



Western Australia

Agenda for the Bridge Opening Committee Meeting
to be held in the Council Chambers
on Tuesday 7th June 2016, commencing at 8:00 am

CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE.....	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	3
4.	PUBLIC QUESTION TIME.....	3
5.	STANDING ORDERS.....	3
6.	CONFIRMATION OF MINUTES.....	3
6.1	Bridge Opening Committee Meeting 11 May 2016.....	3
7.	DISCLOSURE OF INTERESTS.....	3
8.	PRESENTATIONS.....	3
9.	BRIDGE OPENING COMMITTEE BUSINESS.....	4
9.1	Interpretation of the Historic Span.....	4
9.1a	Hand Rails.....	4
9.1b	Signage.....	4
9.2	Opening of the Ballinyoo Bridge.....	5
9.2a	Delegation.....	5
9.2b	Catering.....	5
9.2c	Other.....	6
9.2d	Branding.....	6
9.2e	Photography.....	6
9.2f	Program:.....	6
9.2g	Welcome to Country.....	6
9.2h	Platters.....	7
9.2i	Invitations.....	7
9.3	Further Business.....	7
10.	NEXT MEETING.....	7
11.	MEETING CLOSURE.....	7

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. STANDING ORDERS

Committee Decision:

Moved:

Seconded:

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

Carried/Lost

For:

Against:

6. CONFIRMATION OF MINUTES

6.1 Bridge Opening Committee Meeting 11 May 2016

Background:

Minutes of the meeting of the Bridge Opening Committee have previously been circulated to all Committee Members.

Recommendation:

That the minutes of the Bridge Opening Committee meeting held on 11 May 2016 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Committee Decision:

Moved:

Seconded:

That the Minutes of the Bridge Opening Committee meeting held on the 11 May 2016 be confirmed as an accurate record of proceedings.

Carried/Lost

For:

Against:

7. DISCLOSURE OF INTERESTS

8. PRESENTATIONS

9. BRIDGE OPENING COMMITTEE BUSINESS

9.1 Interpretation of the Historic Span

9.1a Hand Rails

Action Items:

Action Item	Responsible Person	Status
Sketch SK-4 need minimum number of strands on railing. Stainless steel option replaced with free-standing, mild steel handrail system (not requested) Instruct Palassis to amend railing on steps and rails to be "mild steel, Locker group hand rail system"	CEO/CP	Underway – revised plans to come
Sketch SK-5 – adjust steps hand rails to have the same railing as original span, if possible. Sketch of handrails removed and brochure provided. Instruct Palassis that design to be "Black uprights and galvanised rails (3) similar to the old bridge".	CEO/CP	Underway – revised plans to come

9.1b Signage

Action Items:

Action Item	Responsible Person	Status
The Highlight of the Year for Murchison Residents Signage – large freestanding new bridge sign		
Add "the" to "across Murchison River"	CEO	Underway – revised plans to come
Take out "Particularly during flood season" and replace with "During floods"	CEO	Underway – revised plans to come
The Committee requested an actual cost to replace "more than \$3 million" - this will be done when the final cost is calculated.	CEO	Underway – revised plans to come
Funding needed to be further identified, for example, "state funding for Royalties for Regions' Mid West Investment Plan and the Australian Government's Roads to Recovery program". CEO to complete final description and forward to Committee for approval.	CEO	Underway – revised plans to come
Replace "new dual-carriage structure" with "single lane structure"	CEO	Underway – revised plans to come
Ensure that Ballinyoo Bridge is consistent across all signage	CEO	Underway – revised plans to come
The Construction of the Ballinyoo Bridge – small railing sign no 1		
Replace "The bridge was designed by the Main Roads Engineer at the time, Ernest WC Godfrey, and built by H Martin & Co, in partnership with Robert Bunning." With "The bridge was designed by Ernest W C Godfrey, Main Roads Engineer, at the time, and built by H Martin & Co, in partnership with Robert Bunning".	CEO	Underway – revised plans to come
Replace "The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete and reinforced with steel rods, which were driven into the river bed." With "The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete reinforced with steel rods and driven into the river bed".	CEO	Underway – revised plans to come
Replace "The original bridge was 240ft. long and 14ft. wide and was built to ease access problems in the area due to flooding." With "The original bridge	CEO	Underway – revised plans to come

was 240ft. long., 14ft. wide and was built to ease access problems in the area due to flooding”.		
The Construction of the Original Ballinyoo Bridge (1929-1930) - small railing sign no 2		
Take out “The first northern truss in place with filling from the river bank up to it. Replace with “The first northern truss in place with filling from the river bank.	CEO	Underway – revised plans to come
Take out “Note the barrels of imported cement from England to the left centre of the image: and replace with “Note the barrels of imported cement from England to the centre left”.	CEO	Underway – revised plans to come
Western Australia’s Second Oldest Concrete Bridge – large freestanding preserved bridge span sign		
“The Main Roads Engineer Ernest W C Godfrey” needed to be consistent with the previous editorial change”.	CEO	Underway – revised plans to come

