



murchisonshire

Ancient land under brilliant skies

Agenda for the Ordinary Meeting of the

Murchison Shire Council

To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
on Tuesday **31 August 2021**, commencing at 12 Noon.

Note: meeting will be conducted to meet COVID-19 restrictions.

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ATTACHMENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Shire President declared the meeting open at.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Present

Councillors

Cr R Foulkes-Taylor – President
Cr A Whitmarsh – Deputy President
Cr E Foulkes-Taylor
Cr P Squires
Cr G Mead
Cr Q Fowler

Staff

Bill Boehm – CEO
Steven Cosgrove – Community Manager DCEO
William Herold – Works Manager
Keith White – Relief Finance Manager

3 CONFIRMATION OF MINUTES

3.1 Ordinary Council Meeting – 22 July 2021

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation

That the minutes of the Ordinary Council meeting held on 17 July 2021 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

4 DISCLOSURE OF INTERESTS

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 STANDING ORDERS

Matter for Consideration

It has been customary practice in the interests of a productive meeting in relation to the Conduct of Members during debates for the Council suspend Standing Orders 8.2 (Limitation on Number of speeches) and 8.3 (Duration of Speeches) under Local Law 2001. To facilitate this, the following recommended resolution is required.

Recommendation

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

7 PUBLIC QUESTION TIME

8 NEXT MEETING

Thursday 23 September 2021 commencing at 12:00noon

9 APPLICATIONS FOR LEAVE OF ABSENCE

10 URGENT BUSINESS

To consider recommendations from the Audit Committee Meeting held earlier in the day as outlined under Item 15.1.

Recommendation

That Council allow for the consideration of pending further information relating to recommendations from the Audit Committee Meeting held earlier in the day as outlined under Item 15.1.

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried	For	Against

11 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

- 21.1 Freight Services
- 21.2 Roadworks Contract

12 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

13 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

14 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President**14.2 Councillors**

15 REPORTS OF COMMITTEES

15.1 Audit Committee

File: 2.2
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 31 August 2021
Attachments: 15.1.1 Audit Committee Meeting Recommendations

Matter for Consideration

Amongst other things one of the objectives of the Audit Committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.

A copy of the Audit Committee Meeting Agenda and Attachments including the 2019/20 Financial Report has been separately circulated.

Committee Recommendations

To be provided considered following deliberations of the Audit Committee Meeting. A specific matter relating the 2019/20 Financial Report is to be addressed under Item 17.3.

Voting Requirements

Simple Majority

Committee Recommendations			
Moved: Cr	Seconded: Cr		
Carried/Lost	For	Against	0

Recommendations

That Council adopt the recommendations from the Audit Committee Meeting held on 31 August 2021

Voting Requirements

Simple Majority

Council Decision			
Moved: Cr	Seconded: Cr		
Carried/Lost	For	Against	0

16 WORKS

16.1 Works Report

File:

Author: William Herold – Works Manager

Interest Declared: No interest to disclose

Date: 25 August 2021

Attachments: 16.1.1 Three year Rolling Roadworks Program

Construction Crew

The Construction Crew are moving along at a remarkably good pace and in spite of a few electrical issues with the grader and Pad Foot Roller, are at least a fortnight ahead of where I expected them to be. By the time Council meets, they should be fairly close to having laid out 8 km. A start should also have been made on the Pinegrove corner re-alignment. Wet and boggy soil may still cause a few issues as far as the boxing out goes, but this is a small price to pay for the wonderful season the whole Shire has experienced.

As a result of this progress the foreshadowed Main Roads WA funded project on the Carnarvon-Mullewa Road for 2021/22 has been moved from south of the hill to SLK 241.74 to SLK 245.04 abutting the existing narrow seal.

Arrangements are also being made to undertake a new sealing program to seal all of these works by November 2021.

Maintenance Crew

Like the Construction Crew they have had their challenges over the last month. They have been doing some temporary repairs to storm damage and opening up work. As of 16th August, they are more or less back into Maintenance grading heading south on the Carnarvon-Mullewa Rd as far as the Settlement. By the time Council meets they should have made a start on Butchers Track. The crews next move will be onto the Beringarra-Pindar Rd, starting at Pindar and working North.

New Grid

The new grid for the Pinegrove re-alignment should be completed by the time Council meets.

SKA Roadworks

On 9th August, Josh Kirk from Greenfield and I did a pickup on the proposed route for the upgrade and development of the SKA project. The Greenfield report has been circulated to all Council members for perusal.

Three Year Rolling Roadworks Program

As indicated in the 2020/21 Budget preparation and adoption, rather than the roads program being developed annually a strategic approach is required.

A preliminary rolling three-year draft program was discussed at the July Budget workshop. Unlike the actual budget which apportions funding into various accounts this is presented on a road-by-road SLK to SLK basis regardless of the funding source. This is in part due to several project segments being funded from more than one source.

As indicated in a formal report to the February Council Meeting the 2020/21 Program was recast to meet changes in priority and to maximise use of new LRCIP funding. It was also affected with additional unforeseen costs required due to rain, Cyclone Seroja and Boral who were late arriving and altered the timing of works meaning additional grading, watering and rolling was required to avoid deterioration in the then prepared pavement.

The program as attached fits within existing and known funding sources with 2021/22 works now incorporated into the proposed 2021/22 Budget. The overall purpose of the three-year program is to ensure a sustainable

works program provide on more than on a year-to-year basis but still provide a degree of flexibility. It will still require some tweaking and amendment from time to time particularly with respect to the Carnarvon-Mullewa Road but provides a sound way forward. Amounts are estimates only for the purposes of programming.

