

Minutes for the Ordinary Meeting of the Murchison Shire Council

held in the Council Chambers, Carnarvon Mullewa Road, Murchison,

on Thursday **26 September 2019**, commencing at 12 Noon.

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# DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 12.04pm.

# RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

##### Councillors

R Foulkes – Taylor – President

A Whitmarsh – Deputy President

Cr E Foulkes-Taylor

Cr G Mead

Cr Q Fowler

Cr P Squires

##### Staff

Bill Boehm – CEO

Tatjana Erak – Acting DCEO

William Herold – Works Supervisor

# CONFIRMATION OF MINUTES

## Ordinary Council Meeting – 22 August 2019

##### Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

##### Recommendation

That the minutes of the Ordinary Council meeting held on 22 August 2019 be confirmed as an accurate record of proceedings.

##### Voting Requirements:

Simple majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | Q Fowler | **Seconded: Cr** | A Whitmarsh |
| That the Minutes of the Ordinary Council meeting of 22 August 2019 be confirmed as an accurate record of proceedings |
| **Carried** | **For** | 6 | **Against** | 0 |

# DISCLOSURE OF INTERESTS

Disclosure of Financial Interest made by Cr P Squires in relation to item 22.1 Coolcalalaya West Road Repairs.

# RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

# PUBLIC QUESTION TIME

## Standing Orders

|  |
| --- |
| Council Decision |
| **Moved: Cr** | A Whitmarsh | **Seconded: Cr** | G Mead |
| That the following Local Law-Standing Orders 2001 be stood down:8.2 Limitation on the number of speeches8.3 Duration of speeches |
| **Carried** | **For** | 6 | **Against** | 0 |

# NEXT MEETING

24th October 2019

# APPLICATIONS FOR LEAVE OF ABSENCE

Cr G Mead and Cr A Whitmarsh sought Leave of Absence from the Ordinary meeting to be held on 24 October 2019.

*Meeting was adjourned at 12.09pm to allow discussion on whether a quorum will be available at the next meeting if 3 councillors are absent.*

*Meeting resumed at 12.10pm.*

|  |
| --- |
| Council Decision |
| **Moved: Cr** | R Foulkes-Taylor | **Seconded: Cr** | E Foulkes-Taylor |
| That Leave of Absence be granted to Cr G Mead and Cr A Whitmarsh from the Ordinary meeting to be held on 24 October 2019. |
| **Carried** | **For** | 6 | **Against** | 0 |

# NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

22.1 Coolcalalaya West Road Repair

22.2 Grader replacement

# ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

# PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

# ACTION LIST

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Item** | **Action** | **Status / Comments** |
| 1 | Community Project Officer | Working Group held a telephone conference to discuss funding. | Awaiting release of grant funding. Grant applications close Sept 2019. |
| 2 | Cemetery and Remembrance Walk | Community Advisory Group inspected niche wall area and marked layout. | Wall design sketched. Awaiting quote. |
| 3 | Review of Road Network | Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this. | Working with Paul Dean of Landgate. Landgate report has been received.Like most rural Council’s, we receive a substantial portion of our revenue via the Grants Commission (General Purpose & Roads) for road construction and maintenance. This is based on the length and type pf road and as such is an important consideration in any review |

##### Council Comment

The CEO is to be updated on the requirements of the first two items.

##### Recommendation

That the Action List be accepted.

##### Voting Requirements

Simple majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | G Mead | **Seconded: Cr** | P Squires |
| That the Action List be accepted. |
| **Carried** | **For** | 6 | **Against** | 0 |

# REPORTS OF OFFICERS

## Works Supervisor Report

|  |  |
| --- | --- |
| File: |  |
| Author: | William Herold – Works Supervisor |
| Interest Declared: | No interest to disclose |
| Attachments: | Nil |

