



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Thursday **27 July 2017**, commencing at 10.00 am.

**TABLE OF CONTENTS**

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS .....	3	
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE .....	3	
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	3	
4.	PUBLIC QUESTION TIME .....	3	
4.1	Standing Orders .....	3	
5.	NEXT MEETING.....	3	
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	3	
7.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS .....	3	
8.	CONFIRMATION OF MINUTES .....	3	
8.1	Ordinary Council Meeting – 22 June 2017.....	3	
9.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	3	
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	4	
11.	ACTION LIST .....	4	
12.	DISCLOSURE OF INTERESTS.....	5	
13.	REPORTS OF OFFICERS.....	5	
13.1	Monthly Plant Report – Works Supervisor .....	5	
13.2	Works Report – Works Supervisor .....	6	
14.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED .....	8	
14.1	Shire President.....	8	
14.2	Councillors.....	8	
15.	REPORTS OF COMMITTEES .....	8	
16.	FINANCE.....	8	
16.1	Financial Activity Statements June 2017 .....	8	
16.2	Accounts Paid during the period since the last list was adopted/endorsed by Council .....	10	
16.3	Differential Rates .....	11	
17.	DEVELOPMENT .....	14	
17.1	Community Branding Proposition.....	14	
17.2	Call For Tender – Conversion of Beringarra Cue Road Sealed section to Gravel .....	17	
18.	ADMINISTRATION.....	25	
18.1	Conduct of Ordinary Murchison Elections 2017 .....	25	
18.2	Geotourism Update .....	27	
18.3	Waiving of Hall Hire Fee and Bond .....	28	
19.	NOTICE OF MOTION .....	29	
20.	CEO ACTIVITY REPORT .....	29	
21.	URGENT BUSINESS .....	30	
22.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	30	
22.1	Employment of Deputy Chief Executive Officer .....	30	
22.2	Road Agreement – SKA Route .....	30	
23.	MEETING CLOSURE.....	31	

**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

***Council Decision:***

**Moved: Councillor**

**Seconded: Councillor**

**That the following Local Law-Standing Orders 2001 be stood down:**

8.2 Limitation on the number of speeches

8.3 Duration of speeches

**Carried**

**For:**

**Against:**

**5. NEXT MEETING**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 22 June 2017**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 22 June 2017 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

***Council Decision:***

**Moved: Councillor**

**Seconded: Councillor**

That the Minutes of the Ordinary Council meeting of 22 June 2017 be confirmed as an accurate record of proceedings.

**Carried/Lost**

**For:**

**Against:**

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**11. ACTION LIST**

No	Item	Action	Status
1	Community Project Officer	Still sitting on the table. Meeting held 11 <sup>th</sup> March 2016 and recommendations presented to Council at the April OCM – the item was left to lay on the table while Council explored other options.	A Community Project Officer still ranks highly in Social Priorities in the recently adopted Strategic Community Plan. <b>No further action has been taken on this.</b>
2	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects. Invitation sent to CAG to meet on Friday 3 June. A surveyor will be at the Murchison Settlement shortly to survey the tip, so will plan to have the Cemetery done as well.	HTD surveyed the cemetery and some new sites on the 23 <sup>rd</sup> Feb. Rock markers have been placed and gravel entry and footpaths laid – still to be compacted. Footpaths have been bordered with white rocks and were compacted in June.  We now need to budget for an honour board out the front and also a rock memorial wall to the left inside of the entry gate, near the native garden. Rock memorial wall to be built out of Muggon slate to match the one built by Errol Tilbrook. <b>No further action has been taken on this.</b>
4	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start. As an adjunct to this, the CEO was hoping to do a review of the Internal Hierarchy for this meeting, but it has turned out to be more complicated than first thought. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this. Undesignated unsurveyed roads were bought up as a discussion point at the May zone meeting. Paul Rosair did a presentation to the March OCM, which was discussed at the April OCM.	Reviewed Road Hierarchy October 2016 as a starting point. We need to follow the following process to close roads: 1. Advertise the proposed closure/s in local newspaper; 2. Allow 35 days for submissions; 3. Resolve at a meeting following the advertising period to close the roads, after considering objections, if any; 4. Submit a formal request to the Minister for Lands; 5. If the Minister approves the request, the road becomes unallocated Crown Land. <b>No further action has been taken on this.</b>

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Action List be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**12. DISCLOSURE OF INTERESTS**

**13. REPORTS OF OFFICERS**

**13.1 Monthly Plant Report – Works Supervisor**

June 2017			Hours					YTD	
* No Meter				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '16	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
P.01 JD Grader	2011	MU1063	7762	9088	9242	154	1480	10535.11	27297.82
P.02 Cat Grader 12H	2005	MU 141	14167	15577	15732	155	1565	3467.99	22602.75
P15003 JD 6WD Grader	2012	MU121	712	1667	1829	162	1117	3992.04	24992.58
P.04 New/H Ford Tractor	2006	MU 380	1912	2136	2167	31	255	2884.78	709.19
P.05 Dolly 1-Red *	2001	MU 2003	1972	7019	10338	3319	10597	5428.68	n/a
P.07 Nissan UD	2009	000 MU	202424	217056	217729	673	15305	4912.96	10350.11
P.08 Dolly 2-Black	2000	MU 2009	1816	15805	17885	2080	16069	8946.63	n/a
P.09 Iveco P/Mover	2003	MU1065	315776	332980	333380	400	17604	10179.71	13032.93
P.10 Iveco W/Truck (hrs)	2004	MU 00	10864	11302	15981	4679	5117	4709.56	6305.74
P.11 Komatsu Dozer	1997		1481	2179	2300	121	819	28966.82	15587.89
P.13 Tri-Axle L/L Float	2008	MU 663	12902	27374	29100	1726	16198	5939.85	n/a
P.14 No. 2 Float	2001	MU 2004	2391	10017	10505	488	8114	3838.27	n/a
P.17 Side Tipper	2001	MU 662	970	22858	25124	2266	24154	7628.43	n/a
P.18 Side Tipper	2001	MU2010	15034	6998	10314	3316	6998	11431.27	n/a
P.24 30K W/Tanker Trailer	2005	MU 2024	46001	6021	7658	1637	9295	20615.13	n/a
P.27 Volvo Loader	2006	MU 65	7942	8673	8787	114	6021	8689.52	12898.20
P.28 Isuzu Dmax	2009	MU 300	209207	223096	225000	1904	15793	2530.85	2266.13
P.32 Construction Gen			22437	25281	25281	0	2844	362.06	5226.12
P.33 Maintenance Gen			9098	11798	11798	0	2700	798.97	4918.16
P.34 Generator Perkins		Mechanic	151	1359	1744	385	1593	486.25	3913.63
P.35 Generator 1-110kva	2011		24201	26523	26523	0	2322	27933.09	126891.84
P.35 Generator 2-110kva	2011	Replaced	16826	20262	20262	0	3436		
P. 17035 New Generator	2016		0	1685	2446	761	2446		
P.37 Forklift			12443	12592	12634	42	191	729.17	449.00
P.40A Toyota Hilux	2014	01MU	61055	98938	104000	5062	42945	6220.04	7021.02
P.41 Cat 938G Loader	2004	MU 193	5315	5805	5850	45	535	7787.22	5215.72