Recommendation

That Council

1. Notes the Works Report and
2. Adopts the Three-Year Rolling Roadworks Program of works noting that actual budget allocations will be handled separately.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

17 FINANCE

17.1 Accounts Paid since the last list was presented to Council

File: 4.37.1
Author: Keith White – Relief Finance Manager
Interest Declared: No interest to disclose
Date: 19 July 2021
Attachments: 17.1.1 EFT & Cheque Details for June & July 2021

Matter for Consideration

The *Local Government (Financial Management) Regulations 1996 Regulation 13* requires that if the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO for each month and present this to the next ordinary meeting of the Council after the list has been prepared and have this list recorded in the minutes of the meeting.

A list of payments presented in accordance with *Regulation 13* of the *Local Government (Financial Management) Regulations 1996* made since the last report to Council is attached.

Strategic Implications

None

Policy Implications

None

Budget/Financial Implications

Nil

Consultation

Nil

Recommendation

That the accounts since the last report to Council, as per the attached Schedule be recorded in the minutes as being presented to Council.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

17.2 Financial Activity Statements 31 May 2021

File: 2.6
Author: Keith White – Relief Finance Manager
Interest Declared: No interest to disclose
Date: 19 July 2021
Attachments: 17.2.1 Monthly Management Financial Report June 2021

Matter for Consideration

The Local Government (Financial Management) Regulations 1996 Regulation 34 requires that local government report monthly and prescribes what is required to be reported. Council is required to consider receipt the Monthly Financial Statements.

Comment

These statements are being presented to meet a statutory obligation to have each month's end and report presented within the following two months.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation

Moore Australia

Recommendation

That Council note the financial statements as presented for the period ending 31 June 2021 as attached.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

17.3 2019/20 Financial Report

File: 2.2
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 25 August 2021
Attachments: 17.3.1 Financial Report 2020

Matter for Consideration

Consideration of the 2019-20 Financial Report.

Background

The 2019-20 Financial Report was prepared and sent to the Auditor after 30 September 2020 following an extension in time being obtained from the Minister for Local Government as prescribed under the *Local Government Act 1995*.

At its meeting earlier today, the Audit Committee reviewed the Financial Report and consequently recommendations are Council is expected to follow.

The audited report, once adopted by Council, will be included in the Annual Report 2019-20 for presentation at the 2019/20 Annual Meeting of Electors to be held within 56 days of the adoption of the report.

Comment

The Office of the Auditor General arranged for RSM to conduct the audit of the Financial Report 2019-20 on its behalf in accordance with Australian Auditing Standards. The Office believe that the audit evidence obtained was sufficient and appropriate to provide a basis for its audit opinion.

In conducting the audit, the Auditor General and RSM followed applicable independence requirements of Australian professional ethical pronouncements.

The overall result is pleasing with the Auditor General issuing an unqualified audit opinion on the financial statements. There were also no matters of significance under s24(1) of the *Auditor General Act 2006* that came to their attention, and as such require reporting.

Statutory Environment

Local Government Act 1995

Division 3 — Reporting on activities and finance

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) The financial report is to —*
 - (a) be prepared and presented in the manner and form prescribed; and*
 - (b) contain the prescribed information.*
- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —*
 - (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and*
 - (b) the annual financial report of the local government for the preceding financial year.*

Strategic Implications

Nil.

Policy Implications

Nil.

Budget/Financial Implications

The cost of the 2019/20 annual audit is included within Council's 2021-22 Budget

Sustainability Implications

Environmental There are no known significant environmental considerations
Economic There are no known significant economic considerations
Social There are no known significant social considerations

Consultation

Relief Finance Manager, Moore Australia and RSM

Recommendation

Note the following draft recommendation is made subject to receipt of the Audit Committees consideration and recommendation on the matter.

That Council accepts the Audit Committee Recommendation and adopts the 2019/20 Financial Report.

Voting Requirements

Absolute Majority

Committee Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

17.4 2020-2021 Budget Adoption

File:	2.4
Author:	Bill Boehm - Chief Executive Officer
Interest Declared:	Nil
Date	20 August 2020
Attachments:	17.4.1 Murchison Shire 2021/22 Annual Budget
	17.4.2 Murchison Shire 2021/22 Budget Snapshot
	17.4.3 Corporate Business Plan Extract Update
	17.4.4 Fees and Charges 2021-22
	17.4.5 Local Government (COVID-19 Response) Order

Matter for Consideration

Council is to consider the Draft Budget for the 2021-22 Financial Year and the Fees & Charges Table for 2021-22 in the context of the current COVID-19 Coronavirus environment.

Background

As part of the function of a local government as per its obligations under Section 6.2 of *the Local Government Act 1995*, that during the period 1 June to 31 August in a financial year the local government is to prepare and adopt its Annual budget in the prescribed format.

The 2021-2022 draft budget has been developed amongst other things in consideration of the following:

- ~ Strategic Community Plan 2016/17- 2026/27 and Corporate Business Plan 2017-2021 (Plans for the Future)
- ~ 20-year Plant Replacement Plan.
- ~ 20-year Sealing Works Plan
- ~ Developed 3 Year detailed indicative program budgets
- ~ The general COVID-19 Coronavirus environment
- ~ A councilor workshop held in July 2021 to refine a preliminary draft document.

COVID-19 Coronavirus General Influences

Over the past few months Council has received, discussed, and resolved various actions associated with the COVID-19 Environment that it faces. Several notable decisions are listed below

- 1 *In responding to the COVID-19 Coronavirus that Council act in accordance with the following principles and rationale associated with health and economic activity*
 - (a) *Our overriding responsibility is to act to protect our citizens and community to prevent, control or abate the serious public health risk presented by COVID-19 by limiting the spread of COVID-19.*
 - (b) *Council will act to ensure that we can function and deliver the required works and services to support and stimulate the local economy.*
- 3 *That Council look to expanding its works program by bringing forward projects that can stimulate the local economy and provide lasting benefits for the community.*

2021/22 Budget Summary

Prior to finalising the 2021/22 Council Budget a significant amount of work was undertaken considered by Council during the year and at Councillor Workshop Meeting.

