



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Thursday **25th July 2019**, commencing at 12 Noon.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor		Seconded: Councillor
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried	For:	Against:

5. NEXT MEETING

22nd August 2019

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Discuss one item pursuant to LGA s. 5.23 (2) (c) and (e) – 1. Urgent Repairs to Coolcalalaya West Road.

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 27th June 2019

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 27th June 2019 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
That the Minutes of the Ordinary Council meeting of 27 th June 2019 be confirmed as an accurate record of proceedings.		
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Status
1	Community Project Officer	Working Group held a telephone conference to discuss funding.	Awaiting release of grant funding. Grant applications close Sept 2019.
2	Cemetery and Remembrance Walk	Community Advisory Group inspected niche wall area and marked layout.	Wall design sketched. Awaiting quote.
3	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this.	Working with Paul Dean of Landgate. Landgate report has been received.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
That the Action List be accepted.		
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

Plant	Plant Description	Year	Rego	Total Costs	Recovery	Plant Hours YTD
P001	JD 770G Grader	2011	MU1063	60,192.57	89,677.00	1,300.3
P002	Caterpillar 12H Motor Grader - Traded	2005	MU 141	11,578.45	34,195.00	488.5
P004	Ford New Holland Tractor	2006	MU 380	2,651.63	0.00	0.0
P005	Dolly	2001	MU 2003	6,199.63	13,712.00	830.2
P007	UD Nissan Prime Mover Truck	2009	000 MU	28,223.30	21,835.00	395.5
P008	Dolly	2000	MU 2009	8,857.78	11,866.00	739.1
P009	Iveco Prime Mover	2003	MU1065	44,092.12	64,887.50	1,132.5
P010	Iveco Tipper 2004	2004	MU 00	13,759.31	31,327.50	459.5
P011	Komatsu D85A Bulldozer	1997		104,189.66	144,405.30	1,205.7

Plant	Plant Description	Year	Rego	Total Costs	Recovery	Plant Hours YTD
P013	Low Loader Float	2008	MU 663	11,458.36	12,750.00	224.5
P014	Low Loader Float	2001	MU 2004	3,676.32	1,045.00	18.5
P017	Trailer - Evertrans Side Tipper	2001	MU 662	10,701.71	22,489.40	849.6
P018	Trailer - Side Tipping Roadwest	2001	MU2010	11,958.42	22,749.80	888.2
P024	Water Tanker Trailer	2005	MU 2024	28,999.46	35,074.00	1,389.5
P027	Volvo L110E Loader	2006	MU 65	41,586.69	63,651.50	803.6
P028	LV Isuzu D-Max 4x4	2009	MU 300	7,336.34	1,410.00	94.0
P032	Genset - Construction			5,171.64	0.00	0.0
P033	Genset - Maintenance 13 KVA			8,811.67	0.00	0.0
P034	Genset Perkins On Mechanic Truck			2,702.98	0.00	0.0
P035	Genset Power House	2011		133,797.69	133,797.69	0.0
P037	Forklift			3,840.42	0.00	0.0
P040A	Hilux 4 x4 - Traded	2014	01MU	9,404.26	1,950.00	130.0
P041	Loader CAT 938 GII	2004	MU 193	19,040.54	15,852.50	196.0
P043	BOMAG Roller (Rubber)	2012	MU1027	15,205.94	23,550.00	452.0
P048	Howard Porter Flat Trailer - Construction Gen	1979	MU 2026	1,893.40	0.00	0.0
P049	Howard Porter Fuel Trailer	1972	MU 2005	1,039.51	150.00	5.0
P054	Isuzu Tray Top - Traded	2005	MU 1002	1,572.02	945.00	21.0
P055	Toyota Prado 3.0I T/D 5 door Wgn	2012	MU1011	12,507.61	12,507.61	13.0
P057	Great Wall 2012 Gardeners Ute	2012	MU 167	10,004.35	3,435.00	229.0
P059	Trailer - 45ft Flat top	1978	MU2044	4,077.63	120.00	4.0
P060	Patient Transfer- Mercedes Sprinter	2004	MU 1009	3,765.59	3,765.59	0.0
P061	Kenworth T604 Prime Mover	2004	MU 000	44,348.81	51,416.50	863.7
P064	Isuzu FRR500 5-Tonne Truck	2013	MU 140	42,124.39	15,849.60	252.7
P065	Generator 9 KVA Kuboto Machine	2013		10,713.57	60.00	3.0
P067	Trailer - Side Tipper Roadwest	2013	MU2042	15,714.88	24,328.80	941.2
P068	BOMAG Padfoot Roller BW211PD-4 - Yellow	2013	MU1071	24,306.95	30,800.00	599.5
P072	Isuzu Fire Truck	2013	MU1068	34,052.87	34,052.87	3.0
P073	Toyota Fire - Fast Attack	2014	MU1069	31,706.33	31,706.33	0.0
P077	Kubota U25-3 Mini Excavator & Attachments			87.84	1,200.00	24.0
P079	Evertrans Low-Loader			0.00	450.00	7.5
P080	Fuso Canter	2017	MU120	9,886.66	5,563.50	91.0
P081	John Deere 670G Motor Grader	2017	MU105	43,004.54	80,230.00	1,169.5
P082	Isuzu/Dmax Sx - Works Supervisors Vehicle	2017	01 MU	16,348.13	2,647.50	176.5
P086	Maxitrans Tandem axle Dolly	2012	1TNW068	38.00	0.00	0.0