#### Monthly Plant Report

| **Plant** | **Plant Description** | **Year** | **Rego** | **Total Costs** | **Recovered** | **Plant Hours YTD** |
| --- | --- | --- | --- | --- | --- | --- |
| P001 | JD 770G Grader | 2011 | MU1063 | 8376.21 | 27720 | 396 |
| P004 | Ford New Holland Tractor | 2006 | MU 380 | 251.01 | 0 | 0 |
| P005 | Dolly | 2001 | MU 2003 | 321.07 | 0 | 0 |
| P007 | UD Nissan Prime Mover Truck | 2009 | 000 MU | 6131.76 | 15277.5 | 339.5 |
| P008 | Dolly | 2000 | MU 2009 | 758.71 | 755 | 75.5 |
| P009 | Iveco Prime Mover | 2003 | MU1065 | 802.71 | 0 | 0 |
| P010 | Iveco Tipper 2004 | 2004 | MU 00 | 457.07 | 0 | 0 |
| P011 | Komatsu D85A BullDozer | 1997 | 0 | 8571.09 | 0 | 0 |
| P013 | Low Loader Float | 2008 | MU 663 | 1358.35 | 2730 | 45.5 |
| P014 | Low Loader Float | 2001 | MU 2004 | 774.74 | 0 | 0 |
| P017 | Trailer - Evertrans Side Tipper | 2001 | MU 662 | 991.2 | 2840.5 | 149.5 |
| P018 | Trailer - Side Tipping Roadwest  | 2001 | MU2010 | 826.33 | 3971 | 209 |
| P024 | Water Tanker Trailer | 2005 | MU 2024 | 2342.07 | 6716.5 | 353.5 |
| P027 | Volvo L110E Loader | 2006 | MU 65 | 3335.08 | 297.5 | 3.5 |
| P028 | LV Isuzu D-Max 4x4 | 2009 | MU 300 | 971.89 | 157.5 | 10.5 |
| P032 | Genset - Construction | 0 | 0 | 1819.29 | 0 | 0 |
| P033 | Genset - Maintenance 13 KVA | 0 | 0 | 1558.12 | 0 | 0 |
| P034 | Genset Perkins On Mechanic Truck | 0 | 0 | 654.02 | 0 | 0 |
| P035 | Genset Power House | 2011 | 0 | 47372.34 | 24174.98 | 0 |
| P041 | Loader CAT 938 GII | 2004 | MU 193 | 5387.36 | 0 | 0 |
| P043 | BOMAG Roller (Rubber) | 2012 | MU1027 | 3742.3 | 8340 | 208.5 |
| P048 | Howard Porter Flat Trailer - Construction Gen | 1979 | MU 2026 | 169.71 | 0 | 0 |
| P049 | Howard Porter Fuel Trailer | 1972 | MU 2005 | 127.25 | 0 | 0 |
| P055 | Toyota Prado 3.0l T/D 5 door Wgn | 2012 | MU1011 | 1118.5 | 585.55 | 0 |
| P057 | Great Wall 2012 Gardeners Ute | 2012 | MU 167 | 1115.97 | 0 | 0 |
| P059 | Trailer - 45ft Flat top | 1978 | MU2044 | 1162.37 | 209 | 11 |
| P060 | Patient Transfer- Mercedes Sprinter | 2004 | MU 1009 | 1413.91 | 456.98 | 0 |
| P061 | Kenworth T604 Prime Mover | 2004 | MU 000 | 8142.62 | 11340 | 252 |
| P064 | Isuzu FRR500 5-Tonne Truck  | 2013 | MU 140 | 6241.03 | 4953 | 63.5 |
| P065 | Generator 9 KVA Kuboto Machine | 2013 | 0 | 816.25 | 0 | 0 |
| P067 | Trailer - Side Tipper Roadwest | 2013 | MU2042 | 1526.2 | 1672 | 88 |
| P068 | BOMAG Padfoot Roller BW211PD-4 - Yellow | 2013 | MU1071 | 5314.42 | 10500 | 262.5 |
| P072 | Isuzu Fire Truck | 2013 | MU1068 | 1652.06 | 193.6 | 0 |
| P073 | Toyota Fire - Fast Attack | 2014 | MU1069 | 924.01 | 73.07 | 0 |
| P076 | Dolly | 2017 | 0 | 775.88 | 0 | 0 |
| P077 | Kubota U25-3 Mini Excavator & Attachments | 0 | 0 | 81.65 | 275 | 5.5 |
| P079 | Evertrans Low-Loader | 2017 | 0 | 113.38 | 0 | 0 |
| P080 | Fuso Canter  | 2017 | MU120 | 2210.21 | 312 | 4 |
| P081 | John Deere 670G Motor Grader | 2017 | MU105 | 10957.32 | 28700 | 410 |
| P082 | Isuzu/Dmax Sx - Works Supervisors Vehicle  | 2017 | 01 MU | 3323.84 | 3525 | 235 |
| P086 | Maxitrans Tandem axle Dolly | 2012 | 1TNW068 | 40.57 | 1500 | 150 |
| P087 | Kubota Generator 20KVA SQ3200B-AU-B | 2018 |  | 924.46 | 0 | 0 |
| P089 | Toyota Prado GXL | 2019 | MU0 | 1633.54 | 767.67 | 0 |
| P090 | Plant trailer GH1055 | 0 | 0 | 72.86 | 0 | 0 |
| P091 | Catepillar 950GC | 2019 | MU1039 | 2550.47 | 10625 | 125 |
| P11076 | Mower Ride on JDZ | 2013 | 0 | 36.59 | 25.47 | 0 |
| P15003 | Grader John Deere 672G | 2012 | MU121 | 10391.26 | 28140 | 402 |
| P15006 | Truck – Isuzu NPR 65/45 | 2015 | MU1018 | 3470.67 | 6318 | 81 |
| P16075 | Kubota Tractor B2301 HD with mower deck | 2016 | 0 | 257.17 | 497 | 35.5 |