The 2021/22 Budget specifically addresses key in principle views with a strong COVID-19 Coronavirus influence as outlined in the Budget Summary and as a continuation from the previous year. This document provides budget highlights as well as articulating the overall strategic rationale.

Whilst Budgets are set and delivered on an annual basis, in reality, works and services are delivered on a continuous basis with the financial year merely a point in time. Long Term Financial and Asset Management

Plans are essential but in the current COVID-19 environment it is also considered prudent to at least look at the situation for at least a 3-year period, given the anticipated changes in an abnormal environment.

Part of the 2021/22 budget processes therefore involved examining such a 3-Year indicative budget. In doing so impacts of inflation have been ignored but also a conservative minimalist approach was taken to potential capital grant income with the full years grants commission allocation included. The figures, whilst not being at a refined budget level nevertheless provide a sound overall picture, especially with respect to variations in capital works over the course of the period.

The Budget Reserves Net Current Assets Summary Graph at the end of this summary highlights this 3-year approach.

Essentially to stimulate the local economy and deliver projects to the community, capital works are proposed to be moderately but prudently and responsibly accelerated over the next 12-18 months and funded by a combination of revenue, additional grants, and a loan that was proposed for in 2020/21 but not as yet actioned.

It is considered prudent that all supporting budget documents be formally endorsed by Council given the strategic importance to the 2021/22 Budget to in part address the current COVID-19 pandemic, and desires that all levels of governments to play their part to stimulate to assist in the recovery of the economy.

2021/22 Budget Snapshot

The attached 2020/21 Budget Snapshot is a two-page simple summary.

Local Government (COVID-19 Response) Order 2020

In response to the current COVID-19 Coronavirus environment The Minister for Local Government has implemented the *Local Government (COVID-19 Response) Order 2020* which has implications for Local Government on how Councils make their rating and budget decisions.

A copy of the Order is attached with the following specific clauses addressed in the report recommendations

Ministerial Order Clause 7 – Section 6.2 modified (local government to prepare annual budget)

To evidence compliance with Ministerial Order clause 7, it is essential to demonstrate that Council has considered the consequences of the COVID-19 pandemic and incorporated them to the preparation of the 2021/22 budget and particularly how these considerations have varied or impacted the previously adopted priorities arising from the Community Strategic Plan and Corporate Business Plan (Plan for the Future).

As outlined above in this instance various priorities may have been substantially impacted because of the consequences of the COVID-19 pandemic. As such Council may need to plan for a future review of the Community Strategic Plan and Corporate Business Plan in accordance with Administration Regulations Part 5, Division 3 but in any event the Corporate Business Plan was identified for review in 2021

The Budget has been adapted with a view to achieving the community's vision and Shire's strategic goals use outlined by the Shire's Strategic Community Plan 2016/17 -2026/27 and Corporate Business Plan 2017-2021 which together form the Shire Plan for Future.

Specific elements of the plan that have been directly impacted by the current COVID-19 Coronavirus environment are outlined in the attached Corporate Business Plan Extract Update.

It is also considered essential that once the budget is adopted that the State Government be formally and informally advised of the extent of COVID-19 response items that Council is pursuing so that its efforts are known.

Ministerial Order Clause 8 – Section 6.13 modified (interest on money owing to local governments)

Section 6.13 enables Local Governments to adopt (by absolute majority) an interest rate applicable to any amount of money owed to the Local Government (other than rates and service charges), that has been owed for a period of time not less than 35 days after the date issued as stated on the account for payment.

Ministerial Order clause 10 – Section 6.34 modified (limit on revenue or income from general rates)

Section 6.34 amends the lower limit of budget deficiency on revenue or income to be derived from general rates from 90% to 80%. The maximum limit of 110% remains.

In this current instance, the budget allows for surplus being 108% of the 2021/22 budget deficiency.

Ministerial Order Clause 9 – Section 6.33(3) modified (differential general rates) - being twice the lowest differential rates

Ministerial Order Clause 11 – Section 6.35(5) modified (minimum payment)

Ministerial Order Clause 12 – Section 6.36 modified (local government to give notice of certain rates)

2019-20 has seen many implications from COVID-19. Local governments were requested to freeze their rates for the upcoming financial year Council resolved to do so but in 2021/22 this situation does not apply such that that the normal advertising provisions and requirements to seek ministerial consent for differential rating are required and have been followed.

Ministerial Order Clause 13 – Section 6.45 modified (options for payment of rates or service charges)

Ministerial Order clause 13(3) prohibits Local Governments from applying an additional charge and / or interest under s.6.45(3) on a rate or service charges instalment arrangements on an excluded person (being a residential ratepayer or small business ratepayer that is considered by the Local Government to be suffering financial hardship as a consequence of the COVID-19 pandemic).

In addition, Ministerial Order clause 13(4) limits the interest rate to 3% (maximum) applicable to a rate / service charge instalment arrangement, if a financial hardship policy has not been adopted.

If a financial hardship policy has been adopted by Council, then the 5.5% interest rate [FM r.68] can be applied to ratepayers, including residential and small business ratepayers suffering financial hardship not related to COVID-19 or that choose to pay by instalment for any other reason.