June 2017			Hours					YTD	
* No Meter				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '16	Hrs/kms	Hrs/km	Month	YTD	Plant	Fue
P.43 Bomag Roller	2012	MU1027	1496	3467	3537	70	2041	3554.44	6265.89
P.48 Dog Fuel Trailer *	1979	MU 2026	0	0	0	0	0	1891.40	n/a
P.49 Dog Fuel Trailer *	1972	MU 2005	0	0	0	0	0	0.00	n/a
P.54 Isuzu T/Top	2005	MU 1002	171821	180797	181148	351	9327	1189.46	2556.02
P.55 Toyota Prado	2012	MU1011	71388	98917	100507	1590	29119	3750.12	3756.52
P.57 Great Wall	2012	MU 167	54225	62403	63922	1519	9697	2798.18	1513.61
P.59 45ft Flat Top *	1978	MU2044	0	0	0	0	0	4106.27	n/a
P.60 Mercedes PTV	2004	MU 1009	102020	103589	103624	35	1604	5335.81	261.92
P.61 Kenworth P/Mover	2004	MU 000	76906	101421	104665	3244	27759	13616.01	28622.29
P.63 RAV4 - <b>TRADED 08/16</b>	2013	MU 1011	35031	35800	35800	0	769	0.00	67.32
P.64 Isuzu Construction	2013	MU 140	95645	132984	136312	3328	40667	7065.69	10793.64
P.65 Generator 9KVA *	2013	H/ Maint	5440	6391	6391	0	951	391.72	5126.56
P.66 Kubota 6kva Gen	2012	BURNT	9948	12348	12348	0	2400	1323.90	4023.23
P.67 Roadwest S/Tipper	2013	MU2042	58719	79797	83079	3282	24360	7594.06	n/a
P.68 Bomag Padfoot	2013	MU1071	1595	1974	2055	81	460	3185.98	6816.32
P.72 Isuzu Fire Truck	2013	MU1068	1353	1916	2149	233	796	69.62	202.37
P.73 Toyota Fast Attack	2014	MU1069	8900	8900	8900	0	0	2196.86	77.72
Caravans				n/a		n/a	n/a	12954.39	n/a
P11076 JD Ride on mower			795	933	937	4	142	2832.61	249.82
P15006 Isuzu Maint	2015	MU1018	15842	44325	48269	3944	32427	9654.26	7175.14
P16063 Toyota Prado	2016	MU 0	0	26974	29327	2353	29327	6103.78	3295.96
P16075 Kubota Mower	2016		0	161	175	14	14	1750.77	813.57

### **13.2 Works Report – Works Supervisor**

#### **Construction Crew**

The Construction Crew have completed the 9km RRG works of reforming various sections of sub grade on the Carnarvon-Mullewa road from SLK 122.240 – 131.177. This included carting in calcrete to low areas and then a full gravel sheet of the 9km. All floodway's were boxed out and replaced with calcrete and additional drains placed in where required.

With the completion of these works crew then moved onto the next 16/17 RRG works program of reforming and re-alignment through the flood prone section between SLK 131.177 - 135.470.

Crew are progressing well with these works but with the lack of rain we have put on an extra water truck for one week to help with the re-alignment section as it is dry as dry.

#### **Maintenance Crew**

Since my last report crew have completed a maintenance grade on the Carnarvon-Mullewa road south from the bridge to the southern boundary. They then patch graded Butchers Track and did a medium grade (2 x corrugation cuts plus 4 cuts back over) on the Carnarvon-Mullewa road from the settlement to the northern boundary for the Polocrosse weekend held on the 8<sup>th</sup> -9<sup>th</sup> July. Crew then did an opening up of creek crossings on the Beringarra-Byro and Beringarra-Pindar roads on their way back to camp (crew camped at Boolardy-Kalli road turn off on the Beringarra-Pindar road). They will then complete a full grade on the Boolardy-Kalli road then head north on Beringarra-Pindar road grading all side roads on their way through.

#### **Bunding old Roads**

The bunding of old roads for the 16/17 year works program has been completed.

This also included the old Yalbra and old Innouendy roads plus 6 bunds built on the old Erong road heading north from Innouendy turn off to the shire north boundary.

A big thank you to Andrew Whitmarsh from Byro and Miles Williams from Innouendy for their help with moving the operator around and pegging out sections for bunding.

### Grids

This year's program of replacing 3 new grids on the Beringarra-Pindar road has now be completed with Quadrio doing the last of the works 50m approaches to each side of the new grids.

### Heavy Maintenance

The Heavy Maintenance program for 16/17 was completed before the end of June by local contractor Squires Resources with 9 new bunds on the Mt Wittenoom-Wooleen road plus 4 south of Murgoo, 2 south of Pia and 6 north of Pia on the Beringarra-Pindar road.

### Staff Leave

Brian 15<sup>th</sup>-16<sup>th</sup> June - Perth doctor

Mark 24<sup>th</sup> June 4hrs off

Ivor 10<sup>th</sup>-11<sup>th</sup>-12<sup>th</sup>-13<sup>th</sup> July off

Stuart 10<sup>th</sup>-13<sup>th</sup>-14<sup>th</sup> July off

### Work Supervisor General

23<sup>rd</sup> June - inspection on Bunding of old roads.

