



Western Australia

Minutes of the Bridge Opening Committee Meeting
held at Twin Peaks Station, Carnarvon Mullewa Road, Murchison,
on Tuesday 5 July 2016, commencing at 8.34 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Meeting was declared open at 10.36 am. However, the Committee had met informally at the Ballinyoo Bridge at 8.30 a.m. to discuss the proposed site for the Opening. The intention was to also identify the areas that would be used for parking and the construction of a walk trail for the future use by visitors.

The Committee members left the Bridge at 9.40 a.m.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President Mark Halleen
Jo Squires
Councillor Emma Foulkes-Taylor
Councillor Simon Broad
Dianne Daniels – Chief Executive Officer
Brian Wundenberg – Works Supervisor
Linda Gray – D/Chief Executive Officer (Minute Taker)

Apologies: Frances Jones

3. STANDING ORDERS:

Council Decision:

Moved: Councillor Broad

Seconded: Jo Squires

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches
8.3 Duration of speeches

Carried

For: 4

Against: Nil

4. CONFIRMATION OF MINUTES

4.1 Bridge Opening Committee Meeting 7 JUNE 2016

Background:

Minutes of the meeting of the Bridge Opening Committee have previously been circulated to all Committee Members.

Recommendation:

That the minutes of the Bridge Opening Committee meeting held on 7 June 2016 be confirmed as an accurate record of proceedings

The President asked if there was anything that needed to be discussed in relation to the Bridge Opening Committee Meeting Minutes held on 7 June 2016. Nil response.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor E Foulkes-Taylor

Seconded: Jo Squires

That the Minutes of the Bridge Opening Committee meeting held on the 7 June 2016 be confirmed as an accurate record of proceedings.

Carried

For: 4

Against: Nil

The President left the meeting at 9.44 am for radio interview.
The President returned to the meeting at 9.50 am.

5. DISCLOSURE OF INTERESTS

Nil

6. PRESENTATIONS

Nil

7. BRIDGE OPENING COMMITTEE BUSINESS

7.1 Interpretation of the Historic Span:

There was a discussion followed by a decision on the option of two rails as opposed to three rails on the piece of the original Ballinyoo Bridge. All agreed that it should be three rails, and that the location of the steps was suitable.

It was felt that there should be some protection to the edge of the span, where there may be some erosion due to pedestrian traffic, so a decision was made to put 10 mls plate at the edge.

Action Item:

Action Item	Responsible Person	Status
To order the rails & Steps for the Historic Span	CEO	
Works crew to construct gravel carparks and footpaths as marked, and place rocks	CEO	

7.2 Signage:

The CEO tabled the updated architectural plans for the signage at the new Bridge, and advised that there was one error to be amended.

Action Item:

Action Item	Responsible Person	Status
Signs to be ordered	CEO	

7.3 Catering:

Councillor E Foulkes-Taylor advised that the local ladies were on board in regard to the cakes, but they were also going to buy some large cakes to ensure that there was sufficient quantity. Midwest ICPA were organised and had some assistance in lifting if required.

The Deputy Chief Executive Officer tabled the quotation received from Reeces Event Hire, with information as to the size and setting up of the marquees. It was agreed that it would be situated to one side with viewing to the east and clear sides if possible. There was some discussion about supporting local businesses as well as the need to lock an event supplier in with the dates. The preference was for Reeces to be the selected supplier though concern was expressed during the meeting that local suppliers should be included if possible.

It may be necessary to make a list of extra people that may need to be included in the catering.

Action Item:

Action Item	Responsible Person	Status
A list of extra people to be included in the catering	DCEO	

11.50am Brian Wundenberg left the room.
12:01pm Jo Squires left the room at 12:01 pm.
12:02pm Jo Squires returned to the room at 12:02 pm.

7.4 Other:

Councillor E Foulkes-Taylor raised the idea of having a bonfire at the river after the lunch. This was supported by the meeting.

Action Item:

Action Item	Responsible Person	Status
Wood to be available	CEO	

7.5 Platters:

The President advised that the timber supplied to the Saw Doctor would cover the required number of platters.

7.6 Branding:

The President to follow up with Frances Jones.

7.7 Program:

The CEO advised in regard to portaloos that 5 plus one suitable for wheelchairs would cost \$2,787.00. Two quotations were received, the third company approached had ceased to trade.

The requirements of the PA system was discussed. It was agreed that a quotation would be obtained from the local company that had contacted the Shire.

Action Item:

Action Item	Responsible Person	Status
To order portaloos	CEO	
To contact the PA system company to define scope	DCEO	

It was agreed that the pack up time for the marquees by the Event suppliers would have to be after 4.00 p.m.

Brian Wundenberg returned at 12:06 pm.
Brian Wundenberg left the meeting at 12:11 pm and did not return.
Jo Squires left the room at 12:15 pm.

7.8 Further Business:

7.8a Media:

The President has contacted ABC in Geraldton, unlikely that they will send someone out, but the Geraldton Guardian and the Midwest Times were keen to cover the event.

Jo Squires returned at 12:25 pm.

7.8b Picnic Area:

A decision was made to purchase two cement picnic tables, one accommodating a wheelchair for the picnic area at Ballinyoo Bridge.

