



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Saturday 15th December 2018, commencing at 12 Noon.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4.	PUBLIC QUESTION TIME	3
4.1	Standing Orders	3
5.	NEXT MEETING.....	3
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	3
7.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	3
8.	CONFIRMATION OF MINUTES	4
8.1	Ordinary Council Meeting – 22 November 2018	4
9.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
11.	ACTION LIST	4
12.	DISCLOSURE OF INTERESTS.....	5
13.	REPORTS OF OFFICERS.....	5
13.1	Monthly Plant Report – Acting Works Supervisor.....	5
13.2	Works Report – Acting Works Supervisor	6
14.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	7
14.1	Shire President	7
14.2	Councillors	7
15.	REPORTS OF COMMITTEES	8
15.1	LEMC Meeting 4 th December 2018	8
15.2	Audit Committee	8
16.	FINANCE.....	9
16.1	Financial Activity Statements to 30 November 2018	9
16.2	Accounts Paid during the period since the last list was adopted/endorsed by Council.....	9
16.3	Financial Report 2017-18	9
16.4	2018-19 Budget Variation – Seal of Carnarvon Mullewa Road.....	9
17.	DEVELOPMENT	10
18.	ADMINISTRATION.....	10
18.1	Fuel Supply Contract	10
18.2	Local Emergency Management Committee Members	13
18.3	2019 Meeting Dates.....	15
18.4	Acceptance of the 2017-18 Annual Report.....	16
19.	NOTICE OF MOTION	16
20.	CEO ACTIVITY REPORT	17
21.	URGENT BUSINESS	17
21.1	Financial Activity Statements to 30 November 2018.....	17
21.2	Accounts Paid during the period since the last list was adopted/endorsed by Council.....	19
22.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	20
23.	MEETING CLOSURE.....	20

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 12.02pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

R Foulkes-Taylor – President
A Whitmarsh – Deputy President
Cr E Foulkes-Taylor
Cr G Mead
Cr Q Fowler
Cr P Squires

P Dittrich – CEO
W Herold – Acting Works Supervisor
V Crispe – Technical Services Admin Project Officer

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:

Moved: Councillor P Squires

Seconded: Councillor E Foulkes-Taylor

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Carried

For: 6

Against:0

5. NEXT MEETING

28 February 2019

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF MINUTES**8.1 Ordinary Council Meeting – 22 November 2018****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 22 November 2018 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor A Whitmarsh

Seconded: Councillor Q Fowler

That the Minutes of the Ordinary Council meeting of 22 November 2018 be confirmed as an accurate record of proceedings.

Carried

For:6

Against:0

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

R Foulkes-Taylor – President announced that item 16.3 Finance Report 2017-18 and item 18.4 Acceptance of the 2017-18 Annual Budget be withdrawn from the agenda.

R Foulkes-Taylor - President thanked P. Dittrich CEO, W. Herold Acting Works Supervisor & V. Crispe Technical Services Admin Project Officer for being available on a Saturday for Council and other Meetings.

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

11. ACTION LIST

No	Item	Action	Status
1	Community Project Officer	Working Group held a telephone conference to discuss funding.	Awaiting release of grant funding. If delayed a budget amendment will be proposed.
2	Cemetery and Remembrance Walk	Community Advisory Group inspected niche wall area and marked layout.	Quote to be sought for 7.5m x 1m x 0.3m wall.
3	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this.	Working with Paul Dean of Landgate and Brad Harken of Department of Lands, Planning and Heritage to identify dedicated/gazetted roads.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor R Foulkes- Taylor****Seconded: Councillor G Mead**

That the Action List be accepted.