26<sup>th</sup> June - inspection on Heavy Maintenance and new Grid Replacement work.

5<sup>th</sup> 6<sup>th</sup> 7<sup>th</sup> - July preparing grounds and equipment for the 2017 polocrosse event.

7<sup>th</sup> July - inspection and pegging out more sections for Bunding of Old Roads.

### ROADS GRADED JUNE - JULY 2017

Name	Length of Road	SLK's Graded this month	Heavy Maintenance	Comments
Beringarra-Pindar	319.80km	30km		Pia to 10km north of Boolardy. Some sections cut over twice
Erong	63.12km			
Beringarra-Byro	90.89km	.5km		Patch graded creek crossing only
Twin Peaks-Wooleen	47.65km			
Boolardy/Kalli	57.30km	30km		Full grade
Byro-Woodleigh	71.00km			
New Forrest-Yallalong	36.18km			
M <sup>c</sup> Nabb-Twin Peaks	49.75km			
Yallalong West	34.46km			
Mileura-Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra-Mt Gould	34.80km			
Tardie-Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie-Wooleen	25.22km			
Mt Wittenoom	37.55km			
Wooleen-Mt Wittenoom	33.85km			

Beringarra Cue	109.82km			
Boolarady Wooleen	19.08km			
Kalli Cue East	21.87km			
Butchers Track	64.54km	30km		Patch grade
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Coolcalalaya Road	36km			
Carnarvon Mullewa	278.63km	170km		40km full grade 130km patch graded
Mt Narryer	3km			
Errabiddy Bluff	12km			
Air strip Graded				

Total this month graded 100km full grade 160.5km patch graded.

**Recommendation:**

That the Work’s Supervisor’s report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
That the Work’s Supervisor’s report be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

**14.2 Councillors**

**15. REPORTS OF COMMITTEES**

**16. FINANCE**

**16.1 Financial Activity Statements June 2017**

File:	
Author:	Peter Dittrich –Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 July 2017
Attachments:	Financial Activity Statements to 30 June 2017 Statement of Financial Position Operating Statement by Program Operating Statement by Nature & Type Accounts Activity General Ledger Trial Balance

**Matter for Consideration:**

Council to consider adopting the Monthly Financial Statements for June 2017.



**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 30 June 2017 is a surplus of \$5,070,024.

**Variances – YTD Budget to YTD**

**Actual**

Budgeted Closing Funding	0
Surplus(Deficit)	

Less Variance to Opening Surplus	(16)	
Plus Operating Revenues up	1,917,099	
Plus Operating Expenditure down	829,224	
Less Operating Activities Excluded	(242,930)	
Plus Investing Activities down	3,090,141	
Plus Transfer from reserves up	1,838,191	
Less Transfer to reserves up	(2,361,685)	
<b>Total Variances</b>	<b>5,070,024</b>	

Actuals Closing surplus (Deficit)	<u><b>5,070,024</b></u>
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The accounts presented are draft accounts. It is expected that there will be approximately \$160,000 of creditors to be accrued. In addition the revaluation of the Shire’s Buildings still needs to be processed. This has delayed the calculation of depreciation and the adjustments to be made to the allocation of overheads.

One of the major impact on the surplus show above was the early receipt of approximately 50% of the 2017/18 Federal Assistance Grants in the amount of \$1,825,623

Refer to June 2017 Financials for explanation of variances.

The following Term Deposits are currently held as at 30 June 2017:

Beringarra Cue Road Reserve Term Deposit	\$3,743,186.41	@ 1.75% Maturity 18/08/2017
Crosslands MCF Term Deposit	\$ 369,998.92	@ 2.00% Maturity 25/08/2017
Ballinyoo Bridge Term Deposit	\$1,985,741.95	@ 1.87% Maturity 27/07/2017

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That Council adopt the financial statements for the period ending 30 June 2017 as attached.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded:</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:	4.37.1
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	21 June 2017
Attachments:	EFT & Cheque Details for June 2017

**Matter for Consideration:**

Endorsement of accounts paid during the month of June 2017.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

**Comment:**

Payments made during the month of June 2017 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee’s name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal, Trust and Reserve Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$2,403,012.38 which includes \$1,815,692.69 of intra account transfers for the month of June 2017, be endorsed by Council.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.3 Differential Rates**

File:	4.29
Author:	Peter Dittrich - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 July 2017
Attachments:	Department of Local Government and Communities – Rating Policy

**Matter for Consideration:**

Council to consider its rating strategy for the 2017-18 Financial Year.

**Background:**

At it's Ordinary Meeting on 27 April 2017 the Council adopted the following:

1. adopts (subject to Ministerial approval) the proposed differential rates and minimum rates for the 2017/18 Financial Year as shown in the appended table:

RATE TYPE	2016-17		2017-18			
	RATE IN \$	BUDGETED TOTAL REVENUE	NO OF PROPS	RATEABLE VALUE \$	RATE IN \$	REVENUE
<b>Differential Rate UV</b>						
Pastoral	0.0270	39,369	27	1,469,868	0.02835	41,670
Mining	0.2895	317,842	9	1,098,229	0.303975	333,834
Exploration/Prospecting	0.0976	20,864	25	253,632	0.107360	27,229
<b>Minimum Rates</b>						
Pastoral	264	1,056	4		277	1,108
Mining	399	-	0		419	
Exploration/Prospecting	399	1,596	4		419	1,676
		<b>380,726</b>				<b>405,517</b>

**Comment:**

In accordance with the abovementioned resolution correspondence was forwarded to the Minister seeking approval for the proposed differential rates. Subsequently, the Minister advised that a revaluation of the mining and exploration tenements had been undertaken and requested that the Council review the proposed differential rates based on this revaluation.

**Statutory Environment:**Local Government Act 1995

## 3.18 Performing Executive Functions

3) (c) A local government is to satisfy itself that services and facilities that it provides are managed efficiently and effectively.

## 6.2 Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

\* Absolute majority required.

## 6.33 Differential General Rates

(1) and (2) A local government can impose differential general rates according to the purpose for which the land is zoned, the purpose for which the land is held or used, whether or not the land is vacant or any other characteristic as prescribed by the Regulations.

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential rate which is more than twice the lowest differential rate imposed by it.

