



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Thursday 22nd November 2018, commencing at 12 Noon.

TABLE OF CONTENTS

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS3

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE3

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE3

4. PUBLIC QUESTION TIME3

 4.1 Standing Orders.....3

5. NEXT MEETING3

6. APPLICATIONS FOR LEAVE OF ABSENCE.....3

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS3

8. CONFIRMATION OF MINUTES3

 8.1 Ordinary Council Meeting – 25 October 20183

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....4

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS4

11. ACTION LIST4

12. DISCLOSURE OF INTERESTS.....4

13. REPORTS OF OFFICERS.....5

 13.1 Monthly Plant Report – Acting Works Supervisor.....5

 13.2 Works Report – Acting Works Supervisor6

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED7

 14.1 Shire President7

 14.2 Councillors7

15. REPORTS OF COMMITTEES7

16. FINANCE.....7

 16.1 Financial Activity Statements to 31 October 2018.....7

 16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council.....9

17. DEVELOPMENT10

18. ADMINISTRATION.....11

 18.1 Record Keeping Plan.....11

19. NOTICE OF MOTION12

20. CEO ACTIVITY REPORT12

21. URGENT BUSINESS13

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....13

23. MEETING CLOSURE.....13

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President opened the meeting at 12 Noon.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

R Foulkes-Taylor – President
 A Whitmarsh – Deputy President
 Cr E Foulkes-Taylor
 Cr G Mead
 Cr Q Fowler
 Cr P Squires

P Dittrich – CEO
 William Herold – Acting Works Supervisor

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

| | | |
|---|------------------------------------|-------------------|
| Council Decision: | | |
| Moved: Councillor A Withmarsh | Seconded: Councillor G Mead | |
| That the following Local Law-Standing Orders 2001 be stood down: | | |
| 8.2 Limitation on the number of speeches | | |
| 8.3 Duration of speeches | | |
| Carried | For: 6 | Against: 0 |

5. NEXT MEETING

15 December 2018

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 25 October 2018

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 25 October 2018 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

| | | |
|---|---------------------------------------|-------------------|
| Council Decision: | | |
| Moved: Councillor E Foulkes-Taylor | Seconded: Councillor P Squires | |
| That the Minutes of the Ordinary Council meeting of 25 October 2018 be confirmed as an accurate record of proceedings. | | |
| Carried | For: 6 | Against: 0 |

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. ACTION LIST

| No | Item | Action | Status |
|----|-------------------------------|--|--|
| 1 | Community Project Officer | Working Group held a telephone conference to discuss funding. | Awaiting release of grant funding. If delayed a budget amendment will be proposed. |
| 2 | Cemetery and Remembrance Walk | Community Advisory Group inspected niche wall area and marked layout. | Quote to be sought for 7.5m x 1m x 0.3m wall. |
| 3 | Review of Road Network | Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this. | Working with Paul Dean of Landgate and Brad Harken of Department of Lands, Planning and Heritage to identify dedicated/gazetted roads. |

Recommendation:

That the Action List be accepted.

Discussion: The progress of the development of a new Shire logo was discussed. The community group will follow up on quotes for the Shire’s consideration.

Voting Requirements:

Simple majority

| | | |
|--------------------------------------|--|-------------------|
| Council Decision: | | |
| Moved: Councillor A Whitmarsh | Seconded: Councillor R Foulkes-Taylor | |
| That the Action List be accepted. | | |
| Carried | For: 6 | Against: 0 |