#### Works Report

##### Construction Crew

The construction crew are still busy on the Beringarra-Cue Road converting the old bitumen back to gravel. They started at the Jack Hills intersection (SLK 85.17) and are working back towards Mileura Homestead. By the time Council meets they should have completed around about 10kms. The results are pretty impressive so far. The old bitumen is breaking up well and once it has been re-laid and compacted provides a good pavement. An old grid has been removed and the crew will do about another month on this project before moving to the north boundary on the Carnarvon-Mullewa Road. If all goes well we should have completed about 20km of this project.

##### Maintenance Crew

The maintenance crew have completed the Beringarra-Pindar Road, patch graded the Mileura-Nookawarra Road, graded from Beringarra to Milly Milly, patch graded the Carnarvon-Mullewa Road to the settlement and graded the Meeberrie-Wooleen Road. They will then grade the Carnarvon-Mullewa Road from the south boundary to the start of the bitumen ahead of the Landor traffic starting. Head back up the Twin Peaks-Wooleen Road before starting on the South end of the Beringarra-Pindar Road again.

##### Flood Damage

Flood5 works have been completed and final handovers undertaken. Thanks to our contractors.

##### Emergency Repairs to Carnarvon-Mullewa Road

The job has been completed and final handovers undertaken. Thanks to our contractors.

##### Sealing Program

The Chief Executive Officer and I have reviewed recent flood damage sealing works on the Carnarvon-Mullewa Road and also the new seal undertaken towards the southern section of the Carnarvon- Mullewa Road last year which was poorly undertaken and resulted in stripping and an enrichment seal being applied as a remedial treatment.

In light of these and other lessons we have formed the view that:

* Works need to be undertaken by reputable experienced operators.
* Works need to be supervised on site by experienced personnel.  In this respect whilst we have good practical knowledge and can learn more it is simply too big risk for use to carry out this work on the day by Council staff.
* Similarly, works should also be programmed with advice from skilled personnel.
* Knowledge of bitumen and the relationships with materials is something that needs a significant amount of experience.
* Seal designs should remain with the contractor to minimise risk but perhaps within an overall plan of specify the type of treatment.

Apart from a few floodways roads outside station homesteads or in the settlement, the Carnarvon-Mullewa Road is our main sealed road which we receive in part Main Roads funding. We have locally picked out each sealed section for documentation but not for condition purposes with little information with respect to age of seal or treatment.  We have notionally budgeted for the following to be undertaken in 2019/20;

* $250,000 reseal around 11.3km
* $404,605 final seal 4 sections

To improve the refinement of this program and overall management generally we have engaged Greenfields to undertake the assessment and programming of the sealed sections of the Carnarvon-Mullewa Road. This will give us a program for this year and beyond. In addition, they will conduct the tender management aspect. Supervision of the program will also follow once the program has been established and successful tenderer identified.

##### Settlement Building Maintenance

As previously advised over the past few years a more definitive program is being developed to cater for a backlog in maintenance works on Councils buildings. Recent works on the Chief Executive Officer’s house further illustrates the importance of an up to date maintenance program given the extent of electrical and maintenance issues that have been identified and now rectified.

#### Plant Replacement Program

The following progress update is provided in implementing Council’s 2019/20 Plant Replacement Program

* Grader

Specification and indicative costs / quotations are to be considered in Closed Council under item 22.2

* Loader

The new CAT 950 GC has arrived and is operational, operators are very happy

* Prime Mover

The arrival of the new Kenworth T909 is imminent (end of September 2019.)