13.2 Works Report – Works Supervisor

Construction Crew

The construction crew are progressing well with the re-sheet job north of McNabb Rd intersection. Due to the last rain event they had to deal with a bog hole to the north of their job. Hopefully this will have dried out enough for them to tackle around the week starting 22nd July and this road can once again be opened without any restrictions. The construction crew were also on duty over the polocrosse weekend, cleaning bins, dragging and watering and attending to various small jobs around the settlement. My thanks to them for attending to the necessary jobs over the weekend.

Maintenance Crew

The maintenance crew have graded from the south boundary to the start of the bitumen twice due to the last rain event. Feedback from various people over the polocrosse weekend was positive about the condition of this section of road. They then moved to the Beringarra-Pindar Rd. I have arranged with Trevor, the depot

manager at Mullewa for the City of Greater Geraldton that we will grad down to Pindar when our graders are working down there and they will grade to the wreath flowers when their graders are grading east of Mullewa. Time will tell how successful this arrangement will be.

Bilung Creek Crossing

I am aware that there has been some discussion regarding this crossing in the past. However, I feel it is time Council give this crossing some urgent thought. The concrete is starting to crack and break at an ever increasing rate. I also want to make Council aware that this crossing has 3 different widths ranging from about 4m to nearly 6m. On my last inspection on Monday 15 July I noted a section that could be dislodged by a road train or some other heavy vehicle in the near future.

Road Closures

I would welcome feedback from Council and the community on how we can simplify and make our Road Condition Reports (RCRs) more user friendly for both our staff and road users in general I also feel some thought needs to go into how we can go about enforcing road closures. We have had several instances in the past month where road closures have been ignored resulting in the Shire sitting with some fairly serious repair bills and inconvenience to road users.

Beringarra-Cue Road

By the time Council meets the concrete cut off walls on the Beringarra-Cue Rd should have been completed. The construction crew will then move over and start bunding work to prevent further and ongoing erosion of the road pavement.

Flood Damage

Pickups for Flood6 have been completed and are now in the process of being assessed. Flood5 handovers will probably take place in the week of 22nd or 29th of July.

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Work’s Supervisor’s report be accepted.		
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

15.1 Audit Committee

File:	2.1
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	2 July 2019
Attachments:	Nil

Matter for Consideration:

Council is to consider the recommendation of the Audit Committee meeting held on 25 July 2019.

Report of the Audit Committee:

The Audit Committee met on 25 July 2019. The Audit Committee reviewed and discussed the Management Letter in relation to the Interim Audit for the year ending 30th June 2019. The Audit Committee has made the following recommendation to Council in relation to the letter dated 20 June 2019 received from the Office of the Auditor General (OAG) in relation to the interim phase of their audit for the year ending 30 June 2019.

Recommendation:

That Council note the letter dated 25 June 2019 received from the OAG in relation to the interim phase of their audit for the year ending 30 June 2019.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16. FINANCE

16.1 Financial Activity Statements 30 June 2019

File:	
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 July 2019
Attachments:	Nil

The June financial statements and material variances were not provided by Moore Stephens in time to be emailed out with the agenda. This will be a late item.

16.2 Accounts Paid since the last list was adopted/endorsed by Council

File:	4.37.1
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 July 2019
Attachments:	EFT & Cheque Details for June 2019

Matter for Consideration:

Endorsement of accounts paid during the month of June 2019.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

A list of payments made during the month of June 2019 is attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee’s name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts for the month of June, as per the attached Schedule presented to this meeting totalling \$2,398,735.02 from the Municipal Account and \$32.00 from the Oasis Roadhouse Fuel account, together with \$1,685,171.86 repayments to WA Treasury in respect of the Short Term advance, be endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Urgent Repairs to Carnarvon – Mullewa Road

File:	12.8
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	Nil
Date:	16 July 2019
Attachments:	Nil

Matter for Consideration:

Council to consider the urgent repair to the Carnarvon – Mullewa Road.