Carried**For:6****Against:0****12. DISCLOSURE OF INTERESTS**

Nil

13. REPORTS OF OFFICERS**13.1 Monthly Plant Report – Acting Works Supervisor**

	Plant Description	Year	Rego	Total Costs	Recovery	Plant Hrs YTD	Plant Hrs Nov
P001	JD 770G Grader	2011	MU1063	28,404.99	51,695.00	738.5	39
P004	Ford New Holland Tractor	2006	MU 380	1,082.83	0.00	0	0
P005	Dolly	2001	MU 2003	989.89	0.00	0	0
P007	UD Nissan Prime Mover Truck	2009	000 MU	22,327.33	13,027.50	289.5	95.5
P008	Dolly	2000	MU 2009	1,178.04	4,605.00	460.5	45
P009	Iveco Prime Mover	2003	MU1065	9,048.55	26,640.00	592	0
P010	Iveco Tipper 2004	2004	MU 00	3,054.27	0.00	0	0
	Plant Description	Year	Rego	Total Costs	Recovery	Plant Hrs YTD	Plant Hrs Nov
P011	Komatsu D85A BullDozer	1997		36,594.49	21,636.50	198.5	0
P013	Low Loader Float	2008	MU 663	3,055.32	3,180.00	53	0
P014	Low Loader Float	2001	MU 2004	3,696.86	0.00	0	0
P017	Trailer - Evertrans Side Tipper	2001	MU 662	2,012.95	7,856.50	413.5	45
P018	Trailer - Side Tipping Roadwest	2001	MU2010	2,224.26	8,521.50	448.5	45
P024	Water Tanker Trailer	2005	MU 2024	7,983.42	14,440.00	760	95.5
P027	Volvo L110E Loader	2006	MU 65	26,891.17	15,112.50	232.5	22.5
P028	LV Isuzu D-Max 4x4	2009	MU 300	7,720.11	0.00	0	0
P032	Genset - Construction			12,033.55	0.00	0	0
P033	Genset - Maintenance 13 KVA			4,238.95	0.00	0	0
P034	Genset Perkins On Mechanic Truck			1,577.26	0.00	0	0
P035	Genset Power House	2011		67,624.54	67,624.54	0	0
P041	Loader CAT 938 GII	2004	MU 193	16,692.86	6,337.50	97.5	4.5
P043	BOMAG Roller (Rubber)	2012	MU1027	7,290.46	7,920.00	198	13
P048	Howard Porter Flat Trailer - Construction Gen	1979	MU 2026	570.79	0.00	0	0
P049	Howard Porter Fuel Trailer	1972	MU 2005	384.30	0.00	0	0
P055	Toyota Prado 3.0l T/D 5 door Wgn	2012	MU1011	4,718.15	4,718.15	0	0
P057	Great Wall 2012 Gardeners Ute	2012	MU 167	2,146.79	0.00	0	0
P059	Trailer - 45ft Flat top	1978	MU2044	2,712.40	475.00	25	0

P060	Patient Transfer- Mercedes Sprinter	2004	MU 1009	2,276.12	2,276.12	0	0
P061	Kenworth T604 Prime Mover	2004	MU 000	62,575.43	22,365.00	497	45
P064	Isuzu FRR500 5-Tonne Truck	2013	MU 140	44,468.02	10,608.00	136	13
P065	Generator 9 KVA Kuboto Machine	2013		2,280.29	0.00	0	0
P067	Trailer - Side Tipper Roadwest	2013	MU2042	4,249.73	8,474.00	446	42.5
P068	BOMAG Padfoot Roller BW211PD-4 - Yellow	2013	MU1071	17,537.29	13,700.00	342.5	40.5
P072	Isuzu Fire Truck	2013	MU1068	10,673.90	10,673.90	0	0
P073	Toyota Fire - Fast Attack	2014	MU1069	8,824.27	8,824.27	0	0
P077	Kubota U25-3 Mini Excavator & Attachments			1,700.33	3,450.00	69	0
P080	Fuso Canter	2017	MU120	5,818.37	4,173.00	53.5	3
P081	John Deere 670G Motor Grader	2017	MU105	27,299.26	53,760.00	768	67
P082	Isuzu/Dmax Sx - Works Supervisors Vehicle	2017	01 MU	9,999.19	3,037.50	202.5	30
P086	Maxitans Tandem axle Dolly	2012	1TNW068	0.00	3,665.00	366.5	45
P15003	Grader John Deere 672G	2012	MU121	25,691.74	48,125.00	687.5	75.5
P15006	Truck - Isuzu NPR 65/45	2015	MU1018	10,277.64	9,711.00	124.5	21
P16063	Toyota Prado	2016	MU 0	5,704.45	0.00	0	0
P16075	Kubota Tractor B2301 HD with mower deck	2016		1,825.52	1,218.00	87	11

13.2 Works Report – Acting Works Supervisor

Construction Crew

The construction crew have finished on the Beringarra-Pindar Road. De-mob should be finished by Monday 10th December. They will then install the new steps onto the old bridge section north of the Ballinyoo Bridge. There is also a considerable amount of signage to be repaired or replaced around the Shire, mainly on the Carnarvon-Mullewa Road. If time allows the crew will also seal where the grid was removed about 25km south of the settlement on the Carnarvon-Mullewa Road. 18-20 December will be used to clean up and do some repairs and maintenance to plant and equipment.