The purpose of the Financial Hardship Policy, which Council has in place is to establish principles that guide decisions about whether or not financial hardship exists and whether or not it is as a result of COVID-19, so that decisions are transparent, accountable and consistent.

In our instance Council currently does not charge by way of interest for ratepayers who elect to pay their rates by instalments, a situation that will remain for 2021/22. As such regardless of hardship in a general sense or specifically related to COVID-19 no additional charges would apply.

Ministerial Order Clause 14 – Section 6.51 modified (accrual of interest on overdue rates or service charges)

The amended Ministerial Order Clause 14 prohibits local governments from imposing under s.6.51 an interest rate exceeding 7% (applicable to unpaid rates or services charges after becoming due and payable) and provides that this interest cannot be imposed on an excluded person (being a residential ratepayer or small business ratepayer that is considered by the Local Government to be suffering financial hardship as a consequence of the COVID-19 pandemic).

The Ministerial Order requires Council's resolution to explicitly state the requirement for interest to not apply to an excluded person.

In our instance Council has adopted a financial hardship. Currently charges an interest rate (applicable to unpaid rates or services charges after becoming due and payable) of 7%. This is the maximum now applicable under the Ministerial Order. As such regardless of hardship in a general sense or specifically related to COVID-

19 no additional charges would apply, but in any event, it cannot be applied to excluded persons as defined under the Order.

Elected Members Fees and Allowances for 2021/22

Council is required on an annual basis, to determine fees and allowances for elected members. The range of permitted fee are determined under the *Salaries and Allowance Act 1975* as determined by the Salaries and Allowances Tribunal and as outlined in the 8 April 2021 Determination. Traditionally Council has adopted an Annual Attendance Fee in lieu of a per meeting attendance fee.

Details of applicable Fees and Allowances endorsed under the Salaries and Allowances Tribunal are shown as follows:

Tribunal Fee & Allowances (Band 4 Council)	Council Member		President	
	Minimum	Maximum	Minimum	Maximum
Annual Attendance Fees Council Member / President	\$3,589	\$9,504	\$3,589	\$19,534
Annual Allowance for President			\$513	\$20,063
Annual Allowance for Deputy President (25% of President)	\$128	\$5,015		
Information & Communication Technology (ICT)	\$500	\$3,500		

It is for Council to determine Member fees and allowances so long as they set are within the allowable limits.

Last year the annual allowance for the President, was increased as it then appeared on the surface to be well under the mark for the work undertaken. Except for the Member Annual Attendance Fees which were then at and still are at the maximum, a general notional 2% increase was applied.

Given these circumstances as per the July Budget Workshop, no changes are detailed as follows.

Murchison Fee & Allowances	Council Member		President	
	Current	Proposed	Current	Proposed
Annual Attendance Fees Council Member / President	\$9,504	\$9,504	\$13,824	\$13,824
Annual Allowance for President			\$12,032	\$12,032
Annual Allowance for Deputy President (25% of President)	\$3,008	\$3,008		
Information & Communication Technology (ICT)	\$1,785	\$1,785		

Fees and Charges

All of the fees and charges which applied in 2021/22 have been reviewed considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation. In the main fees have remained at current levels but in some situations have been rationalised or modernised to reflect a more contemporary practice. The attached schedule 17.4.4 shows both current and proposed fees.

Statutory Environment:

Budget Adoption

Local Government Act 1995

Note as modified by the Local Government (COVID-19 Response) Ministerial Order 2020

Section 6.2 of the Local Government Act 1995.

Section 6.2(2) of the Act requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that Council must prepare detailed estimates of:

- (a) Expenditure.
- (b) Revenue and income, independent of general rates
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
 - (i) Amount estimated to be yielded by the general rate
 - (ii) Rate of interest to be charged on unpaid rates and service charges;
- (c) Fees and charges;
- (d) Borrowings and other financial accommodations proposed;
- (e) Reserve account allocations and uses;
- (f) Any proposed land transactions or trading undertakings per section 3.59
- (g) Such other matters that are prescribed

Elected Member Fees & Allowance

Sections 5.98 to Section 599A Local Government Act 1995
Section 7A Salaries & Allowance Act 1975

Strategic Implications

As outlined above the Budget has been adapted to the with the view to achieving the community's vision and Shire's strategic goals use outlined by the Shire's Strategic Community Plan 2016/17 -2026/27 and Corporate Business Plan 2017-2021 which together form the Shire Plan for Future.

Sustainability Implications

Environmental	There are no known significant environmental considerations
Economic	There are no known significant economic considerations
Social	There are no known significant social considerations

Policy Implications

Nil

Financial Implications

The 2021-22 budget will guide the activities of the Shire for the financial year, but also in context for future years.

Consultation

Relief Finance Manager and Moore Australia

Recommendation

That Council resolve resolutions as outlined in PARTS A to H as follows:

Part A- COVID-19 Pandemic Budget Considerations

- A1 That in accordance with section 6.2 of the *Local Government Act 1995* and clause 7 of the *Local Government (COVID-19 Response) Ministerial Order 2020* that Council confirms that the 2021/22 Budget has been prepared having regard to the COVID-19 pandemic.
- A2 That Council in adopting the 2020/21 Budget, and given the strategic importance to the 2021/22 Budget, the COVID-19 pandemic situation, and desires that all level of governments look to stimulate to assist in the recovery of the economy, that that the State Government be formally and informally advised of extent of COVID-19 response items that Council is pursuing

A3 That Council receives and notes the Corporate Business Plan Extract Update as attached to the Agenda and the direct COVID-19 pandemic considerations that have been highlighted.

Voting Requirements

A1, A2, A3 Simple Majority

Part B – General Fees and Charges For 2021-22

B1 That Council, pursuant to section 6.16 of the *Local Government Act 1995*, adopts the fees and charges for the 2021/22 year as attachment 17.4.4 to this agenda.