* Water Truck

Still doing some research on a suitable truck and spray combination.

* Prado (Ex-DCEO) now Technical Officer

Item will be sold by auction along with other surplus plant. Plant Working Group have endorsed the replacement with a Toyota Dual Cab.

* New kVA Settlement Generator

The addition of a new Generator for the Murchison Settlement is an urgent item that must be obtained with a view to having it purchased and installed prior to the peak summer period in part given that last summer breakdowns occurred. A budget allocation of $150,000 has been approved.

Quotations are being obtained but of significance is the state and capacity of the existing power supply network reticulation. Advice is being obtained including whether the capacity of existing power supply cables is an issue. It is also considered prudent that the a review incorporates appropriate isolation breakers not just switches are installed so that not only that each building and some parts of the township can be effectively isolated but that the Council as the Power Authority can have some protective limitations put in place . This is not currently the situation such that often the entire town needs to be without power to carry out maintenance work on the network.

A budget variation will be required for this work. If so an additional capital allocation from reserves could be used either as a standalone item or as an offset from the approved Solar Power project.

Given the urgency it is considered prudent that the CEO be also authorised to advance the completion of the works if deemed necessary.

##### Council Comments

A day rate of crew was requested if possible when reporting on projects. All references to *Plant Committee* have been amended to *Plant Working Group*.

#### Recommendation

1. That the Work’s Supervisor’s report be received and accepted.
2. That given the urgency and in conjunction with Council’s Plant Working Group, the Chief Executive Officer be authorised to undertake the necessary action to ensure that the Murchison Settlement’s power supply and reticulation network are upgraded in 2019/20.

##### Voting Requirements

Recommendation 1 Simple Majority

Recommendation 2 Absolute Majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | Q Fowler | **Seconded: Cr** | E Foulkes-Taylor |
| 1. That the Work’s Supervisor’s report be received and accepted.
2. That given the urgency and in conjunction with Council’s Plant Working Group, the Chief Executive Officer be authorised to undertake the necessary action to ensure that the Murchison Settlement’s power supply and reticulation network are upgraded in 2019/20.
 |
| **Carried** | **For** | 6 | **Against** | 0 |

# ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

## Shire President

Nil

## Councillors

Nil

# REPORTS OF COMMITTEES

Nil

# FINANCE

## Financial Activity Statements 31 July 2019

|  |  |
| --- | --- |
| File: |  |
| Author: | Tatjana Erak – Acting Deputy Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Attachments: | 16.1.1 Monthly Financial Report July 201916.1.2 Statement of Financial Position July 2019 16.1.3 Operating Statement by Program July 201916.1.4 Operating Statement by Type July 201916.1.5 Account Listing Schedules July 201916.1.6 Trial Balance July 2019 |

##### Matter for Consideration

The Local Government (Financial Management) Regulations 1996 Regulation 34 requires that local government report monthly and prescribes what is required to be reported. Council is required to consider adopting the Monthly Financial Statements for the period to July 2019. Due to staffing resources and timing constraints these statements were not able to be presented at the August Meeting and are presented at the September Council Meeting

##### Comment

The Current Position at 31 July is a surplus of $3,422,742.

The following Term Deposits are held as at 31 July 2019:

|  |  |  |  |
| --- | --- | --- | --- |
| **Deposit** | **Amount** | **Interest****Rate** | **Maturity Date** |
| **Muni** |
| Term Deposit 531423 | $500,000.00  | 2.05% | 28/09/2019 |
| Term Deposit 531431 | $500,000.00 | 2.00% | 08/10/2019 |
| **Trust** |
| Crosslands MCF Term Deposit | $377,335.68 | 2.23% | 25/08/2019 |
| **Reserve** |
| Term Deposit 529817 | $500,000.00 | 2.10% | 08/12/2019 |
| Term Deposit 531458 | $750,000.00 | 2.19% | 28/11/2019 |
| Term Deposit 531466 | $1,000,000.00 | 2.10% | 29/10/2019 |
| Term Deposit 011720 | $1,000,000.00 | 1.95% | 25/06/2020 |
| Beringarra Cue Road Reserve Term Deposit 468161 | $3,520,157.83 | 1.96% | 21/10/2019 |

##### Statutory Environment

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

*A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:*

1. *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);*
2. *Budget estimates to the end of month to which the statement relates;*
3. *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
4. *Material variances between the comparable amounts referred to in paragraphs (b) and*
5. *The net current assets at the end of the month to which the statement relates.*

##### Strategic Implications

Nil

##### Policy Implications

Nil

##### Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

##### Sustainability Implications

* Environmental:

There are no known significant environmental considerations

* Economic:

There are no known significant economic considerations

* Social:

There are no known significant considerations

##### Consultation

Moore Stephens

#### Recommendation

That Council adopt the financial statements for the period ending 31 July 2019 as attached.