Action Item:

Action Item	Responsible Person	Status
To purchase two cement picnic tables to be located in the picnic area by the Ballinyoo Bridge	CEO	

Previous Action Items:

Action Item	Responsible Person	Status
The Highlight of the Year for Murchison Residents Signage		
Add "the" to "across Murchison River"	CEO	Updated
Take out "Particularly during flood season" and replace with "During floods"	CEO	Updated
The Committee requested an actual cost to replace "more than \$3 million" - this will be done when the final cost is calculated.	CEO	Actual cost now calculated. Updated
Funding needed to be further identified, for example, "state funding for Royalties for Regions' Mid West Investment Plan and the Australian Government's Roads to Recovery program". CEO to complete final description and forward to Committee for approval.	CEO	Updated
Replace "new dual-carriage structure" with "single lane structure"	CEO	Updated
Ensure that Ballinyoo Bridge is consistent across all signage	CEO	Updated
The Construction of the original Ballinyoo Bridge		
Replace "The bridge was designed by the Main Roads Engineer at the time, Ernest WC Godfrey, and built by H Martin & Co, in partnership with Robert Bunning." With "The bridge was designed by Ernest W C Godfrey, Main Roads Engineer, at the time, and built by H Martin & Co, in partnership with Robert Bunning".	CEO	Updated
Replace "The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete and reinforced with steel rods, which were driven into the river bed." With "The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete reinforced with steel rods and driven into the river bed".	CEO	Updated
Replace "The original bridge was 240ft. long and 14ft. wide and was built to ease access problems in the area due to flooding." With "The original bridge was 240ft. long., 14ft. wide and was built to ease access problems in the area due to flooding".	CEO	Updated
The Construction of the Original Ballinyoo Bridge (1929-1930)		
Take out "The first northern truss in place with filling from the river bank up to it. Replace with "The first northern truss in place with filling from the river bank.	CEO	Updated
Take out "Note the barrels of imported cement from England to the left centre of the image: and replace with "Note the barrels of imported cement from England to the centre left".	CEO	Error – Architect advised – to be updated
Western Australia's Second Oldest Concrete Bridge		
"The Main Roads Engineer Ernest W C Godfrey" needed to be consistent with the previous editorial change".	CEO	Updated
Once the revised plans are received and confirmed as	CEO	Signs to be ordered

correct by the CEO, the CEO is to order the signs, railings and steps as per the Committee's instructions		
A scope of work needed to be defined in consultation with Councillor E Foulkes-Taylor as to the quantities that were needed about catering equipment hire.	DCEO	Completed
Quotations to be obtained, preferably from Reeces Event Hire, and a combination quotation from Marquee Men and Geraldton Party Hire.	DCEO	Tabled at Meeting – Event supplier selected
Request to local ladies' groups for cakes, slices etc for the Bridge Opening morning tea and lunch.	EFT	Advised some cakes will be purchased, otherwise, local ladies are supportive
Further approaches are to be made to the Minister's Office in regard to his attendance at the Opening Ceremony. Advice received that Mr Vince Catania will be opening the event.	CEO	To be advised closer to the date
The Shire of Murchison transfer vehicle to be taken to the Bridge Opening site, and defibrillator. Investigate the possibility of having a designated First Aider onsite.	DCEO	The President to do some research and advise on the availability of providing a designated First Aider onsite
A PA and a rostrum needs to be available and part of the quote from the event hire organisations.	DCEO	In progress
A Shire of Murchison caravan and a staff member to be on site Friday 9 September 2016 for security purposes.	CEO	This may include Saturday night – confirmed by CEO
The Chair to approach the Saw Doctor about making the platters for the Opening Ceremony. The timber is at the Saw Doctor. He thinks he will get approximately 18 platters with the timber he has for a cost of \$500. He may get more platters if he can glue some pieces together.	Chair	Advised that Saw Doctor able to supply sufficient platters from the timber supplied
Research is required to find out who can make the brand. There are two types of branding, traditionally with the firebrand or with the soldering type brand. Costs are \$690.00 for 65mls x 75mls, 300W soldering iron. Traditional branding iron (100mls x 100mls) would be \$720.00. Frances to set up a costing comparison and to bring back to the next meeting.	FJ	The President to follow up with Frances Jones. On going
Requirement to book a professional photographer to take the "line up of motor cars with low number plates" and for the Opening Ceremony. Some names recommended to the CEO by the Committee.	CEO	On going
The Shire of Murchison to research the need for "special" scissors for the event. A pair of dressmaking scissors to be used and mounted for the Museum afterwards. Not available from the Trophy Shop.	CEO	Check at Spotlight when possible as to suitability of scissors
A cost to be requested for the "Welcome to Country" opening by Alan Egan. Advised	Chair	
Confirmation to be obtained in regard to Fred Ryan's availability at the Opening Ceremony	SB	No cost as yet.
To order the rails & Steps for the Historic Span	CEO	
Works crew to construct gravel carparks and footpaths as marked, and place rocks	CEO	
Signs to be ordered	CEO	
A list of extra people to be included in the catering	DCEO	
Wood to be available	CEO	
To order portaloos	CEO	
To contact the PA system company to define scope	DCEO	
To purchase two cement picnic tables to be located in the picnic area by the Ballinyoo Bridge	CEO	

8. NEXT MEETING

The next Meeting will be held on Thursday 11 August 2016.

9. MEETING CLOSURE

The Meeting closed at 12.45pm.