Background:

Following recent heavy rainfall the Carnarvon – Mullewa Road (referred to in future as The Road) was closed by the Shire of Murchison north of the Settlement at the Beringarra- Byro Road and it was closed at the Murchison / Upper Gascoyne boundary by the Shire of Upper Gascoyne. The Road is still closed north of the Settlement and the Shire of Upper Gascoyne has maintained the closure at their end. However, travellers are continuing to travel the closed portion of The Road ignoring the dangers and potential to cause damage.

Unfortunately damage has occurred and the road is in need of repair. The Works Supervisor visited the site again on Tuesday 16 July 2019 and established that because of water still being present no machinery could be effectively utilised until the week commencing 22 July 2019.

Comment:

The Works Supervisor has placed road closed signs at the top end of The Road within the shire boundary thus causing an annoyance factor for users but absolutely necessary in terms of minimising damage and to avoid any future liability claim should an accident occur.

The Works Supervisor estimates there to be approximately \$50,000 in cost to repair the road and make it trafficable. As this is a main access to the north and return to the south the Acting CEO, on the authority of the President under the Local Government Act 1995 section 6.8(1)(c), authorised the Works Manager to undertake the necessary repairs to make the road trafficable. The Local Government Act 1995 allows emergency works to be carried out, even if not in the Budget, on the approval of the President. It reads as follows:

“6.8 Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –

- (a) is incurred in a financial year before the adoption of the budget by the local government; or*
- (b) is authorised in advance by resolution*; or*
- (c) is authorised in advance by the mayor or president in an emergency.”*

The Shire President considered this an emergency and authorised the repair to The Road prior to the adoption of the budget and also prior to the Council meeting of the 25th July 2019.

Statutory Environment:

Local Government Act 1995 section 65.8(1) (c)

Strategic Implications:

The Shire's reputation could be at risk should the road closure be prolonged.

Policy Implications:

Nil

Budget/ Financial Implications:

A need to consider an allocation of \$150,000 funded by the Facilities Reserve.

Sustainability Implications:

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Consultation:

Works Supervisor
Shire President

Recommendation:

That Council endorse the action of the Shire President in declaring the damage to the northern section of the

Carnarvon – Mullewa Road an emergency and authorising the northern section of the Carnarvon – Mullewa Road to be repaired and an appropriate inclusion be made to the Draft Budget.

Voting Requirements:
 Absolute Majority Required

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

18. ADMINISTRATION

18.1 Donation Request – Isolated Children’s Parents’ Association

File:	8.3
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	Nil
Date:	18 July 2019
Attachments:	Request from ICPA dated 12 July 2019

Matter for Consideration:

Council to consider a request for a donation to the Isolated Children’s Parents’ Association (ICPA) 2020 State Conference.

Background:

Council received a letter from ICPA requesting a donation to assist the Meekatharra Air Branch in convening the next State Conference to be held in Perth on 13th March 2020. A copy of the letter is attached.

Comment:

The Shire is in a remote area and parents utilise the School of the Air. Parents with children of school age get great benefit from the work the ICPA do in ensuring that children in rural areas have equitable access to appropriate education.

There are several sponsor categories for sponsorship which are detailed in the attachments.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
 There are no known significant environmental considerations
- **Economic:**
 There are no known significant economic considerations
- **Social:**
 There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

The 2019-20 Draft Shire Budget contains an allocation of \$15,000 for subscriptions and donations.

Consultation:

Nil

Recommendation:

That Council authorise the CEO to make a donation to the Isolated Children’s Parents’ Association towards the cost of convening the 2020 State Conference to be held in Perth on 13th March 2020 of five hundred dollars (\$500).

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.2 Contribution Request – Carnarvon Rangelands Biosecurity Association

File:	13.2
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	Nil
Date:	18 July 2019
Attachments:	Request dated 15 May 2019

Matter for Consideration:

Council to consider a request for a donation to the Carnarvon Rangelands Biosecurity Association (Inc.) (CRBA).

Background:

Council received a letter from CRBA requesting a donation to assist with the ongoing costs of maintaining biosecurity management within the Shire of Murchison.

Comment:

The Acting CEO received a letter from the CRBA outlining their role in the area and requesting a contribution of between \$20,000 and \$30,000 to enable them to continue to support the area particularly in the control of wild dogs. The Association was previously funded from Royalties for Regions, however that funding ceased at 30th June 2019.