##### Voting Requirements

Simple majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | G Mead | **Seconded: Cr** | A Whitmarsh |
| That Council adopt the financial statements for the period ending 31 July 2019 as attached |
| **Carried** | **For** | 6 | **Against** | 0 |

## Financial Activity Statements 31 August 2019

|  |  |
| --- | --- |
| File: |  |
| Author: | Tatjana Erak – Acting Deputy Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Attachments: | Nil |

##### Matter for Consideration

Council is required to consider adopting the Monthly Financial Statements for the period to August 2019. Due to staffing resources and timing constraints these will be presented at the October Meeting.

#### For Information

## Accounts Paid since the last list was adopted/endorsed by Council

|  |  |
| --- | --- |
| File: | 4.37.1 |
| Author: | Tatjana Erak - Acting Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Attachments: | EFT & Cheque Details for July 2019 |

##### Matter for Consideration

Endorsement of accounts paid during the month of July 2019.

##### Background

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

##### Comment

A list of payments made during the month of July 2019 is attached.

##### Statutory Environment

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

*(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*

*(a) the payee’s name; and*

*(b) the amount of the payment; and*

*(c) the date of the payment; and*

*(d) sufficient information to identify the transaction.*

*(2) A list of accounts for approval to be paid is to be prepared each month showing —*

*(a) for each account which requires council authorisation in that month —*

*(i) the payee’s name; and*

*(ii) the amount of the payment; and*

*(iii) sufficient information to identify the transaction; and*

*(b) the date of the meeting of the council to which the list is to be presented*

*(3 ) A list prepared under sub regulation (1) or (2) is to be —*

*(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*

*(b) recorded in the minutes of that meeting.*

##### Strategic Implications

None

##### Policy Implications

None

##### Budget/Financial Implications

Payment from the Municipal, Trust and Reserve Bank Accounts.

##### Sustainability Implications

* Environmental

There are no known significant environmental considerations

* Economic

There are no known significant economic considerations

* Social

There are no known significant considerations

##### Consultation

Moore Stephens

##### Recommendation

That the accounts for the month of July, as per the attached Schedule presented to this meeting totalling $1,767,395.65 from the Municipal Account, together with $705,836.59 repayments to WA Treasury in respect of the Short-Term advance, totalling $2,473,232.24 be endorsed by Council.

##### Voting Requirements

Simple majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | G Mead | **Seconded: Cr** | E Foulkes-Taylor |
| That the accounts for the month of July, as per the attached Schedule presented to this meeting totalling $1,767,395.65 from the Municipal Account, together with $705,836.59 repayments to WA Treasury in respect of the Short-Term advance, totalling $2,473,232.24 be endorsed by Council.  |
| **Carried** | **For** | 6 | **Against** | 0 |

# DEVELOPMENT

## Housing

WALGA have been engaged to undertake the tender process for the provision of two (2) new houses. Prices are being sought for two, three, and four-bedroom options; to be sited on Mulga Crescent immediately to the south of Lots 12A and 12B. At the time of wring WALGA have received a number of enquires and interest. Tenders close 3 October 2019. Following evaluation, I will be in a position to provide further update.

#### For Information

# ADMINISTRATION

## State Council and Zone Structure and Process Working Group Final Report

|  |  |
| --- | --- |
| File: |  |
| Author: | Bill Boehm – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Attachments: | 18.1.1 Final Report - State Council and Zone Structure and Process Working Group -August 2019 |

##### Matter for Consideration

WALGA’s State Council has released for consultation the Final Report prepared by the Working Group charged with reviewing WALGA’s governance structures and processes.

The Working Group has made a number of recommendations, four of which have been endorsed for immediate implementation by State Council, with the balance endorsed in principle pending sector consultation.

