



Western Australia

# **MURCHISON SHIRE COUNCIL FEBRUARY 2008**

## **UNCONFIRMED MINUTES**

### **ORDINARY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN that an  
Ordinary Council Meeting of Council was held,  
In the Council Chambers, Shire Administration Building,  
Murchison Settlement  
**10.45am, Friday, 15<sup>th</sup> February 2008.**

Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**

# SHIRE OF MURCHISON

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Murchison for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Murchison disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Murchison warns that anyone who has any application or request with the Shire of Murchison must obtain and should rely on

### WRITTEN CONFIRMATION

of the outcome of the application or request of the decision made by the Shire of Murchison.

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Dirk Sellenger  
**Chief Executive Officer**

**SHIRE OF MUCHISON  
COUNCIL MEETING AGENDA  
10.45am Friday, 15<sup>th</sup> February 2008**

**TABLE OF CONTENTS**

**1. Declaration of Opening / Announcement of Visitors**

The President declared the meeting open at 10.45am welcoming councillors and staff present.

**2. Record of Attendances / Apologies / Leave of Absence/ Next Meeting**

**2.1 Attendances**

President	Cr SA Broad
Deputy President	Cr MW Halleen
Councillors	Cr R Foulkes-Taylor Cr PM Walsh Cr W Mcl Mitchell
Staff	
Chief Executive Officer	DJ Sellenger

**2.2 Apologies**

**2.3 Leave of Absence**

Cr Mitchell requested Leave of Absence from the March Ordinary Council meeting due to commitments in his position of WALGA President.

**COUNCIL DECISION**

**Moved Cr Halleen seconded Cr Foulkes-Taylor  
That Cr Mitchell be granted Leave of Absence from the March Ordinary  
Council meeting to be held on 18<sup>th</sup> March 2008.**

**CARRIED  
Record of Vote 5-0**

**2.4 Next Meeting Date**

The next scheduled meeting date is 18th March 2008.

**3. Public Question Time – (Section 5.24 of the Local Government Act)**

**4. Petitions / Deputations / Presentations**

Mr Brett Pollock and Mr Greg Wallace attended the meeting at approximately 1.00pm to discuss the Roadhouse / Interpretive Centre design prior to the Public Meeting. Brett Pollock has advised that Greg Wallace has had much experience regarding the establishment, design and running of an interpretive centres in the past and Council requested the CEO invite Mr Wallace to the Electors Meeting where the matter will be discussed in detail.

**5. Confirmation of Minutes  
OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Walsh seconded Cr Halleen  
That the Minutes of the Ordinary Meeting of Council held on Friday 21<sup>st</sup> December 2007, be confirmed as a true and correct record of proceedings.**

**CARRIED  
Record of Vote 5-0**

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Walsh seconded Cr Mitchell  
That the Minutes of the Special Council Meeting for the Annual Road Inspection held on Monday and Tuesday 7<sup>th</sup>, 8<sup>th</sup> January 2008, be confirmed as a true and correct record of proceedings.**

**CARRIED  
Record of Vote 5-0**

**6. Announcements by the President  
Cr Broad**

Advised that he had little to report to council from the past month however was very pleased with the recent good rain throughout the Shire.

**7. Items for Discussion without Notice  
Cr Walsh**

Advised that Mileura had recently received 158mm of rain which had caused local flooding and some issues to the Beringarra Cue Road which saw Murchison Metals unable to cart Iron Ore for approximately one week. Significant damage occurred at the Ponthoon Pool Crossing and repairs were being carried out.

Cr Walsh questioned if council was going to become more involved in the road as it is causing significant problems to Mileura Station by way of water shadow etc. Drainage is considered the biggest issue and council requested that the CEO write to Murchison Metals to highlight the concerns and advise that council would like Council Engineering staff to meet with Murchison Metals representatives to identify problems and work on solutions.

**Cr Mitchell**

Commented and updated council on various issues currently before WALGA including future council models under investigation including fewer councillors, increased and compulsory training and increased remuneration for elected members.

The WALGA office location is now well underway and a location next to the city of Vincent offices has been chosen and work is expected to commence within the next few months with relocation in as little as 15 months possible.

**Cr Foulkes-Taylor**

Advised that the roads around Yuin were in good condition.

Cr Foulkes-Taylor provided comments regarding the recent pulling in work carried out by the Shire which had varying levels of success and voiced his opinion regarding not creating such a large drain on the upstream side of the road as this was contributing to road damage.

**UNCONFIRMED MINUTES** of the Ordinary Meeting of the Murchison Shire Council held on Friday 15<sup>th</sup> February 2008

**Cr Halleen**

Spoke at length regarding an NLP project and believed that council should consider making a contribution in the 2008/09 Budget for Dozer work for the creation of ponding banks throughout the Shire.

