



Western Australia

**Minutes of the Meeting of the Ballinyoo Bridge Opening Committee,  
held in the Shire of Murchison Council Chambers,  
On Thursday 11 August 2016, commencing at 8.20 am.**

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## **1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

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The Chair declared the meeting open at 8:20 am

## **2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

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### **Committee Members**

President Mark Halleen – Chair  
Councillor Simon Broad  
Jo Squires

### **Staff**

Dianne Daniels – Chief Executive Officer

### **Apologies**

Councillor E Foulkes-Taylor  
Frances Jones

## **3. STANDING ORDERS**

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### **Committee Decision:**

**Moved: Councillor Broad**

**Seconded: Jo Squires**

**That the following Local Law-Standing Orders 2001 be stood down:**

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

**Carried**

**For: 3**

**Against: 0**

## **4. CONFIRMATION OF MINUTES**

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### **4.1 Bridge Opening Committee Meeting 5 JULY 2016**

#### **Background:**

Minutes of the meeting of the Bridge Opening Committee have previously been circulated to all Committee Members.

#### **Recommendation:**

That the minutes of the Bridge Opening Committee meeting held on 5 July 2016 be confirmed as an accurate record of proceedings

#### **Voting Requirements:**

Simple majority

### **Council Decision:**

**Moved: Councillor Broad**

**Seconded: Jo Squires**

That the Minutes of the Bridge Opening Committee meeting held on the 5 July 2016 be confirmed as an accurate record of proceedings.

**Carried**

**For: 3**

**Against: 0**

## **5. DISCLOSURE OF INTERESTS**

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Nil

## 6. PRESENTATIONS

Nil

## 7. BRIDGE OPENING COMMITTEE BUSINESS

<b>Council Decision:</b>		
<b>Moved: Jo Squires</b>	<b>Seconded: Simon Broad</b>	
That the meeting consider Bridge Opening Committee Business		
<b>Carried/Lost</b>	<b>For: 3</b>	<b>Against: 0</b>

### Action Items:

Action Item	Responsible Person	Status
<b>Interpretive Site</b>		
<b>The Highlight of the Year for Murchison Residents Signage</b>		
Add "the" to "across Murchison River"	CEO	Ordered
Take out "Particularly during flood season" and replace with "During floods"	CEO	Ordered
The Committee requested an actual cost to replace "more than \$3 million" - this will be done when the final cost is calculated.	CEO	Ordered
Funding needed to be further identified, for example, "state funding for Royalties for Regions' Mid West Investment Plan and the Australian Government's Roads to Recovery program". CEO to complete final description and forward to Committee for approval.	CEO	Ordered
Replace "new dual-carriage structure" with "single lane structure"	CEO	Ordered
Ensure that Ballinyoo Bridge is consistent across all signage	CEO	Ordered
<b>The Construction of the original Ballinyoo Bridge</b>		
Replace "The bridge was designed by the Main Roads Engineer at the time, Ernest WC Godfrey, and built by H Martin & Co, in partnership with Robert Bunning." With "The bridge was designed by Ernest W C Godfrey, Main Roads Engineer, at the time, and built by H Martin & Co, in partnership with Robert Bunning".	CEO	Ordered
Replace "The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete and reinforced with steel rods, which were driven into the river bed." With "The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete reinforced with steel rods and driven into the river bed".	CEO	Ordered
Replace "The original bridge was 240ft. long and 14ft. wide and was built to ease access problems in the area due to flooding." With "The original bridge was 240ft. long., 14ft. wide and was built to ease access problems in the area due to flooding".	CEO	Ordered
<b>The Construction of the Original Ballinyoo Bridge (1929-1930)</b>		
Take out "The first northern truss in place with filling from the river bank up to it. Replace with "The first northern truss in place with filling from the river bank.	CEO	Ordered
Take out "Note the barrels of imported cement from	CEO	Ordered

England to the left centre of the image: and replace with "Note the barrels of imported cement from England to the centre left".		
<b>Western Australia's Second Oldest Concrete Bridge</b>		
"The Main Roads Engineer Ernest W C Godfrey" needed to be consistent with the previous editorial change".	CEO	Ordered
Once the revised plans are received and confirmed as correct by the CEO, the CEO is to order the signs, railings and steps as per the Committee's instructions.  <i>Shire crew to install railing signs once rails and steps are fitted</i>	CEO  <i>CEO</i>	Signs ordered but not rails and steps as yet. <i>The CEO noted that there was a good chance that the free-standing signs would be installed in time for the opening, but the Shire may have to install the railing signs once the rails and steps were fitted. It was unlikely that rails and steps would be done in time for the opening.</i>
Grade car parks at Interpretive Site and place rocks	CEO	Grading/gravel sheeting almost complete, but it was too wet. The crew will go back as soon as it dries out to complete the grading and to place rocks.  <i>This is on track to be completed prior to the opening.</i>
<b>Opening of New Ballinyoo Bridge</b>		
A scope of work needed to be defined in consultation with Councillor E Foulkes-Taylor as to the quantities that were needed about catering equipment hire.	DCEO	Completed
Quotations to be obtained, preferably from Reeces Event Hire, and a combination quotation from Marquee Men and Geraldton Party Hire.  <i>Contact Reece</i> <ul style="list-style-type: none"> <li>- <i>The Committee agreed that 2of6x3 marquees for the catering would be preferable to 4of3x3 – change order</i></li> <li>- <i>Change mid-size entree plates to bread &amp; butter plates for sweets</i></li> <li>- <i>Order PA system and raised floor for opening speeches</i></li> <li>- <i>Add 9 washing up tubs to hire list</i></li> <li>- <i>Order 4 reserved signs</i></li> <li>- <i>Add coffee perculators</i></li> <li>- <i>Provide flooring for 6x6 catering marquee</i></li> <li>- <i>Order light for catering marquee</i></li> </ul>	DCEO  <i>CEO</i>	Met with Peter Bishop from Reeces at the Bridge on Tuesday 9 <sup>th</sup> . All ok with him. Let him know final numbers on the Monday before the opening and he will adjust price to suit. He can also supply the PA and stage set-up Back ground music?
<p><i>8:29 am The CEO left the room</i></p> <p><i>8:30 am The President left the room</i></p> <p><i>8:31 am The CEO and President returned to the meeting</i></p>		
<i>Order mobile coolroom. Cr Broad to pick-up on Friday 9<sup>th</sup> along with alcohol/cool drink/water and ice. He plans to tow it to the bridge and spend the night there in his swag.</i>	<i>CEO to order. Cr Broad to pick-up</i>	