Maintenance Crew

The maintenance crew have completed some blow out and pothole repairs on the Carnarvon-Mullewa Road from the north boundary to the settlement. The sooner the flood damage repairs get underway on this section the better. They then moved down to the south boundary on the Beringarra-Pindar Road and are grading north. They will continue north on the Beringarra-Pindar Road until they break for Christmas or clash with the flood damage crew from Robbro.

Dozer Contractor

Justin Rowe has completed the gravel stockpiling on the Carnarvon-Mullewa Road 3km north of the Mt Narryer intersection. He also cleared the causeway section through the Curbur Lake of regrowth within the road reserve. He will start the gravel pit rehabilitation on the Beringarra-Pindar Road on the 8th or 9th of December and hopefully have it completed by Friday 14th December.

Airstrip Reseal

The Airstrip reseal has been postponed until Monday 11 February 2019 as well as the 2 new grid approaches north and south of the settlement on the Carnarvon-Mullewa Road.

Flood Damage Works

The Acting Works Supervisor has paid visits to all three of our contractors. Works appear to be progressing satisfactorily with completed work having come up well.

Finally

I would like to thank all of the Shire staff for their input over the last year and wish the whole community a safe and relaxing Christmas.

Recommendation:

That the Acting Work’s Supervisor’s report be accepted.

Discussion:

The CEO confirmed with council that the revised Monthly Plant Report format met with requirements. A question was raised in relation to the plant hours expected for a month with the grader being discussed. Average plant hours and the factors that influenced them on a monthly basis. The CEO reported plant hours have been reported as per the pay role hours for the month of November, not machine hours – to obtain an improved data recording of plant and equipment, certain manufactures have been contacted to ascertain a refined report format on actual hours and down time, as well as providing an applicable source of information for Plant & Equipment.

Cr P Squire needed clarification from the Works Supervisor reference the use of the graders and their allocation. OLD JD770 – maintenance grader P001. JD 602G – Construction P08.1

R Foulkes-Taylor President sought the opinion from the Works Supervisor reference the loader Cat 938 – William responded that this is convenient and flexibility but if the Loader becomes expensive to maintain then this will be readdressed

R Foulkes-Taylor President –raised concerns regarding the edges of the road being very sharp, indicating that the hinge point needed to be gradual. As the Shire prefers the gentle slope vs the sharp hinge point –The Works Supervisor made comment that further down the track this will be reduced in sharpness in the hinge point through maintenance grading.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor G Mead		Seconded: Councillor P Squires
That the Acting Work’s Supervisor’s report be accepted.		
Carried	For:6	Against:0

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

Nil

14.2 Councillors

Cr A Whitmarsh attended the SKA Stakeholders Meeting and the Range Lands NRM meeting.

SKA Stakeholders meeting:

Impact on mining companies – letter circulated on the 19 October 2018 regarding the 30km zone and the likely hood of expansion to this 30km zone – Kevin Ferguson will be getting back to Cr A Whitmarsh on this issue – nothing to report to date the Project Manager was not aware of the impact this was going to have reference interference with electric fencing units and solar panels.

Cr E Foulkes-Taylor requested copies of the minutes of the SKA stakeholders Meeting be circulated to all councillors.

Rangelands NRM Meeting: – 2 to 5 year funding received.

15. REPORTS OF COMMITTEES

15.1 LEMC Meeting 4th December 2018

Matter for Consideration:

Council to receive the unconfirmed minutes of the LEMC meeting held on the 4th December 2018.

Recommendation:

That Council Receive the unconfirmed minutes of the LEMC meeting of 4th December 2018

Discussion CEO - A quorum was not available for the meeting. It is suggested that committee members reduce from 15 to 10 members.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Q Fowler

Seconded: Councillor R Foulkes-Taylor

That Council Receive the unconfirmed minutes of the LEMC meeting of 4th December 2018

Carried

For:6

Against:0

15.2 Audit Committee

Matter for Consideration:

Council to receive the unconfirmed minutes of the Audit Committee meeting held on the 15th December 2018.