**COUNCIL DECISION**

**Moved Cr Halleen seconded Cr Walsh  
That the Murchison Shire considers making a donation to the Carnarvon ZCA  
provided the funds are only spent within the Murchison Shire.**

**Record of Vote 2-3  
MOTION LOST**

*The Meeting was adjourned for lunch at 12.36pm.  
The Meeting reconvened at 1.20pm.*

**8. Declarations**

Cr Walsh declared an interest in item 0708.80.

**9. Agenda Items**

**9.1 Works**

- 0708.78 Plant Report – February 2008
- 0708.79 Bitumen Seal – Carnarvon Mullewa Road
- 0708.80 Request for Hire of Bowl Side Tipplers

**9.2 Finance**

- 0708.81 Monthly Financial Update – January 2008
- 0708.82 Creditors for Payment – January 2008
- 0708.83 Monthly Financial Update – February 2008
- 0708.84 Creditors for Payment – February 2008
- 0708.85 Budget Amendment – Plant Items

**9.3 Administration**

- 0708.86 Deed of Release – Siapem
- 0708.87 Public Submissions Roadhouse / Interpretative Centre
- 0708.88 Ward Review – Local Government Advisory Request
- 0708.89 Chief Executive Officer Report – February 2008

**10. New Business of an Urgent Nature**

**11. Meeting Closure**

ITEM NUMBER: 0708.78  
SUBJECT: Plant Report Update to February 2008  
FILE REFERENCE: N/A  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

To advise and update council on the usage and status of various council owned machinery.

### **Background**

Nil

### **Comments/Options/Discussions**

To be read in conjunction with the plant report on the following page.

#### **IVECO Prime Mover MU 000**

Brakes repaired, new shoes and boots, lights repaired and replaced. Mudflaps etc.

#### **Ford Louisville 000 MU**

New radiator fan fitted and surround fibre glassed. Full service including all oil and filters. Valve clearances done, brakes adjusted, adjustable turntable pump and ram removed.

#### **30,000ltrs Water Tanker**

Various repairs by D Trans repairing leaks.

#### **Caterpillar Grader MU 51 (2000 model)**

Trunnion bearings on lift cylinder replaced. Input shaft for fan drive recently failed required special trip to Murchison to repair. Aircon hose recently rubbed through, required replacements and re gassing.

#### **Caterpillar Grader MU 141 (2005 model)**

Engine Cowling doors removed and taken to Geraldton for various rust repairs. The CEO has discussed the matter with Westrac who will pay for costs associated with these repairs. Severe air leak from park brake to be repaired at next service, common fault.

#### **Komatsu Bulldozer**

Underwent various repairs including repairs to leaking ripper rams, linkages and brake adjustments and improved dust suppression by way of improved seals and relocation of cab blower to top of cab which is unable to be turned off. Broken glass replaced, warning buzzer reconnected. Dozer given a coat of paint whilst in Geraldton at a cost of \$2,200.

#### **Bowl Tipping Trailer – MU 2032**

See Hire request from Mileura Cattle Company (separate agenda item)

#### **Other**

The Christmas period shutdown allowed time to carry out various minor repairs and given the nature of the repairs have not been included in this agenda items. Examples of work include tail light repairs, mudflap repair and replacement, wheel bearings, water storage tank repairs etc.

The CEO has discussed the work carried out over the Christmas Shutdown with the Mechanic who advised the CEO that he believes most plant items are not being greased often enough and this has caused premature wear to various components (see S Cam

in council chambers). The CEO called a staff meeting when the crew commenced back at work and discussed greasing of all machines and how to identify a blocked grease nipple etc

**Tri axel float**

Brakes, booster, bearings, grease lines, repaired lights, mudflaps.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications**

Council has made an allowance of \$200,000 in the 2007/2008 Budget (A/C E144030) to 13<sup>th</sup> February 2008; \$140,182.00 has been expensed from this account.

**Voting Requirements** Simple

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Mitchell seconded Cr Foulkes-Taylor  
That the plant information report for February 2008 be received.**