12. DISCLOSURE OF INTERESTS

Nil

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Acting Works Supervisor

| Key | Plant Description | Year | Rego | Total Costs | Recovery | Plant Hours YTD |
|--------|---|------|---------|-------------|-----------|-----------------|
| P001 | JD 770G Grader | 2011 | MU1063 | 23,917.95 | 48,965.00 | 699.5 |
| P004 | Ford New Holland Tractor | 2006 | MU 380 | 956.05 | 0.00 | 0 |
| P005 | Dolly | 2001 | MU 2003 | 825.51 | 0.00 | 0 |
| P007 | UD Nissan Prime Mover Truck | 2009 | 000 MU | 19,233.58 | 8,730.00 | 194 |
| P008 | Dolly | 2000 | MU 2009 | 972.57 | 4,155.00 | 415.5 |
| P009 | Iveco Prime Mover | 2003 | MU1065 | 8,617.05 | 26,640.00 | 592 |
| P010 | Iveco Tipper 2004 | 2004 | MU 00 | 2,963.86 | 0.00 | 0 |
| P011 | Komatsu D85A BullDozer | 1997 | | 32,073.95 | 21,636.50 | 198.5 |
| P013 | Low Loader Float | 2008 | MU 663 | 2,784.09 | 3,180.00 | 53 |
| P014 | Low Loader Float | 2001 | MU 2004 | 3,499.60 | 0.00 | 0 |
| P017 | Trailer - Evertrans Side Tipper | 2001 | MU 662 | 1,741.72 | 7,001.50 | 368.5 |
| P018 | Trailer - Side Tipping Roadwest | 2001 | MU2010 | 1,862.62 | 7,666.50 | 403.5 |
| P024 | Water Tanker Trailer | 2005 | MU 2024 | 6,586.16 | 12,625.50 | 664.5 |
| P027 | Volvo L110E Loader | 2006 | MU 65 | 23,840.73 | 13,650.00 | 210 |
| P028 | LV Isuzu D-Max 4x4 | 2009 | MU 300 | 6,372.48 | 0.00 | 0 |
| P032 | Genset - Construction | | | 8,784.75 | 0.00 | 0 |
| P033 | Genset - Maintenance 13 KVA | | | 3,586.03 | 0.00 | 0 |
| P034 | Genset Perkins On Mechanic Truck | | | 409.09 | 0.00 | 0 |
| P035 | Genset Power House | 2011 | | 60,047.95 | 59,704.37 | 0 |
| P041 | Loader CAT 938 GII | 2004 | MU 193 | 15,282.10 | 6,045.00 | 93 |
| P043 | BOMAG Roller (Rubber) | 2012 | MU1027 | 5,068.43 | 7,400.00 | 185 |
| P048 | Howard Porter Flat Trailer - Construction Gen | 1979 | MU 2026 | 472.16 | 0.00 | 0 |
| P049 | Howard Porter Fuel Trailer | 1972 | MU 2005 | 326.77 | 0.00 | 0 |
| P055 | Toyota Prado 3.0I T/D 5 door Wgn | 2012 | MU1011 | 4,274.32 | 4,055.00 | 0 |
| P057 | Great Wall 2012 Gardeners Ute | 2012 | MU 167 | 1,956.83 | 0.00 | 0 |
| P059 | Trailer - 45ft Flat top | 1978 | MU2044 | 2,576.79 | 475.00 | 25 |
| P060 | Patient Transfer- Mercedes Sprinter | 2004 | MU 1009 | 1,709.64 | 1,525.14 | 0 |
| P061 | Kenworth T604 Prime Mover | 2004 | MU 000 | 56,222.58 | 20,340.00 | 452 |
| P064 | Isuzu FRR500 5-Tonne Truck | 2013 | MU 140 | 41,204.47 | 9,594.00 | 123 |
| P065 | Generator 9 KVA Kuboto Machine | 2013 | | 1,147.61 | 0.00 | 0 |
| P067 | Trailer - Side Tipper Roadwest | 2013 | MU2042 | 3,571.65 | 7,666.50 | 403.5 |
| P068 | BOMAG Padfoot Roller BW211PD-4 - Yellow | 2013 | MU1071 | 14,532.10 | 12,080.00 | 302 |
| P072 | Isuzu Fire Truck | 2013 | MU1068 | 8,546.66 | 7,901.59 | 0 |
| P073 | Toyota Fire - Fast Attack | 2014 | MU1069 | 7,274.96 | 7,274.96 | 0 |
| P077 | Kubota U25-3 Mini Excavator & Attachments | | | 1,160.33 | 3,450.00 | 69 |
| P080 | Fuso Canter | 2017 | MU120 | 5,176.02 | 3,939.00 | 50.5 |
| P081 | John Deere 670G Motor Grader | 2017 | MU105 | 23,411.35 | 49,070.00 | 701 |
| P082 | Isuzu/Dmax Sx - Works Supervisors Vehicle | 2017 | 01 MU | 8,796.32 | 2,587.50 | 172.5 |
| P086 | Maxitrans Tandem axle Dolly | 2012 | 1TNW068 | 0.00 | 3,215.00 | 321.5 |
| P15006 | Truck - Isuzu NPR 65/45 | 2015 | MU1018 | 7,798.75 | 8,073.00 | 103.5 |
| P16063 | Toyota Prado | 2016 | MU 0 | 5,039.72 | 0.00 | 0 |
| P16075 | Kubota Tractor B2301 HD with mower deck | 2016 | | 1,660.11 | 1,064.00 | 76 |