Comment:

The primary objective of the Audit Committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.

According to legislative requirements, the Audit Committee will meet with the auditor to discuss the Annual Financial Report, the Audit Report and the Management Letter. This meeting is scheduled for 11:30 am Saturday 15th December 2018. The auditor will attend that meeting by telephone.

Recommendation:

That Council Receive the unconfirmed minutes of the Audit Committee meeting of 15th December 2018

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor E Foulkes-Taylor

Seconded: Councillor A Whitmarsh

That Council Receive the unconfirmed minutes of the Audit Committee meeting of 15th December 2018

Carried

For:6

Against:0

16. FINANCE

16.1 Financial Activity Statements to 30 November 2018

Due to internet connectivity issues this report will be a late item.

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

Due to internet connectivity issues this report will be a late item.

16.3 Financial Report 2017-18

Item Withdrawn

16.4 2018-19 Budget Variation – Seal of Carnarvon Mullewa Road

File:	2.4
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	Nil
Date:	12 December 2018
Attachments:	Nil

Matter for Consideration:

Council is to consider a budget amendment to provide for the seal of a further one kilometre of the Carnarvon Mullewa Road south of the bridge.

Background:

As at the end of the 2017-18 Financial year the Shire held approximately \$112,000 of funds in the Royalties for Regions Ballinyoo Bridge Account. The shire applied to the Department of Primary Industries and Regional Development for a variation to allow the funds to be applied to the continuation of the seal south of the bridge.

Comment:

Confirmation of the approval for the variation was received from the Department in mid November 2018.

In consultation with the Acting Works Supervisor the works program has been amended to allow the construction crew to prepare a further one kilometre of road south of the bridge for seal. This work will take place in February 2019.

The account affected is Capital Expenditure GL12112 Cap-Ex - Other funding - Road Construction, Job Number C14175

Statutory Environment:

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution*; or

(c) is authorised in advance by the mayor or president in an emergency.

* *Absolute majority required.*

Policy Implications:

Nil

Budget/ Financial Implications:

The funds will be drawn from the restricted cash held in the Ballinyoo Bridge Royalties for Regions account.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Consultation:

Acting Works Supervisor
Department of Primary Industries and Regional Development

Recommendation:

That council endorse the inclusion of the seal of the Carnarvon Mullewa Road south of the bridge as an amendment to the 2018-19 Annual Budget in the amount of \$112,300 funded by Royalties for Regions funds held in restricted cash.

Voting Requirements:

Absolute Majority

Council Decision:

Moved: Councillor: Q Fowler

Seconded: Councillor: G Mead

That council endorse the inclusion of the seal of the Carnarvon Mullewa Road south of the bridge as an amendment to the 2018-19 Annual Budget in the amount of \$112,300 funded by Royalties for Regions funds held in restricted cash.

Carried

For:6

Against: 0

17. DEVELOPMENT

Nil

18. ADMINISTRATION**18.1 Fuel Supply Contract**

File:	4.53
Author:	Peter Dittrich - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 th December 2018
Attachments:	Nil

Matter for Consideration:

Consideration of the form and placement of a request for quote for the supply of fuel and oils to the Shire of Murchison for a period of two years from the 25th February 2019.

Background:

In February 2017, council awarded the contract for the supply of fuels and oils to the Murchison Shire to Oiltech, for a period of two years.

This contract is due to expire on the 25th February 2019.

Details of the Proposed Request for Quote are as follows:

**SHIRE OF MURCHISON
FUEL AND OIL SUPPLY TO SHIRE OF MURCHISON**

Request for Quote

Interested persons or parties are invited to submit a quote for the bulk supply and delivery of fuel (both diesel and unleaded) and/or oils to the Shire for a period of two years from the 25th February 2019.

The supply will include delivery to the Murchison Oasis Roadhouse, Shire Depot, Settlement Power Generator tank and two mobile fuel trailers that could be located at road work jobs within the Shire. There may be additional opportunities for the supplier to deliver to stations and properties within the shire, by negotiation with the property owner.