**CARRIED  
Record of Vote 5-0**



**SHIRE OF MURCHISON**  
**MONTHLY PLANT USAGE AND STATUS REPORT**  
**13<sup>th</sup> February 2008**

PLANT ITEM	Year	Normal Operator	Rego	HRS / KMS 16 <sup>th</sup> Dec	HRS / KMS 13 <sup>th</sup> Feb	TOTAL	YTD Service/ Repairs Cost	Total Ownership Since Jan 2004
<b>Graders / Heavy Plant</b>								
Cat Grader 12H	2005	Glenn Pinnegar	MU 141	2,833	2,863	30	\$ 3,720.65	\$ 21,710.38
Cat Grader 12H	2003	Neil Combe	MU 121	7,548	7,692	144	\$ 7,193.31	\$ 73,730.77
Cat Grader 12H	2000	Colin Mellan	MU 51	10,290	10,440	150	\$ 9,118.56	\$ 90,254.67
Volvo L110 Loader	2006	Paul Smart	MU 65	895	911	16	\$ -	\$ 4,015.68
Komatsu Dozer	1997	Neville Hobbs	N/A	5,931	N/A	N/A	\$ 23,834.82	\$ 149,802.31
Cat Vibrating Roller	2005	Paul Smart	MU 177	1,981	1,984	3	\$ 4,376.64	\$ 14,808.00
<b>Trucks</b>								
IVECO Powerstar Prime Mover	2003	Paul Smart	MU 000	134,460	136,867	2,407	\$ 7,602.55	\$ 40,399.34
Ford Louisville Prime Mover	1989	Neville Hobbs	000 MU	665,194	667,416	2,222	\$ 12,150.46	\$ 82,671.34
IVECO Powerstar Tipper	2004	Glenn Pinnegar	MU 00	68,503	69,755	1,252	\$ 18,033.13	\$ 45,266.77
<b>Generators</b>								
Generator 2 - 100KVA	2005	N/A	N/A	7,486	8,899	1,413		
Generator 1 - 83KVA	2005	N/A	N/A	29,997	30,032	35		
Generator - 13KVA Construct	2005	N/A	N/A	7,988	7,996	8		
<b>Light Vehicles</b>								
Toyota Landcruiser	2005	Colin Mellan	01 MU	57,027		-57,027	\$ -	\$ 8,733.90
Mitsubishi Canter	2004	Paul Smart	MU 140	113,965	114,735	770	\$ 1,664.47	\$ 9,878.12
Nissan Patrol	2005	Dirk Sellenger	MU 0	25,031	32,953	7,922	\$ 993.04	\$ 5,922.10
Toyota Hilux	2001	Neville Hobbs	MU 166	103,841	107,206	3,365	\$ 2,521.74	\$ 10,066.23
Mazda Bravo	2006	G. Garraway	MU 300	31,073	34,705	3,632	\$ 1,117.51	\$ 1,182.51
Toyota Patient Transfer Vehicle	1986	Dirk Sellenger	MU1017	16,350	16,526	176	\$ 896.19	\$ 2,478.19

**SHIRE OF MURCHISON**  
**MONTHLY PLANT USAGE AND STATUS REPORT**  
**13<sup>th</sup> February 2008**

PLANT ITEM	Year	Normal Operator	Rego	HRS /	HRS / KMS	TOTAL	YTD Service/ Repairs Cost	Total Ownership Since Jan 2004
				KMS	16 <sup>th</sup> Dec			
<b>Large Trailers and Tankers</b>								
Side Tipping Trailer	2001	N/A	MU2010	N/A	N/A	N/A	\$ 5,343.10	\$ 12,292.05
Side Tipping Trailer SS	1993	N/A	MU2032	N/A	N/A	N/A	\$ 210.00	\$ 1,980.32
Side Tipping Trailer SS	1989	N/A	MU2033	N/A	N/A	N/A	\$ -	\$1,855..32
Dual Axle Low Loader	1975	N/A	MU698	N/A	N/A	N/A	\$ 933.64	\$ 3,880.28
Tri Axle Low Loader	2001	N/A	MU2004	N/A	N/A	N/A	\$ 8,237.00	\$ 26,674.77
30,000lt Water Tanker	2005	N/A	MU2024	35,020	35,836	816	\$ 2,334.89	\$ 8,261.65
Pig Fuel Tanker (construction)	1993	N/A	MU 658	N/A	N/A	N/A	\$ -	\$ -
Dog Fuel Tanker (maintenance)	1972	N/A	MU2005	N/A	N/A	N/A	\$ -	\$ -
<b>Dolly's</b>								
Dolly 1	2001	N/A	MU2003	N/A	N/A	N/A	\$ 526.70	\$ 6,240.02
Dolly 2	2000	N/A	MU2009	N/A	N/A	N/A	\$ 3,886.36	\$ 5,046.43
Dolly 3	1983	N/A	MU2031	N/A	N/A	N/A	\$ -	\$ -
<b>Other</b>								
New Holland Tractor	2006	G. Garraway	MU 380	200			\$ 595.95	\$ 1,218.38

ITEM NUMBER:	<b>0708.79</b>
SUBJECT:	<b>Bitumen Seal – Carnarvon Mullewa Road</b>
FILE REFERENCE:	Roads General / RTR
NAME OF APPLICANT:	N/A
AUTHOR NAME AND POSITION:	Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST:	Nil

### **Report Purpose**

To allow council to consider specifications of the road to be built south of the Murchison Settlement on the Carnarvon Mullewa Road.

### **Background**

Council has made an allowance of \$510,000 (five hundred and ten thousand dollars) in the 2007/08 Budget for sealing south of the Murchison Settlement. The specifications for the Road have yet to be finalised and requires council consideration and resolution.

### **Comments/Options/Discussions**

Council discussed the settlement seal during the road inspection and opinions varied as to the type of road which should be constructed.