13.2 Works Report – Acting Works Supervisor

Construction

The construction crew are still working on the 4.5km section on the Beringarra - Pindar Road resheet. The culvert at SLK 286.720 will be installed at the beginning of the week of November 19, 2018. This should take about 2 and a half days, thereafter the floodway will be reconstructed at SLK 288.060. Once this job is completed the crew will be required to do some road maintenance due to the gravel being carted over 17kms. We have put on an extra watercart from Lenane Holdings to assist with some preventative maintenance in the interim. On a positive note and without tempting fate we have had a good month with regard to breakdowns and other interruptions. I would also like to draw to Councils attention a really positive “can do” attitude that appears to be prevalent within the crew at present.

Maintenance

The maintenance crew have finished the Carnarvon - Mullewa Road to the south boundary. Graded back along the Twin Peaks - Wooleen road and finished the approaches to the new grid at Twin Peaks homestead. They have also completed some grid maintenance on the Beringarra - Pindar road and the Meeberrie - Woollen road. After the storm at Twin Peaks on November 10, 2018 they had to return and do some repairs on the Twin Peaks - Wooleen road. They are now grading from the north boundary on the Carnarvon - Mullewa road, repairing blowouts and potholes. Hopefully this should see us through until the flood damage repairs get underway.

Dozer Contractor

The Shire has engaged Rowe Contractors from Carlaminda Station, Yalgoo to stockpile future gravel requirements on the Beringarra - Pindar road and the Carnarvon - Mullewa road. Once completed they will do some pit rehabilitation on the Beringarra - Pindar road behind the construction crew as they return to Yalgoo.

Acting Works Supervisor onsite meeting – November 5, 2018

The acting Works Supervisor attended an onsite meeting with Bernie O’Sullivan from B&J Catalano and two representatives from Bitutek regarding the seal failure on the Carnarvon Mullewa road south of the Ballinyoo Bridge. At the time of writing this report we have yet to receive any feedback from either B&J Catalano or W.M.L.

Recommendation:

That the Acting Work’s Supervisor’s report be accepted.

Discussion: The use of a contract dozer operator was discussed. It was clarified that no permanent contractor appointment had been made. A gravel strategy will be presented to Council in the new calendar year. The plant report was discussed and the CEO will work with the Administration staff to revise the format if possible.

Voting Requirements:

Simple majority

| | | |
|---|---------------|---|
| Council Decision: | | |
| Moved: Councillor P Squires | | Seconded: Councillor A Whitmarsh |
| That the Acting Work’s Supervisor’s report be accepted. | | |
| Carried | For: 6 | Against: 0 |

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

The President had previously provided members with an email of detailing the outcome of the Local Government Act review workshop and the Murchison WALGA Zone meeting held in Cue on the 1st and 2nd November 2018

Hello All,

Over the past two days I have attended a couple of events in Cue. On the afternoon of Thursday the 1st I attended a Local Govt Act review forum along with Peter Dittrich, Andrew Whitmarsh plus reps from Yalgoo, Magnet, Sandstone, Meeka and Cue Shires. Numerous issues of concern for shires within the zone were raised and I have requested to get the report from that meeting and when it turns up I will send it on. Today the Murchison country Zone Conference was held. Plenty of politicians including the Minister for Local Govt David Templeman plus Member for Durack and Fed Environment Minister Melissa Price along with Vince Catania. We were also fortunate to have the WALGA president Cr Lynne Craige spend the day with us.

The day was quite informative and once the draft minutes are produced I will send them out.

Regards

Rosco

14.2 Councillors

Cr A Whitmarsh attended the Local Government Act review workshop and the Murchison WALGA Zone meeting held in Cue on the 1st and 2nd November 2018. Cr Whitmarsh was impressed with the WALGA Environmental Planning tool and recommended that council consider subscribing to the service.