Voting Requirements

B1 Absolute Majority

Part C – Other Statutory Fees for 2021-22

C1 That Council, pursuant to section 53 of the *Cemeteries Act 1986* adopts the Fees and Charges for Cemeteries within the Shire of Murchison as included in the draft 2021/22 Fees and Charges as attached to this agenda.

Voting Requirements

C1 Absolute Majority

Part D – Elected Members Fees and Allowances for 2021/22

D1 That Council, pursuant to section 5.98(1)(b) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopt the following meeting attendance fees for elected members:

President \$13,824 per Annum
Councillors \$9,504 per annum.

D2 That Council, pursuant to section 5.99A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual Information & Communication Technology (ICT) expenses allowance for elected members:

ICT Expenses Allowance \$1,785

D3 That Council, pursuant to section 5.98(5) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

President \$12,032

D4 That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

Deputy President \$3,008

Voting Requirements

D1, D2, D3, D4 Absolute Majority

Part E- Municipal Fund Budget for 2020-21

E1 That Council, pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget as contained in the Statutory Annual Budget attachment to this agenda for the Shire of Murchison for the 2021/22 financial year, including the following:

- 2021/22 Budget Summary
- 2021/22 Statutory Budget Document including the following budget schedules
 - ~ Budget Accounts
 - ~ Capital Works

- E2 That Council endorses the 2021/22 Budget Snapshot as attached
- E3 That in adopting the 2021/22 Budget that Council specifically notes that
- E3.1 the budget has been prepared with reference to the consequences of the COVID-19 pandemic as outlined in the Report
- E3.2 in accordance with section 6.34 of the *Local Government Act 1995* and clause 10 of the *Local Government (COVID-19 Response) Ministerial Order 2020* the revenue estimated to be yielded by the general rates imposed for the 2021/22 financial year will be no less than 80% and no more than 110% of the 2020/21 Budget expenditure.

Voting Requirements

- E1 Absolute Majority
- E2, E3 Simple Majority

Part F – Interest on Money Owing to Local Governments

- F1 That Council in accordance with section 6.13 of the *Local Government Act 1995* and clause 8 of the *Local Government (COVID-19 Response) Ministerial Order 2020* will not apply an interest rate to any amount of money owing to the local government (other than rates or service charges) during the COVID-19 pandemic.

Voting Requirements

- F1 Absolute Majority

Part G – Differential and Minimum Rates Instalment Payment Arrangements

- G1 That Council, for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and that pursuant to Section 6.35 of the *Local Government Act 1995*, impose the following differential and minimum rates on Unimproved Values.

Differential Rate Type	Rate in dollar cents	Minimum Payment (\$)
UV Pastoral	3.874	600
UV Mining	26.543	600
UV Exploration	9.015	600

- G2 That Council notes that in accordance with
- G2.1 section 6.32(1)(a)(ii), 6.32(1)(b)(ii), 6.33(3) and 6.35 of the *Local Government Act 1995* and clauses 9 and 11 of the *Local Government (COVID-19 Response) Ministerial Order 2020*, that the differential rates and minimum rates adopted have been approved by the Minister for Local Government.
- G3 That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, offers a one and a four-instalment payment option, and nominates the following due dates for payment in full or by instalments:

Payment	Due Date
Full payment and 1 st instalment	15 October 2021
2 nd quarterly instalment	17 December 2021
3 rd quarterly instalment	18 February 2021
4 th quarterly and final instalment	18 April 2021

- G4 That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$11;

this being the same as that was adopted in the previous two years and is to be set for each instalment after the initial instalment is paid.

- G5 That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 0.0% where the owner has elected to pay rates and service charges through an instalment option.
- G6 That, pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, and in accordance with clause 14 of the *Local Government (COVID-19 Response) Ministerial Order 2020* that Council
 - G6.1 adopts an interest rate of 7% for rates and costs of proceedings to recover such charges that remain unpaid after becoming due and payable and
 - G6.2 notes that this interest rate is not being applied to an excluded person as defined in the *Local Government (COVID-19 Response) Ministerial Order 2020* that has been determined by Council as suffering financial hardship as a consequence of the COVID-19 pandemic.

Voting Requirements

- G1, G5, G6 Absolute Majority
- G2, G3, G4, Simple Majority

Part H – Material Variance Reporting for 2021/22

- H1 That Council, in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2021/22 for reporting material variances shall be a percentage of ten (10) or a minimum of \$10,000.

Voting Requirements

- H1 Simple Majority

Overall Voting Requirements

As outlined under each Part.

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

18 DEVELOPMENT

18.1 Murchison Settlement Masterplan Report – Community Feedback

File:

Author: Steven Cosgrove - Community Manager DCEO

Interest Declared: Nil

Date 23 August 2021

Attachments: Nil

Matter for Consideration

Final review of the Murchison Settlement Masterplan Report has concluded with formal community feedback received.

Comment

At the May 2021 Ordinary Meeting, Council considered the Murchison Settlement Masterplan Report and resolved

“That Council endorse in Principle the Murchison Settlement Masterplan Report prepared by UDLA and that public input and comment be sought.”

It was suggested that a two-month period would be reasonable, and that community feedback be received no later than 31 July 2021. Subsequent to this, community members were advised of the deadline for submitting feedback and engaged with the Shire via email communications and a Toolbox meeting.

The feedback received will assist the Shire with prioritising plans. A summary of comments received with update notes is shown as follows:

General

First and foremost, a major concern is the undrinkable water and suggests that this should be regarded a high priority for the health safety and wellbeing of our community before other parts of the settlement are upgraded.