Mr Bob Roden, Works Foreman from the Mullewa Shire, accompanied council on the Road Inspection and is pleased to assist with technical advice on road issues. Bob was responsible for the building and sand sealing of the Carnarvon Mullewa Road between the town and Talling Peak and although failures have occurred in some sections given the amount of traffic this road has experienced that road has held up well and the CEO is confident Bob has the skills and experience necessary to take on a task of this size.

Bob believes a sand seal road 4.0mtrs wide on non floodway areas and 7.0mtrs wide at floodway areas would be best for this area based on the current low traffic numbers.

Council made an original allowance of 8.00kms based on original cost estimates. By using River sand as opposed to Blue metal significant savings will be experienced which should allow extra distance to be completed. Initial costing estimates indicate approximately 25kms should be able to be completed for the funds available however with expected cost overruns it is recommended that council completes a total of 17kms at which time more accurate costings will be known for this type of work and additional work can be completed at a later date should funds remain unspent.

17.0kms will allow the section of road between the Settlement and the first grid south of the Billabalong Wooleen Boundary to be completed.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

### **Financial Implications**

Council has made an allowance of \$510,000 (five hundred and ten thousand dollars) (E161654) in the 2007/2008 Budget. A further allowance of \$14,700 (E161655) has been made for various Floodway sealing which would be completed while the specialist Bitumen Trucks are in the area.

**Voting Requirements** Simple

## **OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Halleen seconded Cr Foulkes-Taylor**

**That Council build a Sealed Road with the following specifications:**

- **\$510,000 worth of road immediately south of the Murchison Settlement.**
- **Bitumen Running Surface (non floodways) 4.0mtrs wide**
- **Bitumen Running Surface (floodways sections) 7.0mtrs wide**
- **Gravel 150mm deep and 8mtrs wide to provide a strong gravel shoulder when vehicles are required to get off the 4.0mtr bitumen seal when passing or overtaking.**
- **Bitumen and sand types, quantity and ratios as determined by Mr Bob Roden.**
- **That the CEO call tenders for the Supply and Spraying of Bitumen as required with the tender to include the supply of two spreader trucks with vibrating spreader boxes suitable for sand.**

**CARRIED**  
**Record of Vote 5-0**

*Cr Walsh declared in interest in item 0708.80 and left the room at 1.28pm. Cr Walsh took no part in discussion or voting on the matter.*

*The nature of the interest is as Manager of Mileura Pastoral Company.*

ITEM NUMBER: **0708.80**  
SUBJECT: **Request for Hire – Bowl Side Tippers**  
FILE REFERENCE: Plant Hire  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow council to consider a request for hire by Mileura Cattle Company (MCC).

**Background**

MCC recently wrote to council requesting to hire councils side tippers to carry out paid work for Murchison Metals on the Beringarra Cue Road.

A Copy of the letter follows:

# MILEURA CATTLE COMPANY PTY LTD

ABN 45 318 267 036

MILEURA STATION  
VIA CUE 6640  
WESTERN AUSTRALIA

TEL: (08) 9981 2927  
FAX: (08) 9981 2996

29<sup>th</sup> January 2008

Shire of Murchison  
Att: Mr Dirk Sellenger  
Chief Executive Officer  
PO Box 61  
MULLEWA WA 6630

Dear Dirk,

As per our previous telephone conversations regarding Mileura Cattle Co's request to hire the 2 bowl-type tipping trailers and dolly owned by the Murchison Shire, I would now like to make this request official.

Mileura Cattle Co (MCC) is proposing to use the two trailers under contract to Roadtech to cart gravel on the Cue-Berringarra Road for the purposes of reconstruction of damaged sections and to stockpile gravel at strategic locations along said road for later use. We (MCC), would be using our own prime mover (Ford Louisville 400HP) that has hot-shift hydraulics and is road train rated. All drivers of the truck will be employees of MCC (primarily being Patrick Walsh) and will have the relevant licenses to operate said truck. Patrick Walsh, Manager of Mileura Station, has been periodically operating side tipper trailers for Roadtech for the last 12 months and would be happy to display his competency of driving this truck and trailer combination, should the Shire request this.

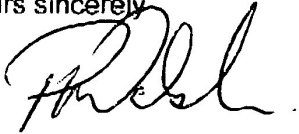
With regards to the time that we (MCC) would require the trailers for, I would envisage that this would be for approximately 2 months, with an average weekly operating time of 48 hours, although this may be subject to change, depending on other commitments on the station at the time. We would envisage hiring the trailers and dolly at the beginning of March, through to the end of April.

All maintenance and repairs will be carried out as per the Murchison Shire's maintenance schedule and/or as set out in the hire agreement, should we be

successful with our request.

As a Murchison Shire Councillor I, Patrick Walsh, would like to declare an interest in this proposed agreement and thus will withdraw my vote on this matter. Although should Council have any questions pertaining to this letter, I would be happy to discuss the terms of the hire agreement with council and any other matters arising on behalf of MCC. I can be contactable on the details listed above.