15. REPORTS OF COMMITTEES

Nil

16. FINANCE

16.1 Financial Activity Statements to 31 October 2018

| | |
|--------------------|--|
| File: | 4.37 |
| Author: | Peter Dittrich – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 17 November 2018 |
| Attachments: | Financial Activity Statements to 30 September 2018 Statement of Financial Position Operating Statement by Program Operating Statement by Nature & Type Accounts Activity General Ledger Trial Balance |

Matter for Consideration:

Council is to consider adopting the Monthly Financial Statements for October 2018.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report monthly and prescribes what is required to be reported.

Comment:

The Current Position at 31 October 2018 is a surplus of \$3,751,940

| | | |
|------|--------------------------------------|-------------|
| | Budgeted closing surplus YTD | \$3,165,263 |
| Plus | Variance to Opening Funding Surplus | -37,495 |
| Plus | Operating revenue up | 86,185 |
| Less | Operating Expenditure up | -482,230 |
| Less | Operating activity excluded | -48,779 |
| Plus | Investing activities down | 434,440 |
| Plus | New Debentures up | 0 |
| Less | Transfers from reserve down | 0 |
| Less | Repayment of Debentures up | 0 |
| Plus | Transfers to reserves down | 0 |
| | Total Variances | -47,879 |
| | Actual Surplus as at 31 October 2018 | \$3,117,384 |

The following Term Deposits are currently held as at 31 October 2018:

Muni

| | | | |
|---------------------|----------------|-------|---------------------|
| Term Deposit 531423 | \$500,000.00 | 2.69% | Maturity 29/01/2019 |
| Term Deposit 531431 | \$1,000,000.00 | 1.90% | Maturity 29/11/2018 |
| Term Deposit 529817 | \$503,490.96 | 2.70% | Maturity 06/12/2018 |
| Term Deposit 249753 | \$500,000.00 | 2.69% | Maturity 30/12/2018 |

Trust

| | | | |
|-----------------------------|--------------|-------|---------------------|
| Crosslands MCF Term Deposit | \$380,350.18 | 2.71% | Maturity 25/11/2018 |
|-----------------------------|--------------|-------|---------------------|

Reserve

| | | | |
|--|----------------|-------|---------------------|
| Term Deposit 531458 | \$750,000.00 | 1.93% | Maturity 29/11/2018 |
| Term Deposit 531466 | \$1,000,000.00 | 2.36% | Maturity 29/01/2019 |
| Term Deposit 218770 | \$1,000,000.00 | 2.67% | Maturity 21/12/2018 |
| Beringarra Cue Road Reserve Term Deposit | \$2,530,497.70 | 2.71% | Maturity 18/11/2018 |

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That Council adopt the financial statements for the period ending 31 October 2018 as attached.

Discussion: The CEO spoke to the report and the need for the ongoing review of budgeted cashflow timings. The President requested that a reminder about the Community Fund be placed in the next available Monologue

Voting Requirements:

Simple majority.

| | | |
|---|-------------------------|-------------------|
| Council Decision: | | |
| Moved: Councillor R Foulkes-Taylor | Seconded: G Mead | |
| That Council adopt the financial statements for the period ending 31 October 2018 as attached | | |
| Carried | For: 6 | Against: 0 |

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

| | |
|--------------------|--|
| File: | 4.37.1 |
| Author: | Peter Dittrich – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Date: | 17 November 2018 |
| Attachments: | EFT & Cheque Details for October 2018 |

Matter for Consideration:

Endorsement of accounts paid during the month of October 2018.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

A list of payments made during the month of October 2018 is attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is

to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee’s name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) enough information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts for the Month of October 2018, as per the attached Schedule presented to this meeting including \$971,068.88 from Municipal Account \$104.80 from Trust Account and \$38.85 from Oasis Roadhouse totalling \$971,212.53 be endorsed by Council.

Voting Requirements:

Simple majority

| | | |
|---|---------------|--|
| Council Decision: | | |
| Moved: Councillor Q Fowler | | Seconded: Councillor E Foulkes-Taylor |
| That the accounts for the Month of October 2018, as per the attached Schedule presented to this meeting including \$971,068.88 from Municipal Account \$104.80 from Trust Account and \$38.85 from Oasis Roadhouse totalling \$971,212.53 be endorsed by Council. | | |
| Carried | For: 6 | Against: 0 |

17. DEVELOPMENT

Nil

18. ADMINISTRATION**18.1 Record Keeping Plan**

| | |
|--------------------|-------------------------|
| File: | 4.41 |
| Author: | Peter Dittrich |
| Interest Declared: | No interest to disclose |
| Date: | 16 November 2018 |
| Attachments: | Record Keeping Plan |

Matter for Consideration:

Council to consider the adoption of the Shire of Murchison Record Keeping Plan Revision 4.0.