## 6.35 Minimum Payments

(6) A local government can impose a minimum rate separately to each differential rating category where a differential general rate is imposed.

## 6.36 Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

(2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).

(3) A notice referred to in subsection (1) —

(a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and

(b) is to contain —

(i) details of each rate or minimum payment the local government intends to impose; and

(ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and

(iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may

be prescribed; and

(c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.

Local Government (Financial Management) Regulations 1996

5 CEO's duties as to financial management

2) The CEO is to —

(c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews.

### Strategic Implications:

The Corporate Business Plan 2016-2020 allows for an average 5% rate increase each year. This is based on the estimated budget deficiency and has been set to help fund community services and amenities as outlined in the plan.

### Sustainability Implications

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

### Policy Implications:

Nil

### Financial Implications:

Proposed differential rates are set to meet the estimated budget deficiency in the 2017/18 financial year.

### Consultation:

N/A

### Recommendation:

That Council after due consideration of the revaluation of mining and exploration tenements adopts (subject to Ministerial approval) the amended proposed differential rates and minimum rates for the 2017/18 Financial Year as shown in the appended table:

RATE TYPE	2016-17		2017-18			
	RATE IN \$	BUDGETED TOTAL REVENUE	NO OF PROPS	RATEABLE VALUE \$	RATE IN \$	REVENUE
<b>Differential Rate UV</b>						
Pastoral	0.0270	39,369	27	1,469,868	0.028577	41,668
Mining	0.2895	317,842	9	1,135,141	0.294091	333,835
Exploration/Prospecting	0.0976	20,864	25	313,069	0.088275	26,813
<b>Minimum Rates</b>						
Pastoral	264	1,056	4		277	1,108
Mining	399	-	0		419	-
Exploration/Prospecting	399	1,596	5		419	2,095
		<b>380,726</b>				<b>405,519</b>

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17. DEVELOPMENT**

**17.1 Community Branding Proposition**

File:	13.10
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 July 2017
Attachments:	Nil

**Matter for Consideration:**

Council to consider the Logo Concepts prepared by Market Creations in relation to the re-branding of the Shire of Murchison.

**Background:**

Council at its July 2016 meeting resolved that:

<p>That council contract a graphic designer to design a minimum of five logo design concepts, along with letterhead and business card design and a Corporate Style Guide.</p> <p>The logo design concepts are to be promoted for comment through community survey along with the current logo, prior to a final decision by council.</p>
--

Market Creations were engaged to develop a minimum of five logo design concepts.

Council at its November 2016 meeting resolved that:

<p>Cr S Broad, Cr E Foulkes-Taylor, and the CEO work on a totally new concept which includes possibly man, dog, cow, sheep, windmill, and Mulga tree which are more representative of the Murchison Community.</p>
--

An online survey was distributed on 5 July 2017 with responses / comments being received until 14 July 2017.

**Comment:**

Market Creations were engaged to develop a minimum of five logo design concepts. In accordance with the community survey the design brief required that the logo options that were developed reflected the history, agriculture, and community as key characteristics.

The concepts developed are attached for Councils consideration. The design brief allows for two revisions of the proposed logos.

Council has multiple options, including:

- Accept the proposed logos and engage the community via a survey to identify the preferred logo;
- Identify one or more of the logos to be presented to the community via a survey to identify the preferred logo;
- Identify one or more of the logos to be revised and re-presented to Council; or
- Reject all proposed logos

The proposed logos (including votes received and comments) are shown below.

**Logo 1            Four votes**



Comments were:

- I feel it best represents the shire & is pleasing to the eye.
- I like the colours, fonts and design and I think it is a good stylised representation of Murchison

**Logo 2            Three votes**



Comments were:

- The contrast of living up here - the different seasons. Blue - the sky , Red - the rich earth , Green - a good season

**Logo 3            Four votes**



Comments were:

- The design is ok but the font for 1 & 2 could be better. The n in "no" and "town" looks like a u.
- I prefer this logo because: Sharp fonts which are easy to understand. Less complication with a straight color rather than the blended orange and green.

**Logo 4            One vote**



**Logo 5                  Two votes**



Comments were:

- Heritage
- The four options are the same only with colour changes hardly a choice - a tree seriously not even identifiable as a species, man and a dog is hardly original, hope you didn't pay too much for these concepts

**None of the above                  Two votes**

Comments were:

- Option 3 could be okay if the tree was a Minniritchie Acacia.
- To negative

Council has the opportunity to review the slogan at this time. In October 2012 at Item 15.5 the Council resolved:

*Following community consultation the decision is to leave the slogan as it is 'the Shire with no town' and to review it again in twelve months*

The author is not aware of slogan being reviewed.

**Statutory Environment:**

LGA s1.4 (3) in carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

**Strategic Implications:**

To provide good governance to the Shire of Murchison through openness and transparency and enhanced consultation and public participation.

**Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

**Policy Implications:**

N/A

**Financial Implications:**

The costs for the marketing design brief; 5 logo concepts; three revisions based on feedback; letterhead design; business card design; master CD; and Corporate Style Guide were provided for in the 2016/17 Budget.

**Consultation:**

Market Creations  
Community



**Recommendation:**

That following consideration of the five proposed logos and the comments received, Council adopt Logo 1 as the Shire of Murchison’s new logo.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.2 Call For Tender – Conversion of Beringarra Cue Road Sealed section to Gravel**

File:	4.52
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 July 2017
Attachments:	

**Matter for Consideration:**

Council to consider:

1. calling Public Tenders for the conversion of the sealed section of the Beringarra Cue Road to gravel; and
2. establishing a Tender Evaluation Panel to assess the above-referenced Tender; and
3. establishing the Assessment Criteria for the above-referenced Tender.

**Background:**

At the Ordinary Meeting of Council on 19<sup>th</sup> August 2016 the decision was made to invite Public Tenders for various bitumen seal, reseal and repair works. At the Ordinary Meeting of Council on the 16<sup>th</sup> December 2016, Council declined to accept any tender for RFT 4.2016-18 Repairs to Bitumen Surface Defects because the tendered prices far exceeded the budget.

During the Discussion relating to the CEO’s Report at the March 2017 Ordinary Council Meeting a request was made that a whole of life costing be presented to Council. The whole of life costing was tabled at the Ordinary Meeting of Council held on 27<sup>th</sup> April 2017 and a decision made to return the Beringarra Cue Road to gravel.