Playground

It is realised that re-locating the playground closer to the Roadhouse be much more beneficial to tourists/visitors for they can see their children.

Note for this reason, the current RAC funding application excluded any playground works with the intention to wait until the re-location is complete before upgrading with new playground features and new paint.

Botanical Walk

It is one of our main tourist attractions in the settlement. It provides a lovely bush walk for people to wander through and look at our native flora whether it be travellers or community members. Some improvements that can be made is general upkeep, such as rock signs more visible, weeds removed on the paths and dead material matter removed on a more regular basis.

Note this has been addressed and consequently worked in to the RAC Reconnect funding application as set out in Item 18.2 Community Development Report.

Community Hall and Sports Ground

Many aspects of the Community Hall and Sports Ground space are addressed. Feedback has established that this space is the main gathering area for all community events. Some feedback includes, but is not limited to, a room for RFDS via video calling, extension of the sport's bar, a bowling green cover and inclusion of basketball hoops for extra activity. Further, a concern is raised for the main structure of the building with regards to the crumbling and breaking away of the lower bricks of the walls.

Around The Settlement

Feedback received regarding privacy and keeping pathways away from staff housing. The notion that once a pathway is established it leads people to walk them and concern of foot traffic around these areas could disrupt the unique living experience of the Murchison settlement where our community reside.

Statutory Environment

Nil.

Financial Implications

Nil

Consultation

Various community members

Recommendation

That Council note the Murchison Settlement Masterplan Report – Community Feedback and formally adopt the Murchison Settlement Masterplan Report.

Voting Requirements

Simple Majority.

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

18.2 Community Development Report

File:

Author: Steven Cosgrove - Community Manager DCEO

Interest Declared: Nil

Date: 23 August 2021

Attachments: Nil

Matter for Consideration

Ongoing update of community development at Murchison Shire.

Comment

RAC Reconnect

Most recently the Shire submitted a Reconnect WA funding application to the RAC. The Reconnect WA grant is a competitive grant, and its initiatives are:

- ~ create vibrant and active places for Western Australians to interact and reconnect with our cities and towns, and each other.
- ~ inspire and empower residents and business communities to co-design and drive change in their local area; and
- ~ lay the foundations for longer-term changes to support safe, sustainable, and connected communities.

A short time ago the Murchison Shire undertook an assessment of the Murchison Settlement's infrastructure and natural attributes. The Masterplan identified several opportunities to establish and or improve the functionality of environmental and infrastructure assets at the Settlement. Existing landscape challenges include pedestrian connections and wayfinding, as well as the need for respite from summer heat and upgrade to public amenity(s) that are reaching end-of-life.

This masterplan frames projects in the context of the Settlement and provides a document to help guide its future development. The plan notes there is a need to establish more amenity and diverse uses of the natural landscape with a view to enticing visitors to stay longer and strengthen the sense of community.

The proposed projects highlighted in the Masterplan align with the Reconnect WA initiative and its objectives e.g. Existing landscape challenges include among other things, pedestrian connections, and signage, providing a facelift to the existing botanical trail, greenways, and infrastructure (for example a gazebo which is located near the entrance to the Settlement), as well as establishing an avenue of native trees to provide respite from summer heat.

The Shire's application addresses a number of improvement opportunities identified in the Masterplan assessment process as well as pop up trials (as required in the funding guidelines) for example, an illuminate pathway (transferrable solar lights) from the back of the roadhouse to the community kitchen.

- ~ Upgrade a linear interactive pathway which includes pockets that comprise play/picnic/resting areas and information bays that blend with the natural elements and encourage opportunities for social connectivity.
- ~ Establish pathway and an avenue of trees alongside the polocrosse field to provide shade for community members and visitors to the Settlement
- ~ Upgrade pocket areas (inclusive of rest areas) and establish connective trails across a greenway to the existing botanical trail and information about flora that exists within the botanical trail.
- ~ Trial pop up illuminous pathways and alfresco settings surrounding the community kitchen.

The application was submitted on the 20th of August 2021. Successful applicants will be notified in October 2021.

Go for 2 & 5 Children's Week Regional and Remote Grant Program

The Shire has submitted a funding application to the Meerilinga Young Children's Foundation Inc. for a children's fun event to be held at the Settlement.

Meerilinga, through Healthway and Lotterywest is providing small grants to encourage WA not-for-profit community organisations and local governments in regional and remote WA to host their own Children's Week events! The competitive grants of up to \$500 (excl GST) will be available for local activities organised by one or more organisations.

The proposal includes CSIRO sponsorship. After recent discussions with Dr Chris Bourke Program Director - Indigenous Science and Engagement CSIRO, Dr Bourke has offered to sponsor some of the activities and has indicated the benefits of CSIRO representatives in attendance at the event.

Children's Week is an annual national event held during the fourth week of October across Australia. In WA, this week is dedicated to celebrating children across our state and highlighting their right to happiness. It is an opportunity for the community to engage in a variety of activities that facilitate, support and encourage children and their families to celebrate, play and discover together.

It is imperative that each event promotes good health and activities which encourage healthy lifestyles as demonstrated by Major Partner Sponsor, Healthway.

Key objectives of the Go for 2 & 5 Children's Week Community Grant Program include:

- ~ Celebrating children and the importance of a positive childhood,
- ~ Promoting the importance of learning through play in early childhood,
- ~ Increasing inclusiveness and social connectedness within the community,
- ~ Celebrating diversity,
- ~ Providing free activities and events for families to have fun together and increase their connection and sense of belonging within their community,
- ~ Addressing specific identified needs within local communities via place-based events,
- ~ Strengthening families by providing access to information and relevant community services to support overall health and wellbeing,
- ~ Raising awareness of the UN Convention on the Rights of Children, and the 2021 national Children's Week theme,
- ~ Priority is given to activities and events that support families with children in remote and regional Western Australia.

