repairs

Moved: Councillor Broad	Seconded: Councillor Whitmarsh	
That Council award RFT 10.2015-16 Concrete Works – Flood Damage Repairs to Yuin Pastoral as the lowest priced tenderer with a relatively high qualitative score and further,		
If Yuin Pastoral are unable to meet this commitment, then Dandaragan Concrete is the next preferred tenderer with the next lowest price and relatively high qualitative score.		
Carried:	For: 4	Against: 0

4:14 pm Cr R Foulkes-Taylor and Cr E Foulkes-Taylor returned to the room.

22.4 Square Kilometre Array – Access & Issues Report

No motion came out of this item.

Recommendation:

That the meeting move out from behind closed doors.

Council Decision:		
Moved: Councillor R Foulkes-Taylor	Seconded: Councillor Whitmarsh	
That the meeting move out from behind closed doors.		
Carried	For: 6	Against: 0

23. MEETING CLOSURE

The meeting closed at 4:26 pm.

These minutes were confirmed at the council meeting held on

Signed..... Presiding Officer