Quotes need to include proposed pricing structure in the required format and delivery schedules. The format required is terminal gate price (TGP) plus a specified additional number of cents per litre to give a delivered price to the Shire. As part of their deliberations, Council will also consider the proposed price to deliver fuel to other customers within the Shire and so interested parties should include that price separately in their submission. All prices are to be quoted ex GST.

For further information contact the CEO, Peter Dittrich, on 08 9963 7999.

The required pricing proforma is attached to this request.

Quotes may be submitted by email to tenderbox@murchison.wa.gov.au before the closing time of 4:00 pm Monday 30th January 2019.

Council is not bound to accept the lowest quote and may reject any or all quotes. Canvassing of Councillors will disqualify respondents.

Comment:

Previously a Request for Quote was posted to WALGA E-Quotes. If the WALGA Vendor panel was to be used the list of bulk fuel suppliers is limited to the following:

Armadillo Group
BP Australia
Caltex Australia
Castrol Lubricants Pty Ltd
Liberty Oil
Oil & Energy Pty Ltd
Park Pty Ltd
Puma Energy (Australia) Holdings Pty Ltd
Refuelling Solutions (Maxi-Tankers & Mini-Tankers)
Royal Precision Lubricants
United Petroleum Pty LTD
Valvoline

This may exclude some local suppliers. It is therefore proposed that the request for quotation be placed in “The West Australian”.

Suppliers will be requested to provide the details as outlined in the table below as well as a minimum order quantity if applicable.

Bulk Fuel

Locality	TGP Location	TGP Date	TGP CPL ex GST	Additional CPL ex GST	Total CPL ex GST
Delivery to Shire	Diesel				
	ULP				
Pastoral Properties South of Shire					
Pastoral Properties North of Shire					

Oil & Grease

Product	Units	Price ex GST
Diesel Engine Oil15w-40	205L	
Hydraulic 68 oil	205L	
Premium Heavy Duty Grease	20L	
Premium Heavy Duty Grease	450g	

Statutory Environment:

Part 4. Division 2 11. (2) (g) of the Local Government (Functions and General) Regulations 1996. Tenders do not have to be publicly invited according to the requirements of this Division if — the goods to be supplied under the contract are (i) petrol or oil; or (ii) any other liquid, or any gas, used for internal combustion engines.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

This is in compliance with the Shire of Murchison’s Purchasing Policy.

Financial Implications:

A contract for the supply of fuel and oils will form an ongoing part of the budgeting process of the shire.

Consultation:

Nil

Recommendation:

That the Shire of Murchison advertise a request for quote for the supply of Fuel and/or Oils and Grease for a period of 2 years.

Discussion

CEO - Vendor e quotes limited who could apply, better to place advertisement in west Australian for local supplier to be able to tender.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor P Squire

Seconded: Councillor E Foulkes-Taylor

That the Shire of Murchison advertise a request for quote for the supply of Fuel and/or Oils and Grease for a period of 2 years.

Carried

For:6

Against:0

18.2 Local Emergency Management Committee Members

File:	4.70
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 th December 2018
Attachments:	Nil

Matter for Consideration:

Council to determine the membership of the Local Emergency Management Committees.

Background:

A local government is required to establish a Local Emergency Management Committee under section 38 of the Emergency Management Act 2005.

Comment:

Over the past 3 years there have been a number of LEMC meetings where a quorum was not available. This is in part due to the remote location of the shire and the distances that members are required to travel to attend meetings. The current membership of the committee numbers 15 with a quorum of 8.

It is proposed that the membership of the committee be reduced to the Shire of Murchison, Emergency Services, and representatives of the community. The membership would be reduced to 10 with a quorum of 5.

The LEMC met on the 4th December 2018 and the following membership was proposed:

- A Shire Councilor
- The Shire CEO
- A Shire Officer
- WAPOL(One Position)
- DFES(One Position)
- Department of Biodiversity Conservation and Attractions - DBCA(One Position)
- CSIRO(One Position)
- CESM
- Industry/Community Rep(One Position)
- Indigenous Rep /PIA(One Position)

If Council accept the membership recommendation the CESM will forward the necessary documents to the District and State Emergency Management Committees for ratification.