**Comment:**

Council has considered the whole of life costing in relation to the Beringarra Cue Road.

During discussions with the Works Supervisor it was noted that the drainage on the road would need to be improved and some flood ways stabilized. The project superintendent and supervisor will be required to work closely with the Works Supervisor to ensure that the desired outcomes are achieved.

This project will be fully funded by the reserve set aside for the conversion of the sealed section of the road to gravel.

**Statutory Environment:**

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

Division 2 – Tenders for Providing Goods and Services (s.3.57)

11. When tenders have to be publicly invited

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
  - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or
  - [(ba) deleted]
  - (c) within the last 6 months —
    - (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or
    - (ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer; or
  - (d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or
  - (e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or
  - (ea) the goods or services are to be supplied —
    - (i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and
    - (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;
  - or
  - (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or
  - (g) the goods to be supplied under the contract are —
    - (i) petrol or oil; or
    - (ii) any other liquid, or any gas, used for internal combustion engines;
  - or
  - (h) the following apply —
    - (i) the goods or services are to be supplied by a person registered on the Aboriginal Business Directory WA published by the Small Business Development Corporation established under the Small Business Development Corporation Act 1983; and
    - (ii) the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and
    - (iii) the local government is satisfied that the contract represents value for money;
  - or
  - (i) the goods or services are to be supplied by an Australian Disability Enterprise; or
  - (j) the contract is a renewal or extension of the term of a contract (the original contract) where —
    - (i) the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and

- (ii) the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and
  - (iii) the original contract contains an option to renew or extend its term; and
  - (iv) the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised; or
  - (k) the goods or services are to be supplied by a pre-qualified supplier under Division 3.
12. *Anti-avoidance provision for r. 11(1)*
- (1) *This regulation applies if a local government intends to enter into 2 or more contracts (the contracts) in circumstances such that the desire to avoid the requirements of regulation 11(1) is a significant reason for not dealing with the matter in a single contract.*
  - (2) *If this regulation applies, tenders are to be publicly invited according to the requirements of this Division before the local government enters into any of the contracts regardless of the consideration.*
- [Regulation 12 inserted in Gazette 18 Sep 2015 p. 3806.]*
13. *Requirements when local government invites tenders though not required to do so*
- If a local government, although not required by this Division to invite tenders before entering into a contract for another person to supply goods or services, decides to invite tenders, the tenders are to be publicly invited according to the requirements of this Division.*
- [Regulation 13 amended in Gazette 2 Feb 2007 p. 245-6.]*
14. *Publicly inviting tenders, requirements for*
- (1) *When regulation 11(1), 12(2) or 13 requires tenders to be publicly invited, State-wide public notice of the invitation is to be given.*
  - (2) *If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving State-wide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.*
- (2a) *If a local government —*
- (a) *is required to invite a tender; or*
  - (b) *not being required to invite a tender, decides to invite a tender,*
- the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.*

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Budget/ Financial Implications:**

Council's decision in relation to the future of the Beringarra Cue Road will need to be taken into account in the preparation of the Strategic Resource Plan and future budgets.

**Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Consultation:**

Brian Wundenberg – Works Supervisor  
Plant Working Group

**Recommendation:**

1. That the CEO call for quotes for the project superintendent
2. That Council invites two Public Tenders for the:
  - a) Supply of Site Supervision Services for the Conversion of the Sealed Section of the Beringarra Cue Road to Gravel; and
  - b) Supply of Plant & Operators for the Conversion of the Sealed Section of the Beringarra Cue Road to Gravel
3. That Council establish a (or two) Tender Evaluation Panel(s) (minimum 3 members) to assess the above-referenced tenders:  
The Tender Evaluation Panel for the evaluation of:
  - a) the Tender for the Supply of Site Supervision Services for the Conversion of the Sealed Section of the Beringarra Cue Road to Gravel; and
  - b) the Tender for the Supply of Plant & Operators for the Conversion of the Sealed Section of the Beringarra Cue Road to Gravel

is made up of the full Council, the CEO, and the Works Supervisor
4. That Council includes the following assessment criteria and weightings in the Tender for the Supply of Site Supervision Services for the Conversion of the Sealed Section of the Beringarra Cue Road to Gravel:

**COMPLIANCE CRITERIA**

Tenders will be assessed for compliance with the requirements of the conditions of Tender and any Contract Requirements, including responses shown in the Tender Schedules. Compliant tenders will proceed for further assessments as follows:

**Comparative Price Assessment**

The comparative price for each tender will be calculated by applying applicable regional price preference imposts.

**Qualitative Assessments**

The tender is called under the local government (Functions & General) Regulations 1996. The prime consideration in the evaluation of received tenders is to establish the tender that clearly demonstrates an understanding of the tasks required under the tender and in the Shire’s opinion represents the best value for money.

The Qualitative Assessment component of the assessment process is designed to take into account those aspects of the Tender that do not readily translate into absolute dollar values, but do however have socio-economic benefits in accordance with the table below.

The criteria on which tenders will be assessed, the maximum weighted score for each criteria and the scoring methodology is as follows:

<p><b>A. Demonstrated Roadworks Experience</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Demonstrated Roadworks Experience</b>”:</p> <ul style="list-style-type: none"> <li>- With reference to capacity of organisation as well as nominated Supervisors.</li> <li>- Particular rural and remote roadworks experience including previous examples. Complete the pro-forma at Schedule 2 and include with the “Demonstrated Roadworks Experience” attachment.</li> </ul>	<p><b>Weighting</b></p> <p><b>&lt; 30% &gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
--	--