Yours sincerely



On behalf of  
**MR G.D. Stoney**  
Mileura Cattle Co  
Hillside Station  
Marble Bar

### **Comment**

The CEO is authorised to hire council equipment in accordance with the Adopted Fees and Charges. The side tippers are not included in these Fees and Charges and therefore the request for hire must be referred to council for consideration.

Council has dry hired (hiring without council operator) floats in the past and these are included in the Fees and Charges however they are hired with the understanding that Council is assisting the Pastoralist within the Murchison Shire and they were not hired for personal financial gain or for subcontracting purposes.

The matter was referred to the Plant Committee to provide a recommendation to council on this matter.

### **Statutory Regulations**

**Nil**

### **Financial Implications**

Income from the hire of the Trailers has not been allowed for in the 2007/08 Budget.

### **Policy Implications**

2.3 Private Works, no reference is made with regards to the hire of plant items which are not included in the Fees and Charges.

### **Voting Requirements**

Simple Majority

### **PLANT COMMITTEE RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Halleen  
That Council decline the request from Mileura Cattle Company to hire the Council  
owned side tippers.**

**CARRIED  
Record of Vote 3-1**

*Cr Walsh entered the room at 1.34pm*

**UNCONFIRMED MINUTES** of the Ordinary Meeting of the Murchison Shire Council held on Friday 15<sup>th</sup> February 2008

ITEM NUMBER: 0708.81  
SUBJECT: Monthly Financial Update –  
January 2008  
FILE REFERENCE: Monthly Financials  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF PURPOSE: Nil

### Report Purpose

To provide Councillors with a monthly financial statement on the operations of Council

### Background

The monthly financial update provides council with the following information.

- 1) Cash Balances to the end of the previous month
- 2) Transactions from the beginning of the month to the close of report
- 3) Reserve Investment details
- 4) Sundry debtors
- 5) Monthly Statement of Financial Activity
- 6) Any significant payments since last update

### Comments/Options/Discussions

The Chief executive Officer will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

### Statutory Implications/Requirement

Section 6.4 of the Local Government Act states that financial records are to be prepared and presented in the manner and from prescribed.

Regulation 34(1) of the Local Government (Financial Management) Regulations states that: "A Local Government is to prepare –

(a) monthly financial reports in such a form as the Local Government considers to be appropriate"

**Policy Implications** Nil

**Financial Implications** This report discloses financial activities for the period under review

**Voting Requirement** Simple

### OFFICERS RECOMMENDATION / COUNCILS DECISION

**Moved Cr Walsh seconded Cr Halleen  
That the monthly financial statement to 31<sup>st</sup> December 2007 be received.**

**CARRIED  
Record of Vote 5-0**



ITEM NUMBER: **0708.82**  
 SUBJECT: **Creditors for Payment – January 2008**  
 FILE REFERENCE: N/A  
 NAME OF APPLICANT: N/A  
 AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
 DISCLOSURE OF INTEREST: Nil

**Report Purpose**

For Council purpose to endorse the payment to creditors.

**Background**

The list of payments that is enclosed in this Agenda outlines payments made to creditors since the last Council meeting held on the 21<sup>st</sup> December 2007.

**Comments/Options/Discussions**

Provide details of payments in summary. Please note that the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached schedule of accounts may not show the entire description. A file containing each invoice to be endorsed for payment is available for Councillor Information upon request.

**Statutory Implications/ Requirements**

Local Government (Financial Management regulations 1996 – Section 11. “ A Local Government is to develop procedures for the authorisation and payment of accounts to ensure that there is effective security for the properly authorised use of..” Section 12(2) “payment from Municipal fund or Trust fund “ the Council must not authorise payment from those funds until a list is prepared under Regulation 13 (2) containing details of the accounts to be paid has been presented to Council”.

**Policy Implications** Nil

**Financial Implications.**

Total Expenses	Municipal Account	<b>\$222,802.36</b>
	Trust Account	\$0.00
	Total Payments	<b><u>\$222,802.36</u></b>

**Voting requirements** Simple

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Halleen seconded Cr Mitchell**  
**That Council endorse payments: No Trust Cheques drawn totalling NIL. Municipal Cheques 8068 to 8136 totalling \$222,802.36 making a grand payment total of \$222,802.36 submitted to each member of Council on Friday 15<sup>th</sup> February 2008, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.**

**CARRIED**  
**Record of Vote 5-0**



ITEM NUMBER: 0708.83  
SUBJECT: Monthly Financial Update – February 2008  
FILE REFERENCE: Monthly Financials  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF PURPOSE: Nil

### Report Purpose

To provide Councillors with a monthly financial statement on the operations of Council

### Background

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- 5) Monthly Statement of Financial Activity
- 6) Any significant payments since last update

### Comments/Options/Discussions

The Chief executive Officer will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

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(a) monthly financial reports in such a form as the Local Government considers to be appropriate"