The recommendations endorsed by State Council for implementation relate to the provision of information about WALGA to Elected Members, State Council’s committee structure, and the process for considering submissions to Government.

Council’s consideration and feedback is sought on the balance of the recommendations, which relate to the composition of State Council, the continuing role of Deputy State Councillors, no term limits for State Councillors, the Member Advisor program, services to Zones, and the State Council agenda, including the cessation of the production of printed agendas.

Following feedback from the Local Government sector, which should be provided to by 5:00pm, Friday, 25 October 2019, an item will be included in the December State Council agenda for consideration at the November round of Zone meetings.

#### Recommendation

No recommendation is provided. Councillors are requested to consider the report and provide feedback and comments to the Chief Executive Officer so that Councils views are made know to WALGA.

##### Voting Requirements

Simple Majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | R Foulkes-Taylor | **Seconded: Cr** | P Squires |
| That councillors consider the report and provide feedback and comments to the Chief Executive Officer so that a view can be made known to WALGA. |
| **Carried** | **For** | 6 | **Against** | 0 |

## Elections

|  |  |
| --- | --- |
| File: |  |
| Author: | Bill Boehm – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Attachments: | Nil |

Work continued in preparation for the October Elections. At the close of the nomination period I can confirm that the number of candidates equals the number of vacancies and as a result the following persons were declared elected unopposed.

Foulkes-Taylor, Rossco

Fowler, Quentin J

Whitmarsh, Andrew

A formal report as Returning Officer is required to be provided after the October Election Day and will be done so at the October Council Meeting.

#### For Information

# NOTICE OF MOTION

Nil

# CEO ACTIVITY REPORT

|  |  |
| --- | --- |
| File: |  |
| Author: | Bill Boehm – Chief Executive Officer |
| Interest Declared: | No interest to disclose |
| Attachments: | Nil |

#### Activities September Meeting

During the month a significant amount of information, learnings and understandings continues to be gained. This included a significant amount of time being involved with respect to dealing administration associated with the October elections.

As previously advised Tatjana Erak has stepped up to the Deputy CEO role in an acting capacity. During the month work to recruit a new Corporate Services Officer to fill her former Administration Officer position has been undertaken.

| **Date** | **Activity** |
| --- | --- |
| 12-Aug-19 | Meeting with Works Supervisor. Work on road panel. Liaise with Electoral Commission. Follow up on roadhouse fuel options |
| 13/14-Aug-19 | Prepare and review and ensure electoral roll complies. Letters and follow up with existing owner occupiers. Review and work on Agenda. Review position descriptions. Follow up Legal advice with respect to Coolcalalaya West Rd. |
| 19/20 -Aug-19 | Work on Agenda and reports. Staff Position Descriptions and Letters |
| 20-Aug-19 | Emails Phone Letters. Work on Agenda and reports. Staff Position Descriptions and Letters |
| 21-Aug-19 | Work on Related Parties and other Interests. |
| 22-Aug-19 | Council Meeting. Meeting with Cr Emma Foulkes-Taylor over branding |
| 23-Aug-19 | Liaise with Nick Littlemore Identity Perth regarding branding |
| 26-Aug-19 | Tool-Box Meeting with staff |
| 27-Aug-19 | Travel and attend Murchison Executive Group Meeting at Wiluna. Look at Boolardy-Kallie, Berringa – Cue and Beebyn-Karbur Road and others in Cue Shire on the way  |
| 28-Aug-19 | Travel back from Wiluna. Landor-Meekatharra and at Beringarra - Pindar Road and others in Meekatharra Shire on the way |
| 29-Aug-19 | Roads to Recovery registration and programs.  |
| 01-Sep-19 | Work on spreadsheets |
| 02-Sep-19 | Roads to Recovery. Budget work. Seek quotes for fuel dispensing equipment.  |
| 03-Sep-19 | Roads to Recovery. Budget. |
| 05-Sep-19 | Budget. Attend sealing along floodways on Carnarvon-Mullewa Rd. |
| 06-07 Sep-19 | Work on Elections & Budget |
| 09-Sep-19 | Work on Elections & Budget |
| 10-Sep-19 | Work on Elections & Budget. Follow up Coolcalalaya West Road. Work on finalisation of Roadhouse lease |
| 11-12Sep-19 | Work on Elections |
| 13-Sep-19 | Work on election follow up |
| 16-Sep-19 | Follow up Coolcalalaya Road Closure, Fuel and Road Grids |
| 17-Sep-19 | Roads to Recovery. Agenda Prep |
| 18-Sep-19 | Meeting and briefings with Will. Agenda Prep. Main Roads Acquittals |
| 19-Sep-19 | Travel to Geraldton and back. Meeting with Josh Kirk and Red Dust Holdings. . Telephone catch-up with Rossco |
| 20-Sep-19 | Agenda Prep. Meeting with Phil Swain. Follow up Coolcalalaya Rd with David Nicholson (McLeod's Lawyers). Meeting with Gavin Eagan Wajarri Holdings. Corporate Services Officer Interviews |
| 21-Sep-19 | Meeting briefing with Phil Swain |
| 24-Sep-19 | Meeting with Will & Adaman Resources, Rivet, Greenfield to discuss the haulage task from Mixy and A-Zone.  |