<ul style="list-style-type: none"> <li>- Demonstrated understanding of unsealed road construction and maintenance techniques and industry standards.</li> <li>- Demonstrated understanding of resourcing and productivity for delivery of cost effective works within budget.</li> <li>- Demonstrated capacity to peg to levels.</li> <li>- Provide CV’s or as a minimum, employment history (including reference to projects worked on and roles undertaken), years of experience and qualifications or relevant memberships for nominated Supervisors. Complete the pro-forma at Schedule 3 and include with the “Demonstrated Roadworks Experience” attachment.</li> <li>- Provide referees who can substantiate previous experience and demonstrated capability of both organisation and nominated Supervisors. Complete the pro-formas at Schedule 4 and include with the “Demonstrated Roadworks Experience” attachment.</li> </ul>	<ul style="list-style-type: none"> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> </ul>
<p><b>B. Supervision and Liaison Experience</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Supervision and Liaison Experience</b>”:</p> <ul style="list-style-type: none"> <li>- With civil works and roadworks in particular. <i>Complete as part of Pro-forma at Schedule 3.</i></li> <li>- Scheduling and set out of scope of works and specifying works processes in liaison with contractors. <i>Complete as part of Pro-forma at Schedule 3.</i></li> <li>- Capacity to or previous record of working positively and constructively with machine operators. <i>Complete as part of Pro- forma at Schedule 3.</i></li> </ul>	<p style="text-align: right;"><b>Weighting</b></p> <p style="text-align: right; color: red;"><b>&lt; 25%&gt;</b></p> <p style="text-align: right;"><b>Tick if attached</b></p> <ul style="list-style-type: none"> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> </ul>
<p><b>c. Experience with Road Construction Materials</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Experience with Road Construction Materials</b>”:</p> <ul style="list-style-type: none"> <li>- Sourcing and pushing up granular pavement material / gravel. <i>Complete as part of Pro-forma at Schedule 3.</i></li> <li>- Knowledge of water bores and water quality in relation to roadworks. <i>Complete as part of Pro-forma at Schedule 3.</i></li> </ul>	<p style="text-align: right;"><b>Weighting</b></p> <p style="text-align: right; color: red;"><b>&lt; 10%&gt;</b></p> <p style="text-align: right;"><b>Tick if attached</b></p> <ul style="list-style-type: none"> <li style="text-align: right;"><input type="checkbox"/></li> <li style="text-align: right;"><input type="checkbox"/></li> </ul>

<p><b>D. Reporting and Contract Management Experience</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Reporting and Contract Management Experience</b>”</p> <ul style="list-style-type: none"> <li>- Demonstrated capacity to collect, record, prepare and maintain works records including daily contractor works progress, plant utilisation, photographic evidence and measurement of completed works.</li> <li>- Experience documenting and scheduling of works and works processes.</li> <li>- Previous experience as a works inspector or Superintendents representative and liaison with Superintendent.</li> </ul>	<p><b>Weighting</b></p> <p><b>&lt;25%&gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p><b>E. Stand-alone capacity and ability to provide more than one Supervisor</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Stand-alone capacity and ability to provide more than one Supervisor</b>”:</p> <ul style="list-style-type: none"> <li>- Ability to provide a minimum of one Supervisors with backup resources to be nominated.</li> <li>- Ability to provide a Supervisory service on a stand-alone basis with capacity to include a demonstrated understanding of safety provisions when working alone in remote areas including reference to fully equipped 4WD personal transport, transportable accommodation, fuel, meals and supplies provisions. <i>Complete the pro-forma at Schedule 5 and include with the “Stand-alone capacity and ability to provide more than one Supervisor” attachment.</i></li> <li>- Demonstrated capacity of organisation to resource the work i.e. current workload vs forecast workload including this contract. <i>Complete the pro-forma at Schedule 6 and include with the “Stand-alone capacity and ability to provide Supervisor” attachment</i></li> <li>- Demonstrated capacity to provide remote coms (phone, internet) to facilitate transfer of claims related records to Superintendent. <i>Complete as part of Pro-forma at Schedule 5.</i></li> </ul>	<p><b>Weighting</b></p> <p><b>&lt; 10%&gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

**Value for Money Assessment**

The Principal reserves the right to take into consideration any feature of a tender that provides a benefit to the Shire of Murchison and the community. Any additional features will be evaluated in accordance with the value-for-money assessment process outlined below:

In formulating the recommendation for any acceptance of any Tender, value for money will be assessed by:

- a) Identifying the lowest Comparative Price Tender (this tender then becomes the Benchmark for the value-for money assessment);
- b) If the next highest priced Comparative Price Tender has a higher Qualitative Assessment Score than the benchmark, identifying the additional benefits (if any) offered and assessing if the additional benefit is worth the additional price;
- c) Repeating Step b) with the remaining tenders;
- d) Determining which of the remaining Tenders, if any, offers the best value-for-money.

***Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.***

- 5. That Council includes the following assessment criteria and weightings in the Tender for the Supply of Plant & Operators for the Conversion of the Sealed Section of the Beringarra Cue Road to Gravel:

**COMPLIANCE CRITERIA**

Tenders will be assessed for compliance with the requirements of the conditions of Tender and any Contract Requirements, including responses shown in the Tender Schedules. Compliant tenders will proceed for further assessments as follows:

**Comparative Price Assessment**

The comparative price for each tender will be calculated by applying applicable regional price preference imposts.

**Qualitative Assessments**

The tender is called under the local government (Functions & General) Regulations 1996. The prime consideration in the evaluation of received tenders is to establish the tender that clearly demonstrates an understanding of the tasks required under the tender and in the Shire’s opinion represents the best value for money.

The Qualitative Assessment component of the assessment process is designed to take into account those aspects of the Tender that do not readily translate into absolute dollar values, but do however have socio-economic benefits in accordance with the table below.

The criteria on which tenders will be assessed, the maximum weighted score for each criteria and the scoring methodology is as follows:

<p><b>A. Organisational Experience and Capacity</b></p> <p>Tenderers must address the following information in an attachment and label it <b>“Organisational Experience and Capacity”</b>:</p> <ul style="list-style-type: none"> <li>- Details of similar work previously undertaken including reference to dates, value of works and time taken to complete and evidence of having achieved outcomes.</li> <li>- Reference sheet or list of relevant previously completed projects.</li> <li>- Provide referees who can substantiate previous experience and demonstrated capability of the organisation.</li> <li>- Demonstrated capacity of organisation to resource the work i.e. current workload vs forecast workload including this contract.</li> <li>- A project schedule / timeline identifying resources and timeframes to be allocated to each road nominated within the Damage Repair Listing (refer Attachment C)</li> </ul>	<p><b>Weighting</b></p> <p><b>&lt; 30% &gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p><b>B. Road Construction Experience in Rural and Remote Areas</b></p> <p>Tenderers must address the following information in an attachment and label it <b>“Road Construction Experience in Rural and Remote Areas”</b>:</p> <ul style="list-style-type: none"> <li>- Nominate specific examples in previous projects reference sheet.</li> <li>- Include reference to previous experience operating mobile camps.</li> <li>- Provide details of Organisations Occupational, Health and Safety record and systems with particular relevance to works in rural and remote areas</li> </ul>	<p><b>Weighting</b></p> <p><b>&lt; 25% &gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