**Policy Implications** Nil

**Financial Implications** This report discloses financial activities for the period under review

**Voting Requirement** Simple

### OFFICERS RECOMMENDATION / COUNCILS DECISION

**Moved Cr Mitchell seconded Cr Foulkes-Taylor  
That the monthly financial statement to 13<sup>th</sup> February 2008 be received.**

**CARRIED  
Record of Vote 5-0**

ITEM NUMBER: **0708.84**  
 SUBJECT: **Creditors for Payment – February 2008**  
 FILE REFERENCE: N/A  
 NAME OF APPLICANT: N/A  
 AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
 DISCLOSURE OF INTEREST: Nil

**Report Purpose**

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**Policy Implications** Nil

**Financial Implications.**

Total Expenses	Municipal Account	\$196,388.70
	Trust Account	\$0.00
	Total Payments	<u>\$196,388.70</u>

**Voting requirements** Simple

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Halleen seconded Cr Walsh**  
**That Council endorse payments: No Trust Cheques drawn totalling NIL. Municipal Cheques 8137 to 8185 totalling \$196,388.7 making a grand payment total of \$196,388.70 submitted to each member of Council on Friday 15<sup>th</sup> February 2008, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.**

**CARRIED**  
**Record of Vote 5-0**

ITEM NUMBER: 0708.85  
SUBJECT: Budget Amendment – Plant Items  
FILE REFERENCE: Budget / Plant Items  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

To allow council to consider a Budget Amendment following a Plant Committee meeting and discussion.

### **Background**

A Plant Committee meeting was held at the conclusion of the Annual Road Inspection, the meeting included looking at various plant items discussing its use etc.

### **Comments/Options/Discussions**

As Council will be aware very little gravel was carted in the past 12 months as council has concentrated on ripping the side of the road and utilising natural material as the running surface, whilst this has been successful in some places, other sections have failed and the application is not considered suitable requiring council to transport gravel to rectify the problem.

The plant committee believe the six wheel truck should be retained and that instead council should look to replace the old dual axle float (1976) and the single cab Toyota Hilux (2001) with a dual cab vehicle of similar specifications.

### **Statutory Implications/Requirements**

#### 6.8 Financial Management Regulations

Expenditure from Municipal fund not included in annual budget.

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
  - (a) is incurred in a financial year before the adoption of the annual budget by a local government.
  - (b) Is authorised in advance by resolution\* or,
  - (c) Is authorised in advance by the mayor or president in an emergency.

### **Policy Implications**

Nil

### **Financial Implications**

Council has made an allowance of \$250,000 in the 2007/2008 Budget for the purchase of a new or used Prime Mover, \$80,000 has been made for the sale of the existing 6 wheel tipper which equates to an allowance of \$170,000.

The CEO has obtained quotes and a new tri axle float similar in specification to the one purchased from SFM would cost approximately \$100,000, council could expect to receive \$20,000 from the sale of the old float resulting in a changeover cost of \$80,000.

A new diesel Dual cab Hilux would cost approximately \$41,000 and council could expect to receive \$8,000 for the existing single cab Ute purchased in 2001 resulting in a changeover of approximately \$33,000. For councils information the existing 2001 Single Cab Hilux cost \$30,481.

In summary the changeover of the float would cost approximately \$80,000 and the Hilux \$33,000, totalling \$113,000.

**Voting Requirements**

Absolute Majority

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Halleen seconded Cr Foulkes-Taylor**

**That Council make an amendment to the adopted 2007/08 Budget as follows:**

**Allocate the funds set aside for the change over of the six wheel tipper for a Prime Mover (Net \$170,000) instead be used for the following purchases below and that the six wheel tipper be kept for a further 12 month period and reviewed again when the 2009/2010 Budget is adopted.**

**Sale of the 1976 Dual Axle Float (income \$20,000) and purchase of a new or used tri axle float with similar specification to that purchased from SFM in 2001 (expense \$100,000). Resulting in a Net outlay of \$80,000.**

**Sale of the 2001 Single Cab Toyota Hilux Ute (income \$8,000) and purchase of a new dual cab 4x4 diesel Ute (expense \$41,000). Resulting in a Net outlay of \$33,000.**

**CARRIED  
Record of Vote 5-0**

ITEM NUMBER: 0708.86  
SUBJECT: Deed of Release - Saipem  
FILE REFERENCE: Roads General / Legal  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow council to consider signing a Deed of Release between the Shire of Murchison and Saipem.

**Background**

Saipem recently carried work on the WA Gas pipeline between Dampier and Bunbury. Although the gas pipeline is not situated within the Murchison Shire they were required to pump water from within the Shire (agreement between Station owner and Saipem) and travel on the Woodleigh Byro Road, causing some damage to this road which required repairs.