The shire has previously made a contribution to the CRBA of \$5,000 in April 2015. The ACEO indicated to the Chairperson, Mr Justine Steadman that the Shire currently pays a bounty for wild dogs (\$100), Camels and Donkeys (\$10). He also indicated that the draft Budget did not include any contribution: however, Council still has the opportunity to address the matter.

The letter from CRBA is dated 15th May 2019 and it would have been appropriate for it to be presented to Council earlier for consideration during budget deliberations.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Budget/ Financial Implications:

The 2019-20 Draft Shire Budget contains an allocation of \$15,000 for subscriptions and donations. For any contribution to this organisation an increase in this allocation will be necessary.

Sustainability Implications:

- **Environmental**
The control of wild dogs in the shire is important
- **Economic**

To not support this association could lead to reduced “dogging” thereby impacting on the economic wellbeing of pastoralists in the area.

- **Social**

There are no known significant social considerations associated with this decision

Consultation:

Mr Justine Steadman Chairperson CRBA

Recommendation:

That Council consider during its 2019-20 Budget deliberations an inclusion of up to \$20,000 as a contribution to the Carnarvon Rangelands Biosecurity Association to assist with the continued control of feral animals.

Voting Requirements:

Simple Majority Required

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.3 Early Commencement by Incoming Chief Executive Officer

File:	4.20
Author:	Eddie Piper – Acting Chief Executive Officer
Interest Declared:	Financial – Salary Adjustment
Date:	17 July 2019
Attachments:	Nil

Matter for Consideration:

Council to receive advice of the early commencement of Mr Bill Boehm, the appointed Chief Executive Officer and endorse the use of Mr Eddie Piper as a contract Deputy CEO.

Background:

The Acting Chief Executive Officer has been in discussion with the appointed CEO, Mr Bill Boehm, about the possibility of him starting early thereby relieving the Shire of a staff shortage. A contract Finance Officer has finished early (19th July 2019) thereby creating a problem as there is no suitable replacement available.

Comment:

The Acting CEO, Eddie Piper, has agreed to stand down from the position and take up a position of Acting Deputy CEO position at a reduced rate of pay. He will be employed by LOGO Appointments (Venus) and timesheets will need to be approved by the CEO.

This item is mainly to authorise the commencement date of Mr Boehm’s employment contract and to adjust the period to reflect the same end date as is currently included in the contract.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Budget/ Financial Implications:

All included in the Draft Budget

Sustainability Implications:

- **Environmental**

- There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Consultation:

1. Shire President
2. Mr Bill Boehm

Recommendation:

That Council endorse the early commencement date of Mr Bill Boehm as Chief Executive Officer, that date being 22nd July 2019 with the end date to remain the same and authorise the amendment to the Employment Contract.

Voting Requirements:

Simple Majority Required

Council Decision:	
Moved: Councillor	Seconded: Councillor
Carried/Lost	For: Against:

19. NOTICE OF MOTION

Nil

20. CEO ACTIVITY REPORT

Date	Activity
Ongoing	Dealing with EOFY issues
5.7.2019	Rose Jones finished employment with Shire of Murchison
8.7.2019	Ina Edwardson commenced as temporary Finance Officer
10.7.2019	Site visit to Coolcalalaya West Rd
11.7.2019	Discussions with LGIS, CSIRO & Red Dust Holdings re damage to Coolcalalaya West Rd
16.7.2019	Discussions with Shire President re incoming CEO, Bill Boehm, starting early
17.7.2019	Booked flight for Bill Boehm to Geraldton 22.7.2019
19.7.2019	Ina Edwardson finished temporary placement
22.7.2019	Bill Boehm picked up from Geraldton by Eddie Piper to commence CEO duties

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:	
Moved: Councillor	Seconded: Councillor
Carried/Lost	For: Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Discuss an item pursuant to LGA s. 5.23 (2) (c) and (e) – 1. Urgent Repairs to Coolcalalaya West Road

Motion to close the meeting to the Public

Recommendation:

That the meeting move behind closed doors to discuss an item pursuant to LGA s. 5.23 (2) (c) and (e) – 1. Urgent Repairs to Coolcalalaya West Road.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost:	For:	Against:

Motion to open the meeting to the Public

Recommendation:

That the meeting move out from behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost:	For:	Against:

22.1 CONFIDENTIAL ITEM – Urgent Repairs to Coolcalalaya West Road

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost:	For:	Against:

23. MEETING CLOSURE