<p><b>c. Key Personnel Experience and Overall Capacity</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Key Personnel Experience and Overall Capacity</b>”:</p> <ul style="list-style-type: none"> <li>- Provide details of past experience of key staff including Supervisory, Administrative and operators of key items of plant (e.g. grader, dozer, field mechanic, profiler operator).</li> <li>- Provide CV’s or as a minimum, employment history (including reference to projects worked on and roles undertaken), years of experience and qualifications or relevant memberships for key personnel.</li> <li>- Provide referees who can substantiate previous experience and demonstrated capability of key personnel.</li> <li>- Provide specific reference to and past experience of nominated administrative staff who will be responsible for maintaining daily plant, labour and works progress records in close liaison with the Superintendents Site Supervisor as well as reconciling those records against Summary sheets and Contractors Invoicing.</li> <li>- Include reference to the organisations capacity to provide back-up resources for key personnel should the need arise.</li> </ul>	<p><b>Weighting</b></p> <p><b>&lt; 25% &gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p><b>d. Extent and Condition of Road Construction Plant &amp; Mechanical Support</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Extent and Condition of Road Construction Plant &amp; Mechanical Support</b>”:</p> <ul style="list-style-type: none"> <li>- Identify total numbers of each type of plant available for this project for assessment against the nominated list and numbers within the Tender schedule.</li> <li>- Nominate age or hours of each item of plant or some indication of condition or reliability.</li> <li>- Specifically detail the items of mechanical support and refueling equipment available for this project.</li> <li>- Identify any particular items of plant or attachments which are considered to have special or advantageous application to the works and locations identified within this tender.</li> </ul>	<p><b>Weighting</b></p> <p><b>&lt; 20% &gt;</b></p> <p><b>Tick if attached</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

**Value for Money Assessment**

The Principal reserves the right to take into consideration any feature of a tender that provides a benefit to the Shire of Murchison and the community. Any additional features will be evaluated in accordance with the value-for-money assessment process outlined below:

In formulating the recommendation for any acceptance of any Tender, value for money will be assessed by:

- e) Identifying the lowest Comparative Price Tender (this tender then becomes the Benchmark for the value-for money assessment);
- f) If the next highest priced Comparative Price Tender has a higher Qualitative Assessment Score than the benchmark, identifying the additional benefits (if any) offered and assessing if the additional benefit is worth the additional price;
- g) Repeating Step b) with the remaining tenders;
- h) Determining which of the remaining Tenders, if any, offers the best value-for-money.



***Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced, conforming offer.***

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18. ADMINISTRATION**

**18.1 Conduct of Ordinary Murchison Elections 2017**

File:	4.9
Author:	Peter Dittrich - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 July 2017
Attachments:	Nil

**Matter for Consideration:**

Council to decide the method for conducting this year’s election as either ‘voting in person’ or postal election conducted by the Electoral Commission.

**Background:**

The next ordinary elections are to be held on 21<sup>st</sup> October 2017. The last elections in 2015 were held as a ‘voting in person election’. Council can choose which way to hold the elections but the decision has to be made at least 80 days prior to the election, or by the 2<sup>nd</sup> August for the 2017 elections.

**Comment:**

The Local Government Act 1995 (the Act) provides that an election can be conducted as a postal election or a voting in person election. The Act also requires that a postal election must be conducted by the Electoral Commissioner.

A quote for \$10,500 (incl. GST) has been obtained for this service (postal voting) from the Western Australian Electoral Commissioner (attached). An in person election will cost more in the vicinity of \$2,000 - \$3,000. This covers advertising and staff time on election day. Daily election costs leading up to election day are absorbed into normal administration time.

**Postal Election – Major Benefits:**

- Greater voter participation – voter turnout increases significantly in postal elections.
- Time saving – some election tasks, including the role of Returning Officer are outsourced – thereby reducing the time burden on existing staff.

**Postal Election – Major Disadvantages:**

- Cost – postal elections are relatively expensive.

Should Council resolve to conduct this years’ election by postal vote the process will be as follows:

1. Council (now) resolves to consider conducting the 2017 ordinary election as a postal election (by the Electoral Commissioner)
2. At the July 2017 Council meeting Council then appoints and declares the Electoral Commissioner to be responsible for the conduct of the 2017 Ordinary Election and also resolves that the ordinary 2017 election be conducted as a postal election.

**Statutory Environment:**

The Local Government Act 1995 sections 4.20 and 4.61 apply as shown (in part) below:

**4.20. CEO to be returning officer unless other arrangements are made**

(1) Subject to this section the CEO is the returning officer of a local government for each election.

(2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint\* a person other than the CEO to be the returning officer of the local government for —

- (a) an election; or
- (b) all elections held while the appointment of the person subsists.

\* Absolute majority required.

(3) An appointment under subsection (2) —

- (a) is to specify the term of the person’s appointment; and
- (b) has no effect if it is made after the 80th day before an election day.

(4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

\* Absolute majority required.

**4.61. Choice of methods of conducting election**

(1) The election can be conducted as a —

**postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

**voting in person election** which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

(2) The local government may decide\* to conduct the election as a postal election.

\* Absolute majority required.

(3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

**Strategic Implications:**

Nil.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

Nil

**Financial Implications:**

An appropriate budget allocation will need to be included in the 2017/18 budget if Council decides to conduct a postal election.

**Recommendation:**

That Council conduct the 2017 ordinary Murchison Council election as a “voting in person election” and confirm the appointment of the CEO as the Returning Officer.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.2 Geotourism Update**

File:	13.10
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 July 2017
Attachments:	Workshop Agenda 4 July 2017 Murchison Geotourism Development Draft Scope of Works (v4 27 June 2017) Proposal in relation to the Murchison Geotourism Development Scope of Works

**Matter for Consideration:**

Council to consider representation on the Murchison Geotourism Development Project.