Statutory Environment:

Emergency Management Act 2005

38. *Local emergency management committees*(1) *A local government is to establish one or more local emergency management committees for the local government's district.*(2) *If more than one local emergency management committee is established, the local government is to specify the area in respect of which the committee is to exercise its functions.*(3) *A local emergency management committee consists of —*(a) *a chairman and other members appointed by the relevant local government in accordance with subsection (4); and*(b) *if the local emergency coordinator is not appointed as chairman of the committee, the local emergency coordinator for the local government district.*(4) *Subject to this section, the constitution and procedures of a local emergency management committee, and the terms and conditions of appointment of members, are to be determined by the SEMC.***Strategic Implications:**

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Recommendation:

That Council declare the local Emergency Management Committee to be made up of representatives of the community and organisation as follows:

- The Shire President or a designated Councillor
- The Shire CEO
- A Shire Officer
- WAPOL (One Position)
- DFES (One Position)
- DBCA (One Position)
- CSIRO (One Position)
- CESM (One Position)
- Industry/Community Rep (One Position)
- Indigenous Rep /PIA (One Position)

Discussion

WA Police will be invited to nominate who they want to represent them – this may be split between Yalgoo & Mullewa

President has the ability to authorise expenditure – lead in the event of an emergency and therefore the President needs to be a member of the Committee. The CEO will check the rules with regards to the State Emergency Management Committee in relation to a proxy attending ordinary meetings on behalf of the President.

Voting Requirements:

Absolute majority.

Council Decision:

Moved: Councillor E Faulkes-Taylor

Seconded: Councillor G Mead

That Council declare the local Emergency Management Committee to be made up of representatives of the community and organisation as follows:

- The Shire President
- The Shire CEO
- A Shire Officer
- WAPOL (One Position)
- DFES (One Position)
- DBCA (One Position)
- CSIRO (One Position)
- CESM (One Position)
- Industry/Community Rep (One Position)
- Indigenous Rep /PIA (One Position)

Carried/lost

For: 6

Against: 0

18.3 2019 Meeting Dates

File:	4.16
Author:	Peter Dittrich - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 December 2018
Attachments:	Nil

Matter for Consideration:

Council to consider the meeting dates for Ordinary Council Meetings for 2019.

Background:

The precedent is that Ordinary Council meetings are held on the fourth Thursday in each month, with the exceptions of January when a recess is traditionally observed and December which is to be held on the same day as the Shire Christmas Party to allow for Christmas break .

Comment:

This would give the following proposed dates for meetings to be held in 2019:-

January 2019 – no meeting	July 25th 2019 - Thursday
February 28 th 2019 - Thursday	August 22 nd 2019 - Thursday
March 28 th 2019 - Thursday	September 26 th 2019 - Thursday
April 24 th 2019 - Wednesday	October 24 th 2019 - Thursday
May 23 rd 2019 - Thursday	November 28 th 2019 - Thursday
June 27 th 2019 – Thursday	December 14 th 2019 - Saturday

Statutory Environment:

Regulation 12(1) of the Local Government (Administration) Regulations 1996 requires that:

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —

(a) the ordinary council meetings; and

(b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That Council gives local public notice of its scheduled meetings for 2019 as follows:-

**Shire of Murchison
2019 Ordinary Council Meeting Dates**

The following ordinary Council meetings are open to the public commencing at 12 Noon on the dates as shown below. All meetings are held in Council Chambers, Murchison Settlement, WA.

Ordinary Council Meeting Dates 2019 – 12 Noon

January 2019 – no meeting	July 25th 2019 - Thursday
February 28 th 2019 - Thursday	August 22 nd 2019 - Thursday
March 28 th 2019 - Thursday	September 26 th 2019 - Thursday
April 24 th 2019 - Wednesday	October 24 th 2019 - Thursday
May 23 rd 2019 - Thursday	November 28 th 2019 - Thursday
June 27 th 2019 – Thursday	December 14 th 2019 - Saturday

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Q Fowler

Seconded: Councillor R Foulkes-Taylor

That Council gives local public notice of its scheduled meetings for 2019 as follows:-

Shire of Murchison
2019 Ordinary Council Meeting Dates

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June 27th 2019 – Thursday	December 14th 2019 - Saturday

Carried/Lost

For: 6

Against: 0

18.4 Acceptance of the 2017-18 Annual Report

Item Withdrawn

19. NOTICE OF MOTION

Nil

20. CEO ACTIVITY REPORT

Date	Activity
16.11.2018	Meeting with Greenfields to discuss Beringarra Cue Road design and tender outcome
19.11.2018	Meeting with LGIS to discuss Shire's insurance
21.11.2018	Discussions with Acting Works Supervisor re Airstrip reseal
27.11.2018	Discussions with Stakeholders re Heritage matters
28.11.2018	Continuation of Heritage discussions
03.12.2018	Murchison Executive Group Meeting
04.12.2018	LEMC Meeting
05.12.2018	Site inspection re heritage matters
06.12.2018	Resolution of heritage matters
11.12.2018	SKA Regional Stakeholder's Group

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor G Mead

Seconded: Councillor E Foulkes-Taylor

That the CEO's Activity Report be accepted.