#### Recommendation

That the CEO’s Report be accepted.

##### Voting Requirements

Simple Majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | Q Fowler | **Seconded: Cr** | G Mead |
| That the CEO’s Activity Report be accepted. |
| **Carried** | **For** | 6 | **Against** | 0 |

# URGENT BUSINESS

Nil

# ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Discuss the following items Pursuant to LGA s5.23 (2)(c) and (e) Council is to discuss the following items behind closed doors

22.1 Coolcalalaya West Road Repairs

22.2 Grader Replacement

#### Motion to close the meeting to the public

#### Recommendation

That the meeting moves behind closed doors to discuss an item pursuant to LGA s.5.23(2)(c) and (e) relating to the following items:

22.1 Urgent Repairs to Coolcalalaya West Road

22.2 Grader Replacement

##### Voting Requirements

Absolute Majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | Q Fowler | **Seconded: Cr** | Mead |
| That the meeting moves behind closed doors to discuss an item pursuant to LGA s.5.23(2)(c) and (e) relating to the following items:22.1 Urgent Repairs to Coolcalalaya West Road22.2 Grader Replacement  |
| **Carried** | **For** | 6 | **Against** | 0 |

*Meeting was closed to the public at 12.49pm*

*Cr P Squires left the chambers at 12.50pm prior to the discussion on Item 22.1*

*Following completion of the discussion on Item 22.1, Cr P Squires re-entered the chambers at 1.58pm.*

*Meeting adjourned for lunch at 1.07pm and re-convened at 1.49pm.*

#### Motion to open the meeting to the public

#### Recommendation

That the meeting move out from behind closed doors.

##### Voting Requirements

Absolute Majority

|  |
| --- |
| Council Decision |
| **Moved: Cr** | P Squires | **Seconded: Cr** | E Foulkes-Taylor |
| That the meeting move out from behind closed doors |
| **Carried** | **For** | 6 | **Against** | 0 |

*The meeting was re-opened to the public at 2.07pm.*

#### Decision Disclosed from Closed Section of Meeting

##### Voting Requirements

Simple Majority

## Coolcalalaya West Road Repairs

|  |
| --- |
| Council Decision |
| **Moved: Cr** | Q Fowler | **Seconded: Cr** | R Foulkes-Taylor |
| That1. The Chief Executive Officer’s update report and progress on the Coolcalalaya West Road repairs be accepted.
2. Should negotiations with those companies / persons responsible for damage to Coolcalalaya West Road not be able to be concluded to Council’s satisfaction, that arrangements be put in place for the necessary repair works to be undertaken without delay.
 |
| **Carried** | **For** | 5 | **Against** | 0 |

#### New Motion

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| --- |
| Council Decision |
| **Moved: Cr** | G Mead | **Seconded: Cr** | A Whitmarsh |
| That Council, through the dual signatures of the Shire President and CEO, write to the parties concerned in confidence about events undertaken. |
| **Carried** | **For** | 5 | **Against** | 0 |

## Plant Replacement - Grader

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| --- |
| Council Decision |
| **Moved: Cr** | A Whitmarsh | **Seconded: Cr** | E Foulkes-Taylor |
| That Council proceed with obtaining quotations for the replacement of Councils John Deere 770AGrader via WALGA’s eQuotes. |
| **Carried** | **For** | 6 | **Against** | 0 |

# MEETING CLOSURE

The President declared the meeting closed at 2.10pm.

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| These minutes were confirmed at the council meeting held on 24 October 2019. |
|  |
| Signed………………………………………………. | Presiding Officer |