**Background:**

The Shire of Mount Magnet, on behalf of the Shires of Cue, Meekatharra, Murchison, Sandstone, Wiluna and Yalgoo, has secured funding from the Mid West Development Commission for this Murchison Geotourism Development project (the Project). All seven Murchison Shires have also committed cash and in kind support for the Project.

The Draft Scope of Works (v4 27 June 2017) (attached) has been prepared to:

1. gain relevant expertise in dependently evaluate the geotourism potential of Murchison sites;
2. help design the Project in partnership with key stakeholders from the Murchison; and
3. produce an implementation plan to guide delivery of the Project.

**Comment:**

On 4 July 2017 the CEO attended a workshop in Mount Magnet at which the Draft Scope of Works (v4 June 2017) was tabled and a presentation on the Murchison Geotourism Development Project was given by Professor Ross Dowling OAM. Professor Dowling has now provided his suggestions on the way ahead for this project (attached).

Given the nature of the project it was suggested that a call for community members, that have an in depth understanding of the area, its history and culture, be made to join the working group.

**Statutory Environment:**

2.7. Role of council

- (1) The council –
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to –
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

**Strategic Implications:**

This initiative sits under Objective 1 Economic of the Community Strategic Plan – 'To develop the region's economic potential to encourage families and the businesses to stay in the area.'

**Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations associated with this decision
- **Economic:**  
Geotourism may in the future offer business opportunities to local families
- **Social:**  
There are no known significant social considerations associated with this decision

**Policy Implications:**

N/A

**Financial Implications:**

Nil

**Consultation:**

Mid West Development Commission  
Murchison Executive Group

**Recommendation:**

1. That the Shire of Murchison call for community nominees to assist with the geotourism workshops.
2. That the CEO, a Councillor and at least one community member attend any meetings or workshops held in relation to geotourism.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.3 Waiving of Hall Hire Fee and Bond**

File:	4.37
Author:	Peter Ditttrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 July 2017
Attachments:	

**Matter for Consideration:**

Council to consider the waiver of the fees and bond associated with the hiring of the hall for a memorial service for Mr Tom Seaman to be held in September 2017.

**Background:**

Mr Tom Seaman was a long standing, valued, and active member of the Murchison community.

**Comment:**

The waiving of the fees (\$155) and bond (\$255) associated with the hiring of the hall for Mr Seaman’s memorial service would be a gesture by Council in recognising Mr Seaman’s contribution to the Murchison community.

**Statutory Environment:**

6.12. *Power to defer, grant discounts, waive or write off debts*

(1) *Subject to subsection (2) and any other written law, a local government may —*

- (a) *when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*
- (b) *wave or grant concessions in relation to any amount of money; or*
- (c) *write off any amount of money, which is owed to the local government.*

\* *Absolute majority required.*

(2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

(3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Budget/ Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

That Council agree to waive the fees and bond associated with the hiring of the hall for a memorial service for Mr Tom Seaman to be held in September 2017.

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**19. NOTICE OF MOTION****20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
24/06/2017	Discussions with Steve Petts at 13km Pit to limit size of pit and cost of relocation of spiders.
26/06/2017	Attend Works Start Up meeting to brief crew on outcome of Ordinary Meeting of Council.
28/06/2017	Conduct interviews for Plant Operator (Roller) with Works Supervisor
28/06/17	Meet with Nigel Goode and Works supervisor to finalise the tender documents in relation to the WANDRRA funded works/
29/06/17	Phone conversation with John Wheelock of DFES re Community Emergency Services Manager opportunity.
29/06/17	Discussions with Main Roads in relation to road agreement.
30/06/17	Discussions with Marketforce re community survey re Logo.
30/06/17	Discussions with Anthony Quake of Civic Legal re Road Agreement.
30/06/17	Telephone call with David Pollock in relation to Shire's grid policy.
03/07/17	Attendance of Tool Box Meeting. Staff requested Safety Representative.
03/07/17	Discussions with Ranger – Vet visit
04/07/17	Attendance at Geotourism workshop in Mt Magnet.
05/07/17	Discussions with Works Supervisor in relation to current contracts and grid program.
07/07/17	Discussions with Department of Local Government – differential rates.
10/07/17	Meeting with Department of Local Government to discuss CEO support program, target compliance areas, and best practice. Meeting with WALGA CEO to discuss support available for the Shire of Murchison.
12/07/17	Interviews for position of DCEO
12/07/17	Meeting with Works Supervisor to discuss status of clearing permits and additional resources required.
13/07/17	Interview for DCEO position.
15&16 /07/17	Host Ina and Tom Edwardson's visit to the Murchison settlement
18/07/17	Discussion with local contractor in relation to Shire not disclosing tender applicants prior to close of tender.
18/07/17	Attendance at motor vehicle accident and call for RFDS.
20/07/17	Budget Meeting with Works Supervisor.
21/07/17	Telephone call with Bill Currans from Carnarvon Biosecurity Association to discuss bait cool room.
21/07/17	Discussion with Ranger – appointment of authorised officers and compliance with Dog Act and Cat Act.

**Recommendation:**

That the CEO’s Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

**21. URGENT BUSINESS**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Discuss two items pursuant to LGA s. 5.23 (2) (c) and (e) – 1. The appointment of a Deputy Chief Executive Officer and 2. Road Agreement – SKA Route

**Motion to close the meeting to the Public**

**Recommendation:**

That the meeting move behind closed doors to discuss two items pursuant to LGA s. 5.23 (2) (c) and (e) – 1. The appointment of a Deputy Chief Executive Office and 2. Road Agreement – SKA Route.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
Moved: Councillor	Seconded: Councillor	
Carried/Lost:	For:	Against:

**22.1 Employment of Deputy Chief Executive Officer**

<b>Council Decision:</b>		
Moved: Councillor	Seconded: Councillor	
Carried/Lost:	For:	Against:

**22.2 Road Agreement – SKA Route**

<b>Council Decision:</b>		
Moved: Councillor	Seconded: Councillor	
Carried/Lost:	For:	Against:

**Motion to open the meeting to the Public**

**Recommendation:**

That the meeting move out from behind closed doors.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor**

**Seconded: Councillor**

That the meeting move out from Behind Closed Doors.

**Carried/Lost:**

**For:**

**Against:**

**23. MEETING CLOSURE**