Carried

For:6

Against:0

21. URGENT BUSINESS

Nil

Council Decision:

Moved: Councillor E Foulkes-Taylor

Seconded: Councillor A Whitmarsh

That Urgent Business be accepted.

Carried

For:6

Against:0

21.1 Financial Activity Statements to 30 November 2018

File:	4.37
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	13 December 2018
Attachments:	Financial Activity Statements to 30 November 2018 Statement of Financial Position Operating Statement by Program Operating Statement by Nature & Type Accounts Activity General Ledger Trial Balance

Matter for Consideration:

Council is to consider adopting the Monthly Financial Statements for November 2018.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report monthly and prescribes what is required to be reported.

Comment:

The Current Position at 30 November 2018 is a surplus of \$3,620,384

	Budgeted closing surplus YTD	\$4,393,121
Less	Variance to Opening Funding Surplus	-37,495
Less	Operating revenue down	-1,799,746
Plus	Operating Expenditure down	299,162
Less	Operating activity excluded	-67,477
Plus	Investing activities down	832,819
Plus	New Debentures up	0
Less	Transfers from reserve down	0
Less	Repayment of Debentures up	0
Plus	Transfers to reserves down	0
	Total Variances	-772,737
	Actual Surplus as at 30 November 2018	\$3,620,384

The following Term Deposits are currently held as at 30 November 2018:

Muni

Term Deposit 531423	\$500,000.00	2.69%	Maturity 29/01/2019
Term Deposit 531431	\$1,000,000.00	1.90%	Maturity 08/01/2019
Term Deposit 529817	\$503,490.96	2.70%	Maturity 06/12/2018
Term Deposit 249753	\$500,000.00	2.69%	Maturity 30/12/2018

Trust

Crosslands MCF Term Deposit	\$380,350.18	2.71%	Maturity 25/02/2019
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Reserve

Term Deposit 531458	\$750,000.00	1.93%	Maturity 29/12/2018
Term Deposit 531466	\$1,000,000.00	2.36%	Maturity 29/01/2019
Term Deposit 218770	\$1,000,000.00	2.67%	Maturity 21/12/2018
Beringarra Cue Road Reserve Term Deposit	\$2,462,837	2.71%	Maturity 21/12/2018

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That Council adopt the financial statements for the period ending 30 November 2018 as attached.

Discussion: The CEO spoke to the report and identified budget timing issues still to be adjusted which had been delayed in the absence of the DCEO.

Voting Requirements:

Simple majority.

Council Decision:

Moved: Councillor Q Fowler

Seconded: Councillor E Foulkes-Taylor

That Council adopt the financial statements for the period ending 30 November 2018 as attached.

Carried

For:6

Against: 0

21.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	4.37.1
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	13 December 2018
Attachments:	EFT & Cheque Details for November 2018

Matter for Consideration:

Endorsement of accounts paid during the month of November 2018.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

A list of payments made during the month of November 2018 is attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and

- (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) enough information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts for the Month of November 2018, as per the attached Schedule presented to this meeting including \$1,375,339.54 from Municipal Account and \$121.24 from Oasis Roadhouse totalling \$1,375,460.78 be endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor G Mead		Seconded: Councillor A Whitmarsh
That the accounts for the Month of November 2018, as per the attached Schedule presented to this meeting including \$1,375,339.54 from Municipal Account and \$121.24 from Oasis Roadhouse totalling \$1,375,460.78 be endorsed by Council.		
Carried	For: 6	Against:0

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

23. MEETING CLOSURE

Meeting closed 12.55pm.

<p>These minutes were confirmed at the council meeting held on 28th February 2019</p> <p>Signed..... Presiding Officer</p>