Background:

The State Records Act 2000 governs recordkeeping within State and Local government organisations in Western Australia. Under the Act, every elected member, employee (including temporary staff) and contractor of a government organisation will have some responsibility for creating and keeping records relating to their work.

The State Records Act 2000 requires that each State organisation have an approved Record Keeping Plan (RKP) and the RKP must be reviewed every five years. The 2013 was prepared in conjunction with a Records Management Consultant.

The administration has been continuing to work towards the development of better recordkeeping systems for the shire. It is intended that the Shire will implement the key words for councils system which is the benchmark system used in most shires.

As required by the State Records Commission, the RKP has been reviewed and amended and a Disaster Recovery Plan developed. The amended plans will be forwarded to the Commission prior to the 5 December 2018.

We need to make improvements in the following areas:

- Capturing elected members records (Surface Pros to be issued)
- Electronic Records and email management
- Development of an Electronic Data and Records Management System (EDRMS)
- Elected member, staff & contractor records management inductions
- Website management

Statutory Environment:

Local Government Act 6.6.5 Accounts and Records
 State Records Act 2000
 State Records Principles and Standards 2002
 General Disposal Authority for Local Government

Strategic Implications:

A compliant Record keeping Plan assists the Shire of Murchison to meet Objective 4 of the Strategic Community Plan – To Provide Good Governance to the Murchison Shire.

Policy Implications:

A compliant Record Keeping Plan assists the Shire of Murchison in meeting the objective of the Records Management Policy

Financial Implications:

N/A

Consultation:

Shire of Lake Grace

Shire of Meekatharra

Recommendation:

That Council adopt the Shire of Murchison Record Keeping Plan 2018.

Discussion: The CEO spoke to the report and highlighted the need to record electronic records. The revised due date for submission of the plan is the 21st March 2019 and the report will be submitted then.

Voting Requirements:

Simple Majority

| | | |
|---|--|-------------------|
| Council Decision: | | |
| Moved: Councillor G Mead | Seconded: Councillor E Foulkes-Taylor | |
| That Council adopt the Shire of Murchison Record Keeping Plan 2018. | | |
| Carried | For: 6 | Against: 0 |

19. NOTICE OF MOTION

Nil

20. CEO ACTIVITY REPORT

| Date | Activity |
|------------|---|
| 19.10.2018 | Kevin Ferguson – CSIRO – letter of update of actions |
| 19.10.2018 | Nic Chadbourne – St John Ambulance – Community Safe review – remote medical consultations and possible ambulance sub centre |
| 24.10.2018 | Geof King CSIRO – Telephone call re Radio quiet signs |
| 29.10.2018 | Peter Sims – Rivet Mining Services – Discuss quotes for engineering review of road |
| 07.11.2018 | Jason Rushton – CGG – discuss Beringarra-Pindar Road use by mine. |
| 07.11.2018 | Erin Maher – DWER – discuss water licence compliance and metering |
| 12.11.2018 | Peter Sims – review of quotes. |
| 13.11.2018 | Main Roads – discussion and letter in relation to SKAAR Project Contract Manager Change |
| 15.11.2018 | Submission of Building Better Regions Fund grant application – Interpretative Centre and seal of road to south boundary. |

Recommendation:

That the CEO's Activity Report be accepted.

Discussion: The CEO spoke to the report and clarified that the quotes provided to Rivet Mining Services were for the company to undertake an engineering review of the haul route at their own expense.

Voting Requirements:

Simple Majority

| | | |
|---|--------------------------------------|-------------------|
| Council Decision: | | |
| Moved: Councillor A Whitmarsh | Seconded: Councillor PSquires | |
| That the CEO's Activity Report be accepted. | | |
| Carried | For: 6 | Against: 0 |

21. URGENT BUSINESS

Nil

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

23. MEETING CLOSURE

The President closed the meeting at 1:01 pm

These minutes were confirmed at the council meeting held on 15th December 2018

Signed..... Presiding Officer