**Comments/Options/Discussions**

The CEO discussed the matter with Saipem executives who agreed to carry out repairs to the road to return them to original condition prior to the commencement of any water carting by Saipem. Repairs by way of grading, watering and rolling have recently been completed and an inspection of the road carried out by Council staff who have advised the road is in good condition.

A copy of the agreement has been provided to each councillor as a separate document.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications** Nil

**Voting Requirements** Absolute

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Mitchell seconded Cr Foulkes-Taylor  
That Council authorise the Shire President and CEO to sign and execute the Deed of release between the Shire of Murchison and Saipem and that it be recorded that the road was left in good condition at the completion of the repair work carried out at Saipem’s expense.**

**CARRIED  
Record of Vote 5-0**

ITEM NUMBER: 0708.87  
 SUBJECT: Public Submissions – Roadhouse / Interpretive Centre  
 FILE REFERENCE: Roadhouse / Interp Centre  
 NAME OF APPLICANT: N/A  
 AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
 DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow council to consider public submissions received regarding the building of a new Roadhouse / Interpretive Centre.

**Background**

Council purchased the Murchison Oasis Roadhouse in Mid 2007, with the intention of replacing the aging building and building a Radio Telescope Interpretive Centre.

The Matter was discussed at the December Ordinary Council Meeting with council resolving as follows:

*OFFICERS RECOMMENDATION / COUNCIL DECISION*

*Moved Cr Foulkes-Taylor Seconded Cr Walsh*

- *That Council consider and receive the opinion of probable cost prepared by Quantity Surveyor, Mr Erik Postmus.*
- *That Council advertise the Draft Plans and call for Public Submissions and Comments to be discussed at the Annual Meeting of Electors to be held at the Murchison Sports Club on Friday 15<sup>th</sup> February 2008.*
- *Now probable cost estimates have been obtained, that the CEO liaise with Member for Geraldton, Mr Shane Hill regarding funding for the building as previously pledged by Mr Hill.*

*CARRIED  
 RECORD OF VOTE 6/0*

**Comments/Options/Discussions**

At close of submissions four had been received and these have been provided to each member of council as a separate document.

Obviously opinions of what should be built vary greatly however the CEO believes it is essential that Council has clear understanding of what should be built and be very mindful of the cost of the building. The majority of councillors are happy with the basic draft design which is estimated at \$1.4million. If members of the public want significant changes to design or size of the project this will require new costing to be undertaken.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications**

Council has made an allowance of \$1,000,000 (one million dollars) in the 2007/08 Budget for the purchase and redevelopment of the Murchison Oasis Roadhouse, to date \$130,000 has been expensed from this account for the purchase of the Roadhouse. Council is confident of obtaining funding of approximately \$1,000,000 for the building of the new Roadhouse / Interpretive Centre allowing councils funds to be expensed on other projects.

**Voting Requirements** Simple

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**UNCONFIRMED MINUTES** of the Ordinary Meeting of the Murchison Shire Council held on Friday 15<sup>th</sup> February 2008



**Moved Cr Halleen seconded Cr Foulkes-Taylor  
That Council accept and consider the public submissions received.**

**CARRIED  
Record of Vote 5-0**

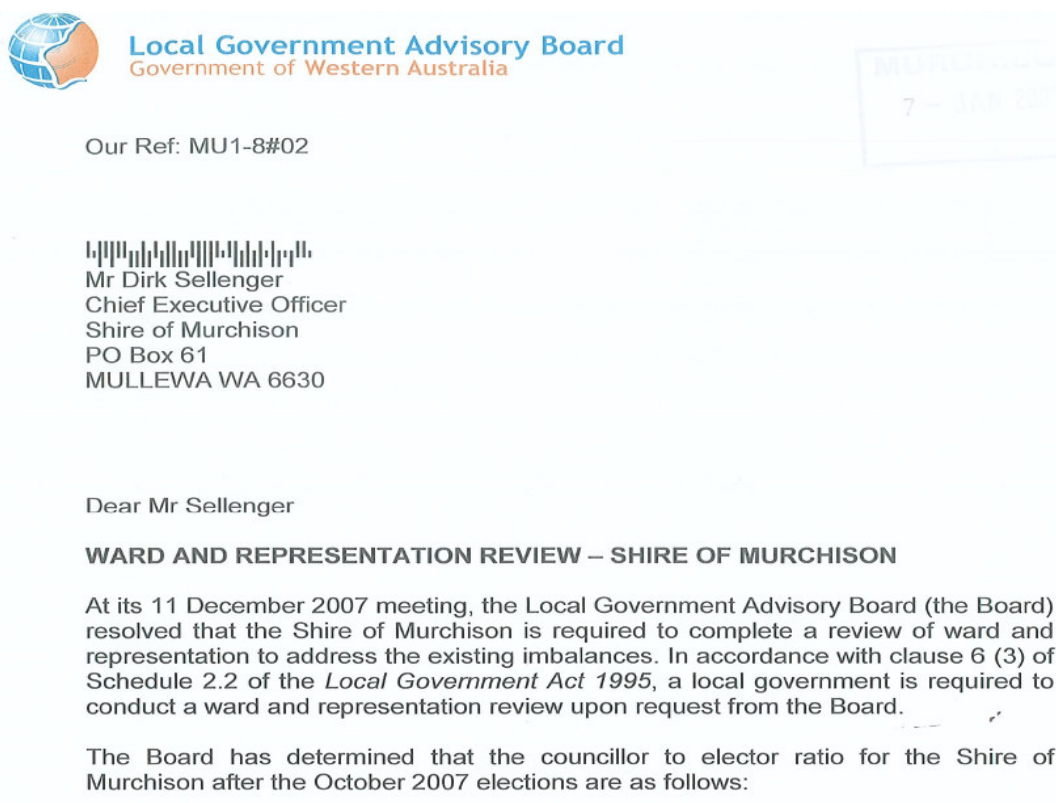
ITEM NUMBER: 0708.88  
SUBJECT: Ward Review – Local Government Advisory Request  
FILE REFERENCE: DLGRD  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow council to consider a request from the Local Government Advisory Board (LGAB) for Council to carry out a review of the wards within the Shire of Murchison to ensure equal representation for each ratepayer is achieved.