<p><b>Alcohol required:</b>          6 cartons Hahn light          6 cartons Great Northern          7 cartons Pale Ale          24 bottles Grant Burge champagne          50 bottles flat white – brand and style to be decided          25 bottles red – brand and style to be decided</p> <p><b>Cool Drink required:</b>          2 cartons club lemon          1 carton coke zero          2 cartons coke</p> <p><b>Water required</b>          12 cartons of 24 (2 bottles each)</p> <p><b>Ice</b>          Ice tubs are open, so order plenty</p>	<p>CEO to make brand/style suggestions to committee;</p> <p>Sports Club to order all</p>	
<p>Request to local ladies' groups for cakes, slices etc for the Bridge Opening morning tea and lunch.</p>	<p>EFT</p>	<p>Extra cakes to be ordered from Luscombes?</p>
<p>Further approaches are to be made to the Minister's Office in regard to his attendance at the Opening Ceremony. Advice received that Mr Vince Catania will be opening the event.</p>	<p>CEO</p>	<p>Completed</p>
<p>The Shire of Murchison transfer vehicle to be taken to the Bridge Opening site, and defibrillator. Investigate the possibility of having a designated First Aider onsite.</p>	<p>CEO</p>	<p>On-going</p>
<p>A Shire of Murchison caravan and a staff member to be on site Friday 9 September 2016 for security purposes.</p>	<p>CEO</p>	<p>On-going</p>
<p>The Chair to approach the Saw Doctor about making the platters for the Opening Ceremony.</p> <p>Give the Saw doctor the go-ahead to make as many platters as possible using Boolardy timber, gluing as necessary and make up to 32 using red gum</p>	<p>Chair</p>	<p>Local timber unsuccessful at saw milling stage          Other timber at mill can be used          There is an adequate amount to make all platters  <i>Timber cracked as it went through the mill, but it can be glued together. Numbers to be made up with a regional timber such as red gum. Price for 32 platters approx \$600-\$700. The Boolardy timber should make approximately 16.</i></p>
<p>Research is required to find out who can make the brand. There are two types of branding, traditionally with the firebrand or with the soldering type brand. Costs are \$690.00 for 65mls x 75mls, 300W soldering iron. Traditional branding iron (100mls x 100mls) would be \$720.00.</p> <p>Order brand and get artwork underway for final approval of committee.</p>	<p>FJ</p>	<p>Decide on branding iron and order  <i>Committee decided (3/0) on an oval traditional brand 120 x 70 with border; Design to be confirmed by email.</i></p>
<p>Requirement to book a professional photographer to take the "line up of motor cars with low number plates" and for the Opening Ceremony. Some names recommended to the CEO by the Committee.</p>	<p>CEO</p>	<p>Complete – booked 'Brainsick'</p>
<p>The Shire of Murchison to research the need for "special" scissors for the event. A pair of dressmaking scissors to be used and mounted for the Museum afterwards.</p>	<p>CEO</p>	<p>To be obtained</p>
<p>A cost to be requested for the "Welcome to Country"</p>		<p>No cost as yet</p>

opening by Alan Egan  <i>Follow up with Alan Egan to see how many people accompanying him and how much he will charge.</i>	  <i>Chair</i>	<i>Still on board for the opening. Needs to notify us of numbers who will be accompanying him.</i>
Confirmation to be obtained in regard to Fred Ryan's availability at the Opening Ceremony  <i>Approach Kate Linke to see if she will sing the Fred Ryan Murchison River song. If Kate can't do it, then play the song by CD prior to opening address.</i>	SB  <i>Cr Broad</i>	Substitute to be decided.
Wood to be available at camp site by the river for evening fire	CEO	Yet to be organised
Portaloos	CEO	Ordered
Picnic tables  <i>Order two wheel chair friendly picnic tables from GNC</i>	CEO  <i>CEO</i>	Order from Geraldton or Dalwallinu? <i>Committee voted to purchase from GNC (3/0)</i>
Chairs to be taken down from sports club for opening ceremony	CEO	Yet to be organised

*09:55 am The meeting adjourned for morning tea  
10:26 am The meeting resumed*

## 8. FURTHER BUSINESS

### Invitations

*Reminders have been sent with an RSVP by 20<sup>th</sup> August. Members to gently enquire of people they know who have not responded if they will be coming or not.*

Action Item	Responsible Person	Status
<i>Follow up invitees who have not yet responded</i>	<i>All to follow up on their own acquaintances</i>	

*10:54 am CEO left the room  
10:55 am CEO returned to the meeting*

### Vince Catantias' Travel Movements

Action Item	Responsible Person	Status
<i>Follow up with Vince Catania to see how he is travelling and what numbers will be travelling with him</i>	<i>Chair</i>	

## 9. NEXT MEETING

*Thursday 1<sup>st</sup> September 2016*

## 10. MEETING CLOSURE

*The Chair declared the meeting closed at 11:30 am*