It is proposed that the event will include a children's healthy lunch that will be followed by a fun Character Party (2hrs). The Character Party includes face painting, and a range of interactive musical games, treasure hunt, parachute games, magic show, balloon games and more with the character of the Shire's choice.

The entertainer will use the stars and galaxy as a theme for the party and will bring the music, slap band prizes, stickers, and everything else needed for the entertainment. After the Character Party, there will be opportunity for a CSIRO representative to chat to the kids while they take turns stargazing on the telescope.

The Shire will advertise the event inviting children and family members from the Murchison Settlement, Pia Remote Community, and the wider Murchison community to attend.

1 Man & A Bike - Update

Visage Productions have finished filming series 2 "1 Man & A Bike".

Due to unforeseen circumstances and tied up police resources the script was slightly re-written and will now include a short story incorporating Wooleen Station, Errabiddy Bluff, Polocrosse event, the Oasis Roadhouse/Caravan Park and an interview with Shire president Rossco Foulkes-Taylor discussing the SKA project, its benefits to the Murchison and relationship with the Shire.

1 Man & A Bike series 2 is now in post-production and aims to air on Channel 7 in December 2021 for promotion of the Murchison GeoRegion 2022.

Statutory Environment

Nil.

Financial Implications

\$1,200 from the Community Development Budget is budgeted in 2021/22

Consultation

CEO, Dr Chris Bourke Program Director - Indigenous Science and Engagement CSIRO and Chris Brayton - MRO Deputy Site Entity Leader Astronomy and Space Science CSIRO

Recommendation

That Council note the Community Manager / DCEO's Community Development Report

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

19 ADMINISTRATION

19.1 Elected Member Training Report

File:

Author: Steven Cosgrove - Community Manager DCEO

Interest Declared: Nil

Date 20 August 2021

Attachments: 19.1.1 Council Member Essentials Progress Report.

Matter for Consideration

Local governments are to prepare a report for each financial year on the training completed by Elected Members in the financial year and publish the report on their website.

Comment

WALGA has provided a copy of the annual report of training completed by Murchison Shire Elected members for the period 1 July 2020 to 30 June 2021. The report was received by the Shire on 12 August 2021.

Statutory Environment

Local Government Act 1995

5.126 Training for council members

- (1) *Each council member must complete training in accordance with regulations.*
- (2) *Regulations may —*
 - (a) *prescribe a course of training; and*
 - (b) *prescribe the period within which training must be completed; and*
 - (c) *prescribe circumstances in which a council member is exempt from the requirement in subsection (1); and*
 - (d) *provide that contravention of subsection (1) is an offence and prescribe a fine not exceeding \$5000 for the offence.*

5.127 Report on training

- (1) *A local government must prepare a report for each financial year on the training completed by council members in the financial year*
- (2) *The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates.*

Strategic & Financial Implications

Nil

Recommendation

That Council:

1. Notes the Elected Member Essentials Progress Report as attached to this report; and
2. A copy of the report be published on the Shire of Murchison website.

Voting Requirements

Absolute Majority

Council Decision
Moved: Cr Seconded: Cr
Carried/Lost For Against

19.2 2019/20 Annual Report

File:	1.2
Author:	Bill Boehm – Chief Executive Officer
Interest Declared:	No interest to disclose
Date	27 August 2021
Attachments:	19.2.1 2019/20 Annual Report

Background

Local Government is to prepare an Annual Report for each financial year containing information including but not limited to a report from the mayor or president, a report from the CEO, an overview of the plan for the future, the financial report for the financial year, information as may be prescribed in relation to payments to employees, the auditor's report for the financial year, information regarding Disability access and inclusion and details in the register of complaints. The Annual Report is to be the first item considered at the Annual General Meeting of Electors.

Matter for Consideration

The Annual Report for the 2019/20 financial year is presented for consideration by the Council. In accordance with s5.55 of the *Local Government Act 1995* the Annual Report will be made available to the public after it is accepted by Council.

Comments

The finalisation of the Audited Financials by Councils Auditors and the Auditors Report has been completed and is about to be finalised as outlined under items 15.1 and 17.3. Under the *Local Government Act 1995*, The Annual Report must be accepted by the Council by 31 December unless the Auditors Report is not available in time for this to be included in the Annual Report and hence adopted within this deadline.

The balance of the Annual Report less the Financial Report has been finalised and a draft was sent out to councillors as pre reading and feedback obtained and included in the document as attached. The Audited Financials by Councils Auditors and the Auditors Report will need to be added once the Audit Committee has reviewed the financials.

The audited report, once adopted by Council, will be included in the Annual Report 2019/20 for presentation at the Annual Meeting of Electors to be held within 56 days of the adoption of the report. The suggested date proposed is in on the day of the next ordinary meeting of Council. Accordingly, the proposed time and date of the meeting is at 3pm on Thursday 23 September 2021.

Statutory Environment

5.53 Annual reports

- (1) *The local government is to prepare an annual report for each financial year.*
- (2) *The annual report is to contain —*
 - (a) *a report from the mayor or president; and*
 - (b) *a report from the CEO; and*
 - (e) *an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and*
 - (f) *the financial report for the financial year; and*
 - (g) *such information as may be prescribed in relation to the payments made to employees; and*
 - (h) *the auditor's report for the financial year; and*
 - (ha) *a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and*
 - (hb) *details of entries made under section 5.121 during the financial year in the register of complaints, including-*
 - (i) *the number of complaints recorded in the register of complaints; and*
 - (ii) *how the recorded complaints were dealt with; and*
 - (iii) *any other details that the regulations may require; and*
- (i) *such other information as may be prescribed*

5.54. Acceptance of annual reports

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.*
** Absolute majority required.*
- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.*

5.55 Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

5.27 Electors' general meetings

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

5.29 Convening electors' meetings

- (1) *The CEO is to convene an electors' meeting by giving —*
- (a) *at least 14 days' local public notice; and*
 - (b) *each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.*

Strategic Implications

This is a statutory function.