**Background**

Council recently received the following letter from the LGAB:



Dear Mr Sellenger

**WARD AND REPRESENTATION REVIEW – SHIRE OF MURCHISON**

At its 11 December 2007 meeting, the Local Government Advisory Board (the Board) resolved that the Shire of Murchison is required to complete a review of ward and representation to address the existing imbalances. In accordance with clause 6 (3) of Schedule 2.2 of the *Local Government Act 1995*, a local government is required to conduct a ward and representation review upon request from the Board.

The Board has determined that the councillor to elector ratio for the Shire of Murchison after the October 2007 elections are as follows:

Shire of Murchison				
Ward	No Cllrs	No. Electors	Ward Ratio Average	% Ratio Deviation
Ballinyoo	3	30	10	17.65%
Darlot	4	55	14	-13.24%
	7	85	12	

To ensure that any changes can be implemented in time for the 2009 local government elections, the review must be submitted to the Board by 31 December 2008.

Advice regarding the conduct of ward and representation reviews is accessible through the Local Government Advisory Board link on the website of the Department of Local Government and Regional Development ([www.dlgrd.wa.gov.au](http://www.dlgrd.wa.gov.au)).

In addition, the Board is willing to arrange visits to local governments to provide assistance with the reviews. You are encouraged to give this matter priority over the coming months as a number of local governments have found that this exercise takes longer than expected.

If you require further information about conducting the review, please contact Gavin Horobin on 9217 1483 or by e-mail: [advisory.board@dlgrd.wa.gov.au](mailto:advisory.board@dlgrd.wa.gov.au).

Yours sincerely



Helen Dullard OAM  
CHAIR  
LOCAL GOVERNMENT ADVISORY BOARD

17 December 2007

### **Comments/Options/Discussions**

The LGAB believe an imbalance in elector numbers exists and numbers have changed significantly since the current ward system was adopted in July 2004.

### **Statutory Implications/Requirements**

Schedule 2.2, Local Government Act 1995 (as amended) Provision about names, wards and representation.

#### 11. Inquiry by Advisory Board

- (2) For the purposes of deciding on the recommendation, if any, it is to make under clause 10 (3) (b) or (4), the Advisory Board may carry out any inquiry it thinks necessary.
- (3) The Advisory Board may recover the amount of the costs connected with an inquiry under subclause (1) from the local government concerned as if it were for a debt due.

### **Policy Implications**

Nil

### **Financial Implications**

Council has made no allowance for the costs associated with the review however these costs will be covered by way of the ordinary Salary and Wages account.

### **Voting Requirements**

Simple

### **OFFICERS RECOMMENDATION / COUNCILS DECISION**

#### **Moved Cr Foulkes-Taylor seconded Cr Walsh**

**That the CEO prepare an amended version of the current Darlot / Ballinyoo Ward systems as adopted by Council in July 2004.**

**That the amended version of the wards satisfy the Local Government Advisory Boards Ratio Deviation percentage of not more than 10% (if possible).**

**CARRIED**  
**Record of Vote 5-0**

ITEM NUMBER: 0708.89  
SUBJECT: Chief Executive Officers Report – February 2008  
FILE REFERENCE: N/A  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow the Chief Executive Officer to report on any issues and projects currently in progress.

**Background** Nil

**Comments/Options/Discussions**

The Chief Executive Officers Report is provided to each councillor as a separate document to this agenda.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications** Nil

**Voting Requirements** Simple

**OFFICERS RECOMMENDATION / COUNCILS DECISION**

**Moved Cr Mitchell seconded Cr Halleen  
That the Chief Executive Officers Report for February 2008 be received.**

**CARRIED  
Record of Vote 5-0**