9.2 Opening of the Ballinyoo Bridge

9.2a Delegation

- Update from CEO regarding the issue of delegated authority to authorise payment for the catering and the approval sought from Council:

At the Ordinary Meeting of Council on the 20th May 2016, the Bridge Opening Committee was delegated any of Councils powers or duties necessary or convenient for the proper management of the opening of the Ballinyoo Bridge and for the establishment of the interpretive site for the historic span.

Action Items:

Action Item	Responsible Person	Status
The request for approval for the delegated authority to authorise payment for the catering is to be taken to the next Council Meeting to be held on 20 May 2016.	CEO	Complete

9.2b Catering

- Update from Councillor E Foulkes-Taylor in regard to the update on the catering and the role of ICPA. (Attachment: 9.3 Catering List).

Action Items:

Action Item	Responsible Person	Status
Further information to be provided on the possibility of Wooleen having a mobile kitchen available for the Opening	FJ	
Information as to the return policy in regard to dirty crockery	FJ	Advice received that the return policy in Geraldton is that the crockery is to be washed ready for use again.
Program in regard to the catering for the Opening, including the hiring of tables, setting up and decorating of tables.	EFT	Attachment: 9.3 Catering List
Information on the hiring of marquees	CEO	The DCEO did some investigation. From Geraldton Party Hire - As the Bridge width is 4.4 metres, there is a problem in that their marquees are constructed based on a width of 6 metres or wider. It would be impossible to fit a marquee on the bridge that is less than 6 metres wide. There are various sizes available, for example, a

		10m x 15m marque will be sufficient for 150 people and cost approximately \$1800 plus travel and some wait time (4 people), but this would have to be located on actual ground. Perth (Reeces) will supply little marquees (3m) that can be joined together. They can be tied down with ballast, or tied to the rails reasonably high off the structure. You will need 25 trestles tables for 200 people, so will require 45 metres of the smaller marquees. Need to liaise further regarding total cost.
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9.2c Other

Action Items:

Action Item	Responsible Person	Status
The Shire of Murchison to decide how many portaloos were required, and to ensure that these are booked for the Opening Ceremony	CEO	Yet to follow up

9.2d Branding

Action Items:

Action Item	Responsible Person	Status
Research is required to find out who can make the brand.	FJ	

9.2e Photography

Action Items:

Action Item	Responsible Person	Status
Requirement to book a professional photographer to take photos of the opening including the "line up of motor cars with low number plates" and for the Opening Ceremony.	CEO	Yet to follow up.

9.2f Program:

Action Item:

Action Item	Responsible Person	Status
The Shire of Murchison to research the need for "special" scissors for the event.	CEO	Yet to follow up

9.2g Welcome to Country

Action Items:

Action Item	Responsible Person	Status
A cost to be requested for the "Welcome to Country" opening by Alan Egan	Chair	Alan Egan is available to do the Welcome to Country
Confirmation to be obtained in regard to Fred Ryan's availability at the Opening Ceremony	SB	

The Shire of Murchison to book all rooms available for the Friday and Saturday nights (9 & 10 September 2016). These would then be available to people attending the Opening Ceremony with the requirement that they have the responsibility for the accommodation costs.	CEO	Rooms booked.
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9.2h Platters

Action Items:

Action Item	Responsible Person	Status
The Chair to approach the Saw Doctor in regard to making the platters for the Opening Ceremony.	Chair	The timber is at the Saw Doctor. He thinks he will get approx. 18 platters with the timber he has for a cost of \$500. He may get more platters if he can glue some pieces together.

9.2i Invitations

- An update to be received from Frances Jones regarding the design of the invitation. Copy of the design attached. (Attachment: 9.11 Invitation)

Invitations have been printed; to be delivered to the Shire of Murchison for mailing.

Action Items:

Action Item	Responsible Person	Status
Further approaches are to be made to the Minister's Office in regard to his attendance at the Opening Ceremony	CEO	Advice received that Mr Vince Catania will be opening the event.
Frances Jones to draw up a draft invitation to be disseminated to members for approval via email.	FJ	Disseminated and approved via email. Attachment: 9.11 Invitation.
The Committee to advise the Shire of Murchison of any addresses linked to the prospective invitees by the end of May.	Committee	Underway

9.3 Further Business

10. NEXT MEETING

TBA

11. MEETING CLOSURE