Policy & Financial Implications

Nil

Consultation

Relief Finance Manager, Moore Australia and RSM in relation to the Financial Report portion of the Annual Report.

Recommendation

Note the following recommendation subject to the Audit Committees consideration and recommendation on the Financial Report section of the Annual Report.

That Council

- 1 adopts the Annual Report for 2019/20 and
- 2 that the 2019/20 Electors Annual General meeting be held at 3pm on the 23 September 2021.

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

19.3 2021 Council Elections

File: 4.9
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 27 August 2021
Attachments: 19.3.1 October 2021 Council Election Advertisement

For Information

As indicated in the attached advertisement nominations for the October 2021 Council Elections open on 2 September 2021 and close on 9 September 2021

Advertisements will be placed in the West Australian and on the with a notice has now been published on the Department of Local Government, Sport and Cultural Industries (DLGSC) website, and can be accessed using the link below.

<https://www.dlgsc.wa.gov.au/local-government/local-governments/council-elections/call-for-nominations-for-in-person-local-government-elections/>

For Information

20 CEO ACTIVITY REPORT

File:
 Author: Bill Boehm – Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 22 March 2021
 Attachments: Nil

General

Summary of activities which highlights the areas worked in is shown as follows:

Date	Activity
20.07.2021	Budget and Agenda Work. Meetings with Finance Manager
21.07.2021	Undertake preliminary costs and outline of SKA Route
22.07.2021	Council and Budget Meeting
23.07.2021	Follow up Actions. Rates submission to Minister. Roads to Recovery Work
26.07.2021	Budget & Audit Follow up work. TOIL
27.07.2021	TOIL. Emails
28.07.2021	TOIL
29.07.2021	Meetings with Works Manager and Finance Manager. Budget work and sealing invoice follow up. Teams Meeting with City of Greater Geraldton over Carnarvon-Mullewa Rd upgrade
30.07.2021	Telephone Meeting with Ant Schinkel (SKA) and Shire President. Catch up with Finance Manager. Budget Work
2.08.2021	Audit Queries. LRCIP Phase 2 Quarterly Report. Airport Works Specification
3.08.2021	Airport Works Specification. Fuel Review. Briefing with Community Manager
4.08.2021	Fuel Review. Seal Review. Catchup meeting with Mike Fitzgerald
5.08.2021	Fuel Review. Seal Review. Telephone discussions with Rebecca Wheadon and Jeff King (CSIRO). Recruitment Work
6.08.2021	Audit Follow Up Work. Annual Return Work. Sealing works acquittal. Meeting with Community Manager.
7.08.2021	Finance Manager Recruitment. Annual Return Work
9.08.2021	Recruitment Work. Meetings with Community Manager and Works Manager. Meeting with Community Manager an Cr Whitmarsh followed up with. with separate telephone meeting with Community Manager and Cr Emma Foulkes-Taylor regarding RAC Connecting Spaces Application. Bilung Creek Project finalisation.
10.08.2021	Recruitment Work. Meetings with Community Manager. Bilung Creek Work. Audit Exit meeting with Shire President, Dominic Zappa and David Wall (RSM) and Subha Gunalan (OAG)
11.08.2021	Recruitment Work. Sealing Works. Meetings with Community Manager.
12.08.2021	LRCIP Phase 1 Acquittal. Works Fuel and Fuel Tax Assistance. Roadhouse Roof Space Photos and feedback to space consultants.
13.08.2021	Recruitment Work. Meeting with Chris Brayton (CSIRO), Works Manager and Community Manager. Meetings and briefing with Works Manager. Review Bank needs
14.08.2021	Office Administration and Annual Report Work
16.08.2021	Final Audit queries, Annual Report. Regional Roads Submission. LRCIP acquittal and update.
17.08.2021	Work on Annual Report. LRCIP. Airport Turnaround Lighting. Annual Statements Road Program
18.08.2021	Annual Financials Review
19.08.2021	Annual Financials Review. Discussion with Gavin MWDC. Raft of other Budget Stuff
20.08.2021 to 21.08.2021	Annual Financials Review. Budget Work. Audit Committee work
22.08.2021 to 28.08.2021	Annual Financials Review. Budget Work. Audit Committee Work. Agenda Work. Meetings and work with Finance Manager.

Recommendation

That the CEO’s Activity Report be accepted.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

21 ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Pursuant to LGA s5.23(2)(c) and (e) Council is to discuss the following items behind closed doors.

- 21.1 Freight Services
Review of Freight Services Contract requirements.
- 21.2 Roadworks Contract
Potential Roadworks Contract that may become before Council.

Recommendation

That the meeting moves behind closed doors to discuss an item pursuant to LGA s5.23(2)(c) and (e)) relating to the following items:

- 21.1 Freight Services
- 21.2 Roadworks Contract

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

Meeting was closed to the public at.

Motion to open the meeting to the public.

Recommendation

That the meeting moves out from behind closed doors.

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

Meeting was reopened to the public at.

Decisions Disclosed from Closed Section of Meeting

21.1 Freight Services

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

21.2 Roadworks Contract

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

22 MEETING CLOSURE

The Shire President closed the meeting at.